

**LATROBE CITY COUNCIL
REGULAR MEETING OF COUNCIL
MONDAY JUNE 9, 2025
LATROBE, PENNSYLVANIA**

Mayor Bartels called to order the Regular Meeting of Latrobe City Council at 6:40 p.m.
Mayor Bartels informed all that an Executive Session was held to discuss personnel matters and litigations.

Mayor Bartels asked all to rise for the Pledge of Allegiance.

Mayor Bartels asked all for a moment of silence.

Secretary to Council read Roll Call:

Deputy Mayor Ralph Jenko – present

Jim Kelley – present

Ann Amatucci –present

Bridget DiVittis – present

William Yuhaniak – present

Dawn Vavick – present

Mayor Eric Bartels - present

Also present were the following: Richard Bosco, Interim City Manager; Lee Demosky, Solicitor; Scott Wajdic, Public Works Director; Robert Daerr, Captain; John Brasile, Fire Chief; Josh Mayro and Andy Matheny, Code/Zoning Officers; Melanie McGregor, Assistant Public Works Director and Beth Straka, Deputy Director of Community Affairs and Police Services.

Ms. Vavick moved to approve the meeting minutes from the Regular Meeting on May 12, 2025, and the meeting minutes from the Special Voting Meeting on May 27, 2025, seconded by Mr. Jenko. Motion carried 7-0.

Mr. Yuhaniak moved to approve the Fiscal Department Reports, seconded by Mr. Kelley. Motion carried 7-0.

BILLS PRESENTED FOR PAYMENT

Total Expenses	\$ 778, 723.33
Total Payroll	\$ 261, 531.20
GRAND TOTAL	\$ 1,040,254.53

CITIZENS' REQUEST (related to agenda)

None.

COMMITTEE REPORTS

Public Safety and Fire Committee – Kelley, Vavick and Amatucci– Ms. Vavick thanked the fire department and public works for their help with Mister Rogers Family Days.

Finance Committee – Bartels, Jenko and Kelley – No report.

Public Works Committee – DiVittis, Vavick and Yuhaniak – No report.

Personnel Committee – Bartels, Amatucci, and Jenko – No report.

Strategic Planning Committee – Amatucci, Yuhaniak and Jenko – No report.

Events Committee – Amatucci, Yuhaniak and Vavick – Ms. Vavick stated Mister Rogers Family Days had a great turnout.

GLSD Student Showcase Committee – Bartels, Vavick and DiVittis – Mayor Bartels stated the next Student Showcase will be in the fall.

BOARD AND AUTHORITY REPORTS

LMA – Carl Bollinger spoke on the Spring rain has created dirty water and the reservoir is full. Also, Latrobe Municipal Authority now has a Facebook page.

Zoning and Hearing Board – No report.

Library – Mrs. DiVittis – No report.

Park and Recreation – Mayor Bartels reported Parks and Rec held a meeting on May 15th. Day Camp and the Farmers Market have started. Also, the upcoming 4th of July events includes the Firecracker race and 4th of July pageant.

DEPARTMENT REPORTS

Treasurer's Report See attachment "A"

Police Report See attachment "B"

Public Works Report See attachment "C"

Fire Report See attachment "D"

Code Report See attachment "E"

Tax Collector's Report See attachment "F"

Police Department

Police Captain, Robert Daerr – Captain reported that the department had 449 calls for service, 200 police interactions via walk ins and phone calls. There were 354 targeted businesses, parks and residential area checks along with 1003 police interactions. There were 3 arrest warrants, no overdose investigations and no Narcan incidents. There were 8 accident investigations, 108 traffic stops, 33 traffic citations issued, 323 parking citations issued, 14 criminal arrests increasing the year-to-date total to 98. There were 2 aggravated assaults and 1 simple assault. Six non- traffic, 1 theft, 1 DUI, 2 Narcotics and 1 weapon offense.

Public Works

Public Works Director, Scott Wajdic – Mr. Wajdic reported the summer help has been doing curb painting and Jessica Schober has started in her new role as sanitation clerk at the City

Transfer Station. Also, the paving will be starting June 16th and should take 2 weeks to complete but that will be dependent on the weather.

Fire Department

Fire Chief John Brasile – Chief Brasile reported 76 calls came in for the month of May, many of the calls were due to the weather and downed trees. The Spring Carnival did not have a very good turnout due to the rainy weather but there was a good turnout for the Memorial Day Service.

Code/Zoning

Code Enforcement Officers Josh Mayro and Andy Matheny – Josh Mayro stated for the month of May the Code Department issued 1 home occupancy, 6 repair permits, 1 fire pit renewal, 6 zoning permits, 3 UCC building permit and 16 citations. Mr. Mayro stated permits and citations are increasing. Mr. Mayro also reported a lot of mail is being returned due to incorrect addresses and the code department is researching to get corrected addresses.

PUBLIC WORKS/PERSONNEL

MOTION

Motion to accept resignation of Councilman William Yuhaniak. Mrs. DiVittis made a motion seconded by Mrs. Amatucci. Motion carried 7-0.

MOTION

Motion to advertise on filling the vacancy for City Council position. Mrs. Amatucci made a motion seconded by Mr. Yuhaniak. Motion carried 7-0.

Discussion – Mayor Bartels stated anyone who is interested in the council position can send a letter of interest to The City.

MOTION

Motion to accept the resignation of Timothy Pisula effective June 13, 2025, with his five days vacation to be paid out with his final pay on June 27th, 2025. Mrs. Amatucci made a motion seconded by Mr. Jenko. Motion carried 7-0.

MOTION

Motion to advertise for the Financial Director's position. Mr. Kelley made a motion seconded by Mrs. DiVittis. Motion carried 7-0.

MOTION

Motion to hire Leanne Gessler for the Grants, Administration and Clerical position. Mrs. Amatuucci made a motion seconded by Mrs. DiVittis. Motion carried 7-0.

MOTION

Motion to approve the terms of the proposed loan to purchase two sanitation vehicles and direct those terms to appear in an ordinance to be prepared and advertised. Mr. Yuhaniak made a motion seconded by Mr. Kelley. Motion carried 7-0.

MOTION

Motion to approve employment contract with Director of Public Works, Scott Wajdic, subject to Mayor and Solicitor approval. Mrs. DiVittis made a motion seconded by Mr. Yuhaniak. Motion carried 7-0.

MOTION

Motion to approve employment contract with Chief of Police, Richard Bosco, subject to Mayor and Solicitor approval. Mrs. Amatuucci made a motion seconded by Mr. Kelley. Motion carried 7-0.

RESOLUTION 2025-17

Resolution to approve removal of Timothy Pisula, Terry Carcella and Karen Meholic from accounts at First Commonwealth Bank. Mr. Kelley made a motion seconded by Mr. Yuhaniak. Motion carried 7-0.

RESOLUTION 2025-18

Resolution to approve the contract with Doing Better Business to provide office technology services. Mrs. DiVittis made a motion seconded by Mrs. Amatuucci. Motion carried 7-0.

RESOLUTION 2025-19

Resolution to approve the 4th of July Fireworks Hold Harmless Agreement. Mr. Yuhaniak made a motion seconded by Mr. Jenko. Motion carried 7-0.

ADMINISTRATION AND FINANCE DEPARTMENT

MOTION

Motion to approve Collective Bargaining Agreement with AFSME Local 83. Mr. Kelley made a motion seconded by Mrs. Amatuucci. Motion carried 7-0.

MOTION

Motion to approve the City Agreement with Ken Jones/John Hancock to administer the 457B plan for all city employees, subject to Mayor and Solicitor approval. Ms. Vavick made a motion seconded by Mr. Jenko. Motion carried 7-0.

New/Unfinished Business:

Solicitor's Report

No report.

CITIZENS REQUEST:

None

City Manager's Report


No report.

Mayor's Report

No report

The Regular Meeting of the Council adjourned at 7:25 P.M. with a motion by Mr. Yuhaniak seconded by Mrs. Amatucci. All in favor. Motion carried 7-0.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Janina Hall".

Janina Hall, Council Secretary