

**COOLBAUGH TOWNSHIP
MUNICIPAL CENTER**

5520 MUNICIPAL DRIVE, TOBYHANNA, PA. 18466
(570) 894-8490 * FAX (570) 894-8413
WWW.COOLBAUGHTWP.ORG

**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
WORK SESSION AGENDA**

December 19, 2023, 5:00pm

****CANCELED****

**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING AGENDA**

December 19, 2023, 5:00pm

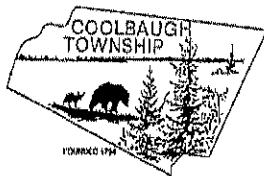
Roll Call

BOARD OF SUPERVISORS

____ B. Weimer ____ L. Kelly ____ C. Colgan ____ A. Ruiz-Smith ____ C. Rogan
____ Solicitor Armstrong ____ E. Masker

Public input will be considered at the beginning of the meeting agenda. The public will be given an opportunity to speak on each agenda item. When speaking please state your name and the city or community that you reside in.

1. Public input
2. Approval of minutes / notes:
 - December 5, 2023 Regular Meeting Minutes
3. Adoption of Resolution #16-2023: Adoption of the Proposed 2024 Budget
4. Adoption of Resolution #17-2023: Fixing of the Tax Rate for Fiscal Year 2024
5. Adoption of Resolution #18-2023: A Resolution by the Coolbaugh Township Board of Supervisors Establishing the Disbursement of the Funds from the One (1.000) Mills Fire Tax Revenue for the Fiscal year 2024
6. Agreement between Coolbaugh Township and the Pocono Mountain Public Library for the Advance of Tax Funds in the amount of \$37,500.00 per month for a total of \$150,000.00 for the First Four Months of 2024 to be Repaid in the same Increments over the following Four Months as Tax Funds are Received



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7. CTVFC Request for Release of Tax Funds in the Amount of \$238,000.00 as follows:
 - Capital Replacement/Boiler System Station 1- \$38,000.00
 - Annual Tanker Payment- \$50,000.00
 - Annual Rescue Payment- \$150,000.00
8. Messer, LLC. Request for Reduction of Financial Security in the Amount of \$373,641.20 leaving a to a Balance of \$551,748.80 (1108 Corporate Center Drive East)
9. Authorization to Advertise 2024 Re-Organizational Meetings for Boards, Committees and Councils
10. TAA Request for Mailbox to be Installed at the TAA Office located at 5540 Municipal Drive
11. Resolution #19-2023: Pocono Mountain Police Commission Amendment to the Regional Police Agreement
12. Release of Fire Tax Escrow fir 2848 Fairhaven Drive, Tobyhanna, PA in the Amount of \$19,956.23
13. Current obligations

• General Fund	\$ 134,663.63
• Escrow Fund	\$ 1,990.50
• Coolbaugh Township VFC	\$ 238,000.00
• Sewer Fund	\$ 10,819.60
Total Disbursements	\$ 385,473.73
14. Business Manager Comments/Updates
15. Solicitor Armstrong Comments/Updates
16. Board of Supervisors Executive Sessions
17. Adjournment

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COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
PUBLIC HEARING MINUTES
December 5, 2023, 6:00pm

The public hearing was called to order by Chairman William Weimer at 6:00pm

Board Members present:

William Weimer, Lynn Kelly, Alma Ruiz-Smith, Cara Rogan (arrived at 6:02pm) and Clare Colgan

Board Members absent:

None

Staff present:

Patrick Armstrong, Solicitor, Erin Masker, Township Secretary, Meredith Thompson, Business Manager and Tomas Keane, Director of Codes and Zoning

Staff absent:

None

Mr. Weimer stated this public hearing is being held at the Coolbaugh Township Municipal Building, 5520 Municipal Drive, Tobyhanna, PA 18466, to receive public comment and to consider and possibly adopt an ordinance amending the Code of Ordinances of Coolbaugh Township. The public will be given an opportunity to comment and are asked to please state your name and city or community that you reside in. This public hearing is being recorded to aid in the preparation of the minutes.

Comments on: Ordinance #155-2023: An Ordinance Amending the Coolbaugh Township Subdivision and Land Development Ordinance at Chapter 355 of the Code of Ordinances of Coolbaugh Township by Establishing Time Deadlines for Inactive Plans

Solicitor Armstrong stated that the Board has reviewed this proposed ordinance which would amend the Coolbaugh Township Zoning Ordinance as it relates to the SALDO and the deadlines for inactive plans.

Solicitor Armstrong called for comments from the Board of Supervisors with none being heard.

Solicitor Armstrong called for comments from the public with a resident asking if the applicant can resubmit being advised that they can either make a submission to address comments in the township engineer's review letter or if the Board acted on the plan and denied it, they would be able to submit a new application and plans but it would be subject to any and all new zoning ordinances and amendments.

Solicitor Armstrong stated that with no further comments, the hearing has been closed. He stated that the Proposed Ordinance is on this evening's regular meeting agenda for consideration by the Board.

The hearing ended at 6:03pm.

Submitted by: _____
Erin Masker, Township Secretary

Date: _____

Witnessed by: _____
William Weimer, Chairman

Date: _____

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES

December 5, 2023

The meeting was called to order by Chairman Weimer at 6:03pm at the Coolbaugh Township Municipal Center located at 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:

William Weimer, Lynn Kelly, Alma I. Ruiz-Smith, Cara Rogan, and Clare Colgan

Board Members absent:

None

Staff present:

Patrick Armstrong, Solicitor, Erin Masker, Township Secretary, Meredith Thompson, Business Manager and Tomas Keane, Director of Codes and Zoning

Announcements:

Mr. Weimer announced the following:

- Public Input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter.
- The meeting is being recorded to aid in the preparation of the minutes, please remember to state your name and community or city you reside in before speaking.

1. Public input

- M. Wood asked who maintains the streetlights at Route 611 and Drexel, stating that they are out.
- M. Wood stated that the Ice Harvest will be held on January 27th, 2023 at the Millpond from 9am-2pm and provided postcards with the information.
- D. Pope asked for an update on whether fines will be imposed on 1189 Pope Road for not pumping in accordance with the agreement that they signed being advised by Ms. Kelly that it would be up to the Board to seek punitive damages for the issue. She stated that in the past the township was concerned with compliance. Discussion ensued regarding the five-year on-lot septic pumping requirement.

2. Approval of minutes / notes:

- November 21, 2023 Regular Meeting Minutes

Ms. Kelly made a motion second by Ms. Colgan to approve the minutes of the November 21, 2023 meeting as presented.

- Discussion: None.
- Vote: All in favor, motion passes.

3. Authorization to Advertise 2024 Township Shred Event Dates-Proposed May 4th and October 5th, 2024 (To be advertised in April 2024)

Mr. Weimer made a motion second by Ms. Rogan to Authorize the Advertisement of the 2024 Township Shred Event Dates-Proposed May 4th and October 5th, 2024 (To be advertised in April 2024).

- Discussion: None.
- Vote: All in favor, motion passes.

4. Authorization to Advertise 2024 Proposed Bulk Drop Off Dates:

- Friday, April 5th and Saturday, April 6th, 2024
- Friday, June 7th and Saturday, June 8th, 2024
- Friday, August 2nd and Saturday, August 3rd, 2024
- Friday, October 4th and Saturday, October 5th, 2024

Mr. Weimer made a motion second by Ms. Colgan to Authorize the Township Bulk Drop off Dates as Friday, April 5th, Saturday, April 6th, 2024, Friday, June 7th, Saturday, June 8th, 2024, Friday, August 2nd, Saturday, August 3rd, 2024, Friday, October 4th and Saturday, October 5th, 2024.

- Discussion: None.
- Vote: All in favor, motion passes.

5. Adoption of Ordinance # 155-2023: An Ordinance Amending the Coolbaugh Township Subdivision and Land Development Ordinance at Chapter 355 of the Code of Ordinances of Coolbaugh Township by Establishing Time Deadlines for Inactive Plans

Ms. Ruiz-Smith made a motion second by Ms. Colgan to Adopt Ordinance #155-2023: An Ordinance Amending the Coolbaugh Township Subdivision and Land Development Ordinance at Chapter 355 of the Code of Ordinances of Coolbaugh Township by Establishing Time Deadlines for Inactive Plans.

- Discussion: None
- Vote: All in favor, motion passes.

6. Waiver of Employee Paid Premiums for Health Insurance Benefits from January 1, 2024 through April 30, 2029

Ms. Kelly made a motion second by Ms. Colgan to Waive the Employee Paid Premiums for Health Insurance Benefits from January 1, 2024 through April 30, 2029 in conjunction with the DPW Union CBA.

- Discussion: D. Pope asked how much money we are talking about, being advised by Ms. Thompson that she doesn't have that figure and stating that there are six employees at various levels that are paying for premiums whether family health, vision and/or dental.
- Vote: All in favor, motion passes.

7. Current obligations

• General Fund	\$ 364,128.19
• Escrow Fund	\$ 40,301.76
• Sewer Fund	<u>\$ 42,950.65</u>
Total Disbursements	\$ 447,380.60

Ms. Kelly made a motion second by Ms. Ruiz-Smith to pay the current obligations in the amount of \$447,380.60.

- Discussion: None
- Vote: All in favor, motion passes.

8. Business Manager Comments/Updates

Nothing to report.

9. Solicitor Armstrong Comments/Updates

- Solicitor Armstrong requested a brief executive session regarding ongoing litigation.
- Solicitor Armstrong stated that he is scheduling a call with the county and the solicitor for Mt. Pocono Borough to discuss the issue with the disbursement of the tax payments for the warehouse on Market Way as per the Board's request at the previous meeting.
- Solicitor Armstrong also received the revised Act 167 ordinance from Township Engineer, Greg Haas and will review it prior to it coming back on a work session in February. He also received the draft ordinance for the logistic centers which he will review once the PC has made their final comments on it.

10. Board of Supervisors Executive Sessions

- Tuesday, December 5, 2023 from 6:26pm-6:32pm Re: Legal

11. Adjournment

Ms. Colgan made a motion second by Ms. Rogan to adjourn at 6:20pm.

NEXT WORK SESSION/ REGULAR BOARD MEETING:

Regular Meeting Tuesday, December 19, 2023, at the Coolbaugh Township Municipal Center located at 5520 Municipal Drive, Tobyhanna, PA.

- Work Session/Regular Meeting – 5:00pm

Submitted by: _____ Date: _____
Erin Masker, Township Secretary

Witnessed by: _____ Date: _____
William Weimer, Chairman

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**BOARD OF SUPERVISORS
COOLBAUGH TOWNSHIP**

RESOLUTION NUMBER 16-2023

**A RESOLUTION OF THE TOWNSHIP OF COOLBAUGH, MONROE
COUNTY, PENNSYLVANIA, ADOPTING THE 2024 BUDGET.**

Be it resolved and enacted, and it is hereby resolved and enacted by the Board of Supervisors of the Township of Coolbaugh, Monroe County, Pennsylvania:

That the Coolbaugh Township Board of Supervisors hereby adopts a budget for the year 2024, a copy of which is attached hereto and incorporated herein by reference, providing for \$14,159,412.00 in total revenues and \$14,159,412.00 in total expenditures. Additional details of the 2024 budget are provided within the attached 2024 Budget document(s).

Duly adopted on this _____ day of _____, 2023 by the Board of Supervisors of Coolbaugh Township, Monroe County, Pennsylvania, in lawful session duly assembled.

**COOLBAUGH TOWNSHIP
BOARD OF SUPERVISORS**

By: _____
William Weimer, Chairman

By: _____
Lynn Kelly, Vice-Chairman

By: _____
Alma I Ruiz-Smith, Supervisor

By: _____
Clare Colgan, Supervisor

By: _____
Joseph Rogan, Supervisor

ATTEST:

Erin Masker, Township Secretary

[TOWNSHIP SEAL]

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**BOARD OF SUPERVISORS
COOLBAUGH TOWNSHIP**

RESOLUTION NUMBER 17-2023

**A RESOLUTION OF THE TOWNSHIP OF COOLBAUGH, MONROE
COUNTY, COMMONWEALTH OF PENNSYLVANIA, FIXING THE
FINAL TAX RATE FOR THE YEAR 2024.**

Be it resolved and enacted, and it is hereby resolved and enacted by the Board of Supervisors of the Township of Coolbaugh, Monroe County, Commonwealth of Pennsylvania:

Section 1: Final Tax Rate for Fiscal Year 2024

That a tax be and is hereby levied on all real property within Coolbaugh Township subject to taxation for the Fiscal Year 2024, as follows:

1. For General Purposes, the sum of**2.680 mill**
on each dollar of assessed valuation, or the sum of**\$.2680**
on each one hundred dollars of assessed valuation.
2. For Library Purposes, the sum of.....**0.424 mill**
on each dollar of assessed valuation, or the sum of.....**\$.0424**
on each one hundred dollars of assessed valuation.
3. For Fire Protection Purposes, the sum of.....**1.000 mill**
on each dollar of assessed valuation, or the sum of.....**\$.1000**
on each one hundred dollars of assessed valuation.
4. For EMS Protection Purposes, the sum of.....**0.250 mill**
on each dollar of assessed valuation, or the sum of.....**\$.0250**
on each one hundred dollars of assessed valuation.

**TOTAL RATE OF 4.354 MILLS ON EACH DOLLAR OF ASSESSED VALUATION
OR THE SUM OF .4354 CENTS ON EACH ONE HUNDRED DOLLARS OF
ASSESSED REAL ESTATE VALUATION.**

Section 2:

That all other taxes adopted by ordinance, referendum and/or other permitted action of the Board of Supervisors of Coolbaugh Township be collected in accordance with the law.

Section 3:

That the penalties for non-payment shall be as authorized by ordinance and/or law:

Section 4:

That any Resolution and/or part of Resolution conflicting with this Resolution, is hereby repealed insofar as the same affects this Resolution.

Section 5:

That this Resolution shall take effect and be in force on January 2, 2024 and/or the earliest date permitted by law.

Duly adopted on this _____ day of _____, 20__ by the Board of Supervisors of COOLBAUGH TOWNSHIP, MONROE COUNTY, PENNSYLVANIA, in lawful session duly assembled.

**COOLBAUGH TOWNSHIP
BOARD OF SUPERVISORS**

By: _____
William Weimer, Chairman

By: _____
Lynn Kelly, Vice-Chairman

By: _____
Alma I. Ruiz-Smith, Supervisor

By: _____
Clare Colgan, Supervisor

By: _____
Joseph Rogan, Supervisor

ATTEST:

Erin Masker, Township Secretary

[TOWNSHIP SEAL]

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COOLBAUGH TOWNSHIP
Monroe County, Pennsylvania
Authorization of One Point Zero Zero Zero (1.000) Mills Fire Tax Distribution
Resolution # 18-2023

A resolution by the Coolbaugh Township Board of Supervisors establishing the disbursement of the funds from the One Point Zero Zero Zero (1.000) Mills Fire Tax Revenue for the Fiscal year 2024.

BE IT ENACTED AND ORDAINED by the Board of Supervisors of Coolbaugh Township, Monroe County, Commonwealth of Pennsylvania as follows:

THAT the One Point Zero Zero Zero (1.000) Mills Fire Tax Revenue for the fiscal year 2024 be distributed to the five (5) Volunteer Fire Companies that provide coverage to Coolbaugh Township as follows:

1. The first \$120,000.00 to be placed in one (1) interest bearing account to be managed by Coolbaugh Township and considered for distribution, in amounts to be determined by the Township, to the Gouldsboro Volunteer Fire Company, Pocono Summit Volunteer Fire Company, Thornhurst Volunteer Fire Company, and Tobyhanna Township Volunteer Fire Company upon written request for distributions. The decision as to how much of the Fire Tax Revenue to distribute to each of the four (4) above-referenced volunteer fire companies shall be within the discretion of the Board of Supervisors and shall not exceed \$120,000.00 per calendar year unless otherwise approved by the Coolbaugh Township Board of Supervisors. The above-referenced volunteer fire companies shall submit their written request to the Township on or before a date certain, to be set by the Township.
2. The remaining balance of dedicated Fire Tax Revenue received from the One Point Zero Zero Zero (1.000) Mills Fire Tax shall be deposited into a separate second (2nd) interest bearing account to be managed by Coolbaugh Township to be distributed to the Coolbaugh Township Volunteer Fire Company.
3. The first account referenced in subsection 1 above (Gouldsboro, Pocono Summit, Thornhurst and Tobyhanna Township Fire Companies) shall be disbursed only for purposes set forth in the Pennsylvania Second Class Township Code, 53 P.S. § 68205(a)(4), and which purposes are in the nature of capital expenditures only (not annual or current operations) and upon written request by the respective volunteer fire company. Such requests shall be subject to the formal approval of the Coolbaugh Township Board of Supervisors, which shall be within the Board's discretion and subject to certain guidelines set and/or otherwise considered pertinent by the Board of Supervisors in a manner consistent with the Pennsylvania Second Class Township Code.
4. The second account referenced in subsection 2 above (Coolbaugh Township Volunteer Fire Company) shall be disbursed only for purposes set forth in the Pennsylvania Second Class Township Code, 53 P.S. § 68205(a)(4), and which purposes are in the nature of capital expenditures, including but not limited to fire apparatus and a suitable place to house fire apparatus, as well as annual or current operational purposes (appropriations) and upon written request by the fire company. Such request shall be subject to the formal approval of the Coolbaugh Township Board of Supervisors.

Adopted, this _____ day of _____, 2023 at a regularly scheduled meeting of the Board of Supervisors of the Township of Coolbaugh held at 5520 Municipal Drive, Tobyhanna, Pennsylvania.

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS

William Weimer, Chairman

Lynn Kelly, Vice-Chairman

Alma I. Ruiz-Smith, Supervisor

ATTEST:

Clare Colgan, Supervisor

Erin Masker, Township Secretary

Joseph Rogan, Supervisor

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Coolbaugh Township Volunteer Fire Company

Organized October 19, 1948
TOBYHANNA, PENNA. 18466
<http://www.coolfire25.com>

Members of:

THE FIREMENS ASSOCIATION
STATE OF PENNA.
NORTHEASTERN PENNSYLVANIA
FIREMENS FEDERATION
POCONO MOUNTAINS
MUTUAL AID ASSOCIATION

Members of:

MONROE COUNTY
FIREMENS ASSOCIATION
FOUR COUNTY
FIREMENS ASSOCIATION

To the Coolbaugh Township Board of Supervisors,

As always we wanted to thank you for all the support you have given your home fire company comprised of an all volunteer crew. At this time we are asking for assistance for capital and Apparatus release of funds for the Tanker and Rescue payments. Apparatus request is for Rescue payment of \$150,000 and \$50,000 for the Tanker. Capital request is \$38,000 for an emergency replacement for the boiler system at Station 1.

Breakdown of Request:

Release of 38,000 for capital replacement of the boiler system at Station 1

Release of 50,000 for the annual Tanker payment

Release of 150,000 for the annual rescue payment

As always we appreciate your time and consideration for this request. This will leave approximately \$60,000 left in the account to be built up next year.

Sincerely,



Tomas Keane

President – Coolbaugh Township Volunteer Fire Company

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Civil Engineers & Surveyors
P.O. Box 639, 863 Interchange Road, Suite 101
Kresgeville, PA 18333
(610) 681-5233 | Fax: (610) 681-5248

December 6, 2023

COOL-20-012

Coolbaugh Township Board of Supervisors
5520 Municipal Drive
Tobyhanna, PA 18466

RE: MESSER CYLINDER FILLING PLANT
REQUEST FOR RELEASE/REDUCTION OF FINANCIAL SECURITY

Dear Board Members:

The attached letter from RKR Hess, dated December 1, 2023, requests the release/reduction of the financial security for all the Phase I improvements and most of the Phase I Second Amendment improvements at the Messer Cylinder Filling Plant. This request is supported by the certified spreadsheet included with the letter, and was field verified on October 11, 2023.


This request is for the Township to reduce the financial security, while still retaining of 110% of the estimated cost of the remaining Phase I Second Amendment improvements, plus the Phase II improvements, and the Phase II Alternate ESC improvements (\$488,876.30 total), plus the required 15% stormwater maintenance security for Phase I and the Phase I Second Amendment (\$62,872.50 total) for 18 months, leaving a total retained balance of \$551,748.80, as indicated in the letter and on the last page of the spreadsheet.

Since it has been verified that the amounts indicated accurately reflect the total of the remaining work plus the required stormwater maintenance security, it would be appropriate to reduce the financial security as requested, to a total balance of **\$551,748.80**.

If you require additional information or would like to discuss this matter in more detail, please do not hesitate to contact me.

Sincerely,

KEYSTONE CONSULTING ENGINEERS, INC.


Russell R. Kresge, Jr., P.E., P.L.S.

Attachment

Copy: Nathan S. Oiler, P.E., RKR Hess (via email)
Patrick M. Armstrong, Esquire (via email)



December 1, 2023
Project No: 10516.021

VIA EMAIL

Coolbaugh Township
5520 Municipal Drive
Tobyhanna PA 18466

ATTENTION: ERIN MASKER, SECRETARY

SUBJECT: MESSER ESCROW RELEASE REQUEST

Dear Supervisors:

Enclosed is a request for the release of escrow for required improvements for the Messer project. RKR Hess has reviewed the completed improvements and confirmed the improvements have been installed in accordance with the requirements of the Land Development Plans. All of the required improvements for Phase I have been completed and most improvements for Phase I second amendment have been completed. A spreadsheet is attached outlining the completed improvements and the remaining escrow balance. A 15% balance of the stormwater management improvements will remain for 18 months. The remaining balance is summarized below.

110% MPC OF REQUIRED IMPROVEMENTS COST (\$444,433.00) ¹	\$488,876.30
STORM WATER MANAGEMENT MAINTENANCE (SWMM) RETAINAGE 15% ²	<u>\$ 62,872.50</u>
REMAINING LETTER OF CREDIT BALANCE + SWMM RETAINAGE	\$551,748.80

¹ To be released upon completion and approval by Twp

² To be released 18 months from Twp acceptance (July 2025)

If you have any questions, please let me know.

Sincerely,

RKR HESS, A DIVISION OF UTRS, INC.

Nathan Oiler, P.E.
Director of Land Development Engineering Services

cc: Brian Mattingly (via email)
Joe Havelin (via email)
Russ Kresge, Township Engineer (via email)

P:\PA\Monroe Co\Coolbaugh Twp\JacobsWyper\10516.021 Messer Add Const Adm\Project Info\Permit Applications\Escrow Release Request\2023-12-1 Coolbaugh Twp.Ltr.doc

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December 19, 2023

Pocono Record
Legal Ad Advertisement
ATTN: Patty
511 Lenox Street
Stroudsburg, Pennsylvania 18360

Please print the following legal advertisement on Tuesday, December 26, 2023:

NOTICE

Notice is hereby given that the 2024 re-organizational public meetings of the Coolbaugh Township Board of Supervisors, Board of Auditors, Planning Commission, Zoning Hearing Board, Environmental Advisory Council and Parks and Recreation Commission will be held at the Coolbaugh Township Municipal Center located at 5520 Municipal Drive, Tobyhanna, PA in accordance with the schedule below. The public is invited to participate in the meetings. The Boards, Commissions and Council will conduct business listed on the agenda and any other business that comes before them that they are able to act on. **All interested parties are invited to participate as set forth herein.**

- | | |
|-----------------------------------|------------------------------------|
| Board of Supervisors - | Tuesday, January 2 at 6:00 p.m. |
| Board of Auditors - | Wednesday, January 3 at 4:00 p.m. |
| Planning Commission - | Tuesday, January 9 at 6:30 p.m. |
| Zoning Hearing Board- | Wednesday, January 10 at 6:30 p.m. |
| Parks and Recreation Commission - | Tuesday, January 23 at 6:30 p.m. |
| Environmental Advisory Council | Tuesday, January 23 at 7:00 p.m. |

Coolbaugh Township Board of Supervisors

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RESOLUTION NO. 19-2023

**A RESOLUTION OF THE TOWNSHIP OF COOLBAUGH AUTHORIZING AN
AMENDMENT TO THE 1996 AGREEMENT ON POCONO MOUNTAIN REGIONAL
POLICE, AS AMENDED, BETWEEN TOBYHANNA TOWNSHIP, TUNKHANNOCK
TOWNSHIP, COOLBAUGH TOWNSHIP, MOUNT POCONO BOROUGH AND
BARRETT TOWNSHIP**

WHEREAS, The Township of Coolbaugh previously entered into the Agreement on Pocono Mountain Regional Police dated November 19, 1996, as amended, and now intends to authorize the execution of an Amendment to the 1996 Agreement, as amended.

WHEREAS, Pursuant to Chapter 23, Subchapter A, Intergovernmental Cooperation, of the General Local Government Code, 53 Pa. C.S. §2301, et seq., a municipality may enter into an intergovernmental cooperation agreement upon the passage of a resolution by its governing body.

WHEREAS, The Coolbaugh Township Board of Supervisors is hereby authorizing the Township to enter into the Amendment to the above-referenced 1996 Agreement as set forth herein.

NOW THEREFORE, BE IT RESOLVED, that Coolbaugh Township, by and through a vote of the majority of the members of the Coolbaugh Township Board of Supervisors, is authorized to and may execute the Amendment to the 1996 Agreement on Pocono Mountain Regional Police, as amended, a copy of which is attached hereto and marked as Exhibit "A".

BE IT FURTHER RESOLVED, that the Chairman or Vice-Chair of the Board of Supervisors, acting alone or together with the Secretary and/or the Township Business Manager are hereby authorized and directed on behalf of the Township, (i) to execute and deliver the above-referenced Amendment which is attached as Exhibit "A", and (ii) to execute and deliver such additional and related instruments and agreements, and to take such further actions, as may be necessary or appropriate to carry forth the Amendment and the transactions to be effected under the Amendment.

DULY ADOPTED by Coolbaugh Township Board of Supervisors, Monroe County, Pennsylvania, in the lawful session duly assembled this _____ day of _____, A.D. 2023.

**COOLBAUGH TOWNSHIP BOARD OF
SUPERVISORS**

William Weimer, Chairman

Lynn Kelly, Vice-Chair

Clare Colgan, Supervisor

Alma I. Ruiz-Smith, Supervisor

Joseph Rogan, Supervisor

ATTEST:

Erin Masker, Township Secretary

**AMENDMENT TO 1996 AGREEMENT ON POCONO MOUNTAIN REGIONAL
POLICE DATED NOVEMBER 19, 1996, AND SUBSEQUENT AMENDMENTS**

This Amendment to the 1996 Agreement on Pocono Mountain Regional Police dated November 19, 1996 ("Agreement"), and Amendments thereto, in entered into this _____ day of December 2023, by and between TOBYHANNA TOWNSHIP, TUNKHANNOCK TOWNSHIP, COOLBAUGH TOWNSHIP, MOUNT POCONO BOROUGH and BARRTETT TOWNSHIP, all of Monroe County, Pennsylvania (hereinafter collectively the "Participants").

The Participants hereby agree to amend the Agreement as set forth herein:

1. This Amendment shall become effective upon the approval of this Amendment by the existing Participants.

2. Article 2, Section 2.2 (d) of the Agreement is amended to provide that the manner of selection for Tunkhannock Township representatives on the Commission is amended consistent with a Resolution of Tunkhannock Township Board of Supervisors. The following new sub-paragraph in Article 2, Section 2.2 (d) is hereby adopted:

- d. The two (2) representatives from Tunkhannock Township shall be citizens of the Township and shall be appointed at the annual reorganization meeting of the Township.

IN WITNESS WHEREOF, the Participants hereto have executed the same effective the date first listed above.

TOBYHANNA TOWNSHIP:

By: _____
[title]

Attest: _____

MOUNT POCONO BOROUGH:

By: _____
[title]

Attest: _____

TUNKHANNOCK TOWNSHIP:

By: _____
[title]

Attest: _____

COOLBAUGH TOWNSHIP:

By: _____
[title]

Attest: _____

BARRETT TOWNSHIP:

By: _____
[title]

Attest: _____

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COOLBAUGH TOWNSHIP Codes & Zoning Department

5520 Municipal Drive, Tobyhanna, PA 18466
570-894-8490 Fax 570-894-8413
www.coolbaughtwp.org

12/15/2023

The property located at 2848 Fairhaven Dr, Tobyhanna PA 18466, with the owner of Linda Feliciano Living Trust, suffered interior damage resulting from a fire.

The structure has been repaired, and a final certificate of occupancy has been issued by the Building Permit.

There are no delinquent taxes on the property as per Monroe County Tax Claim Office, certificate number 1635934 attached.

The fire escrow amount of \$19,956.23 can be returned to the property owner.

Tomas Keane

Director of Codes & Zoning

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**COOLBAUGH TOWNSHIP
CASH DISBURSEMENTS REPORT
DECEMBER 19, 2023**

DATE	CK #	DESCRIPTION	AMOUNT
12/11/2023		Payroll Transfer	\$ 67,000.00
12/19/2023		General Fund	\$ 67,663.63
12/19/2023		Total General Fund	\$ 134,663.63
12/19/2023		Escrow	\$ 1,990.50
12/19/2023		Total Escrow	\$ 1,990.50
12/19/2023		Coolbaugh Twp.VFC Tax Fund	\$ 238,000.00
12/19/2023		Total Coolbaugh VFC Tax Fund	\$ 238,000.00
12/19/2023		Sewer Fund	\$ 10,819.60
12/19/2023		Total Sewer Fund	\$ 10,819.60
		TOTAL DISBURSEMENTS	\$ 385,473.73

CASH TRIAL BALANCE AS DECEMBER 19,2023

General Fund Checking	\$ 7,010,725.38
Fire Tax/Coolbaugh Twp VFD	77,249.79
Fire Tax- Volunteer Fire Departments	80.98
Fire Tax- Coolbaugh Fire Building Fund	662,876.18
EMS	112,933.20
American Rescue Plan	2,071,396.74
Payroll Checking	784.52
Rainy Day Fund Savings	964,779.86
Total General Fund	\$10,900,826.65
Sewer Fund Checking	5,599.62
Sewer PennVest Checking	99.98
Total Sewer Fund	\$ 5,699.60
Capital Projects Fund Checking	\$ 15,432.51
Emerg. Services Fund Money Market	202,237.24
Emerg. Services Fund Checking	20,991.17
Total Emergency Services Fund	\$ 223,228.41
Liquid Fuels Fund Checking	\$ 271,746.73
Escrow Fund Checking	715,161.81
Escrow Fund Clarius Checking	6,043,895.00
Total Escrow Fund	\$ 6,759,056.81
TOTAL ALL FUNDS	\$ 18,175,990.71

List of Bills - (01101000) GENERAL FUND CHECKING GENERAL FUND

Check#	Vendor	Description	Payment	Check Total
10350	44 - AIRGAS USA,LLC	PO 24216 ARGON/OXYGEN	121.65	121.65
10351	1330 - AMAZON CAPITAL SERVICES	PO 24275 GREASE FOR BEAST	35.98	35.98
10352	1538 - ANTHONY & JENNIFER BANFICH	PO 24244 NO LONGER BEING CONSTRUCTED-REFUND	140.00	140.00
10353	898 - ASCENDANCE TRUCKS PENNSYLVANIA LLC	PO 24237 INT'L HOOK TRUCK	96.69	96.69
10354	1539 - AT CENTRAL NEW YORK LLC	PO 24281 PARTS	413.36	413.36
10355	1483 - AUTO PARTS OF MT POCONO	PO 24226 FILTERS	306.28	
		PO 24228 GREASE	86.40	
		PO 24234 OIL FILTER	39.02	431.70
10356	1059 - BILL'S SHOPRITE	PO 22733 FUEL	285.81	
		PO 23031 FUEL	153.80	
		PO 24246 FUEL	88.65	528.26
10357	569 - CARROT TOP INDUSTRIES	PO 24279 FLAGS	479.24	479.24
10358	724 - CINTAS -	PO 24230 FIRST AID KITS	164.59	164.59
10359	1240 - CINTAS CORPORATION	PO 24270 MATS / UNIFORMS	511.28	
		PO 24271 UNIFORMS	116.22	627.50
10360	771 - COMMONWEALTH OF PA	PO 24283 ESSEX RD	32.00	32.00
10361	771 - COMMONWEALTH OF PA	PO 24284 PORTABLE SIGN/SPEED LIMIT SIGN	7,871.00	7,871.00
10362	652 - CYPHERS TRUCK PARTS	PO 24280 PARTS/SUPPLIES	895.40	895.40
10363	52 - DALEVILLE ACE HARDWARE	PO 24274 BOTTLE WATER	95.27	95.27
10364	1085 - DE LAGE LANDEN	PO 24269 12/1-12/31/2023	77.75	77.75
10365	13 - DEVELOPMENTAL EDUCATION SERVICES	PO 24263 RECYCLE	18.00	18.00
10366	1113 - ELAN FINANCIAL SERVICES	PO 24266 HITCH PINS/MSFT/ADOBE/MEETINGS	1,829.14	1,829.14
10367	919 - FIDELITY SECURITY LIFE INSURANCE/EY	PO 24227 BYE-MED DEC	276.43	276.43
10368	919 - FIDELITY SECURITY LIFE INSURANCE/EY	PO 24273 OCT	220.24	220.24
10369	255 - FIVE STAR EQUIPMENT, INC.	PO 24229 LEAF SUCKER	386.82	386.82
10370	1384 - FRASER ADVANCED INFO.SYSTEMS	PO 24253 FREIGHT FOR TONER	14.34	14.34
10371	1425 - FRASER ADVANCED SYSTEMS	PO 24235 CONTRACT INVOICE 9/6/2023-12/05/2023	1,229.05	1,229.05
10372	95 - GATE HOUSE MEDIA PA HOLDINGS, INC.	PO 24264 ICE & SNOW REMOVAL NOTICE	252.14	252.14
10373	1296 - GRIM, BIEHN & THATCHER	PO 24278 ORDINANCE/ZONING/ARCADIA/MAPLETREE/LANDS	2,414.00	2,414.00
10374	48 - H. CLARK CONNOR	PO 24272 ZONING HEARING BOARD	525.00	
		PO 24282 PLANNING COMMISSION	1,015.00	1,540.00
10375	54 - H.A. BERKHEIMER, INC.	PO 24231 LST COMMISSION	780.44	780.44
10376	535 - HANOVER ENGINEERING ASSOC., INC.	PO 24289 SEO	7,711.63	7,711.63
10377	1140 - HOURIGAN KLUGER & QUINN	PO 24254 GENERAL MATTERS	833.00	833.00
10378	1203 - KCE KEYSTONE CONSULTING ENGINEERS	PO 24242 MEETINGS/GENERAL MATTERS/ACT167 STORMWAT	3,400.50	3,400.50
10379	616 - KIMBALL MIDWEST	PO 24238 DRILL BIT	383.52	383.52
10380	891 - LOWE'S	PO 24257 SUPPLIES	367.87	367.87
10381	1319 - MANAGEMENT SCIENCE ASSOC. INC.	PO 24267 SAVVY	2,189.00	2,189.00
10382	917 - MILLENNIUM ADMINISTRATORS	PO 24217 DECEMBER/ADMIN FEES	500.00	500.00
10383	1437 - NATIONAL WASTE DISPOSAL, INC	PO 24236 DUMPSTERS	324.00	324.00
10384	1049 - NORTHEAST HYDRAULICS CO	PO 24287 Z HOSE FITTINGS	397.00	397.00
10385	1122 - NORTHEAST SITE CONTRACTORS	PO 24258 OIL HOSE REEL	397.00	397.00
10386	1523 - NUSO, LLC	PO 24223 PHONES	157.43	157.43
10387	582 - OLD DOMINION BRUSH CO, INC.	PO 24252 LEAF SUCKERS	2,133.57	2,133.57
10388	81 - P P & L	PO 24215 51540-24008 KNOLLWOOD	26.56	
		PO 24219 83201-80003 STREET LIGHTS	1,116.05	
		PO 24255 49924-86007 INDUSTRIAL PARK	26.19	
		PO 24265 88094-98000 940 SUMMIT	44.78	1,213.58
10389	87 - PENNSYLVANIA ONE CALL SYSTEM, INC.	PO 24245 FAX/CBT	74.15	74.15
10390	88 - PENNSYLVANIA PAPER & SUPPLY CO.	PO 24250 SUPPLIES	1,707.21	1,707.21
10391	251 - POCONO SUMMIT VOLUNTEER FIRE CO.	PO 24224 DONATION	5,000.00	5,000.00
10392	206 - PSATS	PO 24218 TESTING	123.00	123.00
10393	1385 - QUADIENT LEASING USA, INC	PO 24243 LEASE COPIER	449.85	449.85
10394	105 - S & S TOOLS & SUPPLIES	PO 24268 SUPPLIES	359.00	359.00
10395	623 - SERVICE TIRE TRUCK CENTERS	PO 24276 FLAT REPAIR	43.50	43.50
10396	1540 - SILVI CEMENT/SLAG/SALT	PO 24286 SALT	6,933.60	6,933.60
10397	286 - SUBURBAN PROPANE	PO 24261 FUEL OIL/DIESEL	3,281.74	3,281.74
10398	120 - SUNDANCE NETWORKS INC.	PO 24220 SERVER MAINT	505.00	505.00
10399	1215 - SUPER HEAT, INC.	PO 24232 BOTLER 549 LAUREL DR.	718.77	718.77
10400	738 - TEAMSTERS LOCAL 773	PO 24260 NOV/DEC 2023	1,620.00	1,620.00
10401	31 - TK ELEVATOR CORPORATION	PO 24225 MAINT.12/1-12/31/2023	338.50	338.50
10402	756 - UGI Utilities	PO 24247 411002865219 MUNICIPAL	2,479.20	
		PO 24248 GARAGE 411002865458	236.49	2,715.69
10403	929 - UNITED CONCORDIA LIFE & HE	PO 24262 DENTAL	2,175.88	2,175.88
10404	119 - VERIZON	PO 24256 PHONES	638.65	638.65
TOTAL				67,663.63

List of Bills - (01101000) GENERAL FUND CHECKING GENERAL FUND

Check#	Vendor	Description	Payment	Check Total	
Summary By Account					
ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01.101.000	GENERAL FUND CHECKING			0.00	67,663.63
01.230.650	UNION DUES			1,620.00	
01.361.000	GENERAL GOVERNMENT			140.00	
01.400.000	GENERAL GOV'T	6,437.86			
01.403.000	TAX COLLECTION	780.44			
01.404.000	LAW	3,026.00			
01.405.000	MUNICIPAL OFFICE	721.08			
01.408.000	ENGINEER	2,131.00			
01.409.000	BUILDING & PLANTS	8,360.64			
01.411.000	FIRE	5,000.00			
01.413.000	SEO / BUILDING CODE	7,711.63			
01.414.000	ZONING OFFICE	1,882.24			
01.418.000	ZONING HEARING BOARD	525.00			
01.419.000	PLANNING COMMISSION	1,151.00			
01.430.000	DPW-HIGHWAYS ROADS STREETS	5,107.64			
01.432.000	DPW-SNOW & ICE REMOVAL	6,933.60			
01.433.000	DPW-TRAFFIC SIGNS STREET SIGN	8,000.53			
01.437.000	DPW-REPAIR OF TOOLS & MACHINER	5,335.03			
01.487.000	EMPLOYEE BENEFITS	2,799.94			
TOTALS FOR	GENERAL FUND	65,903.63	0.00	1,760.00	67,663.63

Total to be paid from Fund 01 GENERAL FUND

67,663.63

67,663.63

List of Bills - (85101000) ESCROW FUND CHECKING ESCROW

Check#	Vendor	Description	Payment	Check Total
1333	1296 - GRIM,BIEHN & THATCHER	PO 24278 ORDINANCE/ZONING/ARCADIA/MAPLETREE/LANDS	816.00	816.00
1334	1203 - KCE KEYSTONE CONSULTING ENGINEERS	PO 24242 MEETINGS/GENERAL MATTERS/ACT167 STORMWAT	1,174.50	1,174.50
TOTAL				1,990.50

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
85.101.000	ESCROW FUND CHECKING			0.00	1,990.50
85.250.229	WGH TRUCKING / HERRERA			68.00	
85.250.230	TOBAR / GONZALEZ			244.00	
85.250.272	ARCADIA NORTH LAND LLC C/O CLARIUS			153.00	
85.250.355	MESSER, LLC LAND DEVELOPMENT			488.00	
85.250.385	PMCC NORTH WAREHOUSE			68.00	
85.250.392	MAPLETREE			459.00	
85.250.456	LANDSTON EQUITIES LLC			68.00	
85.250.593	IMPERIAL REALTY PROPERTY			442.50	
TOTALS FOR	ESCROW	0.00	0.00	1,990.50	1,990.50

Total to be paid from Fund 85 ESCROW

1,990.50

1,990.50

**List of Bills - (04102001) Fire Tax - Coolbaugh Twp VFC
FIRE TAX FUND**

Check#	Vendor	Description	Payment	Check Total
1039	199 - COOLBAUGH TWP. VOL. FIRE CO.	PO 24259 TANKER/BOILER/ANNUAL RESCUE	238,000.00	238,000.00
	TOTAL			238,000.00

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
04.102.001	Fire Tax - Coolbaugh Twp VFC			0.00	238,000.00
04.411.000	TAX DISBURSEMENTS	238,000.00			
TOTALS FOR	FIRE TAX FUND	238,000.00	0.00	0.00	238,000.00

Total to be paid from Fund 04 FIRE TAX FUND

238,000.00
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238,000.00

List of Bills - (08101000) CHECKING SEWER FUND

Check#	Vendor	Description	Payment	Check Total
3124	724 - CINTAS -	PO 24285 WWTP SEWER EYE WASH STATION	412.49	412.49
3125	1251 - ENVIRONMENTAL SERV. CORP.	PO 24222 SLUDGE HAULING	357.30	
		PO 24277 12/12/2023	357.30	714.60
3126	32 - GRAINGER	PO 24249 WWTP HEATER	995.05	995.05
3127	520 - K.L. FULFORD ASSOCIATES, INC	PO 24221 DECEMBER	5,800.00	5,800.00
3128	876 - Microbac Laboratories, Inc.	PO 24233 TESTING WWTP	202.78	
		PO 24239 11/21 TESTING	202.78	
		PO 24240 11/20 TESTING	202.78	
		PO 24241 11/15 TESTING	811.12	1,419.46
3129	1437 - NATIONAL WASTE DISPOSAL, INC	PO 24236 DUMPSTERS	201.00	201.00
3130	764 - VINCENT PIACENTE ELECTRICAL CONTR.	PO 24251 WWTP-QMARK HEATER	827.00	827.00
3131	439 - YOUNG & HAROS, LLC	PO 24288 WAL-MART LITIGATION	450.00	450.00
TOTAL				10,819.60

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
08.101.000	CHECKING			0.00	10,819.60
08.429.125	CONTRACT SERVICE PLANT	5,800.00			
08.429.200	SUPPLIES	412.49			
08.429.314	PROFESSIONAL FEE SOLICITOR	450.00			
08.429.373	MAINT/REPAIR BUILDING	995.05			
08.429.374	MAINT/REPAIR EQUIPMENT	827.00			
08.429.451	OUTSIDE LAB TESTING	1,419.46			
08.429.452	SLUDGE HAULING	714.60			
08.429.453	CONTRACTED SERVICE -TRASH	201.00			
TOTALS FOR	SEWER FUND	10,819.60	0.00	0.00	10,819.60

Total to be paid from Fund 08 SEWER FUND

10,819.60

10,819.60