



1370 Fairfield Road, Suite 2, Gettysburg, PA 17325

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Licensed Wastewater Operator Job Description

This is an elevated skilled position where experience is required in the wastewater industry to operate, monitor, maintain, and troubleshoot the wastewater treatment facilities and associated pumping stations. Pennsylvania Wastewater Class B, subclass 1-4 certifications are required. Water system experience is a plus.

Work involves responsibility for the technical aspects of the wastewater treatment plants operation for compliance with state and federal regulations. Work is performed with considerable independence under the direction of the Operations Manager.

Full-time employment based upon a normal 40-hour work week. Overtime pay for hours worked beyond 40 hours per week at the rate of 1.5 x regular hourly pay or compensatory time. Normal working hours are Monday through Friday 7:00am-3:00pm with rotating weekends.

Benefits:

- Pension Plan and a 457 Retirement Plan option
- Medical Insurance Coverage with prescription plan
- Dental Insurance Coverage
- Vision Insurance Coverage
- Employer-funded HRA
- Vacation, Personal, and Sick Leave
- 11 Paid Holidays
- Disability, Life, and Accidental Death & Dismemberment Insurance coverages

Essential Duties and Responsibilities:

- Perform all aspects of sampling, monitoring, and laboratory testing required to maintain compliance with Federal and State regulations governing the wastewater treatment process.
- Maintain operating parameters of the wastewater treatment plant.
- Perform regular and unscheduled maintenance and repairs on all plant equipment.
- Perform maintenance and repairs of sewage pumping stations and all of their components.
- Perform maintenance and calibration on laboratory instruments.
- Conduct the required weekend checks of the treatment plants on a rotating basis.
- On call 24/7 to respond to emergencies and breakdowns at the plants and pumping stations.

- Inspection of new sewer lines and services.
- Maintain open communication with Plant Superintendent regarding the treatment process and pump station operation and malfunctions, as well as make recommendations for repairs and improvements to these systems.
- Data entry
- Prepare and submit EDMRs.
- Assist with Bio-solids process.
- Sanitary sewer line maintenance.
- Manhole rehabilitation

This job description includes, but is not limited to, the position's essential functions. Management retains the discretion to modify or add other related duties to the position.

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By my signature I acknowledge that I have read and understand the JOB DESCRIPTION and responsibilities of this position and further understand that this is an at-will employment position.

Employment Candidate: _____

Date: ____/____/2024