

LATROBE CITY COUNCIL AGENDA

February 12, 2024 | 6:30 PM

Municipal Building, Council Chambers

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Roll Call / **Open Public Hearing : Comcast Pending Agreement Comments.**
5. Approval of Minutes from the January 22, 2024, Regular meeting.
6. Approval of Fiscal Department Reports and Payroll for the month of January
7. Citizen's Request related to Agenda Items.
8. Committee Reports:
 - a. Public Safety & Fire Committee – Kelley, Vavick
 - b. Finance Committee – Bartels, Jenko, Kelley
 - c. Public Works Committee – DeVittis, Vavick
 - d. Personnel Committee – Bartels, Jenko
 - e. Renovation Committee- Amatucci, Yuhaniak, Jenko
 - f. Events Committee – Amatucci, Yuhaniak, Vavick
 - g. GLSD Student Showcase Committee – Bartels, DeVittis
9. Board/Authority Reports:
10. Department Reports
 - a. Public Works – (Wajdic)
 - b. Police – (Bosco)
 - c. Fire – (Brasile)
 - d. Code Enforcement / P C Report –
- A. Public Works / Personnel:**
 1. Motion to seek bids for Avenue "D" Traffic Signal Replacement.
 2. Resolution for Traffic Signal Maintenance Agreement with PennDot.
 3. Motion to purchase pick up truck for Public Works.
 4. Motion to seek bids for 2024 Road Maintenance & Paving.
 5. Resolution to appoint Captain position in Latrobe Police Dept.
- B. ADMINISTRATION AND FINANCE DEPARTMENT:**
 1. Resolution to remove Drug Deposit Box from City Admin Building.
 2. Ordinance to amend City Code 3-31 Civil Service Commission.
 3. Motion to sell or trade 2 Dodge Police Units.
 4. Motion to purchase 2023 Ford Explorer using ARPA funds.
- C. PLANNING AND DEVELOPMENT**
 1. Resolution to make appointment to Civil Service Commission.
- D. New / Unfinished Business:**
- E. Solicitors Report:**
- F. Citizens Requests (open forum)**
- G. City Manager's Verbal:**
- H. Mayor's Report**
- I. Adjournment.**

Eric Bartels, Mayor

Terry Carcella, City Manager

City of Latrobe

Department of Public Work

January 2024 Monthly Report

Street Maintenance:

- Assisted the Sanitation Department with roll-off operations (we are tracking this).
- Patched and repaired potholes throughout the city.
- Checked alleys and patched potholes with stone and cold patch, millings.
- Catch basins (14) grate cleaned.
- Inspection of the sulfur run grate several times.
- Leaf pick up.
- PLOWING AND SALTING SEVERAL TIMES FOR THE MONTH.
- Traffic Signs/Signals and Parking:
- Installed/repared (4) Traffic Street Signs.
- Replace stop signs 5 with post 1 just sign.
- Parking meter repairs thought.

Sanitation:

- Total Tonnage across the scale for the month :509.85 tons.
- Total tonnage to the land fill 511.44 tons
- Total number of roll-off boxes 14- 30 yard rented for the month.
- Transported 57 roll-off boxes to the landfill:
- 7 transported direct to land fill.
- **Took in 53 tires this month.**
- Cut up 125) tires for disposal.
- Repair of 1- 40-yard compactor
- Vehicle and Property Maintenance:
- Conducted routine maintenance and inspections of City Vehicles.
- 2 Fire trucks were serviced and inspected and 3 highway trucks.
- Maintain and service 3 police cars.

STORM:

Services:

Director's Note.

Storm: Street sweeping when weather permits, some catch basins had to have grates repaired. Leaf collection has been going on all thought city.

Jan 2024

Item sales

Filtered By Item: A)Car tire (off rim), B) Car tire (on rim), Bulk refuse, C) Lt/Truck tire 16" (off rim), D) Lt/Truck tire 16" (on rim), F) Refrigerant Item, E) Commercial Truck Tires, EE) Farm Tractor Tire, K) Scale Weight (roll-off box)

Item	Category	Unit	Units Sold
Bulk refuse	Refuse	Ton	318.8
Regular		Ton	318.8
A)Car tire (off rim)	Small Items	ea	28
Regular		ea	28
B) Car tire (on rim)	Small Items	ea	3
Regular		ea	3
C) Lt/Truck tire 16" (off rim)	Small Items	ea	14
Regular		ea	14
D) Lt/Truck tire 16" (on rim)	Small Items	ea	5
Regular		ea	5
F) Refrigerant Item	Small Items	ea	9
Regular		ea	9
Total		multiple	

Jan 1, 2024–Jan 31, 2024



Sales Summary

Sales

Gross Sales	\$59,877.58
Items	\$59,877.58
Service Charges	\$0.00
Returns	(\$20.00)
Discounts & Comps	(\$4,640.60)
Net Sales	\$55,216.98
Taxes	\$842.76
Tips	\$0.00
Gift Card Sales	\$0.00
Total Sales	\$56,059.74

Payments

Total Collected	\$56,059.74
Cash	\$11,631.40
Card	\$27,076.16
Gift Card	\$0.00
Other	\$17,352.18
Fees	(\$771.48)
Net Total	\$55,288.26

Where applicable, West Virginia sales tax is being paid for the customer on certain fees which are subject to taxation in West Virginia.

Monthly Statistics and Criminal Investigations

January 2024

- **314 Calls for Service 01/01/2024 to 01/31/2024 (documented in RMS)**
- **200 police interactions via walk in / phone (not documented in RMS)**
- **514 total police interactions**
- **Arrest Warrants Served – 2**
- **Overdose investigations – 3**
 - Narcan administered to patient -2
 - (Currently 3 overdose fatalities actively being investigated by CID)
- **Criminal Arrest – 22**
 - Agg Assault – 1
 - Simple Assault - 2
 - Juvenile non-traffic – 8
 - False statements during purchase of firearm - 2
 - Theft - 2
 - DUI -1 (5 pending lab analysis)
 - Other - 7
- **Death Investigations - 2**
 - Natural – 0
 - Suicide - 1
 - Homicide – 0
 - Overdose - 1
- **WCDTF Cases**
 - Opened this month – 2
 - Pending arrest – 1
- **Search Warrants Filed**
 - Vehicle -
 - Residence -1



since 1979

City of Latrobe Police Department DAILY INCIDENT COUNTS

01/01/2024 to 01/31/2024



since 1979

Day of Month Responses	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total
911 HANG UP	1	0	0	0	0	1	0	0	0	0	1	2	0	0	0	1	0	0	0	1	0	1	0	1	0	1	1	0	1	0	1	13
ABANDON VEHICLE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1	0	0	0	0	0	2
ACCIDENT INVOLVING NON INJURY	0	0	0	0	0	0	0	0	0	0	1	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	1	1	0	0	0	5
ACCIDENT NON-REPORTABLE	0	0	0	1	0	0	0	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3
ACCIDENT REPORTABLE	0	0	0	0	0	1	0	0	0	0	0	1	0	1	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	4
ALARM	0	0	0	0	0	1	0	0	0	0	0	1	1	0	1	0	1	0	0	0	0	0	1	1	0	0	0	0	0	0	0	7
ANIMAL COMPLAINT	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1	0	0	0	0	0	1	0	0	0	1	1	6
AGGRAVATED ASSAULT	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1	0	3
SIMPLE ASSAULT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1
ASSIST OTHER AGENCY	0	0	0	0	0	0	0	0	0	0	1	1	1	0	0	0	0	1	0	0	2	0	0	0	1	0	1	0	0	1	0	10
ASSIST OTHER POLICE AGENCY	2	0	1	0	0	2	0	1	1	0	2	0	0	0	1	0	3	0	0	0	0	0	0	1	0	0	0	0	1	1	0	16
BACKGROUND CHECK	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	2
CHECK AREA	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	2
CHILD ABUSE	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	2
CHILD LINE COMPLAINT	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	4	0	0	0	0	0	0	0	0	1	1	0	7
CIVIL	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	2
CRIMINAL MISCHIEF	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0	0	3
CUSTODY PROBLEM	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4
DISORDERLY CONDUCT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1	1	1	0	0	0	0	0	0	4
DEATH-SUPICIOUS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
DISTURBANCE-DOMESTIC	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2
DISTURBANCE-JUVENILE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1
DISTURBANCE-OTHER(FIGHTS,DISP	0	2	1	1	3	0	0	0	1	0	0	0	1	1	0	1	1	0	0	2	0	0	1	2	1	0	0	0	0	0	0	18
DOMESTIC DISPUTE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4
DRUG VIOLATION	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
DRIVING UNDER THE INFLUENCE	1	0	0	0	0	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3

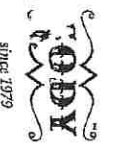


City of Latrobe Police Department
Incident Counts by Month, Quarter, and Year

01/01/2024 - 01/31/2024



INCIDENT TYPE	FIRST QUARTER				SECOND QUARTER				THIRD QUARTER				FOURTH QUARTER				YEAR TOTAL
	JAN	FEB	MAR	TOTAL	APR	MAY	JUN	TOTAL	JULY	AUG	SEP	TOTAL	OCT	NOV	DEC	TOTAL	
911 HANG UP	13	0	0	13	0	0	0	0	0	0	0	0	0	0	0	0	13
ABANDON VEHICLE	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2
ACCIDENT INVOLVING NON INJURY	5	0	0	5	0	0	0	0	0	0	0	0	0	0	0	0	5
ACCIDENT NON-REPORTABLE	3	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	3
ACCIDENT REPORTABLE	4	0	0	4	0	0	0	0	0	0	0	0	0	0	0	0	4
ALARM	7	0	0	7	0	0	0	0	0	0	0	0	0	0	0	0	7
ANIMAL COMPLAINT	6	0	0	6	0	0	0	0	0	0	0	0	0	0	0	0	6
AGGRAVATED ASSAULT	3	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	3
SIMPLE ASSAULT	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1
ASSIST OTHER AGENCY	10	0	0	10	0	0	0	0	0	0	0	0	0	0	0	0	10
ASSIST OTHER POLICE AGENCY	16	0	0	16	0	0	0	0	0	0	0	0	0	0	0	0	16
BACKGROUND CHECK	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2
CHECK AREA	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2
CHILD ABUSE	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2
CHILD LINE COMPLAINT	7	0	0	7	0	0	0	0	0	0	0	0	0	0	0	0	7
CIVIL	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2
CRIMINAL MISCHIEF	3	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	3
CUSTODY PROBLEM	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1
DISORDERLY CONDUCT	4	0	0	4	0	0	0	0	0	0	0	0	0	0	0	0	4
DEATH-SUPICIOUS	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1
DISTURBANCE-DOMESTIC	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2
DISTURBANCE-JUVENILE	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1
DISTURBANCE-OTHER/FIGHTS,DISPUTES,	18	0	0	18	0	0	0	0	0	0	0	0	0	0	0	0	18
DOMESTIC DISPUTE	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1
DRUG VIOLATION	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1
DRIVING UNDER THE INFLUENCE	3	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	3
DRIVE UNDER THE INFLUENCE-ALCOHOL	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1
DRIVE UNDER THE INFLUENCE-DRUGS-IM	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1
FRAUD	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2
HARASSMENT	4	0	0	4	0	0	0	0	0	0	0	0	0	0	0	0	4
HARASSMENT BY COMMUNICATION	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1



City of Latrobe Police Department
Incident Counts by Month, Quarter, and Year

01/01/2024 - 01/31/2024



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	JAN	FEB	MAR	TOTAL	APR	MAY	JUN	TOTAL	JULY	AUG	SEP	TOTAL	OCT	NOV	DEC	TOTAL	
JUVENILE	6	0	0	6	0	0	0	0	0	0	0	0	0	0	0	0	6
LIQUOR LAW VIOLATIONS	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1
VEHICLE/RESIDENCE LOCKOUT	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2
LOST & FOUND-ANIMAL	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1
LOST & FOUND-ARTICLES	7	0	0	7	0	0	0	0	0	0	0	0	0	0	0	0	7
LOST & FOUND MISSING JUVENILE FEMALE	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1
MEDICAL CALL	12	0	0	12	0	0	0	0	0	0	0	0	0	0	0	0	12
MENTAL HEALTH/IEDP	12	0	0	12	0	0	0	0	0	0	0	0	0	0	0	0	12
MOTOR VEHICLE THEFT	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1
NOISE COMPLAINT	3	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	3
NON-CRIMINAL REPORTS	5	0	0	5	0	0	0	0	0	0	0	0	0	0	0	0	5
NON-CRIMINAL-WATER LEAKS, MASINS, ET	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1
NON CRIMINAL PEDESTRIAN CONTACT	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2
OTHER CRIMINAL OFFENSES	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2
OVERDOSE	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1
PFA INFORMATION	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2
PARKING COMPLAINT	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1
FOUND/RECOVERED PROPERTY	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1
ROBBERY	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1
RUNAWAY	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1
SERVICE CALL-MISCELLANEOUS	7	0	0	7	0	0	0	0	0	0	0	0	0	0	0	0	7
SUICIDE INVESTIGATION	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1
SUSPICIOUS ACTIVITY	21	0	0	21	0	0	0	0	0	0	0	0	0	0	0	0	21
SUSPICIOUS PERSON	4	0	0	4	0	0	0	0	0	0	0	0	0	0	0	0	4
SUSPICIOUS VEHICLE	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2
THEFT	11	0	0	11	0	0	0	0	0	0	0	0	0	0	0	0	11
TRAFFIC HAZARD	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2
TRAFFIC STOP	54	0	0	54	0	0	0	0	0	0	0	0	0	0	0	0	54
WARRANT SERVICE	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2
WEAPONS OFFENSES	3	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	3
WELFARE CHECK	5	0	0	5	0	0	0	0	0	0	0	0	0	0	0	0	5

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Monthly Incident List By Date

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS	DISPATCHED INCIDENT TYPE	INCIDENT TYPE
24-0000081	2024-01-31 08:06:00	901 Jefferson St	HAZ2-HAZ2-GAS LEAK INSIDE STRUCTURE	531 - Smoke or odor removal
24-0000080	2024-01-30 18:35:59	334 MILLER ST	08B01-CO/ ALARM WITHOUT DIFF BREATHING	424 - Carbon monoxide incident
24-0000079	2024-01-30 17:28:58	3154 LIGONIER ST	AFA-COMM-COMM- AUTOMATIC FIRE ALARM COMMERCIAL BLDG	743 - Smoke detector activation, no fire - unintentional
24-0000078	2024-01-30 13:02:47	513 LIGONIER ST	23D01-OD/POISON,UNCO NSCIOUS	311 - Medical assist, assist EMS crew
24-0000077	2024-01-30 04:10:45	449 FRYE FARM RD	AFAC-COMM-COMM- AUTOMATIC FIRE ALARM CANCEL	700 - False alarm or false call, other
24-0000076	2024-01-29 15:38:52	TYLER ST	WIRES-WIRES DOWN	550 - Public service assistance, other
24-0000075	2024-01-29 12:31:00	318 UNITY PLZ	AFA-COMM-COMM- AUTOMATIC FIRE ALARM COMMERCIAL BLDG	744 - Detector activation, no fire - unintentional
24-0000074	2024-01-26 13:26:32	LL(-79:22:05.0016	29B01-VEH ACC W/ INJURIES	611 - Dispatched & canceled en route
24-0000073	2024-01-26 12:55:00	32 AVENUE C	AFA-RESD-RESD- AUTOMATIC FIRE ALARM RESIDENTIAL BLDG	745 - Alarm system activation, no fire - unintentional
24-0000072	2024-01-25 22:24:06	1108 MOUNTAIN LAUREL PLZ	AFAC-COMM-COMM- AUTOMATIC FIRE ALARM CANCEL	700 - False alarm or false call, other
24-0000071	2024-01-25 13:48:07	1 MELLON WAY	FIRE-COMM-COMM-FIRE COMMERCIAL BLDG	745 - Alarm system activation, no fire - unintentional
24-0000070	2024-01-25 09:10:53	107 GERTRUDE ST	WIRES-WIRES DOWN	445 - Arcing, shorted electrical equipment
24-0000069	2024-01-24 15:40:25	2014 LINCOLN AVE	AFA-COMM-COMM- AUTOMATIC FIRE ALARM COMMERCIAL BLDG	745 - Alarm system activation, no fire - unintentional
24-0000068	2024-01-22 17:08:31	154 BEATTY COUNTY RD	AFA-COMM-COMM- AUTOMATIC FIRE ALARM COMMERCIAL BLDG	744 - Detector activation, no fire - unintentional
24-0000067	2024-01-22 08:33:59	401 DOROTHY ST	SMOKE-SMOKE INVESTIGATION	651 - Smoke scare, odor of smoke
24-0000066	2024-01-21 22:00:35	215 LLOYD AVE	SMOKE-SMOKE INVESTIGATION	651 - Smoke scare, odor of smoke
24-0000065	2024-01-21 16:32:25	20 VIEWMONT DR	FIRE-RESD-RESD-FIRE RESIDENTIAL BLDG	113 - Cooking fire, confined to container

Monthly Incident List By Date

Latrobe Volunteer Fire Department

Address: PA



INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS	DISPATCHED INCIDENT TYPE	INCIDENT TYPE
24-0000064	2024-01-19 05:12:11	311 DERRY RIDGE RD	SMOKE-SMOKE INVESTIGATION	651 - Smoke scare, odor of smoke
24-0000063	2024-01-18 21:57:27	915 CHESTNUT ST	31D01-UNCONSCIOUS,IN EFFECTIVEBREATHING	311 - Medical assist, assist EMS crew
24-0000062	2024-01-18 20:36:47	1748 LINCOLN AVE	09E01-WORKABLEARREST,INEFFECTIVEBREATHING	311 - Medical assist, assist EMS crew
24-0000061	2024-01-18 19:53:32	336 MAIN ST	FLOOD-RESD-RESD-FLOOD RESIDENTIAL BLDG	812 - Flood assessment
24-0000060	2024-01-18 18:32:19	721 LEHMER ST	31D01-UNCONSCIOUS,IN EFFECTIVEBREATHING	311 - Medical assist, assist EMS crew
24-0000059	2024-01-17 14:28:09	3641 ROUTE 30 E	29B01-VEH ACC W/ INJURIES	600 - Good intent call, other
24-0000058	2024-01-16 22:24:07	2415 ROUTE 711	SMOKE-SMOKE INVESTIGATION	651 - Smoke scare, odor of smoke
24-0000057	2024-01-16 13:57:12	232 ROUTE 217	29B01-VEH ACC W/ INJURIES	322 - Motor vehicle accident with injuries
24-0000056	2024-01-16 12:59:53	AVENUE D	WIRES-WIRES DOWN	551 - Assist police or other governmental agency
24-0000055	2024-01-16 07:57:24	59 JOANNE DR	WIRES-WIRES DOWN	622 - No incident found on arrival at dispatch address
24-0000054	2024-01-15 16:14:34	221 SPRING ST	AFA-RESD-RESD-AUTOMATIC FIRE ALARM RESIDENTIAL BLDG	743 - Smoke detector activation, no fire - unintentional
24-0000053	2024-01-15 11:43:02	205 W HARRISON AVE	AFA-COMM-COMM-AUTOMATIC FIRE ALARM COMMERCIAL BLDG	611 - Dispatched & canceled en route
24-0000052	2024-01-14 04:41:18	1708 LIGONIER ST	29B01-VEH ACC W/ INJURIES	324 - Motor vehicle accident with no injuries.
24-0000051	2024-01-13 23:13:52	1643 CATHERINE ST	WIRES-WIRES DOWN	622 - No incident found on arrival at dispatch address
24-0000050	2024-01-13 12:52:51	1 MELLON WAY	AFAC-COMM-COMM-AUTOMATIC FIRE ALARM CANCEL	710 - Malicious, mischievous false call, other
24-0000049	2024-01-13 12:23:49	5556 ROUTE 982	FIRE-COMM-COMM-FIRE COMMERCIAL BLDG	251 - Excessive heat, scorch burns with no ignition
24-0000048	2024-01-13 09:32:00	gertrude st	WIRES-WIRES DOWN	800 - Severe weather or natural disaster, other
24-0000047	2024-01-13 08:54:00	Lloyd ave	TREE-TREE DOWN	800 - Severe weather or natural disaster, other
24-0000046	2024-01-13 00:54:43	IRVING AVE	TREE-TREE DOWN	800 - Severe weather or natural disaster, other
24-0000045	2024-01-12 20:37:05	528 SPRING ST	PS-PUBLIC SERVICE	553 - Public service

Monthly Incident List By Date

Latrobe Volunteer Fire Department

Address: PA



INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS	DISPATCHED INCIDENT TYPE	INCIDENT TYPE
24-0000044	2024-01-12 17:20:40	LAVEEN ST	WIRES-WIRES DOWN	444 - Power line down
24-0000043	2024-01-12 17:10:50	1060 MOUNTAIN LAUREL PLZ	AFA-COMM-COMM-AUTOMATIC FIRE ALARM COMMERCIAL BLDG	611 - Dispatched & canceled en route
24-0000042	2024-01-12 17:08:34	915 RIDGE AVE	TREE-TREE DOWN	800 - Severe weather or natural disaster, other
24-0000041	2024-01-12 17:08:14	59 JOANNE DR	WIRES-WIRES DOWN	444 - Power line down
24-0000040	2024-01-12 17:07:02	240 AVENUE A	TREE-TREE DOWN	815 - Severe weather or natural disaster standby
24-0000039	2024-01-12 13:40:35	GARFIELD RD	29B01-VEH ACC W/ INJURIES	322 - Motor vehicle accident with injuries
24-0000038	2024-01-12 07:15:44	309 WASHINGTON ST	31D01-UNCONSCIOUS,IN EFFECTIVEBREATHING	311 - Medical assist, assist EMS crew
24-0000037	2024-01-11 18:53:42	1162 SUNSET DR	FIRE-RES-RES-RES-FIRE RESIDENTIAL BLDG	440 - Electrical wiring/equipment problem, other
24-0000036	2024-01-11 09:46:25	301 MAIN ST	AFA-RES-RES-RES-AUTOMATIC FIRE ALARM RESIDENTIAL BLDG	744 - Detector activation, no fire - unintentional
24-0000035	2024-01-11 01:07:35	1116 VILLAGE WAY	AFA-COMM-COMM-AUTOMATIC FIRE ALARM COMMERCIAL BLDG	735 - Alarm system sounded due to malfunction
24-0000034	2024-01-10 23:26:21	19 E 1ST AVE	FLOOD-RES-RES-RES-FLOOD RESIDENTIAL BLDG	812 - Flood assessment
24-0000033	2024-01-10 10:41:37	1118 VILLAGE WAY	AFA-COMM-COMM-AUTOMATIC FIRE ALARM COMMERCIAL BLDG	745 - Alarm system activation, no fire - unintentional
24-0000032	2024-01-09 21:40:00	204 AVENUE A	TREE-TREE DOWN	800 - Severe weather or natural disaster, other
24-0000031	2024-01-09 18:09:00	217 WASHINGTON ST	AFA-COMM-COMM-AUTOMATIC FIRE ALARM COMMERCIAL BLDG	745 - Alarm system activation, no fire - unintentional
24-0000030	2024-01-09 17:08:00	915 CHESTNUT ST	WIRES-WIRES DOWN	553 - Public service
24-0000029	2024-01-09 17:06:35	27 AVENUE D	WIRES-WIRES DOWN	800 - Severe weather or natural disaster, other
24-0000028	2024-01-09 16:14:00	2538 US-119	AFA-COMM-COMM-AUTOMATIC FIRE ALARM COMMERCIAL BLDG	740 - Unintentional transmission of alarm, other
24-0000027	2024-01-09 16:04:43	506 CHESTNUT ST	PS-PUBLIC SERVICE	553 - Public service
24-0000026	2024-01-09 15:12:09	1828 SYLVAN AVE	WIRES-WIRES DOWN	553 - Public service
24-0000025	2024-01-09 14:56:44	737 ST CLAIR ST	WIRES-WIRES DOWN	400 - Hazardous condition, other
24-0000024	2024-01-09 14:49:52	JOANNE DR	WIRES-WIRES DOWN	553 - Public service

Monthly Incident List By Date

Latrobe Volunteer Fire Department

Address: PA



INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS	DISPATCHED INCIDENT TYPE	INCIDENT TYPE
24-0000023	2024-01-09 14:45:00	204 Ave A	TREE-TREE DOWN	553 - Public service
24-0000022	2024-01-09 14:43:33	1111 JEFFERSON ST	31D01-UNCONSCIOUS,IN EFFECTIVEBREATHING	311 - Medical assist, assist EMS crew
24-0000021	2024-01-09 14:23:00	1900 Laveen St	FLOOD-RESD-RESD-FLOOD RESIDENTIAL BLDG	521 - Water evacuation
24-0000020	2024-01-09 13:50:00	242 Ave A	TREE-TREE DOWN	800 - Severe weather or natural disaster, other
24-0000019	2024-01-09 13:27:00	20 CEDAR ST	AFA-COMM-COMM-AUTOMATIC FIRE ALARM COMMERCIAL BLDG	440 - Electrical wiring/equipment problem, other
24-0000018	2024-01-09 12:46:00	1610 VIRGINIA ST	WIRES-WIRES DOWN	800 - Severe weather or natural disaster, other
24-0000017	2024-01-09 12:22:46	211 TYLER ST	WIRES-WIRES DOWN	800 - Severe weather or natural disaster, other
24-0000016	2024-01-09 12:02:32	AVENUE D	TREE-TREE DOWN	800 - Severe weather or natural disaster, other
24-0000015	2024-01-08 21:47:22	129 BEATTY COUNTY RD	29B01-VEH ACC W/ INJURIES	611 - Dispatched & canceled en route
24-0000014	2024-01-08 15:27:27	106 TURNBERRY CIR	AFA-COMM-COMM-AUTOMATIC FIRE ALARM COMMERCIAL BLDG	743 - Smoke detector activation, no fire - unintentional
24-0000013	2024-01-08 12:49:04	217 WASHINGTON ST	AFA-RESD-RESD-AUTOMATIC FIRE ALARM RESIDENTIAL BLDG	743 - Smoke detector activation, no fire - unintentional
24-0000012	2024-01-07 20:13:41	501 ALEXANDRIA ST	AFAC-COMM-COMM-AUTOMATIC FIRE ALARM CANCEL	740 - Unintentional transmission of alarm, other
24-0000011	2024-01-07 19:31:10	302 HANCOCK AVE	AFAC-COMM-COMM-AUTOMATIC FIRE ALARM CANCEL	611 - Dispatched & canceled en route
24-0000010	2024-01-06 22:04:21	2110 RAYMOND AVE	WIRES-WIRES DOWN	444 - Power line down
24-0000009	2024-01-06 14:54:33	725 DONOHOE RD	29B01-VEH ACC W/ INJURIES	322 - Motor vehicle accident with injuries
24-0000008	2024-01-06 14:30:37	232 ROUTE 217	29B01-VEH ACC W/ INJURIES	322 - Motor vehicle accident with injuries
24-0000007	2024-01-06 12:12:42	1135 LATROBE CRABTREE RD	29B01-VEH ACC W/ INJURIES	324 - Motor vehicle accident with no injuries.
24-0000006	2024-01-06 11:33:13	208 MAIN ST	AFAC-RESD-RESD-AUTOMATIC FIRE ALARM CANCEL	733 - Smoke detector activation due to malfunction
24-0000005	2024-01-06 08:31:52	BUCKHORN LN	SMOKE-SMOKE INVESTIGATION	150 - Outside rubbish fire, other
24-0000004	2024-01-06 05:04:28	1501 LIGONIER ST	29B01M-VEH ACCIDENT MUTIPLE VICTIMS	463 - Vehicle accident, general cleanup

Monthly Incident List By Date

Latrobe Volunteer Fire Department

Address: PA



INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS	DISPATCHED INCIDENT TYPE	INCIDENT TYPE
24-0000003	2024-01-04 05:59:39	2569 ROUTE 119	Air Truck Call-Air Truck Call	900 - Special type of incident, other
24-0000002	2024-01-03 10:08:57	101 TYLER ST	PS-PUBLIC SERVICE	551 - Assist police or other governmental agency
24-0000001	2024-01-02 13:25:23	428 MAIN ST	31D01-UNCONSCIOUS,IN EFFECTIVEBREATHING	311 - Medical assist, assist EMS crew



Monthly Type of Alarm Summary

DISPATCHED INCIDENT TYPE	COUNT(DISPACHED INCIDENT TYPE)
09E01-WORKABLEARREST,INEFFECTIVEBREATHING	1
Air Truck Call-Air Truck Call	1
WIRES-WIRES DOWN	16
29B01M-VEH ACCIDENT MUTIPLE VICTIMS	1
29B01-VEH ACC W/ INJURIES	9
31D01-UNCONSCIOUS,INEFFECTIVEBREATHING	5
TREE-TREE DOWN	8
SMOKE-SMOKE INVESTIGATION	5
FLOOD-RESD-RESD-FLOOD RESIDENTIAL BLDG	3
FIRE-RESD-RESD-FIRE RESIDENTIAL BLDG	2
AFA-RESD-RESD-AUTOMATIC FIRE ALARM RESIDENTIAL BLDG	4
AFAC-RESD-RESD-AUTOMATIC FIRE ALARM CANCEL	1
PS-PUBLIC SERVICE	3
23D01-OD/POISON,UNCONSCIOUS	1
HAZ2-HAZ2-GAS LEAK INSIDE STRUCTURE	1
FIRE-COMM-COMM-FIRE COMMERCIAL BLDG	2
AFA-COMM-COMM-AUTOMATIC FIRE ALARM COMMERCIAL BLDG	12
AFAC-COMM-COMM-AUTOMATIC FIRE ALARM CANCEL	5
08B01-CO/ ALARM WITHOUT DIFF BREATHING	1



Monthly Incident Count by Station

FIRE STATION NAME	COUNT(FIRE STATION NAME)
All 113 Stations	16
6	5
5	11
2-3-and 5	9
2 and 6	7
2 and 3	7
2 and 1	7
2	12
1	4



Monthly District Report

ANSWER	COUNT(ANSWER)
Youngwood Borough	1
Youngstown Borough	1
Unity	15
Fairfield Township	1
Derry Township	7
Cook Township	1
City of Latrobe	54
City of Greensburg	1

10 d.

Code Enforcement Monthly Report January 2023

Calls	105
Complaints	10
QC Tickets Issued	2
Unfounded	6
Cleared/Corrected	2
Pending Corrections (from previous months)	10
Pending this month	0
Total number pending corrections	10
Referred to Police Dept.	0
Referred to Fire Dept.	0
Code Violation Correction/Revenue	\$0.00
Corrected by Code Office	2

Permits Issued Dec 2023

New Buildings	1
Repairs and/or Remodeling	3
Sidewalks - Curb	0
Signs	0
Demolition	0
Zoning Letters	2
Street Openings (Water Co.)	0
Street Openings (Gas Co.)	0
Rat Poison	0
Zoning Occupancy	0
Firepits	0
Zoning Hearing Fee	0
Subdivision Ordinance	0
Street Opening	0
Subdivision Copy/Review	0
Driveway/Curb Cuts	0
Zoning Permits	5
Total	11

Prepared by: Daniel Weimer
Code Enforcement/Zoning Officer

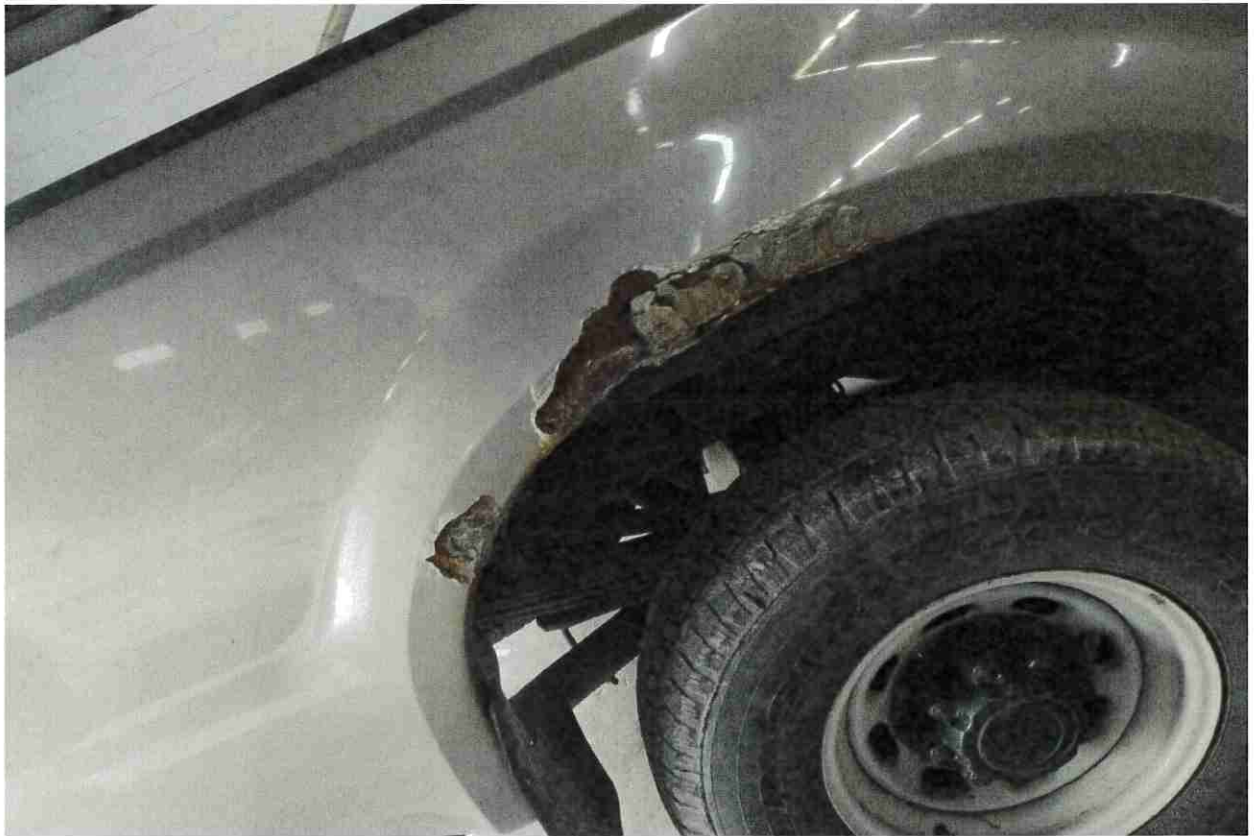
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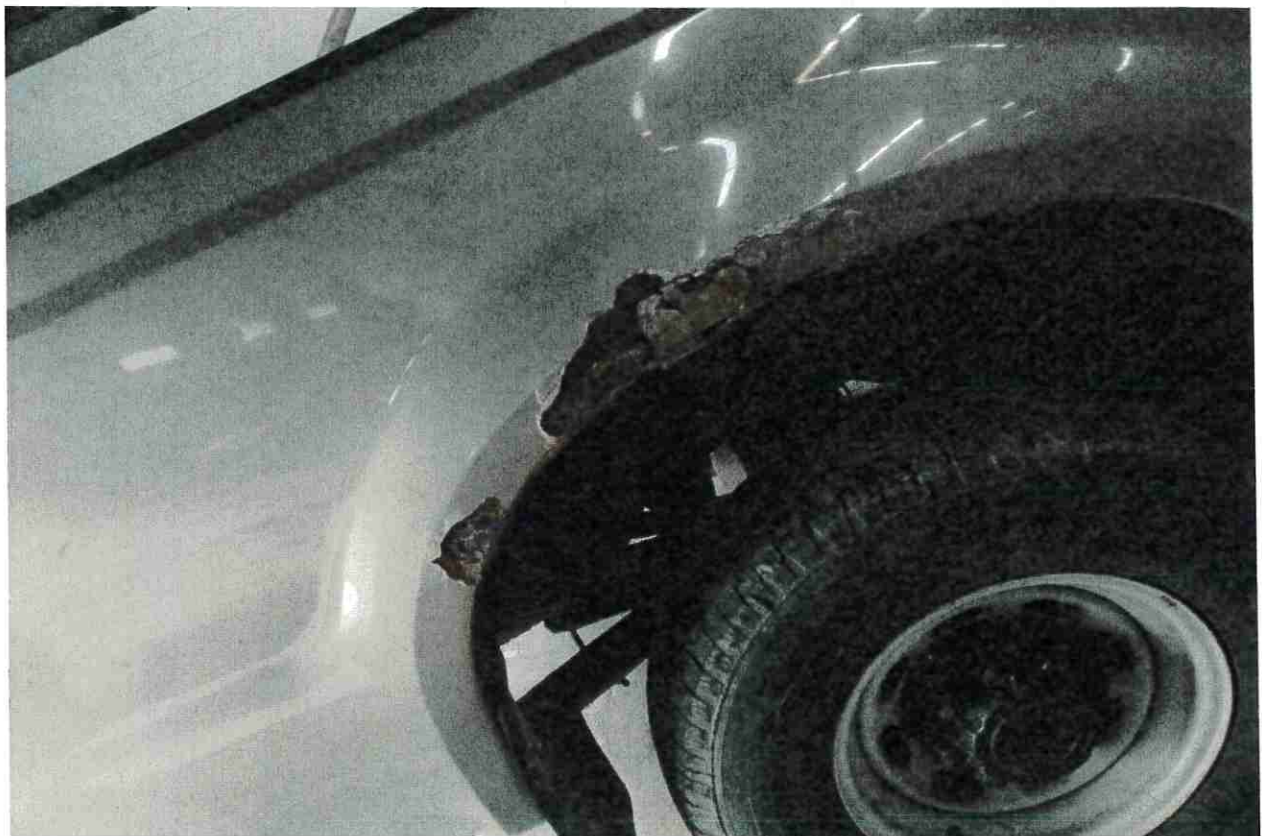
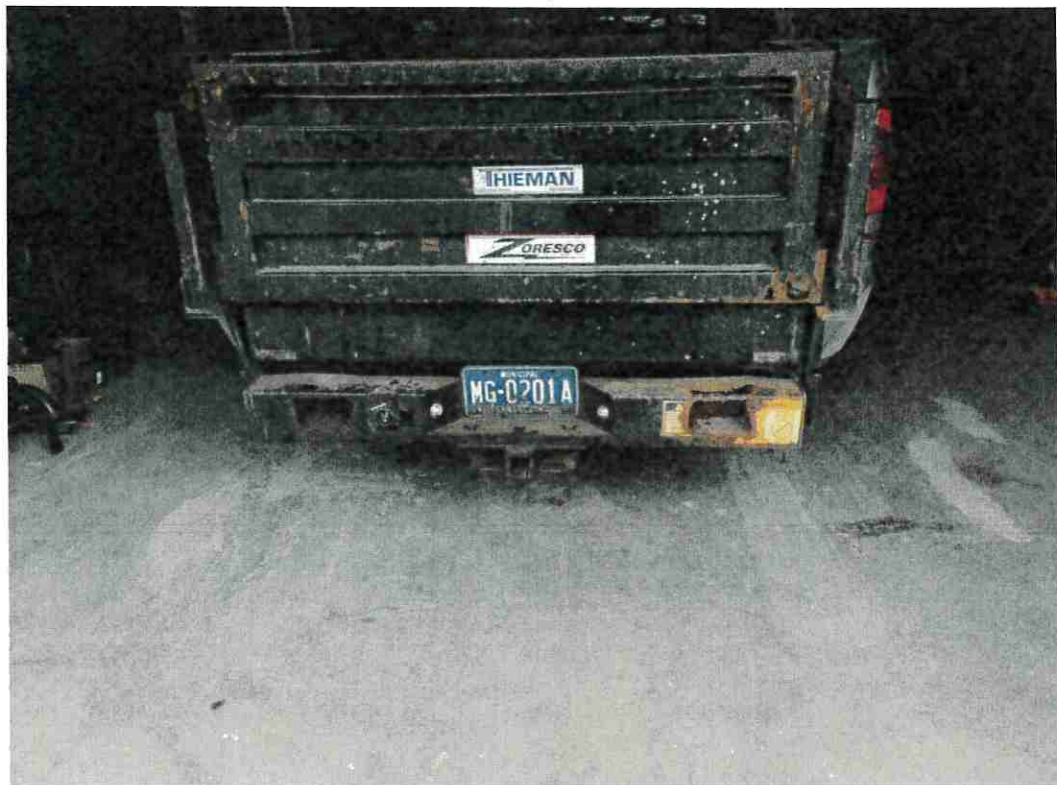
Truck replacement 2024

Truck #1 is a F-550 Dump and is the oldest in the Cities fleet we had it on to purchase a replacement for it this truck in 2024. It is a spare dump and used for patching when all the other trucks are set up for salting. However, that being said truck # 5 is the shop truck /mechanics truck and is in far worse shape being we use the shop truck on a daily basis I feel it needs to jump ahead of truck #1 for that reason .

Truck # 5	year	2002	Vin #	1FDAF57F9YED06151
	Miles			75,206
	Shape			Used







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Paving for 2024 City of Latrobe

1. Truman street from Fairmont to	2000 sy.	
2. Cedar street from Ligonier to Lincoln Ave	3010 sy.	
3. Ligonier street from pine street to Cedar ST	2537 sy.	
4. Ligonier street from pine street to Cedar ST Base repair		257 sy.
5. Jefferson street to oak street	4270 sy.	
6. Jefferson street base repair		640 sy.
7. Debrah street from Johns drive to Garfield	<u>2913 sy.</u>	
	\$ 195,172.00	\$53,820.00

Under drain

Fairmont street both sides From Lincoln Ave to 800 block	Storm Funded
Under drain 12' x16" w -4" pipe 2-B STONE	2200 lf \$50,600.00

Gas company Reimbursement.

1. Ligonier Street from Pine Street to Fairmont Street	6125 sy.	
2. Fairmont street from Ligonier Street to Lincoln Ave	2985 sy.	
3. Fairmont street from Lincoln Ave to end.	<u>10,480 sy.</u>	Gas company
	19,595. Sy.	\$259,634.00

Alley's

1. 2 nd Ave between 1 st Ave	1008 sy.	
2. Alley between 2 nd Ave and Tacoma Ave.	367 sy.	
3. 5 th Ave between Ligonier St and Tyler street	1150 sy.	
4. Alley between Ridge Ave and trail	624 sy.	
5. Alley between Walnut and chestnut Lig to Raymond	<u>540 sy.</u>	
	3689 sy	est. cost \$41,500.

Based on 11.10 sy mill and pave

Bid Return 3/25/24

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**CITY OF LATROBE POLICE DEPARTMENT
CAPTAIN POSITION
DESCRIPTION**

GENERAL DESCRIPTION:

The Police Captain is a managerial employee of the City of Latrobe Police Department. The captain assists the Chief of Police in the supervision of all subordinate police supervisors, police officers, community service officer, and the police secretary. The captain will assist in the investigation and necessary discipline of all subordinate supervisors and officers. The captain will provide assistance in planning, directing, and the administration of the Police Department. The captain is the first level supervisor for the subordinate supervisors. In the absence of the Chief, the Captain assumes the duties of the Chief and will coordinate all functions within the Department.

REQUIRED SKILLS AND ABILITIES:

Working knowledge of Microsoft Office software including Word, Excel, PowerPoint, and Outlook, as well as, police department informational software, GIS software and use of radios, scanners, and other related technology.

Language Skills:

Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, governmental regulations, and intelligence reports.

Ability to write reports, cohesive business correspondence, and procedure manuals using correct grammar and punctuation.

Ability to effectively present information and respond to questions from the officers, managers, employees, and the public.

Ability to express oneself clearly and concisely both orally and in written reports.

Mathematical Skills:

Ability to work with mathematical concepts such as probability and statistical inference, and fundamentals of geometry and apply them to investigations accordingly.

Reasoning Abilities:

Ability to solve problems and manage emergency crises while exhibiting calm and controlled composure.

Ability to define problems, collect data, verify, and establish facts, and draw valid conclusions.

Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form and to explain them to others in a clear understandable manner.

Ability to solve practical problems and deal with a variety of situations where only limited standardization exists.

Demonstrates integrity and ethics and always maintains confidentiality.

OTHER SKILLS AND ABILITIES:

Thorough knowledge and ability to apply effective supervisory techniques, including recruitment and performance management and ability to command employees and to assign, direct, and supervise their work.

Maintains and displays a thorough knowledge of the application of criminal and applicable civil statutes and ordinances including revisions and relevant court decisions affecting same.

Maintains an operational knowledge of all Department Orders, Policies, and Procedures.

Able to establish a position as leader, coach, instructor, and communicator to subordinate officers and always strive to set an example of professionalism, maintaining a positive attitude, and excellent work habits.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Summary

As designated by the Chief of Police, directs, plans, manages, and coordinates activities and operations of the City of Latrobe Police department by performing the following duties personally or through subordinate supervisors.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

In the absence or at the designation of the Chief of Police, supervises and directs the operations of subordinate supervisors and patrol by assuming command of duty.

Provides subordinate supervisors and police personnel with instruction and coaching in the interpretation and implementation of criminal and civil statutes and police department policy, procedures, and directives.

Ensures compliance with Department policy, procedures, and directives by observing, or participating in patrol operations. Documents and maintains all data and personnel actions and information necessary to take appropriate disciplinary action in accordance with policy and procedures and the CBA.

Assists the Chief of Police with preparation of all training and work schedules for all Police Department personnel to maintain minimum levels of staffing, while ensuring that all contractual and training obligations are met.

Maintains the confidential personnel files of all Department employees whose positions are subordinate to this position.

Assesses and evaluates the qualifications and performance of the members and employees of the Department under his/her command as presented by subordinate supervisors, acknowledges success, and makes recommendations for improvement as required. Prepares reports to the Police Chief on the outcome of these actions.

Reports to the Police Chief all cases of misconduct or neglect of duty observed or coming to his/her attention involving any employee of the Department, documents accordingly, and follows up as directed.

Investigates and handles minor internal issues and disputes. Prepares reports to the Police Chief on the resolution of these items.

Responds to citizens' complaints of misconduct against officers and inquiries regarding department operations and policies. As designated by the Chief of Police, directs investigation of citizen complaints regarding officer misconduct or other alleged wrongdoing.

Provides consultation and assistance to the Chief of Police, City Manager, Mayor, and City Council, pertaining to the application of discipline.

Assists the Chief of Police and subordinate supervisors in the preparation of department policy manuals.

Assists the Chief of Police in preparation of the department's budget, participates in short- and long-range planning.

When assigned by the Chief of Police and in agreement with the CBA, performs all the essential patrol functions of a police officer.

Provides consultation and assistance to the Chief of Police, City Manager, City Council, and other governmental officials pertaining to the application of discipline.

As designated by the Chief of Police, directs the selection, supervision, training, development, and discipline of department personnel.

As designated by the Chief of Police, acts as the Departmental official to meet with a variety of community stakeholders and organizations to promote department goals and activities to develop positive community relations.

In the absence of or as designated by the Chief of Police, takes command of the police force during emergencies, such as critical incidents, fires, and civil unrest.

As designated by the Chief of Police, prepares, reviews, and presents reports and other necessary correspondence to the Chief of Police, City Manager, City Council or necessary stakeholders.

NON- ESSENTIAL DUTIES AND RESPONSIBILITIES:

Provides support to patrol operations by coordinating the maintenance and repair of Departmental vehicles, equipment, and facilities.

Other non-essential duties as assigned or required.

Required Qualifications

Experience and Training:

Fifteen (15) years' experience in the criminal justice field or equivalent combination of education and experience in an administrative law enforcement position.

Ten (10) years advanced, or specialized field experience in the criminal justice field or equivalent combination of education and experience in an administrative law enforcement position.

Licenses/Certification:

Possesses and maintains current ACT 120 certification.

Possesses and maintains a valid Pennsylvania driver's license.

Possesses and maintains first aid and CPR certifications.

Possesses and maintains firearm proficiency certifications.

SUPERVISION FROM THE FOLLOWING

This position receives supervision from the Police Chief.

SUPERVISION TO THE FOLLOWING

This position gives supervision to sergeants, patrol officers, community service officer and police secretaries.

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Memo: February 12, 2024

Agenda Item B 3

2023 Ford Explorer Police Interceptor

Co-Stars Pricing from Shorkey \$43,774

Trade in Value (2) Vehicles - \$14,000

Sub total + \$29,774

Black Out Tintingupfitting + \$10,290

Radio and Lights

ARPA Funds for approval \$40,064 Total Expense

- **If Municibid auction for the 2014 and 2016 Dodge Units comes in higher than the trade in we will sell to the bidder. Otherwise the \$14,000 trade in value is locked in.**

Terry Carcella

From: Judy Maher <judithmaher613@gmail.com>
Sent: Wednesday, February 7, 2024 3:28 PM
To: Terry Carcella
Subject: Appointment to Civil Service Commission

C
1

You don't often get email from judithmaher613@gmail.com. [Learn why this is important](#)

Dear Mr. Caracalla, I am recently retired from the Human Resources Offices of Saint Vincent College. I am a licensed Attorney in Pennsylvania. I have resided at 613 Walnut Street, Latrobe PA 15650 for the last 31 years with my husband, Jack and family. I am interested in being appointed to the Civil Service Commission. Thank you for your time and consideration. Let me know if you need anything further from me for this appointment. Judith M. Maher