

UPPER CHICHESTER TOWNSHIP  
BOARD OF COMMISSIONERS MEETING  
OCTOBER 9, 2025  
7:30 PM

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. PUBLIC COMMENT
- V. APPROVAL OF THE MINUTES FROM SEPTEMBER 4, 2025, BOARD OF COMMISSIONERS CAUCUS MEETING AND THE MINUTES FROM THE SEPTEMBER 11, 2025, BOARD OF COMMISSIONERS MEETING
- VI. A PROCLAMATION CELEBRATING AND WISHING UPPER CHICHESTER TOWNSHIP RESIDENT MAXINE BIENKOWSKI A HAPPY AND HEALTHY 100TH BIRTHDAY
- VII. ANNOUNCEMENT THAT THE UPPER CHICHESTER TOWNSHIP TABLE AND TREAT WILL TAKE PLACE AT THE FUREY ROAD FIELDHOUSE ON OCTOBER 25, 2025, STARTING AT 6:00 PM, WITH A SPECIAL NEEDS HOUR FROM 4:30 TO 5:30 PM. COME ON OUT TO ENJOY A FESTIVE EVENING WITH TREATS, MUSIC, AND FAMILY FUN.
- VIII. CONSIDER A MOTION APPROVING A BID FROM HERBERT, ROWLAND, & GRUBIC, INC. (HRG) IN THE AMOUNT OF \$74,550 FOR THE PLANNING OF UPPER CHICHESTER TOWNSHIP TRAIL FEASIBILITY STUDY PROJECT
- IX. CONSIDER A RESOLUTION MAKING APPLICATION TO NATIONAL RECREATION AND PARK ASSOCIATION (NRPA) YOUTH SPORTS ACCESS GRANT FUND FOR CHICHESTER BASEBALL LEAGUE MAJOR FIELD LIGHTING
- X. CONSIDER A RESOLUTION MAKING APPLICATION TO COMMONWEALTH PROGRAMS FOR CHICHESTER BASEBALL LEAGUE MAJOR FIELD LIGHTING
- XI. CONSIDER A MOTION APPROVING PAYMENT REQUEST #6 FROM ERNEL CO., INC. IN THE AMOUNT OF \$85,698.40 FOR THE KINGSMAN PARK PROJECT
- XII. CONSIDER A MOTION APPROVING CHANGE ORDER #5 FROM ERNEL CO., INC. WITH A COST INCREASE IN THE AMOUNT OF \$38,547.95 FOR THE KINGSMAN PARK PROJECT
- XIII. CONSIDER A MOTION APPROVING PAYMENT REQUEST #4 FROM BLUE SCOPE CONSTRUCTION IN THE AMOUNT OF \$139,183.71 FOR THE LIBRARY & RESOURCE CENTER RENOVATION PROJECT
- XIV. CONSIDER A RESOLUTION AUTHORIZING THE DISBURSEMENT OF THE UPPER CHICHESTER TOWNSHIP'S FOREIGN FIRE INSURANCE PREMIUM TAX ALLOTMENT TO THE BOOTHWYN FIRE COMPANY RELIEF ASSOCIATION IN THE AMOUNT OF \$121,413.06

- XV. CONSIDER A MOTION APPROVING THE MEMORANDUM OF UNDERSTANDING BETWEEN UPPER CHICHESTER TOWNSHIP AND THE FRATERNAL ORDER OF POLICE, LODGE NO. 27
- XVI. CONSIDER A MOTION AUTHORIZING THE TOWNSHIP SOLICITOR TO ADVERTISE AN ORDINANCE AMENDING THE UPPER CHICHESTER TOWNSHIP CODE OF ORDINANCES, CHAPTER 71, PENSIONS AND RETIREMENT, ARTICLE 1 POLICE PENSION PLAN
- XVII. CONSIDER A MOTION APPROVING THE DISTRIBUTION OF THE 2025 COMMONWEALTH GENERAL MUNICIPAL PENSION SYSTEM STATE AID ALLOCATION IN THE AMOUNT OF \$513,256.51
- XVIII. CONSIDER A MOTION APPROVING THE EMPLOYMENT AGREEMENTS WITH RAYMOND FULLER, WILLIAM GAVIN, KAITLYN HILL, AISHA HYNSON, GABRIELLE O'CONNOR, JAMES PUTMAN, AND BRIAN WARREN SUBJECT TO THEIR SIGNATURES
- XIX. CONSIDER A MOTION APPOINTING KAITLYN HILL TO THE POSITION OF DIRECTOR OF FINANCIAL ADMINISTRATION SUBJECT TO BONDING REQUIREMENTS
- XX. CONSIDER A MOTION APPOINTING KAITLYN HILL AS THE TREASURER FOR UPPER CHICHESTER TOWNSHIP SUBJECT TO BONDING REQUIREMENTS
- XXI. CONSIDER A MOTION APPOINTING MARCO BONELLI TO THE POSITION OF FINANCIAL ADMINISTRATION ADVISOR
- XXII. CONSIDER A MOTION APPOINTING MARCO BONELLI AS THE DEPUTY TREASURER FOR UPPER CHICHESTER TOWNSHIP SUBJECT TO BONDING REQUIREMENTS
- XXIII. CONSIDER A MOTION APPROVING THE OCTOBER TRASH FEE EXONERATION LIST
- XXIV. CONSIDER A MOTION APPROVING THE LIST OF BILLS
- XXV. ANNOUNCEMENT THAT THE THIRD 2026 BUDGET MEETING WILL TAKE PLACE ON MONDAY, OCTOBER 27, 2025, AT 7:00 PM IN THE COMMISSIONERS MEETING ROOM AT 8500 FUREY RD. UPPER CHICHESTER, PA 19014
- XXVI. CONSIDER A MOTION TO AUTHORIZE A REAL ESTATE TAX REFUND TO AHMED MUHAMMAD IN THE AMOUNT OF \$148.31 FOR 2210 E HELMS MANOR
- XXVII. ANNOUNCEMENT THAT THE DELAWARE COUNTY HOUSEHOLD HAZARDOUS WASTE COLLECTION EVENT WILL TAKE PLACE IN THE PARKING LOT OF THE UPPER CHICHESTER MUNICIPAL COMPLEX ON SATURDAY, OCTOBER 11, 2025. DROP OFF IS BY APPOINTMENT ONLY AND MORE INFORMATION CAN BE OBTAINED BY CALLING THE DELAWARE COUNTY SOLID WASTE AUTHORITY AT 610-892-9620 OR VISITING THEIR WEBSITE AT [WWW.DELCOSWA.ORG](http://WWW.DELCOSWA.ORG)
- XXVIII. ANNOUNCEMENT THAT THE TOWNSHIP OFFICES AND FUREY ROAD FIELDHOUSE WILL BE CLOSED ON MONDAY, OCTOBER 13, 2025, FOR COLUMBUS DAY. THE MONDAY RECYCLING ROUTE WILL BE COLLECTED ON TUESDAY ALONG WITH THE TUESDAY ROUTE

- XXIX. CONSIDER A MOTION APPROVING THE TOWNSHIP ENGINEER TO PROCESS PAYMENT REQUEST #2 IN THE AMOUNT OF \$10,552.50 TO THE DELAWARE COUNTY OFFICE OF HOUSING AND COMMUNITY DEVELOPMENT FOR THE CDBG 49-45A MCCAY AVENUE IMPROVEMENTS PROJECT
- XXX. CONSIDER A MOTION APPROVING CHANGE ORDER #1 IN THE AMOUNT OF \$30,253.00, INCREASING THE CONTRACT AMOUNT TO \$197,311.00 FOR THE CDBG PROJECT 48-45A JOHNSON AVENUE STREETScape IMPROVEMENTS CONTINGENT UPON APPROVAL FROM THE OFFICE OF HOUSING AND COMMUNITY DEVELOPMENT
- XXXI. CONSIDER A RESOLUTION APPROVING THE ESCROW RELEASE REQUEST FOR PROJECT KNOWN AS 3131 MEETINGHOUSE GRADING IN THE AMOUNT OF \$169.50
- XXXII. CONSIDER A MOTION ACCEPTING THE EXTENSION PROVIDED BY THE APPLICANT TO UPPER CHICHESTER FOR THE 4881 CHICHESTER AVENUE LAND DEVELOPMENT APPLICATION
- XXXIII. CONSIDER A MOTION ACCEPTING THE EXTENSION PROVIDED BY THE APPLICANT TO UPPER CHICHESTER FOR THE 0 GARFIELD AVENUE LAND DEVELOPMENT APPLICATION
- XXXIV. CONSIDER A MOTION ACCEPTING THE EXTENSION PROVIDED BY THE APPLICANT TO UPPER CHICHESTER FOR THE 5116 MARTEN LANE SUB-DIVISION APPLICATION
- XXXV. COMMISSIONERS / PROFESSIONALS COMMENTS
- XXXVI. NEW BUSINESS
- XXXVII. ADJOURNMENT