



CHURCHILL BOROUGH, ALLEGHENY COUNTY

Incorporated as a Borough on January 1, 1934

WORKSHOP MEETING AGENDA

7:00 PM MONDAY, JUNE 5, 2023

2300 William Penn Highway Pittsburgh, PA 15235

www.churchillborough.com

Churchill's public meetings are conducted in public via remote videoconference.

To join the Zoom Webinar Meeting by the web browser, click the link below or copy and paste the link into your browser:

<https://us06web.zoom.us/j/89741861488> - Meeting ID: **897 4186 1488** Passcode: **614373**.

To join the Zoom Webinar Meeting by phone, dial **1-929- 205-6099**, enter meeting ID: **897 4186 1488**, and passcode: **614373**. In addition, please raise your hand found in the Zoom Application if you desire to address Council during the public comment period.

Borough Meetings are live-streamed on our [Borough Facebook Page](#) and available 48 hours after the meeting on the [Borough YouTube channel](#).

Contact the Borough Manager at alex@churchillborough.com (OFFICE 412-241-7113 EXT. 204 CELL 412-758-8818) with questions or concerns.

COUNCIL WORKSHOP COMMON ITEMS:

1. Call to Order, Roll Call

PUBLIC COMMENT:

2. Churchill Brough Council welcomes comments from Churchill Borough Residents/Taxpayers. Speakers have up to three (3) minutes to speak. Eligible persons must begin by stating their full name and street address. Online participants can signify their interest in addressing Council by "raising their hands" through Zoom.

DISCUSSION ITEMS:

3. Acknowledge receipt of the draft meeting minutes from the Monday, May 1, 2023, Borough Council Workshop Meeting and Monday, May 8, 2023, Regular Council Meeting.
4. Acknowledge receipt of other various staff agency reports.

a. Gateway (Engineer)	e. Vigliotti (Public Works)
b. Manager/Secretary	f. Woodland Hills EMS
c. Assistant Manager	g. Wilkinsburg-Penn Joint Water Authority
d. Resident Service Specialist	

CHURCHILL BOROUGH COUNCIL WORKSHOP AGENDA

MONDAY, JUNE 5, 2023

Page 2 of 4

- h. CC Mellor Memorial Library
- i. Tax Collector
- j. Turtle Creek Valley Council of

- Governments
- k. Building Inspection Underwriters (BIU)

5. MANAGEMENT AND GOVERNMENT COMMITTEE:

- a. Discuss Borough Churchill Council Committee Assignments – AD-HOC ZONING
- b. Discuss approving resolutions to make Board and Commission Appointments for individuals whose terms expired on 2022-12-31.
 - o Two (2) positions Tree Committee (3-year terms - 5 Members) (SEE CLIMATE ACTION)
 - o One (1) position Zoning Hearing Board (3-year terms - 3 Members)

6. FINANCE COMMITTEE:

- a. Local Government Academy – Financial Health Assessment

7. PUBLIC SAFETY COMMITTEE:

8. INFRASTRUCTURE COMMITTEE:

- a. **ACTION ITEM:** *Consider a motion to award the Municipal Building ADA Bathroom project to P2 Contracting LLC for \$ 98,040.00 (CD 48-7.8 Churchill Municipal Building ADA Improvements - TCVCOG - Prevailing Wage).*
- b. **ACTION ITEM:** *Consider a motion to award the Locker Room Remodeling projects to P2 Contracting LLC for \$114,018.00.*

After being required by the County to rebid, the projects were properly advertised, and bids were opened on Tuesday, May 23, 2023. The County also required that the projects be bid separately.

P2 Contracting LLC is the apparent low bidder for both projects @ \$212,058.00. A Community Development Block Grant (CDBG) of \$60,000 administered by the Turtle Creek Council of Governments (TCVCOG) for the ADA Bathrooms will offset the total cost. The grant is from Allegheny County through the FY 2022 (Year 48) CDBG program originating through the U.S. Department of Housing and Urban Development (HUD). Awarded in June 2022, with a contract between the County and the TCVCOG executed in January of 2023, the project must be completed by the end of August 2023.

- c. Discuss adopting the Draft Borough of Churchill Sanitary Sewer Lateral Inspections Ordinance. Council is scheduled to vote on the ordinance on June 12, 2023.

9. COMMUNICATION COMMITTEE:

- a. Community Video Project

10. CLIMATE ACTION COMMITTEE:

CHURCHILL BOROUGH COUNCIL WORKSHOP AGENDA

MONDAY, JUNE 5, 2023

Page 3 of 4

- a. Two (2) positions Tree Committee (3-year terms - 5 Members)
 - recommendation of 2 candidates, Jay Gamze and Tracy Sherksnas, to fill the spots on the Tree Committee
- b. Working with CONNECT on a Climate Action Plan for Churchill

11. AD-HOC DEER COMMITTEE:

12. AD-HOC EDUCATION AND SCHOOL DISTRICT:

13. AD-HOC ZONING UPDATE COMMITTEE:

14. MAYOR'S ISSUES FOR CONSIDERATION:

- a. Discuss sign ordinance concerning size.

UPDATES:

15. Council and staff comments and issues for discussion.

- a. Discuss amending our Contract with Cargill, Inc. to extend the time to meet the minimum eighty (80%) percent purchase requirement for the initial term of the existing salt contract.
- b. Discuss a resolution supporting the \$20,000 grant request to WalkWorks to match our \$30,100 Redevelopment Authority - Active Allegheny grant to complete an Active Transportation Plan.

WalkWorks is an initiative between the Pennsylvania Department of Health and the Pennsylvania Downtown Center that supports developing and adopting active transportation plans or related policies. Its mission is to increase access and opportunities for physical activities, such as walking, biking, wheeling, and using public transit. "Active Transportation Plans" guide the establishment of safe, accessible, active routes connecting everyday destinations.

SPECIAL ANNOUNCEMENT: The Churchill Borough **Zoning Hearing Board will hold a meeting and public hearing on Monday, June 26, 2023, at 7:00 PM.** An application from Rodi Maple Devco, LLC (Parcel #451-N-375 – Maple Lane) requesting a special exception under Zoning Ordinance Section 304-21(M) to allow the use of a billboard in the C-2 Commercial District and a variance from Section 304-21(M)(1), requesting an increase in the sign face area from 250 square feet to 378 square feet; and a variance from Section 304-21(M)(2)(g) to permit a street right of way setback of two (2) feet instead of the minimum setback of 100 feet.

16. Adjourn

COUNCIL MEETINGS: Churchill Borough Council meetings are scheduled for the 1st and 2nd Mondays of the month at 7:00 PM.

The public can find meeting agendas, resolutions, ordinances, and other helpful information by visiting <http://www.churchillborough.com/>. Remember to "like" the [Borough's Facebook](#) page.

CHURCHILL BOROUGH COUNCIL WORKSHOP AGENDA

MONDAY, JUNE 5, 2023

Page 4 of 4

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