

THREE WAYS TO PAY:

1. Mail
 2. 24/7 Secure Dropbox @ 4900 Pleasant Valley Rd
 3. Collection sittings as per schedule
- A \$30 service fee will be charged for returned checks!
 - Postmark **NOT** check date determines the date of payment
 - **DO NOT POST DATE CHECKS!**

IMPORTANT INFORMATION!

- If you sold your property, please return the bill w/ buyer's name & address ASAP.
- If your taxes are escrowed, please mail tax collector's copy to your lender!

PER CAPITA ORDINANCE IN EFFECT:

- **Landlords:** You are responsible for reporting **IN WRITING** tenant move in/out within 15 days of activity.

If you are turning 65 years of age by July 1, 2026: Please forward a note with a copy of birth certificate or driver's license to be removed from this year's per capita billing.

PLEASE INCLUDE A PHONE # ON ALL PAYMENTS!!!