



901 Jefferson Street – Latrobe, Pa 15650
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**Greater Latrobe Parks & Recreation Commission
Meeting Minutes
February 15, 2024**

The monthly meeting of the Greater Latrobe Parks & Recreation Commission was held on Thursday, February 15, 2024.

Mr. Long called the meeting to order at 4:30 PM.

Roll Call:

Present:

Mr. Bruce Jones	Mrs. Patricia D Fenton	Mr. John Mylant	Mr. Ed Poponick
Mr. Joseph Koluder	Mr. Eric Bartels	Mr. Tom Long	Mr. John Urban

Also in attendance:

Mr. Craig Shevchik	Mrs. Cynthia Smith	Mr. Sam Brink	Mrs. Dawn Vavick
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Absent:

Mr. Mike O'Barto

Approval of Minutes:

Mrs. Fenton made a motion to approve the minutes as presented. Second, Mr. Bartels. (Vote 8-0)

Executive Session:

N/A

Public Comment:

N/A

Bills and Communications (for approval and / or action):

The Commissioners reviewed the expenditures.

A motion was made to accept the prepaid bills by Mr. Jones. Second, Mrs. Fenton. (Vote 8-0)

A motion was made to accept the unpaid bills by Mr. Long. Second, Mr. Koluder. (Vote 8-0)

Report of the Committees:

Personnel: (Mr. Long, Mrs. Fenton, Mr. Urban)

Mr. Long is still waiting on two evaluations (from Mr. Mylant and Mr. O'Barto) to complete Mr. Shevchik's 2023 annual review. Once he receives the evaluations he will tabulate the results and review with the Executive Director.

Mr. Shevchik introduced Mr. Urban to the Commission. He will be completing the term left open by Mrs. Sue Mains. His term will expire in December of 2025.

Finance: (Mr. O'Barto, Mr. Koluder, Mr. Bartels)

The Commission reviewed the monthly financial reports.

Mr. Shevchik and Mrs. Smith successfully transferred the initial \$200,000.00 deposit into the PLGIT account (Pennsylvania Local Government Investment Trust). Mrs. Smith also recently transferred an additional approved \$25,000.00 from the unrestricted funds to the PLGIT Prime account.

Greater Latrobe Parks & Recreation received the first \$52,000.00 installment from Unity Township.

The Trustees of the McFeely-Rogers Foundation have authorized a grant of \$90,000.00 to the Greater Latrobe Parks & Recreation Commission. These funds are to be used for Operational Support and will be payable in \$30,000.00 installments in 2024, 2025, and 2026. The Foundation also encouraged the three governing members (The City of Latrobe, The Greater Latrobe School District, and Unity Township) and their appointed representatives to address the need to commit greater resources to fulfill the budgetary needs of the organization.

Mr. Koluder investigated the possibility of applying for Educational Improvement Grants. Unfortunately, we are not eligible to apply for these funds.

Facilities/Programs: (Mr. Jones, Mr. Poponick, Mr. Mylant)

The Spring Summer brochure is completed, and will be in mailboxes soon.

The website and all software has been updated and is ready for Spring/Summer 2024 registrations.

Mr. Shevchik has been contacted by Latrobe Girls Softball representative Brian Jones. The organization would like to lease LK2 for their 2024 season. He is working on a user agreement.

Mr. Shevchik is waiting to hear from Musco Lighting regarding reinstallation of lights at the Dek Hockey Arena. He will keep the Commission informed of any developments.

Sand at the Sand Volleyball Courts is blowing out of the courts due to the high winds in that area for the second year in a row. Mr. Shevchik is looking into correcting the problem with windscreens and possible silt fencing.

Comedy Night is slated for March 2nd at Huber Hall. The cost is \$25 per person.

The 4th Annual Daddy Daughter Dance was a huge success. Under the Sea was the theme for the event this year. Valley Dairy hosted a Sundae Bar, there was a DJ, balloon drop, and photo booth. A great time was had by all.

Indoor Aquatics is at maximum capacity.

Eat 'n Park is once again sponsoring the shirts for the Summer T-Ball program.

Mr. Dean Miller of Latrobe Dairy Queen is sponsoring the Latrobe Farmers Market.

Report of the Director:

The Unity Twp. Supervisors are still researching automatic locks for the Unity Park Complex.

Pickleball Courts will be completed this spring at the Unity Park Complex.

Board Packets will now be distributed at the beginning of each Commission Meeting.

Mr. Shevchik distributed his Annual Report to the Commission. Copies will be sent to the Greater Latrobe School Board, as

well as City Council. He stated he is very proud of the department's accomplishments in 2023, programs were up, while expenditures were down. He stressed the importance of more funding to continue the department's mission.

The date needs changed for the November 2024 meeting due to a conflict with the Unity Township Supervisors.

New Business:

The Commission reorganized. Nominations and elections were held for the Chair, Vice Chair, and Treasurer.

Here are the results:

Chair – Mr. Long - motion to elect by Mr. Jones - Second, Mr. Mylant (Vote 8-0)

Vice Chair – Eric Bartels – motion to elect by Mr. Long – Second, Mr. Poponick (Vote 7-0-1) – Mr. Bartels abstained

Treasurer - Mr. Koluder – motion to elect by Mr. Long – Second, Mr. Bartels (Vote 7-0-1) – Mr. Koluder abstained

Mr. Long assigned committee appointments for the next two years. Here are the results:

Personnel – Mr. Long, Mrs. Fenton, and Mr. Urban

Finance – Mr. O'Barto, Mr. Bartels, and Mr. Koluder

Facilities/Programs – Mr. Jones, Mr. Poponick, and Mr. Mylant

Mrs. Fenton made a motion to adjourn at 5:25 PM. Second, Mr. Mylant.

THE NEXT MEETING WILL BE HELD AT 4:30 PM at THE UNITY TOWNSHIP MUNICIPAL BUILDING ON THURSDAY, March 21, 2024.

Respectfully submitted,

Dawn M. Vavick

Dawn M Vavick – Commission Secretary

Approved by Mr. Thomas Long – 3/21/24