Common Council Agenda

City of Brodhead - 1111 W 2nd Avenue –Council Chambers and GoToMeeting
Monday, August 17, 2026 6:00 PM

1) **Call to Order**
2) **Roll Call**
3) **Pledge of Allegiance**
4) **Approval of the Agenda – Discussion/Possible Action**
5) **Approval of Previous Meeting Minutes 7/20/2026 & 07/23/2026 – Discussion/Possible Action**
6) **Ehlers Sewer Long Range Rate Study Presentation – Discussion/Possible Action**
7) **Change Order 2 Sidewalk w/ MSA, Kevin Lord – Discussion/Possible Action**
8) **Pay App #4 for Street Reconstruction Project w/ MSA, Kevin Lord – Discussion/Possible Action**
9) **Citizen Comments**
   (This is the public's opportunity to speak. Each citizen is allowed 3 minutes to address the Mayor)
10) **Approval of the Consent Agenda**
    a. **Permits**
       i. Public Event Permit – Brodhead High School Student Council – Homecoming Parade
       ii. Public Event Permit – Better Brodhead – Autumn Fest
11) **City Administrator's Report**
12) **Old Business**
    a. 911 Adhoc Committee Recommendation of Allerium Agreement & Statement of Work – Discussion/Possible Action
    b. Lieutenant of Police Position – Discussion/Possible Action
    c. Joint Municipal Court Update - Discussion
13) **New Business**
    a. Resolution 2026 - 012 Authorizing the Issuance and Sale of up to $631,055 Water System Revenue Bonds, Series 2026, and Providing for Other Details and Covenants with Respect Thereto, and Approval of Related Financial Assistance Agreement – Discussion/Possible Action
    b. 2027 Fee Schedule – Discussion/Possible Action
    c. July 2026 Financial Reports – Discussion/Possible Action
       i. Voucher Report
       ii. Budget vs Actual Year to Date
       iii. Capital Projects Listing
    d. Important Robert's Rules of Order Items – Discussion
    e. Personnel Manual Changes to Vacation Time – Discussion
14) **Mayor Report**
    a. Seven-Day Notice BID Board – Casey Jones – Discussion
    b. Tapped on T Sign Approval – Discussion/Possible Action
    c. $1 Lots – Discussion/Possible Action
    d. Economic Goals – Ad Hoc Committee – Discussion/Possible Action
    e. Committee Assignments: Discussion
       i. Historic Preservation – Matthew Rolli
       ii. BID Board – Matthew Rolli
15) **Future Agenda Items:**
       i. Council Strategy Meeting – Saturday, October 10, 2026 – 9:00am – 3:00 pm
       ii. Next Regular Council Meeting – Monday, September 20, 2026, at 6:00 pm
       iii. Board of Review Meeting – Thursday, October 15, 2026, 6:00 pm
16) **Closed Session**
    a. Per WI State Statutes Sec. 19.85(1) (c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. **Re: Danielle Graham Contract Extension, Cody Welbig Promotion, Ashley Graves Compensation, Kristi Covert Bonus**

b. Per WI State Statutes Sec. 19.85(1) (e), Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. **Re: Richter Contract Renewal**

   i. Motion to move into closed session
   ii. Motion to return to open session
   iii. Possible Action from closed session

17) Adjourn

Posted: August 13, 2026

Please join my meeting from your computer, tablet or smartphone.
https://meet.goto.com/486946253

You can also dial in using your phone.
Access Code: 486-946-253
United States: +1 (872) 240-3212

NOTICE

1. Pursuant to City Ordinance 95-A this agenda has been prepared by staff and approved by the Chairperson for use at the meeting as listed above.
2. Persons needing special accommodations should call (608)897-4018 at least 24 hours prior to the meeting.
3. It is possible that members of and possibly a quorum of members of the City Council or other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Pursuant to State ex Badke v Greendale Village Board. 172 Wis. 2d 553, 494 NW2d 408 (1993)

Common Council Minutes

City of Brodhead - 1111 W 2nd Avenue –Council Chambers and GoToMeeting

Monday, July 20, 2026 6:00 PM

1) **Call to Order:** Mayor Baxter called the meeting to order at 6:00 pm.
2) **Roll Call:** Roll call shows that there was a quorum present with Alderpersons Zach Woodford, Matthew Rolli, Troy Nyman, Mary Bartels, and Tonya Colvin all present. **Absent:** Alderperson Katie Porterfield. **Also present:** Attorney Mark Schroeder, Mayor Jill Baxter, City Administrator Lawrence DiRe, City Clerk Kristin Covert, City Treasurer Keri Miller, Pool & Rec Supervisor Ashley Graves, Police Chief Brian Raupp, Library Director Stuart Bisbee (attending virtually), and Water & Light Superintendent Ed Hoff.
3) **Approval of the Agenda:** Motion by Woodford. Second by Nyman. All ayes. Motion carried.
4) **Approval of Previous Meeting Minutes 6/15/2026 & 6/29/2026:** Motion by Rolli to approve minutes. Second by Bartels. All ayes. Motion carried.
5) **13th Street Sidewalk w/ MSA, Kevin Lord:** Kevin Lord with MSA was present to discuss a change order for the 13th Street sidewalks for 3 blocks that are missing sidewalks from the road construction that is being done to that area. Lord discussed that if this change order was approved, the contractor did say that they can still complete the project within the same timeline. Baxter questioned DiRe if sidewalks needed to be installed per the city ordinance. DiRe confirmed that for new construction that is true. Motion by Woodford to move forward with the change order from MSA. Second by Colvin. All ayes. Motion carried.
6) **MSA Park Equipment Bidding Contract:** Kevin Lord with MSA was present to discuss the park equipment bidding process, with it being a project over $50,000, it would need to be put out for public bid and MSA is willing to put this bid out there publicly for the city. Lord discussed that Pool & Rec Supervisor Graves has done most of the legwork and will make for a simple publication on their end to save funds. Motion by Rolli to allow MSA to request bidding for the Park Equipment for the maximum amount of $125,000. Second by Woodford. All ayes. Motion carried.
7) **Savvy Citizen Presentation:** Savvy Citizen representative, Richard McConnell, discussed the benefits of using Savvy Citizen to get information out to city residents via email or text message. McConnell discussed that these message could vary from gas leaks to job openings. Motion by Woodford to move forward with Savvy Citizen for the annual subscription amount of $1,859 and one time marketing setup fee, plus the additional option of website plug in. Second by Colvin. All ayes. Motion carried.
8) **Citizen Comments:** None.
9) **Approval of the Consent Agenda:** Motion by Woodford to approve Licenses ai-viii. Second by Nyman. All ayes. Motion carried. Motion by Nyman to approve Permits b. i-iii. Second by Bartels. All ayes. Motion carried. DiRe discussed his City Administrator report, which included the dam project, 13th St project, and his work plan being complete. Baxter questioned if the pit toilets came to the city as a grant. DiRe confirmed that they did come as a grant.
   a. **Licenses**
      i. Change Appoint of Agent for Kwik Trip, Clifford Obeirne
      ii. Operator's License – Jillian Ballard – Dollar General Marketplace (Rock County)
      iii. Operator's License – Grace Welbig – Bridges Bar & Grill
      iv. Operator's License – Blake Drafall – Bridges Bar & Grill
      v. Operator's License – Kendall Marten – Piggly Wiggly
      vi. Operator's License – Darcy Larum – Piggly Wiggly
      vii. Temporary Operators License – Chamber of Commerce – Covered Bridge Days:
         1. Paris Trumbower
         2. Monica Scofield
         3. Grant Carpenter
         4. Dennis Senz
         5. Karen Wright
      viii. Temporary Class B – Chamber of Commerce – Covered Bridge Days:
         1. Legion Park Softball Tournament
         2. Downtown Festival
         3. Southside Tractor Show

b. **Permits**
   i. Public Event Permit – Brodhead Police Association – National Night Out
   ii. Public Event Permit – Brodhead Covered Bridge 5K Walk/Run
   iii. Public Event Permit – Chamber of Commerce – Covered Bridge Days:
      1. Downtown Festival
      2. Tractor Pull Show Southside
      3. Tractor Parade Southside

c. **City Administrator's Report**

10) Old Business

a. Ordinance Adopting Municipal Court & Repeal Current Chapter 27 Municipal Court Ordinance: Chief Raupp discussed the ordinance to establish a joint municipal court with Decatur Township. Motion by Rolli to approve the joint municipal court for Chapter 27 upon Town of Decatur approving the joint municipal court as well. Second by Colvin. All ayes. Motion carried.

b. Trapping Ordinance Allowing for Nuisance Trapping During Season: Chief Raupp discussed that this would allow for trapping to be done by the municipality; with completion of the form to be filled out by the citizen and so long as it is within the city limits. Raupp went on to say that the form would need to be authorized by the Police Department, sent on to Public Safety Committee, and final approval through City Council and this would help to avoid damage to the dam from muskrats. Motion by Nyman to approve the Trapping Ordinance Update. Second by Bartels. All ayes. Motion carried.

c. 2026 – 005 Resolution for Budget Amendment – Tractors: Treasurer Miller discussed that the tractors were purchased without the Department Heads knowledge and they would like to return these tractors so that they are able to use their budget money that rightfully is theirs. Motion by Woodford to approve 2026-005 for Budget Amendment. Second by Rolli. All ayes. Motion carried.

11) New Business

a. Water & Light Tower #1 Refurbish & Repaint: Superintendent Hoff discussed that Tower #1 near the Police Department is in need to be repainted. Water & Light Commission would like Dixon Engineering to put the bids out for the project and are looking for approval for authorization to have Dixon Engineering put out bids for the repainting project on the Tower #1 projects. Motion by Rolli to have Dixon Engineering put out bids for the repainting project on Tower #1 project. Second by Nyman. All ayes. Motion carried.

b. June 2026 Financial Reports
   i. Voucher Report: Treasurer Miller discussed the Voucher Report for June. BID checks 1816-1823 for a total of $8,692.32. ACH payments for a total of $101,843.49. General checks 85905-85949 for a total of $155,829.51. Credit card purchases for a total of $5, 733.35. For a grand total of $272, 098.67. Motion by Woodford to approve voucher report. Second by Bartels. Roll calls show all ayes. Motion carried.
   ii. Budget vs Actual Year to Date: No discussion.
   iii. Capital Projects Listing: No discussion.
   iv. 2nd Quarter Investment Summary: No discussion.

c. 2026-010 Reimbursement Resolution for Squad Car: Treasurer Miller discussed that prior council approved this previously for the capital projects, and this resolution will show that the funds will be reimbursed. Motion by Rolli to approve the Reimbursement Resolution for Squad Car. Second by Nyman. All ayes. Motion carried.

d. ICS/NIMS Training: Chief Raupp discussed that this training would be for incident command and would comply with the nation for emergency management and knowing the proper channels. Raupp discussed that these training courses can be done through FEMA and would show how to integrate and how to control emergency situations. September 10, 2026, is being offered in Green County for those in charge in an emergency role.

e. Lieutenant of Police: Chief Raupp discussed looking towards the future of the agency is to bring back the Lieutenant position to begin training the future chief of the agency. Raupp discussed that this job description was approved by the Personnel Committee and the Public Safety Committee as well. Baxter discussed that there is no job description and this would need to be an item for thought and could be reviewed at a later date.

f. Chicken Ordinance: Chief Raupp discussed that this item was tabled through Public Safety Committee and would come back after decisions have been made. Motion by Woodford to table the chicken ordinance. Second by Rolli. All ayes. Motion carried.

g. Camera Quote for Downtown: Chief Raupp discussed that they are looking to get a quote for the wifi program. Motion by Woodford to move forward with receiving quotes for the cameras downtown. Second by Bartels. All ayes. Motion carried.

h. Bicycle Ordinance Review: Chief Raupp discussed there is a concern for electric bicycles and scooters. Raupp discussed that the city is currently following the state statutes and would like to have more specifics being done to comply with the law and find more safety for those riding their electric bicycles and scooters. Raupp discussed that currently they are issuing written warnings and citations when reoccurring issues arise. Raupp went on to discuss that he and Judge Bennett would like to review Evansville's ordinance to provide specificity, allow for lower citations while getting community service, and educating the youth through potentially teaming with the school district. Raupp discussed that he is looking for approval to work with the attorney for this ordinance change. Rolli questioned the ability to ride on the sidewalks at a high rate of speed. Raupp replied that there are intricacies to their abilities and that the biggest piece to this would be education for the community and the riders. Nyman questioned an age limit. Raupp replied that he is not sure what can and can't be implemented on age, but this is why he would like to work with Attorney Schroeder on this. Motion by Nyman to approve Raupp working with Attorney Schroeder to create an electric bicycle and scooter ordinance. Second by Bartels. All ayes. Motion carried.

i. 2026-011 Waiving 290-21A(1) in Regard to Alcohol Beverages on the Square, and Southside Grounds: Chief Raupp discussed that this was brought by Chamber of Commerce for the annual Covered Bridge Days Event for temporarily waiving the ordinance for public consumption. Motion by Nyman to approve 2026-011. Second by Rolli. All ayes. Motion carried.

j. Municipal Code Enforcement Agreement: Administrator DiRe discussed that Municipal Code Enforcement has provided a quote to the city to focus on the code enforcement rather than utilizing the Police Department. DiRe went on to say that this company also works with Evansville and has been doing a great job working with their municipality so far. Rolli questioned if the violation would then be turned over to the Police Department or if MCE issue the fine. DiRe discussed that they would work primarily with DiRe or the Zoning Administrator and would do the follow-up. Attorney Schroeder discussed that his understanding is that if a violation is found, they would work with the Police Department to issue the citations and lessen the burden of the investigation portion.

12) Mayor Report

a. Finance Committee Seven-Day Approval – Paul Huffman: Motion by Woodford to approve Paul Huffman to the Finance Committee. Second by Bartels. All ayes. Motion carried.

b. Brodhead Area EMS 2027 Contract: Mayor Baxter discussed that there will not be a rate increase for the Brodhead Area EMS contract in the coming year through discussion but has not been given this information in contract form yet.

c. Annual Appointments

    i. City Attorney: Motion by Nyman to appoint Consigny Law. Second by Rolli. All ayes. Motion carried.

    ii. Street Commissioner/Weed Commissioner: Motion by Nyman to appoint Jason McQueary. Second by Rolli. All ayes. Motion carried.

d. Committee Assignments:

    i. Plan Commission: Mayor Baxter discussed that she would like to appoint new council member, Katie Porterfield, to the Plan Commission as Chairperson. Motion by Rolli to appoint Katie Porterfield as Plan Commission Chairperson. Second by Nyman. All ayes. Motion carried.

    ii. Council Appointments: Mayor Baxter discussed that with the new council members the following changes would be made to committee chairpersons.

Pool & Rec Committee: Katie Porterfield. Motion by Rolli to approve Katie Porterfield to Pool & Rec Committee. Second by Nyman. All ayes. Motion carried.

13) Future Agenda Items:

    i. Next Regular Council Meeting – Monday, August 17, 2026, at 6:00 pm

14) Attorney Report

a. Ordinance 010-2026 Amending Sec. 50-9 Concerning Hiring of Relatives: Attorney Schroeder discussed this follows the recent direction from the Common Council to allow seasonal or part-time staff as relatives. Motion by Rolli to approve Ordinance 010-2026 amending concern of hiring relatives be approved. Second by Colvin. All ayes. Motion carried.

b. Jaycee Park Easement Agreement: Attorney Schroeder discussed that this is a use restriction agreement required by the State Department of Administration as a grant was approved to the city for the funds for park improvements pertaining to the Splash Pad. Schroeder went on to say this is not unique; it is just required when it pertains to grants. Motion by Rolli to move forward with the Jaycee Park Easement Agreement. Second by Colvin. All ayes. Motion carried.

15) Closed Session

a. Per WI State Statutes Section 19.85(1) (g), conferring with legal counsel for the common council who is rendering oral or written advice concerning strategy be adopted by the common council with respect to litigation in which it is or is likely to become involved. **Re: Settlement Demand Sent to the Insurance Carrier for MSA**

   i. Motion to move into closed session: Motion by Rolli to move into closed session at 7:17pm. Second by Nyman. Roll call votes show all ayes. Motion carried.

   ii. Motion to return to open session: Motion by Rolli to return to open session at 7:29 pm. Second by Nyman. All ayes. Motion carried.

   iii. Possible Action from closed session: Rolli wanted to ensure that MSA was willing to settle with $113,000. DeYoung discussed that he had $94,481. Schroeder questioned if there was another proposal made on behalf of the negotiators more than the $94,481. DeYoung discussed that he would be happy to present where these funds were drawn up and would like it to be shared and allow time to digest for the council. Attorney Schroeder discussed that an offer was made initially $94,481 and a proposal was made by the city, but MSA is not changing from the original proposal. DeYoung discussed that MSA reviewed what was lost by the city for the Clean Water Fund Loan, which was the $94,481.00 amount and presented a packet for the council to review these totals. Motion by Rolli to accept the offer of $94,481 as the settlement in full, as recommended by MSA. Second by Colvin. All ayes. Motion carried.

16) Adjourn: Motion by Woodford to adjourn at 7:43 pm. Second by Bartels. All ayes. Motion carried.

Submitted by: City Clerk Covert

Common Council Agenda

City of Brodhead - 1111 W 2nd Avenue –Council Chambers and GoToMeeting

Thursday, July 23, 2026 5:00 PM

1) **Call to Order:** Mayor Baxter called the meeting to order at 5:00 pm.
2) **Roll Call:** Roll call shows a quorum was present with Alderpersons Matthew Rolli, Troy Nyman, Mary Bartels, and Tonya Colvin all present. Also present: Mayor Jill Baxter, City Administrator Lawrence DiRe, and City Clerk Kristin Covert. Absent: Katie Porterfield, Zach Woodford.
3) **Site Plan Review – Sugar River Bank Brodhead:** Mayor Baxter discussed that this plan has been through Plan Commission and has been reviewed by the building inspector Ryan Lindsey. Motion by Rolli to approve Site Plan Reivew. Second Colvin. All ayes. Motion carried.
4) **Evaluation Process Changes for Personnel Manual:** Mayor Baxter discussed that this process would be pertinent for the evaluation process, showing that the proposed evaluation process would be beneficial for this year's evaluations. Motion by Rolli to accept the proposed language for the evaluation changes for the personnel Manual. Second by Bartels. All ayes. Motion carried.
5) **Mayor Thank You to Jaine Winters:** Mayor Baxter wanted to thank a city resident, Jaine Winters, for successfully assisting in improving the Bike Trail by her riding and reviewing items that needed assistance from the DNR. Mayor Baxter went on to say that thanks to Ms. Winters' knowledge and dedication, the mayor was able to get some items addressed swiftly for Brodhead's bike trail.
6) **Adjourn:** Motion by Nyman to adjourn at 5:04 pm. Second by Rolli. All ayes. Motion carried.

Submitted by: City Clerk Covert

City of Brodhead, WI

2026 Sewer Rate Study

Phase 1: Long-Range Cash Flow Analysis

August 17th, 2026 Village Board Meeting

Why are we here?

- Ehlers to identify fiscal sustainability (utility to pay for current and future obligations)
    - Debt Coverage: *how much net revenue available for every dollar of debt service (1.4 goal; 1.0 min.)*
    - Reserves: *4 mos. Operating expenditures plus next year's debt payment*
- Our Process
    - ✓ Historical Rate and Financial Performance
    - ✓ Future Projections
        - O&M & Depreciation
        - Funding Project(s): Debt vs. Cash
    - ✓ Rate Impact

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Sewer Rates Historical Implementation

- Sewer Rates (The Village last updated rates in 2013 and 2026)
  - ✓ Currently (as of 5/5/26):
    - ➢ Residents: $16 monthly fee for a 5/8” meter plus a volume charge of $7.51 per 1,000 gallons used each month.

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Rate Revenue Determination

How much revenue should we generate from user rates?

Cash Basis

\+ Op. and Maint. Expenses
\+ Taxes/Transfer Payments
\+ Debt Service (P&I)
\+ Capital funded from rates
\- Less Non-rate Revenue
= Total Revenue Requirements

Utility Basis - PSC

\+ Op. and Maint. Expenses
\+ Taxes/Transfer Payments
\+ Depreciation
\+ Rate of Return on Rate Base
\- Less Non-Rate Revenue
= Total Revenue Requirements

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Sewer: Historical Rate Performance

Component	Description	2021	2022	2023	2024	Est 2025	Budget 2026
	Shown with no increase						
Cash Basis							
1	Operating and Maintenance	$463,381	$626,609	$743,283	$691,141	$712,098	$890,238
2	Debt	$71,631	$74,618	$73,002	$72,421	$105,577	$99,105
3	Cash Funded Capital	$124,049	$35,627	$56,612	$35,468	$42,231	$177,661
	Less:						
	Other Revenue	$0	$0	$0	$0	$0	$0
	Interest Income	$3,021	$4,603	$51,489	$77,754	$77,985	$60,050
	Revenue Requirement (Costs less Other Income)	$656,040	$732,251	$821,408	$721,276	$781,921	$1,106,953
	User Rates Revenue	$882,828	$867,726	$911,590	$865,420	$889,983	$850,000
	Rate Adequacy	$226,788	$135,475	$90,182	$144,144	$108,062	($256,953)
	Rate Adjustment Needed	0.00%	0.00%	0.00%	0.00%	0.00%	30.23%
Utility Basis (PSC)							
1	Operating and Maintenance	$463,381	$626,609	$743,283	$691,141	$712,098	$890,238
2	Depreciation	$163,573	$212,764	$186,413	$176,046	$177,461	$197,279
	NIRB	$3,199,050	$2,973,948	$2,801,521	$2,643,383	$2,537,323	$3,071,659
3	Typical ROR (2.5%)	$79,976	$74,349	$70,038	$66,085	$63,433	$76,791
	Less:						
	Other Revenue	$0	$0	$0	$0	$0	$0
	Interest Income	$3,021	$4,603	$51,489	$77,754	$77,985	$60,050
	Revenue Requirement (Costs less Other Income)	$703,909	$909,119	$948,245	$855,518	$875,007	$1,104,258
	User Rates Revenue	$882,828	$867,726	$911,590	$865,420	$889,983	$850,000
	Rate Adequacy	$178,919	($41,393)	($36,655)	$9,902	$14,976	($254,258)
	Rate Adjustment Needed	0.00%	4.77%	4.02%	0.00%	0.00%	29.91%

Revenue Requirement

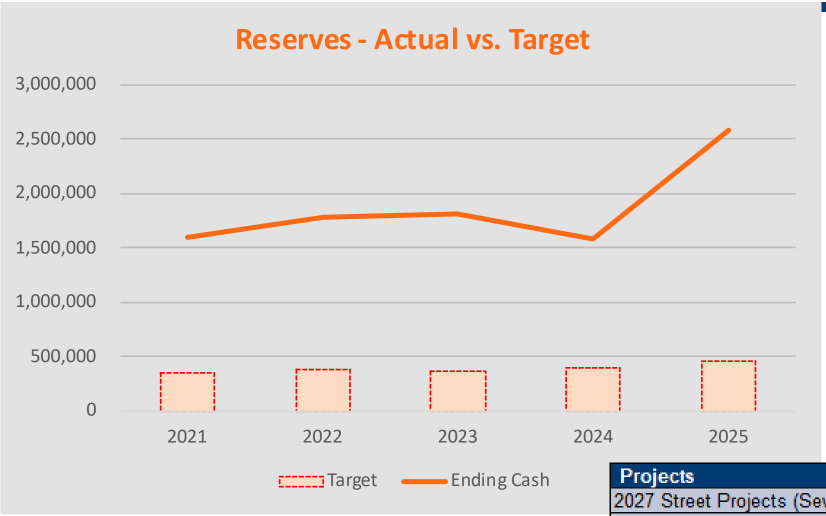
Rates inadequate on a cash basis and losing cash

and on utility basis (PSC uses)

Let's investigate the history further....

Notes:
^Includes recommended debt coverage at 1.4x annual debt payment plus projected average annual cash funded capital.

Sewer: Historical Reserves & CIP



- Current cash position will allow for cash use for near term projects

Projects	Funding	2026	2027	2028	2029	2030	2031	Totals
2027 Street Projects (Sewer Portion)	G.O. Debt		437,210					*437,210*
2028 Street Projects (Sewer Portion)	Cash			72,481				*72,481*
2029 Street Projects (Sewer Portion)	Cash				72,708			*72,708*
2030 Street Projects (Sewer Portion)	G.O. Debt					73,110		*73,110*
Oxidation ditch repairs	Cash		150,000					*150,000*
2026 Street Projects (Sewer Portion)	G.O. Debt	175,021						*175,021*
Sewer Routine Additions	Cash		50,000	50,000	50,000	50,000		*200,000*
Sewer Routine Additions	G.O. Debt	50,000						*50,000*
Remainder West 3rd Avenue & 13th Street	G.O. Debt	300,000						*300,000*
Vactor Truck	G.O. Debt	700,000						*700,000*
Maintenance & repairs	Cash	100,000	75,000	75,000	75,000	75,000	75,000	*475,000*
RAS Pumps	Cash			105,000				*105,000*
SCADA	Cash				380,000			*380,000*
Grit Pump	G.O. Debt					120,000		*120,000*
Disinfection UV	G.O. Debt						350,000	*350,000*
Actual CIP Costs		**1,325,021**	**712,210**	**302,481**	**577,708**	**318,110**	**425,000**	**3,660,530**

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Sewer: Long Range Cash Flow Analysis

	Budget	Projected								
	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
Revenues										
Total Revenues from User Rates[1]	$850,000	$1,053,446	$1,116,653	$1,150,153	$1,184,657	$1,220,197	$1,256,803	$1,294,507	$1,294,507	$1,333,342
Percent Increase to User Rates	**0.00%**	**23.93%**	**6.00%**	**3.00%**	**3.00%**	**3.00%**	**3.00%**	**3.00%**	**0.00%**	**3.00%**
Cumulative Percent Rate Increase	**0.00%**	**23.93%**	**31.37%**	**35.31%**	**39.37%**	**43.55%**	**47.86%**	**52.29%**	**52.29%**	**56.86%**
Dollar Amount Increase to Revenues		**$203,446**	**$63,207**	**$33,500**	**$34,505**	**$35,540**	**$36,606**	**$37,704**	**$0**	**$38,835**
Total Other Revenues	$80,903	$26,318	$25,814	$25,313	$24,172	$24,017	$24,150	$24,503	$24,893	$25,237
Total Revenues	$930,903	$1,079,764	$1,142,467	$1,175,466	$1,208,829	$1,244,214	$1,280,953	$1,319,010	$1,319,400	$1,358,580
Less: Expenses										
Operating and Maintenance	$890,238	$908,043	$926,204	$944,728	$963,622	$982,895	$1,002,553	$1,022,604	$1,043,056	$1,063,917
Net Before Debt Service and Capital Expenditures	$40,665	$171,721	$216,264	$230,738	$245,207	$261,320	$278,400	$296,406	$276,344	$294,663
Debt Service										
Existing Debt P&I	$99,105	$96,388	$99,009	$96,506	$98,877	$96,124	$98,245	$100,116	$96,862	$98,834
New (2026-2035) Debt Service P&I	$0	$86,076	$100,179	$98,950	$96,950	$124,783	$127,450	$129,825	$131,950	$128,950
Total Debt Service	$99,105	$182,464	$199,189	$195,456	$195,827	$220,907	$225,695	$229,941	$228,812	$227,784
Transfer In (Out)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Less: Capital Improvements & COI	$1,357,889	$712,210	$302,481	$577,708	$318,110	$425,000	$0	$0	$0	$0
Debt Issued/Grants	$940,000	$437,210	$0	$0	$120,000	$350,000	$0	$0	$0	$0
Net Annual Cash Flow	**($476,328)**	**($285,743)**	**($285,406)**	**($542,426)**	**($148,730)**	**($34,588)**	**$52,705**	**$66,465**	**$47,532**	**$66,879**
Restricted and Unrestricted Cash Balance:										
Balance at first of year	$2,578,565	$2,102,237	$1,816,494	$1,531,088	$988,663	$839,932	$805,345	$858,050	$924,515	$972,047
Net Annual Cash Flow Addition/(subtraction)	($476,328)	($285,743)	($285,406)	($542,426)	($148,730)	($34,588)	$52,705	$66,465	$47,532	$66,879
Balance at end of year	$2,102,237	$1,816,494	$1,531,088	$988,663	$839,932	$805,345	$858,050	$924,515	$972,047	$1,038,926
"All-in" Debt Coverage	0.41	0.94	1.09	1.18	1.25	1.18	1.23	1.29	1.21	1.29
Over/(Under) Ehlers Cash Target	$1,537,463	$1,221,819	$929,092	$373,919	$189,307	$139,872	$181,648	$242,424	$284,031	$344,497

Notes:
1) Assumes no changes in customer count or usage beyond Test Year.
2) Assumes 2.00% annual inflation beyond budget year.

Legend:
- Increase depicted to maintain with assumed O&M inflation
- Increase needed above inflationary adjustment
- No CIP Identified.

Impact on Avg. Res. Sewer Bill: Percent increase

	Sewer								
Year	Increase	Sewer Vol. Charge[1]	Sewer User Charge[1]	Utility Bill (Monthly)	Change Over Prior Year	Utility Bill (Annual)	Change Over Prior Year	% of MHI (49,583)	Year
		1,000 Gal	Gen Service						
2025		7.12	16.00	$ 39.14		$ 469.68		0.95%	2025
2026		7.51	16.00	$ 40.41	$ 1.27	$ 484.89	$ 15.21	0.98%	2026
2027	23.93%	9.31	19.83	$ 50.08	$ 9.67	$ 600.95	$ 116.06	1.21%	2027
2028	6.00%	9.87	21.02	$ 53.08	$ 3.00	$ 637.00	$ 36.06	1.28%	2028
2029	3.00%	10.16	21.65	$ 54.68	$ 1.59	$ 656.11	$ 19.11	1.32%	2029
2030	3.00%	10.47	22.30	$ 56.32	$ 1.64	$ 675.80	$ 19.68	1.36%	2030
2031	3.00%	10.78	22.97	$ 58.01	$ 1.69	$ 696.07	$ 20.27	1.40%	2031
2032	3.00%	11.10	23.66	$ 59.75	$ 1.74	$ 716.95	$ 20.88	1.45%	2032
2033	3.00%	11.44	24.37	$ 61.54	$ 1.79	$ 738.46	$ 21.51	1.49%	2033
2034	0.00%	11.44	24.37	$ 61.54	$ -	$ 738.46	$ -	1.49%	2034
2035	3.00%	11.78	25.10	$ 63.38	$ 1.85	$ 760.62	$ 22.15	1.53%	2035
Total Change over planning period					**$ 22.98**		**$ 275.73**		

Notes:

1. The current Sewer volumetric rate is $7.51 per 1,000 gallons and a service charge of $16.00 for 5/8 inch meter.
2. The usage is assumed to be 3,250 Gallons per month.

EHLERS PUBLIC FINANCE ADVISORS

Reflects Sewer portion of utility bill only

Sewer: Recommendations

- Need rate adjustment to maintain fiscal sustainability based on all facts and circumstances at this time.
- This plan identifies the **minimum** recommended revenue adjustments given all current facts and circumstances with following goals
  - ✓ Keep cash at or near Ehlers recommended benchmark
  - ✓ Build to "All-in" Debt Coverage at or near 1.40
- Identify other ratemaking goals (if any)
  - ✓ Phase 2 recommended if the Board's intent is to adjust fixed and volume charges variably instead of simple percentage adjustment
    - ➢ We complete a Cost-of-Service Study to allocate increase equitably over customer classes based on cost function

ACTIONs:
1) Move to Phase 2 to adjust rate schedule variably?

EHLERS
PUBLIC FINANCE ADVISORS

Questions?

CHANGE ORDER NO.: 2

Owner:	City of Brodhead	Owner's Project No.:	
Engineer:	MSA Professional Services	Engineer's Project No.:	09336057
Contractor:	Maddrell Excavating, Inc.	Contractor's Project No.:	
Project:	2025-2026 Street Project		
Contract Name:	City of Brodhead – 2025-2026 Street Project		
Date Issued:	July 21, 2026	Effective Date of Change Order:	August 18, 2026

The Contract is modified as follows upon execution of this Change Order: Addition of new sidewalk and associated ramps at the intersections along 13th Street within the project limits (between 3rd Ave and 6th Ave).

Attachments: See cost estimate based on bid prices and areas noted on attached sheets.

Change in Contract Price	**Change in Contract Times**
Original Contract Price: $ 3,112,677.98	Original Contract Times: Substantial Completion: 9/30/26 Ready for final payment: 10/30/26
Increase from previously approved Change Order No. 1: $ 66,215.00	~~**[Increase] [Decrease]**~~ from previously approved Change Orders No.1 to No. **[Number of previous Change Order]**: Substantial Completion: N/A Ready for final payment: N/A
Contract Price prior to this Change Order: $ 3,178,892.98	Contract Times prior to this Change Order: Substantial Completion: 9/30/26 Ready for final payment: 9/30/26
Increase this Change Order: $ 59,706.85	~~**[Increase] [Decrease]**~~ this Change Order: Substantial Completion: N/A Ready for final payment: N/A
Contract Price incorporating this Change Order: $ 3,238,599.83	Contract Times with all approved Change Orders: Substantial Completion: 9/30/26 Ready for final payment: 10/30/26

	Recommended by Engineer (if required)	Accepted by Contractor
By:	Kevin Lord	Josh Ula
Title:	Team Leader	Managing Member
Date:	07/21/2026	07/27/2026

	Authorized by Owner	Approved by Funding Agency (if applicable)
By:		
Title:		
Date:		

Replace Sidewalk along 13th Street

(quantity from Edglines DWG from original design)

Item	Quantity	Units	Unit Price	Extended Price
Excavation	90.1	CY	$ 25.00	$ 2,252.31
Dense Graded Base (6-inch)	274.9	TON	$ 15.00	$ 4,122.79
4-Inch PCC Sidewalk	7510	SF	$ 5.30	$ 39,803.00
6-Inch PCC Sidewalk	947	SF	$ 6.25	$ 5,918.75
Detectable Warnings	180	SF	$ 35.00	$ 6,300.00
Remove curb @ 4th Ave for ramps	100	SF	$ 5.00	$ 500.00
Curb & Gutter @ 4th Ave for ramps	40	LF	$ 20.25	$ 810.00
TOTAL				**$ 59,706.85**

Memo

To:	City of Brodhead City Council
From:	Kevin Lord, PE
Subject:	13th Street Sidewalk
Date:	July 2, 2026

Members of the Brodhead City Council

The below matter references the sidewalk construction along 13th Street in the City of Brodhead. Currently sidewalk exists on both sides of 13th Street between 4th Ave and 6th Ave. Sidewalk exists on the southerly side only of 13th Street between 3rd Ave and 4th Ave. The original plans that were bid for the project included removal of the existing sidewalk and new sidewalk along both sides of 13th Street between 3rd Ave and 6th Ave within the project limits.

Due to the overall costs being higher than anticipated the replacement of the sidewalk along 13th Street was one of the items that was removed from the project with support of the previous Council. The sidewalk would be removed throughout the corridor and no new sidewalk is contracted to be replaced along 13th Street with this project currently.

With the removal of the sidewalk, there are numerous (approximately 7) carriage walks that currently connect to the sidewalk that would now end in the grass near the right-of-way. The request is to verify this is still the direction of the City Council. Removing the sidewalk will remove the accessibility along the corridor and force users into the roadway. It will remove the burden on the homeowner for additional shoveling and future repairs.

Per Section 398-5 A. (3) (a) of the City of Brodhead ordinances “sidewalks are to be constructed on all lots created by a land division or subdivision”. Per Section 398-5 E. (1) “the Council may from time to time by ordinance or resolution determine where sidewalks shall be constructed…”. The intent is to inform the City Council and verify a direction for the Contractor whether we continue with the bid plans or look to include the sidewalk within the plans.

MSA calculated the approximate cost of the new sidewalk at an estimate of $60,000 which includes a bit of rework from items completed. The difference shown below from the original bid and the current bid without the sidewalk is approximately $57,300 which relates. A second option if the City foregoes the new sidewalk construction is to extend the carriage walks to the curb. These would be private walks and not ADA accessible (they would match into the top of the curb). The approximate cost of strictly extending the carriage walks would be approximately $6,000 where they exist currently. The current option that is shown on the plans bid is the removal of the existing sidewalk and carriage walks would end in the grass near the right-of-way.

Original Bid for Sidewalk (Base Bid):

4-Inch Thick Concrete Sidewalk	$80,580.00
6-Inch Thick Concrete Sidewalk	$29,070.25
Detectable Warning Fields	$17,500.00
Total	$127,150.25

1702 Pankratz Street, Madison, WI 53704
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WWW.MSA-PS.COM

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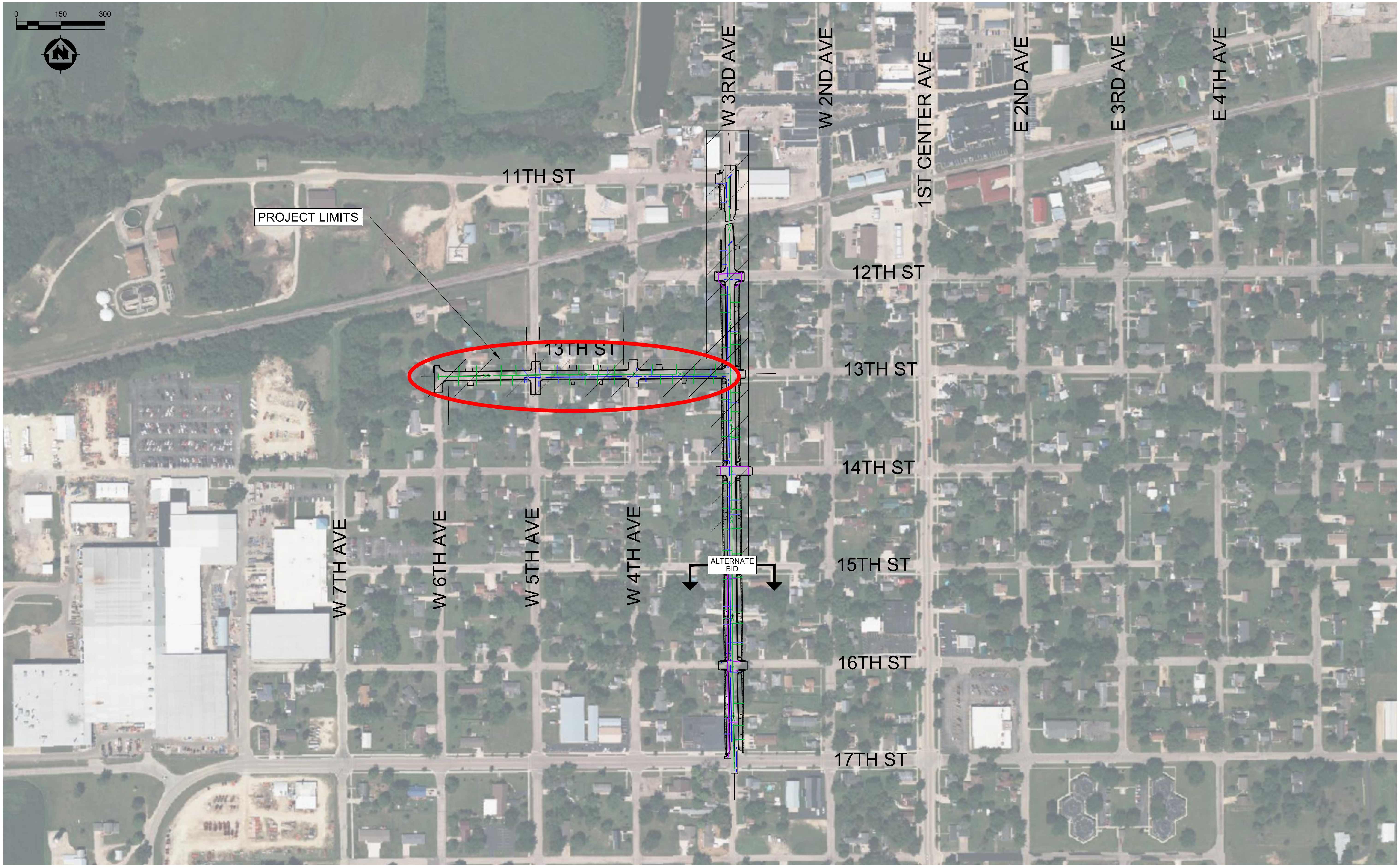
Revised Bid and Current Contract (Base Bid):

4-Inch Thick Concrete Sidewalk	$35,642.50
6-Inch Thick Concrete Sidewalk	$24,406.25
Detectable Warning Fields	$ 9,800.00
Total	$69,848.75

Difference $57,301.50



		NO.	DATE	REVISION	BY
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	DESIGNED BY: DMW	----	----	----	.
	CHECKED BY: Init	.	.	.	.

PLOT DATE: 3/18/2025 2:38 PM, G:\09\09336\09336057\CADD\Construction Documents\09336057 Overview.dwg

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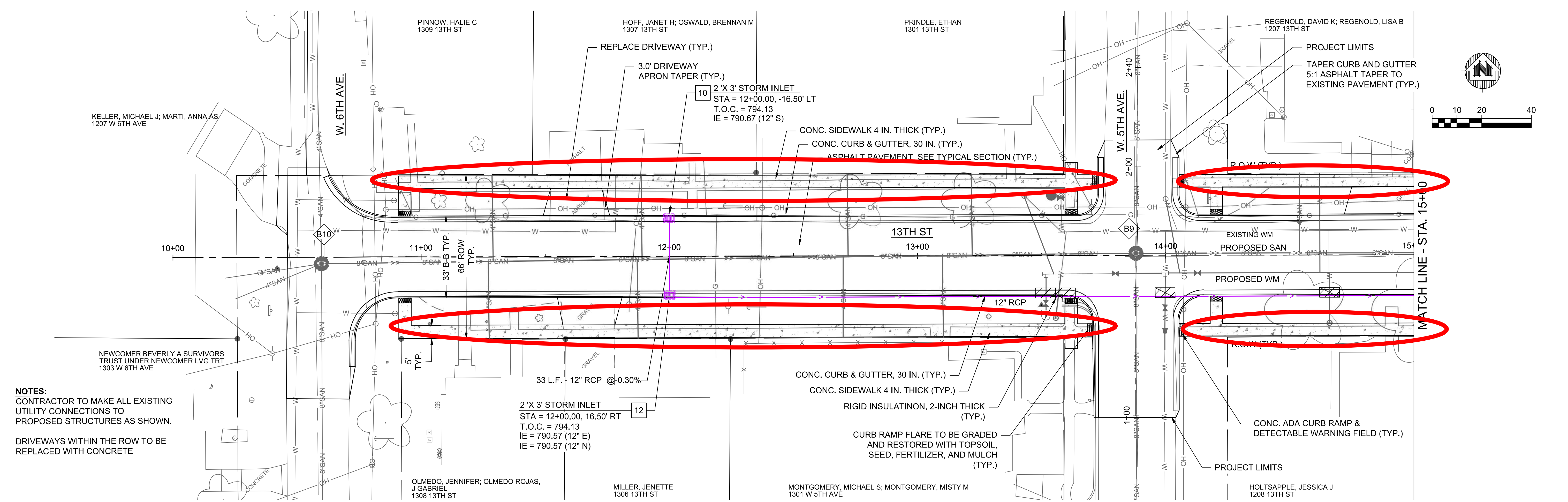
2025-2026 STREET PROJECT
CITY OF BRODHEAD
GREEN COUNTY, WISCONSIN

OVERALL SITE PLAN

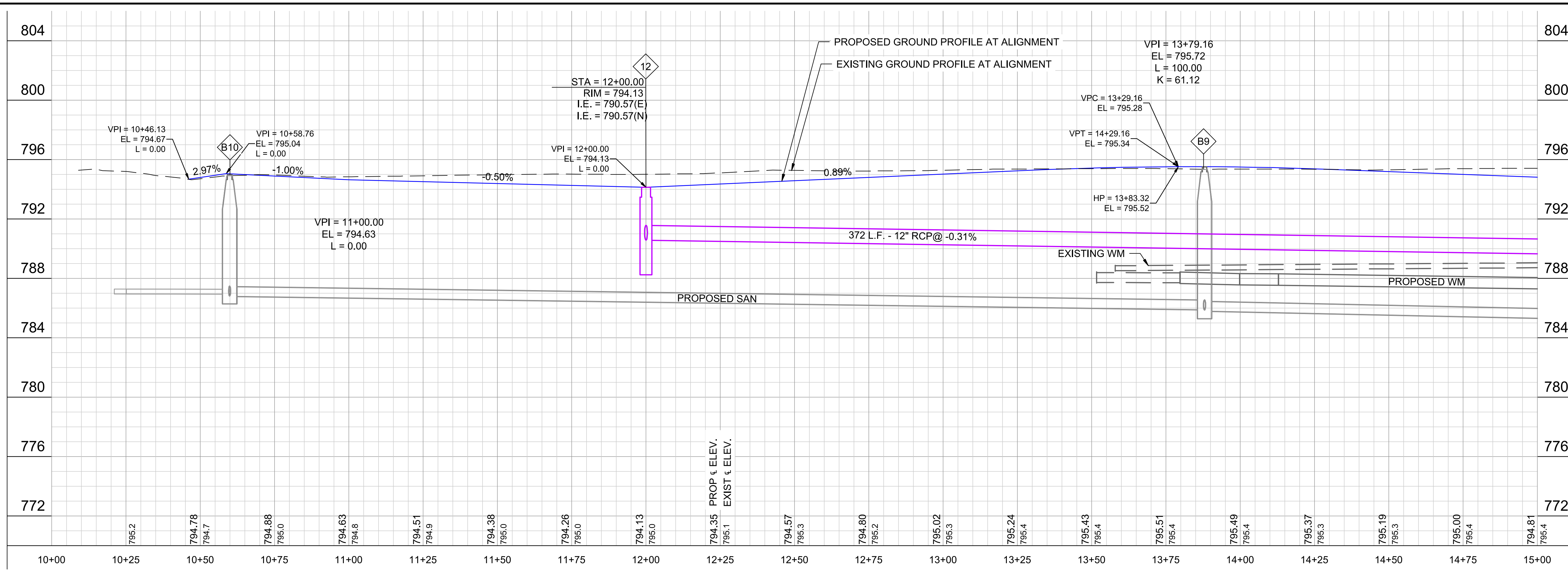
PROJECT NO. 09336057

SHEET G3



NOTES:
CONTRACTOR TO MAKE ALL EXISTING UTILITY CONNECTIONS TO PROPOSED STRUCTURES AS SHOWN.

DRIVEWAYS WITHIN THE ROW TO BE REPLACED WITH CONCRETE



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DESIGNED BY: DMW	2	11/25/24	90% PLANS	.
CHECKED BY: Init	.	.	.	.

PLOT DATE: 2/10/2025 8:45 AM, G:\09\09336\09336057\CADD\Construction Documents\09336057 13TH ST ROADWAY AND STORM.dwg

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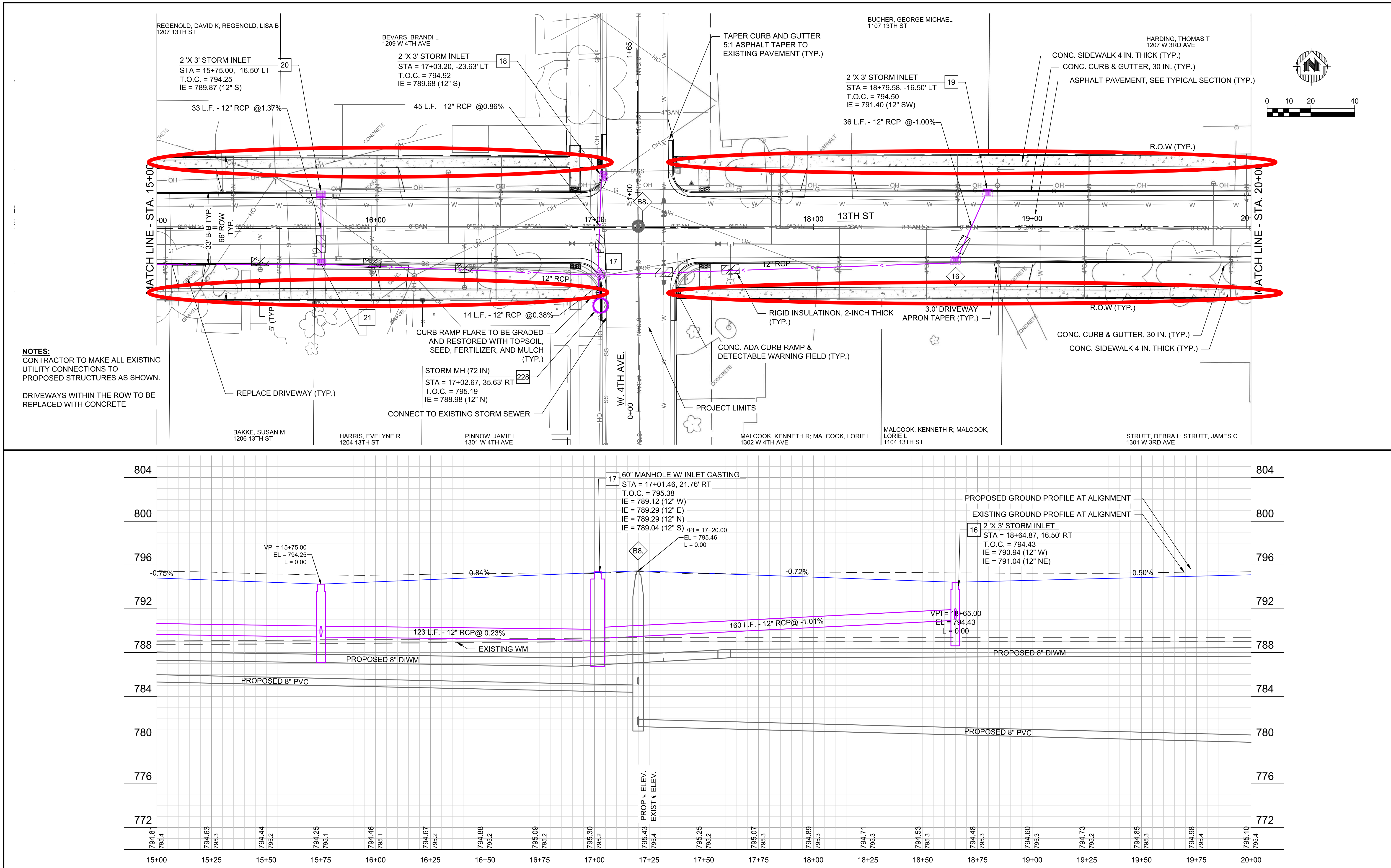
2025 STREET PROJECT
CITY OF BRODHEAD
GREEN COUNTY, WISCONSIN

PLAN & PROFILE - ROAD & STORM -13TH ST

PROJECT NO. 09336057
SHEET R1



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PROJECT DATE: .	DRAWN BY: DMW	1	5/13/24	ISSUED FOR CDBG APPLICATION	.
	DESIGNED BY: DMW	2	11/25/24	90% PLANS	.
	CHECKED BY: Init	.	.	.	.

PLOT DATE: 2/10/2025 8:45 AM, G:\09\09336\09336057\CADD\Construction Documents\09336057 13TH ST ROADWAY AND STORM.dwg

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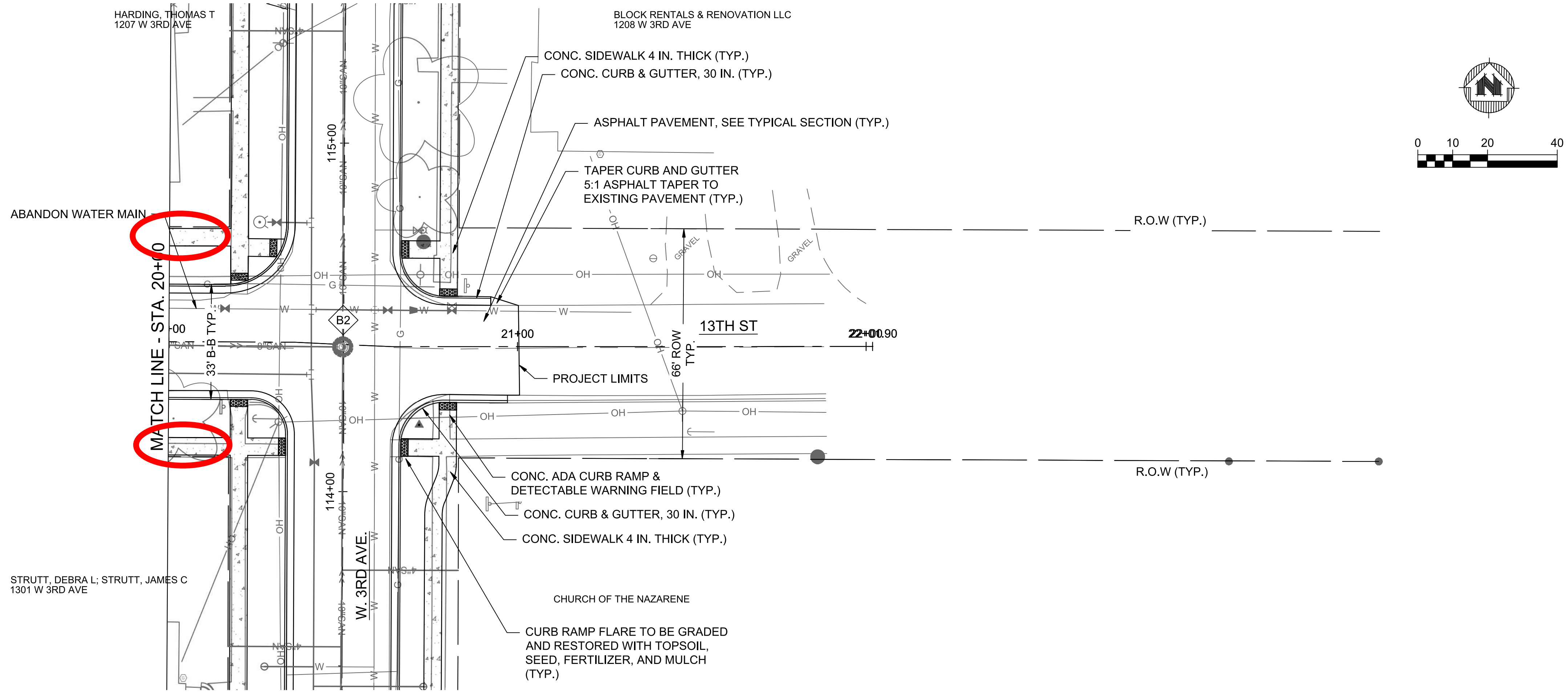
2025 STREET PROJECT
CITY OF BRODHEAD
GREEN COUNTY, WISCONSIN

PLAN & PROFILE - ROAD & STORM -13TH ST

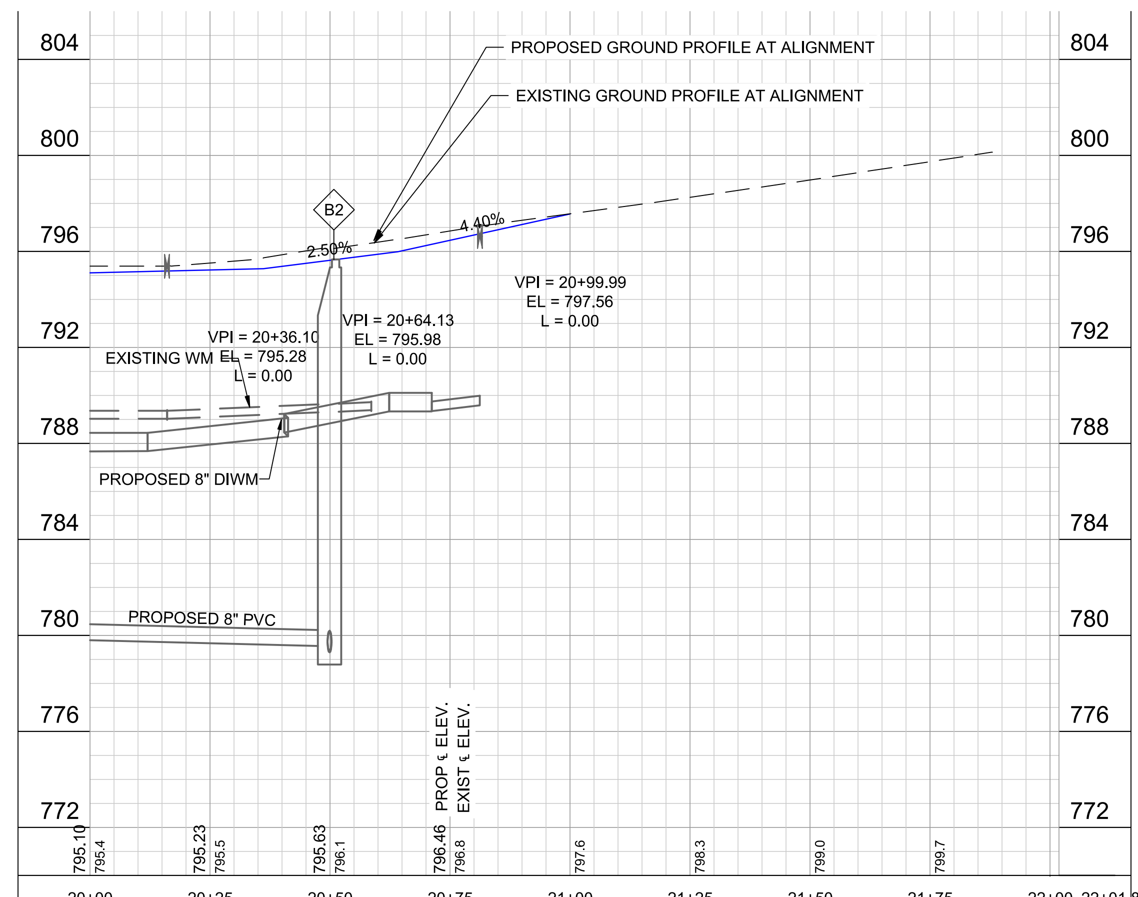
PROJECT NO. 09336057

SHEET R2



NOTES:
CONTRACTOR TO MAKE ALL EXISTING UTILITY CONNECTIONS TO PROPOSED STRUCTURES AS SHOWN.

DRIVEWAYS WITHIN THE ROW TO BE REPLACED WITH CONCRETE



PROJECT DATE: .		NO.	DATE	REVISION	BY
	DRAWN BY: DMW	1	5/13/24	ISSUED FOR CDBG APPLICATION	.
	DESIGNED BY: DMW	2	11/25/24	90% PLANS	.
	CHECKED BY: Init	.	.	.	.

PLOT DATE: 2/10/2025 8:45 AM, G:\09\09336\09336057\CADD\Construction Documents\09336057 13TH ST ROADWAY AND STORM.dwg

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2025 STREET PROJECT
CITY OF BRODHEAD
GREEN COUNTY, WISCONSIN

PLAN & PROFILE - ROAD & STORM -13TH ST

PROJECT NO. 09336057

SHEET R3

Contractor's Application for Payment

Owner:	City of Brodhead	**Owner's Project No.:**	
Engineer:	MSA Professional Services, Inc	**Engineer's Project No.:**	09336057
Contractor:	Maddrell Excavating, LLC	**Contractor's Project No.:**	
Project:	City of Brodhead 2025-2026 Street Project		
Contract:	City of Brodhead 2025-2026 Street Project		

Application No.: 4 **Application Date:** 8/12/2026

Application Period: **From** 12/2/2025 **to** 8/7/2026

1. Original Contract Price	$	3,112,677.98
2. Net change by Change Orders	$	66,215.00
3. Current Contract Price (Line 1 + Line 2)	$	3,178,892.98
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	$	2,177,163.07
5. Retainage		
a. 5% X $ 2,177,163.07 Work Completed	$	108,858.15
b. X $ - Stored Materials	$	-
c. Total Retainage (Line 5.a + Line 5.b)	$	108,858.15
6. Amount eligible to date (Line 4 - Line 5.c)	$	2,068,304.92
7. Less previous payments (Line 6 from prior application)	$	1,335,439.12
8. Amount due this application	$	732,865.80
9. Balance to finish, including retainage (Line 3 - Line 4)	$	1,001,729.91

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Josh Ula

Signature: Managing Member **Date:** 08/12/2026

Recommended by Engineer		**Approved by Owner**	
By:	Hunter L. Mix	**By:**	
Title:	Project Engineer	**Title:**	
Date:	8/12/2026	**Date:**	
Approved by Funding Agency			
By:		**By:**	
Title:		**Title:**	
Date:		**Date:**	

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Brodhead	**Owner's Project No.:**	
Engineer:	MSA Professional Services, Inc	**Engineer's Project No.:**	09336057
Contractor:	Maddrell Excavating, LLC	**Contractor's Project No.:**	
Project:	City of Brodhead 2025-2026 Street Project		
Contract:	City of Brodhead 2025-2026 Street Project		

Application No.: 4 **Application Period:** From 12/02/25 to 08/07/26 **Application Date:** 08/12/26

A	B	C	D	E	F	G	H	I	J	K	L
		Contract Information				Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
	Original Contract										
1	Mobilization, Bonds, & Insurance	1	L.S.	$ 485,000.00	$ 485,000.00	0.85	412,250.00		412,250.00	85%	72,750.00
2	Traffic Control	1	L.S.	$ 8,500.00	$ 8,500.00	0.85	7,225.00		7,225.00	85%	1,275.00
3	Topsoil, Seed, Fertilizer and Mulch	6590	S.Y.	$ 1.25	$ 8,237.50	-	-		-	0%	8,237.50
4	Topsoil, Seed, Fertilizer and Erosion Mat	660	S.Y.	$ 1.75	$ 1,155.00	2,573.00	4,502.75		4,502.75	390%	(3,347.75)
5	Ditch Check	4	EA.	$ 100.00	$ 400.00	-	-		-	0%	400.00
6	Inlet Protection, Type B	17	EA.	$ 150.00	$ 2,550.00	17.00	2,550.00		2,550.00	100%	-
7	Tree Removal Less than 29-Inch DIA	5	EA.	$ 1,600.00	$ 8,000.00	6.00	9,600.00		9,600.00	120%	(1,600.00)
8	Tree Removal 30-Inch to 40-Inch DIA	2	EA.	$ 2,500.00	$ 5,000.00	3.00	7,500.00		7,500.00	150%	(2,500.00)
9	Tracking Pad	1	EA.	$ 1,500.00	$ 1,500.00	1.00	1,500.00		1,500.00	100%	-
10	Railroad Flagging Allowance	1	L.S.	$ 4,800.00	$ 4,800.00	-	-		-	0%	4,800.00
11	8-Inch Dia. SDR-35 PVC Sanitary Sewer	990	L.F.	$ 78.00	$ 77,220.00	1,011.00	78,858.00		78,858.00	102%	(1,638.00)
12	10-Inch Dia. SDR-35 PVC Sanitary Sewer	986	L.F.	$ 105.00	$ 103,530.00	988.00	103,740.00		103,740.00	100%	(210.00)
13	10-Inch Dia. SDR-26 PVC Sanitary Sewer	660	L.F.	$ 105.00	$ 69,300.00	-	-		-	0%	69,300.00
14	Sanitary Wye (8-Inch x 4-Inch) (Complete)	48	EA.	$ 150.00	$ 7,200.00	25.00	3,750.00		3,750.00	52%	3,450.00
15	P.V.C. Sanitary Lateral, 4-Inch I.D.	1550	L.F.	$ 98.00	$ 151,900.00	822.00	80,556.00		80,556.00	53%	71,344.00
16	Special San. Lateral Tracer Test Box (Complete)	47	EA.	$ 150.00	$ 7,050.00	24.00	3,600.00		3,600.00	51%	3,450.00
17	4-Foot Dia. Sanitary Sewer Manhole w/ Outside Drop	36	V.F.	$ 95.00	$ 3,420.00	17.00	1,615.00		1,615.00	47%	1,805.00
18	4-Foot Dia. Sanitary Sewer Manhole	48	V.F.	$ 450.00	$ 21,600.00	89.00	40,050.00		40,050.00	185%	(18,450.00)
19	Trench Backfill - Sanitary Sewer	9270	C.Y.	$ 0.01	$ 92.70	-	-		-	0%	92.70
20	Remove Existing Sanitary Manhole	7	EA.	$ 550.00	$ 3,850.00	7.00	3,850.00		3,850.00	100%	-
21	Remove Existing Sanitary Sewer Main	2670	L.F.	$ 6.00	$ 16,020.00	2,670.00	16,020.00		16,020.00	100%	-
22	Connect Existing Sanitary Sewer Main to Manhole	7	EA.	$ 2,100.00	$ 14,700.00	11.00	23,100.00		23,100.00	157%	(8,400.00)
23	Televise Sanitary Sewer - Post Construction	2670	L.F.	$ 3.00	$ 8,010.00	-	-		-	0%	8,010.00
24	12-Inch CIPP Liner Sanitary Sewer	334	L.F.	$ 97.00	$ 32,398.00	334.00	32,398.00		32,398.00	100%	-
25	Sanitary Sewer- Dewatering	1	L.S.	$ 0.01	$ 0.01	-	-		-	0%	0.01
26	6-Inch Valve & Box	6	EA.	$ 2,975.00	$ 17,850.00	6.00	17,850.00		17,850.00	100%	-
27	4-Inch Dia. D.I. Class 52 Watermain	3	L.F.	$ 350.00	$ 1,050.00	2.50	875.00		875.00	83%	175.00
28	6-Inch Dia. D.I. Class 52 Watermain	90	L.F.	$ 95.00	$ 8,550.00	92.00	8,740.00		8,740.00	102%	(190.00)
29	8-Inch Dia. D.I. Class 52 Watermain	2055	L.F.	$ 118.00	$ 242,490.00	2,126.00	250,868.00		250,868.00	103%	(8,378.00)
30	8-Inch Valve & Box	20	EA.	$ 3,950.00	$ 79,000.00	19.00	75,050.00		75,050.00	95%	3,950.00
31	8-Inch Cross	2	EA.	$ 1,500.00	$ 3,000.00	2.00	3,000.00		3,000.00	100%	-
32	8-Inch x 4-Inch Reducer	3	EA.	$ 450.00	$ 1,350.00	2.00	900.00		900.00	67%	450.00
33	8-Inch x 6-Inch Reducer	3	EA.	$ 550.00	$ 1,650.00	3.00	1,650.00		1,650.00	100%	-
34	8-Inch x 6-Inch Tee	7	EA.	$ 850.00	$ 5,950.00	6.00	5,100.00		5,100.00	86%	850.00
35	8-Inch x 8-Inch Tee	5	EA.	$ 950.00	$ 4,750.00	4.00	3,800.00		3,800.00	80%	950.00
36	8-Inch Bend	12	EA.	$ 550.00	$ 6,600.00	6.00	3,300.00		3,300.00	50%	3,300.00
37	1-Inch Corporation Stop	28	EA.	$ 150.00	$ 4,200.00	19.00	2,850.00		2,850.00	68%	1,350.00
38	1-Inch Curb Stop & Box	8	EA.	$ 250.00	$ 2,000.00	18.00	4,500.00		4,500.00	225%	(2,500.00)
39	1-Inch Copper Water Service	660	LF	$ 84.00	$ 55,440.00	528.00	44,352.00		44,352.00	80%	11,088.00
40	Hydrant	6	EA.	$ 8,250.00	$ 49,500.00	6.00	49,500.00		49,500.00	100%	-
41	Rigid Insulation, 2-Inch Thick	736	S.F.	$ 3.00	$ 2,208.00	432.00	1,296.00		1,296.00	59%	912.00
42	1 1/2 Inch Corporation Stop	2	EA.	$ 1,250.00	$ 2,500.00	2.00	2,500.00		2,500.00	100%	-

Progress Estimate - Unit Price Work **Contractor's Application for Payment**

Owner:	City of Brodhead	**Owner's Project No.:**	
Engineer:	MSA Professional Services, Inc	**Engineer's Project No.:**	09336057
Contractor:	Maddrell Excavating, LLC	**Contractor's Project No.:**	
Project:	City of Brodhead 2025-2026 Street Project		
Contract:	City of Brodhead 2025-2026 Street Project		

Application No.: 4 **Application Period:** From 12/02/25 to 08/07/26 **Application Date:** 08/12/26

A	B	C	D	E	F	G	H	I	J	K	L
		Contract Information				Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
43	1 1/2 Inch Copper Water Service	70	L.F.	$ 115.00	$ 8,050.00	31.50	3,622.50		3,622.50	45%	4,427.50
44	Abandon Existing Water Main	1	L.S.	$ 11,500.00	$ 11,500.00	1.00	11,500.00		11,500.00	100%	-
45	Connect to Existing Water Main	6	EA.	$ 2,100.00	$ 12,600.00	9.00	18,900.00		18,900.00	150%	(6,300.00)
46	Utility Line Opening	3	EA.	$ 850.00	$ 2,550.00	-	-		-	0%	2,550.00
47	Trench Backfill - Watermain	5570	C.Y.	$ 0.01	$ 55.70	-	-		-	0%	55.70
48	48-Inch Dia. Manhole, Complete w/Casting	3	EA.	$ 3,650.00	$ 10,950.00	3.00	10,950.00		10,950.00	100%	-
49	60-Inch Dia. Inlet Manhole, Complete w/Casting	1	EA.	$ 5,675.00	$ 5,675.00	1.00	5,675.00		5,675.00	100%	-
50	Storm Inlet, 2-Foot x 3-Foot w/Casting	19	EA.	$ 3,850.00	$ 73,150.00	17.00	65,450.00		65,450.00	89%	7,700.00
51	12-Inch Dia. PVC Storm Sewer	1240	L.F.	$ 62.00	$ 76,880.00	1,094.00	67,828.00		67,828.00	88%	9,052.00
52	24-Inch Dia. PVC Storm Sewer	85	L.F.	$ 72.00	$ 6,120.00	78.00	5,616.00		5,616.00	92%	504.00
53	Remove Existing Storm Structure	16	EA.	$ 850.00	$ 13,600.00	16.00	13,600.00		13,600.00	100%	-
54	Remove Existing Storm Sewer Main	440	LF	$ 18.00	$ 7,920.00	440.00	7,920.00		7,920.00	100%	-
55	Connect Existing Storm Sewer to Structure	4	EA.	$ 1,850.00	$ 7,400.00	4.00	7,400.00		7,400.00	100%	-
56	Abandon Existing Storm Sewer	84	L.F.	$ 18.00	$ 1,512.00	84.00	1,512.00		1,512.00	100%	-
57	Unclassified Excavation	2580	C.Y.	$ 25.00	$ 64,500.00	1,390.00	34,750.00		34,750.00	54%	29,750.00
58	Excavation Below Subgrade with Fabric	1250	C.Y.	$ 25.00	$ 31,250.00	152.60	3,815.00		3,815.00	12%	27,435.00
59	Breaker Run for EBS	2500	TON	$ 15.00	$ 37,500.00	189.44	2,841.60		2,841.60	8%	34,658.40
60	10-Inch Thick Aggregate Base Course, 1 1/4-inch	5550	TON	$ 15.00	$ 83,250.00	5,508.52	82,627.80		82,627.80	99%	622.20
61	30-Inch Concrete Curb & Gutter, Type D	5180	L.F.	$ 20.25	$ 104,895.00	3,164.00	64,071.00		64,071.00	61%	40,824.00
62	4-Inch Thick Concrete Sidewalk	6725	S.F.	$ 5.30	$ 35,642.50	6,760.00	35,828.00		35,828.00	101%	(185.50)
63	6-Inch Thick Concrete Sidewalk	3905	S.F.	$ 6.25	$ 24,406.25	2,050.00	12,812.50		12,812.50	52%	11,593.75
64	6-Inch Thick Concrete Driveway Pavement	5550	S.F.	$ 7.25	$ 40,237.50	3,771.00	27,339.75		27,339.75	68%	12,897.75
65	2.5-Inch Thick Asphaltic Driveway Pavement	120	S.Y.	$ 20.62	$ 2,474.40	-	-		-	0%	2,474.40
66	1.75-Inch Thick Asphaltic Surface Pavement	1005	TON	$ 69.01	$ 69,355.05	148.00	10,213.48		10,213.48	15%	59,141.57
67	1.75-Inch Thick Asphaltic Binder Pavement	420	TON	$ 67.61	$ 28,396.20	139.00	9,397.79		9,397.79	33%	18,998.41
68	2.25-Inch Thick Asphaltic Binder Pavement	755	TON	$ 67.61	$ 51,045.55	615.00	41,580.15		41,580.15	81%	9,465.40
69	Sawcut Asphalt Pavement	100	L.F.	$ 4.00	$ 400.00	-	-		-	0%	400.00
70	Sawcut Concrete Pavement	100	L.F.	$ 5.00	$ 500.00	-	-		-	0%	500.00
71	Detectable Warning Fields	280	S.F.	$ 35.00	$ 9,800.00	220.00	7,700.00		7,700.00	79%	2,100.00
72	Dust Control Using Water	5	MGAL	$ 0.01	$ 0.05	-	-		-	0%	0.05
73	Remove Existing Curb and Gutter	779	S.F.	$ 5.00	$ 3,895.00	-	-		-	0%	3,895.00
74	Remove Existing Sidewalk	7736	S.F.	$ 3.00	$ 23,208.00	-	-		-	0%	23,208.00
75	Remove Existing Driveway, Concrete	789	S.F.	$ 5.00	$ 3,945.00	-	-		-	0%	3,945.00
76	Remove Existing Driveway, Asphalt	240	S.F.	$ 4.00	$ 960.00	-	-		-	0%	960.00
	BID ALTERNATIVE #1					-					
77	Mobilization, Bonds, & Insurance	1	L.S.	$ 62,000.00	$ 62,000.00	0.75	46,500.00		46,500.00	75%	15,500.00
78	Traffic Control	1	L.S.	$ 5,500.00	$ 5,500.00	1.00	5,500.00		5,500.00	100%	-
79	Topsoil, seed, fertilizer and Mulch	1270	S.Y.	$ 1.25	$ 1,587.50	-	-		-	0%	1,587.50
80	Topsoil, seed, fertilizer and Erosion Mat	200	S.Y.	$ 1.75	$ 350.00	-	-		-	0%	350.00
81	Inlet Protection, Type B	15	EA.	$ 100.00	$ 1,500.00	1.00	100.00		100.00	7%	1,400.00
82	Tree Removal Less than 29-Inch DIA	3	EA.	$ 1,600.00	$ 4,800.00	-	-		-	0%	4,800.00
83	Tree Removal 30-Inch to 42-Inch DIA	3	EA.	$ 2,500.00	$ 7,500.00	-	-		-	0%	7,500.00
84	10-Inch Dia. SDR-35 PVC Sanitary Sewer	685	L.F.	$ 105.00	$ 71,925.00	682.00	71,610.00		71,610.00	100%	315.00
85	4-Foot Dia. Sanitary Sewer Manhole	24	V.F.	$ 585.00	$ 14,040.00	19.00	11,115.00		11,115.00	79%	2,925.00

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Brodhead
Engineer: MSA Professional Services, Inc
Contractor: Maddrell Excavating, LLC
Project: City of Brodhead 2025-2026 Street Project
Contract: City of Brodhead 2025-2026 Street Project

Owner's Project No.:
Engineer's Project No.: 09336057
Contractor's Project No.:

Application No.: 4 **Application Period:** **From** 12/02/25 **to** 08/07/26 **Application Date:** 08/12/26

A	B	C	D	E	F	G	H	I	J	K	L
		Contract Information				Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
86	Sanitary Wye (10-Inch x 4-Inch) (Complete)	11	EA.	$ 150.00	$ 1,650.00	12.00	1,800.00		1,800.00	109%	(150.00)
87	P.V.C. Sanitary Lateral, 4-Inch I.D.	370	L.F.	$ 98.00	$ 36,260.00	195.75	19,183.50		19,183.50	53%	17,076.50
88	Special San. Lateral Tracer Test Box (Complete)	11	EA.	$ 95.00	$ 1,045.00	12.00	1,140.00		1,140.00	109%	(95.00)
89	Remove Existing Sanitary Sewer Main	685	L.F.	$ 6.00	$ 4,110.00	685.00	4,110.00		4,110.00	100%	-
90	Connect Existing Sanitary Sewer Main to Manhole	2	EA.	$ 2,100.00	$ 4,200.00	2.00	4,200.00		4,200.00	100%	-
91	Televise Sanitary Sewer - Post Construction	685	L.F.	$ 3.00	$ 2,055.00	-	-		-	0%	2,055.00
92	Dewatering	1	L.S.	$ 0.01	$ 0.01	-	-		-	0%	0.01
93	Trench Backfill - Sanitary Sewer	2540	C.Y.	$ 0.01	$ 25.40	-	-		-	0%	25.40
94	6-Inch Dia. D.I. Class 52 Watermain	30	L.F.	$ 95.00	$ 2,850.00	18.00	1,710.00		1,710.00	60%	1,140.00
95	8-Inch Dia. D.I. Class 52 Watermain	775	L.F.	$ 118.00	$ 91,450.00	680.00	80,240.00		80,240.00	88%	11,210.00
96	6-Inch Valve & Box	1	EA.	$ 2,975.00	$ 2,975.00	1.00	2,975.00		2,975.00	100%	-
97	8-Inch Valve & Box	5	EA.	$ 3,950.00	$ 19,750.00	3.00	11,850.00		11,850.00	60%	7,900.00
98	8-Inch x 6-Inch Tee	2	EA.	$ 950.00	$ 1,900.00	1.00	950.00		950.00	50%	950.00
99	8-Inch x 6-Inch Reducer	2	EA.	$ 550.00	$ 1,100.00	1.00	550.00		550.00	50%	550.00
100	8-Inch Bend	4	EA.	$ 550.00	$ 2,200.00	5.00	2,750.00		2,750.00	125%	(550.00)
101	1-Inch Corporation Stop	11	EA.	$ 150.00	$ 1,650.00	-	-		-	0%	1,650.00
102	1-Inch Curb Stop & Box	11	EA.	$ 250.00	$ 2,750.00	-	-		-	0%	2,750.00
103	1-Inch Copper Water Service	330	LF	$ 84.00	$ 27,720.00	-	-		-	0%	27,720.00
104	Hydrant	1	EA.	$ 8,250.00	$ 8,250.00	1.00	8,250.00		8,250.00	100%	-
105	Rigid Insulation, 2-Inch Thick	320	SF	$ 6.00	$ 1,920.00	-	-		-	0%	1,920.00
106	Abandon Existing Water Main	1	L.S.	$ 5,500.00	$ 5,500.00	1.00	5,500.00		5,500.00	100%	-
107	Connect to Existing Water Main	2	EA.	$ 2,100.00	$ 4,200.00	1.00	2,100.00		2,100.00	50%	2,100.00
108	Utility Line Opening	1	EA.	$ 850.00	$ 850.00	-	-		-	0%	850.00
109	Trench Backfill - Watermain	2390	C.Y.	$ 0.01	$ 23.90	-	-		-	0%	23.90
110	48-Inch Dia. Manhole, Complete w/Casting	1	EA.	$ 3,650.00	$ 3,650.00	-	-		-	0%	3,650.00
111	48-Inch Dia. Inlet Manhole, Complete w/Casting	2	EA.	$ 3,950.00	$ 7,900.00	-	-		-	0%	7,900.00
112	Storm Inlet, 2-Foot x 3-Foot w/Casting	7	EA.	$ 3,850.00	$ 26,950.00	-	-		-	0%	26,950.00
113	12-Inch Dia. PVC Storm Sewer	765	L.F.	$ 62.00	$ 47,430.00	-	-		-	0%	47,430.00
114	Remove Existing Storm Structure	10	EA.	$ 850.00	$ 8,500.00	-	-		-	0%	8,500.00
115	Remove Existing Storm Sewer Main	150	L.F.	$ 18.00	$ 2,700.00	-	-		-	0%	2,700.00
116	Connect to Existing Storm Sewer Main	1	EA.	$ 1,850.00	$ 1,850.00	-	-		-	0%	1,850.00
117	Connect Existing Storm Sewer Main to Structure	1	EA.	$ 1,850.00	$ 1,850.00	-	-		-	0%	1,850.00
118	Abandon Existing Storm Sewer	350	L.F.	$ 18.00	$ 6,300.00	-	-		-	0%	6,300.00
119	Unclassified Excavation	1045	C.Y.	$ 25.00	$ 26,125.00	-	-		-	0%	26,125.00
120	Excavation Below Subgrade with Fabric	350	C.Y.	$ 25.00	$ 8,750.00	-	-		-	0%	8,750.00
121	Breaker Run for EBS	700	TON	$ 15.00	$ 10,500.00	-	-		-	0%	10,500.00
122	10-Inch Thick Aggregate Base Course, 1 1/4-inch	1410	TON	$ 15.00	$ 21,150.00	-	-		-	0%	21,150.00
123	30-Inch Concrete Curb & Gutter, Type D	1310	L.F.	$ 20.25	$ 26,527.50	-	-		-	0%	26,527.50
124	4-Inch Thick Concrete Sidewalk	6140	S.F.	$ 5.30	$ 32,542.00	-	-		-	0%	32,542.00
125	6-Inch Thick Concrete Sidewalk	1900	S.F.	$ 6.25	$ 11,875.00	-	-		-	0%	11,875.00
126	6-Inch Thick Concrete Driveway Pavement	1270	S.F.	$ 7.25	$ 9,207.50	-	-		-	0%	9,207.50
127	2.5-Inch Thick Asphaltic Driveway Pavement	210	S.Y.	$ 20.62	$ 4,330.20	-	-		-	0%	4,330.20
128	Gravel driveway	40	S.Y.	$ 35.00	$ 1,400.00	-	-		-	0%	1,400.00

Progress Estimate - Unit Price Work | **Contractor's Application for Payment**

Owner:	City of Brodhead	**Owner's Project No.:**	
Engineer:	MSA Professional Services, Inc	**Engineer's Project No.:**	09336057
Contractor:	Maddrell Excavating, LLC	**Contractor's Project No.:**	
Project:	City of Brodhead 2025-2026 Street Project		
Contract:	City of Brodhead 2025-2026 Street Project		

Application No.: 4 **Application Period:** **From** 12/02/25 **to** 08/07/26 **Application Date:** 08/12/26

A	B	C	D	E	F	G	H	I	J	K	L
		Contract Information				Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
129	1.75-Inch Thick Asphaltic Surface Pavement	255	TON	$ 73.85	$ 18,831.75	-	-		-	0%	18,831.75
130	2.25-Inch Thick Asphaltic Binder Pavement	330	TON	$ 73.16	$ 24,142.80	-	-		-	0%	24,142.80
131	Sawcut Asphalt Pavement	100	L.F.	$ 4.00	$ 400.00	-	-		-	0%	400.00
132	Detectable Warning Fields	115	S.F.	$ 35.00	$ 4,025.00	-	-		-	0%	4,025.00
133	Dust Control Using Water	1	MGAL	$ 0.01	$ 0.01	-	-		-	0%	0.01
134	Remove Existing Curb and Gutter	1268	S.F.	$ 5.00	$ 6,340.00	-	-		-	0%	6,340.00
135	Remove Existing Sidewalk	2716	S.F.	$ 3.00	$ 8,148.00	-	-		-	0%	8,148.00
136	Remove Existing Driveway, Concrete	956	S.F.	$ 5.00	$ 4,780.00	-	-		-	0%	4,780.00
137	Remove Existing Driveway, Asphalt	2423	S.F.	$ 4.00	$ 9,692.00	-	-		-	0%	9,692.00
	Original Contract Totals				**$ 3,112,677.98**	**-**	**$ 2,143,879.82**	**$ -**	**$ 2,143,879.82**	**69%**	**$ 968,798.16**

Progress Estimate - Unit Price Work **Contractor's Application for Payment**

Owner:	City of Brodhead	**Owner's Project No.:**	
Engineer:	MSA Professional Services, Inc	**Engineer's Project No.:**	09336057
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	Change Orders										
CO1.1	Geotextile Fabric	13,940.00	S.Y.	4.75	66,215.00	7,007.00	33,283.25		33,283.25	50%	32,931.75
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				Change Order Totals	**$ 66,215.00**		**$ 33,283.25**	**$ -**	**$ 33,283.25**	**50%**	**$ 32,931.75**
	Original Contract and Change Orders										
				Project Totals	**$ 3,178,892.98**		**$ 2,177,163.07**	**$ -**	**$ 2,177,163.07**	**68%**	**$ 1,001,729.91**

To: Mayor and Council
From: Larry DiRe
Agenda Item 9c City Administrator's Monthly Report
Date: August 17, 2026

Capital Projects
Dam compliance – On August 6th the city administrator spoke with DNR staffer currently serving as dam supervisor to provide and update on embankment maintenance and trapping borrowing mammals, pit toilet project, and completion of the updated emergency action plan (EAP). City staff took tree removal\condition and embankment photos week of August 10th and emailed those to DNR staff; an additional DNR regional dam supervisor was hired but not yet started work.

Pearl Island – The pit toilet installation invoices received and reviewed by city staff in mid-July were forwarded to DNR staff on July 28th for review and reimbursement. To date no confirmed DNR action on those invoices.

West 3rd Avenue Street and Utilities Project – Construction ongoing. The project team regular bi-weekly progress meeting scheduled for August 5th at city hall was cancelled by the resident engineer. Meeting scheduled for the 19th is still on track. Change order for sidewalks, and payment scheduled for approval at the August 17th mayor and council regular monthly meeting

City Administrator's Workplan July to December 2026
Developing this six-month work plan offers numerous benefits, primarily to provide clarity, focus, and strategic direction for the administrator, staff and the entire organization. This work plan will help to align daily activities with broader goals, manage resources effectively, and adapt to changing circumstances in a flexible and systematic way.

<u>Economic and Community Development, including application for the Community Development Investment (CDI) grant</u> – This is an important opportunity to work with the EDC and other community stakeholders to implement the mayor and council's directives and vision.

- Tap house project – Project is ongoing.
- Sugar River Trail – With a resident, the city administrator met with the DNR staff member responsible for the maintenance of the entire trail who shared that the trail is supported by one DNR staffer and one seasonal volunteer with an annual budget of $9,000.
- Green County Development Corporation (GCDC) partnership – GCDC is preparing informational marketing materials for city-owned lots; GCDC executive director and city administrator met at city hall on August 5th to discuss the services provided to the city and the city's use of same, proposed 2027 budget increase of less than $2,000; on July 29th the city administrator attended the Welcome Home Green County first-time homebuyer incentive program

sponsored and administrated by GCDC held at the Monroe branch of the Bank of New Glarus.

- Code enforcement and property maintenance compliance – Enforcement is ongoing; following discussions with the police chief, the contractor serving as code enforcement officer for several regional communities was contacted and provided their standard service contract for review.
- Planned Unit Development (PUD) Variance Application – Application was received for PUD to allow for commercial building and was scheduled for review by the Zoning Board of Appeals at their August 13th meeting
- City staff from the police, streets, pool and recreation departments and the library were all out during the August 7th to 9th Covered Bridge Days annual celebration downtown and at Legion Park.

Civic Engagement and Education – This is an import function of the chief administrator's office in the modern practice of public administration. The city administrator will be active with local media and civic associations to inform the community about not only the goings on in city hall but with the responsibility of local government organizations to promote democratic practices and activities and encourage all residents to get involved to their abilities and interests as an exercise in building a stronger, better informed and more resilient community.

- Savvy Citizen account went live on August 7th and the platform is active, ready for community sign-ups
- Contract social media writer is actively making posts
- City website design reviewed for location to include more information about economic development activities and city administrator reports

Fire District Fiscal Year 2027 Budget

At their regular monthly meeting held on August 4th at the fire hall the board members reviewed their proposed draft 2027 fiscal year budget and after lengthy discussion decided to keep next year's budget at the current budget year's levels.

Brodhead Area EMS Annual Service Agreement

The city and towns' representatives met with the EMS leadership on Monday July 27th for the second combined service agreement work session. The city's service area footprint is identical to that of our political geographic boundary, which is advantage not held by all the townships, and population used for service cost calculations was not confirmed at the time of the meeting. That population figure is used with the annual per capita to determine each service area community's contribution cost. Consistent billing and payment schedules were also agreed upon. At least one more group meeting is pending as this collegial process is ongoing.

Professional Engineering Services Project Update

Please see the attached monthly status report for the time period June 21 – July 18, 2026.

PROJECT UPDATE | A Review of MSA Projects in Your Community

City of Brodhead, WI

revive. renew. live. breathe. do.

DATE: JULY 27, 2026

CLIENT LIAISON:

Kevin Lord, P.E.

Phone: (608) 242-6617

Cell: (608) 712-2563

klord@msa-ps.com

Service Dates for General Services: June 21, 2026 to July 18, 2026

R09336057 – CITY OF BRODHEAD – 2025 STREET PROJECT

INVOICE PHASE/TASK ITEM SUMMARIES:

Construction continued on the project for the second year. MSA was onsite for the work being completed. MSA completed staking for the requested utilities and scheduled and attended progress meetings with the City staff and the Contractor. Utility construction has been completed along 13th Street and has begun along the remainder of 3rd Avenue. 13th Street was rocked for street construction. Project management was completed including correspondence between the City and the Contractor with addressing specific site items throughout the project. MSA has begun discussions with the City with respect to the addition of sidewalk along 13th Street as was originally designed.

R09336058 – BRODHEAD GIS 26/27

INVOICE PHASE/TASK ITEM SUMMARIES:

MSA loaded the sanitary data into the asset management template. The sanitary data was published along with configuring information pop ups and forms. MSA created viewer and editor apps. The parcel and address data from Green Co was streamed into the system. Refined pop-ups, symbology and labeling within the system. Brought in project plan and zoning layers. Symbolized zoning layers as close as possible to the old layers. MSA configured the zoning editor and viewer maps and apps and updated parcels to pull from statewide parcel data instead of Green County.

R09336063 – CROSSWINDS DEVELOPMENT

INVOICE PHASE/TASK ITEM SUMMARIES:

MSA reviewed a pay request for quantities on the project. MSA has corresponded with the Contractor and relayed to the City with respect to the anticipated plan with regards to completing the project and the pond construction. MSA reviewed and provided information regarding Lot 44 and the site plan review documents received and prepared.

R09336069 – CITY OF BRODHEAD 2026-2027 GENERAL ENGINEERING

INVOICE PHASE/TASK ITEM SUMMARIES:

Phase 100 General Municipal:

MSA met with Administrator Larry DiRe virtually on June 22nd to discuss current project information and status related to the street project, Crosswinds, the Treatment Plant and potential future projects and funding opportunities. ($115.00)

MSA reviewed and provided the previous cost estimate information that was used along 12th Street when funding was applied for. ($178.08)

Phase 130 Senior Center Review:
MSA met with City staff and discussed the existing Senior Center and desires of the staff for the building. MSA toured the building with staff and following the meeting to review for future discussions based on City plans. ($1,589.00)

Phase 140 Putnam Park Playground:
MSA corresponded with the City with regards to the Putnam Park playground request to provide bidding services. MSA discussed internally options and discussed with the City attorney. A task order was being brought forward to the City for bidding services. ($607.75)

R09336076 – City of Brodhead Outdoor Aquatics Study

Invoice Phase/Task Item Summaries:
MSA provided project management and coordinated with Water Technology on the project based on the past study completed. MSA setup and attended a kick-off meeting for the project that included City staff, Water Technology (virtually) and MSA. The meeting included a site visit to the existing pool site for a review of the site. MSA began the initial creation of the study report for the project.

1) 911 upgrade recommendation from the 911 adhoc committee discussion/possible action.
   After having met and discussed the three options available to the city of Brodhead to replace and upgrade the 911 system here the adhoc committee has made a recommendation to council. I will explain the decision making process and why that specific vendor was chosen. Contract has been reviewed by the city attorney with that vendor.

1) Establish Lieutenant position, approve job description, and move forward with hiring process discuss/possible action.
   I explained at the last meeting some of this position, but I failed to have the job description added to the agenda packet. Job description has been reviewed and approved by Personnel Committee and Public Safety Committee. I would like to promote or hire a person in the Lt. position to help with administrative tasks like handling day to day operations management, conducting Internal investigations, overseeing the current criminal investigations, and can act in place of a police chief in my absence. There is no delegated line of succession currently if something happens to the chief and they cannot perform their duties the council would have to appoint someone to be an acting chief. This also gives us a steady foundation for any future transition to a new chief upon my retirement in 2027.

City of Brodhead
POSITION DESCRIPTION

TITLE: **LIEUTENANT OF POLICE**

ISSUED DATE: 04/04/2026
REVIEW DATE: Personnel Committee Approved 05/06/26
Public Safety Committee Approved 7-16-26
Common Council Approved
BARGINING UNIT: Non-Represented
EMPLOYEE CLASS: Full-time, Exempt
SALARY: **$76,000** ($36.53) to **$81,500** ($39.18)
BENEFITS: This position is a benefited position with the City of Brodhead, as defined in the City's current Personnel Manual and any employment agreement signed with the City.

PURPOSE OF POSITION

The LIEUTENANT of Police is a top-level management law enforcement position within the Police Department, who is responsible for assisting the Chief of Police in discharging their duties and responsibilities, and if need be assuming said duties and responsibilities in their absence. The LIEUTENANT of Police is routinely responsible for both the administration and operations direction and management of subordinate staff to ensure delivery of quality police services. The duties and responsibilities of this position involve, but are not limited to, research, preparing reports and assignments, implementation of approved service plans; coordinating, directing, evaluating, mentoring, and supervising of subordinate staff; assisting in creating and meeting department goals, objectives and budget; commanding emergency situations; coordinating and/or conducting training.

POSITION ACCOUNTABILTY

The LIEUTENANT of Police performs their duties and responsibilities under the general supervision of the Chief of Police.

POSITION DUTIES AND RESPONSIBLITIES

In addition to performing all the duties and responsibilities listed in the Police Officer position description, the following duties and responsibilities are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

1. Schedule, supervise, direct, and coordinate the activities of subordinate staff.
2. Assumes command of the Department in the absence of the Chief of Police.
3. Assists in the preparation and administration of the Department budget, goals, objectives, and rationale therefore, as well as, enlist strategic and visionary thinking to achieve them.
4. Carry out the Department's mission, vision, and values.
5. Respond to or provide assistance to subordinate, when needed.
6. Attend various meetings, events, trainings, and/or serve on various committees, commissions or task forces, when directed by the Chief of Police, in order to represent the Department, make suggestions and or to obtain information.
7. Participates in the various department selection processes, in order to make recommendations on the hiring, special appointment, or promotion of candidates for various positions within the department.
8. Provide incident command and acquire additional staff and resources as needed.
9. Proactively seek to identify and address issues and or grievances of subordinate staff, elected officials, or community stakeholders and address said issues or grievances; keeping the Chief of Police informed of the same.

10. Actively mentor and role model to facilitate achievement and develop skills of subordinate staff.
11. Communicate with the Chief of Police and subordinate staff about tour activities, assignments and needed human and physical resources throughout the course of a day.
12. Seeks, prepares applications and reports, as well as, administers various federal and state grants.
13. Coordinates or directs coordination of department activities with other governmental agencies, when directed by the Chief of Police.
14. Promotes Department image and educates public through presentations and speeches.
15. Assists the Chief of Police in preparing subordinate performance evaluations.
16. Reviews, reports, memos, correspondence and investigations prepared by subordinate staff. Ensuring, when applicable, all avenues are being explored and that proper techniques are being employed.
17. Evaluate facts gathered during inspections of equipment, facilities, personnel, programs and or operations, as well as, make recommendations for any needed changes to the Chief of Police.
18. Conduct meetings with subordinate staff to communicate expectations, duties, responsibilities and goals.
19. Develop, implement, periodically review and/or conduct training designed to equip subordinate staff with the knowledge, skills and abilities needed to perform the tasks they are assigned.
20. Works in conjunction with the Chief of Police to perform internal investigations, including the investigating citizen's complaints against officers.
21. Investigate causes of employee injuries/accidents.
22. Maintain regular punctual and predictable attendance, works overtime and extra hours as required.
23. Assist in the generation of policies, procedures, work rules, and performance standards to ensure efficient and effective operation of the Department.
24. Write formal reprimands or reports for infractions of rules and regulations by subordinate staff and document counseling sessions.
25. Performs routine administrative duties (telephone, written correspondence, e-mail, etc.)
26. Provide information to the media regarding crimes and police services, at the direction of or in the absence of the Chief of Police.

EDUCATION, EXPERIENCE AND QUALIFICATIONS

In addition to the Education, Experience and Qualifications listed in the Police Officer position description, this position requires;

1. Education:
    a. Associate's degree from an accredited university required; emphasis or major in police science, criminal justice, police administration, justice administration or similar field is required. A Bachelor's degree is desirable.
2. At least five (5) years of police experience, as well as, combination of experience and training which provides the following knowledge, skills, and abilities:
    a. Knowledge of federal, state and local laws.
    b. Basic knowledge in progressive discipline concepts and labor-contract administration.
    c. Ability and desire to lead by influencing, motivating and enabling individuals to contribute to the success of the department.
    d. Ability to utilize the principles of Community and Problem Orientated Policing in order to identify and address community issues.
    e. Ability to train, direct, review and evaluate the work of others in a fair and equitable manner.
    f. Ability to analyze police problems and formulate policies and procedures as appropriate.
    g. Ability to communicate orally and in writing in an efficient and effective manner.
    h. Ability to deal effectively and compassionately with victims, suspects, and family members of each.
    i. Ability to work effectively and communicate with people at various levels, both within and

outside the organization.

j. Ability to operate a computer terminal and understand the computer system.
k. Ability to thrive in and promote a team environment.
l. Ability to perform all functions required for classification of Police Officer, Investigator, and Public Safety Dispatcher.
m. Possess and maintain a valid Wisconsin driver's license.
n. Ability to maintain physical fitness necessary to perform the duties and responsibilities of this position.

WORKING CONDITIONS

The LIEUTENANT of Police works in a professional office environment, with moderate noise levels and controlled temperature environment. The LIEUTENANT of Police routinely uses standard office equipment such as computers, phones, photocopiers, filing cabinets and fax machines. While performing the duties of this position, the LIEUTENANT of Police routinely works outside. Thus, the LIEUTENANT of Police is occasionally exposed to inclement weather or hazardous conditions, fumes or airborne particles, toxic or caustic chemicals, and vibration. It may be expected the LIEUTENANT of Police could be exposed to blood or other potentially infectious materials during the course of their duties. The LIEUTENANT of Police may interact with challenging staff, public and/or private citizens in interpreting and enforcing of laws, as well as, program policies and procedures, or addressing community concerns, needs, and wants.

PHYSICAL DEMANDS

Must possess the mobility to work in a standard office setting (stand, walk, use hands to finger, lift, carry, reach with hands and arms, etc.). Must have the physical conditioning to use standard office and law enforcement equipment. Must have the stamina to maintain attention to detail and to perform one's work. Must possess the vision to read printed materials and a computer screen. Must be able to hear and speak in order to communicate in person, to a group and over the telephone. Though this position is mainly sedentary in nature, a level of physical conditioning, endurance and agility must be maintained to discharge the duties and responsibilities of a Police Officer.

SUPPLEMENTAL INFORMATION

- Applicable Laws;
  - Wisconsin State Statute 62.13, Chapter 164, and Wisconsin Administrative Code LES
  - City Ordinance Chapter 120.
- Selection Process includes, but is not limited to;
  - Written assessment(s),
  - Panel interview(s),
  - Police Chief Interview
- This position is bound the terms and conditions of the City of Brodhead Personnel Manual.
- The position description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the position change.
- The City of Brodhead is an Equal Opportunity Employer.

RESOLUTION NO. 2026 - 012

RESOLUTION AUTHORIZING THE ISSUANCE AND
SALE OF UP TO $631,055 WATER SYSTEM REVENUE BONDS, SERIES 2026,
AND PROVIDING FOR OTHER DETAILS AND
COVENANTS WITH RESPECT THERETO, AND APPROVAL OF
RELATED FINANCIAL ASSISTANCE AGREEMENT

WHEREAS, the City of Brodhead, Green and Rock Counties, Wisconsin (the "Municipality") owns and operates a water system (the "System") which is operated for a public purpose as a public utility by the Municipality; and

WHEREAS, certain improvements to the System are necessary to meet the needs of the Municipality and the residents thereof, consisting of the construction of a project (the "Project") assigned Safe Drinking Water Loan Program Project No. 5671-01 by the Department of Natural Resources, and as described in the Department of Natural Resources approval letter for the plans and specifications of the Project, or portions thereof, issued under Section 281.41, Wisconsin Statutes, assigned No. W-2025-0163 and dated April 23, 2025 by the DNR; and

WHEREAS, under the provisions of Chapter 66, Wisconsin Statutes any municipality may, by action of its governing body, provide for purchasing, acquiring, constructing, extending, adding to, improving, operating and managing a public utility from the proceeds of bonds, which bonds are to be payable only from the revenues received from any source by such utility, including all rentals and fees; and

WHEREAS, the Municipality deems it to be necessary, desirable and in its best interest to authorize and sell water system revenue bonds of the Municipality payable solely from the revenues of the System, pursuant to the provisions of Section 66.0621, Wisconsin Statutes, to pay the cost of the Project; and

WHEREAS, no bonds or obligations payable from the revenues of the System are now outstanding.

NOW, THEREFORE, be it resolved by the Governing Body of the Municipality that:

Section 1. <u>Definitions</u>. The following terms shall have the following meanings in this Resolution unless the text expressly or by implication requires otherwise:

(a) "Act" means Section 66.0621, Wisconsin Statutes;

(b) "Bond Registrar" means the Municipal Treasurer which shall act as Paying Agent for the Bonds;

(c) "Bonds" means the $631,055 Water System Revenue Bonds, Series 2026, of the Municipality dated their date of issuance, authorized to be issued by this Resolution;

(d) "Bond Year" means the twelve-month period ending on each May 1;

(e) "Current Expenses" means the reasonable and necessary costs of operating, maintaining, administering and repairing the System, including salaries, wages, costs of materials and supplies, insurance and audits, but shall exclude depreciation, debt service, tax equivalents and capital expenditures;

(f) "Debt Service Fund" means the Debt Service Fund of the Municipality, which shall be the "special redemption fund" as such term is defined in the Act;

(g) "Financial Assistance Agreement" means the Financial Assistance Agreement by and between the State of Wisconsin by the Department of Natural Resources and the Department of Administration and the Municipality pursuant to which the Bonds are to be issued and sold to the State, substantially in the form attached hereto and incorporated herein by this reference;

(h) "Fiscal Year" means the twelve-month period ending on each December 31;

(i) "Governing Body" means the Common Council, or such other body as may hereafter be the chief legislative body of the Municipality;

(j) "Gross Earnings" means the gross earnings of the System, including earnings of the System derived from water charges imposed by the Municipality, all payments to the Municipality under any service agreements between the Municipality and any contract users of the System, and any other monies received from any source including all rentals and fees, any tax incremental district revenues or other revenues of the Municipality appropriated by the Governing Body to the System pursuant to Section 9, and any special assessments levied and collected in connection with the Project;

(k) "Municipal Treasurer" means the Treasurer of the Municipality who shall act as Bond Registrar and Paying Agent;

(l) "Municipality" means the City of Brodhead, Green and Rock Counties, Wisconsin;

(m) "Net Revenues" means the Gross Earnings of the System after deduction of Current Expenses;

(n) "Parity Bonds" means bonds payable from the revenues of the System other than the Bonds but issued on a parity and equality with the Bonds pursuant to the restrictive provisions of Section 11 of this Resolution;

(o) "Project" means the Project described in the preamble to this Resolution. All elements of the Project are to be owned and operated by the Municipality as part of the System as described in the preamble hereto;

(p) "Record Date" means the close of business on the fifteenth day of the calendar month next preceding any principal or interest payment date; and

(q) "System" means the entire water system of the Municipality specifically including that portion of the Project owned by the Municipality and including all property of every nature now or hereafter owned by the Municipality for the extraction, collection, treatment, storage and distribution of water, including all improvements and extensions thereto made by the Municipality while any of the Bonds and Parity Bonds remain outstanding, including all real and personal property of every nature comprising part of or used or useful in connection with such water system and including all appurtenances, contracts, leases, franchises, and other intangibles.

Section 2. Authorization of the Bonds and the Financial Assistance Agreement. For the purpose of paying the cost of the Project (including legal, fiscal, engineering and other expenses), there shall be borrowed on the credit of the income and revenue of the System up to the sum of $631,055; and fully registered revenue bonds of the Municipality are authorized to be issued in evidence thereof and sold to the State of Wisconsin Safe Drinking Water Loan Program in accordance with the terms and conditions of the Financial Assistance Agreement, which is incorporated herein by this reference and the Mayor and City Clerk of the Municipality are hereby authorized, by and on behalf of the Municipality, to execute the Financial Assistance Agreement.

Section 3. Terms of the Bonds. The Bonds shall be designated "Water System Revenue Bonds, Series 2026" (the "Bonds"); shall be dated their date of issuance; shall be numbered one and upward; shall bear interest at the rate of 1.419% per annum; shall be issued in denominations of $0.01 or any integral multiple thereof; and shall mature on the dates and in the amounts as set forth in Exhibit B of the Financial Assistance Agreement and in the Bond form attached hereto as Exhibit A as it is from time to time adjusted by the State of Wisconsin based upon the actual draws made by the Municipality. Interest on the Bonds shall be payable commencing on November 1, 2026 and semiannually thereafter on May 1 and November 1 of each year. The Bonds shall not be subject to redemption prior to maturity except as provided in the Financial Assistance Agreement.

The schedule of maturities of the Bonds is found to be such that the amount of annual debt service payments is reasonable in accordance with prudent municipal utility practices.

Section 4. Form, Execution, Registration and Payment of the Bonds. The Bonds shall be issued as registered obligations in substantially the form attached hereto as Exhibit A and incorporated herein by this reference.

The Bonds shall be executed in the name of the Municipality by the manual signatures of the Mayor and City Clerk, and shall be sealed with its official or corporate seal, if any.

The principal of, premium, if any, and interest on the Bonds shall be paid by the Municipal Treasurer, who is hereby appointed as the Municipality's Bond Registrar.

Both the principal of and interest on the Bonds shall be payable in lawful money of the United States of America by the Bond Registrar. Payment of principal of the final maturity on the Bond will be payable upon presentation and surrender of the Bond to the Bond Registrar. Payment of principal on the Bond and each installment of interest shall be made to the registered owner of each Bond who shall appear on the registration books of the Municipality, maintained by the Bond Registrar, on the Record Date and shall be paid by electronic transfer or by check or draft of the Municipality (as directed by the registered owner) and if by check or draft, mailed to such registered owner at his or its address as it appears on such registration books or at such other address may be furnished in writing by such registered owner to the Bond Registrar.

Section 5. Security for the Bonds. The Bonds, together with interest thereon, shall not constitute an indebtedness of the Municipality nor a charge against its general credit or taxing power. The Bonds, together with interest thereon, shall be payable only out of the Debt Service Fund hereinafter created and established, and shall be a valid claim of the registered owner or owners thereof only against such Debt Service Fund and the revenues of the System pledged to such fund. Sufficient revenues are hereby pledged to said Debt Service Fund, and shall be used for no other purpose than to pay the principal of, premium, if any, and interest on the Bonds and any Parity Bonds as the same becomes due.

Section 6. Funds and Accounts. In accordance with the Act, for the purpose of the application and proper allocation of the revenues of the System, and to secure the payment of the principal of and interest on the Bonds and Parity Bonds, certain funds of the System are hereby created and established which shall be used solely for the following respective purposes:

(a) Revenue Fund, into which shall be deposited as received the Gross Earnings of the System, which money shall then be divided among the Operation and Maintenance Fund, the Debt Service Fund and the Surplus Fund in the amounts and in the manner set forth in Section 7 hereof and used for the purposes described below.

(b) Operation and Maintenance Fund, which shall be used for the payment of Current Expenses.

(c) Debt Service Fund, which shall be used for the payment of the principal of, premium, if any, and interest on the Bonds and Parity Bonds as the same becomes due, and which may contain a Reserve Account established by a future resolution authorizing the issuance of Parity Bonds to secure such Parity Bonds.

(d) Surplus Fund, which shall first be used whenever necessary to pay principal of, premium, if any, or interest on the Bonds and Parity Bonds when the Debt Service Fund shall be insufficient for such purpose, and thereafter shall be disbursed as follows: (i) at any time, to remedy any deficiency in any of the Funds provided in this Section 6 hereof; and (ii) money thereafter remaining in the Surplus Fund at the end of any Fiscal Year may be transferred to any of the funds or accounts created herein or to reimburse the general fund of the Municipality for advances made by the Municipality to the System.

Section 7. Application of Revenues. After the delivery of the Bonds, the Gross Earnings of the System shall be deposited as collected in the Revenue Fund and shall be transferred monthly to the funds listed below in the following order of priority and in the manner set forth below:

(a) to the Operation and Maintenance Fund, in an amount equal to the estimated Current Expenses for such month and for the following month (after giving effect to available amounts in said Fund from prior deposits);

(b) to the Debt Service Fund, an amount equal to one-sixth (1/6) of the next installment of interest coming due on the Bonds and any Parity Bonds then outstanding and an amount equal to one-twelfth (1/12) of the installment of principal of the Bonds and any Parity Bonds coming due during such Bond Year (after giving effect to available amounts in said Fund from accrued interest, any premium or any other source), and any amount required by a future resolution authorizing the issuance of Parity Bonds to fund a Reserve Account established therein; and

(c) to the Surplus Fund, any amount remaining in the Revenue Fund after the monthly transfers required above have been completed.

Transfers from the Revenue Fund to the Operation and Maintenance Fund, the Debt Service Fund and the Surplus Fund shall be made monthly not later than the tenth day of each month, and such transfer shall be applicable to monies on deposit in the Revenue Fund as of the last day of the month preceding. Any other transfers and deposits to any fund required or permitted by subsection (a) through (c) of this Section, except transfers or deposits which are required to be made immediately or annually, shall be made on or before the tenth day of the month. Any transfer or deposit required to be made at the end of any Fiscal Year shall be made within sixty (60) days after the close of such Fiscal Year. If the tenth day of any month shall fall on a day other than a business day, such transfer or deposit shall be made on the next succeeding business day.

It is the express intent and determination of the Governing Body that the amounts transferred from the Revenue Fund and deposited in the Debt Service Fund shall be sufficient in any event to pay the interest on the Bonds and any Parity Bonds as the same accrues and the principal thereof as the same matures, and to fund the Reserve Account as required in connection with future Parity Bonds.

Section 8. Deposits and Investments. The Debt Service Fund shall be kept apart from monies in the other funds and accounts of the Municipality and the same shall be used for no purpose other than the prompt payment of principal of and interest on the Bonds and any Parity Bonds as the same becomes due and payable. All monies therein shall be deposited in special and segregated accounts in a public depository selected under Chapter 34, Wisconsin Statutes and may be temporarily invested until needed in legal investments subject to the provisions of Section 66.0603(1m), Wisconsin Statutes. The other funds herein created (except the Water System SDWLP Project Fund) may be combined in a single account in a public depository selected in the manner set forth above and may be temporarily invested until needed in legal investments subject to the provisions of Section 66.0603(1m), Wisconsin Statutes.

Section 9. Service to the Municipality. The reasonable cost and value of services rendered to the Municipality by the System by furnishing water services for public purposes shall be charged against the Municipality and shall be paid in monthly installments as the service accrues, out of the current revenues of the Municipality collected or in the process of collection, exclusive of the revenues derived from the System; that is to say, out of the tax levy of the Municipality made by it to raise money to meet its necessary current expenses. The reasonable cost and value of such service to the Municipality in each year shall be equal to an amount which, together with other revenues of the System, will produce in each Fiscal Year Net Revenues equivalent to not less than the annual principal and interest requirements on the Bonds, any Parity Bonds and any other obligations payable from the revenues of the System then outstanding, times the greater of (i) 110% or (ii) the highest debt service coverage ratio required with respect to any obligations payable from revenues of the System then outstanding. However, such payment out of the tax levy shall be subject to (a) approval of the Public Service Commission, or successors to its function, if applicable, (b) yearly appropriations therefor, and (c) applicable levy limitations, if any; and neither this Resolution nor such payment shall be construed as constituting an obligation of the Municipality to make any such appropriation over and above the reasonable cost and value of the services rendered to the Municipality and its inhabitants or to make any subsequent payment over and above such reasonable cost and value.

Section 10. Operation of System; Municipality Covenants. It is covenanted and agreed by the Municipality with the owner or owners of the Bonds, and each of them, that the Municipality will perform all of the obligations of the Municipality as set forth in the Financial Assistance Agreement.

Section 11. Additional Bonds. No bonds or obligations payable out of the revenues of the System may be issued in such manner as to enjoy priority over the Bonds. Additional obligations may be issued if the lien and pledge is junior and subordinate to that of the Bonds. Parity Bonds may be issued only under the following circumstances:

(a) Additional Parity Bonds may be issued for the purpose of completing the Project and for the purpose of financing costs of the Project which are ineligible for payment under the State of Wisconsin Safe Drinking Water Loan Program. However, such additional Parity Bonds shall be in an aggregate amount not to exceed 20% of the face amount of the Bonds; or

(b) Additional Parity Bonds may also be issued if all of the following conditions are met:

(1) The Net Revenues of the System for the Fiscal Year immediately preceding the issuance of such additional bonds must have been in an amount at least equal to the maximum annual interest and principal requirements on all bonds outstanding payable from the revenues of the System, and on the bonds then to be issued, times the greater of (i) 1.10 or (ii) the highest debt service coverage ratio to be required with respect to the Additional Parity Bonds to be issued or any other obligations payable from the revenues of the System then outstanding. Should an increase in permanent rates and charges, including those made to the Municipality, be properly ordered and made effective during the Fiscal Year immediately prior to the issuance of such additional bonds or during that part of the Fiscal Year of issuance prior to such issuance, then Net Revenues for purposes of such computation shall include such additional revenues as a

registered municipal advisor, an independent certified public accountant, consulting professional engineer or the Wisconsin Public Service Commission may calculate would have accrued during the prior Fiscal Year had the new rates been in effect during that entire immediately prior Fiscal Year.

(2) The payments required to be made into the funds enumerated in Section 6 of this Resolution must have been made in full.

(3) The additional bonds must have principal maturing on May 1 of each year and interest falling due on May 1 and November 1 of each year.

(4) The proceeds of the additional bonds must be used only for the purpose of providing extensions or improvements to the System, or to refund obligations issued for such purpose.

Section 12. Sale of Bonds. The sale of the Bonds to the State of Wisconsin Safe Drinking Water Loan Program for the purchase price of up to $631,055 and at par, is ratified and confirmed; and the officers of the Municipality are authorized and directed to do any and all acts, including executing the Financial Assistance Agreement and the Bonds as hereinabove provided, necessary to conclude delivery of the Bonds to said purchaser, as soon after adoption of this Resolution as is convenient. The purchase price for the Bonds shall be paid upon requisition therefor as provided in the Financial Assistance Agreement, and the officers of the Municipality are authorized to prepare and submit to the State requisitions and disbursement requests in anticipation of the execution of the Financial Assistance Agreement and the issuance of the Bonds.

Section 13. Application of Bond Proceeds. The proceeds of the sale of the Bonds shall be deposited by the Municipality into a special fund designated as "Water System SDWLP Project Fund." The Water System SDWLP Project Fund shall be used solely for the purpose of paying the costs of the Project as more fully described in the preamble hereof and in the Financial Assistance Agreement. Moneys in the Water System SDWLP Project Fund shall be disbursed within three (3) business days of their receipt from the State of Wisconsin and shall not be invested in any interest-bearing account.

Section 14. Amendment to Resolution. After the issuance of any of the Bonds, no change or alteration of any kind in the provisions of this Resolution may be made until all of the Bonds have been paid in full as to both principal and interest, or discharged as herein provided, except: (a) the Municipality may, from to time, amend this Resolution without the consent of any of the owners of the Bonds, but only to cure any ambiguity, administrative conflict, formal defect, or omission or procedural inconsistency of this Resolution; and (b) this Resolution may be amended, in any respect, with a written consent of the owners of not less than two-thirds (2/3) of the principal amount of the Bonds then outstanding, exclusive of Bonds held by the Municipality; provided, however, that no amendment shall permit any change in the pledge of revenues derived from the System or the maturity of any Bond issued hereunder, or a reduction in the rate of interest on any Bond, or in the amount of the principal obligation thereof, or in the amount of the redemption premium payable in the case of redemption thereof, or change the terms upon which the Bonds may be redeemed or make any other modification in the terms of the payment of such principal or interest without the written consent of the owner of each such Bond to which the change is applicable.

Section 15. Defeasance. When all Bonds have been discharged, all pledges, covenants and other rights granted to the owners thereof by this Resolution shall cease. The Municipality may discharge all Bonds due on any date by irrevocably depositing in escrow with a suitable bank or trust company a sum of cash and/or bonds or securities issued or guaranteed as to principal and interest of the U.S. Government, or of a commission, board or other instrumentality of the U.S. Government, maturing on the dates and bearing interest at the rates required to provide funds sufficient to pay when due the interest to accrue on each of said Bonds to its maturity or, at the Municipality's option, if said Bond is prepayable to any prior date upon which it may be called for redemption, and to pay and redeem the principal amount of each such Bond at maturity, or at the Municipality's option, if said Bond is prepayable, at its earliest redemption date, with the premium required for such redemption, if any, provided that notice of the redemption of all prepayable Bonds on such date has been duly given or provided for.

Section 16. Rebate Fund. Unless the Bonds are exempt from the rebate requirements of the Internal Revenue Code of 1986, as amended (the "Code"), the Municipality shall establish and maintain, so long as the Bonds and any Parity Bonds are outstanding, a separate account to be known as the "Rebate Fund." The sole purpose of the Rebate Fund is to provide for the payment of any rebate liability with respect to the Bonds under the relevant provisions of the Code and the Treasury Regulations promulgated thereunder (the "Regulations"). The Rebate Fund shall be maintained by the Municipality until all required rebate payments with respect to the Bonds have been made in accordance with the relevant provisions of the Code and the Regulations.

The Municipality hereby covenants and agrees that it shall pay to the United States from the Rebate Fund, at the times and in the amounts and manner required by the Code and the Regulations, the portion of the "rebate amount" (as defined in Section 1.148-3(b) of the Regulations) that is due as of each "computation date" (within the meaning of Section 1.148-3(e) of the Regulations). As of the date of this Resolution, the provisions of the Regulations specifying the required amounts of rebate installment payments and the time and manner of such payments are contained in Sections 1.148-3(f) and (g) of the Regulations, respectively. Amounts held in the Rebate Fund and the investment income therefrom are not pledged as security for the Bonds or any Parity Bonds and may only be used for the payment of any rebate liability with respect to the Bonds.

The Municipality may engage the services of accountants, attorneys or other consultants necessary to assist it in determining the rebate payments, if any, owed to the United States with respect to the Bonds. The Municipality shall maintain or cause to be maintained records of determinations of rebate liability with respect to the Bonds for each computation date until six (6) years after the retirement of the last of the Bonds. The Municipality shall make such records available to the State of Wisconsin upon reasonable request therefor.

Section 17. Resolution a Contract. The provisions of this Resolution shall constitute a contract between the Municipality and the owner or owners of the Bonds, and after issuance of any of the Bonds no change or alteration of any kind in the provisions of this Resolution may be made, except as provided in Section 14, until all of the Bonds have been paid in full as to both principal and interest. The owner or owners of any of the Bonds shall have the right in addition to all other rights, by mandamus or other suit or action in any court of competent jurisdiction, to enforce such owner's or owners' rights against the Municipality, the Governing Body thereof, and any and all officers and agents thereof including, but without limitation, the right to require the Municipality, its Governing Body and any other authorized body, to fix and collect rates and charges fully adequate to carry out all of the provisions and agreements contained in this Resolution.

Section 18. Continuing Disclosure. The officers of the Municipality are hereby authorized and directed, if requested by the State of Wisconsin, to provide to the State of Wisconsin Safe Drinking Water Loan Program and to such other persons or entities as directed by the State of Wisconsin such ongoing disclosure regarding the Municipality's financial condition and other matters, at such times and in such manner as the Safe Drinking Water Loan Program may require, in order that securities issued by the Municipality and the State of Wisconsin satisfy rules and regulations promulgated by the Securities and Exchange Commission under the Securities Exchange Act of 1934, as amended and as it may be amended from time to time, imposed on brokers and dealers of municipal securities before the brokers and dealers may buy, sell, or recommend the purchase of such securities.

Section 19. Conflicting Resolutions. All ordinances, resolutions, or orders, or parts thereof heretofore enacted, adopted or entered, in conflict with the provisions of this Resolution, are hereby repealed and this Resolution shall be in effect from and after its passage.

Passed: August 17, 2026

Approved: August 17, 2026

____
Jill Baxter
Mayor

Attest:

____
Kristin Covert
City Clerk

EXHIBIT A

(Form of Municipal Obligation)

REGISTERED NO. _____	UNITED STATES OF AMERICA STATE OF WISCONSIN GREEN AND ROCK COUNTIES CITY OF BRODHEAD	REGISTERED $_________

WATER SYSTEM REVENUE BOND, SERIES 2026

Final Maturity Date	Date of Original Issue
May 1, 2046	_____, 20__

REGISTERED OWNER: STATE OF WISCONSIN SAFE DRINKING WATER LOAN PROGRAM

FOR VALUE RECEIVED the City of Brodhead, Green and Rock Counties, Wisconsin (the "Municipality") hereby acknowledges itself to owe and promises to pay to the registered owner shown above, or registered assigns, solely from the fund hereinafter specified, the principal sum of an amount not to exceed ________________________ DOLLARS ($_________) (but only so much as shall have been drawn hereunder, as provided below) on May 1 of each year commencing May 1, 2027 until the final maturity date written above, together with interest thereon (but only on amounts as shall have been drawn hereunder, as provided below) from the dates the amounts are drawn hereunder or the most recent payment date to which interest has been paid, at the rate of 1.419% per annum, calculated on the basis of a 360-day year made up of twelve 30-day months, such interest being payable on the first days of May and November of each year, with the first interest being payable on November 1, 2026.

The principal amount evidenced by this Bond may be drawn upon by the Municipality in accordance with the Financial Assistance Agreement entered by and between the Municipality and the State of Wisconsin by the Department of Natural Resources and the Department of Administration including capitalized interest transferred (if any). The principal amounts so drawn shall be repaid in installments on May 1 of each year commencing on May 1, 2027 in an amount equal to an amount which when amortized over the remaining term of this Bond plus current payments of interest (but only on amounts drawn hereunder) at One and 419/1000ths percent (1.419%) per annum shall result in equal annual payments of the total of principal and the semiannual payments of interest. The State of Wisconsin Department of Administration shall record such draws and corresponding principal repayment schedule on a cumulative basis in the format shown on the attached Schedule A.

Both principal and interest hereon are hereby made payable to the registered owner in lawful money of the United States of America. On the final maturity date, principal of this Bond shall be payable only upon presentation and surrender of this Bond at the office of the Municipal Treasurer. Principal hereof and interest hereon shall be payable by electronic transfer or by check or draft dated on or before the applicable payment date (as directed by the registered owner) and if by check or draft, mailed from the office of the Municipal Treasurer to the person in whose name this Bond is registered at the close of business on the fifteenth day of the calendar month next preceding such interest payment date.

This Bond shall not be redeemable prior to its maturity, except with the consent of the registered owner.

This Bond is transferable only upon the books of the Municipality kept for that purpose at the office of the Municipal Treasurer, by the registered owner in person or its duly authorized attorney, upon surrender of this Bond, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Municipal Treasurer, duly executed by the registered owner or its duly authorized attorney. Thereupon a replacement Bond shall be issued to the transferee in exchange therefor. The Municipality may deem and treat the person in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of or on account of the principal or interest hereof and for all other purposes. This Bond is issuable solely as a negotiable, fully-registered bond, without coupons, and in denominations of $0.01 or any integral multiple thereof.

This Bond is issued for the purpose of providing for the payment of the cost of constructing improvements to the Water System of the Municipality, pursuant to Article XI, Section 3, of the Wisconsin Constitution, Section 66.0621, Wisconsin Statutes, and a resolution adopted August 17, 2026, and entitled: "Resolution Authorizing the Issuance and Sale of Up to $631,055 Water System Revenue Bonds, Series 2026, and Providing for Other Details and Covenants With Respect Thereto, and Approval of Related Financial Assistance Agreement" (the "Resolution") and is payable only from the income and revenues of the Water System of the Municipality (the "Utility"). Such revenues have been set aside and pledged as a special fund for that purpose and identified as "Special Redemption Fund," created by the Resolution. This Bond does not constitute an indebtedness of said Municipality within the meaning of any constitutional or statutory debt limitation or provision.

It is hereby certified, recited and declared that all acts, conditions and things required to exist, happen, and be performed precedent to and in the issuance of this Bond have existed, have happened and have been performed in due time, form and manner as required by law; and that sufficient of the income and revenue to be received by said Municipality from the operation of its Utility has been pledged to and will be set aside into a special fund for the payment of the principal of and interest on this Bond.

IN WITNESS WHEREOF, the Municipality has caused this Bond to be signed by the signatures of its Mayor and City Clerk, and its corporate seal to be impressed hereon, all as of the date of original issue specified above.

CITY OF BRODHEAD,
WISCONSIN

(SEAL)

By:___________________________
Jill Baxter
Mayor

By:___________________________
Kristin Covert
City Clerk

(Form of Assignment)

FOR VALUE RECEIVED the undersigned hereby sells, assigns and transfers unto

____

____

____

(Please print or typewrite name and address, including zip code, of Assignee)

Please insert Social Security or other identifying number of Assignee

____

the within Bond and all rights thereunder, hereby irrevocably constituting and appointing

____

Attorney to transfer said Bond on the books kept for the registration thereof with full power of substitution in the premises.

Dated:________________

____

NOTICE: The signature of this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

Signature(s) guaranteed by

____

SCHEDULE A

$631,055

CITY OF BRODHEAD, WISCONSIN
WATER SYSTEM REVENUE BONDS, SERIES 2026

Amount of Disburse-ment	Date of Disbursement	Series of Bonds	Principal Repaid	Principal Balance

SCHEDULE A (continued)

PRINCIPAL REPAYMENT SCHEDULE

Date	Principal Amount
May 1, 2027	$27,508.77
May 1, 2028	27,899.12
May 1, 2029	28,295.01
May 1, 2030	28,696.51
May 1, 2031	29,103.71
May 1, 2032	29,516.70
May 1, 2033	29,935.54
May 1, 2034	30,360.32
May 1, 2035	30,791.14
May 1, 2036	31,228.06
May 1, 2037	31,671.19
May 1, 2038	32,120.60
May 1, 2039	32,576.39
May 1, 2040	33,038.65
May 1, 2041	33,507.47
May 1, 2042	33,982.95
May 1, 2043	34,465.16
May 1, 2044	34,954.22
May 1, 2045	35,450.23
May 1, 2046	35,953.26

Council Meeting: 8/17/2026

From: Keri Miller, City Treasurer

2027 Fee Schedule

Fee Schedule on the following pages

The city has not updated the fee schedule since the 2024 budget. All city committees reviewed their portion of the fee schedule. Some committees recommended fees stay the same, some committee recommended increases and there are numerous fees that can be removed from the fee schedule because the fee is now the responsibility of an outside vendor. The fee schedule was reviewed by finance committee and recommended for approval as presented.

Building Inspector fees can be removed – this is now an outside vendor who sets the fees

Garbage and Recycling fees can be removed – this is now handled by Pellitteri

City Hall Fees –

Cabaret increase from $60 annually to $65 annually

Certified Survey Map (CSM) increase from $200 each to $250 each

Cigarette/Tobacco License increase from $100 to $120

Copier/Fax for public use (not open records requests) increase from $0.25/page to $2.00 flat fee plus $0.25 per page

Dog License Late Fee increase from $10 to $15

Dog License Fee increase from $4 to $5

Driveway permit (except new builds) increase from $30 to $35

Pawnbroker/Secondhand article dealer increase from $100 bi-annually to $200 bi-annually

Title Searches increase from $30 to $40

Transient Merchant License increase from $107 to $125

Variance increase from $200 to $250

All other city hall fees no change

Police Dept Fees -

No change to fees

Streets -

Compost delivery fee increase from $15/load to $20/load

All other street fees no change

Streets Parks -

Dog Park Resident increase from $41 to $45

Dog Park Non Resident increase from $31 to 35

All other street parks fees no change

Pool -

Adult Swim/Aquasize increase from $50 resident/$65 non-resident to $60 resident/$85 non-resident

Aqua Tots increase from $25 resident/$35 non-resident to $35 resident/$60 non-resident

Pool Daily Pass Fee over 18 increase from $5 resident/$6 non-resident to $6 resident/$7 non-resident

Pool Daily Pass Fee under 18 increase from $4 resident/$5 non-resident to $5 resident/$6 non-resident

Pool Season Pass Family Fee increase from $120 resident/$160 non-resident to $130 resident/$170 non-resident

Pool Season Pass Individual Fee increase from $75 resident/$100 non-resident to $85 resident/$110 non-resident

Senior Citizen Individual Pass Fee increase from $60 resident/$80 non-resident to $70 resident/$95 non-resident

Swim Lesson Fee increase from $50 resident/$65 non-resident to $60 resident/$75 non-resident

All other pool fees no change

Fee Schedule

Approved by Council xx/xx/xxxx except where noted

Professional fees includes attorney or city engineer

	Dept	Fee	Current Amount		Notes	2026 Changes
1	~~Bldg Insp~~	~~Additional & Miscellaneous Inspections~~	~~$150/inspection~~	~~Each~~	~~Notes~~	Remove from fee schedule. Outside vendor as of 7/1/2025
2	~~Bldg Insp~~	~~Alterations & Repairs - Building Permits~~	~~1% Building Construction Cost or a Minimum Fee, whichever is greater; Residential: $60; Commercial: $100~~	~~Each~~	~~Notes~~	Remove from fee schedule. Outside vendor as of 7/1/2025
3	~~Bldg Insp~~	~~Alterations & Repairs - Electrical/Plumbing/HVAC Permits~~	~~1% Building Construction Cost or a Minimum Fee, whichever is greater; Residential: $60; Commercial: $100~~	~~Each~~	~~Notes~~	Remove from fee schedule. Outside vendor as of 7/1/2025
4	~~Bldg Insp~~	~~Commercial Plan Review New Structures~~	~~0-25,000 cubic feet: $150~~	~~Each~~	~~Notes~~	Remove from fee schedule. Outside vendor as of 7/1/2025
5	~~Bldg Insp~~	~~Commercial Plan Review New Structures~~	~~25,001-50,000 cubic feet: $250~~	~~Each~~	~~Notes~~	Remove from fee schedule. Outside vendor as of 7/1/2025
6	~~Bldg Insp~~	~~Commercial Plan Review Remodels~~	~~0-25,000 cubic feet: $150~~	~~Each~~	~~Notes~~	Remove from fee schedule. Outside vendor as of 7/1/2025
7	~~Bldg Insp~~	~~Commercial Plan Review Remodels~~	~~25,001-50,000 cubic feet: $200~~	~~Each~~	~~Notes~~	Remove from fee schedule. Outside vendor as of 7/1/2025
8	~~Bldg Insp~~	~~Commercial Plan Review Remodels~~	~~50,001-100,000 cubic feet: $300~~	~~Each~~	~~Notes~~	Remove from fee schedule. Outside vendor as of 7/1/2025
9	~~Bldg Insp~~	~~Demolition~~	~~$60/residential building; $100 per commercial building~~	~~Each~~	~~Notes~~	Remove from fee schedule. Outside vendor as of 7/1/2025
10	~~Bldg Insp~~	~~Erosion Control Permit~~	~~Residential: $200; Commercial: $300~~	~~Each~~	~~Notes~~	Remove from fee schedule. Outside vendor as of 7/1/2025
11	~~Bldg Insp~~	~~Moving Building/Structures~~	~~1/2 of rates charged for new construction (Minimum of $200 per structure)~~	~~Each~~	~~Notes~~	Remove from fee schedule. Outside vendor as of 7/1/2025
12	~~Bldg Insp~~	~~Multi-Family Residential~~	~~$200.00~~	~~Each~~	~~Notes~~	Remove from fee schedule. Outside vendor as of 7/1/2025
13	~~Bldg Insp~~	~~**New Construction** Electrical/Plumbing/HVAC Permits - Group 1~~	~~$0.06/sq ft min $100~~	~~Each~~	~~Notes~~	Remove from fee schedule. Outside vendor as of 7/1/2025

Fee Schedule

Approved by Council xx/xx/xxxx except where noted

Professional fees includes attorney or city engineer

	Dept	Fee	Current Amount		Notes	2026 Changes
14	~~Bldg Insp~~	~~**New Construction**~~ ~~Electrical/Plumbing/HVAC Permits – Group 2~~	~~$0.06/sq ft min $150~~	~~Each~~	~~Notes~~	Remove from fee schedule. Outside vendor as of 7/1/2025
15	~~Bldg Insp~~	~~**New Construction**~~ ~~Electrical/Plumbing/HVAC Permits – Group 3~~	~~$0.05/sq ft min $150~~	~~Each~~	~~Notes~~	Remove from fee schedule. Outside vendor as of 7/1/2025
16	~~Bldg Insp~~	~~**New Construction**~~ ~~Automatic Fire Suppression a/o Fire Alarm System Inspection Permits - Group~~	~~$0.06/sq ft min $100~~	~~Each~~	~~Notes~~	Remove from fee schedule. Outside vendor as of 7/1/2025
17	~~Bldg Insp~~	~~**New Construction**~~ ~~Automatic Fire Suppression a/o Fire Alarm System Inspection Permits - Group~~	~~$0.06/sq ft min $150~~	~~Each~~	~~Notes~~	Remove from fee schedule. Outside vendor as of 7/1/2025
18	~~Bldg Insp~~	~~**New Construction**~~ ~~Automatic Fire Suppression a/o Fire Alarm System Inspection Permits - Group~~	~~$0.06/sq ft min $150~~	~~Each~~	~~Notes~~	Remove from fee schedule. Outside vendor as of 7/1/2025
19	~~Bldg Insp~~	~~**New Construction**~~ ~~Building Permits – Group 1~~	~~$0.15/Sq Ft min $100~~	~~Each~~	~~Council approved 5/19/2025~~	Remove from fee schedule. Outside vendor as of 7/1/2025
20	~~Bldg Insp~~	~~**New Construction**~~ ~~Building Permits – Group 2~~	~~$0.30/Sq Ft min $150~~	~~Each~~	~~Council approved 5/19/2025~~	Remove from fee schedule. Outside vendor as of 7/1/2025
21	~~Bldg Insp~~	~~**New Construction**~~ ~~Building Permits – Group 3~~	~~$0.20/Sq Ft min $150~~	~~Each~~	~~Council approved 5/19/2025~~	Remove from fee schedule. Outside vendor as of 7/1/2025
22	~~Bldg Insp~~	~~Permit to Start Early Construction~~	~~$200/ residential permits; $400 per commercial permit~~	~~Each~~	~~Council approved 5/19/2025~~	Remove from fee schedule. Outside vendor as of 7/1/2025
23	~~Bldg Insp~~	~~Residential Plan Review Single Family Residential~~	~~$100.00~~	~~Each~~	~~Council approved 5/19/2025~~	Remove from fee schedule. Outside vendor as of 7/1/2025
24	~~Bldg Insp~~	~~Review of Plan Examined by DSPS~~	~~New Structures, Additions, Remodels: $100~~	~~Each~~	~~Council approved 5/19/2025~~	Remove from fee schedule. Outside vendor as of 7/1/2025
25	~~Bldg Insp~~	~~WI Uniform Building Permit Seal~~	~~$60/seal~~	~~Each~~	~~Council approved 5/19/2025~~	Remove from fee schedule. Outside vendor as of 7/1/2025
26	~~Bldg Insp~~	~~Zoning Permit - Commercial Building~~	~~New: $200; Addition: $150; Accessory Building: $100~~	~~Each~~	~~Council approved 5/19/2025~~	Remove from fee schedule. Outside vendor as of 7/1/2025

Fee Schedule

Approved by Council xx/xx/xxxx except where noted

Professional fees includes attorney or city engineer

	Dept	Fee	Current Amount		Notes	2026 Changes
27	~~Bldg Insp~~	~~Zoning Permit - Industrial Building~~	~~New: $200; Addition: $150; Accessory Building: $100~~	~~Each~~	~~Council approved 5/19/2025~~	Remove from fee schedule. Outside vendor as of 7/1/2025
28	~~Bldg Insp~~	~~Zoning Permit - One & Two Family Dwelling~~	~~New: $100; Addition, Accessory Building, Fence, Deck, Pool: $60~~	~~Each~~	~~Council approved 5/19/2025~~	Remove from fee schedule. Outside vendor as of 7/1/2025
29	~~Bldg Insp~~	~~Zoning Permit - Sign~~	~~24 sq ft or less: $60; More than 24 sq ft: $100~~	~~Each~~	~~Council approved 5/19/2025~~	Remove from fee schedule. Outside vendor as of 7/1/2025
30	City Hall	Annexation	$250 + professional fees	Each		no change
31	City Hall	Cabaret	$60.00	Annual		increase to $65
32	City Hall	Certified Survey Map (CSM)	$200.00	Each		increase to $250
33	City Hall	Change in Alcohol License Agent	$25.00	Each		no change
34	City Hall	Cigarette/Tobacco	$100.00	Annual		increase to $120
35	City Hall	Class A Beer	$100.00	Annual	State Statue	no change
36	City Hall	Class A Liquor	$500.00	Annual	State Statue	no change
37	City Hall	Class B Beer	$100.00	Annual	State Statue	no change
38	City Hall	Class B Liquor	$500.00	Annual	State Statue	no change
39	City Hall	Concept Plan	No Fee	Each		no change
40	City Hall	Conditional Use	$200 + professional fees	Each		no change
41	City Hall	Copier/fax	$0.25	Each		Open records request $0.25 per page. Public Copies/Faxing $2.00 per page + $0.50 per page
42	City Hall	Dog License Late Fee	$10.00	Each		Increase to $15
43	City Hall	Dog License Spayed (Green)	$4.00	Each		increase to $5
44	City Hall	Dog License Spayed (Rock)	$4.00	Each		increase to $5
45	City Hall	Dog License Unspayed (Green)	$4.00	Each		increase to $5
46	City Hall	Dog License Unspayed (Rock)	$4.00	Each		increase to $5
47	City Hall	Driveway Permit (except new builds)	$30.00	Each		increase to $35
48	City Hall	Extra-Territorial Plat or CSM	$300.00	Each		no change
49	City Hall	Final Plat/Final Plat Reapplication	$300 + professional fees	Each		no change
50	City Hall	Food Trucks	$50 non-motorized $100 motorized	Each		no change
51	City Hall	Minor Subdivision	$250.00	Each		no change
52	City Hall	Mobile Home Fee	$400.00	Annual		no change

Fee Schedule

Approved by Council xx/xx/xxxx except where noted

Professional fees includes attorney or city engineer

	Dept	Fee	Current Amount		Notes	2026 Changes
53	City Hall	NSF Fee	$35.00	Each		no change
54	City Hall	Operators License	$25.00	Each		no change
55	City Hall	Operators License Provisional	$15.00	Each		no change
56	City Hall	Outdoor Alcohol License Exemption	$20 except for non for profits $0			no change
57	City Hall	Pawnbroker/2nd Hand Article Dealer	$100 bi-annual odd years	Bi-Annual		Increase to $200 bi-annual odd years
58	City Hall	Planned Unit Development	$200 + professional fees	Each		no change
59	City Hall	Preliminary Plat	$300.00	Each		no change
60	City Hall	Public Event Permit	$25 for all permits including non for profits. Maximum of 4 events per permit in a 30 day period	Each		no change
61	City Hall	Publication Fee	$10.00	Each	State Statue	no change
62	City Hall	Rezoning	$250 + professional fees	Each		no change
63	City Hall	Sidewalk Permit	$0.00	Each		no change
64	City Hall	Site Plan Review	$350 + professional fees	Each		no change
65	City Hall	Street Easement/Vacation	$200 + professional fees	Each		no change
66	City Hall	Temporary Bartenders License	$10.00	Each		no change
67	City Hall	Temporary Class B	$10.00	Each	State Statue	no change
68	City Hall	Title Searches	$30.00	Each		Increase to $40
69	City Hall	Transient Merchant	$107 ($7 background fee)	Each		Increase to $125
70	City Hall	Variance	$200 + professional fees	Each		increase to $250
71	Police	Bike License	$1.00	Each		6/4/2026 Per Public Safety Comm No Change
72	Police	Copier/fax	No public Service. Open Records Request Only $2.00 + $0.25 Per Page			6/4/2026 Per Public Safety Comm No Change
73	Police	DNR Trail Passes	submit to city			6/4/2026 Per Public Safety Comm No Change
74	Police	Fingerprints	$30.00	Each		6/4/2026 Per Public Safety Comm No Change
75	Police	Impound				6/4/2026 Per Public Safety Comm No Change
76	Police	Kennel Fee	$30.00	Each		6/4/2026 Per Public Safety Comm No Change
77	Police	Notary	$5.00			no change

Fee Schedule

Approved by Council xx/xx/xxxx except where noted

Professional fees includes attorney or city engineer

	Dept	Fee	Current Amount		Notes	2026 Changes
78	Police	Parking Fine	$35.00	Each		6/4/2026 Per Public Safety Comm No Change
79	Police	Police Service	$30.00	Each		6/4/2026 Per Public Safety Comm No Change
80	Police	Reports				6/4/2026 Per Public Safety Comm No Change
81	Police	Truck Parking Permit	$50.00	Each		6/4/2026 Per Public Safety Comm No Change
82	Police	Vehicle License Renewal	$3.30	Each	Set by the WI DOT	6/4/2026 Per Public Safety Comm No Change
83	Police	Vehicle Lockouts	$30.00	Each		6/4/2026 Per Public Safety Comm No Change
84	Police	Vehicle Registration	$6.75	Each	Set by the WI DOT	6/4/2026 Per Public Safety Comm No Change
85	Pool	Add babysitter to Family Pass	$55 resident & non resident	Each		no chanage
86	Pool	Adult Swim/Aqua Size	$50 resident $65 non resident	Each		increase to $60 & $85
87	Pool	Aqua Tots	$25 resident $35 non resident	Each		increase to $35 & $60
88	Pool	Pool Daily Passes over 18	$5 resident $6 non resident	Each		increase to $6 & $7
89	Pool	Pool Daily Passes under 18	$4 resident $5 non resident	Each		increase to $5 & $6
90	Pool	Pool Season Passes Family	$120 resident $160 non resident	Each		increase to $130 & $170
91	Pool	Pool Season Passes Individual	$75 resident $100 non resident	Each		increase to $85 & $110
92	Pool	Senior Citizen Individual Pass	$60 resident & $80 non resident	Each		increase to $70 & $95
93	Pool	Swim Lessons	$50 resident $65 non resident	Each		increase to $60 & $75
94	Pool	T-Ball	$40 per session & $60 per summer			no change
95	Pool	Tots on the Run	$45 per session & $80 per summer			no change
96	~~Streets~~	~~Additional Recycling Cart~~	~~$2.50~~	~~Each Week~~		Remove from fee schedule. Pellitteri is in charge of as of 1/1/2026

Fee Schedule

Approved by Council xx/xx/xxxx except where noted

Professional fees includes attorney or city engineer

	Dept	Fee	Current Amount		Notes	2026 Changes
97	~~Streets~~	~~Additional Refuse Cart 65g~~	~~$4.00~~	~~Each Week~~		Remove from fee schedule. Pellitteri is in charge of as of 1/1/2026
98	~~Streets~~	~~Additional Refuse Cart 95g~~	~~$4.50~~	~~Each Week~~		Remove from fee schedule. Pellitteri is in charge of as of 1/1/2026
99	Streets	Compost Delivery	$15.00	Each		Increase to $20
100	Streets	Dumpster in Street	REQUIRE PERMIT, $50 FOR 1 -30 DAYS, $1.75 PER DAY OVER 30 DAYS. LIMIT PER PERMIT IS 90 DAYS			no change
101	Streets	Mowing	RESIDENTIAL - $100 MINIMUM PLUS $25 EACH 15 MINUTES OVER 1 HR. COMMERCIAL UNDELVELOPED - $200 MINIMUM PLUS $50 EACH 15 MINUTES OVER 1 HR	Per Hour		no change
102	Streets	Sidewalk Snow Removal	$200/hr minimum $200	Each		no change
103	~~Streets~~	~~Upgrade Refuse Cart 65g to 95g~~	~~$3.00~~	~~Each Week~~		Remove from fee schedule. Pellitteri is in charge of as of 1/1/2026
104	Streets	Weed Notice	no free notices & $30 for each notice	Each		no change
105	Streets Parks	Dog Park Non-Resident	$41.00	Each		increase to $45
106	Streets Parks	Dog Park Resident	$31.00	Each		increase to $35
107	Streets Parks	Park Reservation Non Resident	$75.00	Each		no change
108	Streets Parks	Park Reservation Resident	$50.00	Each		no change

JULY 2026 VOUCHER REPORT

Type	Check No	Payee	Amount	
BID	1824	BRODHEAD WATER & LIGHT	$14.62	
BID	1825	BRODHEAD FREE PRESS	$340.00	Concert Ads
BID TOTAL		**1824 - 1825**	**$354.62**	

Type	Check No	Payee	Amount	
ACH	7032601	AMAZON CAPITAL SERVICES	$443.80	
ACH	7032602	CARRICO AQUATIC RESOURCES INC	$220.16	
ACH	7032603	CENGAGE LEARNING INC	$227.20	
ACH	7032604	CHARTER COMMUNICATIONS HOLDINGS LLC	$526.82	
ACH	7032605	HUNTINGTON & SON WELL PUMPS & PLUMBING	$197.85	
ACH	7032606	MSA PROFESSIONAL SERVICES INC.	$23,300.70	Engineering: General $682; Sewer $683; Capital Projects $19,137; TIF 9 $2,799
ACH	7032607	MUSSER, PAUL R	$2,650.00	Assessor Fee
ACH	7032608	NORTHERN LAKE SERVICE INC	$625.00	
ACH	7032609	OLIN HEATING & COOLING LLC	$245.24	
ACH	7032610	PITNEY BOWES GLOBAL FINANCIAL SVC	$87.42	
ACH	7032611	QUILL LLC	$158.59	
ACH	7032612	RICHTER CONSULTING LLC	$2,400.00	Sewer Consulting
ACH	7032613	THYME SAVOR CUISINE LLC	$245.00	
ACH	7102601	AMAZON CAPITAL SERVICES	$351.63	
ACH	7102602	ARNOLD, TODD S	$55.00	
ACH	7102603	BULLSEYE PORTABLE RESTROOMS LLC	$65.00	
ACH	7102604	COMPUTER KNOW HOW LLC	$1,489.00	Sewer new computer
ACH	7102605	FRONTIER COMMUNICATIONS HOLDINGS LLC	$656.95	
ACH	7102606	GREEN COUNTY TREASURER	$70.00	
ACH	7102607	QUILL LLC	$103.10	
ACH	7102608	SABEL MECHANICAL LLC	$5,794.88	Sewer (3) 12" Valves & (1) 18" Valve
ACH	7102609	WIS DEPT OF JUSTICE	$84.00	
ACH	7242601	AMAZON CAPITAL SERVICES	$1,060.01	Library Books $1,006; Magazine Holder $54
ACH	7242602	BOND TRUST SERVICES CORP	$79,500.00	Debt Payment: General $63,975 & Sewer $15,525
ACH	7242603	CARRICO AQUATIC RESOURCES INC	$2,200.00	Pool Water Management
ACH	7242604	CENGAGE LEARNING INC	$128.80	
ACH	7242605	CHARTER COMMUNICATIONS HOLDINGS LLC	$771.68	
ACH	7242606	COMPUTER KNOW HOW LLC	$65.00	

JULY 2026 VOUCHER REPORT

Type	Check No	Payee	Amount	
ACH	7242607	COMPUTER KNOW HOW LLC	$730.80	
ACH	7242608	CONSIGNY LAW FIRM SC	$4,712.85	Legal Fees: General $4,277; Court $305; Sewer $131
ACH	7242609	GASSER TRUE VALUE/BRODHEAD HARDWARE LLC	$731.44	
ACH	7242610	KWIK TRIP INC	$960.82	
ACH	7242611	LV LABS WW LLC	$1,599.00	Sewer Testing
ACH	7242612	MIDWEST TAPE LLC	$229.42	
ACH	7242613	NOLTES GARAGE INCORPORATED	$62.01	
ACH	7242614	NOLTES GARAGE INCORPORATED	$61.01	
ACH	7242615	PELLITTERI WASTE SYSTEMS	$17,690.76	Monthly Expense
ACH	7242616	PITNEY BOWES BANK INC RESERVE ACCT	$200.00	
ACH	7242617	QUILL LLC	$439.73	
ACH	7242618	RICHTER CONSULTING LLC	$2,400.00	Sewer Consulting
ACH	7242619	ROCK VALLEY PUBLISHING LLC	$164.58	
ACH	7242620	SABEL MECHANICAL LLC	$3,022.65	Sewer Pumps Not Working $1,602; Sewer Valve Arm Stuck $1,421
ACH	7242621	SCHOOL DISTRICT OF BRODHEAD	$1,060.23	Monthly Mobile Home Fees
ACH	7242622	SPEICH OIL INC.	$2,019.69	Fuel: PW $921; Rec $246; Sewer $647; Stormwater $164; Police $42
ACH	7272026	FRONTIER COMMUNICATIONS HOLDINGS LLC	$139.48	
ACH Total			**$159,947.30**	

Type	Check No	Payee	Amount	
Check	85950	SUGAR RIVER BANK	$41,475.51	Payroll
Check	85951	BLITT & GAINES	$235.00	
Check	85952	GENERAL CODE LLC	$2,800.00	Update Online Ordinance Website
Check	85953	GFC LEASING	$108.35	
Check	85954	GISSING, DAVID R.	$126.00	
Check	85955	GORDON FLESCH COMPANY INC.	$384.68	
Check	85956	GREEN COUNTY HIGHWAY COMM.	$687.94	
Check	85957	GREEN COUNTY SOLID WASTE MGMT	$1,783.74	Monthly Expense
Check	85958	ORFORDVILLE LUMBER	$308.70	
Check	85959	WENGER, SARAH	$65.00	
Check	85960	REGISTER PRINT CENTER	$376.67	
Check	85961	RHEAL, ALICIA	$2,800.00	Library Mural

JULY 2026 VOUCHER REPORT

Type	Check No	Payee	Amount	
Check	85962	SD BRODHEAD MINI MART INC	$1,172.99	Fuel Public Works
Check	85963	THE MONROE CLINIC INC	$164.00	
Check	85964	TRUGREEN	$2,001.00	Legion Park Treatment
Check	85965	UNITED LABORATORIES INC	$1,619.65	Rec Parks Weed Killer, Bathroom Supplies
Check	85966	US CELLULAR	$128.09	
Check	85967	VON BRIESEN & ROPER S C	$115.50	
Check	85968	WE ENERGIES	$1,397.13	Monthly Expense
Check	85969	CITY OF BRODHEAD SEWER FUND	$1,165.98	Monthly Expense
Check	85970	DUBUQUE FIRE EQUIPMENT	$332.00	
Check	85971	EWALDS HARTFORD FORD LLC	$44,250.00	Captial Projects New Squad Car
Check	85972	FIRST CENTER FLORAL & GARDEN	$501.00	
Check	85973	GFC LEASING	$383.59	
Check	85974	GORDON FLESCH COMPANY INC.	$185.82	
Check	85975	HUFFCUTT CONCRETE INC	$21,150.00	Pearl Island Pit Toilet Decatur Rd
Check	85976	PRYCE, TERI	$50.00	
Check	85977	ROLLI WORX LLC	$1,357.20	Public Works Decals for Vehicles
Check	85978	STATE OF WI COURT FINES & SURCHARGES	$200.37	
Check	85979	CONVERGED CLOUD SERVICES	$445.17	
Check	85980	SUGAR RIVER BANK	$40,729.32	Payroll
Check	85981	BLITT & GAINES	$235.00	
Check	85982	WIS PROFESSIONAL POLICE ASSOC	$265.00	
Check	85983	SIGNER, TRACY	$650.00	
Check	85984	VOID	$0.00	
Check	85985	VOID	$0.00	
Check	85986	VOID	$0.00	
Check	85987	VOID	$0.00	
Check	85988	VOID	$0.00	
Check	85989	VOID	$0.00	
Check	85990	VOID	$0.00	
Check	85991	VOID	$0.00	
Check	85992	VOID	$0.00	
Check	85993	VOID	$0.00	
Check	85994	VOID	$0.00	
Check	85995	VOID	$0.00	
Check	85996	VOID	$0.00	

JULY 2026 VOUCHER REPORT

Type	Check No	Payee	Amount	
Check	85997	VOID	$0.00	
Check	85998	VOID	$0.00	
Check	85999	VOID	$0.00	
Check	86000	VOID	$0.00	
Check	86001	VOID	$0.00	
Check	86002	VOID	$0.00	
Check	86003	VOID	$0.00	
Check	86004	VOID	$0.00	
Check	86005	VOID	$0.00	
Check	86006	VOID	$0.00	
Check	86007	VOID	$0.00	
Check	86008	VOID	$0.00	
Check	86009	VOID	$0.00	
Check	86010	VOID	$0.00	
Check	86011	VOID	$0.00	
Check	86012	VOID	$0.00	
Check	86013	VOID	$0.00	
Check	86014	VOID	$0.00	
Check	86015	VOID	$0.00	
Check	86016	VOID	$0.00	
Check	86017	VOID	$0.00	
Check	86018	VOID	$0.00	
Check	86019	ALLIANT ENERGY/WPL	$20.62	
Check	86020	AMERICAN RED CROSS	$234.00	
Check	86021	AT&T	$31.08	
Check	86022	AT&T MOBILITY	$66.48	
Check	86023	AT&T MOBILITY	$144.62	
Check	86024	BRODHEAD FIRE DISTRICT	$106,818.03	2nd Half Levy
Check	86025	BRODHEAD TIRE CENTER LLC	$20.80	
Check	86026	BRODHEAD WATER & LIGHT	$11,992.84	Monthly Expense
Check	86027	STEINER, MONICA	$51.00	
Check	86028	SCHOLLMEYER, LINDSEY	$31.50	
Check	86029	CREDIT BUREAU CENTRE	$225.00	
Check	86030	DALMARAY CONCRETE PRODUCTS	$450.00	
Check	86031	GFC LEASING	$108.35	

JULY 2026 VOUCHER REPORT

Type	Check No	Payee	Amount	
Check	86032	GREEN COUNTY CLERK	$1,500.00	Election Machine Rental
Check	86033	GREEN COUNTY CLERK OF COURTS	$225.70	
Check	86034	GREEN COUNTY HIGHWAY COMM.	$250.00	
Check	86035	GREEN COUNTY SOLID WASTE MGMT	$2,290.51	Monthly Expense
Check	86036	HEGI, LEAH	$80.00	
Check	86037	HPC INDUSTRIAL GROUP LLC	$14,040.00	Sewer Sludge Land Application
Check	86038	L & S TRUCK SERVICE	$811.46	
Check	86039	ORFORDVILLE LUMBER	$180.99	
Check	86040	PIGGLY WIGGLY	$684.77	
Check	86041	DUNDEE, JIMMY	$50.00	
Check	86042	REGISTER PRINT CENTER	$73.00	
Check	86043	ROEMER, PAUL	$36.00	
Check	86044	SCHLITTLER CONSTRUCTION CO INC	$1,617.50	Pearl Island Pit Toilet Decatur Rd
Check	86045	DEAN, RANDY/LINDA	$200.00	
Check	86046	NORRIS, DAVID/VICTORIA	$97.93	
Check	86047	MONSON, OLIVIA	$46.13	
Check	86048	ELSASSER, BRIAN/MORGAN	$23.99	
Check	86049	SPEE DEE DELIVERY SERVICE INC	$142.49	
Check	86050	T-MOBILE	$8.77	
Check	86051	UNITED LABORATORIES INC	$1,004.10	Rec Parks Weed Killer
Check	86052	US CELLULAR	$84.59	
Check	86053	VAN WYHE, KAITLYN	$187.50	
Check	86054	SUGAR RIVER BANK	$43,923.66	Payroll
Check	86055	BLITT & GAINES	$235.00	
Check Total		**85950 - 86055**	**$357,638.81**	

Credit Card Purchases

Purchased	Dept	Payee	Amount	
CC June 2026	City Hall	Amazon	$35.47	Mayor Cell Phone Case
CC June 2026	City Hall	Quill	$24.46	Notebook, Rubberbands
CC June 2026	City Hall	Amazon	$42.37	Clerk Cell Phone Case
CC June 2026	City Hall	Amazon	$65.40	iPhone Screen Protrectors
CC June 2026	City Hall	Amazon	$50.43	Treasurer Cell Phone Case, Screen Protector
CC June 2026	City Hall	Quill	($360.89)	Return Broken Wall Display
CC June 2026	City Hall	Quill	$356.66	Wall Display

JULY 2026 VOUCHER REPORT

Type	Check No	Payee	Amount	
CC June 2026	Police	Amazon	$21.32	Hoard Uniforms
CC June 2026	Police	Amazon	$21.32	Christensen Uniforms
CC June 2026	Police	Amazon	$39.60	Ethernet, USB C Hub
CC June 2026	Streets	Amazon	$31.32	Street Supervisor Cell Phone Case
CC June 2026	Pool/Rec	Wal-Mart	$253.57	Concession Candy
CC June 2026	Pool/Rec	Wal-Mart	$222.21	Concession Candy
CC June 2026	Pool/Rec	FunFlicks	$824.00	6/6/2026 Movie in the Park
CC June 2026	Pool/Rec	Amazon	$154.92	(3) Baseball Bats
CC June 2026	Pool/Rec	Amazon	$47.37	Pool/Rec Director Cell Phone Case
CC June 2026	Pool/Rec	Wal-Mart	$43.88	Chain
CC June 2026	City Hall	Quill	$111.90	Legion Park Bath Tissue
CC June 2026	Pool/Rec	Amazon	$180.34	Umpire Gear
CC June 2026	Pool/Rec	Amazon	$34.80	Trailer Hitch
CC June 2026	Pool/Rec	Wal-Mart	$55.53	Cleaner for the pool
CC June 2026	Pool/Rec	Amazon	$158.24	Pool Vacuum
CC June 2026	Sewer	Amazon	$47.37	Sewer On Call Cell Phone Case
CC June 2026	Sewer	Amazon	$105.49	Computer Monitor
CC June 2026	Streets	Green County Solid Waste Mgmt	$244.98	Trash
CC June 2026	Library	Shop Geocaching	$31.55	Toadstool Devious Cache Container
CC June 2026	Library	Piggly Wiggly	$22.38	Water & Misc
CC June 2026	Library	Piggly Wiggly	$20.77	Oil, Popcorn
Credit Card Total		**JP Morgan Paid July 2026**	**$2,886.76**	

Grand Total ALL Payments	**$520,827.49**

City of Brodhead | Date Printed:
2026 Preliminary Totals | 8/7/2026

	Approved Budget 2026	YTD	(Over) / Under Budget	(Over) / Under % Budget
Revenue				
Property tax collections	2,256,063	2,256,063	(0)	0%
Other taxes	21,036	15,498	5,538	26%
Tax equivelant	231,143	134,414	96,729	42%
Special assessments	1,000	0	1,000	100%
Intergovernmental revenue	1,234,990	428,808	806,182	65%
Licenses and permits	37,635	24,942	12,693	34%
Fines, Forfeits and penalties	22,500	13,991	8,509	38%
Public charges for service	11,030	5,129	5,901	53%
BEEMS	0	0	0	0%
K9	0	0	0	0%
Public works charges	1,330	470	860	65%
Parks Donations and Program	71,000	56,509	14,491	20%
Prl Island Grant/Donations	0	0	0	0%
Miscellaneous revenue	0	(3,019)	3,019	0%
Interest Income	81,000	106,818	(25,818)	-32%
Rental Income	16,052	10,138	5,914	37%
Sale of property	0	0	0	0%
Grants	7,300	2,672	4,628	63%
Insurance recoveries	0	0	0	0%
Other Income	2,700	2,532	168	6%
Donations/Reimbursements	57,900	12,019	45,881	79%
Transfer in	0	0	0	0%
Total	**4,052,679**	**3,066,985**	**985,694**	**24%**

City of Brodhead
2026 Preliminary Totals

Date Printed:
8/7/2026

	Approved Budget 2026	YTD	(Over) / Under Budget	(Over) / Under % Budget
General Government				
Mayor/Council	29,149	12,123	17,026	58%
Audit	21,100	16,304	4,796	23%
Municipal Court	31,314	13,899	17,415	56%
Legal	49,500	25,045	24,455	49%
Clerk/Treasurer	219,924	126,041	93,883	43%
Investment Fees	2,000	1,122	878	44%
City Administrator	112,326	59,509	52,817	47%
City Hall	43,967	26,735	17,232	39%
Contigency (operating)	0	0	0	0%
Planning	26,184	32,588	(6,405)	-24%
Assessor	26,700	19,750	6,950	26%
Insurance	70,500	53,437	17,063	24%
Contigency project	10,000	0	10,000	100%
Total	**642,664**	**386,553**	**256,110**	**40%**
Public Safety				
Law Enforcement	1,020,823	461,851	558,972	55%
Dispatch	123,563	76,625	46,938	38%
Security	15,724	0	15,724	100%
911 Phone service	6,900	585	6,315	92%
Fire Protection	349,776	288,600	61,176	17%
Hydrant rental	0	0	0	0%
Building inspection	10,000	1,372	8,628	86%
Total	**1,526,786**	**829,033**	**697,753**	**46%**

City of Brodhead
2026 Preliminary Totals

Date Printed:
8/7/2026

	Approved Budget 2026	YTD	(Over) / Under Budget	(Over) / Under % Budget
Public Works				
Equipment	43,770	17,191	26,579	61%
Garage	37,506	33,919	3,587	10%
Street maintenance	85,707	21,766	63,940	75%
Streets	9,943	5,712	4,231	43%
Snow removal	17,571	12,172	5,399	31%
Traffic	15,743	4,607	11,136	71%
Street weeds/brush	7,929	13	7,916	100%
Street construction	0	0	0	0%
Street Lights	50,000	23,597	26,403	53%
Parking lot	0	0	0	0%
Sidewalks	2,776	2,382	394	14%
Parks	54,291	25,093	29,197	54%
Bike trail	0	5	(5)	0%
Forestry	51,893	14,719	37,174	72%
Weed & Nuisance Control	12,598	13,233	(635)	-5%
Recycling	115,265	43,835	71,431	62%
Waterway	32,038	33,402	(1,365)	-4%
Pearl Island	0	0	0	0%
Total	**537,029**	**251,647**	**285,382**	**53%**

City of Brodhead

2026 Preliminary Totals

Date Printed:
8/7/2026

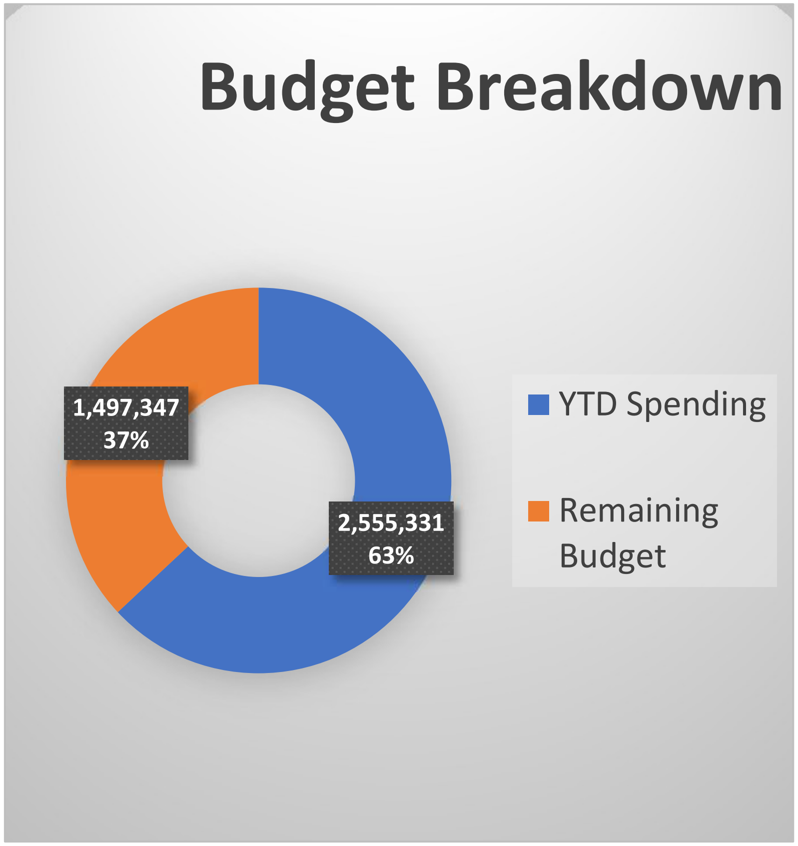
	Approved Budget 2026	YTD	(Over) / Under Budget	(Over) / Under % Budget
Health & Human Services				
Refuse	200,000	99,063	100,937	50%
Animal control	0	0	0	0%
Total	**200,000**	**99,063**	**100,937**	**50%**
Culture, Recreation, & Education				
Depot Museum	2,550	1,863	687	27%
Senior Center	12,217	6,676	5,541	45%
Celebrations	4,000	0	4,000	100%
Recreation	42,344	18,153	24,191	57%
Pool & Rec Manager	130,222	72,672	57,550	44%
Pool	120,590	55,394	65,196	54%
Total	**311,924**	**154,759**	**157,165**	**50%**
Expenditures before transfers	**3,218,402**	**1,721,055**	**1,497,347**	**47%**
Transfers				
Debt Service	639,610	639,610	0	0%
Library Fund	194,666	194,666	0	0%
Total	**834,276**	**834,276**	**0**	**0%**
Total general fund expenditures	4,052,679	2,555,331	1,497,347	37%
Revenue less expenses	0	511,653	(511,653)	

City of Brodhead
2026 Preliminary Totals

Date Printed:
8/7/2026

	Approved Budget 2026	YTD	(Over) / Under Budget	(Over) / Under % Budget

BUDGET AMENDMENT RES 2026-005 TRACTORS $7300 11-55-5550-341
BUDGET AMENDMENT RES 2026-005 TRACTORS $7600 11-53-5319-375
BUDGET AMENDMENT RES 2026-006 POOL FEASABILITY STUDY $19,000 11-55-5560-390



Capital Projects Borrowing
Counci Approved 11/18/2024
$1,005,000 @ 3.57% for 7 Years
First Loan Payment: March 1, 2025
Community Development Block Grant $1,000,000 for W 3rd Ave Street Project

	Project	Dept	Budget Amount	Amount Spent	Under/(Over) Budget	Status	Vendor(s)
			$990,535.88	**$595,001.86**	**$395,534.02**		
13	City Hall Envelope Study	City Hall	$355,702.16	$15,714.93	$339,987.23	In Progress	MSA
14	Police Station Remodel	Police	$35,000.00	$13,279.84	$21,720.16	will start after Covered Bridge Days	Menards, Jack of All Trades, Olin Heating
15	Street Maintenance	Streets	$28,035.88	$0.00	$28,035.88	$15K West Alley will start end of Aug 2026	MSA
16	Fire Siren	Police	$21,964.12	$0.00	$21,964.12	In Progress	MSA

1/19/2026 Tuck Pointing $100,000 moved to envelope study
1/19/2026 Police/City Hall Parking lot $200,000 moved to envelope study
1/19/2206 City Hall Flooring Remaining balance moved to envelope study

Capital Projects Borrowing

Counci Approved xx/xx/xxxx

$3,735,000.00 @ 3.69% for 20 Years (city received $3,821,180.89)

First Loan Payment: March 1, 2026

W 3rd Ave Street Project & Crosswinds Developers Agreement

	Project	Dept	Budget Amount	Amount Spent	Under/(Over) Budget	Status	Vendor(s)
			$6,331,072.89	**$3,871,848.86**	**$2,459,224.03**		
1	W 3rd Ave & 13th St Street Project	Streets	$2,509,892.00	$1,720,139.94	$789,752.06	In Progress	Maddrell
2	Crosswinds Improvements	Streets	$1,735,000.00	$251,708.92	$1,483,291.08	In Progress	MSA
3	Crosswinds Developers Agreement	Developers Agreement	$2,000,000.00	$1,900,000.00	$100,000.00	In Progress	Berg
4	Additional Loan Amount		$86,180.89		$86,180.89		

KEEPING YOUR MEETING MOVING with Robert's Rules of Order, *Newly Revised* 12th Ed.

	To Do This	Say This	Does Motion Interrupt Speaker?	Do You Need a Second?	Is It Debatable?	Can it Be Amended?	What Vote Is Needed?
1	Make a motion	I move that...	No	Yes	Yes	Yes	Majority
2	Change a motion	I move to amend by...	No	Yes	Yes**	Yes	Majority
3	Extend/Limit debate - pending question	I move to limit/extend debate as follows...	No	Yes	No	Yes	2/3
4	End debate	I move the previous question.	No	Yes	No	No	2/3
5	Refer/commit	I move to refer/commit the matter to the [...] committee...	No	Yes	Yes**	Yes	Majority
6	Lay on the table	I move to table...	No	Yes	No	No	Majority
7	Take up a matter previously tabled	I move to take from the table...	No	Yes	No	No	Majority
8	Postpone to time certain	I move to postpone the motion until...	No	Yes	Yes**	Yes	Majority
9	Postpone indefinitely	I move to postpone the motion indefinitely.	No	Yes	Yes	No	Majority
10	Reconsider a previous action	I move to reconsider the vote on... *(must be made within time limits)*	Yes	Yes	Yes**	No	Majority
11	Rescind/Repeal previously adopted motion	I move to rescind...	No	Yes	Yes	Yes	Majority w/ notice**
12	Suspend rules	I move to suspend the rules to...	No	Yes	No	No	2/3**
13	Verify vote results	I move for a division of the assembly.	Yes	No	No	No	No vote
14	Enforce rules	I rise to a point of order...	Yes	No	No**	No	Chair*
15	Challenge a ruling of the chair	I appeal the chair's decision.	Yes**	Yes	Yes**	No	Majority
16	Take a break - no question pending	I move to recess for/until...	No	Yes	Yes	Yes	Majority
17	Request information	Point of information...	Yes	No	No	No	Chair*
18	Request rules help	Parliamentary inquiry...	Yes	No	No	No	Chair*
19	Complain about heat, noise...	I rise to a question of privilege...	Yes	No**	No	No	Chair*
20	End meeting	I move to adjourn.	No	Yes	No	No	Majority

Robert's Rules of Order Newly Revised, 12th Edition (RONR) is a set of parliamentary procedure rules designed to ensure fair, efficient, and democratic meetings. Many municipalities choose RONR as their parliamentary guide, however, there are other procedural rule books available. While RONR is helpful, it was not specifically designed with local governments in mind. Therefore, many governmental bodies follow RONR but adapt the rules to meet their needs, as necessary. This is a chart of common parliamentary motions discussed in RONR.

** The chair does not vote but responds to the inquiry or requests assistance for a response.*
*** See RONR for additional information.*

Sec. 4.2 Paid Vacations – Current Verbiage

(a) Vacation time shall be awarded to full-time employees on January 1 of each calendar year according to the following schedule. After an employee successfully completes their probationary period, vacation days may be taken, subject to scheduling by Department Head. The recording of vacation time will be on January 1 of each year.

Years of Continuous Employment	Vacation Time Awarded
Date of hire to 1 year of employment	5 days (prorated)
After 1 year of employment	6 days
After 2 years of employment	10 days
After 4 years of employment	12 days
After 7 years of employment	15 days

After 15 years of employment, each additional year of employment results in an accrual of one additional vacation day, not to exceed 25 vacation days per year.

Sec. 4.2 Paid Vacations – Proposed Verbiage Changes

(a) Vacation time shall be awarded to full-time employees on January 1 of each calendar year according to the following schedule. After an employee successfully completes their probationary period, vacation days may be taken, subject to scheduling by Department Head. The recording of vacation time will be on January 1 of each year.

New Hire Entry Level: # of vacation days – Full Months worked.

After New Hire Entry:

Years of Continuous Employment	Vacation Time Awarded
After 1 year of employment	12 days
After 5 years of employment	15 days
After 10 years of employment	20 days

After 15 years of employment	25 days
After 20+ years of employment	30 days

Department Heads/Supervisors: will transfer previous vacation time up to 4 weeks. If 4 weeks have been granted from previous position, no additional vacation time is added until the 15-year hire anniversary hire date.


City of Brodhead Welcomes
TAPPED
On BREW HOUSE
Opening This Winter