



901 Jefferson Street – Latrobe, Pa 15650
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**Greater Latrobe Parks & Recreation Commission
Meeting Minutes
May 15, 2025**

The monthly meeting of the Greater Latrobe Parks & Recreation Commission was held on Thursday, May 15, 2025 at the Unity Township Municipal Building.

Mr. Long called the meeting to order at 4:30 PM.

Roll Call:

Present:

Mrs. Bobbi Harr	Mr. John Urban	Mr. Joseph Koluder	Mr. Tom Long
Mr. Eric Bartels	Mr. Bruce Jones	Mrs. Patricia D. Fenton	

Also in attendance:

Mr. Craig Shevchik	Mrs. Dawn Vavick	Mrs. Cindy Smith
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Absent:

Mr. Will Redinger	Mr. Ed Poponick
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Approval of Minutes:

Mr. Koluder made a motion to approve the minutes as presented. Second, Mrs. Fenton. (Vote 7-0)

Executive Session:

N/A

Public Comment:

N/A

Bills and Communications (for approval and / or action):

The Commissioners reviewed the expenditures.

A motion was made to accept the prepaid bills by Mr. Koluder, Second, Mr. Jones. (Vote 7-0)

A motion was made to accept the unpaid bills by Mr. Bartels. Second, Mrs. Fenton. (Vote 7-0)

Report of the Committees:

Personnel: (Mr. Long, Mrs. Fenton, Mr. Redinger)

Mr. Curt Vector was hired part time seasonal to cut grass two times per week.

Ms. Vavick is interviewing Mr. Jacob Elliott on Monday, May 19th for the summer office assistant position.

Finance: (Mr. Urban, Mr. Koluder, Mr. Bartels)

The Commission reviewed the monthly financial reports. Income is above expectations, and expenses are breaking even at this time.

The Phillip McKenna Foundation has donated \$12,500 for community support.

Facilities/Programs: (Mr. Jones, Mr. Poponick, Mrs. Harr)

The Maintenance Department is keeping the parks beautiful and doing a good job keeping up with mowing at all facilities.

Mr. Shevchik, the maintenance staff and a crew from Hauser Brothers is preparing the pool for summer.

Backboards are scheduled for replacement at the 3rd Ward Playground Courts.

There was an unusually high water bill at the Maintenance Building. Mr. Shevchik is monitoring the situation. Mr. Jones assisted in locating a possible leak at the facility. In researching "the leak" it was determined the meter had not been read by Latrobe Municipal Authority. The next ACTUAL reading will let us know if we fixed the problem.

Mr. Shevchik is working with Tyler Gustafson to correct parking issues at the stadium and surrounding areas during large scale track events.

Mr. Shevchik recently conducted Playground Inspections. New swing hinges were installed at 1st Ward Playground at a cost of \$850.00.

Unauthorized use of the Legion Baseball Field has been reported. The Bardine's team in the Teener League has been using the field without permission.

The water closet is leaking in the bathrooms at Legion Keener. JM Builders has been contacted regarding a new roof for the facility.

Mr. Shevchik is meeting with The Latrobe Foundation to discuss the addition of a lane divider made of thermoplastic at the park entrance on Chestnut St. extension. The hope is to slow down traffic entering the park complex. This is possible thanks to a generous gift from the Mellon Foundation.

Mr. Shevchik has a meeting with the McKenna Foundation and The Latrobe Foundation to discuss the addition of wayfinding signs in the park. Mr. Shevchik will share the results with the group.

Mr. Shevchik is meeting with members of the McFeely Rogers Foundation as well as representatives from Vortex to develop the construction list for the Splash Pad project.

The Legion baseball field project is nearing completion.

The Boat ramp has been completed in Legion Keener, while the pull off and paving is slated to begin on 5/27.

The First Ward Fair is set for May 20th – 24th.

Preserve Play, an organization developed via the Westmoreland Chamber of Commerce, has graciously donated ADA picnic tables, changing stations, and a saucer swing installed at several of our facilities.

Sealing and Striping of the LK parking lot has been postponed due to rainy weather. It will be rescheduled when the weather is more cooperative.

The Fourth of July Firecracker Run is scheduled for July 3rd at 7PM.

The Gazing, Grazing and Gardening Tour to Ohio was a big hit. There were 39 participants on the coach trip.

The 4/5 Year Old T-Ball sign-ups through Latrobe Little League are going well. There are 28 four year olds and 40 five year olds thus far.

The 11th Annual Loyalhanna Sojourn is on the calendar for Saturday, May 17th. There are 160 paddlers registered for the event.

Report of the Director:

Fred Days are slated for June 2nd-8th. Parks & Rec will be assisting with this large scale community event.

New Business:

Reports are being sent to the City of Latrobe and Greater Latrobe School District.

Mrs. Fenton made a motion to adjourn at 4:58 PM. Second, Mrs. Harr.

THE NEXT MEETING WILL BE HELD AT 4:30 PM at THE LATROBE MUNICIPAL BUILDING ON THURSDAY, June 19, 2025.

Respectfully submitted,

Dawn M Vavick

Dawn M. Vavick

Program/Aquatics Director

Approved by Mr. Thomas Long – 6/19/25