

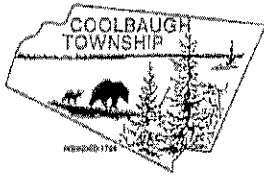
**COOLBAUGH TOWNSHIP
MUNICIPAL CENTER**

5520 MUNICIPAL DRIVE, TOBYHANNA, PA. 18466
(570) 894-8490 * FAX (570) 894-8413
WWW.COOLBAUGHTWP.ORG

**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
WORK SESSION AGENDA
November 4, 2024, 6:00PM**

**Veteran's Ceremony- VFW Post 509
Presentation of Service Recognition Award- Stephen Weber**

1. Discussion on Building #2 Bid Docs
2. Public Input



**COOLBAUGH TOWNSHIP
MUNICIPAL CENTER**

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**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING AGENDA
November 4, 2024**

Roll Call

BOARD OF SUPERVISORS

___ **B. Weimer** ___ **C. Rogan** ___ **C. Colgan** ___ **A. Ruiz-Smith** ___ **L. Kelly**
___ **Solicitor Armstrong** ___ **E. Masker**

Public input will be considered at the beginning of the meeting agenda. The public will be given an opportunity to speak on each agenda item. When speaking please state your name and the city or community that you reside in.

1. Public input
2. Approval of minutes / notes:
 - October 15, 2024- Regular Meeting Minutes
3. Conditional Approval of Finish Line Auto Body (HAARETZ, Inc.) Land Development Plan
4. Resolution #13-2024: A Resolution of the Coolbaugh Township Board of Supervisors Authorizing a Loan to the Pocono Mountain Public Library, Inc. to be used towards Authorized Library Expenses
5. Authorization to Advertise the following:
 - Notice of Vacancies on Various Boards, Commissions and Council
 - Notice to Residents- Any vehicle left on Township Right of Way during periods of ice or snow removal will be towed at owner's expense.
6. Coolbaugh Township Volunteer Fire Company Request for Release of Tax Funds in the amount of \$269,973.24 for the following Expenses: \$76,318.24 Apparatus Maintenance; \$27,596.66 Utilities and \$166,058.34 to include all other expenses including Recruitment/Retention, Training etc.
7. Authorization to release all remaining 2024 donations in the amount of \$58,906.00

2

**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES**

October 15, 2024

The meeting was called to order by Chairman Weimer at 6:00pm at the Coolbaugh Township Municipal Center located at 5520 Municipal Drive, Tobyhanna, PA.

Board Members Present:

William Weimer, Cara Rogan (arrived at 6:16pm), Alma I. Ruiz-Smith, Clare Colgan, and Lynn Kelly

Board Members Absent:

None

Staff Present:

Patrick Armstrong, Solicitor, Erin Masker, Township Secretary, Meredith Thompson, Business Manager, Darren Dixon, Controller and Tomas Keane, Director of Codes and Zoning

Staff Absent:

None

Announcements

Mr. Weimer announced the following:

- Public input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter.
- The meeting is being recorded to aid in the preparation of the minutes. Please remember to state your name and community or city you reside in before speaking.

1. Public input

Nothing was heard.

2. Approval of minutes / notes:

➤ **October 1, 2024- Regular Meeting Minutes**

Ms. Ruiz-Smith made a motion second by Ms. Colgan to Approve the Minutes of the October 1, 2024 meeting.

- **Discussion:** None
- **Vote:** 4-0, motion passes.

3. Monthly Reports

- **Pocono Mountain Regional Police Report-** Presented by Mr. Weimer; he stated that they are on draft 2 of their budget and they were able to lower the increase to 6.3%; the draft will be coming before the Board at a future meeting. Mr. Weimer commended the police and fire department, stating that they had two arsons in the past two months and through the investigations they have identified the suspect(s). Ms. Ruiz-Smith asked if the Chief provided a wish list item being advised that he had not, but that Mr. Weimer spoke with Officer Nero about a K9 vehicle and was advised that he would prefer a Durango if the Board would like to consider that purchase for the 2025 budget.
- **Pocono Mountain Regional EMS Report-** Presented by Ms. Colgan
- **Coolbaugh Township VFC-** Presented by Mr. Keane
- **Gouldsboro VFC-** Presented by Chief D. Miller
- **Pocono Summit VFC-** No report provided
- **Thornhurst VFC-** Presented by Mr. Weimer
- **Pocono Mountain Public Library-** Presented by Ms. Kelly
- **Codes and Zoning Update-** Mr. Keane stated that there is no report available for this meeting as we have transitioned to Traisr and are working out the issues with the system and permit applications. We are now accepting applications online through the new system, links are available on our website. He anticipates that a report will be available next month. Mr. Keane had a conversation with the police and

the county, and they are working to be able to identify when calls come in whether they are STR's and stated that he is hoping the information will be able to be included in the CAD system.

4. Adoption of Resolution #11-2024 and Authorization for Township Secretary, Erin Masker to Sign the Pocono Mountain Corporate Center Warehouse Sewage Planning Module Submission for DEP

Ms. Ruiz-Smith made a motion second by Ms. Colgan to Adopt Resolution #11-2024 and Authorize Ms. Masker to Sign the Pocono Mountain Corporate Center Warehouse Sewage Planning Module Submission for DEP.

- **Discussion:** Ms. Ruiz-Smith stated that these outside agencies' requirements and approvals are what hold up businesses from being tenant occupied. This would be the reason that we should be providing to anyone that is questioning the empty buildings. Michael Hartmann from Schlouch Engineering was in attendance to answer any questions relating to the submission. Ms. Kelly asked about the reason for this submission being advised that because the wastewater treatment facility is not municipally owned, DEP is making them submit a complete planning module for review. She also asked about the lines that are run from the warehouse to the manhole, asking whose responsibility they are should there be any issues. M. Hartmann responded that they have a maintenance agreement which outlines who is responsible for what part of the lines, stating that the lines are run from the building to the manhole on Kolb Court. M. Hartmann will provide a copy of the maintenance agreement to the township.
- **Vote:** 4-0-1, motion passes. (Ms. Rogan abstained)

5. Tobyhanna Self Storage Land Development- Request for Extension of Time

Ms. Kelly made a motion second by Ms. Ruiz-Smith to Approve the Request for Extension of Time of the Tobyhanna Self Storage Land Development Plan until December 31, 2025.

- **Discussion:** R. Latzanich was in attendance to discuss the project stating that much of the holdup is outside agency approvals as he is still awaiting his PennDot Permit. He stated that he anticipates opening the new site in the first week of September 2025. He thanked the Board for their consideration.
- **Vote:** All in favor, motion passes.

6. Discussion on LPC Pocono Tax Split Agreement (145 Market Way)

Solicitor Armstrong stated that the Board previously agreed to a 50/50 split for the land and 65/35 (Coolbaugh 65%) for the split of the building. Mr. Dixon stated that he and Ms. Masker called the county, and they stated that as far as they are concerned the entire property is in Coolbaugh Township and the money is due to the township, if the township has any agreement to split the funds it would be up to the township to cut the check to Mount Pocono. After some discussion the Board agreed that they would like to continue with the agreement that was previously presented and have Mr. Dixon calculate the split and cut a check to Mount Pocono. Solicitor Armstrong stated that he would reach out to the Borough Solicitor and have him revise the agreement; this will be back before the Board at a future meeting for authorization to execute the agreement.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

7. Resolution #12-2024- ACT 172 Volunteer Service Credit Program Criteria

Ms. Rogan made a motion second by Ms. Ruiz-Smith to Adopt Resolution #12-2024- ACT 172 Volunteer Service Credit Program Criteria.

- **Discussion:** None
- **Vote:** 4-0-1, motion passes. (Mr. Weimer abstained)

8. Authorization to Hire Paul Grady – Regular Part-Time Non-CDL Laborer at \$20.10 per hour per the CBA- 25 hours per week

Ms. Colgan made a motion second by Ms. Rogan to Hire Paul Grady as a Regular Part Time Non-CDL Laborer at \$20.10 per hour per the CBA for 25 hours per week.

- **Discussion:** Ms. Ruiz-Smith asked what he would be doing, being advised he will be at the complex. Ms. Colgan asked if they will still be able to have him at the park, being advised that they will work the details out to see if it is possible for him to remain at the park part time.
- **Vote:** All in favor, motion passes.

9. Controller Report

Presented by Mr. Dixon, stating that at the last meeting he attended there was a question regarding liquid fuels funding relating to placing a truck size restriction on a township road and whether it would be affected. He stated that he reached out to our liquid fuels representative and was advised that there would be no impact.

10. Current Obligations

• General Fund	\$ 177,485.83
• Escrow Fund	\$ 157.50
• Liquid Fuels	\$ 451,522.12
• Sewer Fund	\$ <u>10,393.58</u>
Total Disbursements	\$ 639,559.03

Ms. Colgan made a motion second by Ms. Rogan to approve payment of the current obligations in the amount of \$639,559.03 as presented.

- **Discussion:** Ms. Ruiz-Smith stated that the check for Valor will be held at the township building and she will be picking it up and presenting it to Mark Baylis at a future event that they are hosting.
- **Vote:** All in favor, motion passes.

11. Business Manager Comments/Updates

Ms. Thompson requested an executive session following the meeting for Personnel and Legal

12. Solicitor Armstrong Comments/Updates

Solicitor Armstrong requested an executive session following the meeting regarding Personnel and Litigation.

13. Board of Supervisors Executive Sessions

Tuesday, October 15, 2024 from 7:02pm to 7:24pm- Re: Personnel and Legal/Litigation

14. Adjournment

Ms. Ruiz-Smith made a motion second by Ms. Colgan adjourn at 6:49pm.

NEXT BOARD WORK SESSION / MEETINGS:

At the Coolbaugh Township Municipal Center located at 5520 Municipal Drive, Tobyhanna PA 18466

- Work Session/ Business Meeting Monday, November 4, 2024 at 6:00pm (being held on Monday due to the election)

Submitted by: _____
Erin Masker, Township Secretary

Witnessed by: _____
William Weimer, Chairman

Date: _____

3



COOLBAUGH TOWNSHIP Planning Commission

5520 Municipal Drive, Tobyhanna, PA 18466
570-894-8490 Fax 570-894-8413
www.coolbaughtwp.org

To: Board of Supervisors
Patrick Armstrong, Township Solicitor

From: Coolbaugh Township Planning Commission

Date: October 9, 2024

RE: HAARETZ, LP.- Finish Line Auto Body – Land Development Plan Conditional Approval

At their October 8, 2024 meeting, the Coolbaugh Township Planning Commission reviewed the Land Development Plan of HAARETZ, LP.- Finish Line Auto Body and recommend that the Board of Supervisors consider granting conditional approval of the plan conditioned on addressing all remaining comments in the Township Engineer Review Letter dated July 30, 2024.

Thank you for your consideration of this recommendation.

Sincerely,
Coolbaugh Township Planning Commission

Erin Masker
Township Secretary/Administrative Assistant



CIVIL ENGINEERS & SURVEYORS

863 Interchange Road, Kresgeville, PA 18333 • Phone 610-681-5233 • Fax 610-681-5248
East Office: Bethlehem, **West Office:** Allentown, **North Office:** Kresgeville

COOL-23-017

July 30, 2024

Coolbaugh Township Planning Commission

(via email to Erin Masker, Township Secretary / Administrative Assistant: emasker@coolbaughtwp.org)

**RE: FINISH LINE AUTO BODY BUILDING ADDITION LAND DEVELOPMENT PLAN
REVIEW #3**

Dear Planners,

I have reviewed the above-referenced submission which included the following information.

- Plans titled "PRELIMINARY/FINAL LAND DEVELOPMENT PLANS FOR FINISH LINE AUTO BODY BUILDING ADDITION", prepared by Colwell-Naegele Associates, Inc., dated July 8, 2024 (Dwg. Numbers C0, C1, C2, D1, D2, D3, & D4)

The submitted items were reviewed for compliance with the applicable requirements of the following ordinances.

- **Chapter 344. Stormwater Management and Earth Disturbance**, adopted by the Board of Supervisors of the Township of Coolbaugh on June 17, 2014, by Ordinance No. 120-2014, with Amendments noted where applicable (SWM)
- **Chapter 355. Subdivision and Land Development**, adopted by the Board of Supervisors of the Township of Coolbaugh on February 5, 2013, with Amendments noted where applicable (SALDO)
- **Chapter 400. Zoning**, adopted by the Board of Supervisors of the Township of Coolbaugh on February 5, 2013, with Amendments noted where applicable (ZO)

My review comments are as follows:

CHAPTER 344. STORMWATER MANAGEMENT AND EARTH DISTURBANCE COMMENTS

1. SWM – Section 344-31., Section 344-32., and Attachment 1 – A Stormwater Management Operations & Maintenance Agreement shall be executed between the Applicant and the Township for the existing and proposed drainage and stormwater management facilities. [reference also SALDO Section 355-27.F. and Section 355-30.A.]

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CHAPTER 355. SUBDIVISION AND LAND DEVELOPMENT COMMENTS

1. SALDO – Section 355-16.I., Section 355-18.N., Section 355-27.C.(14), Section 355-27.F., Section 355-30.A., Section 355-33.B.(2), Section 355-36., Section 355-37., Section 355-38., Section 355-39., and Section 355-42. – Improvements documentation and a proposed plan of succession of ownership and continued operation and maintenance of all development improvements will be required in accordance with Article V. A Development Agreement and financial security for all proposed site improvements will be necessary. [reference also SWM - Section 344-30.]

A construction cost estimate, prepared by Colwell-Naegele Associates, Inc., dated August 28, 2023, was previously provided and still is acceptable. Therefore, the amount of required financial security for this project is **\$17,710.00**.

2. SALDO – Section 355-23. – The Surveyor’s Certification provided on Dwg. Number C0 shall be signed and sealed.
3. SALDO – Attachment 5 – The Owner’s Certification provided on Dwg. Number C0 shall be signed, notarized, and dated.

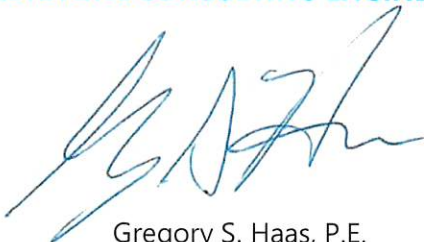
CHAPTER 400. ZONING COMMENTS

1. ZO - Section 400-16.C. – The Township Fire Chief should review the updated proposed site layout for safe and convenient access for fire protection. Any review comments shall be satisfactorily addressed.

If you have any questions regarding this project, please do not hesitate to contact me at your convenience.

Sincerely,

KEYSTONE CONSULTING ENGINEERS, INC.



Gregory S. Haas, P.E.

- c.c. H. Clark Connor, Esquire (via email: hconnor@ptd.net)
Russell R. Kresge, P.E., KCE (via email: rkresge@kceinc.com)
Tomas Keane, Zoning Officer (via email: tkeane@coolbaughtwp.org)
Jude Colwell, P.E., CNA Engineering (via email: jcolwell@c-nengineering.com)

701 Main Street, Suite 405
Stroudsburg, PA 18360



Phone: 570-517-3100
Fax: 570-517-3858
mcpc@monroecountypa.gov
www.monroecountypa.gov

MONROE COUNTY PLANNING COMMISSION

August 24, 2023

Erin Masker, Administrative Assistant
Coolbaugh Township
5520 Municipal Drive
Tobyhanna, PA 18466

Re: Finish Line Auto Body Addition
Land Development Plan
Coolbaugh Township
MCPC Review #131-23

Dear Ms. Masker:

The above cited plan was reviewed by Eric Koopman, Lead Senior Planner, and Nathan Oiler, P.E., of RKR Hess, a division of UTRS, Inc., on behalf of the Monroe County Planning Commission. You will find their comments enclosed. Should you have any special concerns regarding these comments, please contact us immediately.

All comments are preliminary and will be acted upon by the Planning Commission at its regular meeting on September 12, 2023 at 5:00 p.m. at the Monroe County Administrative Center. This action is in keeping with the Planning Commission's review policy and allows the municipalities and other interested parties to respond to the review comments before the Planning Commission's public meeting.

If these comments are not amended and are found to be acceptable by the Board at the next meeting, they should be considered to be approved as enclosed.

If you have any questions or if we can be of further service to you, please feel free to contact me.

Sincerely yours,

A handwritten signature in blue ink, appearing to read "Christine Meinhart-Fritz".

Christine Meinhart-Fritz
Director

CMF/ek
Cc: Jude Colwell

701 Main Street, Suite 405
Stroudsburg, PA 18360



Phone: 570-517-3100
Fax: 570-517-3858
mcpc@monroecountypa.gov
www.monroecountypa.gov

MONROE COUNTY PLANNING COMMISSION

TO: Christine Meinhart-Fritz, Director
FROM: Eric Koopman, Lead Senior Planner
Ryan Poust, GIS Analyst Planner
DATE: August 24, 2023
SUBJECT: Finish Line Auto Body
Land Development Plan
Coolbaugh Township
MCPC Review #131-23

This 3.40 acre project is located on the northerly side of State Route 940, just west of its intersection with Summit Avenue. The plan proposes to remove existing areas of pavement in order to construct a 3,365 square foot building addition. This site is currently developed and contains an existing auto body shop. This site is to be served by on-lot water and sewage disposal systems and located in a Commercial Village (C-3) zoning district, in which the proposed use is permitted.

The above mentioned land development plan has been reviewed on the basis of generally accepted planning principles and environmental concerns. The following comments are offered:

1. According to the Coolbaugh, Tobyhanna, Tunkhannock Township, and Mount Pocono Borough Regional Comprehensive Plan, June 2005, this site is located in a Borough/Village Center Mixed Use zone within a Designated Growth Area as indicated by the future land use map. This project is generally consistent with the Regional Comprehensive Plan in terms of land use.
2. There is a discrepancy between the plan and MCPC Review Checklist concerning building area. According to the checklist, the structure is 3,500 square feet while the plan indicates the area is to be 3,365 square feet. This actual area should be confirmed.
3. It should be noted that there are existing residential dwellings located to the rear of the site. The Township should confirm that buffers, landscaping, and existing vegetation will be adequate to mitigate potentially negative impacts between these properties.
4. Township should ensure the plan meets specific requirements for vehicle repair operations (§400-90.B).
5. While the applicant states there is an existing PennDOT HOP (Permit #545438), it is unknown if the proposed expansion will affect the status of the permit.

6. According to the Trip Generation Report published by the Institute of Transportation Engineers, 11th Edition (2021), for Automobile Care Center (ITE 942, page 818), the proposed project is expected to generate approximately 80 trip ends per each Saturday. This data should be carefully considered and if warranted, appropriate measures to mitigate traffic impacts should be incorporated into the project.
7. It is recommended that the Township collaborate with the Fire Department in order to review the development along with the fire safety measures being proposed.
8. The site is to utilize existing on-lot water supply and sewage disposal systems. The Township should confirm that these systems are adequate to serve the proposed expansion.
9. A truck turning and loading plan was not included with the submitted materials. The Township should ensure that access and circulation for large vehicles is adequate.
10. While landscaping is proposed, the Township should ensure that it meets requirements of Township ordinances.
11. A lighting plan was not included with the submitted materials. The Township should confirm that proposed lighting and landscaping conforms to local ordinances.
12. The proposed project does not affect any areas of importance identified in the Monroe County Natural Areas Inventory, 1991 and the Updated Inventory, 1999.
13. The plan states that there are no sensitive environmental features such as steep slopes, wetlands, and floodplains located at this site.
14. It should be noted that the Pennsylvania Natural Diversity Inventory (PNDI) review submitted by the owner/developer has indicated no potential impacts.
15. It is recommended that the applicant/developer prepare a snow removal plan in order to maintain efficient, orderly, and safe traffic flow during the winter season.
16. Dumpster locations and enclosure fencing are not indicated on the plan. It is recommended that the dumpster area be properly screened to create a visual buffer with appropriate materials.
17. The proposed project is generally consistent with the Monroe County Comprehensive Plan, December 2014 with respect to upgrading an existing county business.

Page Three
Finish Line Auto Body
Land Development Plan
Coolbaugh Township
MCPC Review #131-23

18. The recommendation made by Nathan S. Oiler of R.K.R. Hess in his review dated August 11, 2023 is concurred with.

It is recommended that approval of this plan be conditioned upon the above listed comments being satisfactorily addressed, the plan achieving compliance with applicable Township ordinances, and the Township Engineer's review.

This review is subject to the approval of the Monroe County Planning Commission at its next regularly scheduled meeting.



A DIVISION OF  UTRS

August 11, 2023
Project No. 10230.226

Monroe County Planning Commission
Monroe County Administrative Center
701 Main Street, Suite 405
Stroudsburg, PA 18360

ATTENTION: MS. CHRISTINE MEINHART-FRITZ, DIRECTOR

**SUBJECT: PRELIMINARY/FINAL LAND DEVELOPMENT PLANS –FINISH LINE AUTO BODY BUILDING
ADDITION
PROPERTY OWNER – HAARETZ, LP
COOLBAUGH TOWNSHIP**

Dear Ms. Meinhart-Fritz:

The project is located on a 3.41 acre site near the intersection of PA State Route 940 and Summit Avenue in Coolbaugh Township, PA. The site currently has an existing building, parking, and an existing full access driveway from PA State Route 940. The project proposes the addition of a 3,365 SF building to the existing building. The project proposes parking and landscaping site improvement in addition to the building expansion.

We have reviewed a six (6) page set of Final Land Development Plans prepared by Colwell-Naegele Associates, Inc. located in Clarks Summit, PA.

This submittal was reviewed in accordance with generally accepted engineering and planning practices and the guidelines established by the Monroe County Planning Commission. We offer the following comments based on the information submitted:

ZONING AND COMPATIBILITY WITH SURROUNDING USES

1. The project is in the C-3, Commercial Village Zoning District. An auto body shop is a permitted use in the zoning district.
2. The adjacent properties to the northwest are zoned R-3 and are developed with existing residences. The portion of the site adjacent to the R-3 zoning district is wood and not proposed for development at this time.

The property adjacent to the east contains Kost Tire and Auto Service in the C-3 zoning district. The property to the west contains The Salvation Army Thrift Store in the C-3 zoning District. PA State Route 940 and Summit Avenue border the property to the south. The property across State Route 940 contains CVS Drug Store also in the C-3 zoning district.

3. An analysis of compliance with zoning requirements such as setbacks and parking has been provided in the application showing compliance with zoning requirements.

LOT ACCESS, LAYOUT AND PARKING

4. The vehicular access to the project is existing full access driveway on PA State Route 940, a state road. According to the plans there is an existing PennDOT HOP Permit #545438 in place.
5. The plans indicate a total of twenty-seven (27) parking spaces including two (2) ADA parking spaces, for parking for cars meeting the requirements of the Township Ordinance.

WATER SUPPLY AND WASTEWATER DISPOSAL

6. The Applicant has indicated that water service is provided by an existing well.
7. The Applicant indicated that the sewer service is provided by an existing on-lot septic system. The Applicant indicates that the building addition will no add additional restrooms or employees, so the existing on-lot septic system is sufficient.
8. The application indicates that fire protection is provided for the site. The local fire company should review truck access to the site and fire protection provisions.

STORMWATER MANAGEMENT

9. The proposed earth disturbance is under one acre. The proposed limit of earth disturbance must be clearly indicated on the plans, and it should be confirmed by the MCCD that an NDPEs permit will not be required for the project.
10. The plans state that there will be a reduction in impervious area of 1,490 SF so no additional stormwater management is required.

ENVIRONMENTAL CONCERNS AND OTHER COMMENTS

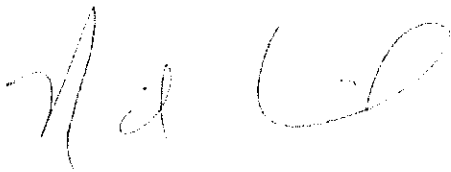
11. The site is not within the FEMA 1% chance floodplain limits as depicted on the latest (FIRM) Flood Insurance Rate Map.
12. The MCPC checklist indicates that there are no wetlands on the project site.
13. The MCPC checklist indicates that there are no steep slopes on the project site.
14. A landscape plan was provided in the submission. Trees and vegetation are proposed on the south property line between the proposed building addition and the Route 940 right of way line. Compliance with minimum Township standards must be confirmed.
15. All certifications must be executed on the plans prior to final approval.
16. A Pennsylvania Natural Diversity Index (PNDI) search was provided with no impacts shown.

17. ADA parking spaces have been indicated on the plan. Compliance with Township Building Codes and ADA requirements should be confirmed.

We recommend the application be recommended for approval when the above comments have been reviewed and acted upon by the Township.

Respectfully submitted,

R.K.R. Hess, A Division of UTRS, INC.



Nathan S. Oiler, P.E.
Director of Land Development Engineering Services

Erin Masker

From: Coolbaugh Fire <coolbaughfire@gmail.com>
Sent: Wednesday, August 28, 2024 11:09 AM
To: Erin Masker
Cc: George Dobson; Jude Colwell
Subject: Re: MCPC review - Finish Line Auto Body Addition

After review, the fire company has no concerns to address with these plans.

Respectfully,

Chief - George Dobson
Coolbaugh Twp. Vol. Fire Co.
652 Laurel Drive
Tobyhanna, PA 18466
GeorgeRDobson@gmail.com
570-972-5257

On Aug 26, 2024, at 08:00, Erin Masker <emasker@coolbaughtwp.org> wrote:

Good Morning George,

Just checking in to see if you were able to complete the review of the Finish Line Auto Body submission. Please advise.

Thanks and have a great day!

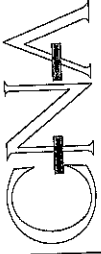
Sincerely,
<image001.png>

Erin Masker

Township Secretary/ Administrative Assistant
5520 Municipal Drive
Tobyhanna, PA 18466
570.894.8490 ext. 3
emasker@coolbaughtwp.org

<image002.png>

From: Jude Colwell <jcolwell@c-engineering.com>
Sent: Wednesday, August 14, 2024 7:56 AM



Colwell-Nieggle Associates, Inc.

P.O. BOX 4 CLARKS SUMMIT
PENNSYLVANIA 18411
10th. 570.584.5073
10th. 570.584.5073



PROJ. #

FINISH LINE AUTO BODY BUILDING ADDITION

110 SUMMIT AVE.
COOLBAUGH TOWNSHIP
MONROE COUNTY, PENNSYLVANIA

DRAWING TITLE

EXISTING CONDITIONS AND DEMOLITION

REVISIONS	
NO.	DATE
1	8/22/24
2	8/28/24
3	8/28/24
4	9/18/24
5	1/2/24
6	1/7/24

DESCRIPTION	DATE
WCCD COMMENTS	
MPC COMMENTS	
TWP ENGINEER COMMENTS	
BLDG. ADDITION CORNER	
TWP COMMENTS/ISSUE ADDITION	
REVISED BUILDING ADDITION	

JOB NO :	221014
SCALE :	1"=30'
DATE :	7-7-2023
PROJ. ENG. :	J. COLWELL
CHECKED BY :	R. NIEGGLER
DRAWING NO :	C1

PLAN, REPAIR AND CONTACT INFORMATION:
 JUNE P. COLWELL ASSOCIATES, INC.
 P.O. BOX 4 CLARKS SUMMIT, PA. 18411
 PHONE (570) 595-3001 / FAX (570) 595-0073

BEFORE MATING THIS DRAWING TO RECORD SUMMIT LAKE AND IS WITHIN THE WATERSHED OF THE UPPER THURMOND DAM ESTABLISHED AND DESIGNATED BY THE PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION. THE USE OF THE RECORD SUMMIT LAKE WATERSHED AS A HIGH QUALITY COLD WATER FISHERY, MIGRATORY BIRDS (P-C-W, M-F).

EARTH DISTURBANCE:
 TOTAL EARTH DISTURBANCE ASSOCIATED WITH THIS PROJECT WILL BE 8,170 S.F. (187 AC).

THE DESIGNER HAS CONDUCTED VISUAL INSPECTIONS OF THE DISTURBANCE AREAS AND HAS DETERMINED THAT THE SOIL TYPES PRESENT WITHIN THE LIMITS OF DISTURBANCE ARE:

USDA — 0 to 8 percent slopes, extremely stony

- GENERAL NOTES:**
- REFER TO SHEETS 0-1 THROUGH 0-4 FOR NOTES AND DETAILS
 - EXISTING SLOPES SHALL BE STABILIZED WITH EROSION CONTROL MATS (NORTH AMERICAN SPECIFICATIONS) OR EROSION CONTROL MATS (NORTH AMERICAN SPECIFICATIONS) REINFORCED WITH A RATE OF 3,000 - 4,000 BAY/AC. REFER TO NOTES AND DETAILS ON SHEET 0-1.
 - THESE ARE NO REPAIR AREAS WITHIN THE MAPPING LIMITS OF THESE SHEETS.
 - THE PROJECT IS ANTICIPATED TO BEGIN ON APRIL 1, 2024 WITH FINAL STABILIZATION ANTICIPATED BY JULY 1, 2024.

CONTRACTOR NOTES:
 THE CONTRACTOR IS RESPONSIBLE TO MAINTAIN ALL EROSION AND SEDIMENT CONTROL MEASURES DURING CONSTRUCTION. IF IMPROPER MEASURES ARE DISCOVERED, APPROPRIATE MEASURES SHALL BE TAKEN TO BRING THE SITUATION UNDER THE DIRECTION OF THE ENGINEER AND/OR THE MONROE COUNTY CONSERVATION DISTRICT.

ZONING NOTES:
 PER ZONING SECT. 400-301B, THE PROPOSED OPERATIONS AND VEHICLE OR EQUIPMENT STORAGE SHALL BE LIMITED TO THE ZONING DISTRICT. ALL OPERATIONS AND ALL VEHICLES OR EQUIPMENT SHALL BE LIMITED TO THE ZONING DISTRICT. ALL OPERATIONS AND ALL VEHICLES OR EQUIPMENT SHALL BE LIMITED TO THE ZONING DISTRICT.

- VEHICLES OR EQUIPMENT STORAGE:**
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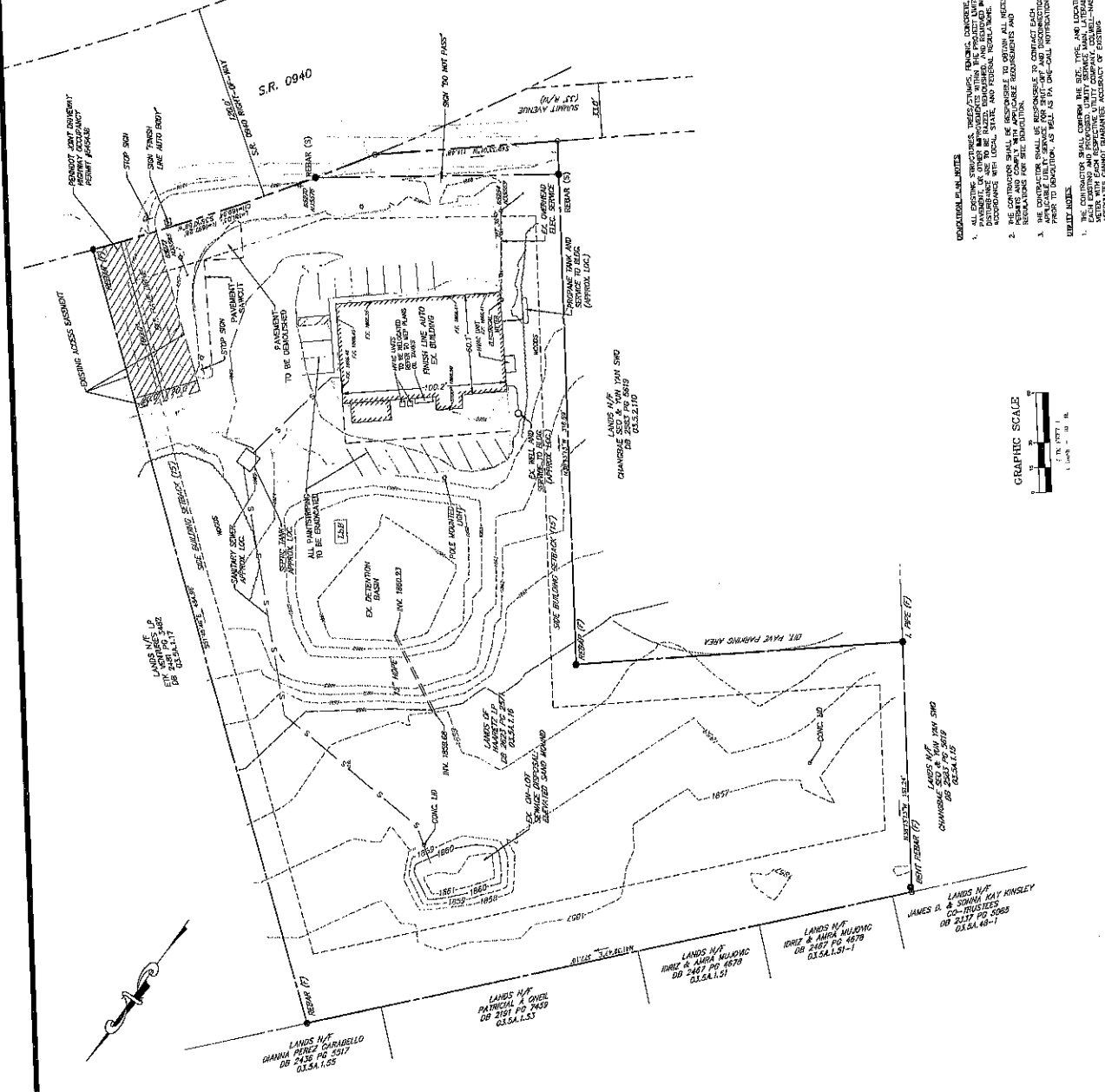
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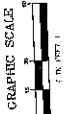


LEGEND

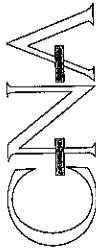
DESCRIPTION	EXISTING
MINOR CONTOUR	---
MAJOR CONTOUR	---
PROPERTY LINE	---
REST-OF-WAY LINE	---
OVERHEAD UTILITY LINES	---
ENTRANCE PAVEMENT	---
PAVEMENT DEMOLITION	---
EASEMENT	---
SOIL CLASSIFICATION	---
UTILITY POLE	---
LEFT TURN LANE	---
OVERHEAD POWER LINE	---
WATER WELL	---

CONSTRUCTION NOTES:

- ALL EXISTING STRUCTURES SHALL BE DEMOLISHED AND REMOVED FROM THE PROJECT SITE. ALL EXISTING UTILITIES SHALL BE MAINTAINED AND PROTECTED. ANY UTILITIES TO BE MAINTAINED SHALL BE IDENTIFIED AND PROTECTED PRIOR TO CONSTRUCTION.
- THE CONTRACTOR SHALL BE RESPONSIBLE TO OBTAIN ALL NECESSARY PERMITS AND COMPLIANCE WITH ALL APPLICABLE REGULATIONS AND ORDINANCES FOR THE PROJECT.
- THE CONTRACTOR SHALL BE RESPONSIBLE TO CONTACT EACH UTILITY TO DETERMINE THE EXISTENCE, TYPE, AND LOCATION OF ALL UTILITIES AND TO TAKE NECESSARY PRECAUTIONS TO AVOID DAMAGE TO UTILITIES DURING CONSTRUCTION.



PA18system Inc.
 SERIAL # 2023190077



Colwell-Vasegale Associates, Inc.

P.O. BOX 9 - CLARKS SUMMIT
PA 17011
Phone: 570.584.5071
Fax: 570.584.5073



FINISH LINE AUTO BODY BUILDING ADDITION

110 SUMMIT AVE
COOLAUGH TOWNSHIP
MONROE COUNTY, PENNSYLVANIA

DRAWING TITLE

SITE LAYOUT PLAN

REVISIONS	
NO.	DATE
A	8/24/23
B	8/29/23
C	7/18/23
D	7/12/24
E	7/8/24

NO.	DATE	DESCRIPTION
A	8/24/23	ISSUE COMMENTS
B	8/29/23	TYP ENGINEER COMMENTS
C	7/18/23	BLDG ADDITION CORNER
D	7/12/24	TYP COMMENTS/BLDG ADDITION
E	7/8/24	REVISED BUILDING ADDITION

JOB NO : 221014
 SCALE : 1"=20'
 DATE : 7-7-2023
 PROJ ENG : J. COLWELL
 DRAWN BY : R. MACGEE
 CHECKED BY :
 DRAWING NO : C2

- UTILITY NOTES:**
- THE CONTRACTOR IS RESPONSIBLE TO CONTACT PA ONE CALL AT LEAST 72 HOURS PRIOR TO THE IDENTIFICATION OF UTILITIES IN THE VICINITY OF THE WORK AREA.
 - THE EXISTING UTILITIES SHOWN ON PLANS ARE FOR REFERENCE ONLY AND ARE NOT TO BE CONSIDERED PRESENT WITHIN THE WORK AREA. THE CONTRACTOR IS RESPONSIBLE FOR CONFIRMING THE LOCATION OF ALL UTILITIES WITHIN THE WORK AREA PRIOR TO THE START OF WORK.
 - THE PROPOSED UTILITIES SHOWN ON PLANS ARE THE RESPONSIBILITY OF THE DESIGNER TO DETERMINE DEPTH AND LOCATION PRIOR TO CONSTRUCTION.
 - ALL UTILITIES OWNERS OR AGENCIES SHALL BE NOTIFIED TO THE REPAIR OR REPLACE THE UTILITY SHALL BE BORNE BY THE CONTRACTOR.
 - ALL PROPOSED IMPROVEMENTS, INCLUDING ALL ON-SITE STORM DRAINAGE FACILITIES, SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO COOLAUGH TOWNSHIP.
 - THE NEAREST EXISTING FIRE HYDRANT IS LOCATED APPROXIMATELY 1,100 FEET NORTHWEST OF THE SUBJECT PROPERTY AT THE INTERSECTION OF SR 340 AND SUMMIT CENTER DRIVE, SUDBURGH TOWNSHIP.

- PARKING CALCULATIONS**
- OFF-STREET PARKING REQUIREMENTS**
- MOTOR VEHICLE BAYS:** WITHIN THE BAY, THE IMAGE AND MIRROR SERVICE INCLUDING SERVICE BAY, EXTENSION (IF ANY) MAY INCLUDE STAGING LANE SPACES, HIGH TURNOVER USES, SUCH AS CARWASH, SHOPS, SHALL HAVE A MINIMUM OF ONE STORAGE SPACE WHERE CUSTOMERS LEAVE VEHICLES FOR LATER PICK-UP MAY PLACE PARKING BURNERS ON THE PROPERTY.
- 24 PARKING SPACES** - 24 PARKING SPACES REQUIRED
- STORMWATER MANAGEMENT:** AREA OF 700 S.F. IS PROPOSED AS A RESULT OF THIS PROJECT. NO ADDITIONAL STORMWATER MANAGEMENT IS REQUIRED.
- ALL ROOF DOWNSPOUTS** SHALL BE DIRECTED TO SPASH PANS TO PREVENT EROSION.

LEGEND

DESCRIPTION	EXISTING	PROPOSED	SYMBOL
MINOR CONTIGS	680	680	○
STREET SIGN	680	680	○
PROPERTY LINE	680	680	○
WATER UTILITY SERVICE	680	680	○
RIGHT-OF-WAY LINE	680	680	○
ELECTRIC UTILITY SERVICE	680	680	○
BIFUNCTIONAL PAVEMENT	680	680	○
OVERHEAD GARAGE DOOR	680	680	○
POLE MOUNTED LIGHT	680	680	○
WATER WELL	680	680	○

PLANTING SCHEDULE
 (Or approved equal per SALDO 355 Attachment 4)

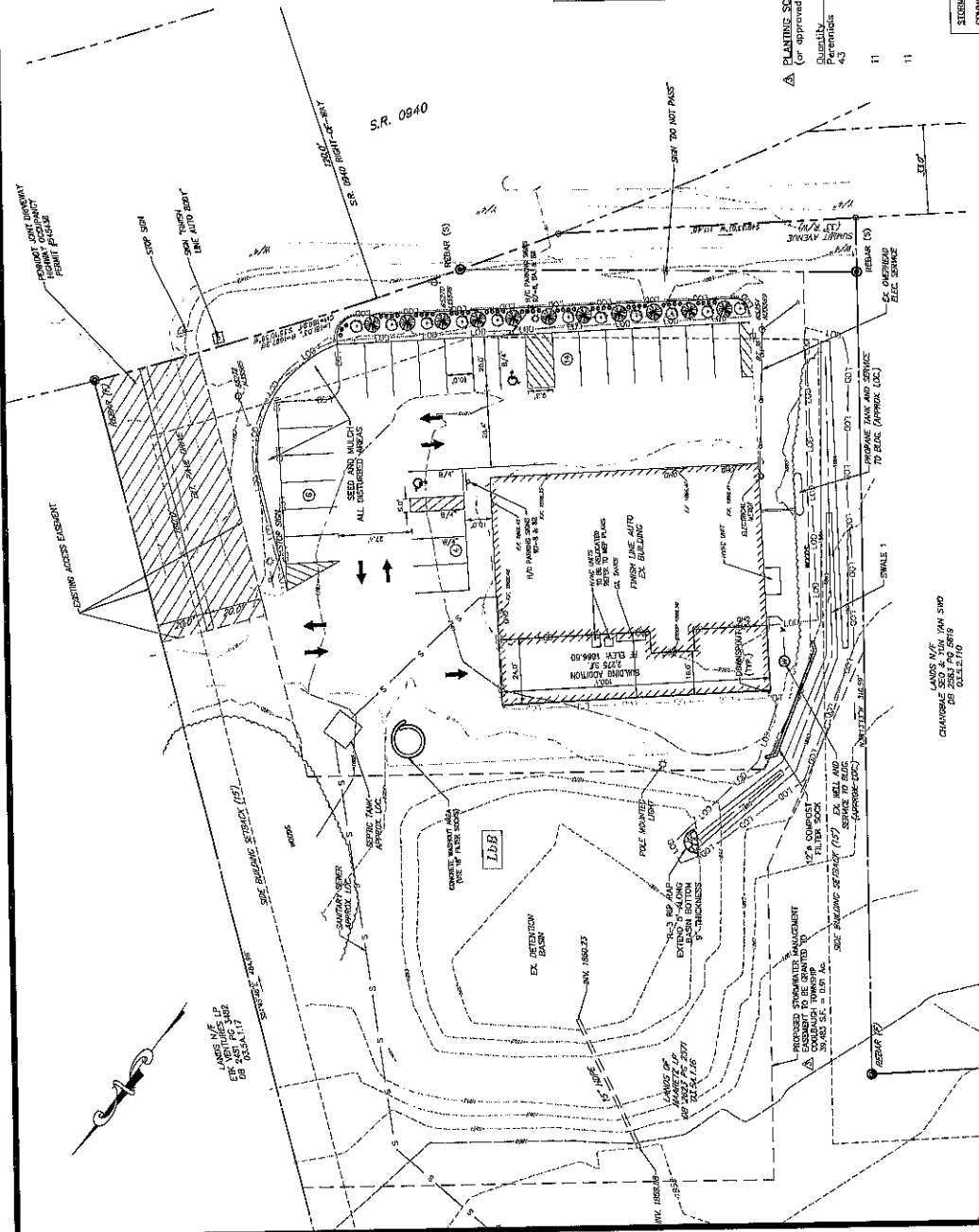
Quantity	Scientific Name	Common Name	Symbol
40	Juniperus communis	Common Juniper	○
11	Prunus virginiana	Common Chokeberry	○
11	Myrica pennsylvanica	Northern Spinyberry	○

STORMWATER STATISTICS

COMPARISON OF PENNSYLVANIA COUNTY OF LACKAWANNA

ON THIS DATE: 8/23/23 BEFORE ME A NOTARY PUBLIC, J. COLWELL, P.E., WHO IS DULY QUALIFIED TO DO SO, WITNESSED AND SIGNED THAT THE INFORMATION AND STATISTICS ABOVE ARE TRUE AND CORRECT, AND THAT THE CASE PLAN MUST BE APPROVED BY THE MONROE COUNTY CONSERVATION DISTRICT.

SIGNATURE OF OFFICER: _____ TITLE: _____
 THE UNDERSIGNED HEREBY CERTIFY THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF THE INFORMATION AND STATISTICS ABOVE ARE TRUE AND CORRECT.
 SIGNATURE OF NOTARY PUBLIC: _____
 MY COMMISSION EXPIRES ON: _____



GENERAL NOTES:

- ALL UTILITIES SHOWN ON THIS PLAN ARE THE RESPONSIBILITY OF THE CONTRACTOR TO VERIFY. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE LOCATION AND DEPTH OF ALL UTILITIES PRIOR TO CONSTRUCTION.
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GRAPHIC SCALE

1" = 20'

PENNSYLVANIA ONE CALL SYSTEM, INC.
 CALL BEFORE YOU DIG REQUIRES 3 WORKING DAYS
 NOTICE FOR CONSTRUCTION PHASE AND 10 WORKING DAYS IN DESIGN STAGE - STOP CALL 1-800-245-1776

PA13system Inc. SERIAL # 22231900077



MONROE COUNTY
CONSERVATION DISTRICT

Conserving Natural Resources for the Future

Technical Section Tel (570) 629-3060 • Environmental Education Tel (570) 629-3061
8050 Running Valley Road • Stroudsburg, PA 18360 • Fax (570) 629-3063 • www.mcconservation.org

8/25/2023

Haaretz, L.P.
Allan Pizarz
ajpizarz@gmail.com
1616 Main Street
Peckville, PA 18452

Re: Erosion and Sediment Control Plan, Review I
Finish Line Auto Body – Building Addition
Coolbaugh Township, Monroe County, PA
High Quality Waters

Dear Mr. Pizarz,

We have reviewed the above mentioned Erosion and Sediment Control Plan and find it adequate to meet the requirements of PA Title 25, Chapter 102, Erosion and Sediment Control.

The Conservation District reviews the Erosion and Sediment Control Plan solely to determine whether it is adequate to satisfy the requirements of 25 Pa Code Chapter 102.1 et. seq., the erosion control regulations of the Department of Environmental Protection (DEP). By a determination that the plan is adequate to meet those requirements, neither the Conservation District nor the County assumes any responsibility for the implementation of the plan or the proper construction and operation of the facilities contained in the plan.

The design, structural integrity, and installation of the control measures are the responsibility of the landowner and/or earthmover. Before any construction or earth disturbance may begin, the appropriate and necessary local, state and federal permits must be secured from the agency having specific permitting authority.

A copy of the Erosion and Sediment Control Plan must be available at the site of the earth disturbance activity during construction and until the site is stabilized. All control facilities, both interim and final, must be implemented on-site as outlined in the plan.

If you have any questions regarding this or other projects, please contact our office at 570-629-3060.

Respectfully,



OC Hearthstone
Resource Conservation Specialist

cc: Coolbaugh Township Supervisors, Planning Commission, Zoning Officer
Coolbaugh Township Engineer
Monroe County Planning Commission, c/o Eric Koopman
CNA Engineering, c/o Jude Colwell, P.E.
File

4

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS

RESOLUTION NO. ___-2024

A RESOLUTION OF THE COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS AUTHORIZING A LOAN TO THE POCONO MOUNTAIN PUBLIC LIBRARY, INC. TO BE USED TOWARDS AUTHORIZED LIBRARY EXPENSES

WHEREAS, Pocono Mountain Public Library, Inc. (the "Library") has a need for an advance of the anticipated library tax funds from Coolbaugh Township ("Township"), as a library tax anticipation note, for the beginning of 2025 for certain authorized Library expenses; and

WHEREAS, the Library has requested that the Township loan the Library the amount of \$50,000.00 per month for December 2024 and January 2025 for a total sum of \$100,000.00 (the "Loan"), in order to provide sufficient funds to cover the anticipated expenses of the Library for the beginning of 2025; and

WHEREAS, the Township is willing to loan the Library the total sum of \$100,000.00, to be distributed to the Library in two monthly payments of \$50,00.00 beginning in December 2024 and ending in January 2025, provided such total amount is repaid to the Township over a term of two (2) months, beginning on May 1st, 2025, and further provided that the Library agrees to the terms and conditions of the Note and Loan Agreement, specimens of which are attached hereto and made a part hereof; and

WHEREAS, the Township deems it to be in the best interests of the residents of the Township to enter into the Loan with the Library to provide sufficient funds to cover the anticipated Library expenses for early 2025, as set forth herein.

NOW THEREFORE, the Coolbaugh Township Board of Supervisors hereby adopts the following Resolution:

FIRST, the Township hereby approves the Loan and directs the Township Business Manager to submit a proposal to the Library for a loan to the Library in the total amount of \$100,000.00, to be distributed to the Library in two monthly payments of \$50,00.00 beginning in December 2024 and ending in January 2025, the proceeds of which will be applied towards authorized Library expenses, said Loan to be subject to the terms and conditions set forth in the Note and Loan Agreement attached hereto and marked as Exhibit "A".

SECOND, the Township is hereby authorized to enter into the Loan by way of the Loan Agreement and in connection therewith, receive the Note (copies of which are attached hereto), pursuant to which the Township will loan to the Library the total sum of \$100,000.00, to be distributed to the Library in two monthly payments of \$50,00.00 beginning in December 2024 and ending in January 2025, said total sum to be repaid to the Township over a two (2) month term.

THIRD, as security for the Loan, the Library shall agree with the Township that the payments of principal due under the Note shall be paid directly from the annual real estate taxes received by the Township as part of the millage assessed by the Township for library purposes (ie. the library tax).

FOURTH, the Business Manager of the Township is hereby authorized and empowered to receive the Note and enter into such other documents, including the Loan Agreement and other documents that may be necessary to complete the Loan to the Library, and in exchange therefore tender the Loan proceeds in the total amount of \$100,000.00 to the Library as set forth herein to be used to pay authorized Library expenses.

SO RESOLVED, this _____ day of _____, 2024.

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS

William Weimer, Chairman

Cara Rogan, Vice-Chair

Clare Colgan, Supervisor

Alma I. Ruiz-Smith, Supervisor

Lynn Kelly, Supervisor

ATTEST:

Township Secretary

Emergency Loan Request

Coolbaugh Township

The library is requesting a \$100,000 assistance loan to alleviate 4th Q 2024 and 1st Q 2025 deficit.

Because of the sinking value of assessments in 2024 from appeals, and a subsequent and unplanned low rate of tax receipts in 2024, the library does not have enough funds to operate until the annual state aid payment is received in early February 2025.

The emergency loan funds are needed as one \$50,000 payment before December 30, 2024, and one \$50,000 loan in January.

The \$100,000 emergency loan will be repaid in two payments in May and June 2025.

- *The library is expecting a budgetary shortfall of \$16,000 to \$17,000 by year-end. Primarily because of diminished value of assessments and delinquents.*
- *All available funds and cash on hand will be expended before the end of December. (See Section 7)*
- *Very little funds for expenses are available during January until State Aid payment is deposited in early February.*
 - * *State Aid only covers about 1.5 months of operational expenses, requiring the additional assistance from the emergency loan.*
- *Fixed monthly costs and payroll for one month is approximately \$65,000, not covering any emergencies or unexpended expenses.*

5

November 4, 2024

Pocono Record
511 Lenox Street
Stroudsburg, PA. 18360

Please print the following advertisement in the Classified Section of the Pocono Record on Monday, November 11, 2024:

Any qualified Coolbaugh Township resident, wanting to be considered to serve in the following positions should send a letter of interest by Tuesday, December 24, 2024 to the Coolbaugh Township Board of Supervisors, 5520 Municipal Drive, Tobyhanna, Pennsylvania 18466.

The Environmental Advisory Council has two terms expiring on December 31, 2027.

The Parks and Recreation Commission has one term expiring on December 31, 2029

The Planning Commission has one term expiring on December 31, 2028

The Pocono Mountain Library Board of Trustees has one term expiring on December 31, 2027

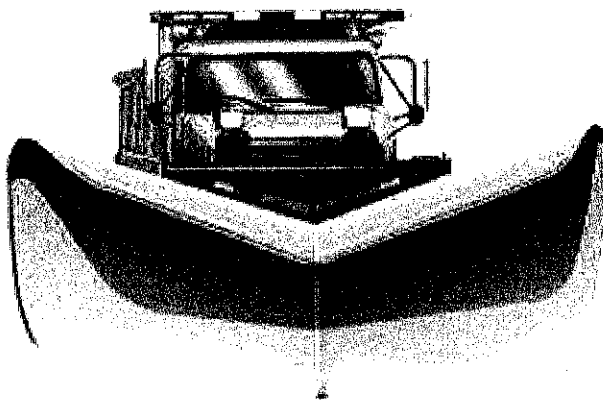
The UCC Board of Appeals has one term expiring December 31, 2029

Zoning Hearing Board Member has one term expiring on December 31, 2027

Alternate Zoning Hearing Board Member one term to expire on December 31, 2026

Annual appointments are made for three positions on the Pocono Mountain Regional Police Commission and one position as Vacancy Board Chairman.

Appointments to the various positions may be made by the Township Board of Supervisors at their Re-Organizational Meeting on Monday, January 6, 2025.

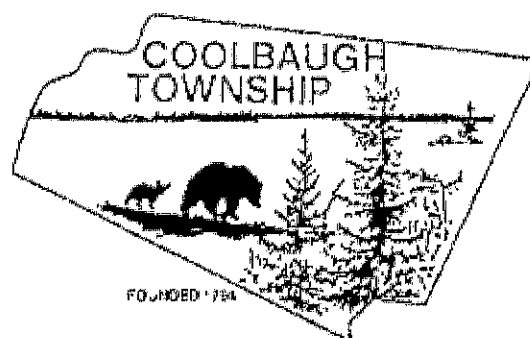


NOTICE TO COOLBAUGH TOWNSHIP RESIDENTS

Any Vehicle Left On Township Right Of Way During Periods of Ice or Snow Removal Will Be Towed At Owner's Expense. A Right Of Way is 4' from the edge of any Township road. It is unlawful to deposit cleared snow and/or ice onto any Township road or over fire hydrants.

The face of a residential mailbox must be mounted 4' from the edge of the road. Mailboxes, lighting, fencing or landscaping in a Township Right Of Way damaged during snow maintenance will be the responsibility of the property owner and/or tenant. Basketball hoops must be off the Township Right of Way.

Coolbaugh Township will not be liable for personal property placed within a township Right Of Way or within any distance needed to safely clear snow from the roads.



6



Coolbaugh Township Volunteer Fire Company

Organized October 19th, 1948

652 Laurel Dr. – Tobyhanna, PA 18466

www.coolfire25.com

MONROE COUNTY FIREMENS ASSOCIATION
INTERNATIONAL ASSOCIATION OF FIRE CHIEFS
THE FIREMENS ASSOCIATION OF THE STATE OF
PENNSYLVANIA

NATIONAL VOLUNTEER FIRE COUNCIL
PENNSYLVANIA ASSOCIATION OF ARSON
INVESTIGATORS
INTERNATIONAL ASSOCIATION OF ARSON

To the Coolbaugh Township Board of Supervisors,

As we approach the end of an extremely busy year, we would like to put in for operational reimbursement. We continue to strive to deliver quality, professional service to our community and its visitors. The total we are asking for is \$269,973.24 out of the tax fund. This will leave The breakdown for reimbursement is as follows:

Apparatus Maintenance: \$76,318.24

Utilities: \$27,596.66

All other to include Recruitment/Retention, Training, etc... \$166,058.34

Grand Total \$269,973.24

We have several members that have acquired Driver Operator NFPA certifications for Pumper, Aerial, and Mobile Water Supply, a few with Vehicle rescue technician, Traffic Incident Management, Firefighter 1 and Firefighter 2 national certifications. We will always continue to dedicate ourselves to training/certification and response. As always, we appreciate your continued support for your local fire company.

Sincerely,

Tomas Keane

President Coolbaugh Township Volunteer Fire Company

7

<u>2024 Donations</u>	<u>Budget</u>	<u>Pay this</u> <u>Amount</u>	<u>Account</u>	
VFW 3348	5,000.00	\$ 5,000.00	01.457.500	
VFW 509	5,000.00	\$ 5,000.00	01.457.500	
AWSOM	1,000.00	\$ 1,000.00	01.457.500	
Monroe County Historical	1,200.00	\$ 1,200.00	01.458.555	
Monroe County Waste Authority	2,000.00	\$ 2,000.00	01.461.560	
Tobyhanna Conservation Club	3,500.00	\$ 3,500.00	01.461.543	
Coolbaugh Twp Historical Assoc.	5,000.00	\$ 5,000.00	01.453.503	
Pocono Rail Historical Society	5,000.00	\$ 5,000.00	01.453.502	
Pocono Mountain Volunteer Fire Company	5,000.00	\$ 5,000.00	01.411.458	
Pocono Summit Volunteer Fire Company	15,000.00	\$ 10,000.00	01.411.452	Hold \$5,000 for recruitment/retention
Gouldsboro Volunteer Fire Company	15,000.00	\$ 10,000.00	01.411.454	Hold \$5,000 for recruitment/retention
Thornhurst Volunteer Fire Company	11,206.00	\$ 6,206.00	01.411.453	Hold \$5,000 for recruitment/retention
	\$ 73,906.00	\$ 58,906.00		

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Winter Agreement

Cost to Maintain Roads (6.4 Miles)				
Time (hrs)		Material	Yards	Cost (per)
Driver Reg	1.33	Salt	3	\$ 83.90
Driver CT	\$31.10	Anti Skid	3	\$ 14.25
Estimated Driver Cost per Plow	\$56.91	Estimated Material Cost per Plow	6	\$ 294.45
Estimated Plows per year	55	Estimated Plows per year		55
Estimated Cost per Season	\$3,130.22	Estimated Cost per Season		\$ 16,194.75

Estimated Total Cost per Season

\$ 19,324.97

PENNDOT New Contract Proposal	
Year	Amount
2025	\$ 9,575.49
2026	\$ 9,767.04
2027	\$ 9,962.37
2028	\$ 10,161.62
2029	\$ 10,364.85
2030	\$ 10,572.15
2031	\$ 10,783.59
2032	\$ 10,999.26
2033	\$ 11,219.25
2034	\$ 11,443.63
	\$ 104,849.24

* 2% increase each year*

PENNDOT 2022 Contract Proposal	
Year	Total Amt
2023	\$ 8,111.74
2024	\$ 9,387.78
2025	\$ 9,575.49
2026	\$ 9,767.04
2027	\$ 9,962.37
	\$ 46,804.42

* 2% increase each year*

Received

Previous 5-Year Contract	
Year	Amount
2018	\$ 7,749.05
2019	\$ 7,981.52
2020	\$ 8,220.96
2021	\$ 8,467.58
2022	\$ 8,721.60
	\$ 41,140.71

* 3% increase each year*

Proposed Contract	
Year	Amount
2025	\$ 19,324.97
2026	\$ 19,711.46
2027	\$ 20,105.69
2028	\$ 20,507.61
2029	\$ 20,917.96
2030	\$ 21,336.32
2031	\$ 21,763.05
2032	\$ 22,198.31
2033	\$ 22,642.28
2034	\$ 23,095.12
	\$ 100,567.89

* 2% increase each year*

**Municipal Winter Services Agreement Rate Schedule
For Use During the 2024 - 25 Winter Season**

District	County	MFC RATES Per Snow Lane Mile		
		B	C	D/E
1	Crawford		\$2,238.64	\$2,023.08
	Erie		\$2,238.64	\$2,023.08
	Forest		\$1,590.57	\$1,389.12
	Mercer		\$1,590.57	\$1,389.12
	Venango		\$1,590.57	\$1,389.12
	Warren		\$2,238.64	\$2,023.08

District	County	MFC RATES Per Snow Lane Mile		
		B	C	D/E
9	Bedford		\$1,297.51	\$1,084.80
	Blair		\$1,297.51	\$1,084.80
	Cambria		\$2,131.55	\$1,934.33
	Fulton		\$1,172.15	\$994.64
	Huntingdon		\$1,297.51	\$1,084.80
	Somerset		\$2,131.55	\$1,934.33

2	Centre		\$1,515.91	\$1,318.67
	Clearfield		\$1,590.57	\$1,389.12
	Clinton		\$1,515.91	\$1,318.67
	Cameron		\$1,515.91	\$1,318.67
	McKean		\$1,956.86	\$1,737.08
	Potter		\$1,710.33	\$1,496.17
	Mifflin		\$1,297.51	\$1,084.80
	Elk		\$1,590.57	\$1,389.12
	Juniata		\$1,297.51	\$1,084.80

10	Armstrong		\$1,590.57	\$1,389.12
	Butler		\$1,590.57	\$1,389.12
	Clarion		\$1,590.57	\$1,389.12
	Indiana		\$1,590.57	\$1,389.12
	Jefferson		\$1,590.57	\$1,389.12

3	Columbia		\$1,297.51	\$1,084.80
	Lycoming		\$1,515.91	\$1,318.67
	Montour		\$1,297.51	\$1,084.80
	Northumberland		\$1,297.51	\$1,084.80
	Snyder		\$1,297.51	\$1,084.80
	Sullivan		\$1,515.91	\$1,318.67
	Tioga		\$1,710.33	\$1,496.17
	Union		\$1,297.51	\$1,084.80
	Bradford		\$1,710.33	\$1,496.17

11	Allegheny	\$2,131.56	\$1,934.32	\$1,710.33
	Beaver	\$2,131.56	\$1,934.32	\$1,710.33
	Lawrence	\$1,590.57	\$1,590.57	\$1,389.12

12	Fayette		\$1,793.45	\$1,573.66
	Greene		\$1,590.57	\$1,389.12
	Washington		\$1,590.57	\$1,389.12
	Westmoreland		\$1,793.45	\$1,573.66

In the event an MFC "B" road is serviced by a municipality, they are to be paid at the MFC "C" rate except District 6-0 & 11-0.

* NO MFC "A" ROADS ARE TO BE SERVICED BY MUNICIPALITIES.

** ALL PAYMENTS ARE BASED ON SNOW LANE MILES

4	Lackawanna		\$1,710.33	\$1,496.17
	Luzerne		\$1,710.33	\$1,496.17
	Pike		\$1,515.91	\$1,318.67
	Susquehanna		\$1,710.33	\$1,496.17
	Wayne		\$1,515.91	\$1,318.67
	Wyoming		\$1,515.91	\$1,318.67

5	Berks		\$1,297.51	\$1,084.80
	Carbon		\$1,515.91	\$1,318.67
	Lehigh		\$1,297.51	\$1,084.80
	Monroe		\$1,710.33	\$1,496.17
	Northampton		\$1,297.51	\$1,084.80
	Schuylkill		\$1,297.51	\$1,084.80

6	Bucks	\$1,591.20	\$1,479.00	\$1,351.50
	Chester	\$1,591.20	\$1,479.00	\$1,351.50
	Delaware	\$1,591.20	\$1,479.00	\$1,351.50
	Montgomery	\$1,591.20	\$1,479.00	\$1,351.50
	Philadelphia	\$1,591.20	\$1,479.00	\$1,351.50

8	Adams		\$1,297.51	\$1,084.80
	Cumberland		\$1,297.51	\$1,084.80
	Franklin		\$1,297.51	\$1,084.80
	York		\$1,297.51	\$1,084.80
	Dauphin		\$1,297.51	\$1,084.80
	Lancaster		\$1,297.51	\$1,084.80
	Lebanon		\$1,297.51	\$1,084.80
	Perry		\$1,297.51	\$1,084.80

2024-2034

COUNTY: Monroe

MUNICIP: Coolbaugh Township

CONTRACT EXHIBIT A
Revised August 9, 2018

AGREEMENT NO. 3900039946
Year 1
OF 10 2024-2025

STATE ROUTE	LOCAL DESCRIPTION	BEGIN SEGMENT	BEGIN OFFSET	END SEGMENT	END OFFSET	SNOW LANE MILLS	MFC	RATE PER MFC*	COST	
4008	From 611 to SR 4014	0070	0000	0030	3284	2,700	E	\$1,496.17	\$4,039.56	
4011	From Main St. to SR 424	0070	0000	0040	2167	3,700	E	\$1,496.17	\$5,535.83	
							TOTAL MILEAGE	6.40		\$9,575.49

*For the Standard Agreement, rates may vary per county depending on the MFC- see Attachment A Rate Schedule
 *For the Actual Cost Agreement, rates may not reflect those that appear on Attachment A because ParishDOT is paying actual costs. Rates used must be pre approved by BOMO.
 TOTAL COST = \$9,575.49

MILEAGE MFC B =
 MILEAGE MFC C =
 MILEAGE MFC D =
 MILEAGE MFC E =
 TOTAL MILEAGE 6.40

TERMS OF PAYMENT: The Municipality will be compensated with a lump sum payment in the amount indicated as Total Cost, and as adjusted by the Department of Transportation at the end of each year. The Municipality will be compensated with an adjustment to offset severe winters at the following rate. The Municipality will receive an adjustment equal to the percentage of the Department's actual costs (for similar roads serviced) over and above the five-year average for a particular county less a \$1,000.00 deductible for Municipalities with agreements totaling \$5,000.01 or more and a \$500.00 deductible for all others.

Suggested Total Amount Encumberance	\$9,575.49
1st Year: 24-25	
2nd Year: 25-26	
3rd Year: 26-27	
4th Year: 27-28	
5th Year: 28-29	
6th Year: 29-30	
7th Year: 30-31	
8th Year: 31-32	
9th Year: 32-33	
10th Year: 33-34	

TOTAL: \$9,575.49

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**COOLBAUGH TOWNSHIP
CASH DISBURSEMENTS REPORT
NOVEMBER 04,2024**

DATE	CK #	DESCRIPTION	AMOUNT
10/17/2024		Payroll Transfer	\$ 60,000.00
11/4/2024		General Fund	\$ 389,305.81
11/4/2024		Total General Fund	\$ 449,305.81
11/4/2024		Escrow Fund	\$ 56,026.92
11/4/2024		Total Escrow Fund	\$ 56,026.92
11/4/2024		Sewer Fund	\$ 10,430.57
11/4/2024		Total Sewer Fund	\$ 10,430.57
		TOTAL DISBURSEMENTS	\$ 515,763.30

CASH TRIAL BALANCE AS OF NOVEMBER 04,2024

General Fund Checking	\$ 8,452,138.16
Fire Tax/Coolbaugh Twp VFD	718,070.84
Fire Tax- Coolbaugh Fire Building Fund	1,006,844.92
Fire Tax- Volunteer Fire Departments	1,038.50
EMS	12,855.83
American Rescue Plan	1,888,371.22
Payroll Checking	4,223.01
Rainy Day Fund Savings	980,700.95
Total General Fund	\$13,064,243.43
Sewer Fund Checking	157.29
Sewer PennVest Checking	25.97
Total Sewer Fund	\$ 183.26
Capital Projects Fund Checking	\$ 16,117.05
Emerg. Services Fund Money Market	205,858.54
Emerg. Services Fund Checking	21,367.04
Total Emergency Services Fund	\$ 227,225.58
Liquid Fuels Fund Checking	\$ 181,425.35
Escrow Fund Checking	796,067.21
Escrow Fund Clarius Checking	61,521.99
Total Escrow Fund	\$ 857,589.20
TOTAL ALL FUNDS	\$ 14,346,783.87

**List of Bills - (01101000) GENERAL FUND CHECKING
GENERAL FUND**

Check#	Vendor	Description	Payment	Check Total
11427	831 - ALL DOOR SALES,INC	PO 25738 SALT SHED DOOR	350.00	350.00
11428	1330 - AMAZON CAPITAL SERVICES	PO 25694 HYDRAULIC MOTOR	413.98	
		PO 25695 SNOW PLOW BLADE	32.99	
		PO 25729 PARTS	201.92	
		PO 25750 HYDRAULIC MOTOR	386.98	
		PO 25753 SUPPLIES	40.77	
		PO 25759 SUPPLIES	158.13	
		PO 25760 SUPPLIES	17.98	
11429	1039 - AMERICAN UNITED LIFE INS. CO.	PO 25707 NOV 1-NOV.30	1,517.74	1,517.74
11430	898 - ASCENDANCE TRUCKS PENNSYLVANIA LLC	PO 25721 LEAF TRUCK	320.51	
		PO 25722 RADIATOR	927.00	
		PO 25739 LEAF TRUCK	511.70	1,759.21
11431	1483 - AUTO PARTS OF MT POCONO	PO 25671 PARTS	156.26	
		PO 25672 SUPPLIES	99.89	
		PO 25673 BATTERY	168.58	
		PO 25705 PARTS	63.09	
		PO 25719 SUPPLIES	43.74	
		PO 25751 EXHAUST FLOID	285.95	
		PO 25752 BATTERY -350 1 TON TK	337.16	
		PO 25756 SUPPLIES	43.64	1,198.31
11432	1398 - BELSON OUTDOORS LLC	PO 25701 PARK BENCH	1,104.54	1,104.54
11433	1567 - CANON FINANCIAL SERVICES,INC.	PO 25704 10/01-10/31/2024 -SCANNER	164.50	164.50
11434	177 - CCI WASTE & RECYCLING SERVICE,INC.	PO 25699 RECYCLE/CLEAN UP AUG	5,140.00	
		PO 25736 RECYCLING OCT	5,140.00	
		PO 25737 RECYCLING	1,285.00	11,565.00
11435	4 - CHEMUNG SUPPLY CORP.	PO 25725 SIGN POST	1,647.50	1,647.50
11436	1240 - CINTAS CORPORATION	PO 25675 MATS/UNIFORMS	511.00	
		PO 25677 UNIFORMS	58.91	
		PO 25708 SHOP TOWELS/UNIFORMS	57.03	
		PO 25709 SHOP TOWELS/ UNIFORMS	75.88	
		PO 25745 SHOP TOWELS/UNIFORMS	75.88	
		PO 25746 UNIFORMS	57.03	835.73
11437	1372 - COMMONWEALTH SIGNS LLC	PO 25684 LUMBER FOR TRAILER WOOD	2,035.00	2,035.00
11438	190 - COOLBAUGH SEWER FUND	PO 25754 NOV	374.82	374.82
11439	52 - DALEVILLE ACE HARDWARE	PO 25680 PARK RESTROOM	168.00	
		PO 25703 HILLMAN FASTENERS	31.91	199.91
11440	1542 - ESRI	PO 25681 ANNUAL SUBSCRIPTION	538.00	538.00
11441	1360 - FALCON FUEL SUPPLY	PO 25687 FUEL/PARK/DPW/ZONING/MUNICIPAL	4,303.68	4,303.68
11442	255 - FIVE STAR EQUIPMENT,INC.	PO 25679 PARTS	197.61	
		PO 25702 AIR FILTER	190.36	
		PO 25727 FILTERS OIL/AIR	138.86	
		PO 25728 FILTERS 544P LOADER	363.77	890.60
11443	1563 - GANNETT PENNSYLVANIA LOCALIQ	PO 25670 LEAF COLLECTION	142.28	142.28
11444	578 - GENERAL CODE	PO 25744 MAPLINK	2,395.00	2,395.00
11445	1296 - GRIM,BIEHN & THATCHER	PO 25720 GENERAL MATTERS/OPEN SPACE/MESSER/SEWER/	5,600.00	5,600.00
11446	275 - H.A. THOMSON CO.	PO 25749 INS BOND 1/6/2025-1/05/2026	1,006.00	1,006.00
11447	535 - HANOVER ENGINEERING ASSOC.,INC.	PO 25700 SEO	13,471.50	13,471.50
11448	1192 - HIGHMARK BLUE SHIELD	PO 25710 NOVEMBER	49,379.51	49,379.51
11449	1524 - INTERSTATE BILLING SERVICE	PO 25685 HUB CAP	22.82	22.82
11450	1203 - KCE KEYSTONE CONSULTING ENGINEERS	PO 25674 BLUE CABLE/PA WATER/IMPERIAL/LANDSON/ROA	4,068.48	4,068.48
11451	1586 - KTD LANDWORK LLC	PO 25748 RESET Veterans Memorial WALKWAY	4,500.00	4,500.00
11452	1361 - LOCUST RIDGE QUARRY	PO 25692 ROAD MATERIAL	501.38	
		PO 25698 BLACKTOP OVER PIPE CAYUGA	693.69	
		PO 25718 STONE 2A	1,391.79	2,586.86
11453	1437 - NATIONAL WASTE DISPOSAL,INC	PO 25761 PARK APRIL- OCT 2024	972.00	972.00
11454	1049 - NORTHEAST HYDRAULICS CO	PO 25724 PARTS LEAF TRUCK	230.79	230.79
11455	183 - NORTHEAST SIGNAL & ELECTRIC CO.,INC	PO 25690 10/8 VETERANS DR	512.85	512.85
11456	1523 - NUSO,LLC	PO 25732 PHONES	164.39	164.39
11457	81 - P P & L	PO 25688 43281-27004 MUNICIPAL CENTER	860.22	
		PO 25689 64488-49005 611 /CORP.CENTER	67.21	
		PO 25691 89631-95000 tegawitha rd	30.63	
		PO 25713 39910-23005 196	44.00	
		PO 25714 88900-24001 GARAGE	30.01	
		PO 25715 36034-04005 ECHO LAKE	34.52	
		PO 25716 89343-21023 SCHOOL SPEED SIGN	8.49	
		PO 25717 54691-27003 LAUREL DR.	327.26	1,402.34
11458	81 - P P & L	PO 25733 51540-24008 KNOLLWOOD	26.57	
		PO 25734 07251-41006 RESTROOM	14.77	

List of Bills - (01101000) GENERAL FUND CHECKING GENERAL FUND

Check#	Vendor	Description	Payment	Check Total
		PO 25740 84771-32002 507 SIGNAL LIGHTS	26.06	
		PO 25741 88094-98000 940 SUMMIT	35.12	
		PO 25755 85457-02009 BASEBALL FIELD	427.38	529.90
11459	86 - PENNSYLVANIA AMERICAN WATER CO	PO 25743 MUNICIPAL CENTER/FIRE HYDRANTS/DPW	2,387.72	2,387.72
11460	143 - POCONO LAKE SUPPLY CO.	PO 25730 Veterans Memorial Walkway	105.00	
		PO 25731 PIPE REPLACEMENT CAYUGA DR	84.00	189.00
11461	93 - POCONO MOUNTAIN REGIONAL POLICE DEP	PO 25678 NOV	257,364.45	257,364.45
11462	206 - PSATS	PO 25693 TESTING	400.00	
		PO 25742 TESTING	210.00	610.00
11463	161 - STEPHENSON EQUIPMENT INC.	PO 25757 BEAST	4,558.11	
		PO 25758 LEAF TRUCK	1,598.27	6,156.38
11464	1215 - SUPER HEAT, INC.	PO 25723 REPAIRS TO THREADED PIPE -BOILER	3,684.02	3,684.02
11465	111 - THE SHERWIN WILLIAMS COMPANY	PO 25682 PAINT THINNER	35.51	35.51
11466	1055 - TULPEHOCKEN SPRING WATER INC	PO 25696 BOTTLE WATER	139.89	139.89
11467	892 - VERIZON WIRELESS	PO 25735 CELL PHONES	1,256.49	1,256.49
11468	1551 - WORLD FUEL SERVICES, INC	PO 25697 BIO DIESEL	760.34	760.34
TOTAL				389,305.81

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01.101.000	GENERAL FUND CHECKING			0.00	389,305.81
01.400.000	GENERAL GOV'T	8,365.18			
01.401.000	MANAGER -EXECUTIVE	40.77			
01.402.000	FINANCIAL ADMIN	1,006.00			
01.404.000	LAW	4,655.00			
01.405.000	MUNICIPAL OFFICE	142.28			
01.408.000	ENGINEER	126.51			
01.409.000	BUILDING & PLANTS	6,736.62			
01.410.000	POLICE	257,364.45			
01.411.000	FIRE	2,286.00			
01.413.000	SEO / BUILDING CODE	13,471.50			
01.414.000	ZONING OFFICE	4,112.36			
01.427.000	SOLID WASTE COLLECTION / DISPO	11,565.00			
01.430.000	DPW-HIGHWAYS ROADS STREETS	8,485.65			
01.433.000	DPW-TRAFFIC SIGNS STREET SIGN	2,605.85			
01.436.000	DPW-STORM SEWERS & DRAINS	2,670.86			
01.437.000	DPW-REPAIR OF TOOLS & MACHINER	13,346.96			
01.454.000	PARKS	3,514.87			
01.457.000	CIVIL & MILITARY CELEBRATIONS	4,605.00			
01.458.000	CONTRIBUTIONS	87.50			
01.487.000	EMPLOYEE BENEFITS	44,117.45			
TOTALS FOR GENERAL FUND		389,305.81	0.00	0.00	389,305.81

Total to be paid from Fund 01 GENERAL FUND 389,305.81

389,305.81

List of Bills - (85101000) ESCROW FUND CHECKING ESCROW

Check#	Vendor	Description	Payment	Check Total
1357	1296 - GRIM,BIEHN & THATCHER	PO 25720 GENERAL MATTERS/OPEN SPACE/MESSER/SEWER/	892.50	892.50
1358	1584 - JOANN MANZO	PO 25686 ESCROW FIRE	50,500.00	50,500.00
1359	1203 - KCE KEYSTONE CONSULTING ENGINEERS	PO 25674 BLUE CABLE/PA WATER/IMPERIAL/LANDSON/ROA	4,634.42	4,634.42
TOTAL				56,026.92

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
85.101.000	ESCROW FUND CHECKING			0.00	56,026.92
85.250.026	JOANN MANZO - FIRE ESCROW			50,500.00	
85.250.229	WGH TRUCKING / HERRERA			116.00	
85.250.247	STILLWATER - LOT CONSOLIDATION			316.26	
85.250.248	SMITH/CALABRESE - LOT CONSOLIDATION			31.63	
85.250.312	Ray Price			31.63	
85.250.325	TOBYHANNA STORAGE			31.63	
85.250.338	POSH HOSPITALITY DEVELOPMENT LLC - LAND			1,520.76	
85.250.355	MESSER,LLC LAND DEVELOPMENT			175.00	
85.250.387	PMCC NORTH - LOT 2			105.00	
85.250.455	AMERICAN WATER			158.13	
85.250.458	LANDSTON EQUITIES LLC			2,086.00	
85.250.593	IMPERIAL REALTY PROPERTY			954.88	
TOTALS FOR	ESCROW	0.00	0.00	56,026.92	56,026.92

Total to be paid from Fund 85 ESCROW

56,026.92
=====

56,026.92

List of Bills - (08101000) CHECKING SEWER FUND

Check#	Vendor	Description	Payment	Check Total
3303	228 - ATC GROUP SERVICES, LLC DEPOSITORY	PO 25669 MISC. /MT CENTER	5,621.00	5,621.00
3304	771 - COMMONWEALTH OF PA	PO 25706 PENNWORKS LN#P24001544-429	966.08	966.08
3305	1251 - ENVIRONMENTAL SERV. CORP.	PO 25668 SLUDGE REMOVAL	397.00	
		PO 25726 10/18/2024 SLUDGE REMOVAL	397.00	
		PO 25747 SLUDGE REMOVAL 10/26	317.60	1,111.60
3306	1296 - GRIM, BIEHN & THATCHER	PO 25720 GENERAL MATTERS/OPEN SPACE/MESSER/SEWER/	402.50	402.50
3307	81 - P P & L	PO 25711 26491-26001 WWTP	2,016.50	
		PO 25712 04090-21003 PUMP STA	103.89	2,120.39
3308	162 - USA BLUE BOOK	PO 25676 SUPPLIES WWTP	149.00	149.00
3309	439 - YOUNG & HAROS, LLC	PO 25683 WAL MART	60.00	60.00
TOTAL				10,430.57

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
08.101.000	CHECKING			0.00	10,430.57
08.269.500	PENNWORKS 2008 GOB			897.11	
08.429.200	SUPPLIES	149.00			
08.429.313	ENGINEERING SERVICES	5,621.00			
08.429.314	PROFESSIONAL FEE SOLICITOR	462.50			
08.429.361	ELECTRIC	2,120.39			
08.429.452	SLUDGE HAULING	1,111.60			
08.472.106	PENNWORKS INTEREST LN #99900048	68.97			
TOTALS FOR SEWER FUND		9,533.46	0.00	897.11	10,430.57

Total to be paid from Fund 08 SEWER FUND

10,430.57
=====

10,430.57