

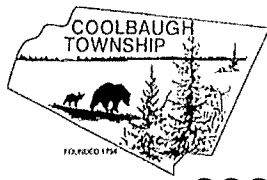
**COOLBAUGH TOWNSHIP
MUNICIPAL CENTER**

5520 MUNICIPAL DRIVE, TOBYHANNA, PA. 18466
(570) 894-8490 * FAX (570) 894-8413
WWW.COOLBAUGHTWP.ORG

**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
WORK SESSION AGENDA
April 15, 2025, 6:00PM**

1. Discussion on Act 537 Update (Eric Trembly)
 - Door-to-Door Survey
 - Township Boundary Edge Conditions and how they affect Sewer Service

2. Public Input



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**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING AGENDA**

April 15, 2025

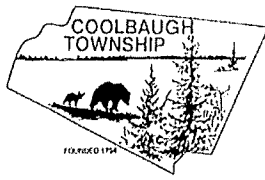
Roll Call

BOARD OF SUPERVISORS

___ **B. Weimer** ___ **A. Ruiz-Smith** ___ **L. Kelly** ___ **C. Colgan** ___ **C. Rogan**
___ **Solicitor Armstrong** ___ **E. Masker**

Public input will be considered at the beginning of the meeting agenda. The public will be given an opportunity to speak on each agenda item. When speaking please state your name and the city or community that you reside in.

1. Public input
2. Approval of minutes / notes:
 - April 1, 2025 Regular Meeting Minutes
3. Monthly/Quarterly Reports
 - Pocono Mountain Regional Police Commission
 - Pocono Mountain Regional EMS
 - Coolbaugh Township VFC
 - Gouldsboro VFC
 - Pocono Summit VFC
 - Thornhurst VFC
 - Pocono Mountain Public Library
4. Codes and Zoning/ Short Term Rental Report
5. Authorization to Execute the Messer Drainage Plan Stormwater Agreement Draft
6. Acknowledge the Withdrawal Request for the Subdivision and Land Development Plans for Posh Hospitality (Proposed Chipotle Restaurant)
7. Planning Commission Comments on Pending Applications pursuant to the PC minutes



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8. Authorization to Advertise the Public Hearing on the Short-Term Rental Zoning Ordinance Amendments

9. Authorization to Hire Seasonal Parks Employees Christopher Jones and Cody Juranek at the rate of \$16.51/ hour for the Seasonal Parks Positions up to 28 hours per week from April-October, 2025

10. Request for Release of Funds for the Coolbaugh Township Volunteer Fire Company
 - Stipend in the Amount of \$165,000.00
 - Rescue Truck Payment in the Amount of \$ 150,000.00
 - Capital & Operating Costs in the Amount of \$235,000.00

11. Awarding of Trash Hauling Bids for the Contract Period of June 18, 2025 through June 17, 2027
 - Bid #1: Trash/Waste Pickup at Various Locations
 - Bid #2: Coolbaugh Township's Drop Off Site Program

12. Controller Report

13. Current obligations

• General Fund	\$ 363,134.94
• Sewer Fund	<u>\$ 35,653.73</u>
Total Disbursements	\$ 398,788.67

14. Business Manager Comments/Updates

15. Solicitor Armstrong Comments/Updates

16. Board of Supervisors Executive Sessions

17. Adjournment
(Next meeting will be held on Thursday, May 8th at 6pm due to the Annual PSATS training convention)

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COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
WORK SESSION MINUTES
April 1, 2025

The work session was called to order by Chairman William Weimer at 6:00pm in the Coolbaugh Township Municipal Center located at 5520 Municipal Drive, Tobyhanna, PA.

Board Members Present:

William Weimer, Alma, I. Ruiz-Smith, Clare Colgan, Lynn Kelly and Cara Rogan

Board Members Absent:

None

Staff Present

Patrick Armstrong, Solicitor, Erin Masker, Township Secretary, Meredith Thompson, Business Manager, and Tomas Keane, Director of Codes and Zoning

Staff Absent:

None

1. Monroe County Municipal Waste Authority Discussion Re: Status of their Property and Development in Coolbaugh Township

No one was in attendance to speak on the matter.

2. Public Comment

Nothing was heard.

Work Session ended at 6:01pm.

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING AGENDA
April 1, 2025

The meeting was called to order by Chairman Weimer at 6:00pm at the Coolbaugh Township Municipal Center located at 5520 Municipal Drive, Tobyhanna, PA.

Board Members Present:

William Weimer, Alma I. Ruiz-Smith, Clare Colgan, Lynn Kelly, and Cara Rogan

Board Members Absent:

None

Staff Present:

Patrick Armstrong, Solicitor, Erin Masker, Township Secretary, Meredith Thompson, Business Manager, Darren Dixon, Controller, and Tomas Keane, Director of Codes and Zoning

Staff Absent:

None

Announcements

Mr. Weimer announced the following:

- Public input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter.
- The meeting is being recorded to aid in the preparation of the minutes. Please remember to state your name and community or city you reside in before speaking.

1. Public input

- D. Pope stated that they are filling in the wetlands on the property at 1151 Pope Road and that there is garbage at the property of 1114 Pope Road. He also stated that there is a political sign on Main Street that should have been removed.
- J. Miller asked if there is a date scheduled for Orchard BJK to be back in front of the Board. Chairman Weimer stated that there is not, and Solicitor Armstrong stated that he reached out to their counsel and has not been contacted yet, therefore there is no update.

2. Approval of minutes / notes:

- March 18, 2025- Regular Meeting Minutes

Ms. Ruiz-Smith made a motion second by Ms. Colgan to Approve the Minutes of the March 18, 2025 meeting as presented.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

3. Environmental Advisory Council Discussion/ Concerns

J. Onsted, Chairman of the EAC was in attendance to discuss the concerns with hunting on the Tannery Open Space Property, requesting that the Board consider posting the property with the "No Hunting" signs. Discussion took place about the location of the property and the fact that it has a shared lot line with state game lands where hunting is allowed. It was agreed that Mr. Weimer would speak with the DPW Foreman and find out the requirements as far as posting the property and that he will have him look into the permitted signage to post at the entrance to the property.

- **Discussion:** H. Smith also stated that they may want to post the Hemlock Property as well because he stated that there is also hunting on that property.

4. WGH Trucking Request for Partial Release of Financial Security #1

Ms. Kelly made a motion second by Ms. Ruiz-Smith to Authorize the Release of the Financial Security for WGH Trucking in the Amount of \$364,329.00 with the remaining balance of \$321,434.23 being held at the Township as per the review and recommendation of the Township Engineer's review letter dated March 26, 2025.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

5. Minor Subdivision Joining Lots 18 & 19, Block 49, Section 9, Arrowhead Lakes, Property Owner(s) Abhinav S. Burla & Veda Talanki

Chris Rinaldi of Rinaldi Land Surveying was in attendance representing the property owners and reviewed the plan which would combine two separate lots into one in order to be able to construct a home on the property that will be large enough to meet the setback requirements to allow for a septic and well.

Ms. Ruiz-Smith made a motion second by Ms. Colgan to Approve the Minor Subdivision Joining Lots 18 & 19, Block 49, Section 9, Arrowhead Lakes, Property Owner(s) Abhinav S. Burla & Veda Talanki

- **Discussion:** None
- **Vote:** All in favor, motion passes.

6. Approval of Quotes from RJH Electronics for Security Cameras in Multiple Locations in the Total Amount of \$13,619.00

Mr. Weimer made a motion second by Ms. Colgan to Approve the Quotes from RJH Electronics for Security Cameras in Multiple Locations in the Total Amount of \$13,619.00.

- **Discussion:** Ms. Ruiz-Smith asked if we received any other quotes for this project with Ms. Thompson stating that we did not as this upgrade will integrate with our current system and allow for future expansion as we purchase more cameras.
- **Vote:** All in favor, motion passes.

7. Appointment of a Representative and Alternate Representative to the Monroe County Association of Township Officials

Mr. Weimer made a motion second by Ms. Ruiz-Smith to Table the Appointment of a Representative and Alternate Representative to the Monroe County Association of Township Officials.

- **Discussion:** Ms. Ruiz-Smith asked why we tabled the appointments, being advised by Ms. Thompson that she and Ms. Masker attended the meeting on Monday following the COG meeting and stated there was a presenter, but we had to leave because the meeting was running late. Therefore, she would like to wait to make this appointment until she can gather more information on the purpose.
- **Vote:** All in favor, motion passes.

8. Approval of the North End Electric Quote in the Amount of \$34,996.00 for the Replacement of the Borger Pump at the WWTP

Ms. Ruiz-Smith made a motion second by Ms. Rogan to Approve the North End Electric Quote in the Amount of \$34,996.00 for the Replacement of the Borger Pump at the WWTP.

- **Discussion:** Ms. Colgan stated that she will be abstaining due to her employment. D. Pope asked about the cost for installation as the quote does not break it out. After further review the motion was amended.

Amended motion: Ms. Ruiz-Smith made a motion second by Ms. Rogan to Approve the North End Electric Quote in the Amount of up to \$34,996.00 for the Replacement of the Borger Pump at the WWTP.

- o **Discussion:** None
- o **Vote:** 4-0-1, motion passes. (Ms. Colgan abstained)

9. Current Obligations

• General Fund	\$ 462,863.42
• Escrow Fund	\$ 2,616.42
• Sewer Fund	<u>\$ 15,772.96</u>
Total Disbursements	\$ 481,252.80

Ms. Kelly made a motion second by Ms. Colgan to Authorize paying the current obligations in the amount of \$481,252.80.

- o **Discussion:** None
- o **Vote:** All in favor, motion passes.

10. Business Manager Comments/Updates

Ms. Thompson stated the following:

- o The bid package for the building #2 project is going out with a due date of the first week of June.
- o The internships went out to ESU students for the finance, record retention and zoning intern positions.
- o Bulk drop-off starts this Friday and Saturday at the DPW Recycling Center. Hours are 7:30am-3:00pm and they are closed from 12-12:30pm. Ms. Thompson stated that she will be over there on Friday to ensure that everything runs smoothly with the online portal. Everyone is encouraged to apply for their recycling permit in advance but that the staff will be able to assist any residents that had any issues.
- o The bid for the front stairs at the Municipal Center will be going live on Friday. Ms. Masker stated that the award will be before the Board for consideration on May 8th.

11. Solicitor Armstrong Comments/Updates

Nothing to Report

12. Board of Supervisors Executive Sessions

- o Tuesday, April 1, 2025 from 6:01pm-6:06pm- Re: Legal

13. Adjournment

Ms. Ruiz-Smith made a motion second by Ms. Colgan adjourn at 6:31pm.

NEXT BOARD WORK SESSION / MEETINGS:

At the Coolbaugh Township Municipal Center located at 5520 Municipal Drive, Tobyhanna PA 18466

- Work Session/ Business Meeting Tuesday, April 15, 2025 at 6:00pm

Submitted by: _____ **Date:** _____
Erin Masker, Township Secretary

Witnessed by: _____ **Date:** _____
William Weimer, Chairman

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2025 POCONO MOUNTAIN REGIONAL POLICE DEPARTMENT

TOTAL ENFORCEMENT														2024	
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD	MARCH	Prior YTD
Total Calls	1064	920	958										2942	1033	2935
<i>Complaints</i>	972	830	897										2699	970	2721
<i>Accidents</i>	92	90	61										243	63	214
Criminal Arrests	77	42	75										194	89	222
Traffic Arrests	154	158	135										447	275	598
Vehicle Code Warnings	162	245	214										621	292	601
Ordinance Arrests	15	12	5										32	8	24

Total Hours														
Patrol	2602.02	2364.41	2289.30											7255.73
Investigation	1957.45	1699.50	1641.43											5298.38
Paperwork	382.75	331.88	350.41											1065.04
Court	221.53	157.46	103.24											482.23
Assigned	1902.25	1828.75	2681.62											6412.62
Total Actual Time	7066.00	6382.00	7066.00											20514.00

Assigned Time														
Training	303.18	234.02	984.67											1521.87
Assists	0.45	0.00	2.15											2.60
Admin	1598.62	1594.73	1694.80											4888.15
Total	1902.25	1828.75	2681.62											6412.62

ACTIVITY OUTSIDE JURISDICTION (Included In Totals Above)													YTD
Calls Outside our Jurisdiction	1	2	3										6
<i>Complaints</i>	1	2	3										6
<i>Accidents</i>	0	0	0										0
Arrests Outside our Jurisdiction	0	0	0										0

2025 POCONO MOUNTAIN REGIONAL POLICE DEPARTMENT

TOBYHANNA TOWNSHIP

Enforcement														2024	
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD	MARCH	Prior YTD
Total Calls	242	217	241										700	270	723
<i>Complaints</i>	218	194	232										644	254	666
<i>Accidents</i>	24	23	9										56	16	57
Criminal Arrests	13	10	22										45	26	48
Traffic Arrests	34	53	54										141	76	149
Vehicle Code Warnings	37	84	78										199	93	211
Ordinance Arrests	2	0	1										3	2	5

Hours Breakdown														
Patrol	1063.57	1004.76	1048.35											3116.68
Investigation	280.32	288.25	350.51											919.08
Paperwork	85.63	76.55	99.77											261.95
Court	69.63	35.80	12.50											117.93
Assigned	583.04	560.51	821.92											1965.47

Hours Actual vs Purchased														
Total Actual Time	2082.19	1965.87	2333.05											6381.11
Hours Purchased	2165.73	1956.08	2165.73											6287.54
Hours Over/Under	-83.54	9.79	167.32											93.57

Hours Over/Under Balance YTD														
Cumulative Carry Over	-159.01													
Current O/U	-242.55	-232.76	-65.44											

Percentage of Hours														
% Actual	29.47%	30.80%	33.02%											
% Purchased	30.65%	30.65%	30.65%											
% Over/Under	-1.18%	0.15%	2.37%											

2025 POCONO MOUNTAIN REGIONAL POLICE DEPARTMENT

MOUNT POCONO BOROUGH

Enforcement														2024	
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD	MARCH	Prior YTD
Total Calls	178	162	194										534	160	483
<i>Complaints</i>	157	136	173										466	145	440
<i>Accidents</i>	21	26	21										68	15	43
Criminal Arrests	16	10	13										39	34	89
Traffic Arrests	47	57	42										146	61	137
Vehicle Code Warnings	50	59	69										178	55	114
Ordinance Arrests	8	8	3										19	0	8

Hours Breakdown															
Patrol	343.00	263.87	165.11												771.98
Investigation	228.65	204.32	211.20												644.17
Paperwork	85.53	50.37	63.17												199.07
Court	69.62	51.56	38.57												159.75
Assigned	238.73	229.51	336.54												804.78

Hours Actual vs Purchased															
Total Actual Time	965.53	799.63	814.59												2579.75
Hours Purchased	886.78	800.94	886.78												2574.51
Hours Over/Under	78.75	-1.31	-72.19												5.24

Hours Over/Under Balance YTD															
Cumulative Carry Over	188.08														
Current O/U	266.83	265.52	193.32												

Percentage of Hours															
% Actual	13.66%	12.53%	11.53%												
% Purchased	12.55%	12.55%	12.55%												
% Over/Under	1.11%	-0.02%	-1.02%												

2025 POCONO MOUNTAIN REGIONAL POLICE DEPARTMENT

TUNKHANNOCK TOWNSHIP

	Enforcement												2024		
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD	MARCH	Prior YTD
Total Calls	131	89	102										322	123	371
<i>Complaints</i>	121	84	95										300	117	347
<i>Accidents</i>	10	5	7										22	6	24
Criminal Arrests	17	4	8										29	8	20
Traffic Arrests	7	8	0										15	10	32
Vehicle Code Warnings	18	24	9										51	26	66
Ordinance Arrests	0	0	0										0	1	1

Hours Breakdown														
Patrol	195.13	168.82	102.42											466.37
Investigation	709.10	396.70	251.65											1357.45
Paperwork	45.50	29.75	36.92											112.17
Court	11.00	32.75	1.50											45.25
Assigned	207.54	199.52	292.56											699.62

Hours Actual vs Purchased														
Total Actual Time	1168.27	827.54	685.05											2680.86
Hours Purchased	770.90	696.28	770.90											2238.08
Hours Over/Under	397.37	131.26	-85.85											442.78

Hours Over/Under Balance YTD														
Cumulative Carry Over	20.79													
Current O/U	418.16	549.42	463.57											

Percentage of Hours														
% Actual	16.53%	12.97%	9.70%											
% Purchased	10.91%	10.91%	10.91%											
% Over/Under	5.62%	2.06%	-1.21%											

2025 POCONO MOUNTAIN REGIONAL POLICE DEPARTMENT

COOLBAUGH TOWNSHIP

Enforcement														2024	
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD	MARCH	Prior YTD
Total Calls	435	379	350										1164	396	1125
<i>Complaints</i>	400	352	331										1083	376	1060
<i>Accidents</i>	35	27	19										81	20	65
Criminal Arrests	29	15	28										72	14	53
Traffic Arrests	54	33	33										120	122	255
Vehicle Code Warnings	52	62	49										163	111	207
Ordinance Arrests	4	4	1										9	5	10

Hours Breakdown														
Patrol	799.10	755.55	758.77											2313.42
Investigation	626.68	686.70	728.80											2042.18
Paperwork	151.87	156.15	134.48											442.50
Court	56.70	27.60	36.50											120.80
Assigned	717.34	689.62	1011.24											2418.20

Hours Actual vs Purchased														
Total Actual Time	2351.69	2315.62	2669.79											7337.10
Hours Purchased	2664.59	2406.65	2664.59											7735.83
Hours Over/Under	-312.90	-91.03	5.20											-398.73

Hours Over/Under Balance YTD														
Cumulative Carry Over	240.04													
Current O/U	-72.86	-163.89	-158.69											

Percentage of Hours														
% Actual	33.28%	36.28%	37.78%											
% Purchased	37.71%	37.71%	37.71%											
% Over/Under	-4.43%	-1.43%	0.07%											

2025 POCONO MOUNTAIN REGIONAL POLICE DEPARTMENT

BARRETT TOWNSHIP

Enforcement														2024	
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD	MARCH	Prior YTD
Total Calls	77	71	68										216	84	233
<i>Complaints</i>	75	62	63										200	78	208
<i>Accidents</i>	2	9	5										16	6	25
Criminal Arrests	2	3	4										9	7	12
Traffic Arrests	12	7	6										25	6	25
Vehicle Code Warnings	5	16	8										29	7	3
Ordinance Arrests	1	0	0										1	0	0

Hours Breakdown														
Patrol	201.22	171.41	214.65											587.28
Investigation	112.70	123.53	99.27											335.50
Paperwork	14.22	19.06	16.07											49.35
Court	14.58	9.75	14.17											38.50
Assigned	155.60	149.59	219.36											524.55

Hours Actual vs Purchased														
Total Actual Time	498.32	473.34	563.52											1535.18
Hours Purchased	578.00	522.05	578.00											1678.05
Hours Over/Under	-79.68	-48.71	-14.48											-142.87

Hours Over/Under Balance YTD														
Cumulative Carry Over	-290.24													
Current O/U	-369.92	-418.63	-433.11											

Percentage of Hours														
% Actual	7.05%	7.42%	7.98%											
% Purchased	8.18%	8.18%	8.18%											
% Over/Under	-1.13%	-0.76%	-0.20%											

2025 POCONO MOUNTAIN REGIONAL POLICE DEPARTMENT

	ASSISTS													2024	
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD	MARCH	Prior YTD
Ambulance Assists	35	24	17										76		
Fire Assists	4	0	7										11		
Assist to other Agencies	9	7	11										27		

Cumberland Twp PD			2												
Franklin Lake PD			1												
Hamburg Boro PD			1												
Harrisburg PSP			1												
Lower Twp PD			1												
Luzerne Cty Drug TF			1												
NYPD			1												
Pocono Twp 1		2	2												
Richard Twp PD			1												

MARCH 2025

1 Classification of Offenses PART I OFFENSES		2 Offenses Reported or known to police (include unfounded and attempted)	3 Unfounded, i.e. False or Baseless Complaints	4 Number of Actual Offenses(Col. 2 minus Col. 3) Include Attempts	5 Total Offenses Cleared by Arrest or Exceptional means Includes Col. 6	6 Number of Clearances Involving only Persons under 18
01. CRIMINAL HOMICIDE		-	-	-	-	-
A. Murder and Nonnegligent Manslaughter	11			-		
B. Manslaughter by Negligence	12			-		
02. FORCIBLE RAPE Total	20	-	-	-	1	-
A. Rape by Force	21			-	1	
B. Assault to Rape-Attempts	22			-		
03. ROBBERY Total	30	1	-	1	-	-
A. Firearm	31			-		
B. Knife or cutting instrument	32	1		1		
C. Other Dangerous Weapon	33			-		
D. Strong Arm(hands, feet, etc.)	34			-		
04. ASSAULT Total	40	15	-	15	11	1
A. Firearm	41			-		
B. Knife or cutting instrument	42			-		
C. Other Dangerous Weapon	43			-		
D. Hands, fist, feet, etc.	44	5		5	4	
E. Other Assaults-Not aggravated	45	10		10	7	1
05. BURGLARY Total	50	3	-	3	-	-
A. Forcible Entry	51	2		2		
B. Unlawful Entry-No force	52			-		
C. Attempted forcible entry	53	1		1		
06. LARCENY - THEFT (except motor vehicle theft)	60	38	1	37	10	1
07. MOTOR VEHICLE THEFT Total	70	3	1	2	1	-
A. Autos	71	2		2	1	
B. Trucks and Buses	72			-		
C. Other Vehciles	73	1	1	-		
09. ARSON	90			-		
TOTAL PART I OFFENSES	77	60	2	58	23	2

1 Classification of Offenses PART II OFFENSES	2 Offenses Reported or known to police (include unfounded and attempted)	3 Unfounded, i.e. False or Baseless Complaints	4 Number of Actual Offenses(Col. 2 minus Col. 3) Include Attempts	5 Total Offenses Cleared by Arrest or Exceptional means Includes Col. 6	6 Number of Clearances Involving only Persons under 18
100. Forgery and Counterfeiting	-		-	-	
110. Fraud	21		21	1	
120. Embezzlement			-		
130. Stolen Prop., Rec.,Possess.,Buying			-		
140. Vandalism	3		3	1	
150. Weapons, Carrying, Possess, etc.	1		1		
160. Prostitution and Commercialized Vice			-		
170. Sex Offenses (except 02 and 160)	3	1	2	3	3
180. Drug Abuse Violations Total	15	1	14	8	1
Sale/mfg. 18A. Opium-Cocaine	7	1	6	5	
18B. Marijuana	1		1		
18C. Synthetic	1		1	1	
18D. Other			-		
Possession 18E. Opium-Cocaine			-		
18 F. Marijuana	5		5	2	1
18G. Synthetic	1		1		
18H. Other			-		
190. Gambling Total	-	-	-	-	-
19A. Book Making	-		-		
19B. Numbers. Etc.	-		-		
19C. Other	-		-		
200. Offenses Against Family & Children	7	2	5	2	
210. Driving Under the Influence	8		8	5	
220. Liquor Laws			-		
230. Drunkenness	2		2	2	
240. Disorderly Conduct	54	4	50	33	3
250. Vagrancy			-		
260. All Other Offenses (except traffic)	39	4	35	25	
TOTAL PART II OFFENSES	153	12	141	80	7

**Pocono Mountain Regional Police UCR Crime Stats
March 2025**

	DEPART TOTAL	TOBY	TUNK	BORO	COOL	BAR	OUT	SRO
Homicide	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0
Robbery	1	0	0	0	1	0	0	0
Assaults	12	5	1	3	3	0	0	3
Burglary	3	1	0	1	1	0	0	0
Larceny - Thefts	35	10	6	11	8	0	0	3
Stolen Vehicles	3	0	0	2	1	0	0	0
Arson	0	0	0	0	0	0	0	0
Forgery	0	0	0	0	0	0	0	0
Fraud	21	6	2	3	9	1	0	0
Embezzlement	0	0	0	0	0	0	0	0
Stolen Property	0	0	0	0	0	0	0	0
Vandalism	3	2	0	1	0	0	0	0
Weapons	1	0	0	0	0	1	0	0
Prostitution	0	0	0	0	0	0	0	0
Sex Offenses	2	1	0	0	0	1	0	1
Drug Violations	12	0	2	2	7	0	1	3
Gambling	0	0	0	0	0	0	0	0
Offenses Family	2	0	0	1	1	0	0	5
DUI	8	2	1	3	2	0	0	0
Liquor Laws	0	0	0	0	0	0	0	0
Drunkenness	0	0	0	0	0	0	0	0
Disorderly Conducts	46	9	4	12	20	1	0	8
All Others	39	9	6	4	18	2	0	0
UCR TOTALS	188	45	22	43	71	6	1	23

Domestics	61	10	12	9	27	3	0	1
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MOUNT POCONO BOROUGH
Larceny - Thefts Breakdown 2025

	TOTAL	RESIDENTIAL	COMMERCIAL
January	11	0	11
February	6	0	6
March	11	2	9
April	0		
May	0		
June	0		
July	0		
August	0		
September	0		
October	0		
November	0		
December	0		
2024 Total	28	2	26

Pioneer Diner - 1
 Bill's Shop Rite - 2
 Wawa - 2
 Walmart - 1
 Lowes - 2
 MiCasa - 1



**Pocono Mountain Regional
Emergency Medical Services**

“Excellence, Honor, and Compassion”

Coolbaugh Township EMS Activity March 2025

Total Coolbaugh Calls March: 213	Total PMREMS Calls March 2025: 579
Total Coolbaugh Calls QTD: 704	Total PMREMS Calls QTD: 1,862
Total Coolbaugh Calls YTD: 706	Total PMREMS Calls YTD: 1,739

	January	February	March
Non-Emergency Transports	81	70	64
Calls Lost to Mutual aid	67	51	43
Calls Picked Up from Mutual Aid	46	49	28

Fire Company: **Gouldsboro Vol Fire Co**

Month: Jan-March 2025

Total Quarter Calls: 41

Total Calls YTD: 41

Total dispatched in Coolbaugh QTD: 6

Total dispatched in Coolbaugh YTD: 6

Total Mutual Aid Calls to Other Townships: 8

Total Man Hours (Calls) QTD 136.5

Total Man Hours (Calls) YTD: 136.5

Training Hours QTD 397.5

Training Hours YTD: 397.5

Total Man Hours Business QTD 3611.5

Total Man Hours Business YTD: 3611.5

Total Hours QTD: 4145.5

Total Hours YTD: 4145.5

Monthly Call Breakdown Report

Call Type	# per Month
Automatic Alarm	8
Dwelling Fire	5
Fire, other	1
Extrication	
Hazmat	
Lift Assist/EMS Assist/ Medivac Landing	7
Mutual Aide	8
CO Alarm/Investigation	2
Odor Investigation - remove smoke	1
Structure (Commercial) Fire	
Traffic Control Only	
Vegetation (Brush) Fire	
Vehicle Accident	5
Vehicle Fire	
Wires Down/ Tree on Wires/ Tree Across Road	3
Special Type of incident	1
Total Calls per Month	41

Average #firefighters per call: 7

Please submit monthly call reports via mail, email or fax:

Coolbaugh Township Municipal Building

Attn: Erin Masker

5520 Municipal Drive

Tobyhanna, PA 18466

Email: emasker@coolbaughtwp.org

Fax: 570-894-8413

Monthly report due by the Wednesday before the meeting.

Fire Company: **Gouldsboro Vol Fire Co**

Month: March 2025

Total Monthly Calls: 9

Total Calls YTD: 41

Total dispatched in Coolbaugh MTD: 1

Total dispatched in Coolbaugh YTD: 6

Total Mutual Aid Calls to Other Townships: 3

Total Man Hours (Calls) Month: 28.25

Total Man Hours (Calls) YTD: 136.5

Training Hours Month: 267.5

Training Hours YTD: 397.5

Total Man Hours Business Month: 1159.5

Total Man Hours Business YTD: 3611.5

Total Hours MTD: 1455.25

Total Hours YTD: 4145.5

Monthly Call Breakdown Report

Call Type	# per Month
Automatic Alarm	2
Dwelling Fire	
Fire, other	1
Extrication	
Hazmat	
Lift Assist/EMS Assist/ Medivac Landing	1
Mutual Aide	3
CO Alarm/Investigation	
Odor Investigation - remove smoke	
Structure (Commercial) Fire	
Traffic Control Only	
Vegetation (Brush) Fire	
Vehicle Accident	1
Vehicle Fire	
Wires Down/ Tree on Wires/ Tree Across Road	
Special Type of incident	1
Total Calls per Month	9

Average #firefighters per call: 8

Please submit monthly call reports via mail, email or fax:

Coolbaugh Township Municipal Building

Attn: Erin Masker

5520 Municipal Drive

Tobyhanna, PA 18466

Email: emasker@coolbaughtwp.org

Fax: 570-894-8413

Monthly report due by the Wednesday before the meeting.

**COOLBAUGH TOWNSHIP
QUARTERLY VOLUNTEER HOURS REPORT
THORNHURST VOLUNTEER FIRE & RESCUE COMPANY**

Dates covered in report: 1/1/25 to 3/31/25

Calls Dispatched in Coolbaugh Twp: 3

Calls Dispatched in Coolbaugh YTD: 3

Total Quarterly Calls: 14

Total Calls YTD: 14

Total VH Calls: 158.5

Total VH Calls YTD: 158.5

Total VH Training: 418.5

Total VH Training YTD: 418.5 VH

Total VH Business: 875

Total Business VH YTD: 875

Total Quarterly VH: 1,452

Total Quarterly VH YTD: 1,452

**Quarterly Call Type:
Average Firefighters per Call: 5**

Automatic Fire Alarms: 3

Brush Fire:

CO Alarms: 1

Chimney Fire: 1

MVA: 2

Odor/Smoke Investigation: 3

Pole Fire:

Propane Tank Leak: 1

Search:

Structure Fire: 1

Structure Fire Assist:

Trees on wires/in road: 2

Other Incident:

TOTAL: 14

Fire Police Traffic Control

Calls Quarter: 5

Quarter VH Calls: 27

Traffic Control YTD: 5

Fire Police Calls YTD: 27

**THORNHURST VOLUNTEER FIRE & RESCUE COMPANY
BUSINESS VOLUNTEER HOURS
FIRST QUARTER 2025**

Meetings:

Fire Monthly Business: 67.5 VH
Auxiliary Monthly Business: 46.0 VH
Mutual Aid: 18.0 VH
Thornhurst Twp. Meeting: 1.0 VH
Clifton Township Meeting: 2.5 VH
Coolbaugh Township Meeting: 3.5 VH
ALCA Security: 1.5 VH
Gouldsboro Fire Company: 1.5 VH

Fundraising:

Barbecue BBQ: 220.5 VH
Flsh Fry: 97.0 VH
Paint Night: 20.0 VH
TOTAL: 255.5 VH

Work/Equipment Maintenance: 363 VH
Honor Guard: 8.0 VH
House Committee: 21.0 VH

Treasurer: 45.0VH
Secretary: 39 VH

TOTAL VOLUNTEER HOURS FIRST QUARTER: 875



MISSION STATEMENT

Pocono Mountain Public Library strengthens the community by encouraging lifelong learning, stimulating intellectual curiosity, and promoting a literate and informed citizenry by providing a variety of information resources for all and enriching patrons' lives through educational, cultural, and recreational programs.

<u>LIBRARY SERVICE</u>	<u>March 2025</u>	<u>2025 To Date</u>	<u>2024 YEAR END</u>
Circulations	1,489	4,026	17,940
E-Books—All Platforms	571	1,033	4,068
Gate Count	1,613	4,155	21,945
Wi-Fi Usage	2,000	4,765	21,785
Computer Use	125	278	1,202
Printing, Faxing, Scanning	431	937	3,549
Essential Documents	15	35	434
Reference & Computer Help	797	1,958	8,018
Social Interactions (10 min+)	246	566	2,134
Kids Programs & Outreach	7	26	103
Kids Program Attendance	115	273	2,143
Adult & Teen Programs & Outreach	9	24	123
Adult & Teen Attendance	68	191	942
Website Views	1,155	3,724	16,078
New Patron Cards	48	95	331

In 2024, Library Services Help the Community with Measurable Return on Investment

Borrowed Books, DVDs, and other library “collections” saved patrons \$448,500.

E-books, e-audiobooks, and streaming music, TV, and movies from the library’s website saved \$48,816.

The library’s speedy and secure 100 mbps Wi-Fi was used 21,785 times!

Library staff provided 2,134 moments of social interaction for patrons in our community.

Three highly trained essential library staff provided 8,018 reference transactions including finding books, helping with printing and computers. Most of these are for tech help.

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Coolbaugh Township

5520 Municipal Drive

Tobyhanna PA 18466

Phone: 570-894-8490



Permits by Type and Status 01/01/2025 to 04/11/2025

Permit Type	Submitted	Assigned	Pending	Active	Complete	Canceled	Denied
Alarm Permit	0	0	0	18	4	2	0
Driveway Permit	6	0	0	5	0	4	0
Emergency Road Opening Permit	1	0	0	0	0	0	0
Establish a Business	0	1	0	5	0	2	0
Field/Pavilion Use Request	0	0	0	8	1	0	0
Land Development Permit	7	0	0	0	0	1	0
Recycling Permit	0	0	0	0	0	0	0
Road Occupancy Permit	4	0	0	0	0	0	0
Sewage Permit	1	26	2	4	2	0	2
Sewage Pumping Report Permit	0	1	0	255	9	0	0
Short Term Rental/Renewal Application	1	51	67	204	0	1	0
Sign Permit	0	1	0	0	0	0	0
Tenant Registration Form	1	0	1	53	41	2	0
Zoning Hearing Board Permit	1	0	0	0	0	0	0
Zoning Permit	0	15	43	80	29	16	0
Totals:	22	95	113	632	86	28	2

Coolbaugh Township

5520 Municipal Drive

Tobyhanna PA 18466

Phone: 570-894-8490



Violation Totals 01/01/2025 to 04/11/2025

Permit Type	Submitted	Assigned	Pending	Active	Complete	Canceled
Agriculture	0	0	0	1	0	0
Dangerous Structure	0	0	0	3	0	0
Nuisance Violation	0	0	0	8	0	0
Septic Pumping Violation	0	0	0	1	2	0
Sewage Violation	0	0	0	10	1	0
Short Term Rental Violation	0	0	0	17	2	0
Zoning Violation	0	0	0	7	1	0
Totals:	0	0	0	47	6	0

Coolbaugh Township

5520 Municipal Drive
Tobyhanna PA 18466
Phone: 570-894-8490



Permits Issued 01/01/2025 to 04/11/2025

Total Recycling Permits Issued: 426

Total Mulch Punches: 17

Total Recycle Punches: 147

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COOLBAUGH TOWNSHIP

AND MESSER LLC

REVISED STORMWATER FACILITIES MAINTENANCE
AND MONITORING AGREEMENT

THIS AGREEMENT, made and entered into this ____ day of _____ 2025, by and between MESSER LLC, a limited liability company, having offices situate at 200 Somerset Corporate Boulevard Suite 7000, Bridgewater, New Jersey, 08807, (hereinafter the "OWNER"), and TOWNSHIP OF COOLBAUGH, a township of the second class with offices at 5520 Municipal Drive, Tobyhanna, Monroe County, Pennsylvania, (hereinafter "TOWNSHIP");

WITNESSETH:

WHEREAS, the Owner is the lawful and/or equitable owner of a certain parcel of ground located along Corporate Center Drive and identified as Monroe County Map No. 036356-00452002 (Parcel ID 03.6.1.7-3) in Coolbaugh Township (the "Property"); and

WHEREAS, the Owner previously combined Monroe County Map Nos. 03635600452014 (11.27 acres) and 03635600556734 (4.03 acres) to create the above-referenced Property consisting of a total new lot area of 15.31 acres as recorded on September 20, 2024 in Map Book 96, Page 187; and

WHEREAS, the Owner is proceeding to build upon and develop the Property; and

WHEREAS, Owner has presented and proposed a Land Development and Stormwater Management Plan for the Property, more fully described on a separate set of plans of record in the Township Office, said plans for the Messer Cylinder Filling Plant consisting of all of the following:

1. Land Development Plan dated 8/07/19, plan being prepared by RKR Hess and dated August 7, 2019, last revised December 6, 2019, consisting of 15 sheets; then amended on July 15, 2020 and March 28, 2022 to include and amend phasing;
2. A Post Construction Stormwater Management (PCSM) Plan and Erosion Sediment Control (ESC) Plan dated August 9, 2019, last

revised on March 13, 2024 (ESC Plans) and April 25, 2024 (PCSM Plans) as part of NPDES Permit No. PAD450098A-1 issued on July 3, 2024 for renewal of the permit, the inclusion of the entire 15.31 acre Property identified in the permit boundary and for a proposed driveway interconnection improvement between the existing developed site and the undeveloped site; and,

3. Proposed Driveway Permit Plan dated October 24, 2024 and ESC and PCSM Plans dated January 21, 2025 for the proposed driveway along Corporate Center Drive under Permit No. PAD450098A-3.

The above-referenced plans all being made a part hereof and incorporated herein by reference although not physically attached hereto (hereinafter collectively referred to as the "Plan") which is expressly made a part hereof and specifically incorporated herein, as approved by the Township, and said Plan provides for surface and/or subsurface detention or retention of stormwater and/or other stormwater management facilities serving the Property; and

WHEREAS, The Township approved an amended Drainage/Stormwater Management Plan for the proposed driveway interconnection improvements approved by the Township on September 17, 2024 pursuant to the conditional approval letter dated September 30, 2024 with a condition requiring an updated Stormwater Facilities Maintenance and Monitoring Agreement to reflect the current Stormwater Management Plans and approvals; and

WHEREAS, the Owner has posted financial security for the required Drainage/Stormwater Management improvements depicted on the Plan for all outstanding stormwater management facilities, including those required for the proposed driveway interconnection improvements as approved by the Township by way of the September 30, 2024 conditional approval letter; and

WHEREAS, the Property is included within the boundary of an Individual National Pollution Discharge Elimination System (NPDES) Permit for Discharges of Stormwater Associated with Construction Activities (Permit No. PAD450098 & PAD450098 A-1 - A-3) which identifies certain Post Construction Stormwater Management Best Management Practices (PCSM BMPs) located on the Property; and

WHEREAS, the Property contains an Instrument for the Declaration of Restrictions and Covenants as required for the NPDES permit program recorded on August 16, 2024 in Deed Book 2655, Page 2687; and

WHEREAS, the Township and the Owner, its successors and assigns, agree that the health, safety, and welfare of the residents of the Township require

that on-site stormwater management facilities be constructed and maintained on the Property; and

WHEREAS, the Township requires, through the implementation of the stormwater management regulations, stormwater management facilities as shown on the Plan and/or as required by the Coolbaugh Township Stormwater Management and Earth Disturbance Ordinance be constructed and adequately maintained by the Owner, its successors and assigns; and

WHEREAS, prior to beginning construction on any subdivision or land development, the Owner is required under the Coolbaugh Township Stormwater Management and Earth Disturbance Ordinance, as amended, (the "Ordinance"), to submit a final plan to the Township for approval and the Owner shall comply with all provisions of the Coolbaugh Township Stormwater Management and Earth Disturbance Ordinance, as amended.

NOW, THEREFORE, in consideration of the foregoing premises, the mutual covenants contained herein, and the following terms and conditions, the parties hereto agree as follows:

1. The stormwater management facilities, (detention basin, underground and/or subsurface stormwater basins, stormwater pipes and/or other stormwater facilities) shown on the Plan (hereinafter "Stormwater Facilities") shall be constructed by the Owner, its successors and assigns, in accordance with the terms, conditions and specifications identified in this Agreement and on the Plan.

2. Said Owner, for and in consideration of the sum of One Dollar (\$1.00), paid, does hereby grant, convey, bargain, sell, release and confirm unto the said Township, its successors and assigns, access, an inspection and drainage easement, to and over the subject Property to the Stormwater Facilities.

3. Owner shall post with the Township the requisite financial security in the amount of One Hundred Fifteen Thousand Seventy-Five Dollars and Forty Cents (\$115,075.40) for the proper installation of the requisite Stormwater Facilities shown on the Plan. Following the satisfactory completion of the installation of the Stormwater Facilities, Fifteen percent (15%) of the above-referenced financial security shall be retained by the Township for a period of eighteen (18) months to secure any necessary maintenance of the Stormwater Facilities. Following the completion of the eighteen (18) month maintenance period and prior to the release of the remaining financial security provided herein, Owner shall deliver to the Township the sum of Five Thousand Dollars (\$5,000.00) ("Security") to ensure

the continued maintenance, repair and inspections of the Stormwater Facilities in accordance with the terms of this Agreement. In the event Owner fails to maintain and/or repair the Stormwater Facilities in accordance with the terms of this Agreement or timely reimburse the Township for inspections in accordance with Paragraph 17 herein, Township may use the Security to pay for the requisite maintenance, repair and/or inspections and/or lien the Property in accordance with Paragraph 9 herein for the amount due the Township or proceed with any other available cause of action.

4. For purposes of this Agreement, Coolbaugh Township shall have the full, free, unlimited and unrestricted right, liberty, privilege and easement in common with Owner, its successors and assigns, to enter upon the Property of Owner and inspect the Stormwater Facilities from time to time to insure its continued maintenance and operation by Owner, its successors and assigns and to allow the continued drainage of stormwater along, through, within and under said Property to the Stormwater Facilities. Township agrees to use, and to require its employees, agents, and contractors to use reasonable efforts to provide reasonable notice to Owner in advance of any such entry, and to minimize its interference with Owner's use and enjoyment of the Property when exercising its rights and obligations hereunder.

5. The Owner and all future owners of the Property, (collectively, the "Owner") shall be responsible for the maintenance of the Stormwater Facilities in accordance with this Agreement and the Township's Ordinance, and shall keep all such facilities in a good, safe, working and reasonably neat condition in accordance with the Plan, and in a manner sufficient to meet the design standards and specifications set forth on the Plan, including Best Management Practices ("BMP's") as deemed reasonably necessary to meet the purpose of the Ordinance. Said maintenance shall include, but not be limited to the following:

a. Owner shall regularly perform all inspection and maintenance of the Stormwater Facilities as is necessary and desirable to insure the proper functioning of the Stormwater Facilities.

b. Owner shall not alter the area of the Stormwater Facilities in a manner which would cause the facility to differ from what is shown on the Plan without written approval of the Township, which such approval shall not be unreasonably withheld, conditioned, or delayed.

c. Owner shall regularly remove debris and silt from the Stormwater Facilities to ensure that the facility remains in good working order.

d. Owner shall make all repairs necessary to ensure the continued proper operation of the Stormwater Facilities.

e. Owner shall reasonably maintain the vegetated channels and other areas in accordance with the Ordinance and Plan

f. Owner shall reestablish the vegetation by seeding and mulching or sodding scoured areas where vegetation has not been successfully established or where the vegetation has been damaged or destroyed.

g. Owner shall mow as necessary to adequately control the height of grass and weeds. Chemical weed control may be used if Federal, State and local laws and regulations are met. Selection of seed mixtures shall be subject to approval by the Township.

h. Owner shall remove the silt from all permanent structures which tap silt or sediment in order to keep the material from building up in grass waterways, pipes, detention or retention basins, infiltration structures, BMP's, and/or other Stormwater Facilities, and thus reducing their capacity.

i. Owner shall keep all pipes, swales, detention facilities and outlet structures free of any debris or other obstruction.

j. Owner shall implement a maintenance schedule as referenced on the Plan and any amendments thereto must be acceptable to the Township.

6. The Stormwater Facilities will be owned and properly maintained by Owner, its successors and assigns in a manner and form consistent with the Plan, this Agreement and applicable law.

7. The Owner will perform maintenance in accordance with the approved maintenance schedule for the Stormwater Facilities as referenced on the Plan, including sediment removal as outlined on the approved schedule, this Agreement, the Ordinance, and/or the Plan.

8. a. The Owner hereby grants permission to the Township, its authorized agents and employees, upon presentation of proper identification, to enter upon the Property at reasonable times, and to inspect the Stormwater Facilities whenever the Township deems necessary. The purpose of the inspection is to ensure the safe and proper functioning of the facilities.

b. When inspections are conducted by the Owner, the Owner shall give the Township copies of the inspection report with findings, upon request.

9. In the event the Owner fails to maintain the Stormwater Facilities in good working condition as set forth above and/or otherwise breaches this Agreement, the Township shall provide Owner with a list of the maintenance responsibilities which have not been properly performed by Owner and/or the terms that have been breached by the Owner. Owner shall have fifteen (15) days to accomplish, to the Township's reasonable satisfaction, the maintenance and/or other responsibilities on the list (or such longer time that is acceptable to and approved by the Township in the event such responsibilities cannot be completed within said fifteen (15)-day period, provided that the Owner has begun corrective action within said fifteen (15)-day period) or as soon thereafter as reasonably possible if delayed due to the nature of the work required, weather or special conditions. Such additional time frame shall be deemed approved by the Township if Township fails to deny such a request within 30 days of such request by Owner. In the event Owner fails or refuses to accomplish said maintenance and/or other responsibilities within the time periods set forth herein, Township may enter upon the Property and take reasonably necessary and prudent action to maintain said Stormwater Facilities and/or otherwise cure the breach and charge the costs of the maintenance and/or cure to the Owner. Owner shall reimburse the Township upon demand, within thirty (30) days of receipt of invoice thereof, for all costs incurred by the Township to cure Owner's breach. If not paid within said 30-day period, the Township may draw on the Security and/or other financial security provided for herein for reimbursement. The Township may also enter a lien against the Property in the amount of such costs and may also proceed to recover costs through proceedings in equity or at law. In the event of an emergency, the Township may enter the Property, if the Owner is not immediately available, without notification or identification, to inspect and perform necessary maintenance and repairs, if needed, when the health, safety or welfare of the citizens is at imminent jeopardy. However, the Township shall notify Owner of any inspection, maintenance, or repair undertaken within five (5) days after the completion of the activity. Owner shall reimburse the Township for its costs of the maintenance work performed. It is understood and agreed that the Township is under no obligation to conduct any such maintenance and/or work on the Stormwater Facilities as referenced herein.

10. No permanent or temporary building, structures or vehicles, may be placed or stored within the Stormwater Facilities shown on the Plan, unless otherwise approved by the Township.

11. The Owner shall be responsible for removing all debris or litter within the Stormwater Facilities annually or as determined to be necessary by the Township. The Owner shall remove all debris or litter within the Stormwater Facilities as soon as practicable after the cessation of a 100-year or greater storm event and/or at any other time determined necessary by the Township.

12. Owner shall use reasonable efforts to conduct mowing/landscaping activities in such a way to prevent lawn and plant clippings, as well as eroded sediment, from entering the Stormwater Facilities. Lawn clippings and other yard waste shall not be disposed of within the Stormwater Facilities. Any build-up of lawn and plant clippings which materially interferes with the operation of the Stormwater Facilities must be removed and properly disposed of. If plant life required by the Plan to be maintained within the Stormwater Facilities is impaired, then Owner shall take reasonable steps to restore such plant life, which may include removing and replacing the effected soils.

13. In the event that a sinkhole should develop within the Stormwater Facilities, the Owner shall immediately notify the Township. The Owner shall remediate the sinkhole and repair the Stormwater Facilities as soon as possible.

14. Owner, for itself, its successors and assigns, agrees that the failure to maintain the Stormwater Facilities, including all drainage courses, swales, storm water inlets, pipes, conduits, detention basins, BMP's and/or other stormwater management facilities in a good condition in conformance with this Agreement and the Plan shall constitute a nuisance and shall be abatable by the Township as such.

15. The Township may require that Owner, its successors or assigns, or any future owner or occupier of the Property, or any part thereof, to take such corrective measures as the Township may deem reasonably necessary to bring the Stormwater Facilities into compliance with this Agreement and with the Plan, as approved by the Board of Supervisors of Coolbaugh Township.

16. If ownership or maintenance responsibility of the Stormwater Facilities is assigned to another association or entity, the Township shall be notified in writing prior to said assignment and the assignee shall be provided with a copy of this Agreement and the Township shall be provided with proof of said notification to the assignee.

17. All reasonable out-of-pocket costs incurred by the Township for inspections of the Stormwater Facilities by the Township as permitted under this Agreement shall be borne by the Owner and payable to the Township within thirty (30) days of invoice thereof. Owner specifically agrees

to and shall be responsible for the reasonable out-of-pocket costs incurred by the Township for the Township's inspections of the Stormwater Facilities as permitted under this Agreement.

18. Owner agrees to indemnify the Township and all of its elected and appointed officials, agents and employees (hereinafter collectively referred to as the "Indemnitees") against and hold Indemnitees harmless from any and all liability, loss or damage, including attorney's fees and costs of investigation and defense, as a result of the design, installation, construction, operation or maintenance of the Stormwater Facilities on the Property.

19. The Township may, in addition to the remedies prescribed herein, proceed with any action at law or in equity to bring about compliance with the Coolbaugh Township Stormwater Management and Earth Disturbance Ordinance and/or this Agreement.

20. The singular shall include the plural and the masculine shall include the feminine and neuter, where the context thereof shall permit or otherwise require.

21. This Agreement shall extend to and bind the heirs, successors and assigns of the respective parties hereto, and shall be governed by the laws of the Commonwealth of Pennsylvania.

22. This Agreement shall supersede the previous Standard Stormwater Facilities Maintenance and Monitoring Agreement recorded on December 18, 2019 in Deed Book 2541, Page 4018.

23. This Agreement shall be recorded among the land records of Monroe County, Pennsylvania and shall constitute a covenant running with the Property and/or equitable servitude, and shall be binding on the Owner, its administrators, executors, assigns, heirs and any other successors in interests, in perpetuity.

IN WITNESS WHEREOF, the parties hereto, intending to be legally bound, have hereunto set their hands and seals the day and year first above written.

OWNER: MESSER, LLC

Witness: _____

By: _____

Name:

Title:

TOWNSHIP: COOLBAUGH TOWNSHIP
BOARD OF SUPERVISORS

Witness: _____

By: _____

ACKNOWLEDGEMENTS

STATE OF NEW JERSEY:

COUNTY OF SOMERSET:

On this ___ day of _____, A.D., 2025, before me, the subscriber, a Notary Public in and for the State of New Jersey, personally appeared G. Gregory Schuetz, who was personally known to me and/or proven to be the Chief Legal Officer of Messer LLC, and that he as such, being authorized to do so, executed the foregoing document, and that as such, executed the foregoing instrument for the purposes therein contained by signing the name of the company by himself as

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

Notary Public (SEAL)

ACKNOWLEDGEMENTS

COMMONWEALTH OF PENNSYLVANIA :
COUNTY OF

On this ____ day of _____, A.D., 2025, before me, the subscriber, a Notary Public in and for the Commonwealth of Pennsylvania, personally appeared William Weimer, who was personally known to me to be the Chairman of THE BOARD OF SUPERVISORS OF COOLBAUGH TOWNSHIP with the authorization to execute the foregoing document, and that as such, executed the foregoing instrument for the purposes therein.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

Notary Public (SEAL)

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701 Main Street, Suite 405
Stroudsburg, PA 18360



Phone: 570-517-3100
Fax: 570-517-3858
mcp@monroecountypa.gov
www.monroecountypa.gov

MONROE COUNTY PLANNING COMMISSION

February 11, 2025

Erin Masker, Administrative Assistant
Coolbaugh Township
5520 Municipal Drive
Tobyhanna, PA 18466

Re: Short-Term Rentals
Zoning Ordinance Amendments
Coolbaugh Township
MCPC Review #10-25

Dear Ms. Masker:

The above cited amendments were reviewed by Eric Koopman, Lead Senior Planner on behalf of the Monroe County Planning Commission. You will find his comments enclosed. Should you have any special concerns regarding these comments, please contact us immediately.

All comments are preliminary and will be acted upon by the Planning Commission at its regular meeting on February 11, 2025 at 5:00 p.m. at the Monroe County Planning Commission office. This action is in keeping with the Planning Commission's review policy and allows the municipalities and other interested parties to respond to the review comments before the Planning Commission's public meeting.

If these comments are not amended and are found to be acceptable by the Board at the next meeting, they should be considered to be approved as enclosed.

If you have any questions or if we can be of further service to you, please feel free to contact me.

Sincerely yours,

A handwritten signature in blue ink that reads "Christine Meinhart-Fritz".

Christine Meinhart-Fritz
Director

701 Main Street, Suite 405
Stroudsburg, PA 18360



Phone: 570-517-3100
Fax: 570-517-3858
mcpc@monroecountypa.gov
www.monroecountypa.gov

MONROE COUNTY PLANNING COMMISSION

TO: Christine Meinhart-Fritz, Director

FROM: Eric Koopman, Lead Senior Planner *EKS*

DATE: February 11, 2025

SUBJECT: Short-Term Rentals
Zoning and STR Ordinance Amendments
Coolbaugh Township
MCPC Review #10-25

The Township of Coolbaugh is proposing amendments to its zoning ordinance concerning short-term rentals. Specifically, the amendments would add definitions for “Short-Term Rental” and “Transient Use”, as well as amend the schedule of uses to permit short-term rentals within the R-1, R-2., R-3, W-C, and C-3 zoning districts by right. The amendments would also require one parking space per bedroom and additional spaces as required by Chapter 324 of the Township’s Code of Ordinances as well as establishing a maximum of fourteen (14) permitted overnight occupants.

The above mentioned zoning ordinance amendments have been reviewed on the basis of generally accepted planning principles and the provisions set forth by the Pennsylvania Municipalities Planning Code (PMPC), as amended. The following comments are offered:

1. The proposed zoning ordinance amendments are generally consistent with the PMPC, Act 247 of 1968, as amended, in terms of following required procedures.
2. It should be noted that this office has previously reviewed the above noted amendments (MCPC Review #184-24) on October 21, 2024. All comments that remain applicable are included in this review.
3. The Township has had a standalone ordinance concerning short-term rentals for a number of years (Code of Ordinances Chapter 324 – Short-Term Rentals). The proposed amendments would now incorporate this land use into the zoning ordinance. This is consistent with land use planning practices if the Township would restrict the use to certain zoning districts.
4. The amendments propose to permit Short-Term Rentals within all residential zoning districts. While the Township contains a significant number of historically ‘vacation properties’, the potential impacts commercial transient uses may have to neighboring residential areas should be discussed. The Township is encouraged to explore developing overlay districts to permit short-term rentals in communities where the use may be more appropriate to the character of the built environment and prohibit them where they may be considered inappropriate despite their underlying zoning district.

Page Two
Short-Term Rentals
Zoning and STR Ordinance Amendments
Coolbaugh Township
MCPC Review #10-25

5. The amendments would establish a maximum of fourteen (14) permitted overnight occupants. This is generally consistent with the County Model, however the Township should confirm adequate sewage disposal for the average number of anticipated guests for a STR property.
6. The proposed amendments would prohibit this use within SP, I, I-A, C-1, and C-2 districts. It is unclear if the Township would grandfather this use for previously registered short-term rentals. The Township is encouraged to confer with their Solicitor the implications of previously registered STRs in zoning districts where they would now be prohibited under the proposed amendments.
7. The amendments may create a number of non-conforming uses of currently operating Short-Term Rentals in districts where they would now be prohibited. It is recommended that written notice of this be forwarded to all such short term rental permit holders in these districts in order to allow them the possibility to formally register for a certificate on non-conformance.
8. If any revisions are made to the proposed zoning ordinance amendments, they must be resubmitted to the MCPC for review prior to adoption. This requirement was affirmed by the Pennsylvania Commonwealth Court in *Hanover Healthcare Plus, Inc. v. Zoning Hearing Board of Penn Township* 875 A.2d 1255 (Pa. Cmwlth 2005). It is recommended that the Township discuss this with their solicitor.
9. The Staff has reviewed the proposed zoning ordinance amendments and recommends that they be adopted subject to the above noted comments being satisfactorily addressed.

In an attempt to maintain a library of municipal ordinances, we request that any adopted ordinance amendments (Zoning, Zoning Map and SALDO) be sent to the MCPC within 30 days of enactment as specified in the PMPC.

This review is subject to the approval of the Monroe County Planning Commission at its next regularly scheduled meeting.

MARY C. EBERLE
JOHN B. RICE
DIANNE C. MAGEE *
DALE EDWARD CAYA
DAVID P. CARO †
DANIEL J. PACI †
JONATHAN J. REISS †
GREGORY E. GRIM †
PETER NELSON *
PATRICK M. ARMSTRONG
MATTHEW E. HOOVER
KELLY L. EBERLE *
COLBY S. GRIM
MICHAEL K. MARTIN
JOEL STEINMAN
MITCHELL H. BAYLARIAN
WILLIAM D. OETINGER
LINDSAY R. NORTON
DAVID A. KEIGHTLY, JR.
ERIK S. ALLGOOD

LAW OFFICES
GRIM, BIEHN & THATCHER

J. LAWRENCE GRIM, JR., OF COUNSEL
JOHN FREDERIC GRIM, OF COUNSEL

A PROFESSIONAL CORPORATION

SUCCESSOR TO
GRIM & GRIM AND BIEHN & THATCHER
ESTABLISHED 1895 AND 1956,
RESPECTIVELY

www.grimlaw.com

Patrick M. Armstrong
e-mail: parmstrong@grimlaw.com

104 S. SIXTH STREET
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FAX (215) 257-5374

(215) 536-1200
FAX (215) 538-9588

(215) 348-2199
FAX (215) 348-2520

* ALSO ADMITTED IN NEW JERSEY
* ALSO ADMITTED IN NEW YORK
† MASTERS IN TAXATION
‡ ALSO A CERTIFIED PUBLIC ACCOUNTANT

January 21, 2025

Monroe County Planning Commission
1 Quaker Plaza # 106
Stroudsburg, PA 18360

**Re: Coolbaugh Township
Zoning Ordinance Amendment**

Dear Planning Commission:

Enclosed please find a proposed amendment to the Coolbaugh Township Zoning Ordinance adding provisions addressing the short-term rental use within the Township. The enclosed is a revised version of the draft ordinance previously sent to you on September 18, 2024. Please review the enclosed proposed ordinance and provide comments in accordance with the Pennsylvania Municipalities Planning Code.

Thank you for your attention to the foregoing. Please contact my office with any questions that you may have.

Very truly yours,

GRIM, BIEHN & THATCHER

By: 
Patrick M. Armstrong, Esquire

Enclosure

cc: Board of Supervisors - via email
Meredith Thompson - via email
Erin Masker - via email
Greg Haas - via email

**BOARD OF SUPERVISORS OF
THE TOWNSHIP OF COOLBAUGH
MONROE COUNTY, PENNSYLVANIA**

ORDINANCE NO. _____

**AN ORDINANCE OF COOLBAUGH TOWNSHIP, MONROE COUNTY,
COMMONWEALTH OF PENNSYLVANIA, AMENDING THE COOLBAUGH
TOWNSHIP ZONING ORDINANCE AT CHAPTER 400 OF THE CODE OF
ORDINANCES OF COOLBAUGH TOWNSHIP, BY PROVIDING A
DEFINITION, RESTRICTIONS AND ZONING PROVISIONS FOR SHORT-
TERM RENTALS**

WHEREAS, the Board of Supervisors desires to allow for the proper use of Short-Term Rentals within Coolbaugh Township and to establish proper criteria for the regulation and development of proper and reliable standards for these uses;

WHEREAS, the Board of Supervisors has enacted Chapter 324 of the Code of Ordinances of Coolbaugh Township to govern short-term rentals within the Township and such uses shall comply with the requirements, restrictions and provisions governing short-term rentals within Chapter 324; and,

WHEREAS, the Board of Supervisors finds that the proposed amendment to the Coolbaugh Township Zoning Ordinance will promote, protect and facilitate the public health, safety and welfare.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED by the Board of Supervisors of Coolbaugh Township, Monroe County, Pennsylvania, and it is hereby enacted and ordained by the authority of the same as follows:

ARTICLE I.

The Coolbaugh Township Zoning Ordinance at Chapter 400 of the Code of Ordinances of Coolbaugh Township, Article III, Section 400-10, Definitions, shall be amended by adding new definitions for "Short-Term Rental" and "Transient Use" to read as follows:

SHORT-TERM RENTAL – A dwelling unit that is rented and/or leased, in whole or in part, for a transient use in exchange for rent, compensation or remuneration of any kind. This definition applies to all types of dwelling units rented and/or leased for a transient use under this Chapter, unless specifically excluded herein. A short-term rental may include (but not be limited to) single family, two family and multi-family dwelling units, whether or not primarily used as permanent residences or seasonal or vacation homes. A short-term rental shall not include a hotel, motel, bed-and-breakfast, boarding or lodging house or group home as defined in this Chapter and/or when the property owner or representative is present on-site at the property on a twenty-four-hour-per-day basis. A short-term rental does not include a use wherein there are more than fourteen (14) overnight occupants. A short-term rental shall comply with all the

requirements, restrictions and provisions of Chapter 324 of the Code of Ordinances of Coolbaugh Township.

TRANSIENT USE - Occupancy, use or possession of a dwelling unit by a person or persons for a period of less than 30 consecutive days, other than the owner(s) of the dwelling unit or tenant(s) of the dwelling unit with a lease for 30 consecutive days or more, and/or the family of such owner(s) or tenant(s); and further excluding temporary stays by unrelated individuals that are guests of the owner or tenant of the dwelling unit without the payment of any type of rent, compensation or other remuneration.

ARTICLE II.

The Coolbaugh Township Zoning Ordinance at Chapter 400 of the Code of Ordinances of Coolbaugh Township, Article X, Standards for Specific Uses, shall be amended by adding a new Section 400-91.3, Short-Term Rentals, to read as follows:

Within the R-1, R-2, R-3, W-C and C-3 Zoning Districts, a short-term rental use shall be permitted as a principal permitted use subject to the Schedule of Uses and the following specific criteria:

- A. A short-term rental use shall comply with all the requirements, restrictions and provisions of Chapter 324 of the Code of Ordinances of Coolbaugh Township.
- B. A short-term rental use shall not have more than fourteen (14) overnight occupants. A use allowing for more than fourteen (14) overnight occupants is not a short-term rental use and shall be considered some other use provided for in this Chapter.

ARTICLE III.

Chapter 400 of the Code of Ordinances of Coolbaugh Township, Zoning, Attachment 1, Schedule of Uses, is hereby amended by adding Short-Term Rental to the Principal Permitted Uses column in the R-1, R-2, R-3, W-C and C-3 Zoning Districts within Attachment I.

ARTICLE IV.

Chapter 400 of the Code of Ordinances of Coolbaugh Township, Zoning, Attachment 3, Table of Required Parking and Stacking Spaces, is hereby amended by adding "Short-Term Rentals" to read as follows:

Short-Term Rentals	Minimum of one parking space per bedroom, plus additional parking spaces pursuant to the parking requirements of Chapter 324 of the Code of Ordinances of Coolbaugh Township.
--------------------	---

ARTICLE V. SEVERABILITY.

It is hereby declared to be the legislative intent that if a court of competent jurisdiction declares

any provisions of this Ordinance to be invalid or ineffective in whole or in part, the effect of such decision shall be limited to those provisions which are expressly stated in the decision to be invalid or ineffective, and all other provisions of this Ordinance shall continue to be separately and fully effective. The Board of Supervisors hereby declares that it would have passed this Ordinance and each section or part thereof, other than any part declared invalid, if it had advance knowledge that any part would be declared invalid.

ARTICLE VI. REPEALER.

All ordinances or parts of ordinances which are inconsistent herewith are hereby repealed.

ARTICLE VII. EFFECTIVE DATE.

This Ordinance shall become effective five (5) days after enactment.

DULY ENACTED AND ORDAINED this ____ day of _____ 2025, by the Board of Supervisors of Coolbaugh Township, Monroe County, Pennsylvania, in lawful session duly assembled.

Board of Supervisors of Coolbaugh Township

By: _____
William Weimer, Chairman

By: _____
Alma I Ruiz-Smith, Vice-Chair

By: _____
Clare Colgan, Supervisor

By: _____
Cara Rogan, Supervisor

By: _____
Lynn Kelly, Supervisor

ATTEST:

Township Secretary

[TOWNSHIP SEAL]

10



Coolbaugh Township Volunteer Fire Company

Organized October 19th, 1948

652 Laurel Dr. – Tobyhanna, PA 18466

www.coolfire25.com

MONROE COUNTY FIREMENS ASSOCIATION
INTERNATIONAL ASSOCIATION OF FIRE CHIEFS
THE FIREMENS ASSOCIATION OF THE STATE OF
PENNSYLVANIA

NATIONAL VOLUNTEER FIRE COUNCIL
PENNSYLVANIA ASSOCIATION OF ARSON
INVESTIGATORS
INTERNATIONAL ASSOCIATION OF ARSON

4/11/2025

To the Coolbaugh Township Board of Supervisors,

As always, we wanted to thank you for all the support you have given your home fire company comprised of an all-volunteer crew. At this time, we are asking for assistance for capital and Apparatus release of funds for the Rescue payment and capital improvement projects such as the deconstruction and reconstruction of facilities at the main station, hazmat technician training props, burn props and forcible entry training props. By continuing to expand our training facility at station one, we will be able to fully complete a fire academy program in house that will save the members time and money, while keeping the responders close to home, able to respond at a moment's notice. This investment to upgrade the Laurel Drive station is planned in waves to work on the training grounds and interior of the facility with very needed upgrades. Between this year and next year, we plan on completing station 1 and then moving to station 2 for its upgrades. The facilities have been neglected for years and without an end in sight for the new station and headquarters we need to bring the two stations up to date. A majority of the work is being done in house to the level of skill we have saving tons of money, and anything out of scope we have hired contractors to ensure compliance with code e.g. Electrician, carpenter etc.

Breakdown of Request:

Release of 150,000 for the annual Rescue Payment

Release of 235,000 for capital, training, and operational costs

As always, we appreciate your time and consideration for this request.

Sincerely,

A handwritten signature in blue ink, appearing to read "Tomas Keane".

Tomas Keane

President – Coolbaugh Township Volunteer Fire Company



Coolbaugh Township Volunteer Fire Company

Organized October 19th, 1948

652 Laurel Dr. – Tobyhanna, PA 18466

www.coolfire25.com

MONROE COUNTY FIREMENS ASSOCIATION
INTERNATIONAL ASSOCIATION OF FIRE CHIEFS
THE FIREMENS ASSOCIATION OF THE STATE OF
PENNSYLVANIA

NATIONAL VOLUNTEER FIRE COUNCIL
PENNSYLVANIA ASSOCIATION OF ARSON
INVESTIGATORS
INTERNATIONAL ASSOCIATION OF ARSON

4/11/2025

To the Coolbaugh Township Board of Supervisors,

The Coolbaugh Township Volunteer Fire Company is looking for the Board of Supervisors to release the stipend allotted in the budget for 2025 in the amount of \$165,000.

This installment will supplement the 2025 budget for operating expenses. We appreciate your continued support for our company to operate and respond to emergencies in and around our municipality.

Thank you.

Sincerely,

A handwritten signature in blue ink, appearing to read "T. Keane", with a long horizontal flourish extending to the right.

Tomas Keane

President – Coolbaugh Township Volunteer Fire Company

Sincerely,

11

Trash Hauling Bid
Bid Opening: April 8th, 2025-2pm
Contract Period: 6/18/25-6/17/27

Bid #1:	Waste Management	CCI	JP Mascaro	National Waste Disposal
6yd Municipal Center:	\$ 222.63	No Bid	\$ 325.00	\$ 225.00
6yd Department of Public Works:	\$ 222.63		\$ 325.00	\$ 225.00
2yd *2 Dumpsters with Wheels:	\$ 72.42		\$ 375.00	\$ 120.00
6yd w/ Locking Bar	\$ 258.05		\$ 340.00	\$ 225.00
Bid #2:				
(1) 40yd Bulk Waste	No Bid	\$ 1,179.00	\$ 2,350.00	No Bid
(1) 40yd Tires		\$ 3,783.00	\$ 4,875.00	
(6) 40yd Bulk Waste (cleanup dates)		\$ 1,179.00	\$ 2,350.00	

12



COOLBAUGH TOWNSHIP

Board of Supervisors

5520 Municipal Drive, Tobyhanna, PA 18466
 570-894-8490 Fax 570-894-8413
www.coolbaughtwp.org

FINANCIAL REPORT - BOARD OF SUPERVISORS

APRIL 15, 2025 BOARD MEETING

AS OF MARCH 31, 2025

Revenue

2025 General Fund Budget = \$9,600,636

<u>ITEM</u>	<u>AMOUNT</u>	<u>% BUDGET LINE</u>
Real Estate Taxes (Current & Delinquent)	\$ 133,973	3%
Earned Income Tax	525,238	25%
Real Estate Transfer Tax	245,338	27%
LST	93,958	25%
Licenses & Permits	59,787	18%
Rents	8,745	25%
Zoning Fees	33,923	19%
Fines & Forfeits	5,610	18%
Building Code Fees	19,653	49%
Grant Proceeds	-	0%
All other sources	68,374	5%
Total Revenue	\$ 1,194,597	

Expense

2025 General Fund Budget = \$9,600,636

<u>ITEM</u>	<u>AMOUNT</u>	<u>% BUDGET LINE</u>
Pocono Mountain Regional Police Dept.	\$ 804,322	25%
Salaries	332,368	21%
Capital Purchases	178,674	37%
Employee Benefits	231,170	23%
Fire	4,641	1%
Interfund Transfers	133,407	16%
Contracted Services	71,317	21%
Road Materials	115,249	66%
Pocono Mountain EMS	30,000	30%
Insurance	77,529	34%
Vehicle Repair & Maintenance	49,122	52%
Fuel	29,800	29%
Legal Fees	12,586	11%
Utilities	28,375	35%
Engineering	31,292	29%
Control Center	20,786	50%
All other sources	76,205	12%
Total Expense	\$ 2,226,844	

GENERAL FUND As of 03/31/2025

Account	Description	BUDGET	ACTIVITY	BALANCE
<hr/>				
01.301.000	REAL PROPERTY TAXES	-	-	-
01.301.100	REAL ESTATE REVENUE TAX	3,963,463.00	(91,710.37)	3,871,752.63
01.301.400	REAL ESTATE TX DELINQUENT	250,000.00	(42,262.39)	207,737.61
Totals for XX.X01.XXX		4,213,463.00	(133,972.76)	4,079,490.24
<hr/>				
01.310.000	ACT 511 TAXES	-	-	-
01.310.100	REAL ESTATE TRANSFER TAX	900,000.00	(245,337.63)	654,662.37
01.310.210	EARNED INCOME TAX CURRENT	2,115,000.00	(525,237.75)	1,589,762.25
01.310.500	LST	370,000.00	(93,957.81)	276,042.19
Totals for XX.X10.XXX		3,385,000.00	(864,533.19)	2,520,466.81
<hr/>				
01.321.000	LICENSES & PERMITS	-	-	-
01.321.350	FIRE ALARM REGISTRATION	2,500.00	(1,100.00)	1,400.00
01.321.360	SHORT TERM RENTAL PERMITS	185,000.00	(31,950.00)	153,050.00
01.321.800	CABLE TV FRANCHISE	100,000.00	(23,834.56)	76,165.44
Totals for XX.X21.XXX		287,500.00	(56,884.56)	230,615.44
<hr/>				
01.331.000	FINES & FOREFITS	-	-	-
01.331.110	VEHICLE CODE VIOLATIONS	20,000.00	(4,029.30)	15,970.70
01.331.120	VIOLATIONS ORDINANCES & STAT	10,000.00	(1,380.42)	8,619.58
01.331.121	VIOLATIONS ALARM ORDINANCE	1,000.00	(200.00)	800.00
Totals for XX.X31.XXX		31,000.00	(5,609.72)	25,390.28
<hr/>				
01.340.000	RENTS	-	-	-
01.340.002	MONROE COUNTY RENTS	31,845.00	(7,961.31)	23,883.69
01.340.100	NON-GOVERNMENTAL RENTS	2,650.00	(658.23)	1,991.77
01.340.200	PARK PAVILION RENTAL FEE	1,000.00	(125.00)	875.00
Totals for XX.X40.XXX		35,495.00	(8,744.54)	26,750.46
<hr/>				
01.341.000	INTEREST EARNED	220,000.00	(48,767.80)	171,232.20
Totals for XX.X41.XXX		220,000.00	(48,767.80)	171,232.20
<hr/>				
01.352.000	Federal Shared Revenues and Entitlements	-	-	-
01.352.530	Community and Economic Development	36,000.00	-	36,000.00
Totals for XX.X52.XXX		36,000.00	-	36,000.00
<hr/>				
01.354.000	STATE CAPITAL & OPER. GRANTS	-	-	-
01.354.082	ACT 101/ SECT 904	35,000.00	-	35,000.00
Totals for XX.X54.XXX		35,000.00	-	35,000.00
<hr/>				
01.355.000	STATE SHARED REV/ENTITLEMENTS	-	-	-

GENERAL FUND As of 03/31/2025

Account	Description	BUDGET	ACTIVITY	BALANCE
01.355.010	PUBLIC UTILITY TAX	7,000.00	-	7,000.00
01.355.080	ALCOHOL BEVERAGE TAX	1,500.00	(950.00)	550.00
01.355.130	FOREIGN FIRE CASUALTY INS.	130,000.00	-	130,000.00
Totals for XX.X55.XXX		138,500.00	(950.00)	137,550.00
01.356.000	STATE PMTS IN LIEU OF TAXES	-	-	-
01.356.020	GAME COMMISSION	75,000.00	(466.40)	74,533.60
Totals for XX.X56.XXX		75,000.00	(466.40)	74,533.60
01.358.000	LOCAL GOVT UNITS SHARED REV/EN	-	-	-
01.358.532	NON-UNIFORM PENSION	120,000.00	-	120,000.00
Totals for XX.X58.XXX		120,000.00	-	120,000.00
01.361.000	GENERAL GOVERNMENT	-	-	-
01.361.300	ZONING FEES	170,000.00	(33,523.00)	136,477.00
01.361.301	SUBDIVISION FEES	3,000.00	(400.00)	2,600.00
01.361.302	VARIANCE & SPECIAL EXCEPTION	10,000.00	-	10,000.00
01.361.535	ADMIN CHARGE ESCROW	10,000.00	(2,940.35)	7,059.65
01.361.536	BUILDING CODES FEES 20%	40,000.00	(19,652.83)	20,347.17
01.361.537	SEPTIC PUMPER/HAULER REGISTRATION	400.00	-	400.00
Totals for XX.X61.XXX		233,400.00	(56,516.18)	176,883.82
01.362.000	PUBLIC SAFETY	-	-	-
01.362.440	SEWAGE PERMITS	45,000.00	(2,702.25)	42,297.75
01.362.520	DRIVEWAY PERMITS	1,800.00	(200.00)	1,600.00
01.362.530	ROAD OPENING & OCCUPANCY PERMI	2,500.00	-	2,500.00
Totals for XX.X62.XXX		49,300.00	(2,902.25)	46,397.75
01.363.000	HIGHWAYS & STREETS	-	-	-
01.363.510	SNOW REMOVAL	9,575.00	(9,575.49)	(0.49)
Totals for XX.X63.XXX		9,575.00	(9,575.49)	(0.49)
01.380.000	MISCELLANEOUS	-	-	-
01.380.001	MISCELLANEOUS	-	(6.00)	(6.00)
01.380.451	RECYCLE	12,000.00	(607.45)	11,392.55
Totals for XX.X80.XXX		12,000.00	(613.45)	11,386.55
01.387.000	CONTRIBUTIONS AND DONATIONS FROM PRIVATE SOURCES	-	(5,000.00)	(5,000.00)
Totals for XX.X87.XXX		-	(5,000.00)	(5,000.00)
01.399.000	GENERAL FUND CARRYOVER	-	-	-

GENERAL FUND As of 03/31/2025

Account	Description	BUDGET	ACTIVITY	BALANCE
01.399.100	PROVIDED FROM FUND BALANCE	719,403.00	-	719,403.00
Totals for XX.X99.XXX		719,403.00	-	719,403.00
Totals for XX.3XX.XXX		9,600,636.00	(1,194,536.34)	8,406,099.66
01.400.000	GENERAL GOV'T	-	-	-
01.400.110	SALARIES ELECTED OFFICIALS	(20,625.00)	5,156.25	(15,468.75)
01.400.200	HEALTH/DENTAL/VISION INSURANCE	(98,359.00)	24,183.72	(74,175.28)
01.400.220	POSTAGE / METER	(5,000.00)	1,002.00	(3,998.00)
01.400.300	OTHER SERVICES & CHARGES	(18,070.00)	3,776.45	(14,293.55)
01.400.312	COMPUTER MAINT / REPAIR	(16,610.00)	4,980.09	(11,629.91)
01.400.320	TELEPHONE	(6,000.00)	1,550.47	(4,449.53)
01.400.325	WIRELESS COMM	(15,078.00)	3,770.48	(11,307.52)
01.400.331	MILEAGE REIMBURSEMENT	(500.00)	-	(500.00)
01.400.376	COPIERS	(16,507.00)	4,253.19	(12,253.81)
01.400.420	DUES SUBSCRIPTION & MEMBERSHIP	(4,560.00)	3,868.00	(692.00)
01.400.450	CONTRACT SERVICE	(48,600.00)	16,040.00	(32,560.00)
01.400.460	MEETINGS & CONFERENCES	(6,000.00)	4,957.40	(1,042.60)
01.400.700	CAPITAL PURCHASES	(2,000.00)	-	(2,000.00)
Totals for XX.X00.XXX		(257,909.00)	73,538.05	(184,370.95)
01.401.000	MANAGER -EXECUTIVE	-	-	-
01.401.120	MANAGER SALARY	(86,575.00)	19,978.86	(66,596.14)
01.401.200	SUPPLIES	(1,000.00)	(131.00)	(1,131.00)
01.401.420	DUES SUBSCRIPTIONS & MEMBERSHIP	(644.00)	299.00	(345.00)
01.401.460	MEETINGS & CONFERENCES	(1,000.00)	-	(1,000.00)
Totals for XX.X01.XXX		(89,219.00)	20,146.86	(69,072.14)
01.402.000	FINANCIAL ADMIN	-	-	-
01.402.110	AUDITORS	(50.00)	-	(50.00)
01.402.112	CONTROLLER SALARY	(84,971.00)	19,608.78	(65,362.22)
01.402.120	TREASURER SALARY	(69,652.00)	16,029.31	(53,622.69)
01.402.200	SUPPLIES	(1,500.00)	247.17	(1,252.83)
01.402.310	CPA SERVICES	(16,000.00)	-	(16,000.00)
01.402.350	INSURANCE BOND	(1,581.00)	-	(1,581.00)
01.402.460	MEETINGS & CONFERENCES	(500.00)	-	(500.00)
Totals for XX.X02.XXX		(174,254.00)	35,885.26	(138,368.74)
01.403.000	TAX COLLECTION	-	-	-
01.403.110	TAX COLLECTOR SALARY	(27,709.00)	6,394.38	(21,314.62)
01.403.130	COMMISSION EIT TAX	(30,000.00)	145.48	(29,854.52)
01.403.131	COMMISSION LST	(6,000.00)	1,820.77	(4,179.23)
01.403.132	COMMISSION TRANSFER TAX	(18,000.00)	4,906.76	(13,093.24)
01.403.220	OPER.EXPENSES POSTAGE /PRIN	(14,000.00)	588.54	(13,411.46)
01.403.316	R/E TAX REFUNDS	(3,000.00)	133.13	(2,866.87)
Totals for XX.X03.XXX		(98,709.00)	13,989.06	(84,719.94)

GENERAL FUND As of 03/31/2025

Account	Description	BUDGET	ACTIVITY	BALANCE
01.404.000 LAW				
01.404.310	SOLICITOR'S FEE	(55,000.00)	7,588.00	(47,412.00)
01.404.314	SPECIAL LEGAL SERVICES	(25,000.00)	1,717.16	(23,282.84)
Totals for XX.X04.XXX		(80,000.00)	9,305.16	(70,694.84)
01.405.000 MUNICIPAL OFFICE				
01.405.120	SALARY OF SECRETARY	(67,658.00)	15,080.34	(52,577.66)
01.405.142	ADMIN - INTERN	(5,600.00)	-	(5,600.00)
01.405.180	CLERICAL OVERTIME	(5,000.00)	902.71	(4,097.29)
01.405.200	OFFICE SUPPLIES	(2,000.00)	-	(2,000.00)
01.405.340	ADVERTISING/PRINTING/BINDING	(5,500.00)	775.52	(4,724.48)
Totals for XX.X05.XXX		(85,758.00)	16,758.57	(68,999.43)
01.408.000 ENGINEER				
01.408.313	ENGINEER FEES	(56,000.00)	23,168.30	(32,831.70)
Totals for XX.X08.XXX		(56,000.00)	23,168.30	(32,831.70)
01.409.000 BUILDING & PLANTS				
01.409.140	WAGES BLDG. / GROUND MAINT.	(203,477.00)	32,430.00	(171,047.00)
01.409.180	BLDG. / GROUND OVERTIME	(7,500.00)	5,599.78	(1,900.22)
01.409.200	SUPPLIES	(17,000.00)	9,398.72	(7,601.28)
01.409.226	CLEANING SUPPLIES	-	43.90	43.90
01.409.238	CLOTHING & UNIFORMS	(1,000.00)	-	(1,000.00)
01.409.300	OTHER SERVICES & CHARGES	(3,000.00)	-	(3,000.00)
01.409.310	ENGINEERING FEES	-	5,872.26	5,872.26
01.409.330	FUEL	(3,000.00)	40.03	(2,959.97)
01.409.360	PUBLIC UTILITIES- STREET LIGHT	(13,500.00)	3,695.94	(9,804.06)
01.409.361	PUBLIC UTILITIES - ELECTRIC	(20,000.00)	8,416.38	(11,583.62)
01.409.362	PUBLIC UTILITIES - WATER	(2,000.00)	556.39	(1,443.61)
01.409.363	PUBLIC UTILITIES - SEWER	(4,500.00)	1,124.46	(3,375.54)
01.409.367	PUBLIC UTILITIES - HEAT	(25,000.00)	9,974.22	(15,025.78)
01.409.373	MAINTENANCE & REPAIRS BLDG	(15,000.00)	3,998.73	(11,001.27)
01.409.374	MAINTENANCE & REPAIRS EQUIPMEN	(5,000.00)	3,050.11	(1,949.89)
01.409.450	BOTTLED WATER	(1,500.00)	195.45	(1,304.55)
01.409.451	CONTRACTED SERVICES GENERATORS	(7,000.00)	2,530.28	(4,469.72)
01.409.453	CONTRACTED SVCS - TRASH COLLEC	(8,800.00)	1,035.00	(7,765.00)
01.409.454	CONTRACTED SVCS - ELEVATOR/WE	(5,000.00)	1,268.30	(3,731.70)
01.409.455	CONTRACTED SVCS - TANKS/BOILER	(16,100.00)	100.00	(16,000.00)
01.409.456	CONTRACTED SVCS - FIRE EXTING	(3,000.00)	-	(3,000.00)
01.409.457	CONTRACTED SVCS - FLOOR MATS	(4,500.00)	1,306.28	(3,193.72)
01.409.600	CAPITAL CONSTRUCTION	(91,300.00)	-	(91,300.00)
01.409.700	CAPITAL PURCHASES	(39,500.00)	7,652.00	(31,848.00)
Totals for XX.X09.XXX		(496,677.00)	98,288.23	(398,388.77)
01.410.000 POLICE				
01.410.450	CONTRACTED SVCS - PMRPC	(3,266,980.00)	804,322.08	(2,462,657.92)
Totals for XX.X10.XXX		(3,266,980.00)	804,322.08	(2,462,657.92)
01.411.000 FIRE				
01.411.400	FIRE DEPT FUEL	(15,000.00)	-	(15,000.00)

GENERAL FUND As of 03/31/2025

Account	Description	BUDGET	ACTIVITY	BALANCE
01.411.450	CONTRACTED SVCS - FIRE HYDRANT	(25,000.00)	4,641.09	(20,358.91)
01.411.451	COOLBAUGH TWP VOL FIRE CO DONATION	(165,000.00)	-	(165,000.00)
01.411.452	POCONO SUMMIT VOL FIRE CO DONATION	(15,000.00)	-	(15,000.00)
01.411.453	THORNHURST FIRE & RESCUE DONATION	(15,000.00)	-	(15,000.00)
01.411.454	GOULDSBORO VOL FIRE CO DONATION	(15,000.00)	-	(15,000.00)
01.411.458	MOUNT POCONO VOL FIRE CO	(5,000.00)	-	(5,000.00)
01.411.500	FOREIGN FIRE CASUALTY INS EXPE	(130,000.00)	-	(130,000.00)
Totals for XX.X11.XXX		(385,000.00)	4,641.09	(380,358.91)
01.412.000	AMBULANCE / RESCUE	-	-	-
01.412.400	AMBULANCE FUEL	(20,000.00)	-	(20,000.00)
01.412.500	CONTRIBUTIONS	(100,000.00)	30,000.00	(70,000.00)
Totals for XX.X12.XXX		(120,000.00)	30,000.00	(90,000.00)
01.413.000	SEO / BUILDING CODE	-	-	-
01.413.142	CLERICAL STAFF	(58,800.00)	13,296.55	(45,503.45)
01.413.144	CONTRACTED SEO	(125,160.00)	33,461.78	(91,698.22)
01.413.200	SUPPLIES	(750.00)	-	(750.00)
Totals for XX.X13.XXX		(184,710.00)	46,758.33	(137,951.67)
01.414.000	ZONING OFFICE	-	-	-
01.414.120	SALARY OF ZONING OFFICER	(239,936.00)	44,727.09	(195,208.91)
01.414.180	ZONING OFFICE OVERTIME	(3,500.00)	92.85	(3,407.15)
01.414.200	SUPPLIES	(3,000.00)	608.97	(2,391.03)
01.414.300	OTHER SERVICES & CHARGES	(24,795.00)	3,089.94	(21,705.06)
01.414.310	ENGINEERING/ARCHITECTURAL FEES	(5,000.00)	137.50	(4,862.50)
01.414.314	PROFESSIONAL FEES -SOLICITOR	(7,500.00)	1,846.00	(5,654.00)
01.414.331	TRANSPORTATION - MILEAGE	(150.00)	-	(150.00)
01.414.400	FUEL	(3,000.00)	294.61	(2,705.39)
01.414.460	TRAINING/CONFERENCES	(2,500.00)	-	(2,500.00)
01.414.600	CAPITAL CONSTRUCTION	(14,960.00)	4,710.00	(10,250.00)
Totals for XX.X14.XXX		(304,341.00)	55,506.96	(248,834.04)
01.415.000	EMERGENCY MANAGEMENT	-	-	-
01.415.200	SUPPLIES	(3,000.00)	-	(3,000.00)
01.415.210	CRIME WATCH	(500.00)	-	(500.00)
01.415.250	APCP EMER. ROAD ACCESS	(1,000.00)	-	(1,000.00)
01.415.450	CONTRACTED SVCS - CONTROL CTR	(41,572.00)	20,785.70	(20,786.30)
Totals for XX.X15.XXX		(46,072.00)	20,785.70	(25,286.30)
01.418.000	ZONING HEARING BOARD	-	-	-
01.418.120	SALARIES ZHB MEMBERS	(1,000.00)	-	(1,000.00)
01.418.200	SUPPLIES	(250.00)	-	(250.00)
01.418.314	ZHB SOLICITOR	(25,000.00)	700.00	(24,300.00)
01.418.316	SPECIAL SERVICES/STENO	(2,000.00)	-	(2,000.00)
01.418.340	ADVERTISING & PRINTING	(2,000.00)	162.83	(1,837.17)
Totals for XX.X18.XXX		(30,250.00)	862.83	(29,387.17)

GENERAL FUND

As of 03/31/2025

Account	Description	BUDGET	ACTIVITY	BALANCE
01.419.000	PLANNING COMMISSION	-	-	-
01.419.140	SALARIES PLANNING COMMISSION	(4,800.00)	300.00	(4,500.00)
01.419.200	SUPPLIES	(250.00)	-	(250.00)
01.419.313	ENGINEERING SERVICES	(500.00)	-	(500.00)
01.419.314	PLANNING COMMISSION SOLICITOR	(4,500.00)	735.00	(3,765.00)
01.419.340	ADVERTISING & PRINTING	(200.00)	-	(200.00)
Totals for XX.X19.XXX		(10,250.00)	1,035.00	(9,215.00)
01.426.000	COMPOST FACILITY	-	-	-
01.426.200	MATERIAL & SUPPLIES	(1,000.00)	-	(1,000.00)
01.426.310	GRANT WRITER FEES	-	4,020.00	4,020.00
01.426.330	FUEL	(5,000.00)	-	(5,000.00)
01.426.374	REPAIR/MAINT	(10,000.00)	-	(10,000.00)
Totals for XX.X26.XXX		(16,000.00)	4,020.00	(11,980.00)
01.427.000	SOLID WASTE COLLECTION / DISPO	-	-	-
01.427.200	SUPPLIES	(500.00)	490.00	(10.00)
01.427.300	OTHER SERVICES & CHARGES	(2,500.00)	-	(2,500.00)
01.427.450	CONTRACT SERVICES-TWP CLEAN-UP	(47,000.00)	5,140.00	(41,860.00)
Totals for XX.X27.XXX		(50,000.00)	5,630.00	(44,370.00)
01.430.000	DPW-HIGHWAYS ROADS STREETS	-	-	-
01.430.140	WAGES ROAD CREW	(660,946.00)	131,432.92	(529,513.08)
01.430.180	ROAD CREW OVERTIME	(20,000.00)	18,987.05	(1,012.95)
01.430.190	OTHER PERSONAL-UNIFORM CLEANIN	(6,120.00)	1,542.61	(4,577.39)
01.430.191	CDL LICENSE REIMBURSEMENT	(500.00)	-	(500.00)
01.430.192	BOOT REMIBURSEMENT	(3,900.00)	300.00	(3,600.00)
01.430.240	SUPPLIES	(12,000.00)	1,916.91	(10,083.09)
01.430.260	SMALL TOOLS & MINOR EQUIPMENT	(2,500.00)	1,399.95	(1,100.05)
01.430.300	OTHER SERVICES & CHARGES	(4,500.00)	92.19	(4,407.81)
01.430.310	ENGINEERING SERVICES	(15,000.00)	2,011.09	(12,988.91)
01.430.320	COMMUNICATIONS RADIOS & TELEPH	(1,500.00)	103.52	(1,396.48)
01.430.330	FUEL	(55,000.00)	29,760.23	(25,239.77)
01.430.700	CAPITAL PURCHASES	(333,607.00)	159,560.50	(174,046.50)
Totals for XX.X30.XXX		(1,115,573.00)	347,106.97	(768,466.03)
01.431.000	DPW-STREET CLEANING	-	-	-
01.431.240	PARTS AND SUPPLIES	(2,000.00)	-	(2,000.00)
Totals for XX.X31.XXX		(2,000.00)	-	(2,000.00)
01.432.000	DPW-SNOW & ICE REMOVAL	-	-	-
01.432.180	SNOW & ICE REMOVAL OVERTIME	(20,000.00)	2,350.71	(17,649.29)
01.432.240	ROAD MATERIALS	(145,000.00)	114,865.63	(30,134.37)
Totals for XX.X32.XXX		(165,000.00)	117,216.34	(47,783.66)
01.433.000	DPW-TRAFFIC SIGNS STREET SIGN	-	-	-

GENERAL FUND

As of 03/31/2025

Account	Description	BUDGET	ACTIVITY	BALANCE
01.433.240	ROAD MATERIALS	(17,500.00)	383.72	(17,116.28)
01.433.360	PUBLIC UTILITY-ELECTRIC	(10,000.00)	3,366.51	(6,633.49)
01.433.450	CONTRACTED SERVICES	(47,500.00)	10,435.65	(37,064.35)
Totals for XX.X33.XXX		(75,000.00)	14,185.88	(60,814.12)
01.436.000	DPW-STORM SEWERS & DRAINS	-	-	-
01.436.240	ROAD MATERIALS	(1,000.00)	-	(1,000.00)
01.436.384	EQUIPMENT RENTAL	(3,500.00)	-	(3,500.00)
01.436.600	CAPITAL CONSTRUCTION	(3,500.00)	-	(3,500.00)
Totals for XX.X36.XXX		(8,000.00)	-	(8,000.00)
01.437.000	DPW-REPAIR OF TOOLS & MACHINER	-	-	-
01.437.100	INSPECTION STATION	(5,000.00)	-	(5,000.00)
01.437.240	PARTS & MATERIALS	(90,000.00)	19,757.70	(70,242.30)
01.437.240.013	2011 INTL PLOW/SPREADER	-	806.97	806.97
01.437.240.024	2016 INT'L DUMP TRUCK	-	262.04	262.04
01.437.240.025	2017 VOLVO	-	168.25	168.25
01.437.240.026	2017 FORD F350	-	875.00	875.00
01.437.240.068	2017 FORD F350	-	259.16	259.16
01.437.240.069	2018 FORD ESCAPE	-	54.14	54.14
01.437.240.070	2019 VOLVO	-	5,506.89	5,506.89
01.437.240.073	2019 F350 SIGN TRUCK	-	301.36	301.36
01.437.240.080	2022 WESTERN STAR	-	3,161.30	3,161.30
01.437.240.081	2020 INTERNATIONAL	-	750.00	750.00
01.437.370	OUTSIDE REPAIRS	-	-	-
01.437.370.065	2020 INTERNATIONAL	-	17,219.49	17,219.49
Totals for XX.X37.XXX		(95,000.00)	49,122.30	(45,877.70)
01.438.000	DPW-HIGHWAY REPAIR & MAINT	-	-	-
01.438.240	ROAD MATERIALS	(10,000.00)	-	(10,000.00)
Totals for XX.X38.XXX		(10,000.00)	-	(10,000.00)
01.439.000	DPW-HIGHWAY CONSTR & REBUILDIN	-	-	-
01.439.310	ENGINEERING FEES	(2,000.00)	-	(2,000.00)
01.439.600	CAPITAL CONSTRUCTION	-	6,751.00	6,751.00
Totals for XX.X39.XXX		(2,000.00)	6,751.00	4,751.00
01.453.000	SPECTATOR RECREATION	-	-	-
01.453.502	CONTRIBUTION NRHS	(5,000.00)	-	(5,000.00)
01.453.503	CONTRIBUTION HISTORICAL ASSOC	(5,000.00)	-	(5,000.00)
01.453.504	ALARM MONITORING-HIST. ASSOC.	(300.00)	219.46	(80.54)
Totals for XX.X53.XXX		(10,300.00)	219.46	(10,080.54)
01.454.000	PARKS	-	-	-
01.454.142	SEASONAL WAGES PARKS	(26,815.00)	-	(26,815.00)
01.454.200	MATERIALS & SUPPLIES	(8,000.00)	324.95	(7,675.05)
01.454.250	SUPPLIES FOR EVENTS	(3,000.00)	-	(3,000.00)

GENERAL FUND As of 03/31/2025

Account	Description	BUDGET	ACTIVITY	BALANCE
01.454.300	OTHER SERVICES & CHARGES	(3,350.00)	-	(3,350.00)
01.454.310	ENGINEERING FEES	(30,000.00)	103.13	(29,896.87)
01.454.316	ADV/PRINTING	(300.00)	79.55	(220.45)
01.454.330	FUEL	(3,500.00)	-	(3,500.00)
01.454.361	UTILITIES-ELECTRIC	(5,200.00)	1,241.24	(3,958.76)
01.454.374	REPAIRS & MAINT. OF EQUIPT.	(3,900.00)	-	(3,900.00)
01.454.450	CONTRACTED SERVICES	(10,500.00)	-	(10,500.00)
01.454.700	CAPITAL PURCHASES	(2,000.00)	-	(2,000.00)
Totals for XX.X54.XXX		(96,565.00)	1,748.87	(94,816.13)
01.457.000	CIVIL & MILITARY CELEBRATIONS	-	-	-
01.457.200	MATERIALS & SUPPLIES	(2,000.00)	-	(2,000.00)
01.457.500	VETERANS DONATION	(11,000.00)	-	(11,000.00)
01.457.600	VETERANS MONUMENT CAPITAL PURCHASE	(1,000.00)	-	(1,000.00)
Totals for XX.X57.XXX		(14,000.00)	-	(14,000.00)
01.458.000	CONTRIBUTIONS	-	-	-
01.458.555	DONATIONS - OTHER	(2,200.00)	-	(2,200.00)
01.458.600	EAC CONTRIBUTION	(6,000.00)	575.37	(5,424.63)
Totals for XX.X58.XXX		(8,200.00)	575.37	(7,624.63)
01.461.000	COMMUNITY DEVELOPMENT	-	-	-
01.461.543	TOBYHANNA CONSERVATION CLUB	(3,500.00)	-	(3,500.00)
01.461.560	DEER REMOVAL	(2,000.00)	-	(2,000.00)
Totals for XX.X61.XXX		(5,500.00)	-	(5,500.00)
01.480.000	ADP P/R EXPENSE	(12,000.00)	3,049.67	(8,950.33)
01.480.001	MISCELLANEOUS	-	123.07	123.07
01.480.004	BANK CHARGES	(3,656.00)	3,430.75	(225.25)
01.480.216	PENSION ADMINISTRATION EXPENSE	(1,000.00)	750.00	(250.00)
Totals for XX.X80.XXX		(16,656.00)	7,353.49	(9,302.51)
01.481.000	INTERGOVT EXPENSES	-	-	-
01.481.500	STATE PORTION - POLICE PENSION	(260,628.00)	-	(260,628.00)
01.481.510	STATE PORTION - NON-UNIFORM PENSION	(4,496.00)	-	(4,496.00)
Totals for XX.X81.XXX		(265,124.00)	-	(265,124.00)
01.486.000	INSURANCE	-	-	-
01.486.352	LIABILITY PREMIUM (CASUALTY)	(108,000.00)	41,808.46	(66,191.54)
01.486.354	WORKMEN'S COMPENSATION	(117,188.00)	35,721.00	(81,467.00)
Totals for XX.X86.XXX		(225,188.00)	77,529.46	(147,658.54)
01.487.000	EMPLOYEE BENEFITS	-	-	-
01.487.153	DISABILITY INSURANCE LONG TERM	(12,000.00)	2,918.26	(9,081.74)

GENERAL FUND

As of 03/31/2025

Account	Description	BUDGET	ACTIVITY	BALANCE
01.487.156	HEALTH/EYE/DENTAL INSURANCE	(597,287.00)	141,322.14	(455,964.86)
01.487.157	REIMBURSEMENT HEALTH INS	(7,500.00)	3,745.32	(3,754.68)
01.487.158	LIFE INSURANCE	(5,000.00)	1,414.16	(3,585.84)
01.487.160	PENSION-NON-UNIFORM	(170,069.00)	31,044.59	(139,024.41)
01.487.161	SOCIAL SECURITY	(119,234.00)	25,425.98	(93,808.02)
01.487.162	UNEMPLOYMENT COMPENSATION	(10,000.00)	1,115.42	(8,884.58)
Totals for XX.X87.XXX		(921,090.00)	206,985.87	(714,104.13)
01.492.000	INTERFUND TRANSFERS	-	-	-
01.492.001	TRANSFER TO SEWER ACCT.	(813,311.00)	133,407.20	(679,903.80)
Totals for XX.X92.XXX.XXX		(813,311.00)	133,407.20	(679,903.80)
Totals for XX.4XX.XXX.XXX		(9,600,636.00)	2,226,843.69	(7,373,792.31)
GRAND TOTAL		-	1,032,307.35	1,032,307.35

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**COOLBAUGH TOWNSHIP
CASH DISBURSEMENTS REPORT
APRIL 15,2025**

DATE	CK #	DESCRIPTION	AMOUNT
4/2/2025		Payroll Fund	\$ 64,000.00
4/15/2025		General Fund	\$ 299,134.94
4/15/2025		Total General Fund	\$ 363,134.94
4/15/2025		Sewer Fund	\$ 35,653.73
4/15/2025		Total Sewer Fund	\$ 35,653.73
		TOTAL DISBURSEMENTS	\$ 398,788.67

CASH TRIAL BALANCE AS OF APRIL 15,2025

General Fund Checking	\$ 6,891,265.06
Fire Tax/Coolbaugh Twp VFD	539,954.06
Fire Tax- Coolbaugh Fire Building Fund	1,017,218.73
Fire Tax- Volunteer Fire Departments	1,039.02
EMS	34,186.28
American Rescue Plan	1,851,914.02
Payroll Checking	662.62
Rainy Day Fund Savings	993,426.70
Total General Fund	\$11,329,666.49
Sewer Fund Checking	9,144.72
Sewer PennVest Checking	82.07
Total Sewer Fund	\$ 9,226.79
Capital Projects Fund Checking	\$ 16,480.78
Emerg. Services Fund Money Market	207,834.58
Emerg. Services Fund Checking	21,572.14
Total Emergency Services Fund	\$ 229,406.72
Liquid Fuels Fund Checking	\$ 768,369.48
Escrow Fund Checking	649,562.35
Escrow Fund Clarius Checking	62,112.54
Total Escrow Fund	\$ 711,674.89
TOTAL ALL FUNDS	\$ 13,064,825.15

List of Bills - (01101000) GENERAL FUND CHECKING GENERAL FUND

Check#	Vendor	Description	Payment	Check Total
11910	1592 - ACRISURE MID-ATLANTIC PARTNERS INS. SERV	PO 26563 APRIL	500.00	
		PO 26574 MARCH ADMIN FEE	500.00	1,000.00
11911	44 - AIRGAS USA,LLC	PO 26527 ARGON/OXYGEN	142.32	
		PO 26542 RENTAL	126.17	268.49
11912	560 - ALLSTATE SEPTIC SYSTEM,LLP	PO 26522 4/1-5/1/2025 RENTALS	560.00	560.00
11913	1330 - AMAZON CAPITAL SERVICES	PO 26490 SUPPLIES	34.54	
		PO 26532 SUPPLIES	29.31	
		PO 26533 OFFICE SUPPLIES	93.00	156.85
11914	1483 - AUTO PARTS OF MT POCONO	PO 26505 ANTI GEL	62.68	
		PO 26509 TUBES	47.50	
		PO 26510 SUPPLIES	84.89	
		PO 26511 COOLANT	128.50	
		PO 26540 SUPPLIES/GRADER	15.90	
		PO 26560 SPARK PLUG	3.14	342.61
11915	1521 - BUCHART HORN, INC.	PO 26556 MOISTURE INTRUSION BLDG #2	3,234.08	3,234.08
11916	4 - CHEMUNG SUPPLY CORP.	PO 26541 PLOW BLADES	3,615.80	3,615.80
11917	724 - CINTAS -	PO 26538 UNIFORMS	42.22	42.22
11918	1240 - CINTAS CORPORATION	PO 26498 MATS/ UNIFORMS	614.79	
		PO 26499 UNIFORMS	51.20	
		PO 26539 SHOP TOWELS/UNIFORMS	102.38	768.37
11919	13 - DEVELOPMENTAL EDUCATION SERVICES	PO 26524 RECYCLING	15.00	15.00
11920	1113 - ELAN FINANCIAL SERVICES	PO 26549 BIDS/MEETINGS/DPW WATER/ADOBE/MSFT/ROAD	2,033.70	2,033.70
11921	919 - FIDELITY SECURITY LIFE INSURANCE/EY	PO 26514 APRIL	276.43	276.43
11922	255 - FIVE STAR EQUIPMENT, INC.	PO 26504 ANTENNA FOR LOADER	340.99	
		PO 26572 EXCAVATOR	1,250.00	1,590.99
11923	1563 - GANNETT PENNSYLVANIA LOCALIQ	PO 26570 LEAF COLLECTION	156.03	156.03
11924	1064 - GREEN POND NURSERY INC	PO 26516 CERTI-PLAY	352.50	352.50
11925	1597 - GROFF TRACTOR & EQUIPMENT, LLC	PO 26555 2025 John Deere 544P Loader	209,700.00	209,700.00
11926	1485 - H & K GROUP, INC	PO 26501 ANTI-SKID	8,007.87	
		PO 26534 ANTI-SKID	2,779.49	
		PO 26552 ANTI-SKID	7,561.41	18,348.77
11927	54 - H.A. BERKHEIMER, INC.	PO 26525 LST COMMISSION	111.65	
		PO 26550 LST COMMISSION	111.65	223.30
11928	1212 - HAMILTON CASTERS & MFG	PO 26559 BROOM CASTERS FOR ROAD SWEEPING	1,238.42	1,238.42
11929	535 - HANOVER ENGINEERING ASSOC., INC.	PO 26508 SEO	14,533.02	14,533.02
11930	515 - HIGHWAY EQUIPMENT & SUPPLY CO.	PO 26575 BOBCAT BROOM PARTS	288.18	288.18
11931	1591 - JDM CONSULTANTS ,LLC	PO 26573 GRANT WRITING	4,000.00	4,000.00
11932	1603 - KEVIN HANIFF	PO 26571 REFUND FOR BRUSH	35.00	35.00
11933	1601 - KEYSTONE WINDOW TINTING	PO 26502 DPW	596.40	596.40
11934	891 - LOWE'S	PO 26548 ATTIC LIGHTS/BLDG SUPPLIES	703.97	703.97
11935	302 - MONROE COUNTY TREASURERS OFFICE	PO 26554 TAX BILLS	7,230.97	7,230.97
11936	1437 - NATIONAL WASTE DISPOSAL, INC	PO 26521 DUMPSTERS WWTP/DPW/MUNICIPAL CENTER	345.00	345.00
11937	1049 - NORTHEAST HYDRAULICS CO	PO 26576 SIGN POST/SUPPLIES	38.16	38.16
11938	1523 - NUSO, LLC	PO 26523 PHONES	161.25	161.25
11939	81 - P P & L	PO 26495 98496-98000 7 KINGSWAY	56.33	
		PO 26496 88094-98000	39.10	
		PO 26497 84771-32002 507 SIGNAL LIGHTS	27.04	
		PO 26507 85457-02009 BALLFIELD	430.83	
		PO 26517 51540-24008 KNOLLWOOD	27.73	
		PO 26518 07251-41006 RESTROOMS	15.46	
		PO 26551 STREET LIGHT	1,206.59	1,803.08
11940	86 - PENNSYLVANIA AMERICAN WATER CO	PO 26515 GARAGE/MUNICIPAL CENTER/FIRE HYDRANTS 2/	4,889.11	4,889.11
11941	87 - PENNSYLVANIA ONE CALL SYSTEM, INC.	PO 26536 CBT/FAX`	151.18	151.18
11942	206 - PSATS	PO 26562 PAAZO MEMBERSHIP	125.00	125.00
11943	713 - RED DIAMOND GRAPHICS	PO 26503 SIGNS	345.00	345.00
11944	1561 - RJH ELECTRONICS	PO 26529 CAMERA'S MUNICIPAL CENTER	4,500.00	
		PO 26530 CAMERA'S STAIRWELL	1,000.00	5,500.00
11945	104 - S & H SUPPLY CO., INC.	PO 26506 SUPPLIES/ DPW/PARK	261.97	
		PO 26512 YELLOW TAPE	7.90	
		PO 26513 POLE BARN ZONING	211.12	
		PO 26561 DPW WATER FILTERS	118.91	599.90
11946	286 - SUBURBAN PROPANE	PO 26520 PROPANE	1,152.20	1,152.20
11947	120 - SUNDANCE NETWORKS INC.	PO 26553 COMPUTER MAINT/REPAIR	2,503.50	2,503.50
11948	31 - TK ELEVATOR CORPORATION	PO 26557 4/1-4/30/2025 MAINT.	381.10	381.10
11949	1420 - TOPP BUSINESS SOLUTIONS	PO 26569 12/21-3/20/2025 COPIER	249.91	249.91
11950	1055 - TULPEHOCKEN SPRING WATER INC	PO 26546 BOTTLE WATER	79.48	79.48
11951	756 - UGI Utilities	PO 26544 411002865458 GARAGE	28.82	
		PO 26545 411002865219 MUNICIPAL CENTER	2,511.36	2,540.18

List of Bills - (01101000) GENERAL FUND CHECKING GENERAL FUND

Check#	Vendor	Description	Payment	Check Total
11952	929 - UNITED CONCORDIA LIFE & HE	PO 26543 MAY	1,589.29	1,589.29
11953	1328 - WATER MEDIC INC	PO 26547 REBED TANK	1,687.74	1,687.74
11954	1587 - WEX BANK	PO 26558 FUEL	491.89	491.89
11955	930 - WILKES-BARRE MATERIALS	PO 26531 COLD PATCH	571.28	571.28
11956	123 - WILKES-BARRE TRUCK CENTER	PO 26494 COLD PATCH	709.86	709.86
11957	1551 - WORLD FUEL SERVICES, INC	PO 26500 FUEL	1,909.73	1,909.73
TOTAL				299,134.94

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01.101.000	GENERAL FUND CHECKING			0.00	299,134.94
01.380.451	RECYCLE			35.00	
01.391.000	PROCEEDS OF GENERAL ASSET SALE			-32,000.00	
01.400.000	GENERAL GOV'T	8,188.99			
01.402.000	FINANCIAL ADMIN	55.00			
01.403.000	TAX COLLECTION	7,454.27			
01.405.000	MUNICIPAL OFFICE	989.16			
01.408.000	ENGINEER	3,234.08			
01.409.000	BUILDING & PLANTS	14,239.92			
01.411.000	FIRE	4,641.62			
01.413.000	SEO / BUILDING CODE	14,533.02			
01.414.000	ZONING OFFICE	234.80			
01.427.000	SOLID WASTE COLLECTION / DISPO	345.00			
01.430.000	DPW-HIGHWAYS ROADS STREETS	246,233.04			
01.432.000	DPW-SNOW & ICE REMOVAL	18,348.77			
01.433.000	DPW-TRAFFIC SIGNS STREET SIGN	150.20			
01.437.000	DPW-REPAIR OF TOOLS & MACHINER	7,026.28			
01.438.000	DPW-HIGHWAY REPAIR & MAINT	1,281.14			
01.454.000	PARKS	1,603.79			
01.458.000	CONTRIBUTIONS	5.00			
01.487.000	EMPLOYEE BENEFITS	2,535.86			
TOTALS FOR GENERAL FUND		331,099.94	0.00	-31,965.00	299,134.94

Total to be paid from Fund 01 GENERAL FUND

299,134.94

299,134.94

List of Bills - (08101000) CHECKING SEWER FUND

Check#	Vendor	Description	Payment	Check Total
3382	364 - DISTRICT COURT 43-3-01	PO 26564 CIVIL COMPLAINT	171.75	171.75
3383	364 - DISTRICT COURT 43-3-01	PO 26565 CIVIL COMPLAINT	149.25	149.25
3384	364 - DISTRICT COURT 43-3-01	PO 26566 CIVIL COMPLAINT	127.25	127.25
3385	364 - DISTRICT COURT 43-3-01	PO 26567 CIVIL COMPLAINT	127.25	127.25
3386	364 - DISTRICT COURT 43-3-01	PO 26568 CIVIL COMPLAINT	149.25	149.25
3387	1113 - ELAN FINANCIAL SERVICES	PO 26549 BIDS/MEETINGS/DPW WATER/ADOBE/MSFT/ROAD	1,058.94	1,058.94
3388	1251 - ENVIRONMENTAL SERV. CORP.	PO 26491 SLUDGE REMOVAL	500.22	
		PO 26537 SLUDGE REMOVAL 4/4	500.22	1,000.44
3389	520 - K.L. FULFORD ASSOCIATES, INC	PO 26526 APRIL	5,800.00	5,800.00
3390	1437 - NATIONAL WASTE DISPOSAL, INC	PO 26521 DUMPSTERS WWTP/DPW/MUNICIPAL CENTER	180.00	180.00
3391	936 - NORTH END ELECTRIC	PO 26492 Forward FLOW PUMP	10,789.91	
		PO 26493 ACTUATOR	8,242.35	19,032.26
3392	160 - NORTHEAST CHEMICAL& SUPPLY CO., INC.	PO 26535 SODA ASH	1,641.20	1,641.20
3393	1561 - RJH ELECTRONICS	PO 26528 CAMERA'S WWTP	5,500.00	5,500.00
3394	162 - USA BLUE BOOK	PO 26519 SUPPLIES	716.14	716.14
TOTAL				35,653.73

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
08.101.000	CHECKING			0.00	35,653.73
08.429.125	CONTRACT SERVICE PLANT	5,800.00			
08.429.200	SUPPLIES	2,357.34			
08.429.300	OTHER SERVICES & CHARGES	1,783.69			
08.429.374	MAINT/REPAIR EQUIPMENT	-64.65			
08.429.452	SLUDGE HAULING	1,000.44			
08.429.453	CONTRACTED SERVICE -TRASH	180.00			
08.429.700	CAPITAL PURCHASES	24,596.91			
TOTALS FOR SEWER FUND		35,653.73	0.00	0.00	35,653.73

Total to be paid from Fund 08 SEWER FUND

35,653.73

35,653.73