



Millstone Borough Council

REGULAR MEETING AGENDA

May 26, 2026

In Compliance with the Open Public Meetings Act and NJ State Executive Orders, the Borough Council meeting will be held both in person and virtually. The virtual portion of the meeting will be conducted via the Zoom Meeting program and all are invited to participate. Meeting details are as follows;

Join Zoom Meeting

<https://zoom.us/j/98284434172?pwd=qSQYNXsi6xonKNy1KM6PXHjytdl3wN.1>

Meeting ID: 982 8443 4172

Passcode: 750159

One tap mobile

+13092053325,,98284434172#,,,,*750159# US

+13126266799,,98284434172#,,,,*750159# US (Chicago)

TIME: 7:00 PM

CALL TO ORDER – OPENING STATEMENT: The Regular meeting of the Borough Council, Borough of Millstone will please come to order. Adequate notice of this meeting has been noticed to the Hillsborough Beacon and Courier News. If any member of this body believes this meeting is being held in violation of the Open Public Meetings Act, please state your views at this time, stating the reason for which you feel the notice is improper. Hearing none, we proceed to the next item on the agenda.

PLEDGE TO THE FLAG:

ROLL CALL:

- Councilman Brian Ashnault
- Councilwoman Mandy Coppola
- Councilwoman Nicole Grimshaw
- Councilman Jonathan Joo
- Councilman Jonathan Stashek
- Council President Dodd Weisenberger
- Mayor Raymond Heck

Also Present:

MINUTES:

- April 21, 2026

REPORTS:

- Assessor –
- Clerk –
- Emergency Management (OEM/State Police/Fire) –
- Finance/Tax Collection –
- Historic Commission –
- Recreation Commission –



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COUNCIL REPORTS:

- Buildings and Grounds –
- Planning Board –
- Traffic and Roads –

MAYOR'S REPORT:

MEETING OPEN TO THE PUBLIC:

- Motion to Open the Meeting to the Public
- Motion to Close the Meeting to the Public

CLAIMS FOR PAYMENT

- **RESOLUTION AUTHORIZING THE PAYMENT OF CLAIMS AGAINST THE BOROUGH OF MILLSTONE**

WHEREAS, request for payment has been made in connection with the attached claims against the Borough of Millstone as shown on the attached detail; and

WHEREAS, the Chief Financial Officer has certified the availability of funds to pay for the following claims; and

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF MILLSTONE IN THE COUNTY OF SOMERSET, NEW JERSEY, that the proper Borough Officials are hereby authorized to pay the following bills, subject to and contingent upon appropriation of sufficient funds and that this authorizing Resolution be and is hereby made a part of the official records of the Borough of Millstone.

NEW BUSINESS:

- **RESOLUTION TO RENEW THE LIQUOR LICENSE FOR SHREE MILLSTONE INC FOR LICENSE YEAR 2026/2027.**

WHEREAS, Shree Millstone Inc. has satisfied its requirements for renewal approval from the State of NJ and the Borough of Millstone;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Millstone, that it hereby authorizes the renewal of the following liquor license effective July 1, 2026.

<u>LICENSEE/ADDRESS</u>	<u>LICENSE TYPE</u>	<u>LICENSE NO.</u>
Shree Millstone Inc. 1377 Main Street Millstone, NJ 08844	Plenary Retail Consumption with Broad Package Privilege	1812-33-002-007



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- **RESOLUTION AUTHORIZING A SHARED SERVICE AGREEMENT WITH HILLSBOROUGH TOWNSHIP FOR HEALTH SERVICES**

WHEREAS, the Borough Council of the Borough of Millstone has a need to contract for the services of Health Services; and

WHEREAS, the Local Public Contracts Law and Uniform Shared Services Act authorizes and empowers the County and Municipality to enter into an agreement for such services; and

WHEREAS, the Borough Council has determined it is in the best interest of the Borough to enter into a shared services agreement with the Hillsborough Township for Health Services; and

WHEREAS, the Chief Financial Officer has certified funds are available in the 2026 budget for this contract;

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Millstone that the Mayor and Borough Clerk are hereby authorized to execute a Shared Service Agreement with the Township of Hillsborough for the provision of health services of a technical and professional nature by Hillsborough on behalf of Millstone for the period January 1, 2026 through December 31, 2026.

- **Second reading/Public hearing: ORDINANCE 2026-001: AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)**

- Motion to open the public hearing
- Motion to close the public hearing
- Motion to adopt Ordinance 2026-001

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Borough Council of the Borough of Millstone in the County of Somerset finds it advisable and necessary to increase its CY 2026 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Borough Council hereby determines that a 3.5% increase in the budget for said year, amounting to \$18,241.97 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.



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NOW THEREFORE BE IT ORDAINED, by the Borough Council of the Borough of Millstone, in the County of Somerset, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2026 budget year, the final appropriations of the Borough of Millstone shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$18,241.97 and that the CY 2026 municipal budget for the Borough of Millstone be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

• **RESOLUTION TO ADOPT THE 2026 MILLSTONE BOROUGH BUDGET**

- Motion to open the public hearing
- Motion to close the public hearing
- Motion to adopt 2026 Borough budget

BE IT RESOLVED, that the following statements of revenues and appropriations shall constitute the Municipal Budget for year 2026; and

BE IT FURTHER RESOLVED, that said Budget was published in the Courier News in the issue of May 4, 2026; and

BE IT FURTHER RESOVLED, that the Governing Body of the Borough of Millstone does hereby approve the document as the Budget for the year 2026:

RECORDED VOTE

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(ABSENT (
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Notice is hereby given that the Budget and Tax Resolution were approved by the Borough Council of the Borough of Millstone, County of Somerset, on April 19, 2026.

A hearing on the Budget and Tax Resolution was held in the Borough Hall, on May 19, 2026 at 7:00 PM at which time comments, including objections, to said Budget and Tax Resolution for the year 2026 were presented by taxpayers or other interested persons.

OLD BUSINESS:



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-
- Sewers
 - LEPC
 - FEMA/Mitigation
 - Status of PILOT

EXECUTIVE SESSION (if necessary):

WHEREAS, the law commonly known as the “Sunshine Law” requires that Borough Council meetings be open to the public except for the discussion of certain subjects; and

WHEREAS, the “Sunshine Law” requires that a closed session be authorized by Resolution;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Millstone that the balance of this meeting shall be closed to the public; and

BE IT FURTHER RESOLVED, that the meeting shall be adjourned at the end of the closed session; and

BE IT FURTHER RESOLVED, that the subjects to be discussed and the time of public release of the minutes of the closed session are indicated below:

<u>SUBJECT MATTER</u>	<u>TIME WHEN AND THE CIRCUMSTANCES UNDER WHICH THE SUBJECT MATTER CAN BE DISCLOSED</u>
Contract Negotiations	When the matter is concluded

ADJOURNMENT of Regular Meeting:



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Millstone Borough Claims list

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Millstone Borough
Purchase Order Listing By P.O. Number

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Ranges	Item Status	Purchase Types	Misc
<i>Range: First to Last</i> <i>Rcvd Batch Id Range: First to Last</i> <i>Received Date Range: 04/21/26 to 12/31/26</i>	<i>Open: N</i> <i>Void: N</i> <i>Paid: N</i> <i>Held: N</i> <i>Aprv: N</i> <i>Rcvd: Y</i>	<i>Bid: Y</i> <i>State: Y</i> <i>Other: Y</i> <i>Exempt: Y</i>	<i>P.O. Type: All</i> <i>Format: Detail without Line Item Notes</i> <i>Include Non-Budgeted: Y</i> <i>Vendors: All</i>

PO #	PO Date	Vendor	Contract	PO Type						
<i>Item</i>	<i>Description</i>	<i>Amount</i>	<i>Charge Account</i>	<i>Acct Type</i>	<i>Description</i>	<i>Stat/Chk</i>	<i>First Date</i>	<i>Enc Rcvd Date</i>	<i>Chk/Void Date</i>	<i>Invoice</i>
25-00040	03/10/25	MULLBAIL	MULLER & BAILLIE	B						
9	PLANNING BD ATTORNEY SERVICES	\$132.00	5-01-21-180-200	B	PLANNING BD-OTHER EXPENSES	R	10/15/25	05/08/26		16426
25-00125	12/08/25	MULLBAIL	MULLER & BAILLIE	B						
5	VAN CLEEF ESCROW EXPENSES	\$1,595.00	T-28-56-001-001	B	TRUST ESCROW EXPENSES	R	05/08/26	05/08/26		INV #16427
26-00011	02/14/26	VERIZONW	VERIZON WIRELESS	B						
5	WIRELESS COMMUNICATIONS	\$140.90	6-01-31-440-210	B	TELEPHONE	R	02/14/26	05/14/26		6141991769
26-00012	02/14/26	NJAMWATE	NJ AMERICAN WATER	B						
5	ACCT 210022797651; HYDRANTS	\$1,057.22	6-01-25-265-202	B	FIRE HYDRANT SERVICE	R	02/14/26	05/14/26		04202026
26-00013	02/14/26	NJAMWATE	NJ AMERICAN WATER	B						
5	ACCT. 210022093410; MAIN ST	\$39.01	6-01-26-300-200	B	BUILDINGS&GROUNDS-OTHER EXF	R	02/14/26	05/14/26		04292026
26-00014	02/14/26	PSEG	PSE&G	B						
5	65 081 353 09; AMWELL & MAIN	\$154.89	6-01-31-435-205	B	STREET LIGHTING	R	02/14/26	05/14/26		05072026
26-00015	02/14/26	PSEG	PSE&G	B						
5	66 363 804 03; AMWELL RD	\$151.17	6-01-31-435-205	B	STREET LIGHTING	R	02/14/26	05/14/26		05072026
26-00016	02/14/26	PSEG	PSE&G	B						
5	13 014 015 01; VARIOUS	\$975.89	6-01-31-435-205	B	STREET LIGHTING	R	04/16/26	05/14/26		05122026



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PO #	PO Date	Vendor	Contract	PO Type								
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice		
26-00017	02/14/26	REPUBLIC	REPUBLIC SERVICES			B						
4	SANITATION SERVICES; 9865002	\$4,330.00	6-01-26-305-200	B	SANITATION-OTHER EXPENSE	R	02/14/26	05/08/26		28221811		
5	SANITATION SERVICES; 9865002	\$4,330.00	6-01-26-305-200	B	SANITATION-OTHER EXPENSE	R	02/14/26	05/08/26		2834681		
		\$8,660.00										
26-00018	02/14/26	SDGSECUR	SDG SECURITY			B						
3	AES FIRENET RADIO NETWORK	\$81.75	6-01-26-300-200	B	BUILDINGS&GROUNDS-OTHER EXF	R	02/14/26	05/08/26		8271373		
26-00019	02/14/26	OFFENSTE	STEPHEN OFFEN			B						
5	LEGAL SERVICES	\$350.00	6-01-20-155-200	B	LEGAL-OTHER EXPENSES	R	02/14/26	05/08/26		11550467		
26-00023	02/14/26	RLDATA	R & L DATA CENTERS			B						
6	PAYROLL 2025 APRIL	\$181.00	6-01-20-100-200	B	A&E-OTHER EXPENSES	R	02/14/26	05/14/26		117783		
26-00029	02/14/26	COMCAST	COMCAST			B						
5	INTERNET/VOICE SERVICE	\$299.43	6-01-31-440-210	B	TELEPHONE	R	02/14/26	05/14/26		BD 04112026		
26-00032	03/08/26	GANNETNJ	USA TODAY MEDIA CORP			B						
3	ADVERTISEMENTS - INTRO	\$49.62	6-01-20-110-200	B	MAYOR & COUNCIL-OTHER EXPEN:	R	03/08/26	05/14/26		7668558		
4	ADVERTISEMENTS - BUDGET	\$157.40	6-01-20-110-200	B	MAYOR & COUNCIL-OTHER EXPEN:	R	03/08/26	05/14/26		ORD #12284599		
		\$207.02										
26-00043	05/08/26	MULLBAIL	MULLER & BAILLIE			B						
2	PLANNING BOARD SERVICES 2026	\$66.00	6-01-21-180-200	B	PLANNING BD-OTHER EXPENSES	R	05/08/26	05/08/26		16507		
3	PLANNING BOARD SERVICES 2026	\$220.00	6-01-21-180-200	B	PLANNING BD-OTHER EXPENSES	R	05/08/26	05/08/26		16532		
		\$286.00										
26-00044	05/08/26	MULLBAIL	MULLER & BAILLIE			B						
2	VAN CLEEF ESCROW EXPENSES 2026	\$495.00	T-28-56-001-001	B	TRUST ESCROW EXPENSES	R	05/08/26	05/08/26		16508		
3	VAN CLEEF ESCROW EXPENSES 2026	\$2,244.00	T-28-56-001-001	B	TRUST ESCROW EXPENSES	R	05/08/26	05/08/26		16533		
		\$2,739.00										
26-00045	05/08/26	SDGSECUR	SDG SECURITY									



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PO #	PO Date	Vendor	Contract		PO Type						
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	
26-00045	05/08/26	SDGSECUR	SDG SECURITY			<i>Account Continued</i>					
1	2026 2ND QTR ALARM SYSTEM	\$161.09	6-01-26-300-200	B	BUILDINGS&GROUNDS-OTHER EXF	R	05/08/26	05/08/26		8089770	
26-00046	05/14/26	NJCM	NJ CONFERENCE OF MAYORS								
1	REGISTRATION SPRING CONFERENCE	\$450.00	6-01-20-100-201	B	A&E-EMPLOYEE DEVELOPMENT	R	05/14/26	05/14/26		90962	
26-00047	05/14/26	REVISE	REVIZE, LLC								
1	WEBSITE HOSTING RENEWAL YEAR 4	\$1,900.00	6-01-20-140-200	B	INFORMATION TECHNOLOGY - OTF	R	05/14/26	05/14/26		23298	
26-00048	05/14/26	HILLSBOR	HILLSBOROUGH BD OF EDUCATION								
1	2025-2026 SCHOOL YEAR 4TH PYMT	\$358,704.00	6-01-56-006-001	B	LOCAL SCHOOL TAXES PAYABLE	R	05/14/26	05/14/26		#379	
26-00049	05/14/26	SOMERREC	SOMERSET COUNTY TREASURER								
1	2ND QTR 2026 RECYCLING	\$1,182.72	6-01-26-305-200	B	SANITATION-OTHER EXPENSE	R	05/14/26	05/14/26		05012026 Q2	
26-00050	05/14/26	AWCONTRA	A.W. CONTRACTING								
2	2026 LANDSCAPE SERVICES	\$274.00	6-01-26-300-200	B	BUILDINGS&GROUNDS-OTHER EXF	R	05/14/26	05/14/26		STMT 8102	
26-00051	05/15/26	MULLBAIL	MULLER & BAILLIE								
1	RUDY DIAZ ESCROW	\$2,090.00	T-28-56-001-001	B	TRUST ESCROW EXPENSES	R	05/15/26	05/15/26		# 16177	
Total Purchase Orders:		23	Total P.O. Line Items:		27	Total List Amount:		\$381,812.09	Total Void Amount:		\$0.00

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Millstone Borough
Purchase Order Listing By P.O. Number

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Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	5-01	\$132.00	\$0.00	\$0.00	\$132.00
	6-01	\$375,256.09	\$0.00	\$0.00	\$375,256.09
	T-28	\$6,424.00	\$0.00	\$0.00	\$6,424.00
Total Of All Funds:		\$381,812.09	\$0.00	\$0.00	\$381,812.09



State of New Jersey

DEPARTMENT OF THE TREASURY
DIVISION OF TAXATION
P. O. Box 272
TRENTON, NEW JERSEY 08695-0272

BUSINESS ASSISTANCE OR INCENTIVE CLEARANCE CERTIFICATE

Agency :
Applicant ID # :

The Director of the Division of Taxation, in accordance with Chapter 101, Laws of N.J. 2007, has reviewed the records of the above Applicant for Business Assistance or Incentive from the above referenced agency. This review shows that the Applicant is in compliance with this act.

This certificate indicates the Division of Taxation has no objections to the issuance of said Assistance or Incentive. This certificate does not constitute a waiver of authority to demand resolution of any other deficiencies and delinquencies and shall not prevent further audit or the assessment of additional taxes, penalties, interest or fees as may be provided by law.

This certificate is valid for 180 days from the date of issuance.

A handwritten signature in black ink, appearing to be "M. Spina", written in a cursive style.