



901 Jefferson Street – Latrobe, Pa 15650
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Greater Latrobe Parks & Recreation Commission
Meeting Minutes
July 17, 2025

The monthly meeting of the Greater Latrobe Parks & Recreation Commission was held on Thursday, July 17, 2025 at the Unity Twp. Municipal Building.

Mr. Long called the meeting to order at 4:35 PM.

Roll Call:

Present:

Mrs. Bobbi Harr	Mr. Tom Long	Mr. Bruce Jones
Mr. Will Redinger	Mrs. Patricia D. Fenton	Mr. Joseph Koluder

Also in attendance:

Mr. Craig Shevchik	Mrs. Dawn Vavick	Mrs. Cindy Smith	Mr. Kevin Hook
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Absent:

Mr. Ed Poponick	Mr. John Urban	Mr. Eric Bartels
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Approval of Minutes:

Mr. Jones made a motion to approve the minutes as presented. Second, Mr. Redinger. (Vote 6-0)

Executive Session:

N/A

Public Comment:

N/A

Bills and Communications (for approval and / or action):

The Commissioners reviewed the expenditures.

A motion was made to accept the prepaid bills by Mr. Koluder, Second, Mrs. Fenton. (Vote 6-0)

A motion was made to accept the unpaid bills by Mr. Koluder. Second, Mr. Redinger. (Vote 6-0)

Report of the Committees:

Personnel: (Mr. Long, Mrs. Fenton, Mr. Redinger)

Mr. Curtis Vechter resigned from his seasonal maintenance position.

Finance: (Mr. Urban, Mr. Koluder, Mr. Bartels)

The Commission reviewed the monthly financial reports. Income is above expectations, and expenses are below budget at this time. Mr. Koluder noted increases in pool and program revenue. He also noted expenses are down. There is a \$25,000.00 shortfall in the Dek Hockey grant, but that is due to timing.

Mr. Koluder pointed out a \$23,000.00 increase over last year at this time on the cash balance report.

Facilities/Programs: (Mr. Jones, Mr. Poponick, Mrs. Harr)

Mr. Shevchik received \$1200.00 from the Fourth of July Celebration for rental of Legion Keener Park. He worked all day on the holiday cleaning and collecting trash and making sure everything flowed smoothly. His son, Luke Shevchik volunteered his services for the day. Students from Adelphoi also assisted with trash collection. He noted employees should be compensated for working holidays. Mr. Koluder advised raising the rental fee and hiring a service to come in and do trash.

Garrett Salandro completed work on the Legion Keener access path, as well as demolition of the dilapidated Parks & Recreation trailer behind the Maintenance building.

The boat ramp and Latrobe Little League parking lot paving/stripping project is complete. Mr. Shevchik will be closing out the multi-modal grant soon with the assistance of Gibson Thomas Engineering. Mr. Shevchik is working with Blue Sky Designs to create signs for the kayak/canoe drop off and launch area.

Mr. Shevchik met with Linda Boxx of the McKenna Foundation, and Amanda Wolff of Blue Sky Signs to discuss the design and placement of wayfinding signs in the park. He will share samples with the group once available.

Mr. Shevchik and the Latrobe Legion are working on a field/user agreement. Mr. Scott Grandgeorge of the Legion has been assisting with the terms and conditions. The team made the playoffs, but Mr. Jason Bush did not reach out to Parks & Recreation to let us know their field needs. Mr. Bush, the team manager left the tractor out in the middle of the field twice recently, and they have not tarped the field for three weeks. This is not in accordance with the agreement. Mr. Shevchik would prefer to establish a user agreement similar to the LLL and Girls Softball agreements.

New backboards and rims were installed at the 3rd Ward Basketball Courts.

Ninety cubic yards of engineered wood fiber was spread at Playland.

The bushes along the Legion Keener walking path were cut back.

There has been someone living along the Creekside Path. Mr. Shevchik has been working with the police to serve him with a no trespassing letter.

The Fourth of July Firecracker Run was held on July 3rd at 7PM. Thank you to Mayor Bartels and his wife Melissa for manning the water station, as well as Mrs. Harr and Mr. Redinger for procuring sponsorships for the race. There were 231 participants and a net profit of \$5157.00.

Four and Five Year old T-Ball is completed. Mr. Hook arranged an All Star game for the kids at the Latrobe Little League field. Each child was given a hotdog at the event.

Aquatics and Tennis Lessons – Session 2 started.

There were 13 participants in the Summer Soccer Camp.

The Farmers Market has been having a healthy number of vendors and visitors. Mr. Hook is doing a great job.

Work has begun on the 2025-26 Fall/Winter Brochure. It is slated to be in mailboxes the third week of August.

Report of the Director:

A motion was made to extend the lease with The Latrobe Foundation to 1/1/54 by Mr. Koluder. Second, Mr. Redinger.

A roll call vote was taken, here are the results: (Vote 6-0)

Mrs. Bobbi Harr - Yes

Mr. Tom Long - Yes

Mr. Bruce Jones - Yes

Mr. Will Redinger - Yes

Mrs. Patricia D. Fenton - Yes

Mr. Joseph Koluder - Yes

Mr. Shevchik is looking for a used pick-up truck for the Maintenance Department.

Reports are being sent to the City of Latrobe and Greater Latrobe School District.

Mrs. Fenton made a motion to adjourn at 5:20 PM. Second, Mr. Jones.

**THE NEXT MEETING WILL BE HELD AT 4:30 PM at the LATROBE MUNICIPAL BUILDING
ON THURSDAY, August 21, 2025.**

Respectfully submitted,

Dawn M Varick

Dawn M. Vavick

Program/Aquatics Director

Approved by Mr. Thomas Long – 8/21/25