



901 Jefferson Street – Latrobe, Pa 15650  
(724) 537-4331 [www.latroberecreation.org](http://www.latroberecreation.org)

**Greater Latrobe Parks & Recreation Commission  
Meeting Minutes  
August 21, 2025**

The monthly meeting of the Greater Latrobe Parks & Recreation Commission was held on Thursday, August 21, 2025 at the Latrobe Municipal Building.

Mr. Long called the meeting to order at 4:30 PM.

**Roll Call:**

**Present:**

|                         |                    |                 |                  |
|-------------------------|--------------------|-----------------|------------------|
| Mrs. Bobbi Harr         | Mr. Tom Long       | Mr. Bruce Jones | Mr. Eric Bartels |
| Mrs. Patricia D. Fenton | Mr. Joseph Koluder | Mr. John Urban  |                  |

**Also in attendance:**

|                    |                  |                  |                |
|--------------------|------------------|------------------|----------------|
| Mr. Craig Shevchik | Mrs. Dawn Vavick | Mrs. Cindy Smith | Mr. Kevin Hook |
|--------------------|------------------|------------------|----------------|

**Absent:**

|                 |                   |
|-----------------|-------------------|
| Mr. Ed Poponick | Mr. Will Redinger |
|-----------------|-------------------|

**Approval of Minutes:**

Mr. Koluder made a motion to approve the minutes as presented. Second, Mrs. Fenton. (Vote 7-0)

**Executive Session:**

N/A

**Public Comment:**

Mrs. Jennifer Jackovitz addressed the Commission regarding a situation her grandson encountered at Play Camp.

**Bills and Communications (for approval and / or action):**

The Commissioners reviewed the expenditures.

A motion was made to accept the prepaid bills by Mr. Koluder, Second, Mr. Urban. (Vote 7-0)

A motion was made to accept the unpaid bills by Mr. Jones. Second, Mr. Bartels. (Vote 7-0)

**Report of the Committees:**

**Personnel: (Mr. Long, Mrs. Fenton, Mr. Redinger)**

Nothing to report.

**Finance: (Mr. Urban, Mr. Koluder, Mr. Bartels)**

The Commission reviewed the monthly financial reports. Income is above expectations, and expenses are below budget at this time. Mr. Koluder is predicting a good end of year balance.

Mr. Koluder pointed out a \$48,636 increase over last year at this time on the cash balance report. This is due to timing of the City's second installment of their contribution. He also thanked Mrs. Smith for her excellent financial reporting.

Mr. Koluder, Mr. Shevchik and Mrs. Smith will begin work on the 2026 budget.

Mr. Shevchik reached out to Mr. Poponick regarding the fundraising letter. He has not heard back what the status of the mailing is at this time.

**Facilities/Programs: (Mr. Jones, Mr. Poponick, Mrs. Harr)**

A vehicle ran over an orange barrier on the Lincoln Ave. Trail at the corner of Spring St. and Lincoln Ave.

A new divider has been installed on the Chestnut Street extension to enhance the entrance to Legion Keener Park. This project was possible due to the generosity of the RK Mellon Foundation.

The Gazebo area has been cleaned up, weeded, and mulched by Piper's Lawn Service.

The demolition of the baby pool is slated for next week, and equipment delivery is scheduled for 9/8 for the new Splashpad at the Rogers McFeely Memorial Pool.

Mr. Shevchik shared the potential design of the wayfinding and boat launch signs for Legion Keener Park.

Youth Cheerleading used Cardinal Park to practice on Tuesday and Thursday, as well as Unity Park. Mr. Shevchik did not charge the organization a user fee. The Youth Football organization is also practicing at The Unity Park field.

Ninety cubic yards of engineered wood fiber was spread at First Ward (60 cubic yards) and Cardinal Park (30 cubic yards).

Greater Latrobe Youth Lacrosse is using the All Purpose Field for their program. Mr. Shevchik is waving the user fee for this activity.

The Pickleball Courts are being redone thanks in part to a \$100,000.00 donation earmarked for the project. Mr. Shevchik is getting quotes for the project and will keep the Commission informed with updates. Individuals have been sleeping in the park. The police have been helping with the situation.

Brown's Tree Service has been contracted to take down several trees and branches throughout the parks. The cost is \$3800.00.

The Times publication is at the printer and will be distributed soon.

The staff will be assisting with the Banana Run on Saturday, August 23<sup>rd</sup>.

A Fall Market is planned for on October 5<sup>th</sup> at the Lakeside Park. Vendors, music and festivities are planned for the event.

Several large parties were held for local organizations at the pool. The groups had several hundred people participate.

Guard Olympics and Guardies were held with the Rogers McFeely Memorial Pool Staff. The guards love this end of season tradition.

The Inaugural Pages, Paints and Parks Cash Bash is scheduled for November 8<sup>th</sup>. This event is being planned in conjunction with the Latrobe Art Center, and the Adams Memorial Library. Funds raised will be distributed between the three entities.

**Report of the Director:**

The Parks & Recreation office will be closed Monday, August 25<sup>th</sup> due to a floater holiday.

The Latrobe Foundation is looking at the possibility of purchasing Pershing Park. The area is comprised of a pavilion, kitchen, and 9 acres of land. We would administer the property. Mr. Shevchik will inform the Commission of any developments on this subject.

Reports are being sent to the City of Latrobe and Greater Latrobe School District.

Mrs. Fenton made a motion to adjourn at 5:55 PM. Second, Mrs. Harr.

**THE NEXT MEETING WILL BE HELD AT 4:30 PM at the UNITY TWP. MUNICIPAL BUILDING  
ON THURSDAY, September 18, 2025.**

**Respectfully submitted,**

*Dawn M Vavick*

**Dawn M. Vavick**

**Program/Aquatics Director**

**Approved by Eric Bartels- 9/18/25**