DATE SUBMITTED:

CEDAR KEY COMMUNITY REDEVELOPMENT AGENCY

**BUSINESS RECOVERY, RESILIENCE
AND REDEVELOPMENT GRANTS PROGRAM**

Applicant's Name: Parcel(s) No:

Mailing Address:

Property Address:

Property Owner:

Business Name: Type of Business:

Applicant Phone Number: Applicant Email Address:

Is the property free of any judgment liens and active code violations? __ Yes ___ No

Are all mortgage, if any, and tax payments for the property current ?____ Yes ____ No

Have any insurance, FEMA funds, or other state or federal assistant funds been paid or promised
to the applicant or property owner for the grant project? ____ Yes ____ No

Is this application for a completed project (retroactive grant)? _____ Yes _____ No

If yes, start date of project:_____, completion date of project:_____

If no, estimated start date:_____, estimated completion date:_____

This project is for a:

        Large grant

        Small grant

Total cost of project:

Total funds requested:

The following have been attached to this application** (check all that apply)

    Description of the current condition, or pre-project condition for a
    retroactive project, of the property/building

    Photographs of current condition of the property/building, or of the
    past and repaired condition of a retroactive project.

    Brief description of project for which funding is sought

    Two project bids broken down into scope of work line items from two licensed contractors [for
    new projects], or [for retroactive projects] similar evidence sufficient to establish that the cost of a
    retroactive project was within fair market value (bid, invoices, cancelled checks, contracts, etc.).

    Plans and specifications for the proposed or retroactive project.

By signing below, I affirm that I have received, read, and understand the City of Cedar Key CRA Business Recovery, Resilience and Redevelopment Grants Program Guidelines (the "Guidelines"), and agree that if the project is awarded grant funding under the program I shall comply with all the terms and conditions set forth in the Guidelines and any additional grant conditions set forth by the CRA Board as a condition to receiving the grant.

If awarded the grant, I agree to execute all documents required under the Guidelines. I also understand that (a) for new projects the CRA Board must approve all proposed improvements, (b) that no project work shall begin until I have received written approval from the CRA, and (c) that a CRA Grant sign may be placed in front of the business site for the duration of the project. I agree to return the grant sign upon project completion.

I acknowledge that any grant monies awarded will not be paid until the project is completed as proposed and paid invoice(s) have been provided to CRA staff. In addition, any approved project must begin within 90 days of grant approval and be completed in the time specified in the funding agreement.

Affirmed and Agreed:

_____   _____   _____
Applicant Name   Signature   Date

_____   _____   _____
Owner Name   Signature   Date
[Owner must acknowledge and sign if not the applicant]

For Staff Use

If application is for a retroactive project, did the project receive a final CO?_____Yes _____No

Property's Flood Zone Designation: _____

Does the building where the grant project is located have a land use designation under the City Code that allows for the applicant's business activity _____ Yes _____No

Date of Grant Consideration Meeting: _____

Grant approved_____ grant denied_____ grant approved with conditions_____

Conditions for approval or reasons for disapproval:

Approved Grant Amount:_____

Signature of Approval: _____

Maintains or Increases Resiliency to Storm-Induced Wind and Water (0 – 20 points)

Self-Assigned Score: ___ / 20

Explanation:
Does your project include design or infrastructure improvements that increase resilience to flooding, storm surge, wind, or other extreme weather? Highlight any innovative or proven mitigation strategies.

Preserves or Enhances Local Character (0 – 10 points)

Self-Assigned Score: ___ / 10

Explanation:
Does your project respect or enhance the historic, coastal, and small-town identity of Cedar Key? Describe any architectural, cultural, or environmental elements that support this.

Feasibility and Readiness (0 – 10 points)

Self-Assigned Score: ___ / 10

Explanation:
Is your project ready for implementation? Are land use, permitting, and logistics addressed? Provide details about your timeline and ability to move forward.

CRA SMALL GRANT SELF-EVALUATION FORM

Please assess your project according to the criteria below. Use the point ranges to assign a score and provide a brief justification under each category.

Enhances Business Resilience (0 – 30 points)

Self-Assigned Score: ___ / 30

Explanation:
Does your project address specific risks like storm surge or high winds, and use strategies to improve resilience? Explain how your business will be better protected physically or operationally.

Risk of Flooding (Flood Zone) and Wind Damage (0 – 20 points)

Self-Assigned Score: ___ / 20

Explanation:
Identify your FEMA flood zone (VE = 20 pts, AE = 10 pts, outside flood zone = 0 pts). Include any wind mitigation measures (10 pts if applicable). Provide documentation or explanation.

Improves Code Compliance (0 – 15 points)

Self-Assigned Score: ___ / 15

Explanation:
Does the project bring the building into full or partial compliance with current codes or FEMA standards? Highlight any voluntary improvements, particularly in historic areas.

Supports an Essential Business (0 – 15 points)

Self-Assigned Score: ___ / 15

Explanation:
Does the project benefit an essential business as defined in the program? Describe how your business fits this category and its importance to the community.

Preserves or Enhances Local Character (0 – 10 points)

Self-Assigned Score: ___ / 10

Explanation:
How does your project protect or enhance Cedar Key's unique identity? Comment on architectural compatibility, cultural value, or coastal town aesthetics.

Feasibility and Readiness (0 – 10 points)

Self-Assigned Score: ___ / 10

Explanation:
Is your project ready to launch? Discuss planning status, permits, funding, and your estimated timeline for execution.