

NEWBERRY TOWNSHIP
BOARD OF SUPERVISORS
MONTHLY MEETING AGENDA
September 9, 2025

1. CALL TO ORDER AT 6:00 PM

- a. Pledge of Allegiance

2. ANNOUNCEMENTS

- a. The Board of Supervisors held an executive session prior to the meeting.
b. The Events Committee will be holding a Special Meeting on September 19th at noon to finalize plans for the Harvest Moon Festival.

3. PUBLIC COMMENTS

All Public comments shall be delivered from the podium by registered individuals (residents or taxpayer). Time allotted for an agenda matter is 5 minutes otherwise 3 minutes for a non-agenda matter. A copy of the Public Meeting Policy is available for your convenience.

4. APPROVAL OF THE MINUTES

- a. Approval of the meeting minutes for July 22, 2025.
b. Approval of the special meeting minutes for August 6, 2025.

5. BOARD SUPERVISOR VACANCY INTERVIEW & APPOINTMENT

- a. Brief overview of process and applicants received
b. Candidate statements (≤5 minutes each) and Board Q&A
c. Motion to appoint a Supervisor to fill the vacancy (roll-call vote)

6. LAND DEVELOPMENT & SUBDIVISION PLAN REVIEW

None

7. REPORTS

- a. Acceptance of Reports:

i. Public Safety	vii. Building/Planning Commission & Zoning
ii Solicitor	viii. Parks and Recreation
iii. Engineer	ix. Events Committee
iv Treasurer	x. Manager
v. Highway	xi. Supervisors
vi. Sewer	

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8. OLD BUSINESS

- a. Approve Payment Application No. 13 to Lobar Associates for final retainage for the construction of the MESB Building in the amount of \$6,000.00.

9. NEW BUSINESS

- a. Approve Minimum Municipal Obligation for 2026 Police Retirement Plan. \$480,039.00
- b. Approve Minimum Municipal Obligation for 2026 Non-Uniformed Retirement Plan. \$95,989.00
- c. Approve Halloween in Newberry Township for Thursday, October 30th between 6:00-8:00 pm.
- d. Adopt Resolution 2025-13 (Amended) to establish the Events Committee.
- e. Approve Memorandum of Understanding between the Township and the Events Committee for year-round use of Shelley Park Concession Stand.
- f. Adopt Resolution 2025-27 to establish a Comprehensive Plan Steering Committee and Authorize Consultant Solicitation.
- g. Adopt Resolution 2025-28 requesting a Category 4 Facilities Local Share Assessment Grant of up to \$125,000 from Commonwealth Financing Authority to be used for the preparation and adoption of a new municipal comprehensive plan.
- h. Adopt Resolution 2025-29 requesting an LSA (Category 4 Facilities Local Share Assessment) Grant of up to \$425,000 from Commonwealth Financing Authority to be used for the Public Works Compliance & Accountability Project to include street sweeper and dash cameras.
- i. Adopt Resolution 2025-30 requesting an LSA (Category 4 Facilities Local Share Assessment) Grant of up to \$250,000 for the Police Safety & Accountability Modernization Project. Project to include Patrol Vehicle Fully Upfitted, Body Cams, In Car Video System and Server.
- j. Consider approval of a three-year HVAC maintenance agreement with A.C. Rimmer: \$2,195 annually (Admin/Highway/Old Police) and \$6,875 annually (MESB), with authorization for the Township Manager to execute.
- k. Motion to approve the Intergovernmental Agreement with the West Shore School District.
- l. Adopt Resolution 2025-31: BOS Conduct/Staff Interaction/Office Access Policy
- m. Approve 2026 Klugh Animal Control Services Contract

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- n. Motion to award the sludge hauling bid to Solid Waste Services, Inc., d/b/a J.P. Mascaro & Sons and authorize the Township Manager to execute all required documents.
- o. Payment application for Certificate #2 to Pennsy Supply for 2025 Road Program in the amount of \$111,439.69.
- p. Payment application for Certificate #3 to Pennsy Supply for 2025 Road Program in the amount of \$54,119.28.
- q. Payment application for Certificate #3 to CriLon for 2025 Pleasant Drive Bridge in the amount of \$328,142.12.
- r. Bond reduction for Lexington Estates Phase VI Bond Establishment #3 in the amount of \$134,941.50
- s. Bond reduction for Lexington Estates Phase IV Bond Evaluation # 5 in the amount of \$45,737.50.
- t. Bond reduction for Lexington Estates Phase V Bond Evaluation # 4 in the amount of \$37,466.00.
- u. Adopt Resolution 2025-32 to Approve Submission for an RACP Grant for Renovation of the Newberry Township Administration and Public Works Buildings.

PAYMENT OF BILLS

- a. General Fund – July 25, July 30, August 11, August 12, August 27, September 8, September 3
- b. Sewer – July 24, July 30, August 14, August 29
- c. Hydrant Bills – August 12, August 27
- d. Liquid Fuels – July 25, July 29, July 30, August 12, August 27, September 3
- e. Fire Tax – July 2, July 29, July 30, August 12, August 27, September 3
- f. MESB Construction Traditions –
- g. MESB Construction PLGIT –
- h. Recreation Fund – July 25, July 29, July 30, August 12, August 27, September 3, September 5
- i. National Night Out – July 29, July 30, September 3
- j. EMS Construction –
- k. Special Events – July 30, August 27

ADJOURNMENT