

UPPER CHICHESTER TOWNSHIP
BOARD OF COMMISSIONERS MEETING
DECEMBER 11, 2025
7:30 PM

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. PUBLIC COMMENT
- V. APPROVAL OF THE MINUTES FROM THE NOVEMBER 6, 2025, BOARD OF COMMISSIONERS CAUCUS MEETING AND THE NOVEMBER 13, 2025, BOARD OF COMMISSIONERS MEETING
- VI. ANNOUNCEMENT THAT THE ANNUAL SANTA SPRINT 5K RACE WILL BE HELD ON SATURDAY, DECEMBER 20, 2025, CHECK IN IS AT 10:00 AM AT 1901 CHICHESTER AVENUE, WHOLESALE FIREWORKS. THE RACE ROUTE IS UP CHICHESTER AVENUE ENDING AT THE UPPER CHICHESTER MUNICIPAL COMPLEX
- VII. ANNOUNCEMENT THAT THE ANNUAL UPPER CHICHESTER TOWNSHIP HOLIDAY CELEBRATION WILL BE HELD ON SATURDAY, DECEMBER 20, 2025, FROM 11:30 AM TO 1:00 PM AT THE NEWLY NAMED JOAN MORRISON FIELDHOUSE, 8500 FUREY ROAD
- VIII. CONSIDER A MOTION APPROVING PAYMENT REQUEST #8 FROM ERNEL CO., INC. IN THE AMOUNT OF \$18,957.15 FOR THE KINGSMAN PARK PROJECT
- IX. CONSIDER A MOTION APPROVING CHANGE ORDER #7 FROM ERNEL CO., INC. WITH A COST INCREASE IN THE AMOUNT OF \$475.00 FOR THE KINGSMAN PARK PROJECT
- X. CONSIDER A MOTION APPROVING A NO-COST CHANGE ORDER AND TIMELINE EXTENSION FROM BLUESCOPE CONSTRUCTION FOR THE LIBRARY & RESOURCE CENTER RENOVATION PROJECT
- XI. CONSIDER A MOTION APPROVING PAYMENT REQUEST #6 FROM BLUE SCOPE CONSTRUCTION IN THE AMOUNT OF \$109,075.41 FOR THE LIBRARY & RESOURCE CENTER RENOVATION PROJECT
- XII. CONSIDER A MOTION APPROVING AN ADDITIONAL ALLOTMENT TO THE UPPER CHICHESTER FIRE DEPARTMENT IN THE AMOUNT OF \$49,709.10 TOWARDS THE FIREHOUSE RENOVATION PROJECT
- XIII. CONSIDER A MOTION APPROVING THE 2025 FINAL TOWNSHIP OPERATING BUDGET
- XIV. CONSIDER A RESOLUTION SETTING THE 2025 REAL ESTATE TAX MILLAGE AT 3.0352
- XV. CONSIDER AN ORDINANCE SETTING THE 2025 FEE FOR COLLECTION OF TRASH, GARBAGE, RUBBISH, AND REFUSE MATERIALS AT \$385.00 PER RESIDENTIAL DWELLING UNIT
- XVI. CONSIDER A MOTION APPROVING THE LIST OF BILLS

- XVII. CONSIDER A MOTION AUTHORIZING THE TOWNSHIP TREASURER TO MAKE ALL NECESSARY PAYMENTS THROUGH THE END OF 2025
- XVIII. CONSIDER A MOTION APPROVING THE 2025 UPPER CHICHESTER TOWNSHIP AUDIT PROPOSAL FROM LEITZELL & ECONOMIDIS, PC IN THE AMOUNT OF \$19,850.00
- XIX. CONSIDER A MOTION APPROVING THE 2025 UPPER CHICHESTER TOWNSHIP TAX COLLECTOR AUDIT PROPOSAL FROM LEITZELL & ECONOMIDIS, PC IN THE AMOUNT OF \$4,000.00
- XX. CONSIDER A MOTION APPROVING THE 2025 UPPER CHICHESTER TOWNSHIP POLICE DEFINED BENEFIT PENSION FUND AUDIT PROPOSAL FROM LEITZELL & ECONOMIDIS, PC IN THE AMOUNT OF \$5,000.00
- XXI. CONSIDER A MOTION APPROVING THE 2025 UPPER CHICHESTER TOWNSHIP NON-UNIFORM DEFINED BENEFIT PENSION FUND AUDIT PROPOSAL FROM LEITZELL & ECONOMIDIS, PC IN THE AMOUNT OF \$5,000.00
- XXII. CONSIDER A MOTION APPROVING THE 2025 UPPER CHICHESTER TOWNSHIP NON-UNIFORM DEFINED CONTRIBUTION PENSION FUND AUDIT PROPOSAL FROM LEITZELL & ECONOMIDIS, PC IN THE AMOUNT OF \$4,000.00
- XXIII. CONSIDER A MOTION APPROVING THE REAL ESTATE TAX REFUND TO EDWARD AND BARBARA STIPE IN THE AMOUNT OF \$300.29 FOR THE PROPERTY AT 4431 GARNET MINE ROAD
- XXIV. CONSIDER A MOTION APPROVING THE REAL ESTATE TAX REFUND TO JASON HARRELL IN THE AMOUNT OF \$759.80 FOR THE PROPERTY AT 0 CHELSEA ROAD
- XXV. CONSIDER A MOTION APPROVING THE 2026 TOWNSHIP HOLIDAY SCHEDULE
- XXVI. CONSIDER A MOTION APPROVING THE TOWNSHIP MANAGER TO ADVERTISE THE 2026 BOARD OF COMMISSIONERS REORGANIZATION MEETING
- XXVII. CONSIDER A MOTION APPROVING THE TOWNSHIP MANAGER TO ADVERTISE THE JANUARY 2026 TOWNSHIP MEETING SCHEDULE
- XXVIII. CONSIDER A MOTION AUTHORIZING THE TOWNSHIP SOLICITOR TO PREPARE AND ADVERTISE AN ORDINANCE AMENDING THE DATE AND TIME OF THE MONTHLY BOARD OF COMMISSIONERS MEETING
- XXIX. CONSIDER A MOTION APPROVING THE 2026 SOUTHEASTERN PENNSYLVANIA STORMWATER AUTHORITY BUDGET
- XXX. ANNOUNCEMENT THAT THE TOWNSHIP OFFICES AND FIELDHOUSE WILL BE CLOSED ON THURSDAY, DECEMBER 25TH FOR THE CHRISTMAS HOLIDAY. THE THURSDAY TRASH ROUTE WILL BE COLLECTED ON FRIDAY, ALONG WITH FRIDAY'S REGULAR TRASH ROUTE
- XXXI. ANNOUNCEMENT THAT THE TOWNSHIP OFFICES AND FIELDHOUSE WILL BE CLOSED ON THURSDAY, JANUARY 1ST FOR THE NEW YEAR'S DAY HOLIDAY. THE THURSDAY TRASH ROUTE WILL BE COLLECTED ON FRIDAY, ALONG WITH FRIDAY'S REGULAR TRASH ROUTE
- XXXII. ANNOUNCEMENT THAT CURBSIDE CHRISTMAS TREE COLLECTION WILL TAKE PLACE ON YOUR REGULAR RECYCLING DAY, DECEMBER 29TH AND 30TH, JANUARY 5TH AND 6TH, AND JANUARY 12TH AND 13TH
- XXXIII. CONSIDER A MOTION APPROVING PAYMENT REQUEST #1 FROM ALLAN MYERS, LP., FOR THE 2025 ROAD PROGRAM IN THE AMOUNT OF \$383,627.74

- XXXIV. CONSIDER A MOTION APPROVING FINAL CHANGE ORDER #1 FROM ALLAN MYERS, LP., FOR THE 2025 ROAD PROGRAM FOR A DECREASE IN THE CONTRACT PRICE IN THE AMOUNT OF \$4,236.33
- XXXV. CONSIDER A MOTION APPROVING FINAL PAYMENT REQUEST #2 FROM ALLAN MYERS, LP., FOR THE 2025 ROAD PROGRAM IN THE AMOUNT OF \$48,213.33
- XXXVI. CONSIDER A MOTION APPROVING PAYMENT REQUEST #1 FROM A TO U SERVICES FOR THE JOHNSON AVENUE IMPROVEMENTS PROJECT CDBG 48-45A IN THE AMOUNT OF \$22,500.00 SUBJECT TO THE APPROVAL OF THE OFFICE OF HOUSING AND COMMUNITY DEVELOPMENT OF DELAWARE COUNTY
- XXXVII. CONSIDER A MOTION AUTHORIZING THE TOWNSHIP ENGINEER TO PREPARE PLANS & SPECIFICATIONS AND ADVERTISE FOR THE PUBLIC BID FOR THE GREEN LIGHT GO 2023 SYNCHRONIZATION OF TRAFFIC SIGNALS ALONG CHICHESTER AVENUEPROJECT
- XXXVIII. CONSIDER A MOTION AUTHORIZING THE TOWNSHIP MANAGER TO SUBMIT DOCUMENTATION TO OHCD FOR CDBG 50-45A TWIN OAKS BROADWAY AVENUE STREETScape IMPROVEMENTS FOR A GRANT ALLOCATION INCREASE FROM \$100,950.00 TO THE LOW BID PRICE OF \$120,911.00 SUBMITTED BY G&B CONSTRUCTION.
- XXXIX. CONSIDER A MOTION ACCEPTING THE RESIGNATION OF DAREC ALLISTON FROM HIS APPOINTMENT ON THE SOUTHERN DELAWARE COUNTY AUTHORITY BOARD
- XL. CONSIDER A MOTION APPOINTING NICOLE WHITAKER TO THE SOUTHERN DELAWARE COUNTY AUTHORITY BOARD EFFECTIVE JANUARY 1, 2025
- XLI. CONSIDER A MOTION ACCEPTING THE FINAL INSPECTION REQUEST FROM THE DEVELOPER FOR THE 4800 CHICHESTER AVENUE LAND DEVELOPMENT PROJECT, AUTHORIZING THE INSPECTION, ACCEPTING THE INSPECTION LETTER, AND AUTHORIZING THE TOWNSHIP ENGINEER TO ISSUE THAT LETTER TO THE DEVELOPER
- XLII. CONSIDER A MOTION ACCEPTING THE EXTENSION PROVIDED BY THE APPLICANT FOR THE 801 BETHEL AVENUE LAND DEVELOPMENT APPLICATION
- XLIII. CONSIDER A MOTION ACCEPTING THE EXTENSION PROVIDED BY THE APPLICANT FOR THE 2531 BOOKER AVENUE SUBDIVISION APPLICATION
- XLIV. COMMISSIONERS / PROFESSIONALS COMMENTS
- XLV. NEW BUSINESS
- XLVI. ADJOURNMENT