



Borough of Steelton

FREDERICK DOUGLAS MUNICIPAL BUILDING

123 North Front Street

Steelton, PA 17113

717-939-9841

www.steeltonpa.com

Steelton Borough Council, Commissions & Board Vacancy Announcement

Steelton Borough Council Vacancy

Date: February 4, 2025

Submission Deadline: February 17, 2025, no later than 4:00 PM

Term: Term to begin upon appointment by Council and expires on January 4th, 2026.

At the February 3, 2025 Steelton Borough Council Meeting, Borough Council took official action to accept the tendered resignation of Mr. Brian Proctor as a council member.

Borough Council announced plans to seek Mr. Proctor's successor through a public outreach campaign. Pennsylvania Borough Code dictates that applicants for this office must be registered electors of Steelton Borough. Letters of interest and accompanying resumes will be accepted through February 17, 2025, no later than 4:00 p.m.

Basic Candidate Legal Qualifications: (both qualifications must be met to apply)

- Registered Elector in the Borough of Steelton
- Continuous residency in the Borough of Steelton for at least one year immediately prior to the appointment

Required Council Meeting Attendance:

- For the remainder of 2025: Borough Council meets every month on the first and third Monday at 6:30 PM, as well as other meetings as they arise.

Required submission documents and process:

- Resume
- Letter of interest

Submissions must be mailed or hand-delivered to: Borough Manager's Office, Attn: Borough Manager, 123 North Front Street, Steelton, Pennsylvania 17113. Individuals opting to submit electronically may do so at: kmccool@steeltonpa.com (Subject line should read: "Steelton Borough Council Vacancy Submission". Submissions received that are deemed incomplete or received after the deadline (February 17, 2025, at 4:00 p.m.) will not be considered.

NOTE: Borough Council will interview applicants for the vacancy and potentially adopt a resolution appointing an individual to serve in the open Borough Council seat at 6:30 p.m. on March 3, 2025, during the regularly scheduled Council meeting.

Other Board & Commission Vacancies

- Codes Hearing Board Member
- Planning Commission Member
- Steelton Foundation Board Members
- Stormwater Authority Board Member
- Zoning Hearing Board Member

Required submission documents and process:

- Resume
- Letter of interest

Submissions must be mailed or hand-delivered to: Borough Manager's Office, Attn: Borough Manager, 123 North Front Street, Steelton, Pennsylvania 17113. Individuals opting to submit electronically may do so at: kmccool@steeltonpa.com (Subject line should read: "Steelton Board & Commission Vacancy Submission". *Submissions received that are deemed incomplete or received after the deadline (February 17, 2025, at 4:00 p.m.) will not be considered.*