



# LANCASTER TOWNSHIP

## BUTLER COUNTY, PA

### Lancaster Township

July 21, 2025

## Board of Supervisor's Meeting Agenda

6 PM

AN EXECUTIVE SESSION WAS HELD ON JUNE 26<sup>TH</sup> AT 5 PM TO DISCUSS PERSONNEL AND LITIGATION.

AN EXECUTIVE SESSION WAS HELD ON JULY 1<sup>ST</sup> AT 5 PM TO DISCUSS PERSONNEL AND PROPERTY ACQUISITION.

Call to Order                      Time: \_\_\_\_\_

**I.        Pledge of Allegiance**

**II.       Visitors & Public Comment**

**III.      Consent Agenda**

1. Move to approve the minutes of June 19, 2025, Board of Supervisors Meeting.
2. Move to approve the bills to be paid from June 11, 2025, through July 14, 2025, totaling \$91,314.87.

**IV.      Old Business**

1. Move to release final payment for the Stormwater project on W. Lancaster to Holbein.

**V.       New Business**

1. Move to accept the Resignation of Timothy Zinkham, Supervisor.
2. Move to appoint a new Supervisor to fulfill the term of Timothy Zinkham. His term ends 12/31/25.
3. Move to appoint new Vice Chairman of the Board of Supervisors.
4. Move to adopt Resolution 2025-10 for the application for DCED Multimodal Grant for Scott Ridge Road, Dogwood, and Hufnagel Roads.



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### VI. Other Business

1. Move to approve the purchase of property at 600 Perry Highway to be used as the township campus for all public safety, administration and community service and park expansion.
2. Move to approve \$10,000 stormwater project at 139 Shingle Hollow Road.
3. Move to Authorize the Solicitor to consent to a remand in the Meyer v. Lancaster and Wrigley 19 LLC case, AD-2025-10766.

### VII. Planning, Land Use, and Zoning

1. Move to approve Arden Wood Phase 6, request for release of funds totaling \$1,650.00 (\$1,500.00 + retainage of \$150.00), from their financial security. This leaves a balance of \$40,306.20.
2. Move to approve Arden Wood Phase 4 and 5, request for release of funds totaling \$23,221.83 (\$21,110.75 + retainage of \$2,111.08), from their financial security. This leaves a balance of \$224,017.78.

#### A. Building Permits

1. Permits issued in June 2025: **8**
2. YTD: **63**

### Reports

1. Attorney
2. Manager
3. Administrative
4. Engineer
5. Police
6. Road
7. Zoning

Time of Break (if needed): \_\_\_\_\_; Return: \_\_\_\_\_

VIII. Executive Session (if needed) Time: \_\_\_\_\_; Return: \_\_\_\_\_

IX. Adjourn Time: \_\_\_\_\_



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### Meeting Procedures

The following rules of conduct apply for Lancaster Township Public Meetings as per Resolution 2023-01:

1. Residents and taxpayers of the Township can only speak during Board of Supervisors meetings under the following circumstances:
  - a. The individual has made a formal request to the Board of Supervisors to make a personal appearance before the Board;
  - Or,
  - b. During a public meeting under Public Comment period to address comments, questions, concerns, or support for a general item or items which are on the public meeting agenda or are of general interest or concern. Questions submitted 24 hours in advance of the meeting may be addressed by the BOS or Administration at this meeting, all other questions will be answered via email or phone, whichever the citizen prefers. Questions can be addressed to [MANAGER@LANCASTER-TOWNSHIP.COM](mailto:MANAGER@LANCASTER-TOWNSHIP.COM).
2. When the public comments portion of the public hearing is opened, the Chairman will first invite any individuals who have signed in for public comment to speak.
3. If you wish to speak to the Board of Supervisors, YOU MUST SIGN IN. The chairman will call your name when it is your turn to speak. Please proceed to the podium when you are called and state your name and address.
4. Please turn off (or place on silent) any pagers or cellular phones.
5. Please do not talk on phones or with another person in the audience during the meeting.
6. Please no public displays, such as clapping, cheering, or comments when another person is speaking.
7. While you may not agree with what an individual is saying to the Board of Supervisors, please treat everyone with courtesy and respect during the meeting.
8. In the interest of preserving time, speakers should limit repetitious comments and, where appropriate, acknowledge agreement with a previous speaker's comment or position.
9. Other than during public comment periods, members of the public should refrain from calling out and may only comment on issues being discussed during the meeting under the Public Comment Period.
10. **Each speaker recognized by the Board Chair will be given five (5) minutes to comment during the public comment period.**