

Manheim Borough Civil Service Commission

Special Meeting Agenda

September 25, 2025 – 3:00 p.m.

Manheim Borough Hall, 15 E. High Street

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Commissioners
4. Adoption of Borough Council's Public Comment (Resolution 2025-12) for Commission meetings
5. Public Comment

Public comment is for Borough residents and taxpayers, with the Chair able to allow others when their remarks relate to Commission business. Speakers may speak for three minutes, or six minutes if representing a group. Comments must remain respectful and orderly, and disruptive behavior may result in removal.
6. Approval of Meeting Minutes
 - a. Approval of Minutes – August 20, 2025, Special Meeting (No Quorum)
7. Police Chief Report
8. Hearing of Cases – none
9. Ratification of Actions
 - a. Approval of updated Civil Service Commission Rules and Regulations, Ordinance 690
 - b. Recommend adoption of Civil Service Commission Standard Operating Procedure (Administrative Guideline) to Borough Council
 - c. Disqualification of a police officer candidate under Section 303 of the Rules and Regulations
 - d. Disposition of citizen complaints
 1. Complaint File No. IA-24-04(a)
 2. Complaint File No. IA-24-04(b)
10. Old Business
11. New Business
 - a. Authorize hiring process and Civil Service examinations
 - b. Establishment of recurring meeting schedule
 - c. Recommendation for Appointment of alternate member
12. Communications and Reports
13. Executive Session, per 65 Pa.C.S. §§701 et seq., if needed
14. Adjournment