

LATROBE CITY COUNCIL MEETING AGENDA

November 10, 2025 6:30 PM

Municipal Building, Council Chambers

1. Call to Order
 2. Pledge of Allegiance
 3. Moment of Silence
 4. Roll Call / Open
 5. Approval of Minutes for the October 14, 2025 Regular Meeting and October 27, 2025 Special Council Voting Meeting
 6. Presentation and Approval of Bills
 7. Citizen's Request related to Agenda Items (Public Comment) - Full name and address must be provided and time is limited to 5 minutes
 8. Committee Reports:
 - a. Public Safety & Fire Committee – Kelley, Vavick, Amatucci
 - b. Finance Committee – Bartels, Jenko, Kelley
 - c. Public Works Committee – DiVittis, Vavick, Rivera
 - d. Personnel Committee – Bartels, Jenko, Amatucci
 - e. Strategic Planning Committee - Amatucci, Rivera, Jenko
 - f. Events Committee – Amatucci, Rivera, Vavick
 - g. GLSD Student Showcase Committee – Bartels, DiVittis, Vavick
 9. Board/Authority Reports
 10. Department Reports:
 - a. Police
 - b. Public Works
 - c. Finance
 - d. Fire
 - e. Code Enforcement
- A. Public Works and Personnel:
1. Motion to approve the Muni-Link comprehensive cloud-based software contract for stormwater billing. The price would be \$695 per month for 3500 billing accounts with a \$2,000 implementation, training and data conversion fee.
 2. Motion to approve the Memorandum of Understanding with AFSCME AFL-CIO Council 83 Local 629 for an agreement to increase the employee share of health care premium costs at \$25 per pay.
- B. Administration and Finance:
1. Motion to approve State Representative Leslie Rossi's Office Lease at the city building until November 30, 2026 at no cost.
 2. Motion to approve the contract with LV Tech, our current IT provider for a one year agreement with an additional one-year automatic renewal unless cancelled with a 90-day notice for support services of hardware, software and networking systems consisting of 11 servers and 47 desktop and laptop computers for \$83.15 per month per workstation. LV Tech also agrees to provide unlimited phone and remote support Monday through Friday from 7am to 5pm as well as

6 hours per month for after-hours support. They will provide off-site back solutions for servers and desktops.

3. Motion to approve the Hoffman's Boarding Kennel Agreement for two years for January 1, 2026 through December 31, 2027 providing dog law enforcement officer services for \$290 per month. After hours calls cost \$120 per call.
4. Motion to approve a subdivision at 207 East 4th Avenue. Vanessa Beggs, owner of 207 E Fourth Ave, wishes to subdivide the easterly most 18 feet of lot 121 with an intent to transfer the land to her neighbor, Alycia Kirkling. This subdivision will not cause Vanessa Begg's lot to become non-conforming in regard to lot coverage and setbacks requirements. The subdivision was approved by the Planning Commission and the Westmoreland County Planning Department.
5. Motion to advertise the 2026 City budget for all funds.
6. Motion to advertise the 2026 Fee Ordinance.

C. New / Unfinished Business

New Business:

- D. Solicitor's Report
- E. Citizens Requests (open forum) Please provide your full name and address and time is limited to 5 minutes
- F. City Manager's Report
- G. Mayor's Report
- H. Adjournment

Eric Bartels, Mayor

Susan Trout, City Manager