



Louisa Town Council – Regular Meeting  
212 Fredericksburg Avenue  
Louisa, Virginia 23093  
**Tuesday, April 21, 2026**

**I: Call to Order - 6:00 PM**

**II: Administrative Items:**

1. Invocation
2. Pledge of Allegiance
3. Adoption of the Agenda
4. Consent Agenda Items
  - a. Consideration of Accounts and Appropriations
  - b. Approval of Minutes: March 17, 2026, April 1, 2026

**III: Public Comment:**

This section of the Council meeting provides citizens the opportunity to discuss matters, which are not listed on the printed agenda. Any person wishing to bring a matter to the Council's attention under this section of the agenda should: (1) State their name and address; (2) State the matter that they wish to discuss and what action they would like the Council to take. When appropriate or if requested, we will respond to direct questions in writing. Please limit comments to 3 minutes or less.

**IV: Presentations**

1. Recognition of Vendors for Volunteer Work.
2. FY24-25 audit presentation

**V: Comments/Discussion by Members of Town Council**

**VI: Old Business:**

1. Water Main Replacement Project, Change Order Request

**VII: New Business:**

1. Discussion and Action: United Bank Funds Transfer
2. Discussion and Action: Solid Waste Contract Extension
3. Discussion: Solid Waste Fees

4. Discussion and Action: TACS Contract and Ordinance, presented by John Rife, TACS Advisor Consulting Services
5. Discussion and Action: Approval of Town Insignia on Clock
6. Discussion and Action: Amendment of Signage Ordinance
7. Discussion and Action: Amendment of Peddlers/ Itinerant Merchant Ordinance
8. Discussion and Action: Admission Tax Ordinance

### **VIII: Comments/Discussion by Members of Town Council**

### **IX: Appointments**

1. Board of Zoning Appeals
2. Planning Commission
3. Review of Interim Council Member Application

### **X: Standing Committee Reports:**

1. Public Works
  - a. Warehouse lease recommendation
2. Public Safety
3. Finance
4. Personnel
5. Community Development & Events
6. Cemeteries
7. Intergovernmental Relations

### **XI: Reports from Staff:**

1. Police Chief
2. Public Works Superintendent
3. Legal Counsel
4. Clerk
5. Treasurer
6. Town Manager

### **XII: Adjournment**

## TOWN OF LOUISA

Preliminary Bill List for Town Council Meeting - April 21, 2026

VENDOR NAME	GENERAL FUND	WATER FUND	SEWER FUND	HILLCREST FUND	TOTAL
Automated Office Systems	99.00				\$ 99.00
Axon Enterprise, Inc.	6,026.24				\$ 6,026.24
Blue Ridge Bank	3,813.99	2,418.30			\$ 6,232.29
BMS Direct, Inc.		361.43	361.43		\$ 722.86
CAS Severn	857.00				\$ 857.00
Cedar Mountain Stone Corp.		1,697.55			\$ 1,697.55
Central Virginia Contractors, Inc.	16,200.00	2,385.00			\$ 18,585.00
Cintas	182.97	182.97	182.96		\$ 548.90
Cody Langridge/PWS Operations, LLC		841.33			\$ 841.33
County of Louisa, Landfill	1,797.12				\$ 1,797.12
CourseVector, LLC	39.31				\$ 39.31
CSX Transportation		100.00			\$ 100.00
Document Destruction of VA, LLC	40.00				\$ 40.00
Ethical Investigators, Inc.	350.00				\$ 350.00
EverGro Cooperative	272.17				\$ 272.17
EZ Performance Center	14,831.59				\$ 14,831.59
Fortiline Water Works		706.35			\$ 706.35
Gladys Thomas (Focus Point)	1,475.00				\$ 1,475.00
Harper Electric, LLC	1,970.00				\$ 1,970.00
Hefty, Wiley & Gore, P.C.	4,500.00				\$ 4,500.00
Hudson-Payne Electronics, Corp.	947.27				\$ 947.27
Intrastate Pest Control	126.18				\$ 126.18
J.S. Purcell Lumber Corp.	317.98				\$ 317.98
LKA Signs & Designs, LLC		192.00			\$ 192.00
Lloyd's Heating & Cooling, LLC	2,009.00				\$ 2,009.00
Louisa Auto Parts, Inc.	192.06				\$ 192.06
Louisa County Water Authority		36,644.71	43,763.79		\$ 80,408.50
Louisa Hardware	348.36	13.49			\$ 361.85
Louisa Volunteer Fire Dept	15,000.00				\$ 15,000.00
Magna5 MS, LLC	4,453.70				\$ 4,453.70
Main St. Plumbing & Electrical Supply		449.56			\$ 449.56
Mansfield Oil Co.	638.43	272.49	226.64		\$ 1,137.56
MoJohns	95.00				\$ 95.00
Piedmont Power	37.98				\$ 37.98
Ricoh USA, Inc.	324.60				\$ 324.60
Stafford Technologies	274.95				\$ 274.95
Susanne Davino (JH Rivers Fine Ant.)	252.70				\$ 252.70
Treasurer of Virginia (VDOT)	86,764.38				\$ 86,764.38
Unifirst Corp.	271.60				\$ 271.60
United Systems		2,000.00			\$ 2,000.00
Virginia Utility Protection		112.80			\$ 112.80
VML/VACO Finance	11,184.85				\$ 11,184.85
Wet Spot Plumbing Heating & Cooling	1,442.53				\$ 1,442.53
TOTALS:	177,135.96	48,377.98	44,534.82	-	270,048.76

VENDOR NAME	GENERAL FUND	WATER FUND	SEWER FUND	HILLCREST FUND	TOTAL
Stocks General Contractors, LLC					

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**Town of Louisa**  
**Town Council Monthly Meeting**  
**March 17, 2026**

**Present:**

Ashley Michael, Mayor;  
Roger Henry, Vice-Mayor;  
Vicky Harte,  
John J. Purcell IV Council members;  
Jeff Gore, Legal Counsel.

**Also in Attendance:**

Stuart Turille, Town Manager;  
Franchesca Mall-Padilla, Treasurer;  
Anthony Larry, Superintendent of Public Works  
Stephanie Dorman, Clerk;  
Martin Nachtman, Chief of Police.

**All copies, including reports, handouts, and documents  
can be found following the minutes.**

Mayor Michael called the Louisa Town Council Meeting to order at 6:08 PM and led the Invocation as well as the Pledge of Allegiance.

**ADOPTION OF AGENDA:**

Agenda Amendments:

- Removal of May 20, 2025 Minutes from Consent Agenda.
- “Opposition of Powerline” added to new business.
- “Resignation of Council Member” added to new business.

Motion to approve agenda as amended.

Motion made by Purcell, Seconded by Henry.

Voting For: Harte, Henry, Purcell.

Louisa Town Council

March 17, 2026

Page 2 of 6

1 **CONSENT AGENDA ITEMS:**

2 Motion to approve the Consent Agenda as amended.

3 Motion made by Purcell, Seconded by Henry.

4 Voting For: Harte, Henry, Purcell.

5 **BUSINESS FROM THE FLOOR:**

6 Ms. Maxine Butcher, of 202 McDonald Street, addressed Council in her capacity as  
7 President of the KS Club. Ms. Butcher requested financial assistance from the Town to  
8 support the purchase of Christmas wreaths, noting that each wreath costs approximately  
9 \$80 to produce. She also took a moment to commend the Public Works Department for  
10 their professionalism and continued efforts in maintaining the Town's appearance.

11 Council Member Harte inquired as to the estimated cost to fully decorate and light Main  
12 Street. Following discussion, Council Member Harte made a motion to provide financial  
13 support to the KS Club; however, after further consideration, the motion was withdrawn. It  
14 was agreed that this request would be more appropriately addressed as part of the  
15 upcoming budget discussions for the next fiscal year.

16 **COMMENTS BY MEMBERS OF TOWN COUNCIL:**

17 Council Member Harte wanted to make Council aware that there are actually two  
18 powerline projects but will discuss this more during the appropriate time.

19 **OLD BUSINESS:**

20 **Discussion and Action: Historic Museum Barracks Building Space**

21 The Town Manager presented the deed for the barracks and reported that he had spoken  
22 with the Director, who advised that the Historical Foundation is requesting an additional  
23 three months to complete the process. Staff recommends granting the requested three-  
24 month extension.

25

26 Motion to allow the Historical Foundation to continue using the Barracks' for storage until  
27 June 18, 2026.

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29 Motion made by Henry, Seconded by Purcell.

30 Voting For: Harte, Henry, Purcell.

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**NEW BUSINESS:**

**1. Discussion and Action: Addition of Downtown Events Line Item in the Budget (revenue/expenditures)**

The Mayor presented the need to establish a line item for the Downtown Events Committee, noting that the committee ultimately aims to become financially self-sufficient. Council discussed potential sources for the initial funding.

Motion to create a line item in the current fiscal year budget for the Downtown Events.  
Motion made by Harte, Seconded by Henry.

Voting For: Harte, Henry, Purcell.

**2. Discussion and Action: Special Events Applications Request – Easter**

Motion to approve the Special Events application for the Easter Egg-Stravaganza.  
Motion made by Harte, Seconded by Purcell.

Voting For: Harte, Henry, Purcell.

**3. Discussion and Action: Special Events Applications Request – Heritage Day**

Motion to approve the Special Events application for the Heritage Day.  
Motion made by Harte, Seconded by Purcell.

Voting For: Harte, Henry, Purcell.

**4. Discussion and Action: Sewer Fee Policy**

The Town Manager presented updates to the Sewer Tap Fee Policy. He noted that the invoice for the railroad company is currently under review. Staff recommends adoption of the updated policy, as it clarifies the ordinance to better reflect current practices.

Motion to approve sewer connection policy with the staff's added language.

Motion made by Purcell, Seconded by Henry.

Voting For: Harte, Henry, Purcell.

**5. Discussion and Action: Public Works Capital Items for Purchase**

The Town Manager presented capital items that need to be purchased by public works for the upcoming mowing season, including; two mowers and a tractor.

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No action was needed as these items were already approved.

**6. Opposition of Powerline**

Council expressed opposition to the ValleyLink powerline project. Counsel will update the resolution to reflect Council’s position of opposition.

Motion to accept amended resolution of opposition.

Motion made by Henry, Seconded by Purcell.

Voting For: Harte, Henry, Purcell.

**7. Resignation of Council Member**

Council Member Crawford submitted his letter of resignation. Council and legal counsel discussed timelines and appointment procedures.

Motion to allow for the search of an interim appointment.

Motion made by Purcell, Seconded by Henry.

Voting For: Harte, Henry, Purcell.

**APPOINTMENTS:**

Following Council’s approval of the bylaws at the previous meeting, and due to the resignation of a Council member, committee appointments have been re-configured.

Committee	Chair	Councilor
Public Works	John Purcell	Roger Henry
Public Safety	Vicky Harte	Sylvia Rigsby
Finance	Sylvia Rigsby	John Purcell
Personnel	Sylvia Rigsby	John Purcell
Community Development & Events	Roger Henry	Sylvia Rigsby
Cemeteries	Vicky Harte	Roger Henry
Intergovernmental Relations	Roger Henry	Vicky Harte

**STANDING COMMITTEE REPORTS:**

**1. Personnel Committee**

Nothing to report.

- 1           **2. Legal Matters Committee**
- 2           Nothing to report.
- 3           **3. Trash, Recycling & Litter Committee**
- 4           Nothing to report.
- 5           **4. Finance Committee**
- 6           Nothing to report.
- 7           **5. Cemeteries Committee**
- 8           The Committee reported that they would like to survey the back lot for usage. The
- 9           road and brick columns need repairs. The committee would also like the
- 10          advertisement of the scatter garden.
- 11          **6. Streets & Sidewalks Committee**
- 12          Nothing to report.
- 13          **7. Water & Sewer Committee**
- 14          The Committee reported that LCWA has clarified historical information.
- 15
- 16          Vice-Mayor has been appointed as the Town representative for the Water Authority.
- 17          **8. Police Committee**
- 18          Nothing to report.
- 19          **9. Facilities**
- 20          Nothing to report.
- 21          **10. Community Events**
- 22          The Committee thanked organizations that helped with the clean up event.
- 23

**STAFF REPORTS:**

- 25          1. Police Chief
- 26          Martin Nachtman, Chief of Police, provided the Police Report.
- 27
- 28          In addition to his written report, the Chief added that he has been working on the
- 29          logistics for the 4th of July event.
- 30
- 31          2. Public Works Superintendent
- 32          Anthony Larry, Superintendent of Public Works, submitted his report.
- 33          3. Legal Counsel
- 34          Nothing to report
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- 36          4. Clerk
- 37          Stephanie Dorman, Clerk, provided the Clerk report.

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In addition to her written report, she reported her initiative called “Launch Louisa”.

5. Treasurer

Franchesca Mall-Padilla, Treasurer, submitted her report.

6. Town Manager

Stuart Turille, Town Manager, read his submitted report.

**ADJOURNMENT**

Motion to adjourn.

Motion made by Henry, Seconded by Purcell.

All in favor.

Council adjourned at 7:47 PM.

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Mayor

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Clerk

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**Town of Louisa**  
**Town Council Special Meeting**  
**April 1, 2026**

**Present:**

Ashley Michael, Mayor;  
Roger Henry, Vice-Mayor;  
Sylvia Rigsby, John J. Purcell IV Council  
members;

**Also in Attendance:**

Stuart Turille, Town Manager;  
Anthony Larry, Superintendent of Public Works  
Stephanie Dorman, Clerk;

**All copies, including reports, handouts, and documents  
can be found following the minutes.**

Mayor Michael called the Louisa Town Council Meeting to order at 6:01 PM and led the Invocation as well as the Pledge of Allegiance.

**ADOPTION OF AGENDA:**

- Motion to adopt agenda as presented.
- Motion made by Rigsby, Seconded by Purcell.
- Voting For: Rigsby, Henry, Purcell.

**OLD BUSINESS:**

**1. Project Direction Clarification – 420 W. Main Street**

Town Council, along with staff and project contractors, discussed the need for additional funding to support the project. The parties reviewed and considered the factors that contributed to the change in the originally anticipated footage amount, including project conditions and revised assessments. Discussion also focused on the proposed plan

1 moving forward, including additional funds that will be necessary in the future that will  
2 be presented as a CIP.

3 Motion approve up to \$10,000 to finish tying the line to the valve.

4 Motion made by Purcell, Seconded by Henry.

5 Motion amended.

6 Motion to approve up to \$10,000 to finish tying the line to the valve with funds from the  
7 water reserves.

8 Motion made by Purcell, Seconded by Henry.

9 Motion amended.

10 Motion to approve up to \$10,000 to finish tying the line to the valve with funds from the  
11 water reserves, or the reserves, should the water reserves not be enough.

12 Motion made by Rigsby, Seconded by Purcell.

13 Voting For: Rigsby, Henry, Purcell.

14 **ADJOURNMENT**

15 Motion to adjourn.

16 Motion made by Purcell, Seconded by Henry.

17 All in favor.

18 Council adjourned at 6:31 PM.

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Mayor

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Clerk

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**A PROCLAMATION RECOGNIZING AND COMMENDING LOCAL ORGANIZATIONS FOR THEIR SUPPORT OF THE “REACH DAY” EVENT, ORGANIZED BY THE POINT CHURCH**

**WHEREAS**, the Town of Louisa recognizes the importance of community pride, environmental stewardship, and civic engagement; and

**WHEREAS**, a “Reach Day,” Event, organized by The Point Church, was conducted to enhance the appearance and overall well-being of the community, including multiple organizations; and

**WHEREAS**, the success of this event was made possible through the generous contributions of time, labor, and materials from local organizations; and

**WHEREAS**, The Point Church, Chiles Enterprises, JS Purcell Lumber, and Ace Hardware demonstrated outstanding community spirit and dedication by volunteering their time and/or donating supplies in support of this effort;

**NOW, THEREFORE, I**, on behalf of the Town of Louisa, Virginia, I do hereby proclaim our sincere appreciation and gratitude to The Point Church, Chiles Enterprises, JS Purcell Lumber, and Ace Hardware for their valuable contributions to the success of the “Reach Day” Event;

**AND, I FURTHER PROCLAIM** that these organizations and businesses are commended for their commitment and for setting a positive example of civic responsibility within the community.

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Ashley Michael, Mayor

ATTEST:

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Stephanie Dorman, Clerk



## LOUISA TOWN COUNCIL

### AGENDA ITEM REPORT

Meeting Date: April 21, 2026

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To: Louisa Town Council  
From: Stuart Turille, Town Manager  
Subject: Water Main Replacement Project Change Order Request

#### **Background:**

- The location of the new water line on West Street was adjusted approximately 3 feet based on actual field condition, causing an additional 2,000 LF of saw cutting and asphalt removal totaling \$19,481.
- This change order moves money from contingency to operations, but does not change the overall project cost or loan amount.
- Project consulting engineer Thrasher agrees that this is an allowable expense out of contingency funds.

#### **Recommended Action:**

Thrasher here to discuss analysis and review with possible action by Council if approved.

#### **Attachments:**

Change order with Thrasher recommendation.



## LOUISA TOWN COUNCIL

### AGENDA ITEM REPORT

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#### **Recommended Action:**

Thrasher here to discuss analysis and review with possible action by Council if approved.

#### **Attachments:**

Change order with Thrasher recommendation.

April 14, 2026

Town of Louisa  
Attention: Stuart Turille, Town Manager  
212 Fredericksburg Avenue  
Louisa, Virginia 23043

***RE: Town of Louisa – Water Line Improvement Project  
Change Order No. 1 – Engineer Recommendation  
Thrasher Project #010-10010***

Mr. Turille:

Stocks General Contractors, LLC submitted a request for Contract Price Increase and the addition of a pay item for additional footage of customer service installation. These requests are the result of a shift in the new water line alignment to avoid conflict with the existing water line. If this Change Order is approved, the Contract Price will be increased by \$19,481.00 and a new pay item for additional customer service line installation will be added at a cost per linear foot of \$88.35.

At the start of construction, the Contractor excavated for installation of the new line and found that the existing water line encroached in the work area. To avoid this conflict, an adjustment was made in the field to shift the new line into the road. The Contractor requested additional separation in order to be able to work away from the existing transite line and minimize potential line strikes. As a result of the shift, additional saw-cutting and asphalt removal was required. This change was needed to avoid the existing infrastructure. Based on a review the Contactor's submitted request, Thrasher recommends approval of Change Order No. 1.

This Change Order will increase the Contractor's Contract Price from \$1,057,720.00 to \$1,077,201.00. Enclosed with this letter is a copy of Change Order No. 1. If there are any questions or concerns, please contact me at [esherrard@thethrashergroup.com](mailto:esherrard@thethrashergroup.com) or at 304-918-4317.

Sincerely,

THE THRASHER GROUP, INC.

ERIC S. SHERRARD, EI  
Project Manager

Enclosure: Change Order No. 1

April 14, 2026

Town of Louisa  
Attention: Stuart Turille, Town Manager  
212 Fredericksburg Avenue  
Louisa, Virginia 23043

***RE: Town of Louisa – Water Line Improvement Project  
Change Order No. 1 – Engineer Recommendation  
Thrasher Project #010-10010***

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Sincerely,

THE THRASHER GROUP, INC.

ERIC S. SHERRARD, EI  
Project Manager

Enclosure: Change Order No. 1



## LOUISA TOWN COUNCIL

### AGENDA ITEM REPORT

Meeting Date: April 21, 2026

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To: Louisa Town Council  
From: Franchesca Mall-Padilla  
Subject: Transfer United Bank from sewer in water

**Background:** A transfer is required to ensure the USDA Water Improvement Project loan is accurately recorded and clearly reflected within the appropriate fund, in accordance with audit and financial reporting requirements.

**Recommended Action:** Approve attached Resolution.

**Attachments:** RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM THE SEWER FUND TO THE WATER FUND.



**A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM THE SEWER FUND TO THE WATER FUND**

**Resolution 26-\_\_\_\_\_**

**WHEREAS**, the Town Council of the Town of Louisa, Virginia, is responsible for the Town's Finances; and

**WHEREAS**, the Treasurer and Town Council have determined that it is necessary to provide the payment of financial obligations; and

**WHEREAS**, funds are available in the Sewer Fund account (502-100-0003) held in United Bank account; and

**WHEREAS**, the transfer is being made to properly account for and clearly reflect the USDA Water Improvement Project loan within the appropriate fund for audit purposes;

**NOW, THEREFORE, BE IT RESOLVED** by the Town Council of the Town of Louisa that:

1. The sum of \$1,425.26 is hereby authorized to be transferred from the Sewer Fund (Account No. 502-100-0003) to the Water Fund (Account No. 501-100-0003).
2. Said transfer is designated for the purpose of paying interest on a USDA loan.
3. Town Staff is hereby authorized and directed to take all actions necessary to effectuate this transfer.

**BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately upon adoption.

Approved by the Town Council for the Town of Louisa,  
Virginia on this 21st day of April, 2026.

\_\_\_\_\_  
Ashley Michael, Mayor

ATTEST:

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Stephanie Dorman, Clerk



## LOUISA TOWN COUNCIL

### AGENDA ITEM REPORT

Meeting Date: April 21, 2026

---

To: Louisa Town Council  
From: Stuart Turille, Town Manager  
Subject: Solid Waste-Recycling Contractor (Updike)—Contract Extension Request

#### **Background:**

- The current contractor (Updike) contract expires June 30, 2026.
- In order to perform a thorough review of the current contractual terms, fees and costs, the number of Household units, tipping fees, quality of service delivery (including a possible customer survey), price and responsiveness, and to review competitive rates and costs and plan, more time is needed.
- If a change in service and provider is the recommendation, a 9 month program period of transition for cart removal, replacement and public notice is recommended.
- Building in some contingency on bidding requirements, time for negotiations, and contingencies, this means that the current review should have started last August, necessitating more time requirement to ensure a quality review is conducted.
- Additionally, we should have an up-to-date Solid Waste/Recycling policy with possible service options.

#### **Recommended Action:**

Approve a one year contract extension to allow adequate time for review of current contractor costs and service to determine if we continue or change provider, and write a Solid Waste policy

#### **Attachments:**

Current agreement

## First Amended Town of Louisa Solid Waste Refuse and Recycling Collection Agreement

This Agreement, originally dated the 18<sup>th</sup> day of May, 2016 between the Town of Louisa, Virginia (“Town”) and Updike Industries, Inc. (“Contractor”), is hereby amended as set out herein and is binding among and between these parties as of the date both parties have signed and executed it.

### RECITALS

WHEREAS, Town solicited quotes for refuse and recycling collection services for the certain Town facilities, Town residents and businesses as authorized by state law ( Va. Code § 15.2-928); and

WHEREAS, after discussion with several companies, the Town selected Updike Industries, Inc. as the lowest priced responsible and responsive bidder for the award of this contract; and

WHEREAS, Updike Industries, Inc. has been providing solid waste refuse and recycling collection services to Town of Louisa residents, government and businesses as the Town’s Contractor since May 18, 2016; and

WHEREAS, the Town and Contractor now desire to amend the original agreement to make certain changes regarding pricing and services, and to extend the agreement for the one additional five-year term.

NOW THEREFORE, for good and valuable consideration as set forth below, the parties agree as follows:

**1. CONTRACT DOCUMENTS:** The Contractor shall furnish all labor, equipment, and materials and perform all Work in strict accordance with the Contract Documents. This Agreement shall consist of the following:

- a) This Contract between Town and Contractor;
- b) The bid quote submitted by Contractor, which is attached hereto; and
- d) Post Bid Modification(s), if any, also attached hereto.

All of these documents are incorporated herein by reference and referred to collectively as the “Contract Documents”. Unless specifically agreed to in writing otherwise, in the event of a conflict between any of the Contract Documents, this Contract shall control, followed by the Contractor’s Bid.

**2. TERM:** The Work, originally commenced for an initial five-year term which ends on June 30, 2021, is hereby extended for one additional five-year term, which ends on June 30, 2026. The Town may terminate this Contract for convenience at any time and for any reason by providing six months advance written notice to Contractor. Either party may terminate this Contract for a violation of the terms or conditions herein by providing 30 days’ advance written notice to the other party. Upon receipt of such notice, the party allegedly in default shall have 30 days to cure such violation prior to such termination becoming effective. If the violation is cured to the satisfaction of the other party, then the Contract shall continue to be in effect for the remainder of the term.

**3. COMPENSATION TO BE PAID TO THE CONTRACTOR:**

a. The Monthly Sum. The Town agrees to pay and the Contractor agrees to accept as just and adequate compensation for the performance of the Work in accordance with the Contract Documents the sum of \$6,350.00 per month.

b. Fuel Adjustment. Whenever the 30-day average statewide price of regular, diesel motor fuel exceeds by 25% the statewide average cost of such fuel as of the date of this Agreement, Contractor shall be entitled to charge, and the Town agrees to pay, for Contractor's marginal additional fuel costs (above the 25% ) incurred in providing the services hereunder. Such charges shall be added to Contractor's regular monthly invoice. In order to avail itself of this provision and in order to establish the baseline for any future adjustment, Contractor shall provide the Town with a mileage report clearly showing the total monthly miles traveled by Contractor solely for the purpose of providing the required services under this Agreement.

d. Adjustment to Monthly Sum. Contractor and Town agree that should more than 675 carts require or request the service then such "additional carts" shall be serviced for an additional monthly fee of \$9.25 per additional customer. Contractor agrees to continue servicing the two dumpsters it is serving as of the time of this amended agreement for no additional cost to the Town.

**4. SCOPE OF SERVICES:** Contractor agrees to perform weekly solid waste collections services for up to 675 carts and the Town (collectively "customers"), but shall provide services to additional customers pursuant to Section 3.d upon request. Contractor shall provide each customer with one 95-gallon solid waste receptacle cart at no cost, including one such cart at each municipal facility designated by the Town. Contractor also agrees to supply customers with either a 45-gallon or 65-gallon container instead of a 95-gallon container upon request of the customer. Notwithstanding the previous sentence, container size may vary for commercial customers and the Town as agreed to by Contractor and customer. Contractor may sell additional carts to any customer desiring one. In addition, Contractor agrees to perform recycling collection twice per month for all customers, and to provide 60 recycle containers at no additional cost to residents who regularly use recycle services, as a donation for the citizens continued recycling efforts. Except as otherwise provided herein, Contractor shall not be required to supply containers or carts for recycling collection. All solid waste refuse and all recyclable materials collected by Contractor shall be disposed of by Contractor pursuant to all applicable local, state and federal laws and shall only be deposited at appropriately licensed and lawful facilities. The services do not include collection of hazardous waste. Contractor also agrees to provide every customer with a replacement solid waste receptacle for no additional cost in the event that normal wear and tear or damage caused during the normal and intended use of the receptacle results in such receptacle becoming unusable, unsanitary or unsafe for continued use. Contractor may charge customers for additional receptacles or for any replacement receptacle necessitated by damage caused by the customer's intentional or reckless act or otherwise resulting from use beyond the intended use or beyond normal wear and tear.

**5. ACCESSIBILITY TO EQUIPMENT.** On scheduled collection days, customers shall provide unobstructed access to the solid waste and recycling receptacles or carts. Contractor will notify customer and allow customer reasonable time to provide required access. Contractor reserves the right to charge and additional fee for any additional collection service required by customer failure to provide such access.

**6. NOTICE:** The legal address for the Town and for the Contractor and the addresses for delivery of Notices and other project documents are as follows:

Town of Louisa:

Attn: Town Manager  
 Address: P.O. Box 531  
 Louisa, VA . 23093

Telephone: 540-967-1400

Updike Industries, Inc.:

Attn: Audrey Updike  
 Address: P.O. Box 1745  
 Culpeper, VA 22701

Telephone: 540-825-1950  
 SCC ID #: 0273846-6

**7. EMPLOYMENT DISCRIMINATION.** During the performance of this contract, the Contractor agrees as follows:

- a. Contractor will not discriminate against any employee or applicant for employment due to race, religion, color, sex, national origin, age or handicap, except where religion, sex, national origin or age is a bona fide occupational qualification reasonably necessary to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination disclosure.
- b. Contractor, in all solicitations or advertisements for employees placed by or on behalf of Contractor will state that Contractor is an equal opportunity employer.
- c. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulations shall be deemed sufficient for the purpose of meeting the requirements of this subsection.

**8. DRUG FREE WORKPLACE.** During the performance of this contract, Contractor agrees to (i) provide a drug-free workplace for Contractor's employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in Contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition; (iii) state in all solicitations or advertisements for employees placed by or on behalf of Contractor that Contractor maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.

**9. ILLEGAL IMMIGRANTS.** Contractor does not and shall not during the performance of this contract knowingly employ an unauthorized alien as defined in the Federal Immigration and Reform and Control Act of 1986.

**10. AUTHORIZATION TO TRANSACT BUSINESS IN VIRGINIA. SCC Identification Number (Note: This provision is applicable to all Contractors prior to the award of contract.)** Contractor, whether organized as a stock or nonstock corporation, limited liability company, business trust, or limited partnership or registered as a limited liability partnership shall be authorized to transact business in the

Commonwealth as a domestic or foreign business entity if so required by Title 13.1 or Title 50 of the Code of Virginia. Contractor shall not allow its existence to lapse or its certificate of authority or registration to transact business in the Commonwealth, if so required under Title 13.1 or Title 50, to be revoked or cancelled at any time during the contract.

The Contractor shall provide its identification number issued by the Virginia State Corporation Commission. The Town may void any contract with the Contractor if it fails to remain in compliance with this section pursuant to Section 2.2-4311.2 of the Code of Virginia.

**11. FAITH BASED ORGANIZATIONS.** The Town does not and shall not, as it relates to this Contract (i) discriminate against a faith-based organization on the basis of the organization's religious character or (ii) impose conditions that (a) restrict the religious character of the faith-based organization, except as provided by state law, or (b) impair, diminish, or discourage the exercise of religious freedom by the recipients of such goods, services, or disbursements.

**12. ETHICS IN PUBLIC CONTRACTING.** By submitting their bid and by entering into this Contract, certifies that their bid is made without collusion or fraud and that they have not offered or received any kickbacks or inducements from any other Bidders, supplier, manufacturer or subcontractor in connection with their proposal, and that they have not conferred on any public employee having official responsibility for this procurement transaction any payment, loan, subscription, advance, deposit of money, services or anything of more than nominal value, present or promised, unless consideration of substantially equal or greater value was exchanged.

The Contractor shall identify any actual or potential conflicts of interest that exist, or which may arise from this contract award, and propose how such conflicts might be resolved.

By his/her signature on the bid documents submitted, each the Contractor attests that his/her agents and/or employees, to the best of his/her knowledge and belief, have not in any way colluded with anyone for and on behalf of the Contractor, or themselves, to obtain information that would give the Contractor an unfair advantage over others, nor has he/she colluded with anyone for and on behalf of the Contractor, or itself, to gain any favoritism in the award of this solicitation.

**13. INDEMNIFICATION.** Under this contract, the Contractor agrees to indemnify, defend and hold harmless the Town, its officers, agents and employees from any claims, damages, suits, actions, liabilities and costs of any kind or nature, including attorneys' fees, arising from or caused by the provision of any services, or the use of any services or materials furnished (or made available) by the Contractor, provided that such liability is not attributable to the Town's sole negligence or intentional acts. The Contractor shall notify the Town of any suit, claim, demand, loss or action made or filed against the Contractor immediately upon the Contractor's receipt or learning of it.

**14. VENUE FOR LEGAL ACTIONS.** The parties agree that any legal action brought to enforce any provision of this Contract shall be filed in the General District or Circuit Court for Louisa County, Virginia.

**15. ENTIRE AGREEMENT.** Upon execution by both Parties, this First Amended Agreement shall replace the Original Contract in its entirety.

**16. INSURANCE:** Contractor shall maintain and provide proof of the following:

**Worker's Compensation Insurance** shall be in compliance with all states in which Contractor does business, including coverage B Employer's liabilities in not less than the following amounts:

Bodily Injury by accident, \$100,000 for each accident;

Bodily injury by disease, \$500,000 policy limit;  
Bodily Injury by disease, \$100,000 for each employee.

**Public Liability Insurance** in amount not less than \$1,000,000 for any occurrence involving bodily injury, and not less than \$1,000,000 for any occurrence involving property damage. This coverage shall include contractual liability, broad form property damage, independent contractors, and personal injury.

Automobile liability insurance in an amount not less than \$500,000 combined single limit bodily injury and property damage. This coverage shall include liability for the use of hired and non-owned vehicles.

The insurance specified herein shall name the Town of Louisa as additional insured with regard to work performed under any subsequent contract. The policy(ies) shall provide that the Town is to receive written notice by certified mail, sixty (60) days in advance of cancellation or alteration of the policy(ies). Contractor shall provide the County with copies of certification of insurance coverage and proof of payment of all premiums.

**IN WITNESS WHEREOF**, the parties hereto on the day and year written below have executed this agreement in two (2) counterparts, each of which shall, without proof or accountancy for the other counterparts, be deemed on original thereof.

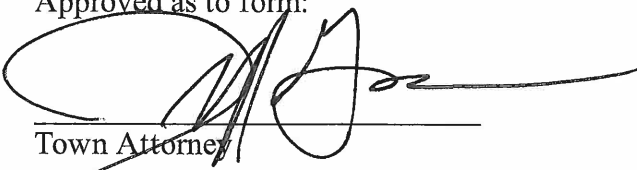
**For the CONTRACTOR:**

**For the TOWN:**

By: J. J. Updegraff, Pres. 6/14/21  
(date)

By: Yuz Nulson 6/16/21  
(date)

Approved as to form:

  
Town Attorney

## Town of Louisa Solid Waste Refuse and Recycling Collection Agreement

This Agreement, dated this 13<sup>th</sup> day of May, 2016 between the Town of Louisa, Virginia ("Town") and Updike Industries, Inc. ("Contractor"), is binding among and between these parties as of the date both parties have signed and executed it.

### RECITALS

WHEREAS, Town solicited quotes for refuse and recycling collection services for the certain Town facilities, Town residents and businesses as authorized by state law ( Va. Code §15.2-928); and

WHEREAS, after discussion with several companies, the Town has selected Updike Industries, Inc. as the lowest priced responsible and responsive bidder for the award of this contract.

THEREFORE, for good and valuable consideration as set forth below, the parties agree as follows:

**1. CONTRACT DOCUMENTS:** The Contractor shall furnish all labor, equipment, and materials and perform all Work in strict accordance with the Contract Documents. This Agreement shall consist of the following:

- a) This Contract between Town and Contractor;
- b) The bid quote submitted by Contractor, which is attached hereto; and
- d) Post Bid Modification(s), if any, also attached hereto.

All of these documents are incorporated herein by reference and referred to collectively as the "Contract Documents". Unless specifically agreed to in writing otherwise, in the event of a conflict between any of the Contract Documents, this Contract shall control, followed by the Contractor's Bid.

**2. TERM:** The Work shall be commenced upon final approval of this Agreement and the initial five-year term shall end on June 30, 2021, after which it may be extended for one additional five-year term only upon written agreement of the parties. The Town may terminate this Contract for convenience at any time and for any reason by providing six months advance written notice to Contractor. Either party may terminate this Contract for a violation of the terms or conditions herein by providing 30 days' advance written notice to the other party. Upon receipt of such notice, the party allegedly in default shall have 30 days to cure such violation prior to such termination becoming effective. If the violation is cured to the satisfaction of the other party, then the Contract shall continue to be in effect for the remainder of the term.

**3. COMPENSATION TO BE PAID TO THE CONTRACTOR:**

- a. The Monthly Sum. The Town agrees to pay and the Contractor agrees to accept as just and adequate compensation for the performance of the Work in accordance with the Contract Documents the sum of \$4,916.75 per month .
- b. Fuel Adjustment. Whenever the 30-day average statewide price of regular, dieselmotor fuel exceeds by 25% the statewide average cost of such fuel as of the date of this Agreement, Contractor shall be entitled to charge, and the Town agrees to pay, for Contractor's marginal additional fuel costs (above the 25% )incurred in providing the services hereunder. Such

charges shall be added to Contractor's regular monthly invoice. In order to avail itself of this provision and in order to establish the baseline for any future adjustment, Contractor shall provide the Town with a mileage report clearly showing the total monthly miles traveled by Contractor solely for the purpose of providing the required services under this Agreement.

d. Adjustment to Monthly Sum. Contractor and Town agree that should more than 500 customers require or request the service then such "additional customers" shall be serviced for an additional monthly fee of \$10.67 per additional customer.

**4. SCOPE OF SERVICES:** Contractor agrees to perform weekly solid waste collections services for up to 500 customers and the Town (collectively "customers"). Contractor shall provide each customer with one 95-gallon solid waste receptacle cart at no cost, including one such cart at each municipal facility designated by the Town. Contractor also agrees to supply customers with either a 45-gallon or 65-gallon container instead of a 95-gallon container upon request of the customer. Notwithstanding the previous sentence, container size may vary for commercial customers and the Town as agreed to by Contractor and customer. Contractor may sell additional carts to any customer desiring one. In addition, Contractor agrees to perform recycling collection twice per month for all customers. Contractor shall not be required to supply containers or carts for recycling collection. All solid waste refuse and all recyclable materials collected by Contractor shall be disposed of by Contractor pursuant to all applicable local, state and federal laws and shall only be deposited at appropriately licensed and lawful facilities. The services do not include collection of hazardous waste. Contractor also agrees to provide every customer with a replacement solid waste receptacle for no additional cost in the event that normal wear and tear or damage caused during the normal and intended use of the receptacle results in such receptacle becoming unusable, unsanitary or unsafe for continued use. Contractor may charge customers for additional receptacles or for any replacement receptacle necessitated by damage caused by the customer's intentional or reckless act or otherwise resulting from use beyond the intended use or beyond normal wear and tear.

**5. ACCESSIBILITY TO EQUIPMENT.** On scheduled collection days, customers shall provide unobstructed access to the solid waste and recycling receptacles or carts. Contractor will notify customer and allow customer reasonable time to provide required access. Contractor reserves the right to charge and additional fee for any additional collection service required by customer failure to provide such access.

**6. NOTICE:** The legal address for the Town and for the Contractor and the addresses for delivery of Notices and other project documents are as follows:

Town of Louisa:

Attn: Town Manager  
 Address: P.O. Box 531  
 Louisa, VA . 23093  
 Telephone: 540-967-1400

Updike Industries, Inc.:

Attn:

Address: P.O. Box 1745  
Culpeper, VA 22701

Telephone: 540-825-1950

SCC ID #:

**7. EMPLOYMENT DISCRIMINATION.** During the performance of this contract, the Contractor agrees as follows:

- a. Contractor will not discriminate against any employee or applicant for employment due to race, religion, color, sex, national origin, age or handicap, except where religion, sex, national origin or age is a bona fide occupational qualification reasonably necessary to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination disclosure.
- b. Contractor, in all solicitations or advertisements for employees placed by or on behalf of Contractor will state that Contractor is an equal opportunity employer.
- c. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulations shall be deemed sufficient for the purpose of meeting the requirements of this subsection.

**8. DRUG FREE WORKPLACE.** During the performance of this contract, Contractor agrees to (i) provide a drug-free workplace for Contractor's employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in Contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition; (iii) state in all solicitations or advertisements for employees placed by or on behalf of Contractor that Contractor maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.

**9. ILLEGAL IMMIGRANTS.** Contractor does not and shall not during the performance of this contract knowingly employ an unauthorized alien as defined in the Federal Immigration and Reform and Control Act of 1986.

**10. AUTHORIZATION TO TRANSACT BUSINESS IN VIRGINIA. SCC Identification Number** (Note: This provision is applicable to all Contractors prior to the award of contract.) Contractor, whether organized as a stock or nonstock corporation, limited liability company, business trust, or limited partnership or registered as a limited liability partnership shall be authorized to transact business in the Commonwealth as a domestic or foreign business entity if so required by Title 13.1 or Title 50 of the Code of Virginia. Contractor shall not allow its existence to lapse or its certificate of authority or registration to transact business in the Commonwealth, if so required under Title 13.1 or Title 50, to be revoked or cancelled at any time during the contract.

The Contractor shall provide its identification number issued by the Virginia State Corporation Commission. The Town may void any contract with the Contractor if it fails to remain in compliance with this section pursuant to Section 2.2-4311.2 of the Code of Virginia.

**11. FAITH BASED ORGANIZATIONS.** The Town does not and shall not, as it relates to this Contract (i) discriminate against a faith-based organization on the basis of the organization's religious character or (ii) impose conditions that (a) restrict the religious character of the faith-based organization, except as provided by state law, or (b) impair, diminish, or discourage the exercise of religious freedom by the recipients of such goods, services, or disbursements.

**12. ETHICS IN PUBLIC CONTRACTING.** By submitting their bid and by entering into this Contract, certifies that their bid is made without collusion or fraud and that they have not offered or received any kickbacks or inducements from any other Bidders, supplier, manufacturer or subcontractor in connection with their proposal, and that they have not conferred on any public employee having official responsibility for this procurement transaction any payment, loan, subscription, advance, deposit of money, services or anything of more than nominal value, present or promised, unless consideration of substantially equal or greater value was exchanged.

The Contractor shall identify any actual or potential conflicts of interest that exist, or which may arise from this contract award, and propose how such conflicts might be resolved.

By his/her signature on the bid documents submitted, each the Contractor attests that his/her agents and/or employees, to the best of his/her knowledge and belief, have not in any way colluded with anyone for and on behalf of the Contractor, or themselves, to obtain information that would give the Contractor an unfair advantage over others, nor has he/she colluded with anyone for and on behalf of the Contractor, or itself, to gain any favoritism in the award of this solicitation.

**13. INDEMNIFICATION.** Under this contract, the Contractor agrees to indemnify, defend and hold harmless the Town, its officers, agents and employees from any claims, damages, suits, actions, liabilities and costs of any kind or nature, including attorneys' fees, arising from or caused by the provision of any services, or the use of any services or materials furnished (or made available) by the Contractor, provided that such liability is not attributable to the Town's sole negligence or intentional acts. The Contractor shall notify the Town of any suit, claim, demand, loss or action made or filed against the Contractor immediately upon the Contractor's receipt or learning of it.

**14. VENUE FOR LEGAL ACTIONS.** The parties agree that any legal action brought to enforce any provision of this Contract shall be filed in the General District or Circuit Court for Louisa County, Virginia.



## LOUISA TOWN COUNCIL

### AGENDA ITEM REPORT

Meeting Date:

4.21.2026

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To: Louisa Town Council  
From: Anthony Larry and Stephanie Dorman  
Subject: Solid Waste Fees

#### **Background:**

This memorandum is intended to bring to Council's attention several concerns regarding the current structure and administration of the Town's trash service fees.

At present, the Town does not have an accurate accounting of the number of trash cans currently in circulation. This lack of tracking creates challenges in ensuring that services are being provided equitably and that associated costs are being appropriately recovered. To improve accountability and cost alignment, it is recommended that Council consider implementing a revised fee structure in which each residence is permitted one trash can at no charge, with an added fee assessed for any additional cans.

In addition, it appears that the fee schedule for commercial trash service has not been reviewed or updated since 2005. Given the passage of time and the likely increase in service and disposal costs, we ask for Council to evaluate our current commercial rates and determine whether adjustments are necessary to better reflect actual expenses and market conditions.

Staff has also identified an issue with unpaid commercial trash service accounts. Currently, several businesses have outstanding balances for trash service, totaling \$648.50. This raises concerns not only about revenue recovery but has also raised questions of enforce.

#### **Recommended Action:**

No action at this time, however we ask that you consider the below in this upcoming budget season:

- a. Consider establishing a fee for additional residential trash cans beyond the first can provided;
- b. Review and update commercial trash service fees; and
- c. Evaluate current policies and procedures related to billing and collection of unpaid accounts.



## LOUISA TOWN COUNCIL

### AGENDA ITEM REPORT

Meeting Date: April 21, 2026

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To: Louisa Town Council  
From: Stuart Turille, Town Manager  
Subject: Taxing Authority Consulting Services (TACS), PC—Collector of Outstanding Taxes and Fee Owed to Town

#### **Background:**

- Mr. John Rife is scheduled to attend to describe how TACS' services work, the calculation of which is included in the attachment as 20% of collected fees, 25% of real estate taxes.
- The Town has outstanding bills for commercial solid waste, water-sewer, real estate/personal property, meals tax and business licenses.

#### **Recommended Action:**

Approve agreement

#### **Attachment:**

Agreement

## LEGAL SERVICES AGREEMENT

### *Delinquent Tax Collection*

This AGREEMENT is made and entered into by and between TAXING AUTHORITY CONSULTING SERVICES, PC (hereinafter "TACS"), and TOWN OF LOUISA \_\_\_\_\_ (hereinafter "LOCALITY"), together, the "Parties", pursuant to Code of Virginia §§ 58.1-3934 and/or 58.1-3966.

#### 1. SCOPE OF REPRESENTATION

LOCALITY hereby retains TACS to assist with the collection of certain accounts as its attorney and undertaking such work shall constitute an attorney-client relationship. TACS shall have full authority to perform all acts necessary to effect the collection of the accounts (the "Legal Services"), is designated as an official authorized to collect taxes for the locality, and is authorized to receive payments made on the accounts and to endorse LOCALITY'S name on any checks or other negotiable instruments that may be received in payment on the accounts; to arrange for payments under such terms as TACS deems appropriate for any account; to commence a lawsuit on behalf of LOCALITY; and to use all other necessary legal or administrative tools authorized by law for the recovery of the accounts.

#### 2. LOCALITY RESPONSIBILITIES

Upon assignment of the accounts to TACS, LOCALITY will provide TACS with information reasonably necessary for TACS to perform the Legal Services.

LOCALITY represents and warrants to TACS that (a) the account information provided to TACS and the account balances are accurate and complete; (b) LOCALITY has not received notification that any of the account debtors are in bankruptcy and will immediately notify TACS if it receives notification of a bankruptcy filing by any of the account debtors; (c) all add-on charges such as interest, late fees and collection fees are just and owing and authorized by applicable law, by contract or both; (d) LOCALITY will promptly notify TACS of any adjustments or corrections made to the amount due; (e) any previous collection agency/attorney engaged for the collection of the accounts has been instructed to cease and desist contact with the account debtor; (f) the Statute of Limitations on collection of the account has not run; and (g) upon notification by TACS of a dispute or request for verification of information with respect to any account, LOCALITY will promptly furnish TACS such information.

LOCALITY shall provide regular and periodic update files (or data) on an agreed basis to reasonably maintain appropriate account balances with TACS.

LOCALITY shall refer new accounts that are eligible for turnover on no less than an annual basis.

LOCALITY shall report payments made by debtors directly to LOCALITY on a timely basis that the LOCALITY deposits in its bank. These payments will show on a remittance statement to TACS as payments made directly to the LOCALITY and the TACS fee will be charged, collected, and remitted or handled as otherwise agreed. The LOCALITY may also choose to forward any payments received from the debtor to TACS for deposit and posting. LOCALITY understands and agrees that if it takes any payments directly on accounts that have been referred to TACS without TACS's fee, such fee will be invoiced to LOCALITY, unless otherwise agreed.

### 3. TACS RESPONSIBILITIES

TACS shall perform all responsibilities under this Agreement as LOCALITY's Attorney-in-fact.

TACS shall accept account referrals from the LOCALITY in a mutually acceptable format via file transfer or will provide LOCALITY with a template to be completed with the necessary data fields. TACS shall ensure that its collection system for processing accounts and its reports are compatible with the LOCALITY'S method of account referral and necessary accounting.

TACS will prepare a weekly Remittance Report listing the account name, account number, credits to the accounts (for accounts involving litigation, recovered costs), total amount collected, and TACS fees associated with the collections. TACS shall remit collected funds to LOCALITY on a weekly basis on a slight delay to permit such funds to clear through the banking system. TACS shall deposit all funds collected in an attorney trust account.

TACS will prepare a report quarterly, or on a more frequent basis if otherwise agreed, of the overall collections with details about the litigation status of the parcels. TACS will prepare other such reports as may be reasonably requested by the LOCALITY.

### 4. FEES FOR SERVICES

The Parties agree that TACS shall be entitled to receive a fee of 20% of any collected account balances, save and except that TACS shall not be paid for collection of account balances achieved through the state set off debt program.

For accounts that proceed to a real estate tax litigation, or through the non-judicial tax sale process, TACS's fee shall be as follows:

- a. A fee of 25% of the collected balances subsequent to filing suit, or where the property is being sold by non-judicial sale;
- b. If appointed as Special Commissioner of Sale, the fee shall be the greater of 25% of all collected account balances due or the statutory fee permitted the Commissioner of Sale.
- c. Properties which are sold at a delinquent tax auction shall be subject to a minimum legal services fee of \$2,500.00 provided funds are available after the payment of all taxes and costs of sale.
- d. Properties which are sold pursuant to Code of Virginia § 58.1-3975 at a non-judicial sale shall be subject to a minimum legal services fee of \$750.00 provided funds are available after the payment of all taxes and costs of sale.
- e. Notwithstanding the foregoing, the LOCALITY may elect not to pursue certain parcels to tax sale on account of the costs involved.
- f. TACS may also be retained to act as the agent of LOCALITY to hold excess funds from non-judicial sales for an additional fee which can be adopted as an Addendum to this Agreement.

### 5. COSTS OF LITIGATION AND OTHER COLLECTION EFFORTS

LOCALITY understands that certain costs will be incurred in the process of litigation, conducting judicial or non-judicial sales of properties subject to delinquent real estate taxes, and in the performance

of other collection efforts made on behalf of the LOCALITY. Anticipated costs include, but are not limited to, title research, appraisals, auction services, surveys, court costs or service fees, publication costs and guardian ad litem fees that are ultimately the responsibility of the LOCALITY to pay.

Such costs shall be accounted for and paid to LOCALITY first prior to any proration of recovered funds. In the event another jurisdiction (for example a COUNTY) is also seeking to collect delinquent taxes in the same action, TACS may opt to bill the full expenses to LOCALITY for ease of administration. In the event the Costs are not fully recovered from redemption or sale (and remitted to LOCALITY), TACS shall bill COUNTY for their pro rata portion of the costs and will return them to the LOCALITY.

LOCALITY acknowledges that TACS may elect to perform any services required in the collection of delinquent accounts, including, but not limited to title research, appraisals and auction services with its own employees or subsidiaries and may be reasonably compensated for such services performed. It is agreed that TACS shall receive payment of any unreimbursed costs incurred resulting from the litigation or collection efforts undertaken for LOCALITY.

## 6. OTHER TERMS

The Parties shall comply with all applicable Federal, State, and local laws, rules, regulations, ordinances, and directives, and all provisions required thereby to be included in this Agreement are hereby incorporated herein by reference.

This Agreement shall be governed by, and construed in accordance with, the laws of the Commonwealth of Virginia. If any provision of this Agreement or the application thereof to any person or circumstance is held invalid, the remainder of this Agreement and the application of such provision to other persons or circumstances shall not be affected thereby.

LOCALITY acknowledges that TACS may represent other governmental entities and hereby consents to such representation of other governmental entities that may also be seeking payment from the same debtor. If TACS recovers payment from a debtor indebted to two or more client entities, such payment will be divided pro rata between or among the client entities unless otherwise dictated by the debtor.

The Parties acknowledge that other services may be desired and agree that such services may be added to this Agreement when such services are defined. Such new work, prior to being initiated, shall be specified in writing as mutually agreed to between the Parties.

TACS understands and acknowledges that in representing the LOCALITY it will be privy to confidential information concerning taxpayers, their tax obligations, and their property. TACS shall not use any information so provided other than for the purposes of this Legal Services Agreement and shall be bound to keep such information confidential pursuant to the terms of Virginia Code § 58.1-3.

This agreement shall remain in full force and effect until canceled or revoked by either party, upon 30 days written notice. If cancelled, TACS shall be entitled to recovery of any costs expended on LOCALITY's behalf in accordance with this Agreement, as well as reasonable attorney fees to cover its services.

The terms of this Agreement shall constitute the complete and exclusive statement of understanding between the Parties relating to the subject matter of this Agreement.

IN WITNESS WHEREOF, both Parties have caused this Legal Services Agreement to be signed by their duly authorized representatives on the date set forth below.

**TACS, P.C.**

**TOWN OF LOUISA**

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

Partner  
\_\_\_\_\_  
Title

X  
\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**TO:** Town Council

**FROM:** Treasurer/Director of Finance

**SUBJECT:** Ordinance to provide for administrative fees and collection agency and attorney's fees to be added to delinquent bills.

**RECOMMENDATION:** Adopt the proposed ordinance.

**ISSUE:** Should the Town Code provide for a fee charged to delinquent citizens for administrative costs and for attorneys and collection agency fees actually incurred?

**BACKGROUND:**

Section 58.1-3958 of the Code of Virginia provides that the governing body may impose administrative fees to cover the costs of collection and may also add collection agency or attorney's fees actually contracted for, not to exceed 20%, to the delinquent bill. This proposal recognizes that the costs of collection of delinquent accounts should be borne by those who have failed to meet their obligations and not by the general citizenry. These fees would cover the costs of collection in the event the account is assigned to a collection agency or attorney.

Staff: Treasurer/Director of Finance

**Town of Louisa**  
**Ordinance to Authorize Administrative and Attorney's Fees**  
**for Delinquent Tax Collection**

Be it Ordained by the Town Council of the Town of Louisa, Virginia, that Part II, Chapter 147, Article 1 of the Louisa Town Code is hereby amended by adding § 147-4.1 as follows:

**Part II, General Legislation**  
**Chapter 147, Taxation**  
**Article 1, General Provisions**

**§ 147-4.1. Payment of administrative fees, attorney's fees, and collection agency's fees to cover the costs associated with the collection of delinquent taxes.**

Any person liable for Town taxes or other Town accounts who fails to pay the amount due within 30 days after notice of the delinquency has been sent shall, in addition to all penalties and interest, pay a fee to cover the administrative costs associated with the collection in such amount as allowed by § 58.1-3958 of the Code of Virginia, as amended, or such other Virginia statute regulating the amount of such fees or covering the subject of fees in such cases. In addition to the administrative fee, any collection agency's fees or attorney's fees actually contracted for, not to exceed twenty (20) percent of the delinquent bill, may also be added to the delinquent bill.

Adopted by the Louisa Town Council this 21<sup>st</sup> day of April 2026.

By: \_\_\_\_\_  
 Mayor Ashley Michael

Attest: \_\_\_\_\_  
 Stephanie Dorman, Clerk



## LOUISA TOWN COUNCIL

### AGENDA ITEM REPORT

Meeting Date: April 21, 2026

---

To: Louisa Town Council  
From: Stuart Turille, Town Manager  
Subject: Approval of Town Seal on Clock

#### **Background:**

- Mr. Hal Purcell requested, initially, to place a clock on the sidewalk in front of the Ogg building but has since decided to donate the clock to the Railroad.
- The clock was build months ago and included the Town seal, since the original concept was as a donation to the Town.
- Is Council ok with allowing the Buckingham RR to place the clock on its property with the Town seal on its face?

#### **Recommended Action:**

The clock is good representation of the Town's seal and can be approved at no cost to the Town. The many train riders will see the clock and gain an appreciation of Town support of the RR, adding to the attractiveness of the downtown.

#### **Attachment:**

Photo of clock



## LOUISA TOWN COUNCIL

### AGENDA ITEM REPORT

Meeting Date: April 21, 2026

---

To: Louisa Town Council  
From: Stuart Turille, Town Manager  
Subject: Town Sign Ordinance -- Murals

#### **Background:**

The current Town Code allows wall signs in the General Commercial District. The intention of the signs is for commercial business – to attract customers

#### **SIGN, WALL (ATTACHED, BUILDING MOUNTED)**

Any **sign** attached to a **wall** or painted on or against a flat vertical surface **of** a structure that is designed and used for human occupancy and which **sign** displays only one advertising surface.

The code does not mention mural works of art or non-commercial wall signs

#### **Recommended Action:**

Consider amending Town code to allow for artistic, aesthetic mural signs.

**Attachments:** N/A



## LOUISA TOWN COUNCIL

### AGENDA ITEM REPORT

Meeting Date: April 21, 2026

---

To: Louisa Town Council  
From: Stuart Turille, Town Manager  
Subject: Peddler/Itinerant Merchant

#### **Background:**

Town Code requires a \$200 fee for Peddlers and itinerant merchants. We may want to amend the Code for vendors attending festivals and events, who are in Town for limited time periods.

#### **Recommended Action:**

Consider amending Town code to allow for an event or festival fee.

**Attachments:** N/A



## LOUISA TOWN COUNCIL

### AGENDA ITEM REPORT

Meeting Date: April 21, 2026

---

To: Louisa Town Council  
From: Stuart Turille, Town Manager  
Subject: Add an Additional Source of Revenue with a New Admission Tax

#### **Background:**

- A number of current and new businesses will be expanding, with more ticket holders at entertainment events. VA Code allows the Town to assess a tax on the tickets.
- The funds can be used to support all our infrastructure needs and provide additional services to the Town, without raising real estate or personal property taxes.
- The Finance committee met and recommends assessing a fee of 6% of the ticket price.
  - City of Fredericksburg: 7%
  - City of Richmond: 7%
  - City of Harrisonburg: 5%
  - Regional Median: 6.3%

**Code does allow exemption for events raising money for charitable purposes. This should be considered tonight.**

#### **Recommended Action:**

Approve moving forward with an ordinance and public hearing at the next Council meeting in May.

**Attachments:** TBD -- Town Attorney



**LOUISA TOWN COUNCIL**

**AGENDA ITEM REPORT**

Meeting Date: April 21, 2026

---

To: Louisa Town Council  
From: Stuart Turille, Town Manager  
Subject: Interim Council Member Candidate

**Background:**

At this time we have one candidate for Interim Council Member.

**Recommended Action:**

Announcement of Candidate

**Attachments:** letter and resume'

April 9, 2026

Mr. Stuart Turille, Town Manager  
Town of Louisa  
P.O. Box 625  
Louisa, Virginia 23093

Dear Mr. Turille:

I am writing to express my interest in serving as the interim councilmember to fill the open seat on the Louisa Town Council. I believe my deep roots in this community and my longstanding commitment to its growth and well-being make me well-suited to step into this role.

I have been practicing law in the Town of Louisa since August 1997, and in October 1999 I established my own law practice here, which I continue to operate to this day. My wife and I made Louisa our permanent home in March 2005, and we have proudly raised our three children in this community. Through nearly three decades of professional practice and family life in Louisa, I have developed a thorough understanding of the needs, challenges, and opportunities that define our Town.

Beyond my professional and family ties to Louisa, I am actively engaged in the civic and spiritual life of the Town. I am a member of St. James Episcopal Church in Louisa, and I serve on the Linkages Board — the organization that conducted the original fundraising for the Louisa Intergenerational Center at the Louisa Air Park. I have served as President of Linkages for over ten years and take great pride in the role our organization has played in building a facility that serves residents of all ages and generations.

If appointed to the Council, I would bring to the position a strong commitment to ensuring that the Town of Louisa remains welcoming to both businesses and families. I am dedicated to policies and initiatives that foster economic vitality, community cohesion, and a high quality of life for all of our residents. I am eager to work collaboratively with my fellow Council members and Town staff to help Louisa thrive now and into the future.

I would welcome the opportunity to discuss my interest further at your convenience. Thank you for your consideration.

Sincerely,



Graven W. Craig  
113 Woodger Circle  
Louisa, Virginia 23093  
540-967-9900  
graven@callnow.law

# THE TOWN OF LOUISA

Incorporated 1873

P.O. Box 531  
212 Fredericksburg Ave.  
Louisa, Virginia 23093



Phone: (540) 967-1400  
Fax: (540) 967-9580  
www.louisatown.org

Kenny Throckmorton  
PO Box 1280  
Louisa, VA 23093

May 8, 2009

Dear Mr. Throckmorton,

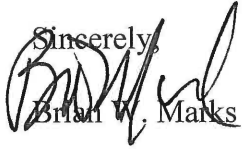
In December, 2008 you asked that your portion of the rental space at 222 Fredericksburg Avenue, Louisa VA 23093 be increased to include one half of the town storage area, providing the center aisle will be kept clear for each tenant (The Town and Mr. Throckmorton) to have access to their respective portions of the building.

The original lease terms were signed on May 15, 2006 and provide a provision for annual renewal at both parties consent.

The town would like to continue the lease agreement, acknowledging the new space usage (as attached) and setting the rental fee at \$400 per month.

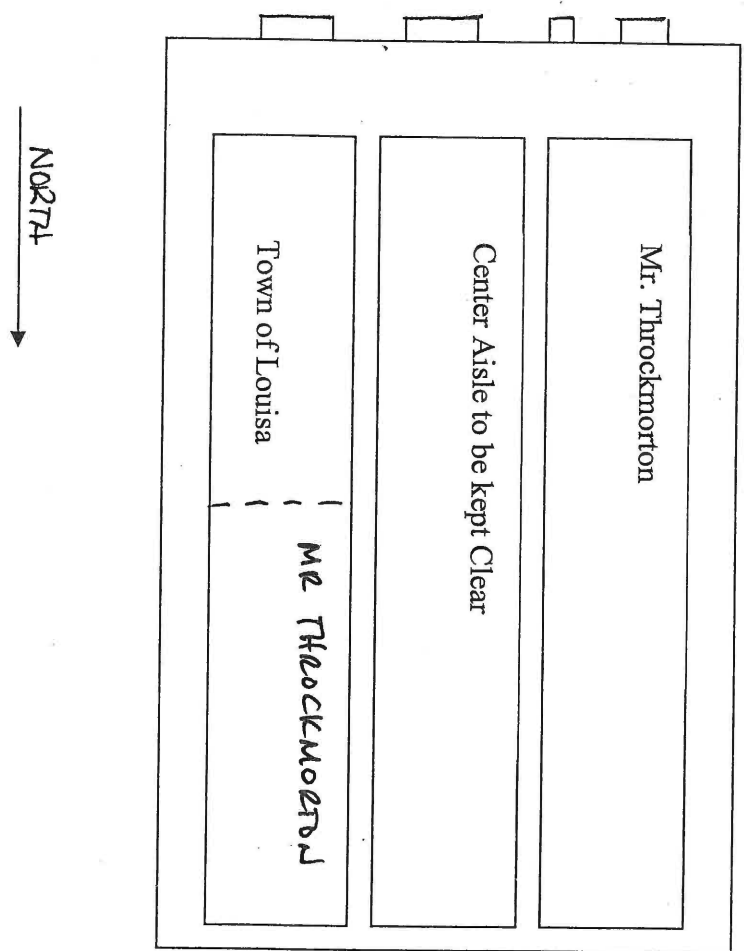
If you agree, please sign below and return this letter to the Louisa Town Manager prior to May 15<sup>th</sup>, 2009

Sincerely,

  
Brian W. Marks

x 

Fredericksburg Avenue TO TOWN →



Proposed  
 Revised, May 8, 2009  
 Brian Marks for the Town of Louisa  
 x Kenny Throckmorton

EXHIBIT "A"

KENNY THROCKMORTON —  
 BRIAN MARKS for  
 TOWN OF LOUISA —

## AGREEMENT OF LEASE

**THIS AGREEMENT OF LEASE** ("Lease"), dated as of the 15<sup>th</sup> day of May 2006, by and between **TOWN OF LOUISA, VIRGINIA**, a political subdivision of the Commonwealth of Virginia (the "Landlord"), and **KENNY THROCKMORTON**, (the "Tenant"), provides:

For and in consideration of the mutual covenants and conditions set forth herein, the Landlord and the Tenant agree as follows:

1. **Leased Premises.** The Landlord leases to the Tenant and the Tenant rents from the Landlord those certain premises in the Town of Louisa, Virginia, being described as the Warehouse Building on the Pettit Property, 222 Fredericksburg Avenue, Louisa, Virginia 23093, all as more particularly shown and described on Exhibit "A" attached hereto, made a part hereof and initialed by the parties for identification and being a portion of the real property (School Property) acquired by the Town of Louisa, Virginia, from W.A.C. Pettit, III by deed dated September 25, 2002, and recorded in the Clerk's Office of the Circuit Court of the County of Louisa in Deed Book 740, page 506. Notwithstanding anything to the contrary herein contained, the Landlord shall retain full right of use to the eastern half of the Warehouse Building without limitation of any kind.

2. **Term.** (a) The Term of this Lease and the Tenant's obligation to pay rental hereunder shall commence on May 15<sup>th</sup> 2006. The term of this Lease shall terminate on May 31, 2007 (last day of the twelfth (12th) consecutive month)- The Landlord shall give the tenant written notice on or before April 1<sup>st</sup>, 2007, whether Landlord will consider a lease extension, or Landlord will require Tenant to vacate the premises by May 31, 2007. Any lease extension shall be subject to

agreement as to the terms and conditions thereof by the parties, and there shall be no obligation upon the Landlord to extend this lease beyond May 31, 2007.

3. **Rental.** The Tenant shall pay rental at the rate of \$350.00 per month, the first monthly installment of said rental due and payable on the 15<sup>th</sup> day of May, 2006, and subsequent monthly installments of rental due and payable on the 15<sup>th</sup> day of each and every succeeding month, until the end of the term of this Lease or the date of termination by Landlord, whichever shall first occur

4. **Security Deposit.** No security deposit shall be required of the Tenant.

5. **Use of Premises.** The Tenant shall use the Leased Premises only as a storage facility of privately and personally owned vehicles and the Leased Premises shall not be open to the public for any commercial purpose whatsoever. Access to the Leased Premises as well as access by Landlord to the remainder of the Warehouse Building shall be through the center overhead door (located on the short wall of the building with three overhead doors) as further shown on Exhibit "A". Landlord and Tenant agree that neither will store items within the Warehouse Building (within the center aisle area) so as to block and/or restrict access to the remainder of the Warehouse building by the other.

6. **Tenant's Fixtures and Alterations.** (a) Tenant shall not make any alterations to the Leased Premises or improvements thereto unless the same are approved in writing by Landlord, which approval Landlord shall not be required to give.

(b) Where alterations or improvements are made by Tenant, with the written consent of Landlord as aforesaid, the Tenant shall promptly pay all Tenant's contractors and material men in full so as to avoid the possibility of any lien being asserted against the Leased Premises and in the event that any such lien is asserted or filed, the Tenant shall take such action as might be required to have such lien released within ten (10) days after the Tenant receives notice thereof.

7. **Maintenance of Leased Premises.** Tenant, at its expense, shall maintain the Leased Premises, clean and in constant good order. The lawn care surrounding the building will be maintained by the TOWN.

8. **Insurance.**

(a) During the Term of this Lease, the Tenant shall, at its sole cost and expense, insure the Leased Premises and the Tenant's activities conducted therein or thereon under an appropriate general liability insurance policy or policies with bodily injury or death liability limits (and contractual liability coverage) and property damage liability limits of \$300,000 per occurrence, \$600,000 aggregate.

(b) Such policy or policies of insurance shall name the Landlord as an additional insured and shall contain a clause that the insurer shall not cancel or change the terms of such insurance policy or policies without first giving the Landlord ten (10) days prior written notice thereof. Tenant shall cause the insurance company to provide Landlord with a current certificate of insurance evidencing that said insurance is in force and effect, at the time of initiation of said insurance coverage and at each renewal date.

(c) Tenant shall be solely responsible for providing, at tenants sole cost and expense, such insurance, as Tenant deems appropriate, to insure the vehicles stored upon the Leased Premises by Tenant. Tenant acknowledges that Landlord carries no insurance which would provide coverage for damages to said vehicles. Tenant agrees that Landlord, its employees and agents, shall have no liability whatsoever for any damage sustained by any vehicle stored upon the Leased Premises by Tenant, unless such damage is proximately caused by gross negligence of Landlord, its employees and agents.

(d) Except as otherwise provided specifically herein, the Landlord and the Tenant hereby waive all claims, demands or rights of indemnity which either of them may have against the other on account of damage to the Leased Premises or to any personal property located thereon resulting from insured casualties. The parties waive their respective rights, as set

forth herein, because adequate insurance is to be maintained to protect them against all such casualties and they have obtained or agree to obtain from their insurance carriers appropriate “waiver of subrogation provisions” in all such policies of insurance.

9. **Utilities.** The Tenant shall be responsible for and promptly pay all charges for electricity or other utilities services used or consumed in or on the Leased Premises.

10. **Subordination.** Upon request by the Landlord, the Tenant agrees that it shall subordinate its rights hereunder to the lien of any mortgage or deed of trust or any other lien resulting from any other method of financing or refinancing now or hereafter in force against the land of which the Leased Premises are a part and to all advances made or hereafter to be made thereunder, provided, however, that the Tenant shall not be required to so subordinate its rights unless the beneficiary thereof shall agree in writing, which shall be in form and substance reasonably acceptable to Tenant, not to disturb the tenancy of the Tenant so long as the Tenant is not in default under this Lease.

11. **Assignment by Tenant.** The Tenant shall not mortgage or assign this Lease, in whole or in part, nor sublet all or any part of the Leased Premises without prior written consent of the Landlord, which consent the Landlord shall not be required to give. The consent by the Landlord to any such mortgage, assignment or subletting by the Tenant shall not constitute a waiver of the necessity for such consent to any subsequent mortgage, assignment or subletting. This prohibition against assignment and subletting shall be construed to include a prohibition against any assignment or subletting by operation of law. Failure to obtain consent from Landlord prior to any such transfer shall constitute a default under this Lease.

12. **Government Regulation.** The Tenant shall, at its sole cost and expense, comply with the requirements of all county, municipal, state, federal and other applicable governmental authorities, now or hereafter in force, relating to the Tenant’s specific use of the Leased Premises (as opposed to general use), including, without limitation, all zoning, safety and environmental laws, ordinances, regulations and orders.

13. **Compliance with Environmental Regulations.** Tenant shall at all times comply with all local, state and federal environmental regulations, and shall not store or retain upon the premises any hazardous materials (each and every element, compound, chemical mixture, contaminant, pollutant, material, waste or other substance which is defined, determined or identified as hazardous or toxic under any environmental law or regulation).

14. **Notices.** All notices from the Tenant to the Landlord required or permitted by any provision of this Lease shall be in writing and hand delivered or delivered by overnight delivery or sent by registered or certified mail and addressed as follows:

Town of Louisa  
P.O. Box 531  
Louisa, VA 23093

All notices from the Landlord to the Tenant so required or permitted shall be in writing and hand delivered or delivered by overnight delivery or sent by registered or certified mail and addressed as follows:

Kenny Throckmorton  
P.O. Box 1280  
Louisa, VA 23093

Either party may, at any time or from time to time, designate in writing a substitute address for the address set forth above, and thereafter notices shall be directed to such substitute address.

15. **Default.** Should Tenant at anytime be in default under the terms of this Lease, and fail to cure said default within ten (10) days of written notice of default from Landlord, Landlord may terminate this Lease by written notice to Tenant after the expiration of the period of time for cure described herein.

The failure of Landlord to exercise its rights of termination upon a default, shall not be deemed a waiver of its rights of termination upon a subsequent default of Tenant.

16. **Applicable Law.** This Lease shall be governed by and construed in accordance with the Laws of the Commonwealth of Virginia.

17. **Entire Agreement.** This Lease contains the entire agreement between the Landlord and the Tenant relating to the Leased Premises and supersedes all prior and contemporaneous negotiations, understandings and agreements, written or oral, between the parties. This Lease shall not be amended or modified, and no waiver of any provisions hereof shall be effective, unless set forth in a written instrument authorized and executed with the same formality as this Lease.

18. **Indemnification.** The Tenant hereby agrees to indemnify the Landlord and save the Landlord harmless from and against any and all claims, actions, damages, liability and expense in connection with loss of life, personal injury and damage to property arising from or out of any occurrence in, upon or at the Leased Premises, or the occupancy or use of the Leased Premises, or any part thereof, by the Tenant, or occasioned wholly or in part by any act or the failure to act by the Tenant, its agents, contractors, employees, or servants. In the event that the Landlord, without fault on its part, is made a party to any litigation commenced by or against the Tenant, the Tenant shall protect and hold the Landlord harmless and shall pay all costs and expenses, including reasonable attorney's fees, incurred or paid by the Landlord in connection with such litigation.

19. **No Presumption Against Drafter.** Landlord and Tenant agree and acknowledge that this Lease has been freely negotiated by Landlord and Tenant; and in any event of any ambiguity, controversy, dispute or disagreement over the interpretation, validity or enforceability of this Lease or any of its covenants, terms or conditions, no inference, presumption or conclusion whatsoever shall be drawn against Landlord by virtue of Landlord's having drafted this Lease.

20. **Severability.** If any clause or provision of this Lease is illegal, invalid or unenforceable under any present or future law, the remainder of this Lease will not be affected thereby. It is the intention of the parties that if any provision is held to be illegal, invalid or

unenforceable, there will be added in lieu thereof a provision as similar in terms to such provision as is possible and be legal, valid and enforceable.

21. **Reasonableness**. Landlord and Tenant each agree to act reasonably and in good faith in their dealings with one another.

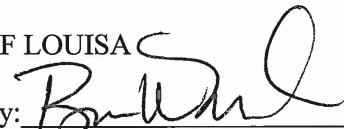
WITNESS the following signatures:

TENANT:

  
Kenny Throckmorton

LANDLORD:

TOWN OF LOUISA

By:   
Brian W. Marks  
Louisa Town Manager

Fredericksburg Avenue

To TOWN →

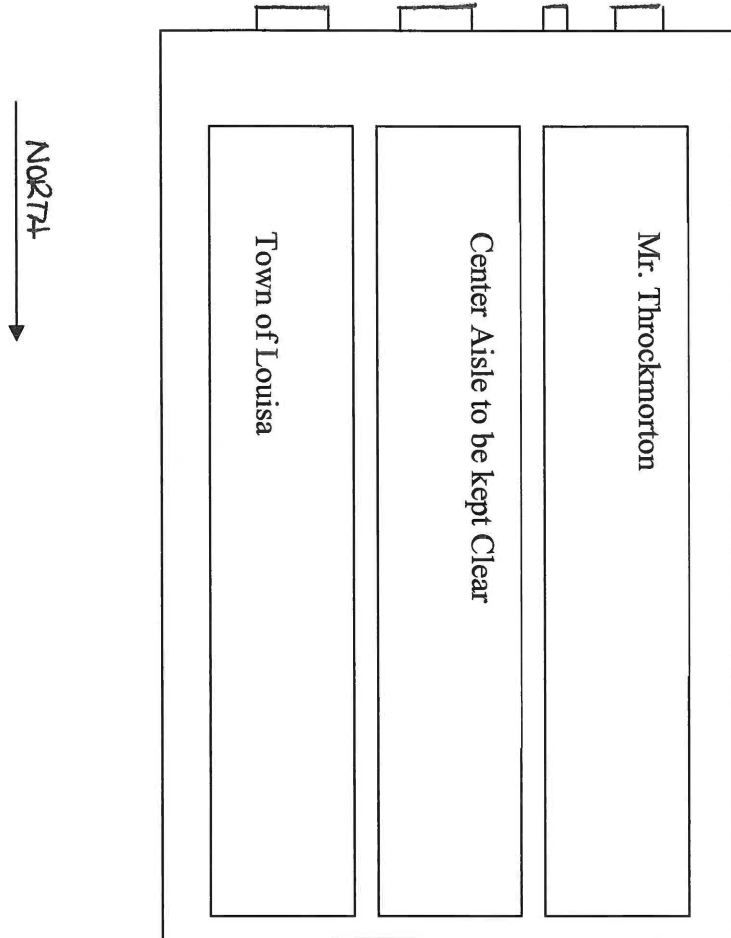


EXHIBIT "A"

KENNY THROCKMORTON KTM  
BRIDN MARKS for  
TOWN OF LOUISA BM

# GRAVEN WINSLOW CRAIG

## ATTORNEY AT LAW

202 WEST MAIN STREET  
LOUISA, VIRGINIA 23093  
(540) 967-9900 OFFICE  
(540) 967-3567 FACSIMILE

## EDUCATION

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GEORGE MASON UNIVERSITY, ARLINGTON, VIRGINIA

- JURIS DOCTOR – 1997

UNIVERSITY OF MARYLAND, COLLEGE PARK, MARYLAND

- BACHELOR OF ARTS – PUBLIC ADMINISTRATION – 1991
- BACHELOR OF ARTS – GOVERNMENT & POLITICS – 1990

## WORK EXPERIENCE

---

CRAIG WILLIAMS, PLC f/k/a GRAVEN W. CRAIG, PLLC, LOUISA, VIRGINIA – 1999 TO PRESENT

- FOUNDING MEMBER OF LAW FIRM FOCUSING ON LITIGATION IN CRIMINAL AND CIVIL MATTERS IN THE COMMONWEALTH OF VIRGINIA.
- ASSISTANT COMMISSIONER OF ACCOUNTS FOR LOUISA COUNTY.
- RECOGNIZED BY PEERS AS A “SUPER LAWYER” IN VIRGINIA, WHICH REPRESENTS THE TOP FIVE PERCENT OF ATTORNEYS IN THE COMMONWEALTH (2011 TO PRESENT)

PURCELL & PURCELL, ATTORNEYS AT LAW, LOUISA, VIRGINIA – 1997 TO 1999

- ASSOCIATE ATTORNEY FOCUSING ON LITIGATION IN CRIMINAL AND CIVIL MATTERS IN THE COMMONWEALTH OF VIRGINIA.
- MEMBER OF THE VIRGINIA TRIAL LAWYERS ASSOCIATION (1997 TO PRESENT)

## COMMUNITY INVOLVEMENT

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LINKAGES - LOUISA INTERGENERATIONAL CENTER COMMITTEE, LOUISA, VIRGINIA – 2001 TO PRESENT  
BOARD MEMBER (2001 TO 2012), PRESIDENT (2012 TO PRESENT)

- CIVIC ORGANIZATION CREATED TO DEVELOP AND FUNDRAISE FOR THE PURPOSE OF BUILDING AN INTERGENERATIONAL CENTER IN LOUISA COUNTY.
- AFTER SUCCESSFUL CONSTRUCTION OF THE CENTER, THE COMMITTEE OVERSAW THE OPERATIONS OF THE CENTER IN CONJUNCTION WITH THE COUNTY OF LOUISA.
- THE COMMITTEE ALSO PROVIDES SCHOLARSHIP FUNDS FOR UNDERPRIVILEGED MEMBERS OF THE COMMUNITY TO RECEIVE SERVICES PROVIDED AT THE CENTER.

ST. ANNE’S BELFIELD SCHOOL, CHARLOTTESVILLE, VIRGINIA

VOLUNTEER ASSISTANT COACH, BOYS’ VARSITY LACROSSE – 2008 TO 2013

- ASSISTED COACHING DEFENSE AND TAUGHT FUNDAMENTALS OF LACROSSE.
- STATE CHAMPIONS IN 2008 AND 2009.

## The Town of Louisa, Virginia

Incorporated 1873

P.O. Box 531  
212 Fredericksburg Avenue  
Louisa, Virginia 23093



Phone: (540) 967-1400  
Fax: (540) 967-9580  
[www.louisatown.org](http://www.louisatown.org)

To: Mayor Michael and Town Council Members  
From: Martin Nachtman, Chief of Police  
Date: April 13, 2026  
Re: Staff Report

---

The Police Department continues to focus on recruitment efforts to fill current vacant officer positions.

The Police Department is continuing preparations for the Fourth of July parade, festival, and fireworks.

The Department is awaiting a response from the Virginia Department of Transportation (VDOT) regarding permits for the Fourth of July parade, as well as approval to display radar speed signs at various locations throughout the Town of Louisa.

The Department is also awaiting notification regarding the Local Law Enforcement (LOLE) grant application submitted to cover the cost of the radar speed signs.

All four surplus vehicles have been sold. Public Works assisted police personnel with the removal of police-related equipment from the vehicles. As of April 13<sup>th</sup>, three of the four vehicles have been picked up.

The April 12<sup>th</sup> rally at the Circuit Court was peaceful and concluded without incident. The Town of Louisa Police Department coordinated with the Louisa County Sheriff's Office to ensure public safety.

**The Town of Louisa, Virginia**  
Incorporated 1873

P.O. Box 531  
212 Fredericksburg Avenue  
Louisa, Virginia 23093



Phone: (540) 967-1400  
Fax: (540) 967-9580  
[www.louisatown.org](http://www.louisatown.org)

To: Mayor Michael and Town Council Members  
From: Anthony Larry, Superintendent of Public Works  
Date: 4/6/2026  
Re: March Council Report

---

#### Public Works-

- The following routine operations were performed: Miss Utility tickets, Work Orders, installation and repair of meters, and record management. The meter reads and re-reads.
- Utility operations (waterline repairs, sewer maintenance, monthly water meter reads, hydrant checks).
- 420 W. Main Street waterline project
- Street Sweeping Operations Began
- Aerate and overseed all 2-foot strips on Main Street.

#### Personnel-

Regularly Scheduled Weekly Safety Meetings

#### Facilities-

- Upgrade and repair of both Public Works Bathrooms.
- Received quotes and scheduled replacement of two doors and installation of fascia boards and gutters at Public Works Shop

#### Admin-

- Comprehensive review of the existing sanitation services contract, including a joint evaluation with the Town Clerk of revenue performance relative to contractual expenditures.
- Development of a proposal to restructure the Public Works organizational chart, establishing a defined career ladder and aligning the department with current industry standards and comparable municipalities.

**The Town of Louisa, Virginia**  
Incorporated 1873

P.O. Box 531  
212 Fredericksburg Avenue  
Louisa, Virginia 23093



Phone: (540) 967-1400  
Fax: (540) 967-9580  
[www.louisatown.org](http://www.louisatown.org)

To: Mayor Michael and Town Council Members  
From: Stephanie Dorman, Clerk  
Date: April 8, 2026  
Re: Staff Report

---

**Council:**

1. Special Agenda
2. Fee research

**Administration:**

1. CemSite Demo/ CIP
2. Civic Plus Software/ CIP
3. Press Releases
4. Training on Water Billing
5. FOIA Request
6. GovDeals Surplus
7. Cut off notices
8. Consulted with Public Works Superintendent on Solid Waste issues

**Upcoming Meetings:**

1. May 19, 2026 @ 6:00pm

**Police Department Forfeited Assets Fund Revenue (Fund 102)**

Account Number	Description	FY20 Revenues	FY21 Revenues	FY22 Revenues	FY23 Adopted/ Amended	FY25 YTD	FY26 Proposed	Change Amount
102-31000-1001	PD Forfeited Assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue PD FA Fund					\$ -	\$ -	\$ -	\$ -

**Police Department Forfeited Assets Fund Expenses (Fund 102)**

Account Number	Description	FY20 Revenues	FY21 Revenues	FY22 Revenues	FY23 Adopted/ Amended	FY25 YTD	FY26 Proposed	Change Amount
102-31000-1001	PD Forfeited Assets	\$ 479.94	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenses PD FA Fund					\$ -	\$ -	\$ -	\$ -

General Fund Revenue (Fund 100)				
Account Number	Description	Budget	Received	Balance
<b>Taxes (RE, PP, PS)</b>				
100-11010-0001	Real Estate Current Year Tax	\$ 363,258.00	\$ 375,289.38	\$ (12,031.38)
100-11010-0002	Delinquent Real Estate Tax	\$ 3,500.00	\$ 3,000.24	\$ 499.76
100-11020-0001	Personal Property Current Year Tax	\$ 78,000.00	\$ 86,202.63	\$ (8,202.63)
100-11020-0002	Delinquent Personal Property Tax	\$ 5,600.00	\$ 4,865.86	\$ 734.14
100-11020-0003	VA Personal Property Relief Allowance	\$ 21,378.84	\$ 21,378.84	\$ -
100-11025-0001	Public Service Tax Current Year	\$ 7,000.00	\$ 9,031.10	\$ (2,031.10)
100-11060-0001	Penalties - All Property Tax	\$ 2,900.00	\$ 1,752.50	\$ 1,147.50
100-11060-0002	Interest - All Property Tax	\$ 2,000.00	\$ 3,370.16	\$ (1,370.16)
<b>Local Taxes</b>				
100-12010-0001	Local Sales Use and Tax	\$ 135,000.00	\$ 196,166.42	\$ (61,166.42)
100-12020-0002	Consumption Tax	\$ 4,000.00	\$ 5,485.65	\$ (1,485.65)
100-12030-0001	Business License Tax	\$ 230,000.00	\$ 206,272.46	\$ 23,727.54
100-12060-0001	Bank Stock Tax	\$ 194,000.00	\$ -	\$ 194,000.00
100-12100-0001	Transient Lodging Tax	\$ 16,200.00	\$ 18,730.64	\$ (2,530.64)
100-12110-0001	Meals Tax	\$ 810,000.00	\$ 734,106.02	\$ 75,893.98
<b>Permits and Other Licenses</b>				
100-13030-0007	Zoning Permits	\$ 1,875.00	\$ 1,928.00	\$ (53.00)
100-13030-0100	Special Use Permits	\$ 3,000.00	\$ 750.00	\$ 2,250.00
<b>Fines and Forfeitures</b>				
100-14010-0001	Court Fines & Forfeitures	\$ 5,000.00	\$ 7,533.37	\$ (2,533.37)
100-14010-0005	Parking Violation Fees	\$ 100.00	\$ -	\$ 100.00
100-24040-0015	PD Fines/Charges	\$ 2,800.00	\$ 146.00	\$ 2,654.00
<b>Other Revenue</b>				
100-15010-0001	Interest Earned	\$ 22,000.00	\$ 65,017.40	\$ (43,017.40)
100-15020-0005	Pettit Storage Rental	\$ 4,800.00	\$ 3,600.00	\$ 1,200.00
100-15020-0009	Parking Lot Building Rental	\$ 6,600.00	\$ 4,000.00	\$ 2,600.00
100-15020-0015	Arts Center Lease Rent	\$ 12,000.00	\$ -	\$ 12,000.00
100-16080-0001	Solid Waste Fees	\$ 7,500.00	\$ 6,208.50	\$ 1,291.50
100-18990-0001	Miscellaneous	\$ 500.00	\$ 5,466.81	\$ (4,966.81)
100-18990-0009	Sale of Equipment	\$ 9,000.00	\$ 871.94	\$ 8,128.06
100-18990-0013	NSF Fees	\$ 100.00	\$ 25.00	\$ 75.00
100-18990-0050	MLR Rebate	\$ 4,500.00	\$ 1,349.54	\$ 3,150.46
100-18990-0702	Lot Sales at Hillcrest Cemetery	\$ 7,000.00	\$ 3,500.00	\$ 3,500.00
<b>Due From Other Governments</b>				
100-22010-0005	Rolling Stock Tax	\$ 1,600.00	\$ -	\$ 1,600.00
100-22010-0006	Communication Tax	\$ 3,000.00	\$ 4,105.05	\$ (1,105.05)
100-23201-0003	Arts Center Grant	\$ 4,500.00	\$ 4,500.00	\$ -
100-24010-0005	TEA Grant Downtown	\$ -	\$ -	\$ -
100-24010-2025	Additional Grant for TA Project	\$ -	\$ -	\$ -
100-24040-0001	Law Enforcement - 599 Funds	\$ 46,849.00	\$ 35,139.01	\$ 11,709.99
100-24040-0006	DCJS Grants	\$ 30,000.00	\$ -	\$ 30,000.00
100-24040-0007	Anti-Litter Grant	\$ 1,900.00	\$ -	\$ 1,900.00
100-24040-0012	Fire Program Grant	\$ 15,000.00	\$ 15,000.00	\$ -
100-33201-2020	ARPA Grant	\$ -	\$ -	\$ -
100-33201-3500	VRA LSL Principal Forgive Loan	\$ -	\$ -	\$ -
<b>Transfers from Reserves/Other Funds</b>				
100-41050-0006	Transfer from Reserves - TA Sidewalk	\$ 281,684.79	\$ -	\$ 281,684.79
100-41050-2020	Trans DR-ARPA to Water Infra Imp	\$ 515,273.12	\$ -	\$ 515,273.12
100-41050-2026	Trans DR-ARPA to Sewer Infra Imp	\$ 650,000.00	\$ -	\$ 650,000.00
<b>Total Revenue General Fund</b>		<b>\$ 3,509,418.75</b>	<b>\$ 1,824,792.52</b>	<b>\$ 1,684,626.23</b>

General Fund Expenses (Fund100)				
Account Number	Description	Budget	Spent	Balance
Town Administration/Town Hall				
<b>Administrative Salaries and Benefits</b>				
100-10000-1110	Salaries - Mayor	\$ 3,600.00	\$ 3,750.00	\$ (150.00)
100-10000-1111	Salaries - Administration	\$ 186,530.00	\$ 166,402.71	\$ 20,127.29
100-10000-1115	Salaries - Planning Commission	\$ 4,500.00	\$ 3,150.00	\$ 1,350.00
100-10000-1116	Salaries - Grounds	\$ 24,000.00	\$ 17,274.95	\$ 6,725.05
100-10000-1175	Contractual Services	\$ -	\$ 16,500.00	\$ (16,500.00)
100-10000-1711	Salaries - Council	\$ 12,000.00	\$ 7,650.00	\$ 4,350.00
100-10000-2100	FICA	\$ 18,035.00	\$ 14,535.51	\$ 3,499.49
100-10000-2210	VRS	\$ 12,406.00	\$ 2,633.63	\$ 9,772.37
100-10000-2240	Group Life Insurance	\$ 2,300.00	\$ 1,327.10	\$ 972.90
100-10000-2300	Medical Insurance	\$ 48,300.00	\$ 19,737.41	\$ 28,562.59
100-10000-2310	Dental Insurance	\$ 2,300.00	\$ 1,035.42	\$ 1,264.58
100-10000-2700	Worker's Compensation	\$ 34,500.00	\$ 20,715.37	\$ 13,784.63
<b>Operating Expenses</b>				
100-10000-3100	Custodial Services	\$ 18,000.00	\$ 12,825.00	\$ 5,175.00
100-10000-3101	Custodial Supplies	\$ 3,500.00	\$ 3,807.39	\$ (307.39)
100-10000-3120	Audit Fees	\$ 32,500.00	\$ 20,577.60	\$ 11,922.40
100-10000-3150	Legal Fees	\$ 57,000.00	\$ 40,500.00	\$ 16,500.00
100-10000-3152	Election Fees	\$ 2,000.00	\$ 1,425.50	\$ 574.50
100-10000-3160	Website/Email Maintenance	\$ 4,000.00	\$ 6,942.50	\$ (2,942.50)
100-10000-3180	Bank Fees	\$ 100.00	\$ -	\$ 100.00
100-10000-3190	Economic Development/Donations	\$ 3,000.00	\$ 760.00	\$ 2,240.00
100-10000-3330	Repairs & Maintenance Grounds	\$ 20,000.00	\$ 11,581.33	\$ 8,418.67
100-10000-3331	Playground Expenses	\$ -	\$ -	\$ -
100-10000-3340	Building Contractual Services	\$ 10,000.00	\$ 5,239.49	\$ 4,760.51
100-10000-3350	Equipment Repairs/Supplies TH	\$ 5,000.00	\$ 1,171.36	\$ 3,828.64
100-10000-3600	Advertising	\$ 12,000.00	\$ 3,312.20	\$ 8,687.80
100-10000-5120	Electricity	\$ 24,000.00	\$ 10,990.24	\$ 13,009.76
100-10000-5130	Fuel Oil	\$ 3,000.00	\$ 2,280.83	\$ 719.17
100-10000-5210	Postage	\$ 6,000.00	\$ 2,198.42	\$ 3,801.58
100-10000-5215	Tax Preparation	\$ 2,500.00	\$ 3,067.85	\$ (567.85)
100-10000-5230	Telephone	\$ 9,700.00	\$ 5,643.76	\$ 4,056.24
100-10000-5235	Cell Phones	\$ 6,800.00	\$ 3,523.24	\$ 3,276.76
100-10000-5309	Insurance (VRSA)	\$ 26,500.00	\$ 19,465.06	\$ 7,034.94
100-10000-5410	Lease Equipment (Copier)	\$ 2,900.00	\$ 1,615.14	\$ 1,284.86
100-10000-5540	Conferences & Education	\$ 5,000.00	\$ 3,224.21	\$ 1,775.79
100-10000-5800	Miscellaneous	\$ 1,000.00	\$ 1,531.23	\$ (531.23)
100-10000-5810	Code Updates	\$ 2,000.00	\$ 1,195.00	\$ 805.00
100-10000-6001	Office Supplies	\$ 15,300.00	\$ 7,546.92	\$ 7,753.08
100-10000-6002	Shenandoah Water	\$ 800.00	\$ 716.01	\$ 83.99
100-10000-6003	Emergency Generator Maintenance	\$ 1,500.00	\$ -	\$ 1,500.00
100-10000-6004	Alarm Monitoring	\$ 500.00	\$ 240.00	\$ 260.00
100-10000-6005	Elevator Maintenance & Inspection	\$ 2,000.00	\$ 1,054.44	\$ 945.56
100-10000-6006	Fire System Maintenance & Inspection	\$ 2,500.00	\$ -	\$ 2,500.00
100-10000-6007	Propane	\$ 3,800.00	\$ 3,682.25	\$ 117.75
100-10000-6008	Road Fuel	\$ 1,000.00	\$ 1,461.68	\$ (461.68)
100-10000-6010	HVAC Service Contract	\$ 1,811.40	\$ 219.00	\$ 1,592.40
100-10000-6011	Fire Alarm Maintenance & Inspection	\$ 1,500.00	\$ 411.00	\$ 1,089.00

100-10000-6012	Dues & Subscriptions	\$ 3,000.00	\$ 2,961.00	\$ 39.00
100-10000-6021	Safety Equipment	\$ 1,600.00	\$ 727.86	\$ 872.14

Account Number	Description	Budget	Spent	Balance
<b>Town Administration/Town Hall</b>				
100-10000-8214	BAI Computer System	\$ 15,500.00	\$ 16,069.00	\$ (569.00)
100-10000-8220	Computer Tech Support	\$ 30,000.00	\$ 24,462.40	\$ 5,537.60
100-10000-8222	Computer Equipment Upgrade	\$ 15,000.00	\$ 841.62	\$ 14,158.38

**Grants Awarded**

100-10000-7018	Commission for the Arts Grant Funding	\$ 9,000.00	\$ 9,000.00	\$ -
100-10000-7019	VRA LSL/ CHA Expenses	\$ -	\$ 153,338.42	\$ (153,338.42)

**Capital Improvements**

100-10000-8100	Capital Improvement	\$ 10,000.00	\$ -	\$ 10,000.00
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**Administrative Debt Service**

100-10000-9002	LAC Debt Service	\$ 72,204.00	\$ 54,153.00	\$ 18,051.00
100-10000-9230	Principal 2008 GO Bonds (R1 2 3)	\$ 117,660.00	\$ 98,089.07	\$ 19,570.93

**Transfers**

100-10000-9502	Sewer Fund Transfer	\$ 55,000.00	\$ -	\$ 55,000.00
100-93100-0702	Transfer Hillcrest Cemetery	\$ 27,214.10	\$ -	\$ 27,214.10
100-93100-2020	Trans DR - ARPA to Water Infra Imp	\$ 515,273.12	\$ -	\$ 515,273.12
100-93100-2026	Trans DR - ARPA to Water Infra Imp	\$ 650,000.00	\$ -	\$ 650,000.00
<b>Total Town Administration/Town Hall Expenses</b>		<b>\$ 2,157,133.62</b>	<b>\$ 812,563.12</b>	<b>\$ 1,344,570.50</b>

General Fund Expenses (Fund100)				
Account Number	Description	Budget	Spent	Balance
Police Department				
<b>Police Department Salaries and Benefits</b>				
100-31000-1139	Salaries	\$ 425,375.00	\$ 150,822.18	\$ 274,552.82
100-31000-1140	Overtime	\$ 9,500.00	\$ 1,461.93	\$ 8,038.07
100-31000-1150	Holiday/Part Time Pay	\$ 3,900.00	\$ 623.40	\$ 3,276.60
100-31000-1175	Contractual Services		\$ -	\$ -
100-31000-2100	FICA	\$ 36,000.00	\$ 11,499.28	\$ 24,500.72
100-31000-2210	VRS	\$ 21,868.75	\$ 733.80	\$ 21,134.95
100-31000-2240	Group Life Insurance	\$ 4,200.00	\$ 816.93	\$ 3,383.07
100-31000-2300	Medical Insurance	\$ 69,420.00	\$ 13,592.03	\$ 55,827.97
100-31000-2310	Dental Insurance	\$ 3,850.00	\$ 604.42	\$ 3,245.58
<b>Police Department Operating Expenses</b>				
100-31000-2350	Employee Hire Process	\$ 3,000.00	\$ 1,663.11	\$ 1,336.89
100-31000-3310	Equipment Replacement	\$ 14,000.00	\$ 78.70	\$ 13,921.30
100-31000-3330	Police Building Maintenance	\$ 6,000.00	\$ 681.10	\$ 5,318.90
100-31000-3710	Uniform Replacement	\$ 7,000.00	\$ 1,720.75	\$ 5,279.25
100-31000-5120	Electricity	\$ 2,500.00	\$ 1,651.40	\$ 848.60
100-31000-5215	Propane Generator	\$ 500.00	\$ -	\$ 500.00
100-31000-5230	Police Telephone	\$ 1,200.00	\$ 2,047.39	\$ (847.39)
100-31000-5235	Cell Phone	\$ 5,800.00	\$ 4,345.86	\$ 1,454.14
100-31000-5309	Line of Duty Benefit	\$ 9,250.00	\$ 3,771.49	\$ 5,478.51
100-31000-5410	Copier	\$ 2,500.00	\$ 792.00	\$ 1,708.00
100-31000-5450	State Police VCIN Terminal	\$ 250.00	\$ 198.00	\$ 52.00
100-31000-5540	Conferences/Education	\$ 5,000.00	\$ 749.03	\$ 4,250.97
100-31000-5800	Miscellaneous	\$ 350.00	\$ 40.00	\$ 310.00
100-31000-5810	Dues, Subscriptions	\$ 6,400.00	\$ 5,711.36	\$ 688.64
100-31000-5820	Attorney Fees	\$ 500.00	\$ -	\$ 500.00
100-31000-5830	Police Public Relations	\$ 3,500.00	\$ 1,136.52	\$ 2,363.48
100-31000-5850	PD Health and Wellness Program	\$ 4,400.00	\$ -	\$ 4,400.00
100-31000-6001	Office Supplies/Materials	\$ 2,000.00	\$ 804.29	\$ 1,195.71
100-31000-6008	Fuel	\$ 12,500.00	\$ 4,424.24	\$ 8,075.76
100-31000-6009	Repairs & Maintenance Vehicles	\$ 6,500.00	\$ 4,447.94	\$ 2,052.06
100-31000-6014	Police Radios	\$ 1,600.00	\$ -	\$ 1,600.00
100-31000-6050	Accreditation Assessment Fees	\$ 500.00	\$ -	\$ 500.00
100-31000-8103	Axon-BWC & In-Car	\$ 20,040.00	\$ 11,210.30	\$ 8,829.70
100-31000-8104	CAD/RMS Upgrade	\$ 10,000.00	\$ 10,182.11	\$ (182.11)
<b>Police Department Capital Improvements</b>				
100-31000-8218	Server/Computers/Alarm	\$ 20,000.00	\$ 17,987.28	\$ 2,012.72
<b>Police Department Grant Expenses</b>				
100-31000-8225	DCJS/Other Grant	\$ 30,000.00	\$ -	\$ 30,000.00
<b>Total Police Expenditures</b>		<b>\$ 749,403.75</b>	<b>\$ 253,796.84</b>	<b>\$ 495,606.91</b>

General Fund Expenses (Fund100)				
Account Number	Description	Budget	Spent	Balance
Fire and Rescue Departments				
<u>Contributions and Grants</u>				
100-32100-5640	Fire Dept. Contribution	\$ 6,000.00	\$ -	\$ 6,000.00
100-32100-5641	Fire Programs Grant	\$ 15,000.00	\$ -	\$ 15,000.00
100-32100-5740	Rescue Squad Contribution	\$ 6,000.00	\$ 6,000.00	\$ -
Total Fire/Rescue Expense		\$ 27,000.00	\$ 6,000.00	\$ 21,000.00

Streets and Sidewalks Expenses				
<u>Streets and Sidewalks Salaries and Benefits</u>				
100-41000-1130	Salaries - Streets & Sidewalks	\$ 70,560.00	\$ 41,244.15	\$ 29,315.85
100-41000-1140	Overtime	\$ 6,000.00	\$ 21,847.84	\$ (15,847.84)
100-41000-1150	Part Time	\$ 2,000.00	\$ 1,216.00	\$ 784.00
100-41000-2100	FICA	\$ 7,000.00	\$ 2,903.96	\$ 4,096.04
100-41000-2210	VRS	\$ 4,200.00	\$ 488.71	\$ 3,711.29
100-41000-2240	Group Life Insurance	\$ 900.00	\$ 329.59	\$ 570.41
100-41000-2300	Medical Insurance	\$ 18,800.00	\$ 6,336.33	\$ 12,463.67
100-41000-2310	Dental Insurance	\$ 900.00	\$ 266.48	\$ 633.52

<u>Streets and Sidewalks Operations</u>				
100-41000-3330	Repairs on Streets & Sidewalks	\$ 8,000.00	\$ 39.56	\$ 7,960.44
100-41000-3350	Main Street Parking	\$ 24,000.00	\$ 16,335.90	\$ 7,664.10
100-41000-5120	Electricity	\$ 26,000.00	\$ 18,797.94	\$ 7,202.06
100-41000-5800	Miscellaneous	\$ 100.00	\$ 98.58	\$ 1.42
100-41000-6003	Agricultural/Beautification	\$ 7,000.00	\$ 2,227.83	\$ 4,772.17
100-41000-6007	Repairs & Maintenance Supplies	\$ 5,000.00	\$ 813.50	\$ 4,186.50
100-41000-6008	Fuel	\$ 5,500.00	\$ 2,483.64	\$ 3,016.36
100-41000-6009	Vehicle Maintenance	\$ 12,000.00	\$ 6,132.18	\$ 5,867.82
100-41000-6011	Uniforms	\$ 4,800.00	\$ 2,205.91	\$ 2,594.09
100-41000-6023	Snow Removal Supplies	\$ 6,500.00	\$ 21,237.90	\$ (14,737.90)

<u>Streets and Sidewalks Shop</u>				
100-41000-7100	Shop Building Maintenance	\$ 9,000.00	\$ 63.21	\$ 8,936.79
100-41000-7200	Equipment Repairs	\$ 12,000.00	\$ 13,281.05	\$ (1,281.05)
100-41000-7300	Shop Supplies/Utilities	\$ 9,000.00	\$ 6,607.80	\$ 2,392.20
100-41000-8101	Equipment Replacement	\$ 55,000.00	\$ 9,082.79	\$ 45,917.21

<u>Streets and Sidewalks Capital Improvements</u>				
100-41000-8100	Capital Improvements Buildings	\$ 40,000.00	\$ -	\$ 40,000.00
100-41000-8102	Capital Improvements S/S	\$ 15,000.00	\$ -	\$ 15,000.00
100-41000-7250	Sidewalk Construction - VDOT	\$ 86,764.38	\$ -	\$ 86,764.38
Total Streets/Sidewalk Expense		\$ 436,024.38	\$ 174,040.85	\$ 261,983.53

Trash and Recycle Expenses				
<u>Contract Fees</u>				
100-42300-3050	Fuel Surcharge	\$ 2,000.00	\$ -	\$ 2,000.00
100-42300-4000	Subcontract Work - Updike	\$ 66,200.00	\$ 49,653.00	\$ 16,547.00
100-42300-4001	Contract Contingency - Add Cans	\$ 4,000.00	\$ 296.00	\$ 3,704.00
100-42350-3000	Tipping Fee - County of Louisa	\$ 21,000.00	\$ 10,868.40	\$ 10,131.60
100-42350-4000	Subcontract Work - Updike Recycle	\$ 10,000.00	\$ 7,497.00	\$ 2,503.00
Total Trash Expense		\$ 103,200.00	\$ 68,314.40	\$ 34,885.60

Account Number	Description	Budget	Spent	Balance
<b>Ball Park Expenses</b>				
<u>Maintenance Expenses</u>				
100-71300-5110	Electric	\$ 1,800.00	\$ 1,343.61	\$ 456.39
100-71300-5200	Field Facility Improvements	\$ 3,000.00	\$ -	\$ 3,000.00
<b>Total Ball Park Expense</b>		<b>\$ 4,800.00</b>	<b>\$ 1,343.61</b>	<b>\$ 3,456.39</b>
<b>Oakland Cemetery</b>				
<u>Oakland Salaries and Benefits</u>				
100-71400-1130	Salaries - Oakland	\$ 13,370.00	\$ 8,706.41	\$ 4,663.59
100-71400-2100	FICA	\$ 1,087.00	\$ 667.37	\$ 419.63
100-71400-2210	VRS	\$ 845.00	\$ 326.28	\$ 518.72
100-71400-2240	Group Life Insurance	\$ 175.00	\$ 152.45	\$ 22.55
100-71400-2300	Medical Insurance	\$ 2,700.00	\$ 2,164.77	\$ 535.23
100-71400-2310	Dental Insurance	\$ 130.00	\$ 133.83	\$ (3.83)
<u>Oakland Operations</u>				
100-71400-3310	Repairs and Maintenance	\$ 13,000.00	\$ 5,874.00	\$ 7,126.00
100-71400-6008	Fuel	\$ 50.00	\$ -	\$ 50.00
100-71400-6017	Lights and Flags	\$ 500.00	\$ 284.96	\$ 215.04
<b>Total Oakland Cemetery</b>		<b>\$ 31,857.00</b>	<b>\$ 18,310.07</b>	<b>\$ 13,546.93</b>
<b>Total General Fund Expenses</b>		<b>\$ 3,509,418.75</b>	<b>\$ 1,334,368.89</b>	<b>\$ 2,175,049.86</b>

### Water Fund Revenue (Fund 501)

Account Number	Description	Budget	Received	Balance
501-15010-0001	Interest Earned	\$ 31,600.00	\$ 29,815.01	\$ 1,784.99
501-16001-0001	Water Revenue	\$ 695,250.00	\$ 548,279.01	\$ 146,970.99
501-16001-0003	Water Connections	\$ 32,058.00	\$ 58,556.00	\$ (26,498.00)
501-16001-0007	Penalty Fees	\$ 6,000.00	\$ 1,650.00	\$ 4,350.00
501-41050-0002	Loan Proceeds	\$ 1,351,022.00	\$ -	\$ 1,351,022.00
501-41050-2020	ARPA Funding General Fund Transfer	\$ 515,273.12	\$ -	\$ 515,273.12
<b>Total Water Revenue</b>		<b>\$ 2,631,203.12</b>	<b>\$ 638,300.02</b>	<b>\$ 1,992,903.10</b>

### Water Fund Expenses (Fund 501)

Account Number	Description	Budget	Spent	Balance
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#### Water Salaries and Benefits

501-45000-1130	Salaries - Water	\$ 118,450.00	\$ 45,296.14	\$ 73,153.86
501-45000-1140	Overtime	\$ 5,000.00	\$ 1,033.33	\$ 3,966.67
501-45000-1150	Part time	\$ 2,000.00	\$ -	\$ 2,000.00
501-45000-2100	FICA	\$ 8,400.00	\$ 3,558.14	\$ 4,841.86
501-45000-2210	VRS	\$ 6,200.00	\$ 832.35	\$ 5,367.65
501-45000-2240	Group Life Insurance	\$ 1,400.00	\$ 352.31	\$ 1,047.69
501-45000-2300	Medical Insurance	\$ 17,500.00	\$ 6,632.27	\$ 10,867.73
501-45000-2310	Dental Insurance	\$ 800.00	\$ 374.01	\$ 425.99

#### Operating Expenses

501-45000-3180	Water Tank Maintenance	\$ 20,000.00	\$ 20,396.12	\$ (396.12)
501-45000-3185	Operator Contract Fees	\$ 8,500.00	\$ 6,606.99	\$ 1,893.01
501-45000-3310	Repairs & Maintenance Equipment	\$ 2,000.00	\$ -	\$ 2,000.00
501-45000-3600	Advertising	\$ 500.00	\$ -	\$ 500.00
501-45000-5130	Water Purchased	\$ 420,000.00	\$ 328,258.35	\$ 91,741.65
501-45000-5210	Postage/Billing Supplies	\$ 7,000.00	\$ 4,142.12	\$ 2,857.88
501-45000-5220	Water Testing Fees	\$ 500.00	\$ -	\$ 500.00
501-45000-5650	VDOT Fees	\$ 300.00	\$ -	\$ 300.00
501-45000-5660	Waterworks Operation Fund	\$ 2,500.00	\$ 1,977.75	\$ 522.25
501-45000-5670	Miss Utility	\$ 800.00	\$ 698.55	\$ 101.45
501-45000-5680	Road Repairs	\$ 7,500.00	\$ 161.91	\$ 7,338.09
501-45000-5690	Electricity Tower Pumps	\$ 1,000.00	\$ 92.99	\$ 907.01
501-45000-5800	Miscellaneous	\$ -	\$ 121.77	\$ (121.77)
501-45000-5810	Dues/Subscriptions	\$ 3,000.00	\$ 678.95	\$ 2,321.05
501-45000-5840	CSX Right of Way	\$ 2,600.00	\$ 641.91	\$ 1,958.09
501-45000-6001	Supplies	\$ 18,000.00	\$ 57,987.42	\$ (39,987.42)
501-45000-6008	Fuel	\$ 3,000.00	\$ 1,697.69	\$ 1,302.31
501-45000-6010	Mapping	\$ 700.00	\$ 700.00	\$ -
501-45000-6011	Uniforms	\$ 1,500.00	\$ 1,214.18	\$ 285.82
501-45000-6021	Safety Equipment/ Training	\$ 5,000.00	\$ -	\$ 5,000.00
501-45000-6510	Itron Software Handhelds	\$ 2,100.00	\$ 1,551.84	\$ 548.16
501-45000-6520	Itron Software Support	\$ 6,500.00	\$ 5,258.45	\$ 1,241.55
501-45000-7000	Joint Operations LCWA Connect	\$ 10,000.00	\$ -	\$ 10,000.00

#### Capital Improvements

501-45000-6004	Hydrant Replacement & Maintenance	\$ 15,000.00	\$ -	\$ 15,000.00
501-45000-8100	Capital Expenditures	\$ 15,000.00	\$ -	\$ 15,000.00
501-45000-8175	Contractual Services Water Operations	\$ 20,000.00	\$ 54,057.55	\$ (34,057.55)
501-45000-9300	Water Contingency	\$ 15,000.00	\$ -	\$ 15,000.00
501-45000-9305	Water Line Replacement Project	\$ 1,351,022.00	\$ 210,841.21	\$ 1,140,180.79
501-93100-2020	ARPA Funding Infrastructure Imp	\$ 515,273.12	\$ 496,517.24	\$ 18,755.88

#### Transfers

501-93100-0501	Water to Sewer for Transfer for Operations	\$ 10,140.00	\$ -	\$ 10,140.00
<b>Total Water Expenses</b>		<b>\$ 2,624,185.12</b>	<b>\$ 1,251,681.54</b>	<b>\$ 1,372,503.58</b>

### Sewer Fund Revenue (Fund 502)

Account Number	Description	Budget	Received	Balance
502-15010-0001	Interest Earned	\$ 15,000.00	\$ 11,646.92	\$ 3,353.08
502-16001-0002	Sewer Revenue	\$ 747,600.00	\$ 612,552.46	\$ 135,047.54
502-16001-0004	Sewer Connection	\$ 46,320.00	\$ 50,657.00	\$ (4,337.00)
502-41050-0100	Transfer from General Funds	\$ 55,000.00	\$ -	\$ 55,000.00
502-41050-0502	Water to Sewer for Transfer for Operations	\$ 10,140.00	\$ -	\$ 10,140.00
502-41050-2026	ARPA Funding General Fund Transfer	\$ 650,000.00	\$ -	\$ 650,000.00
<b>Total Sewer Revenue</b>		<b>\$ 1,524,060.00</b>	<b>\$ 674,856.38</b>	<b>\$ 849,203.62</b>

### Sewer Fund Expenses (Fund 502)

Account Number	Description	Budget	Spent	Balance
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#### Sewer Salaries and Benefits

502-45500-1130	Salaries	\$ 125,660.00	\$ 50,308.91	\$ 75,351.09
502-45500-1145	Overtime	\$ 2,000.00	\$ -	\$ 2,000.00
502-45500-1150	Part time	\$ 1,000.00	\$ -	\$ 1,000.00
502-45500-2100	FICA	\$ 8,700.00	\$ 3,746.09	\$ 4,953.91
502-45500-2210	VRS	\$ 4,400.00	\$ 829.77	\$ 3,570.23
502-45500-2240	Group Life Insurance	\$ 1,500.00	\$ 412.76	\$ 1,087.24
502-45500-2300	Medical Insurance	\$ 17,800.00	\$ 7,380.74	\$ 10,419.26
502-45500-2310	Dental Insurance	\$ 850.00	\$ 403.87	\$ 446.13

#### Operating Expenses

502-45500-3310	Repairs/Maintenance Equipment	\$ 12,000.00	\$ 6,905.24	\$ 5,094.76
502-45500-3330	Repairs/Maintenance Buildings	\$ 8,000.00	\$ 6,220.00	\$ 1,780.00
502-45500-3340	Contractual Services RSTP	\$ 400,000.00	\$ 397,430.30	\$ 2,569.70
502-45500-3345	RSTP Plant Improvements	\$ 70,000.00	\$ 68,592.00	\$ 1,408.00
502-45500-5120	Electricity	\$ 4,000.00	\$ 2,514.46	\$ 1,485.54
502-45500-5210	Postage/Billing Supplies	\$ 4,300.00	\$ 3,303.21	\$ 996.79
502-45500-5230	Telephone - Pump Station	\$ 600.00	\$ 465.53	\$ 134.47
502-45500-5680	Road Repairs	\$ 7,000.00	\$ 1,600.00	\$ 5,400.00
502-45500-5800	Miscellaneous	\$ 110.00	\$ -	\$ 110.00
502-45500-6001	Supplies	\$ 6,000.00	\$ 8,187.48	\$ (2,187.48)
502-45500-6008	Fuel	\$ 1,200.00	\$ 1,008.83	\$ 191.17
502-45500-6011	Uniforms	\$ 1,500.00	\$ 1,372.39	\$ 127.61

#### Capital Improvements

502-45500-8175	Contractual Services Sewer Operations	\$ 20,000.00	\$ 26,705.50	\$ (6,705.50)
502-45500-9300	Sewer Contingency	\$ 8,000.00	\$ -	\$ 8,000.00
502-93100-2026	ARPA Funding Infrastructure Imp	\$ 650,000.00	\$ -	\$ 650,000.00

#### Debt Service

502-45500-9210	Principal 2001 GO Bonds (RD)	\$ 66,492.00	\$ 49,869.00	\$ 16,623.00
502-45500-9230	Principal 2010 GO Bonds (WWTP)	\$ 94,068.00	\$ 70,551.00	\$ 23,517.00
502-45500-9250	Principal 2020 GO Bond (Reline)	\$ 8,880.00	\$ 6,660.00	\$ 2,220.00
<b>Total Sewer Expenses</b>		<b>\$ 1,524,060.00</b>	<b>\$ 714,467.08</b>	<b>\$ 809,592.92</b>

Hillcrest Fund Revenue (Fund 702)				
Account Number	Description	Budget	Received	Balance
702-13030-0026	Burial Permits	\$ 3,750.00	\$ 5,150.00	\$ (1,400.00)
702-13030-0031	Stone Permits	\$ 2,250.00	\$ 2,750.00	\$ (500.00)
702-13030-0050	Columbarium Services	\$ 5,600.00	\$ -	\$ 5,600.00
702-15010-0001	Interest Earned	\$ 18,000.00	\$ 16,712.12	\$ 1,287.88
702-18990-0001	Sales of Lots	\$ 17,500.00	\$ 8,000.00	\$ 9,500.00
702-34105-0001	Transfer from Reserves	\$ 39,000.00	\$ -	\$ 39,000.00
702-41050-0100	Transfer from General Fund	\$ 27,214.10	\$ -	\$ 27,214.10
Total Hillcrest Revenue		\$ 113,314.10	\$ 32,612.12	\$ 80,701.98

Hillcrest Fund Expenses (Fund 702)				
Account Number	Description	Budget	Spent	Balance
<u>Hillcrest Salaries and Benefits</u>				
702-71400-1130	Salaries - Hillcrest	\$ 51,381.00	\$ 25,652.66	\$ 25,728.34
702-71400-1150	Part Time or Contract Work	\$ 40,000.00	\$ 19,740.00	\$ 20,260.00
702-71400-2100	FICA	\$ 4,161.60	\$ 3,173.86	\$ 987.74
702-71400-2210	VRS	\$ 2,371.50	\$ 722.87	\$ 1,648.63
702-71400-2240	Group Life Insurance	\$ 650.00	\$ 337.47	\$ 312.53
702-71400-2300	Medical Insurance	\$ 7,200.00	\$ 4,246.31	\$ 2,953.69
702-71400-2310	Dental Insurance	\$ 450.00	\$ 282.27	\$ 167.73
<u>Hillcrest Operations</u>				
702-71400-3310	Repairs and Maintenance	\$ 2,000.00	\$ 1,263.16	\$ 736.84
702-71400-5800	Miscellaneous	\$ 200.00	\$ 37.99	\$ 162.01
702-71400-6001	Supplies	\$ 250.00	\$ 73.93	\$ 176.07
702-71400-6017	Lights and Flags	\$ 150.00	\$ 285.64	\$ (135.64)
<u>Hillcrest Capital Improvements</u>				
702-71400-8100	Storage Building Maintenance	\$ 1,000.00	\$ -	\$ 1,000.00
702-71400-8101	Grounds Improvement	\$ 3,500.00	\$ -	\$ 3,500.00
Total Hillcrest Expenses		\$ 113,314.10	\$ 55,816.16	\$ 57,497.94

Hometown Hero Project Agency Fund Revenue (Fund 801)								
Account Number	Description					FY25 YTD	FY26 Proposed	Change Amount
1 801-11010-0001	Hometown Hero Project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	\$ -
Total Revenue Fund 801						\$ -	\$ 10,000.00	\$ -

Hometown Hero Project Agency Fund Expenses (Fund 801)								
Account Number	Description					FY25 YTD	FY26 Proposed	Change Amount
2 801-11010-0001	Hometown Hero Project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	\$ -
Total Expenses Fund 801						\$ -	\$ 10,000.00	\$ -

# Deposit Account Balances

000069

As of March 31, 2026

Institution Name	Treasurer's Fund Account Number	Balance	Maturity Date (if applicable)	Date of Next Interest (if applicable)	Interest Rate (if applicable)
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**Operating Account (All Funds - General 100, Police Asset Forfeiture 102, Water 501, Sewer 502 and Hillcrest 702)**

Blue Ridge Bank	999 103 0008	\$ 1,819,049.91	N/A	N/A	N/A
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**General Fund (100)**

LGIP	999 105 0001	\$ 394,073.87	N/A	Monthly	3.839%
LGIP (Oakland Cemetery)	999 105 0002	\$ 55,628.62	N/A	Monthly	3.839%
Blue Ridge Bank - Savings Account	999 103 0017	\$ 299,255.36	N/A	Quarterly	0.100%
Blue Ridge Bank - Money Market Account	999 103 0009	\$ 731,637.39	N/A	Monthly	2.420%
Blue Ridge Bank - PF ARPA Funds MM	999 103 0020	\$ 1,843,516.59	N/A	Monthly	2.620%
General Fund - Total		\$ 3,324,111.83			

**Water Fund (501)**

LGIP	999 105 0003	\$ 839,345.22	N/A	Monthly	3.839%
Blue Ridge Bank - Savings Account	999 103 0018	\$ 420,819.89	N/A	Monthly	2.070%
Water Fund - Total		\$ 1,260,165.11			

**Sewer Fund (502)**

LGIP	999 105 0005	\$ 385,748.99	N/A	Monthly	3.839%
United Bank - Checking Account	999 108 0006	\$ 680.11	N/A	N/A	N/A
Sewer Fund - Total		\$ 386,429.10			

**Hillcrest Cemetery Fund (702)**

LGIP	999 105 0004	\$ 553,509.22	N/A	Monthly	3.839%
Hillcrest Fund - Total		\$ 553,509.22			

Total Cash on Deposit (All Institutions)	\$ 7,343,265.17
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Total Cash on Deposit at Blue Ridge Bank	\$ 5,114,279.14
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Total Cash on Deposit at United Bank	\$ 680.11
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Total Cash on Deposit at LGIP	\$ 2,228,305.92
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