



BOROUGH OF NORTH WALES

300 School Street, North Wales, PA 19454

Phone: 215-699-4424 • Fax: 215-699-3991

<http://northwalesborough.org>

COUNCIL MEETING Tuesday, May 14, 2024 – 7:00 P.M.

Salvatore Amato
Sherwin Collins
Anji Fazio
Alexander Groce
Brittany Kohler

Wendy McClure
Sally Neiderhiser
Mark Tarlecki
Sarah Whelan
Neil McDevitt, Mayor

Call to Order, Date and Time
Roll Call
Pledge of Allegiance

1. Public Comment

2. Presentation: DCED 2023 Annual Audit Report

3. Consideration: Appointment to Human Relations Commission, Term Expiring 12/31/2026

4. Consideration: Appointment to Parks and Recreation Board, Term Expiring 12/31/2027

5. Discussion: Public Update: MS4 Program

6. Consideration: Approval to Submit DEP Growing Greener Grant Application

7. Consideration: Appointing Alex Turock as PSAB 2024 Voting Delegate

8. Consideration: Approval of COA 114 Pennsylvania Ave & 411 E. Montgomery Ave

9. Consideration: Approval of Disbursements: \$84,230.02 (April 2024)

10. Consideration: Approval of Minutes: April 9th, 2024

11. Old Business / Committee & Board Reports / Zoning Applications

12. Solicitor / Mayor / Council / Chief / Public Works / Manager

Adjournment

All interested parties may participate on the date and time noted above and when called upon by the Council President. The public may also submit questions or comments prior to the meeting by e-mail to info@northwalesborough.org; these must be received no later than 12 Noon on the day of the meeting. Persons with disabilities who wish to attend the meeting and require auxiliary aid, service, or other accommodation to participate in the meeting should contact North Wales Borough at 215-699-4424 or by e-mail to info@northwalesborough.org.

Mayor's Office Hours:

2nd Tuesdays 5:00 P.M. - 7:00 P.M.

Monthly Meetings Information:

HARB	3 rd Wednesday of Month
Historic Commission	4 th Thursday of Month
Human Relations Commission	3 rd Thursday of Month
Park & Recreation Board	2 nd Thursday of Month
Planning Commission	1 st Wednesday of Month
Shade Tree Commission	2 nd Thursday of Month
Zoning Hearing Board	1 st Tuesday of Month, as needed.

All the above meetings begin at 7 P.M. at Borough Hall, unless noted otherwise.

North Wales Water Authority	3 rd Wednesday of Month 5:00 P.M., 200 W. Walnut Street
Nor-Gwyn Pool Commission	3 rd Monday of Month 7:30 P.M., 1 Parkside Place

Please note: The meeting is being digitally recorded.

AUDIT EXECUTIVE SUMMARY

North Wales Borough, Year Ended December 31, 2023

SUMMARY OF FINDINGS/RESULTS

Financial Statement Audit

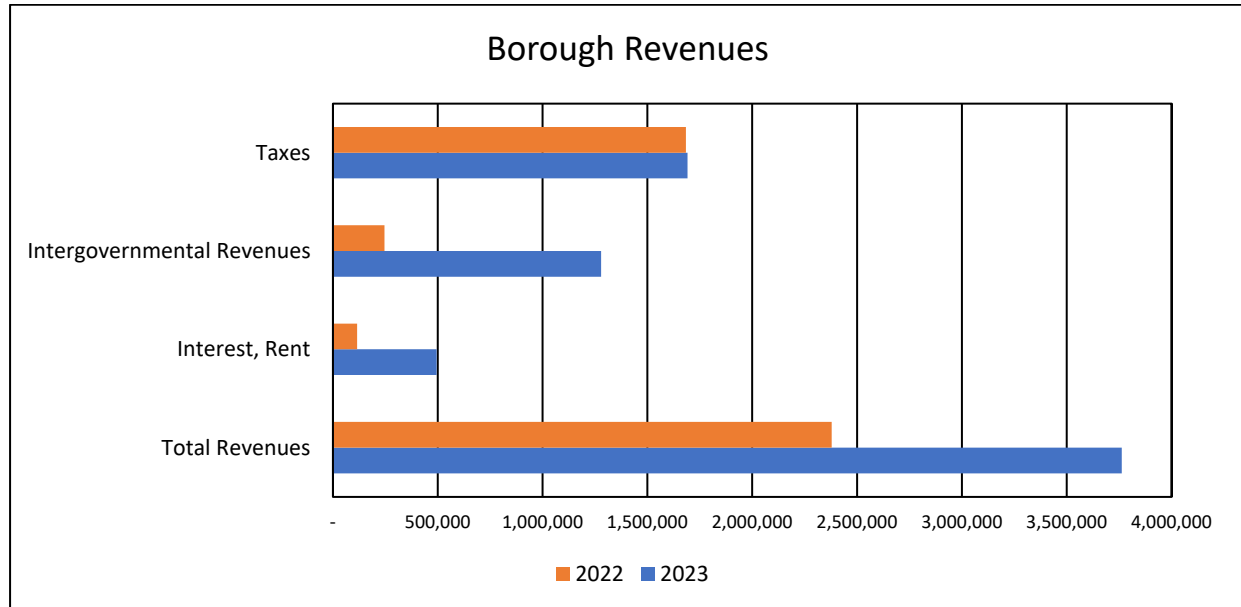
Auditors' Report	The auditors' report expresses a qualified/adverse opinion on the financial statements of the Borough. Qualification is due to there not being an accounting of capital assets. Adverse opinion is because the financial are prepared in accordance with the PA DCED requirements, which are not GAAP.
Noncompliance	No instances of noncompliance material to the financial statements of the Borough were disclosed during the audit.
Findings	Maillie did not note any findings during the audit.

Uniform Guidance Audit

Auditor's Report	The auditors' report on compliance for the major award programs for the Borough expresses an unmodified opinion.
Internal Controls	No significant deficiencies or material weaknesses relating to the audit of the major federal award programs are reported in the Independent Auditors' Report on Compliance for Each Major Federal Program; Report on Internal Control Over Compliance; and Report on the Schedule of Expenditures of Federal Awards in Accordance with the Uniform Guidance.
Major Program(s) Audited	Coronavirus State and Local Fiscal Recovery Funds CFDA# 21.027
Low Risk Auditee?	No, due to no single audit in prior years.
Findings and Questioned Costs	None

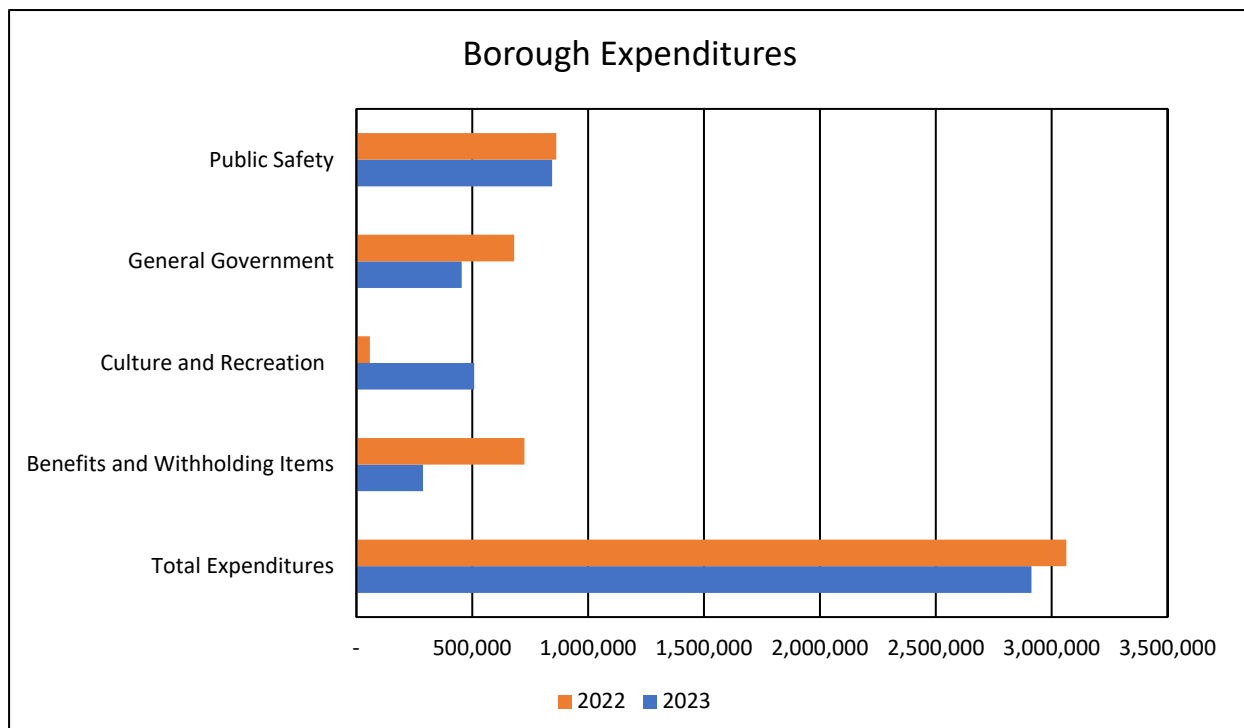
REVENUE COMPOSITION

The chart below depicts the three largest revenue items, and total revenues (excluding any transfers or debt proceeds) of \$3,762,565 for 2023, compared to total revenues of \$2,378,859 for 2022:



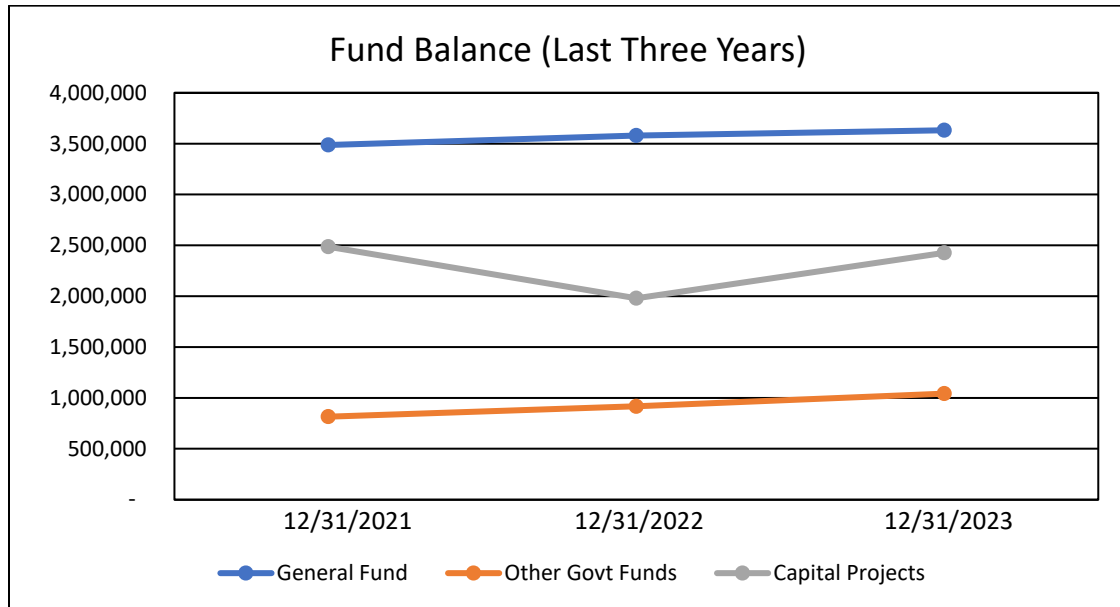
EXPENDITURE COMPOSITION

The chart below depicts three largest expenditure functions/programs, and total expenditures (excluding transfers) of \$2,912,621 for 2023, compared to total expenditures of 3,063,706 for 2022:



FUND BALANCE

The chart below depicts the fund balance trend over the last three years



Good evening,

I am writing to express my interest in supporting the North Wales Borough Community in a Human Relations Commission role. I have lived on Smith Street in the Borough for ten years, and previously lived in North Wales (West Prospect Ave.) for seven additional years (2002-2009). In between, my career took me to the Washington, DC area, but I have always called North Wales home and have loved being back in the area. I have grown my family in the Borough and I feel safe, supported and welcomed by neighbors, law enforcement, and hard working staff.

I have spent the past five years working at Villanova University as the Director of Talent Management where I focus on recruiting, onboarding, training, and professional development for a team of 145 fundraisers, working to support the University's Strategic Plan and Mission to provide affordable and meaningful education for students. In this role I have recruited more than 60% of the current team in five years to support an expansion plan as we prepare for the public phase of a Capital Campaign. Through this growth, I have also played a part in increasing our underrepresented staff from 4% to 11% with intentional recruitment efforts to diversify the team.

Additionally, I am completing a Masters in Human Resource Development at Villanova, which I will finish this fall and graduate in December 2024. I currently hold a 3.85 GPA and am also graduating with a certificate in Leadership.

I have also served on the Alumnae Board at my high school alma mater, Mount Saint Joseph Academy, for the past five years, with the past three serving as President. In this role, along with committee members, we have reconnected with hundreds of alumnae who had lost touch with the school, provided alumnae resources in career transition and DEI programming/training, set fundraising records for mini campaigns and days of giving and the item I am most proud of: completely rewrote the By-Laws which hadn't been updated since 2007. In working with Mount administration and their legal partners, we have established a framework to set future board classes up for success.

When I am not doing the above, I am a Mom to two boys—Chase (21) and Nolan (4)—and live with my wife Jess of 11 years. We have a bunch of tiny dogs who also love the Borough! We love to play outside and chat with our neighbors as they walk by, or come over to play. We're big holiday people, and you might have seen our house at Halloween or Christmas—we go all out! In October we're the house with the pirate ship and 15-ft Jack O'Lantern, and during the holidays we have the lighted archways all across our sidewalk in addition to too many other electrical displays that constantly give us fuse issues but bring joy to our family and our neighbors who come by to walk their pets or take photos with the displays.

Having a child during the pandemic was something I will never forget, but among the silver linings of the times, I will cherish how much time we got to spend together. Moreso, it was when we met even more of our neighbors who were out for walks, looking for a friend to talk to, or just someone to smile and wave to. Everyone pulled together in the Borough. My wife who is a Manager at Costco helped to get over 300 people vaccinated in partnership with Skippack Pharmacy, and was a lifeline to first responders and families who needed essentials during many shortages.

In reading the Mission Statement of the Human Relations Commission, I was struck with how parallel it is to what I am passionate about both personally and professionally: prohibiting discrimination, recognizing dignity and worth of all people, and the importance of education and community outreach.

More importantly, I would be honored to serve in this role to promote equity and equality to my fellow neighbors, and give a voice to the voiceless.

I have attached my resume which includes some of my professional experience and other credentials. I sincerely appreciate your consideration, and I hope to hear from you soon.

Sincerely,
Emily Marbot

Emily Marbot, SHRM-CP (she/her)

Director of Talent Management, University Advancement
Office of University Advancement | 800 Lancaster Ave.
(610) 724-3924 | emily.marbot@villanova.edu



Dan Levy

Dgl5020@gmail.com | 215-518-1637 | 213 Church St, North Wales, PA 19454

January 10, 2024

Parks and Recreation Board
North Wales Borough
300 School St.
North Wales, PA 19454

Dear Borough Council and Parks and Recreation Board,

My name is Dan Levy and I moved to North Wales in August of last year with my wife Meg and two year old daughter Ellie. I am writing to you regarding my strong interest in the open position on the Parks and Recreation Board.

I have always been interested in finding ways to support my community, but it wasn't until I lived in Frederick, MD that I really fell in love with parks and local recreational spaces as means to bring a community together. We lived a few minutes from Baker Park and every morning I would walk a lap around the park to start my day. I'd wave to the same fellow walkers, listen to the birds and other animals, look at the willow trees, and would mentally get ready for the day. The park was also where I'd run, meet friends to play tennis or go for a walk, and where Meg and I attended free local concerts in the summer. It was - and still is every time we visit Frederick - a place we loved to be around and a place we always found a reason to go to.

Parks and other similar spaces, to me, are places where members of a community can go to connect with nature, escape the hustle and bustle of work and get some fresh air, and connect with other community members. They are places that should make people feel proud of where they live, help them teach their children about nature, and build a sense of community among residents through organic meetups as well as coordinated community events. I've gotten to see two communities - Frederick, MD and East Passyunk in south Philly - that have gone through a transformation that included creating beautiful spaces that helped revitalize the community. In Frederick there were several, including Baker Park, the main creek running through the town, and others, and in Philly I spent many days at FDR park, the Navy Yard, and the "sprayground" at the local community center that opened shortly before we moved. I've found that I really enjoy being part of the group of people who maintain and beautify these spaces and who coordinate events and activities for the community in them. In Frederick, for example, I volunteered several times to help clean the creek and took part in the community street sweep/cleanup days. Also, since moving to North Wales, my wife and I took part in the park cleanup with our daughter and I met many other like-minded people who seem to take pride in maintaining the parks in our borough. I plan to volunteer for many Parks and Recreation events in the future because I enjoy and find meaning in doing so.

I also very much enjoy coordinating events for lots of people. I've always been the person in my friend groups that coordinates everything and planning events is something I've also done professionally. On the personal side, I was involved in Penn State's Dance Marathon during my four years at Penn State and was heavily involved in one of the fundraising organizations, Atlas. I was the President of the ~300 person organization and the aspect of fundraising that I focused on most was what we called "alternative

fundraising", which included things like fundraising events and out of the box ideas to raise money. There were dozens of events that I helped coordinate and many fellow students that I helped to manage their own events. When I lived in Frederick, I also started a Meetup group for social events that now has ~2,500 members and I planned several events for the group. Professionally, after college I started an experiential and guerilla marketing agency and for ~8 years I was involved in the coordination of marketing events on hundreds of college campuses for dozens of different brands. Now, I work as a Product Manager for an education technology company called Udemy, coordinating not events but mainly people, as I work at the intersection of software engineering, UX design, marketing, and other departments. Overall, coordinating logistics and people is something I'm passionate about, especially when it's for something I care deeply about like growing and maintaining a sense of community, helping people feel welcome, and charitable causes.

I've only been in North Wales for ~5 months but I am already so excited about being a member of this community. I would love the opportunity to help maintain and grow our community by being a member of the Parks and Recreation board. In addition to supporting existing initiatives such as the community garden, which I can't wait to get involved with, I have a few initial ideas of ways I'd like to make an impact if possible. First, I'd love to coordinate 5Ks and other events to support charitable causes that matter to our community members. With my background in event coordination and creative fundraising events, I'm sure we could create some very fun, meaningful, and helpful events. I'd also like to find new ways to incorporate families and children into Parks and Recreation volunteering opportunities. I believe that teaching kids about nature and about what it means to be a part of a community and do your part is important. In general, I would love the opportunity to support existing initiatives while creating new ones with the board, volunteers, and community members at large.

Thank you for your consideration for this position. I hope I am afforded the opportunity to help serve the community with this role, but regardless I plan to support Parks and Recreation and North Wales borough as much as possible and to teach my daughter about the value of doing your part for your community. Thanks for all you've done to make this community a great place for families like mine.

Sincerely,

Dan Levy

Date: May 14, 2023

RE: Cycle 1 MS4 Report to Borough Council
North Wales Borough

Key Highlights of the MS4 Program (Bottom Line Up Front)

1. A new 5-year MS4 Permit was issued on September 26, 2023 (NPDES Permit No. PAI130074), effective October 1, 2023 to September 30, 2028.
2. The Pollution Reduction Plan (PRP) was approved and made part of the MS4 Permit, documenting work that will need to be completed during the permit cycle.
3. The basic components of the Borough's MS4 program remain the same. The big change is implementing the approved PRP within the 5-year time frame.
4. Annual reporting is July 1st to June 30th every year. There will be five annual reports called Cycles. First annual report is "Cycle 1".

There are 6 reporting parts to the MS4 program, called Minimum Control Measures (MCM). The Borough reports annually on compliance with these control measures.

1. Minimum Control Measure (MCM)#1- Public Education and Outreach on Storm Water Impacts:
 - The Borough received no comments from DEP with the last MS4 Report for MCM#1. Keep doing the usual public education related to stormwater with newsletter articles, Facebook, etc.
2. MCM#2- Public Involvement and Participation:
 - The Borough received no comments from DEP with the last MS4 Report for MCM#2. BMP#3- Hold a Public Meeting to discuss the MS4 Program is being conducted with this annual MS4 update to Council.
3. MCM#3- Illicit Discharge, Detection and Elimination (IDD&E)
 - Going forward use DEP Outfall Field Screening Report. An IDD&E screening of outfalls (12 total) will need to occur in next 5 -years, ideally five years since the last one was conducted. Bowman will work with Alex Turock to conduct screenings. Last Screening was conducted in 2021. Next screening recommended to be conducted in 2026.
4. MCM#4- Construction Site Stormwater Runoff Control- **Handled primarily by the Conservation District.**

- Small site projects <1 acre disturbance do not enter into the NPDES process and are handled at the building permit/land development process in accordance with the Borough Stormwater Ordinance, with support from the Conservation District.
5. MCM#5- Post Construction Stormwater Management in New Development and Redevelopment. The following items need to occur:
- BMP Inspections- Inspection Forms provided by Land Studies to be used going forward with existing and new BMP's. Seven "BMP" sites are in the PRP (Page 9) that require annual screening inspections (five are done by the Borough). Two of the seven have NPDES permits and require formal cleaning and inspection by the owners (Septa Station- 1 underground infiltration basin, 1 bio-infiltration basin, and 3 bioretention basins; and North Wales Elementary School- 3 underground infiltration basins).
 - BMP Education- Educate owners on their annual maintenance and inspection requirements. (SEPTA and School)
 - Create an Inspection Program- Owner conducted, Borough monitored with record keeping. (SEPTA and School)
6. MCM#6- Pollution Prevention and Good Housekeeping. The following needs to occur:
- Continue conducting employee training (BMP#3)- ID&D, Conditional assessments of regulated BMP's and non-regulated BMP's, facility maintenance and document attendance at the training. **This is an annual task to conduct training.**
 - Update Operation & Maintenance Program Plan (O&M) (last updated 2005). This should be done this year or next year.
 - Track O&M Work (**this work has started**).
 - a) Street sweeping program- document weight of debris collected. (Part of the PRP Plan)
 - b) Inlet cleaning and repair- document weight of debris collected. (Part of the PRP Plan)
 - c) Outfall/Headwall inspection and repair and other stormwater related work, document results.

The Borough also has two required stormwater pollution control plans to follow that require regular action, pathogen reduction handled in the PCM Plan and sediment reduction handled in the PRP plan.

1. PCM (Pollutant Control Measures)- Pathogens **Completed last year.**
 - Pathogens Mapping was submitted to DEP for 2023 annual report. Will resubmit.

- Source Inventory Report was submitted to DEP for 2023 annual report. Will resubmit.
- Investigate Suspected Sources was submitted to DEP for 2023 annual report. Will update with Alex's help and resubmit.

2. PRP Planned Projects

- Have 5 years to complete the annual reduction of 5,500 lbs/yr requirement.
- 14 projects (Proposed BMPs) are identified in the PRP Report (Page 12). The first 3 have been selected to be worked on during the next five years of the permit and have immediate impact.
 - 1) BMP#1- Street Sweeping with Documentation- 520 lbs. per year estimated.
 - 2) BMP#2- Inlet Cleaning with Documentation- 446 lbs. per year estimated.
 - 3) BMP#3- 9th Street Park Stream Restoration- 6,732 lbs. per year (Page 14). This work involves 150 feet of streambank stabilization.
 - 4) Two additional small BMPs will also be implemented- BMP#4 9th Street Park Pervious Paving (14/lbs. per year) and BMP#5 9th Street Park Bioretention Area (23 lbs. per year).
 - 5) Total sediment reduction at end of the 5-year permit cycle to be 7,735 lbs. per year exceeding the 5,500 lbs. requirement (credits will be applied to next 5-year MS4 Permit in 2028). Please note that BMP#1 and BMP#2 will be actual weight collected annually so this number may be lower.
- 1st step is to seek funding and then begin design. It is recommended that the Borough utilize Land Studies grant writing services to pursue grant assistance to help fund BMP#3

Pennsylvania

Department of Environmental Protection



Growing Greener Plus Grants Program

Funding Watershed Planning,
Restoration and Protection Efforts



pennsylvania
DEPARTMENT OF ENVIRONMENTAL
PROTECTION

For more information, visit www.dep.pa.gov
Search: Growing Greener

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Statewide Top 10 Languages Spoken With Limited English Proficiency

English:

Translations of this document are available. To request a translation, contact the Growing Greener Grant Program by email at RA-EPWatershedSpprt@pa.gov.

Spanish:

Las traducciones de este documento están disponibles. Para solicitar una traducción, comuníquese con el Programa de Subvenciones Growing Greener por correo electrónico a RA-EPWatershedSpprt@pa.gov.

Chinese:

本文件的翻译版本可用。要请求翻译，请通过电子邮件联系 Growing Greener Grant Program，网址为 RA-EPWatershedSpprt@pa.gov。

Vietnamese:

Bản dịch của tài liệu này có sẵn. Để yêu cầu bản dịch, hãy liên hệ với Chương trình tài trợ Trồng xanh hơn qua email tại RA-EPWatershedSpprt@pa.gov.

Russian:

Доступны переводы этого документа. Чтобы запросить перевод, свяжитесь с грантовой программой Growing Greener по электронной почте RA-EPWatershedSpprt@pa.gov.

Pennsylvania Dutch (substituting German):

Übersetzungen dieses Dokuments sind verfügbar. Um eine Übersetzung anzufordern, wenden Sie sich per E-Mail an das Growing Greener Grant Program unter RA-EPWatershedSpprt@pa.gov.

Arabic:

ترجمات هذه الوثيقة متاحة. إذا كنت ترغب في طلب ترجمة ، فاتصل ب DEP عبر الهاتف على أو البريد الإلكتروني على RA-EPWatershedSpprt@pa.gov.

Korean:

이 문서의 번역본을 사용할 수 있습니다. 번역을 요청하려면 RA-EPWatershedSpprt@pa.gov 로 이메일을 보내 Growing Greener Grant Program에 문의하십시오.

Nepali:

यस कागजातको अनुवाद हरू उपलब्ध छन्। अनुवादको लागि अनुरोध गर्न, RA-EPWatershedSpprt@pa.gov इमेल द्वारा बढ्दो हरित अनुदान कार्यक्रमलाई सम्पर्क गर्नुहोस्।

French:

Des traductions de ce document sont disponibles. Pour demander une traduction, communiquez avec le Programme de subventions Cultivons l'environnement par courriel à l'adresse RA-EPWatershedSpprt@pa.gov.

Gujarati:

આ દસ્તાવેજના અનુવાદો ઉપલબ્ધ છે. અનુવાદની વિનંતી કરવા માટે, RA-EPWatershedSpprt@pa.gov પર ઇમેઇલ દ્વારા ઓઇંગ ગ્રીનર ગ્રાન્ટ પ્રોગ્રામનો સંપર્ક કરો.

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Overview

Growing Greener Plus refers to two grant programs described in this grant guidelines document. The programs covered are Growing Greener (Watershed Restoration and Protection) and Surface Mining Conservation and Reclamation Act (SMCRA) Bond Forfeiture. Applicants can apply to these grant programs using the Commonwealth of Pennsylvania's [Electronic Single Application website](#).

Approximately, 53 percent of Pennsylvania's impaired waterways are polluted from nonpoint source pollution. Major sources of nonpoint source pollution include abandoned mine drainage (AMD), urban and agricultural runoff, atmospheric deposition, on-lot sewage systems, earthmoving, stream hydromodification, and timber harvesting. In short, nonpoint source pollution originates from numerous sources over widespread areas. When rainfall or snowmelt runs over the land or through the ground, the runoff picks up pollutants depositing them into rivers, lakes, wetlands, and coastal waters or introducing them into groundwater. Pennsylvania's Nonpoint Source Management Program established and continues to implement an overall strategy to implement watershed restoration and protection activities. The purpose of Growing Greener and SMCRA Bond Forfeiture grants is to address nonpoint source pollution through local, watershed-based planning, restoration, and protection efforts.

The Pennsylvania Department of Environmental Protection (DEP) values working with partners who share our view that diversity and equity are integral to success in restoring and protecting the environment for all Pennsylvanians. As we work to demonstrably improve the inclusivity of our programs and processes, we also encourage our partners to pursue increased inclusivity in their operations. In this way, Pennsylvania's natural resources are best protected as "the common property of all the people," as identified in our state constitution.

Purpose

Growing Greener

The Environmental Stewardship and Watershed Protection Act, known as the Growing Greener Watershed Restoration and Protection Program (Growing Greener), was passed into law in December 1999. The statutory authority for the grants is in Section 6105(b) of the Environmental Stewardship and Watershed Protection Act (27 Pa.C.S. § 6105(b)). The purpose is to restore Pennsylvania's impaired waters and protect waterways from nonpoint source pollution. Growing Greener requirements begin on [page 4](#).

Energy Transfer Settlement

Funds resulting from the Energy Transfer plea will be directed through Growing Greener Plus and other existing Commonwealth programs to fund water quality projects in the 17 counties impacted by the pipeline.

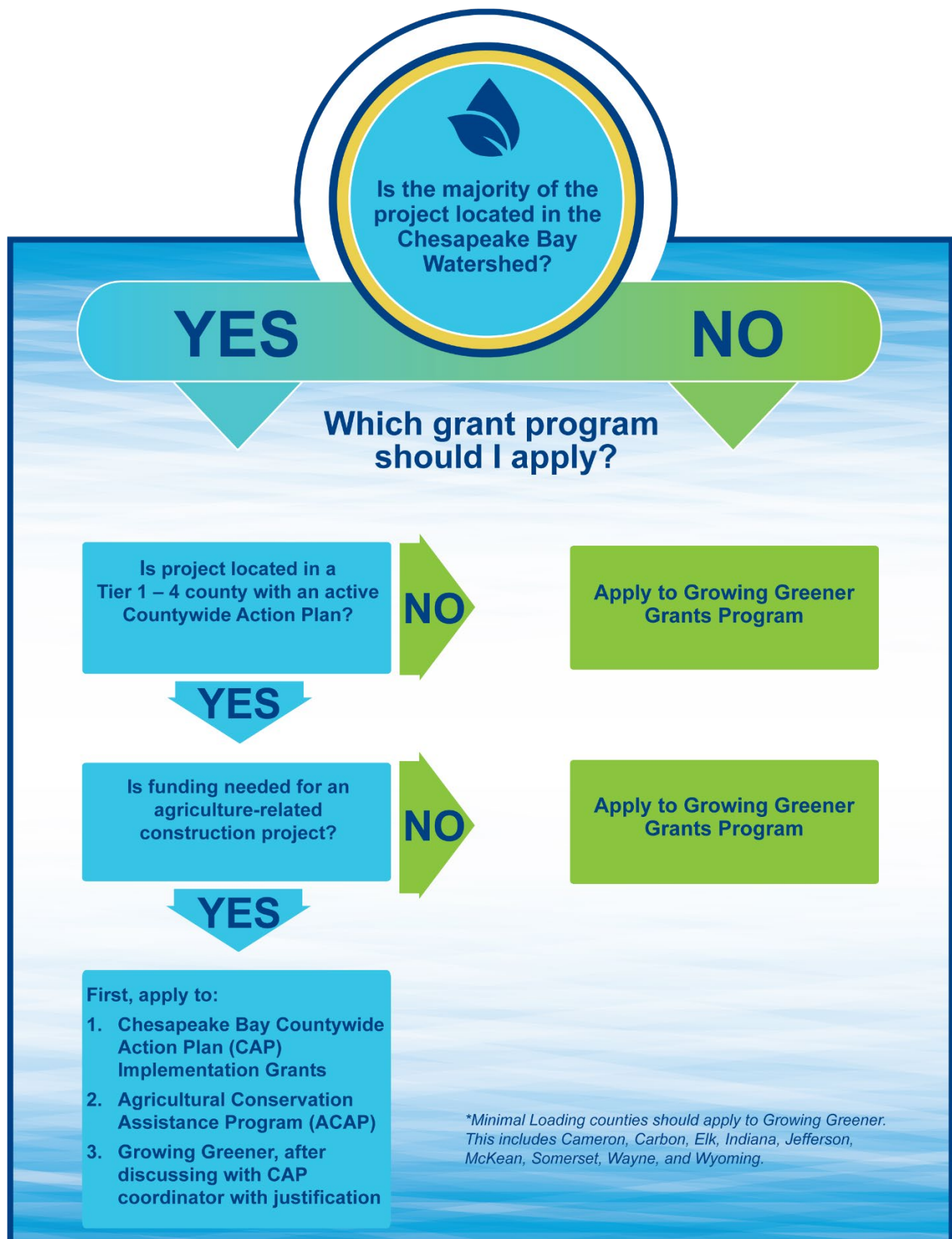
Surface Mining Conservation and Reclamation Act Grants (Bond Forfeiture)

Grants under this program are authorized through Section 18(j) of the Surface Mining Conservation and Reclamation Act (SMCRA) 52 P.S. § 1396.18. Guidelines begin on [page 22](#) of this document.

What's New

- The application period is from April 22 – June 21, 2024, with applications due through the Commonwealth [eGrants system](#) by 11:59 p.m. on June 21, 2024.
- Design and permitting for agriculture-related projects in the Pennsylvania portion of the Chesapeake Bay watershed are eligible for Growing Greener funding. Agricultural construction projects will be considered, however [Chesapeake Bay Phase 3 Watershed Implementation Plan Countywide Action Plan \(CAP\)](#) and statewide [Agricultural Conservation Assistance Program \(ACAP\)](#) funding should be the priority funding source for agricultural construction projects.
- [2024 Integrated Water Quality Report](#) replaces the 2022 Integrated Water Quality Report.
- Act 167 Stormwater Management Planning Grants Program is no longer available. Funding for Act 167 Phase 1, stormwater management plan scope of study development will not be available during the 2024 Growing Greener Plus application period as no funding was appropriated for this program in the FY 2023-2024 budget. Applications for Act 167 Phase 2 stormwater management plan development or revision will be accepted beginning April 1, 2024, and will be not handled through the Growing Greener Plus grant application process. Interested counties should refer to [DEP's Act 167 webpage](#) for updates on the availability of Phase 2 funding.
- The Commonwealth Investment Criteria preference is removed.
- Growing Greener Watershed Renaissance Initiative (GGWRI) has been expanded statewide. Projects focused on agriculturally impaired stream reaches to form small catchments with approximately 25 or fewer land parcels identified by a [TMDL or Advanced Restoration Plan](#) are eligible.

If the project is in Chesapeake Bay Watershed, please use the following flow chart to determine where to apply:



Application Deadlines

The application period is from **April 22 – June 21, 2024**, with applications due through the Commonwealth's eGrants system (www.esa.dced.state.pa.us) by 11:59 p.m. on June 21, 2024. Applications submitted after 11:59 p.m. will not be considered for funding.

For assistance with the eGrants system, please contact the Enterprise Help Desk, Pennsylvania Office of Administration by phone at 833-448-0647 or by email at egrantshelp@pa.gov.

All Growing Greener grant applicants should contact the appropriate DEP staff as soon as possible to discuss the anticipated project, but no later than **Friday, May 31, 2024**. Contact information is on pages 37 - 39. Applicants should also contact their County Conservation District Watershed Specialist by **May 31, 2024**.

In addition, for **agriculture-related projects** within the Chesapeake Bay watershed only, please use the table below for the appropriate contact and deadline.

Agriculture-Related Chesapeake Bay Watershed Projects

County Name for Project(s)	Who to Contact?	Deadline
Tier 1 – 4 Chesapeake Bay counties with active CAP, excluding Cameron, Carbon, Elk, Indiana, Jefferson, McKean, Somerset, Wayne, and Wyoming.	Community Clean Water Coordinator to complete form	May 31, 2024
	DEP staff (Watershed Managers)	
	County Conservation District Watershed Specialist	

Eligibility

Eligible Applicants

- Incorporated watershed association
- County, including county planning commission, or municipality
- County conservation district
- Council of governments or
- Other authorized organization that is one of the following:
 - A tax-exempt corporation under Section 501(c)(3) of the Internal Revenue Code and registered with the Pennsylvania Bureau of Charitable Organizations. If an applicant/sponsor is claiming an exemption from registering with the Bureau of Charitable Organizations, the applicant/sponsor must provide proof of such exemption with the application. Conservation commissions or foundations created by state or federal legislation or action are exempt from the incorporation requirement.
 - Educational institution
 - Municipal authority

Applications submitted by ineligible applicants or sponsors will not be considered.

Project Eligibility

There are specific eligibility criteria for Growing Greener (Watershed Restoration and Protection) and SMCRA Bond Forfeiture grants. These include:

- Grant applications must be complete and submitted by 11:59 p.m. on June 21, 2024. Late applications will not be accepted.
- Grant applications must be uploaded and submitted through the Commonwealth [eGrants](#) system.
- The project budget, as listed on the Task and Deliverables Budget Worksheet, is correct. It meets the requirements for matching funds, equipment, and administrative costs. The project budget includes only eligible expenses and does not exceed the maximum grant request amount (for additional information and details about ineligible projects or expenses see [page 9](#)).
- Applicants have contacted either DEP's Regional/Mining Office staff for a local project or Watershed Support Section staff for a regional or statewide project by May 31, 2024.
- Design and permitting for agriculture-related projects in the Chesapeake Bay Watershed are eligible. Agricultural construction projects will be considered, however, CAP and ACAP funding should be the priority funding source. Applicants must contact the appropriate Countywide Action Team point of contact by the deadline.

Grant recipients and subcontractors must be in good standing with the Commonwealth, which will be verified with two program checks: eFACTS compliance check and Contractor Responsibility Program check. Grant recipients and subcontractors must pass DEP's eFACTS check to ensure permit compliance. Grant recipients and subcontractors also must pass a Contractor Responsibility Program check to ensure that grant recipients and contractors do not have any tax delinquencies or other obligations with the Commonwealth, in addition to any

performance issues, suspensions, or debarments with the Commonwealth or suspensions or debarments with the federal government.

There are program-specific criteria regarding the eligibility of projects focused on AMD remediation funded through the SMCRA Bond Forfeiture grants. Projects addressing mining-related issues may be eligible for SMCRA Bond Forfeiture funds if proposed project is in an Alternative Bond System (ABS) Legacy Bond Forfeiture site. Projects may be eligible for Growing Greener Watershed Restoration and Protection funds for a limited number between August 3, 1977 – July 31, 1982. For more information, contact the District Mining Office Watershed Manager as listed on [page 38](#). Applicants proposing a project to correct AMD from a coal mining operation that was abandoned prior to August 3, 1977, are encouraged to consider applying for the Bureau of Abandoned Mine Reclamation's [AML/AMD Grant Program](#).

Priorities

In the grant application review process, DEP prioritizes projects that address priority areas. These priority areas include:

Watershed Restoration

- Design and Construction Projects – Projects that will:
 - Design, install and maintain agricultural Best Management Practice (BMPs) to reduce nitrogen, phosphorus, and sediment pollutant loads.
 - Reduce nitrogen, phosphorus, and sediment pollutant loads from developed lands and urban runoff by implementing and maintaining BMPs.
 - Reduce AMD-related iron, aluminum, acidity, and sedimentation.
 - Implement agricultural and stormwater BMPs, stream restoration, bank stabilization to reduce runoff volumes, increase infiltration, improve water quality, and assist in future flood prevention and climate resiliency in support of the [Pennsylvania 2021 Climate Action Plan](#). This includes no-till farming, riparian forest buffers, green infrastructure, and other agricultural and stormwater BMPs.
 - Restore floodplains to mitigate the risk of flood damage in the watershed.
 - Implement projects that support municipal separate storm sewer system (MS4) communities implementing BMPs consistent with an approved Pollution Reduction Plan. The preference is for innovative strategies that go above and beyond the minimal level of permit compliance.
 - Restore or protect of [designated uses](#) of water, according to water quality standards in 25 Pa. Code Chapter 93. Projects that directly address causes and sources of impairment as listed in DEP's latest [Integrated Water Quality Report](#).

Planning

- Develop agricultural erosion and sediment control or nutrient and manure management plans.

Watershed Protection

- Healthy Waters Initiative (HWI) – Projects that will:
 - Curtail threats projected to lessen a healthy waterbody or watershed to protect the existing use, particularly for special protection waters. The goal is to protect healthy, intact aquatic ecosystems and watersheds and prevent environmental degradation.
- Watershed Renaissance Initiative – Projects that will:
 - Reduce nutrient and sediment impairments in agriculturally impaired waterways. The goal is to work toward complete implementation of existing watershed restoration or implementation plans on small catchment areas using a targeted and focused effort.

Technical Assistance Projects

- Regional or statewide Technical Assistance Projects, featuring public-private partnerships, that expedite on-the-ground, BMP implementation.

Chesapeake Bay Phase 3 Watershed Implementation Plan (WIP) Activities

DEP encourages applicants within the Pennsylvania portion of the Chesapeake Bay Watershed to apply for funding to design and permit agriculture-related projects that implement recommendations of the Phase 3 WIP related to nutrient and sediment reductions included under the Chesapeake Bay TMDL. Agricultural construction projects will be considered, however, CAP and ACAP funding should be the priority funding source. Applicants will need to complete/submit the Chesapeake Bay CAP Project Category form (DEP document # 3320-FM-BWRNSM0017) and explain why the project is not eligible or was not prioritized for CAP Implementation or ACAP funding. Refer to the flow chart on [page 3](#) for more information.

Environmental Justice

Environmental Justice embodies the principles that communities and populations should not be disproportionately exposed to adverse environmental impacts. Historically, minority and low-income Pennsylvanians have been forced to bear a disproportionate share of adverse environmental impacts. It is DEP's duty to ensure that all Pennsylvanians, especially those that have been disenfranchised, are meaningfully involved in the decisions that affect their environment.

[DEP's Office of Environmental Justice](#) fulfills a critical role in this challenge – ensuring the fair treatment and meaningful involvement of all people with environmental policies, regulation, and laws; as well as with respect to the identification of environmental issues that affect the most vulnerable communities.

DEP identifies Environmental Justice (EJ) Areas using the Pennsylvania Environmental Justice Mapping and Screening Tool, [PennEnviroScreen](#). The state-of-the-art mapping tool is a more accurate identifier of communities facing EJ issues using more than 30 environmental, health and socioeconomic indicators. If you have any questions regarding EJ, please contact [DEP's Office of Environmental Justice](#) at RA-EPOEJ@pa.gov.

Additional Considerations

- Preference will be given to applicants proposing projects in designated, or benefiting, [EJ areas](#). To be considered for the preference, projects need to cover a land area of 50% or more in an EJ area or directly contributing to an adjacent EJ area.
- Preference will be given to projects proposed in approved [Act 47 financially distressed municipalities](#).
- Preference will be given to applicants proposing projects with documented co-benefit(s) of climate resiliency, as identified in the Pennsylvania 2021 Climate Action Plan; habitat improvement; and restoration.
- Preference will be given to projects proposing to continue watershed-based plan implementation.
- Preference will be given to projects that show more than the minimum match requirement will be met within the grant period of performance.
- Preference will be given to projects that provide a significant improvement to water quality based upon pollutant load reductions.
- For existing grantees, failure to submit timely and complete reports and accurate reimbursement requests may result in decreased competitiveness.

Project Priorities and Preferences

The purpose of Growing Greener is to restore Pennsylvania's impaired waters and protect waterways from nonpoint source pollution.

For this grant round, the *priorities* are:

1. BMP implementation
2. Technical Assistance projects
3. Agricultural erosion and sediment control or nutrient and manure management plans
4. Watershed Renaissance (Phase 1) and Healthy Waters Initiative projects
5. Priority projects located in or benefiting EJ Areas.

For each *preference* the application also addresses, additional credit will be given. This includes projects that will have the greatest direct, positive impact that meet Growing Greener's goals.

Eligible, lower-priority projects also will be considered if funding remains after addressing priority projects. If applying for a lower priority project, be sure to address any preferences that apply.

Applications that are accurate, complete and are proposing to perform priority work will score higher during the grant application review process.

Evaluation and Funding Allocation

All proposals will be competitively reviewed for eligibility, completeness, criteria, and environmental benefits using a standardized scoring rubric based upon the grant guidance. To make efficient use of grant funds, DEP will collaborate with partnering funding agencies to avoid funding duplicate projects. If projects are funded by another program, they will not be recommended. Growing Greener grant funds also will support new AMD treatment projects; BMP implementation and planning support for MS4 and agricultural areas; and other types of

DEP priority projects. The funds also will be used to support nutrient and sediment control BMPs statewide.

Ineligible Projects

The following will be considered ineligible for Growing Greener:

1. Projects that negatively impact public health and out-of-state projects.
2. Projects proposing to construct post-construction stormwater management BMPs to address changes in runoff caused by new or proposed construction activities.
3. Projects on state-owned land for which letters of landowner commitment from the appropriate managing state agency have not been obtained.
4. Projects which will preclude the access to or use of any forested land for the practice of sustainable forestry and commercial production of timber or other forest products.
5. Projects to treat AMD for which an [AMDTreat](#) report output is not included.
6. Projects for which landowner letters are not included or are not in the process of being obtained, as applicable.
 - a. Landowner Access Authorization
 - Required if project involves monitoring only.
 - b. Landowner Letter of Commitment (non-AMD)
 - Required if project involves design and/or installation of any BMPs.
 - c. Landowner Letter of Commitment (AMD)
 - Required if project involves design and/or construction on a bond forfeiture site.
7. Applications that do not meet the eligibility requirements listed on [page 5](#).
8. Projects that exceed the \$500,000 maximum grant request amount.
9. Projects that do not use the required workplan template.
10. Projects with less than the required 15% match on the task and deliverables budget worksheet.
11. Project sites and/or applicants that have outstanding compliance obligations are not eligible for funding.

Ineligible Expenses

The following expenses will be considered ineligible:

1. Outdoor recreational construction, such as gazebos, pavilions, decks, walking paths, trails and bridges.
2. Dredging of streams, lakes, ponds, or other waterways, unless as part of a dam removal or floodplain restoration project, or as incidental to the completion of other types of projects.
3. Administrative expenses greater than five percent of grant request amount.
4. Registration fees as part of education and outreach workshops.
5. Clothing or other give-away materials, except for personal protective equipment.
6. Membership dues to organizations not directly related to the project implementation.

For further information, refer to [A Primer for Fitting Charges within Budget Categories](#).

Project Categories

1. Planning

Proposals for developing or revising plans that address agricultural erosion and sediment control, nutrient or manure management, along with watershed management focused on watershed-specific resources, sources and causes of water quality degradation or impairment and that have a realistic schedule of tasks will be favored for funding.

Watershed Assessment and Restoration Plans (New or Revised)

- A watershed management plan should be a comprehensive water resources assessment, emphasizing water quality and include:
 - Evaluation and prioritization of projects and initiatives
 - Description of proposed project implementation
 - Monitoring and long-term maintenance aspects to measure and ensure ongoing success

Agricultural Erosion and Sediment Control or Nutrient and Manure Management Plans

- Agricultural Erosion and Sediment Control plans should include narratives, maps, and documentation aligned with plan requirements. Information, including the plan template and manual can be viewed [here](#).
- Nutrient Management Plans must contain all plan components as required under the Act 38 nutrient management program. Current and standardized planning tools can be viewed [here](#).
- Manure Management Plans must contain all plan components as required. Current and standardized planning tools can be found [here](#).

2. Education and Outreach

Projects that result in educating the target audience about actual environmental conditions, nonpoint source pollution and implementation of BMPs. For each proposal:

- Describe the methods of communication, message, target audience, recruitment plan and expected number of participants.
- Describe the evaluation method to assess success, such as a pre- and post-program survey.
- Describe how the project will be tailored to the specific watershed and will relate to any watershed plan goals, objectives, or priority actions.

Videos, brochures, websites and newsletters as stand-alone tools without a corresponding implementation plan and mechanism for evaluation of success are not preferred. For any workshop where a registration fee is charged, the amount must be deducted from any reimbursement request.

3. Design and/or Construction

Projects that result in the design and/or construction of watershed restoration and protection projects. For large, complex projects, such as floodplain restoration, lengthy design and permitting processes may be required. For these types of projects, two separate grant applications, made in two separate grant years as phases, are strongly recommended. The first application phase would fund project design, permitting, evaluations for natural diversity and historical impacts and other pre-construction activities. The second application phase would be to fund construction.

The proposal should:

- Identify the approximate size and location of the problem area(s). Include photos of the existing conditions at the site(s).
- Describe what attempts have been made or will be made to address the source(s) and cause(s) of the problem at other sites, especially those that eliminate or treat the problem at the source (e.g. treatment of urban runoff at the source rather than through downstream dredging).
- Describe how the measures to be implemented will have a significant impact on restoring or protecting water quality. The type and quantity of BMPs to be constructed should be included, along with the anticipated life span of the BMP, if known.
- Describe how restoration projects relate to water quality problems throughout the watershed.
- Quantify the estimated environmental benefits/results that can be expected from the project, including pollutant load reductions and/or length of stream improved; projects may not be funded without this information. See [Page 30](#), instructions for preparing Project Workplan for more information about load reductions.
- Describe the roles and responsibilities of each group involved in the project.
- Describe landowner(s) involvement; include signed landowner letter(s) of commitment.
- Describe contractor involvement, contracting procedures, construction inspection provisions and any competitive bid process to be used.
- Include an operation and maintenance plan.
- Include the use of [AMDTreat](#) software for rough sizing and cost estimating for all applications for design and/or construction of AMD treatment facilities.
- Indicate the project schedule, tasks, deliverables, and timelines.
- Include land use planning form or approval letter from the municipality/planning office.
- Break out project deliverables in the Task and Deliverable budget worksheet to allow for partial funding.

4. Operation, Maintenance and Repair/Replacement

The need for long-term operation, maintenance, and repair/replacement (OM&R) has been recognized as a requirement to ensure the continuing success of watershed restoration projects. This category is not intended to fund routine operation and maintenance activities, nor is it intended to repair or replace systems damaged by operator negligence. The purpose of this funding category is to fund **non-routine** OM&R items for existing watershed restoration projects. It is not expected to be used to cover all OM&R costs, but only those that cannot be covered by project sponsors using local resources. Example OM&R projects include: lab analysis of water samples collected for monitoring purposes; major structural repairs to streambank stabilization, stream restoration or stormwater management BMP projects damaged by flooding; replacement of materials being used up in the system (e.g.,

compost, limestone); and partial system reconstruction where the system is not operating as designed. Dedicated sponsors, with landowner approval, are expected to conduct much of the operation and routine maintenance tasks. Proposals for OM&R projects should:

- Identify on a map the approximate size and location of the critical areas to be treated. Include photos of the existing site(s) documenting current conditions.
- Describe the impacts to the watershed should this system fail to provide effective treatment.
- Indicate the project schedule, tasks, and timelines, including obtaining necessary permits and approvals.
- For projects proposing treatment of specific source include water quality data and cite the source of the data.
- Identify the funding source of the original construction project that resulted in the system needing OM&R funding.
- Describe what routine measures have been done prior to this application for the efficient operation of the facility to preclude the need for more expense replacements.
- A final detailed plan that identifies the OM&R needs, responsible parties and established financial resources will be a project deliverable for all OM&R projects to treat AMD. The applicant must state in the plan if it expects any party other than itself, to be responsible for the long-term project repair/replacement. Applicants should not expect DEP to be responsible for long-term project OM&R.

5. Technical Assistance

Applicants provide mentoring and other assistance to local organizations involved in watershed restoration at no cost to the local organization. Technical assistance projects provide a technical service directly to local organizations in a defined geographical area.

The priority for this grant round is technical assistance projects featuring public-private partnerships to expedite BMP implementation. Projects should focus on regional, multiple regions or a statewide scale. The goal of these grants is work with private partners to provide new resources to expedite on-the-ground BMP implementation. Projects will provide new resources, such as new technologies, plan writing, design creation and permitting.

Previous technical assistance grants have been given for data management, agricultural plan writing, geographic information, general and specialized science advice, technical engineering work and general program management. Technical assistance services must support DEP priorities and program initiatives with an emphasis on helping local organizations achieve technical capability.

6. Evaluation, Assessment and Monitoring Tools for Watershed Management

Projects to develop tools, techniques, and methodologies to aid Pennsylvania's watershed restoration and protection community to implement, monitor and evaluate watershed restoration and protection plans and activities. Applications proposing information technology tools shall be consistent with DEP's [Guidance for Data Management](#). Example projects include:

- Research leading to improved efficiency and effectiveness of BMPs.
- Information technology aiding in the access and use of watershed data.
- Modeling for watershed management.

7. Watershed Group Organization/Support

Projects to develop new or reinvigorate existing or inactive watershed organizations. This project category aims to increase the capacity of local watershed organizations by supporting member recruitment, retention, training and development, board development, handling legal and organizational issues, risk management and other topics to help these organizations improve water quality in small watersheds through public engagement, education and on-the-ground restoration projects. Projects should educate and engage residents in watershed improvement while achieving measurable results. Proposals should:

- Identify the physical area of focus for the group using natural boundaries converging at stream or river outflow(s).
- Identify the watershed the group will advocate for, who will help and how the organization will aid the watershed and residents.
- Describe the process and timeline to identify stakeholders, develop goals and objectives, formulate mission statements, and develop a constitution and bylaws.
- Identify existing nonpoint sources of pollution and if water quality monitoring will be needed.
- Discuss provisions for a public meeting and consideration of filing articles of incorporation, as applicable.
- Describe how the group plans to recruit and retain volunteers.
- Include a plan describing the long-term sustainability of the organization.

8. Healthy Waters Initiative

The goal of the HWI is to protect healthy, intact aquatic ecosystems and watersheds. Applicants will implement projects designed to curtail threats that are projected to lessen the integrity of a healthy waterbody or watershed. HWI aims to avoid rather than treat a problem.

HWI projects will use existing data for projecting the trend of a condition or demographic that can be correlated to some loss of integrity to a waterbody or watershed. Trends in factors that are shown to be headed towards a threshold that will degrade environmental integrity are to be used in planning and applying practices. Projects should forecast and develop ways to keep the factors from crossing a described threshold that would cause identifiable harm or negative impacts to a healthy, intact ecosystem. A project might collect information ahead of the development of ordinances, protections, or offsetting, but could instead endorse green technologies or changes in conduct and actions that will address identified pressures.

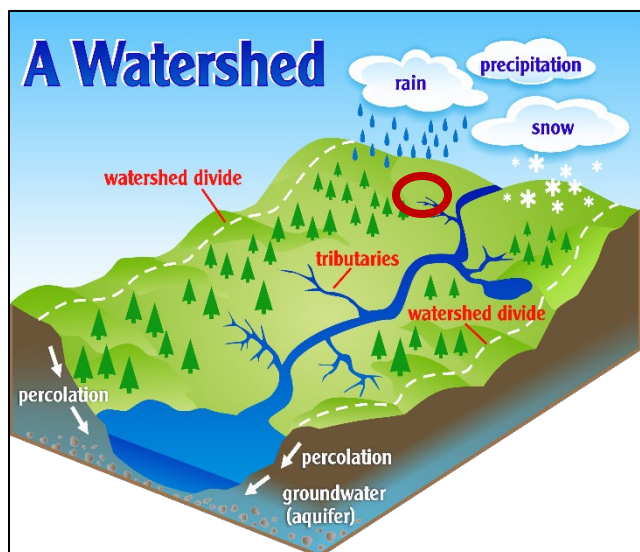
Watersheds with a recognized, important distinction (e.g., with a Source Water Protection Plan in place; designated as a Scenic River) or carrying an elevated designation (e.g., Exceptional Value Waters or High-Quality Waters; Class A Wild Trout Streams) or carrying another verified special classification, use or intrinsic merit will be given priority. However, any waterbody that is threatened is a potential candidate for HWI projects. Examples of conditions of concern include threats associated with changing land use, nonpoint source pollution, invasive species, lack of green practices, non-sustainable development, an attaining subwatershed within a larger hydrologic unit code 12 watershed with significant impairments or other conditions that will reduce the environmental health or integrity of a waterbody if left unchecked. Additional consideration will be given to those projects and areas with demonstrated local interest and involvement in protection.

The applicant must describe and identify:

- The watershed under consideration and qualifying designation or distinctions.
- The threat, trend of threat and threshold to be avoided, documented with valid, existing data.
- Methods used to show that indicators of integrity are trending towards and projected to go beyond a reasonably established vulnerability point.
- Proposed practices or activities that will curtail threat of degradation and maintain or improve water quality.
- A reasonable time and activity schedule which includes planning and implementing practices to protect and preserve healthy waters.
- A strategy to inform and involve the public, officials, planners and/or other stakeholders on findings and recommendations for continued sustainability of healthy water bodies.

9. Growing Greener Watershed Renaissance Initiative

The goal of the GGWRI is to complete implementation of existing watershed restoration or implementation plans on small catchment areas of approximately 25 or fewer land parcels.



The red circled area above shows a small catchment. Source: DEP.

Catchment areas may be bundled together or applied for separately based upon the Common Identifier (COMID). The COMID's are listed in the "NHD Flowline COMID" column in the table beginning on [page 17](#). The focus is on agriculturally impaired waterways to reduce nutrient and sediment impairments. Eligible small catchment areas have been identified within Pennsylvania's Chesapeake Bay watershed through local partner efforts and CAP development. These eligible catchments have agriculturally impaired waterways, for aquatic life use, as listed in DEP's 2024 Integrated Report and are located in the following counties: Centre, Huntingdon, Lancaster, Snyder, and Union counties. The objective is to complete implementation of BMPs within seven years and rapid delisting within 10 years. The program will

be completed in phases. Phase 1 will fund a comprehensive approach of landowner education and outreach, agricultural planning, design/engineering, permitting, and data management.

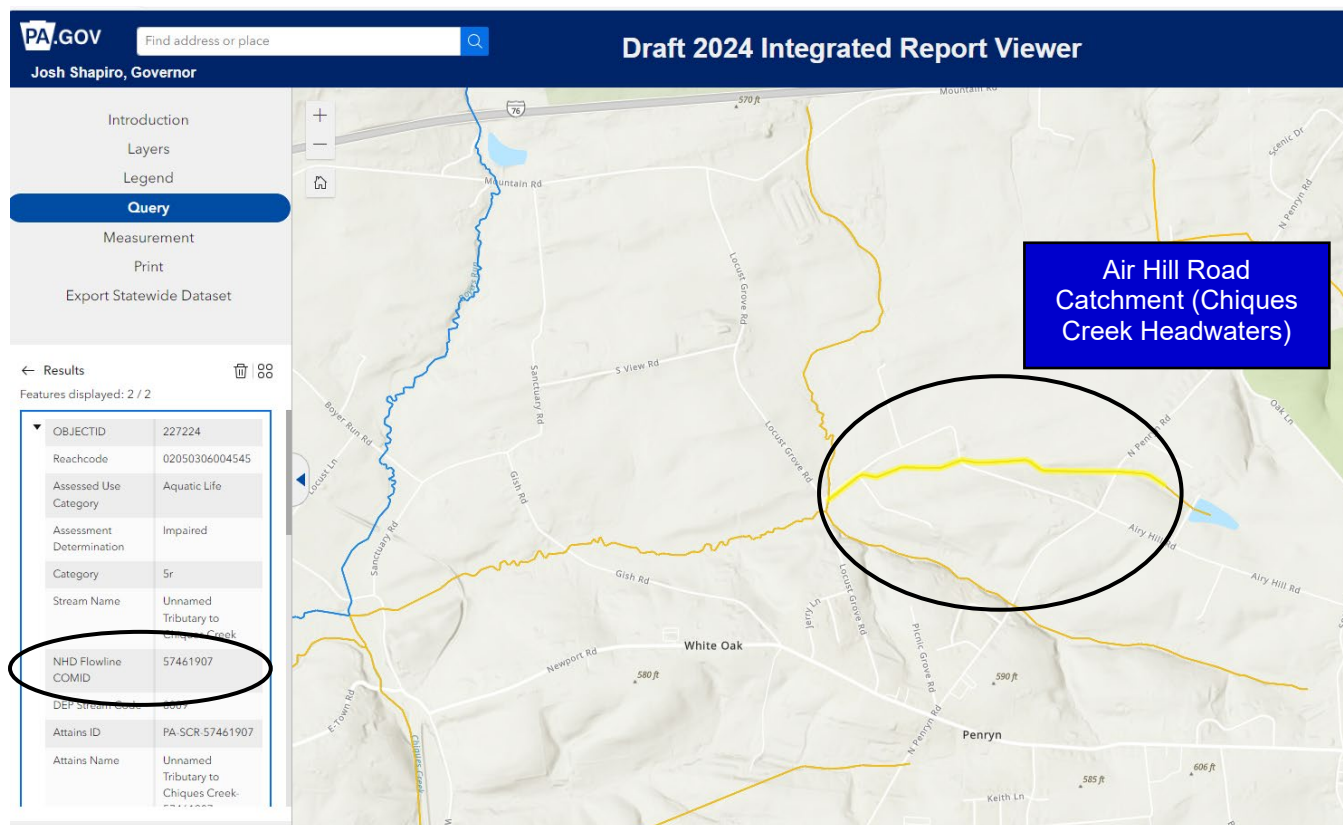
Statewide, agriculturally impaired stream reaches that form small catchments with approximately 25 or fewer land parcels identified by a [TMDL or Advanced Restoration Plan](#) are also eligible for Phase 1.

Agricultural plans must meet Pennsylvania's Chapter 102 erosion and sediment control and / or Chapter 91 manure management regulatory requirements, at a minimum. All structural agricultural BMPs must meet NRCS standards and specifications. With the completion of Phase 1, organizations may apply for Phase 2 or construction funding. The maximum grant request amount for Phase 1 is \$500,000.

To locate an eligible catchment, use the NHD Flowline COMIDs found in the table beginning on [page 17](#). Click on the [2024 Integrated Water Quality Report](#) and scroll down and click on

“Integrated Report Viewer.” Click on “Query,” and select “Streams – Impaired.” Type in the COMID number in the “NHD Flow COMID” box and click “Apply.” Select results and click on the “Actions” button (four circles). Finally, select, “show on map.” For an Integrated Report Viewer video tutorial visit [IR Demo 2024](#).

Ensure that all COMIDs, containing stream segments and other waterbodies, are included to be an eligible catchment. The black circled area below shows an example of the eligible “Air Hill Road, Chiques Creek Headwaters” catchment in Lancaster County.



The application must thoroughly describe and identify the following:

- Small catchment area, in the Chesapeake Bay watershed, of approximately 25 or fewer land parcels with agriculturally-impaired waterways, such as nutrients and/or sediment as listed in DEP’s [2024 Integrated Water Quality Report](#) and are located in Centre, Huntingdon, Lancaster, Snyder and/or Union counties.
- Statewide, agriculturally-impaired stream reaches to form small catchments with approximately 25 or fewer land parcels identified by in a [TMDL or Advanced Restoration Plan](#).
- Catchment area located in a watershed with an existing restoration plan. Examples of plans are watershed implementation or restoration plan, Countywide Action Plan, agricultural conservation plans, such as Erosion and Sediment Control, Nutrient and/or Manure Management, and along with agricultural BMPs. BMPs must address the causes of the agricultural impairment. Applications *only* proposing stream restoration projects will not be

funded but must have a mix of agricultural plan implementation, upland, and streamside agricultural BMPs.

- Agricultural plans must meet Pennsylvania's Chapter 102 erosion and sediment control and/or Chapter 91 manure management regulatory requirements, at a minimum. Agricultural plans may also meet NRCS standards, such as Conservation Plan, Grazing Plan, and Nutrient Management Plan standards.
- Design and engineering for structural agricultural BMPs must meet NRCS standards and specifications.
- Cooperative landowners and agricultural operations ready-and-willing to implement BMPs. The Landowner Letters of Commitment are encouraged, but not required. Landowner Grantee Agreements are required prior to BMP construction.
- Slightly impaired waterways or those within 10 points of full attainment of water quality standards using the [index of biological integrity](#), or IBI, scores for [benthic macroinvertebrates](#).
- Robust landowner education and outreach strategy designed to motivate and recruit landowners.
- Expected pollutant load reductions, results and model used. [Model My Watershed](#) is the recommended model. See [page 31](#), instructions for preparing Project Workplan/Scope of Work for more information about load reductions.
- Reasonable timeline and schedule.
- Partnership contributions toward implementation and how Growing Greener funding will complement those partnerships. Applicants need to include letters of support from partners.
- Documented assurance of long-term (20 year) operation and maintenance commitments addressing personnel and the cost of operation and maintenance of all BMPs installed.
- Monitoring and evaluation plan covering three years following final BMP implementation. The plan is intended to track BMP pollutant removal effectiveness. The monitoring and evaluation plan must provide documentation of commitments of personnel and funding to carry out the plan.
- Description of plans to work with the county conservation district.
- Explanation of how the agriculture inspection program will be incorporated in counties with a conservation district Chesapeake Bay Technician. In counties where there are no Chesapeake Bay Technicians, include an explanation of how agricultural compliance assistance and/or assurance will be built into the project.

The small catchment area must be of manageable size as to facilitate the full and complete implementation within a 7-year period with the ultimate goal of rapid delisting within 10 years.

Eligible Chesapeake Bay Watershed Catchments

Catchment Name	Acres	Square Miles	County Name	NHD Flowline COMID	Impairment Sources and Causes
Air Hill Road (formerly Headwaters to Chiques Creek)	294	0.46	Lancaster	57461907 57461889 57461891 57461893	AGRICULTURE - SILTATION
Beaver Branch	2,890	4.52	Centre	65603358 65603318 65603374 65603422 65603290 133386857 65603320 133386853	AGRICULTURE - SILTATION
Bells Run East Headwaters	445	0.70	Lancaster	57467455	AGRICULTURE - NUTRIENTS; AGRICULTURE - SILTATION
Calumus Run	498	0.78	Lancaster	57465151 57465335	AGRICULTURE - NUTRIENTS; AGRICULTURE - SILTATION; AGRICULTURE - ORGANIC ENRICHMENT; HABITAT MODIFICATION - OTHER THAN HYDROMODIFICATION - SILTATION; HABITAT MODIFICATION - OTHER THAN HYDROMODIFICATION - HABITAT ALTERATIONS
Cherry Hill Unnamed Tributary (Trib.) (UNT) (formerly Tiny Trib. to mainstem Pequea Creek)	232	0.36	Lancaster	57464299	HABITAT MODIFICATION - OTHER THAN HYDROMODIFICATION - SILTATION; AGRICULTURE - NUTRIENTS; AGRICULTURE - ORGANIC ENRICHMENT; HABITAT MODIFICATION - OTHER THAN HYDROMODIFICATION - HABITAT ALTERATIONS; AGRICULTURE - SILTATION
Conley Run	1,047	1.62	Union	66920763 66920681 66920669 66920721 66920819 66920767 66920771 66920687 66920799 66920723 66920675	GRAZING IN RIPARIAN OR SHORELINE ZONES - NUTRIENTS; GRAZING IN RIPARIAN OR SHORELINE ZONES - SILTATION

Catchment Name	Acres	Square Miles	County Name	NHD Flowline COMID		Impairment Sources and Causes
Elk Creek	11,245	17.60	Centre	54960947	54961159	GRAZING IN RIPARIAN OR SHORELINE ZONES - SILTATION
				54960847	54961363	
				54961615	54961015	
				54961277	54961171	
				54961119	54960873	
				54961077	54961709	
				54961683	54961055	
				54960693	54960867	
				54961695	54960883	
				54960747	54960841	
				54961301	54961513	
				54961731	54960723	
				54961053	54960977	
				54961195	54960871	
				54961079	54961041	
				54961327	54960989	
				54961303	54960933	
				54960861	54960859	
				54960869	54960745	
				54961689	54960691	
				54961111	54960849	
				54961275		
Halfmoon - Bald Eagle	2,815	4.40	Centre	65602892	65602920	AGRICULTURE - SILTATION
				65602902	65602884	
				65602878	65602888	
				65602906	65602900	
				65602882	65602894	
				65602886	65602948	
				65602918	65602880	
				65602890	65602946	
				65602908	65602904	

Catchment Name	Acres	Square Miles	County Name	NHD Flowline COMID		Impairment Sources and Causes
Halfmoon - Loveville	2,245	3.51	Centre	65603072 65603042 65603050 65603120 65603040	65603172 65603104 65603032 65603034 65603122	AGRICULTURE - SILTATION
Hammertown Road	895	1.40	Lancaster	57461761 57461769 57461755 57461767	57461751 57461753 57462009	GRAZING IN RIPARIAN OR SHORELINE ZONES - SILTATION; GRAZING IN RIPARIAN OR SHORELINE ZONES - ORGANIC ENRICHMENT
Headwaters 2 to Pequea	3,342	5.22	Lancaster	57462759 57462737	57462753 57462751	AGRICULTURE - SILTATION; HABITAT MODIFICATION - OTHER THAN HYDROMODIFICATION - SILTATION; HABITAT MODIFICATION - OTHER THAN HYDROMODIFICATION - HABITAT ALTERATIONS
Headwaters Susquehecka	938	1.47	Snyder	54967437 54967919 54967281	54967237 54968261	AGRICULTURE - SILTATION
Herville UNT (formerly Small Tribs. to mainstem Pequea)	1,133	1.77	Lancaster	57466119 57466027 57466245 57466125	57466023 57466011 57466077 57466133	AGRICULTURE - SILTATION; HABITAT MODIFICATION - OTHER THAN HYDROMODIFICATION - SILTATION; HABITAT MODIFICATION - OTHER THAN HYDROMODIFICATION - HABITAT ALTERATIONS
Indian Spring Run	3,978	6.22	Lancaster	57463201 57463375 57463215 57463229 57463383 57463247	57463299 57463161 57463371 57463221 57463163	HABITAT MODIFICATION - OTHER THAN HYDROMODIFICATION - SILTATION; AGRICULTURE - NUTRIENTS; AGRICULTURE - ORGANIC ENRICHMENT; HABITAT MODIFICATION - OTHER THAN HYDROMODIFICATION - HABITAT ALTERATIONS; AGRICULTURE - SILTATION
Nickel Mines Run East Headwaters	682	1.07	Lancaster	57465583		AGRICULTURE - NUTRIENTS; AGRICULTURE - SILTATION
Salisbury Twp. - Churchtown (formerly Upper Pequea Stream Reach)	646	1.01	Lancaster	57463061	57463063	AGRICULTURE - SILTATION; HABITAT MODIFICATION - OTHER THAN HYDROMODIFICATION - SILTATION; HABITAT MODIFICATION - OTHER THAN HYDROMODIFICATION - HABITAT ALTERATION

Catchment Name	Acres	Square Miles	County Name	NHD Flowline COMID	Impairment Sources and Causes
Trib. 1 to Conestoga at mouth	412	0.644	Lancaster	57466863 57466839	CROP PRODUCTION (CROP LAND OR DRY LAND) - NUTRIENTS; CROP PRODUCTION (CROP LAND OR DRY LAND) - SILTATION
Trib. 2 to Conestoga at mouth	673	1.05	Lancaster	57467191	CROP PRODUCTION (CROP LAND OR DRY LAND) - NUTRIENTS; CROP PRODUCTION (CROP LAND OR DRY LAND) - SILTATION
Trib. at Octoraro Lake	444	0.70	Lancaster	57468885 57468931 57468979	AGRICULTURE - SILTATION
Trib. to Little Chiques	1,417	2.22	Lancaster	57462945 57462879 57462961 57462841 57462943 57462905 57462913 57462901 57462987 57462839 57462937 57462923 57462917 57462881 57462989	AGRICULTURE - SILTATION
Trib. to Rife Run	524	0.82	Lancaster	57462455 57462529 133624804 57462555 57462543	URBAN RUNOFF/STORM SEWERS - SILTATION; AGRICULTURE - SILTATION; AGRICULTURE - EUTROPHICATION
Trib. to Pine Creek	3,676	5.75	Centre	54962455 54963531 54963697 54963529 54963347 54964449 54964393 54963149 54962345 54963503 54964129 54964127 54963505 54964395 54962869 54963349	GRAZING IN RIPARIAN OR SHORELINE ZONES - SILTATION; AGRICULTURE - NUTRIENTS; AGRICULTURE - SILTATION

Catchment Name	Acres	Square Miles	County Name	NHD Flowline COMID		Impairment Sources and Causes
Turtle Creek South (1)	1,497	2.34	Union	54962121, 54962801 54963139	54962829 54963151	AGRICULTURE - NUTRIENTS; CROP PRODUCTION (CROP LAND OR DRY LAND) - SILTATION; GRAZING IN RIPARIAN OR SHORELINE ZONES - SILTATION
W. Hempfield Twp. Trib.	224	0.35	Lancaster	57463959		AGRICULTURE - SILTATION
Warriors Mark Run - East	4,670	7.31	Huntingdon	65603306 65603420 65603196 65603324 65603208 65603256 65603634 65603636 65603202 65603210 65603508 65603350 65603510 65603362 65603298	65603418 65603550 65603308 65603486 65603440 65603756 65603134 65603382 65603310 65603198 65603258 65603442 65603176 65603548	GRAZING IN RIPARIAN OR SHORELINE ZONES - NUTRIENTS; GRAZING IN RIPARIAN OR SHORELINE ZONES - SILTATION

Surface Mining Conservation and Reclamation Act Grants Bond Forfeiture Projects

The primary focus of these grant categories is the design, construction and/or rehabilitation of treatment facilities on ABS Legacy AMD discharge sites, but grants may also be awarded for ABS bond forfeited land reclamation projects. Projects most likely to significantly address the impacts of AMD discharges in a cost-effective way will receive preference for funding.

SMCRA (Bond Forfeiture) Grants

Eligible Applicants

Eligible applicants must be one of the following types of organizations or obtain a sponsor that is one of the following types of organizations:

- County or municipality
- County conservation district
- Council of governments
- Municipal authority
- School district
- Other appropriate incorporated nonprofit organization including the following:
 - Incorporated watershed association
 - Entity whose mission it is to further the protection, enhancement, conservation, or preservation of the Commonwealth's environmental resources

Applications submitted by ineligible applicants or ineligible sponsors will not be considered.

Eligible Projects

Projects eligible for grants under this program are limited to the sites that fit the definition of "ABS Legacy Sites" in [25 Pa. Code § 86.1](#) (i.e., mine sites, permitted and bonded from July 31, 1982, to August 4, 2001, under the ABS, where bonds have been forfeited). Applicants must contact the local DEP district mining office staff (see [page 38](#) for contact information) to identify which ABS legacy bond forfeiture sites need remediation.

Letters of Commitment

If the project involves design and/or construction, the applicant must provide one of the following with the application: 1) a SMCRA landowner letter of commitment; 2) a consent of landowner to right of entry for study and design of mine reclamation project; or 3) a consent to right of entry for design and study and for construction, operation and maintenance of mine drainage treatment facility.

Insurance Requirements

In the event a SMCRA bond forfeiture grant is awarded, the applicant shall require its subcontractors to purchase and maintain at their expense the following types of insurance, issued by companies licensed to do business in the Commonwealth or in jurisdictions with similar regulatory requirements:

- A. Worker's compensation insurance sufficient to cover all the employees of the subcontractor working to fulfill the grant agreement.
- B. Comprehensive general liability insurance, including bodily injury and property damage insurance, to protect the Commonwealth, the applicant and subcontractor from claims arising out of the performance of the grant activities. The amount of bodily injury insurance shall not be less than \$1,000,000 for injury to or death of persons in a single occurrence. The amount of property damage insurance shall not be less than \$500,000 per occurrence of property damage.
- C. Automotive liability insurance, including bodily injury and property damage insurance, to protect the Commonwealth, applicant and subcontractor from claims arising out of the performance of the grant activities. The amount of bodily injury insurance shall not be less than \$1,000,000 for injury to or death of persons in a single occurrence. The amount of property damage insurance shall not be less than \$500,000 per occurrence of property damage.

Required insurances shall include as named insured's property owners in the project area from whom consents for right of entry have been obtained. Such coverage shall be required unless coverage for lesser amounts is deemed sufficient and approved in writing by DEP. Prior to commencing work under any grant, the grantee will be required to provide to the Commonwealth certificates of insurance from its subcontractors.

Contact the DEP district mining office staff for the district where the site is located with any questions (contact information on [page 38](#)).

Growing Greener Online Application Addenda

The application document and attachments must be uploaded into the eGrants System. Application period is from April 22 – June 21, 2024, with applications due in the Commonwealth's eGrants system (www.esa.dced.state.pa.us) by 11:59 p.m. on June 21, 2024.

For assistance with the eGrants system, please contact the Enterprise Help Desk, Pennsylvania Office of Administration by phone at 833-448-0647 or by email at egrantshelp@pa.gov.

1. Short Title

Provide a short, descriptive title for the project. The title should be 10 words or less and clearly communicate the project type, such as "Orange Creek AMD Treatment System Construction" or "Muddy Run Stream Bank Stabilization Design and Permitting".

2. Project Description

Provide a brief, concise project description of **no more than two sentences**.

3. Applicant/Sponsor Information

Provide information for the project applicant or, if applicable, project sponsor. To be eligible, the applicant must meet one of the criteria listed below or the applicant must partner with a sponsor that meets one of the following criteria to act as grantee on the applicant's behalf. When a sponsor is used, the sponsor is the entity that enters into the grant agreement and is responsible for all aspects of the project, including payment for work performed. Provide the applicant organization/sponsor's legal entity name.

- Watershed organization that promotes local watershed conservation efforts (organization must be incorporated).
- County, including county planning commission, or municipality.
- County conservation district.
- Other authorized organization involved in research, restoration, rehabilitation, planning, acquisition, development, education, or other activities that further the protection, enhancement, conservation, preservation, or enjoyment of Pennsylvania's environmental, conservation, recreation or similar resources. The organization must be:
 - A nonprofit, tax-exempt corporation under Section 501(c)(3) of the Internal Revenue Code and registered with the Pennsylvania Bureau of Charitable Organizations. If an applicant/sponsor is claiming an exemption from registering with the Bureau of Charitable Organizations, the applicant/sponsor must provide proof of such exemption with the application. Conservation commissions or foundations created by state or federal legislation or action are exempt from the incorporation requirement.
 - An educational institution.
 - A municipal authority.

4. Organization Type

Choose the organization type for the applicant/sponsor.

5. Project Location

Enter the latitude and longitude (in **decimal degrees**) in the center point of the project location, along with the county/counties and municipality/municipalities where the project is located. Select the appropriate DEP region or office. If the project location is statewide, enter "All" in the county field and leave the municipality blank. If the project location does not cover the entire state but does include a select watershed(s) or another regionally defined area, please identify all the counties in the area selected; no municipality identification is needed in this case.

A project location map, aerial maps, site maps and photos are required. For statewide projects, maps and photos are not required. For regional projects, the location map and aerial photo are required; however, a site map is not required if project spans a complete watershed or other defined project area.

Indicate latitude and longitude coordinates. Indicate the percentage of the project occurring in the Chesapeake Bay watershed. Projects whose entire watershed area included in the Chesapeake Bay watershed is less than 50% of the total will be considered non-Chesapeake Bay projects.

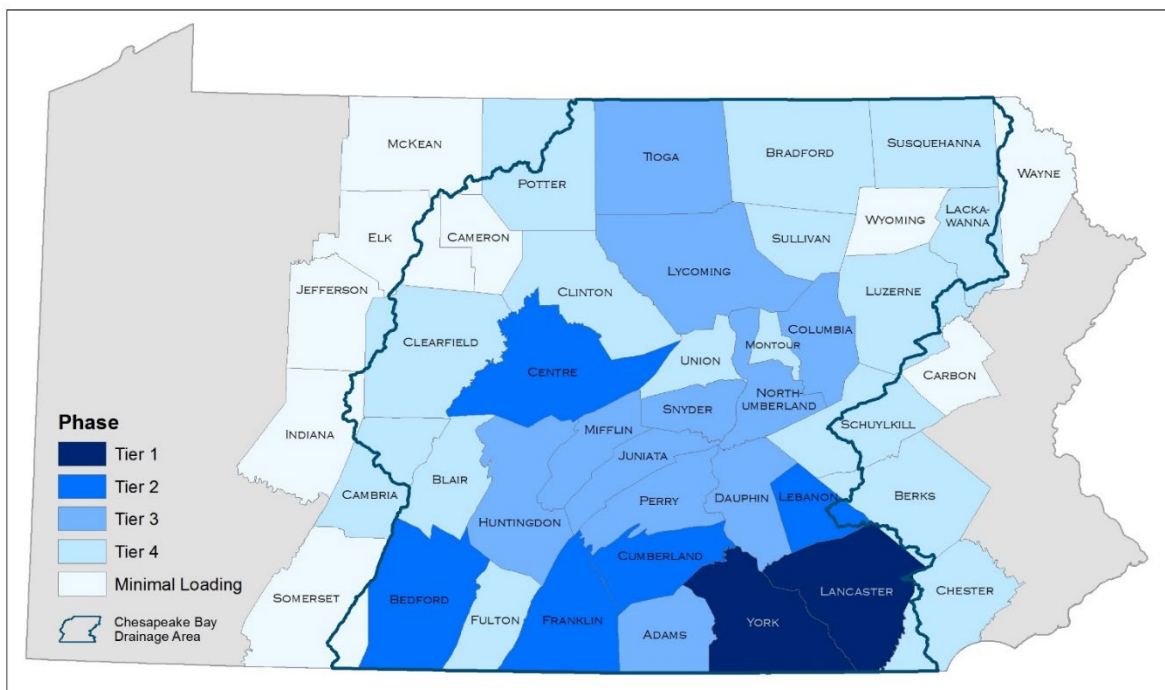
6. Project Type

Choose the appropriate box.

7. Tier Level (Chesapeake Bay Only)

If any portion of the proposed project is in the **Chesapeake Bay Watershed**, fill in the county tier level or select not applicable. Provide the percentage of the project that will occur within the Chesapeake Bay Watershed

County Tier Levels within Chesapeake Bay Watershed



Tier 1 – First 25% of Reductions	Tier 2 - Second 25% of Reductions	Tier 3 - Third 25% of Reductions		Tier 4 - Last 25% of Reductions		Minimal Loading Counties
Lancaster York	Franklin Lebanon Cumberland Centre Bedford	Northumberland Perry Snyder Adams Columbia Lycoming Dauphin	Juniata Huntingdon Tioga Mifflin	Bradford Schuylkill Union Chester Fulton Lackawanna Susquehanna Clinton	Berks Blair Clearfield Montour Cambria Potter Sullivan Luzerne	Somerset Wyoming Elk Indiana Cameron Wayne McKean Jefferson Carbon

8. Impairment Sources and Causes and Environmental Benefits

List the impairment source(s), cause(s) and reach code(s) for the receiving waters of your project. Use DEP's [2024 Integrated Water Quality Report](#) to obtain this information. Complete the measurable environmental benefits section, including estimated pollutant load reductions and reference the model. Load reductions should be entered using the following units:

Pollutant	Units
Sediment	tons/yr.
Nitrogen	lbs./yr.
Phosphorus	lbs./yr.
Metals	lbs./yr.
Acidity	lbs./yr.

For dam removal, floodplain restoration projects and other related projects, be sure to include only the **annual sediment reductions**. This should not include a one-time sediment removal, such as from dredging during a dam removal project.

If a HWI, Technical Assistance, Watershed Group Organization/Support, Education and Outreach or a statewide, regional, or countywide project, summarize the sources and causes of impairment (reach codes not needed).

9. Contacts

Please review the table on [page 4](#) for project proposals for reducing nutrient and sediment nonpoint source pollution within the Chesapeake Bay Watershed. **Applicants in all counties must contact their [county conservation district](#)** to communicate about the proposed project. Applicants must contact the appropriate DEP staff prior to preparing the grant application (see pages 37 – 39) for contact information). DEP staff can provide technical assistance and administrative insight. Applicants should contact the appropriate DEP staff as soon as possible, but no later than Friday, May 31, 2024.

Grant Program	DEP Contact
Growing Greener	Regional Watershed Managers
Growing Greener (statewide or multiple regions)	Watershed Support Section staff
SMCRA Bond Forfeiture	District Mining Office staff

10. Budget Summary

Using only whole numbers, such as \$110,505.00, complete the Task and Deliverable Budget Excel worksheet. Complete the budget summary on the application's budget tab with clear and concise information about the match sources. All significant deliverables need to have their own budget or task worksheet.

The [Task and Deliverable Budget Worksheet](#) is an Excel document, in the "Complete Forms" section, which includes a separate sheet for each project deliverable, match, and grand totals. The budget must be clearly defined with line-by-line category costs broken down without large lump sum estimates. A separate sheet must be completed for each project deliverable. Please see the Task and Deliverable Budget Worksheet example and *A Primer for Fitting Charges within Budget Categories* in the "[Look Over Examples](#)" section. Growing Greener funds from another project cannot be used as a match. Administrative costs are limited to five percent.

The dollar amounts for each of the categories in the budget summary must match those developed in the Task and Deliverable Budget Worksheet. Projects whose budgets do not match may not be considered for funding. When calculating mileage, be sure to round your projected miles travelled to a number that will result in a whole number. When calculating salaries/benefits, be sure to round your hourly rate to the nearest dollar to result in a whole number. Projects must be cost-efficient.

Growing Greener has a minimum 15% match requirement, but any additional match provided will improve the competitiveness of the application.

11. Prevailing Wage

If the grant project includes construction work where the total project cost is greater than \$25,000, the Act of August 15, 1961 (P.L. 987), as amended, known as the Pennsylvania Prevailing Wage Act (43 P.S. 165-1 et seq.), may apply. Construction is defined to mean public work projects including construction, reconstruction, demolition, alteration and/or repair work other than maintenance work. It is the responsibility of the applicant or sponsor to contact the Pennsylvania Department of Labor and Industry, Bureau of Labor Law Compliance to determine [prevailing wage](#) eligibility.

12. Projects on Grantee-/Non-Grantee-Owned Lands

If the project is located on land that is or is not owned or controlled by the grantee, a Landowner Letter of Commitment (DEP document #3320-FM-BWRNSM00023 for non-AMD projects; DEP document #3320-FM-BWRNSM00024 for AMD projects), in "[Complete Forms](#)" section, is required to be submitted with the application for all design and/or construction and operation, maintenance and repair/replacement projects. Please note that for the Watershed Renaissance Initiative grants, the Landowner Letter of Commitment is encouraged, but not required. However, a signed Landowner-Grantee Agreement (DEP document # 3320-FM-BWRNSM00076) needs to be submitted prior to BMP construction.

For monitoring projects, the Landowner Access Authorization (DEP document #3320-FM-BWRNSM00020) is required. If the grantee owns/controls the land, Grantee Landowner Conditions will be made part of the grant agreement. Both the Landowner-Grantee Agreement and Grantee Landowner Conditions will include an OM&R Plan identifying maintenance tasks and responsible parties ensuring that the conservation practice/BMP is properly maintained throughout the lifespan of the practice.

If the landowner is known at the time of application, the applicant must provide a Landowner Letter of Commitment (DEP document #3320-FM-BWRNSM00023 for non-AMD projects; DEP document #3320-FM-BWRNSM00024 for AMD projects) with the application. If an award is made, the grantee must submit the signed Landowner-Grantee Agreement (DEP document #3320-FM-BWRNSM00076) prior to BMP construction.

If the landowner is not known at the time of application submittal, this should be identified by the applicant. If an award is made, the grantee must provide the executed Landowner-Grantee Agreement (DEP document #3320-FM-BWRNSM00076) prior to BMP construction.

Work on lands owned by the Pennsylvania Department of Conservation and Natural Resources (DCNR) will require an Activities Agreement; the Activities Agreement serves in lieu of a Landowner-Grantee Agreement and must be submitted in accordance with submittal requirements described above.

13. Projects on State-Owned Lands

If the project is located on land owned or controlled by the Commonwealth of Pennsylvania (e.g., Bureau of Forestry, Bureau of State Parks, Pennsylvania Game Commission, Pennsylvania Fish and Boat Commission), the appropriate agency must be contacted for landowner consent and submit a Landowner Letter of Commitment (DEP document #3320-FM-BWRNSM00023 for non-AMD projects; DEP document #3320-FM-BWRNSM00024 for AMD projects), in the “Complete Forms” section, with the application.

DCNR Bureau of Forestry: Emily Domoto – edomoto@pa.gov

DCNR Bureau of State Parks: Nick Decker – ndecker@pa.gov

Pennsylvania Game Commission: Jeff Painter – jepainter@pa.gov

Pennsylvania Fish and Boat Commission: Mackenzie Hogan – machogan@pa.gov

14. Sustainable Forestry

The Environmental Stewardship and Watershed Protection Act requires that no monies shall be used for any purpose that directly or indirectly precludes access to or use of any forested land for the practice of sustainable forestry and commercial production of timber or other forest products.

15. Land Use Planning

Grant applications are evaluated for consistency with the DEP Policy for Consideration of Comprehensive Plans and Zoning Ordinances in DEP Review of Grants and Funding for Facilities and Infrastructure (DEP document #012-0200-002) under [Acts 67 and 68 of 2000](#). Grant applicants must complete and submit the appropriate form or letter(s) as identified in the Land Use Policy for projects involving Design and/or Construction, Technical Assistance or Developing a Watershed Plan (DEP document #012-0200-004).

The Land Use Planning Form (DEP document #1000-FM-OA0081) and Multi-Municipal Planning Form (DEP document #012-0200-004). The [Land Use Planning and Multi-Municipal Planning Forms](#) are available in the “Complete Forms” section. Questions concerning project consistency with local land use regulations should be directed to the relevant county planning agency.

16. Environmental Justice

Click “yes,” if the project is located 50% or more in an [EJ area](#).

17. Act 47 Financially Distressed Municipality Act

Click on the list of [financially distressed municipalities](#) to determine if project is located in an Act 47 municipality.

18. AMDTreat Output (AMD projects only)

A printed report from AMDTreat must be included in the proposed scope of work. The AMDTreat software is available to the public on the [Office of Surface Mining website](#).

For AMD Remediation Projects, the Western Pennsylvania Coalition for Abandoned Mine Reclamation (WPCAMR) or the Eastern Pennsylvania Coalition for Abandoned Mine Reclamation (EPCAMR) may be contacted for technical guidance. Coalition contacts are: WPCAMR, Andy McAllister at andy@wpcamr.org; EPCAMR, Robert Hughes at rhughes@epcamr.org.

19. Worker Protection and Investment Certification

A completed [Worker Protection and Investment Certification Form](#) must be uploaded into the online application as part of the Worker Protection and Investment Executive Order 2021-06.

20. Online Submittal

Within the Commonwealth eGrants system, complete the online application. Upload the Project Workplan with the Checklist for Application Completeness, Task and Deliverable Budget Worksheet with whole numbers only (Excel), project location or site maps and aerial or site photos. Additional uploads, depending on project, may include: AMDTreat output report, Chesapeake Bay Countywide Action Plan Project Category form, Landowner Access Authorization form, Landowner Letter of Commitment, Letters of Commitment or Support, Landowner-Grantee Agreement form, Land Use Planning form and or Landowner Consent to Right of Entry for Study and Design of Mine Reclamation (construction and maintenance).

Growing Greener Project Workplan Instructions

Applicants must complete the Project Workplan (DEP document #3320-FM-BWRNSM0002) totaling no more than more than 10 pages in length. The project workplan must be easy to understand, concise and complete with information included for each of the following components. Applicants should include bulleted lists and tables whenever possible. As appropriate, include other specific project type requirements with the Proposed Scope of Work as listed beginning on [page 10](#) of this guide. Include a “**Not Applicable**” statement for appropriate sections.

- 1. Project Summary**—Briefly summarize the proposed project.
- 2. Environmental Need**—Describe in concise detail the environmental need:
 - a. Identify sources and causes of impairment listed on the 303(d) list of impaired waters based on the latest DEP Integrated Report.
 - b. TMDLs and alternative restoration plans.
 - c. Current baseline conditions.
 - d. Existing watershed restoration and/or protection plans or other community or regional efforts, such as Watershed Implementation Plans or Countywide Action Plans guiding implementation.
- 3. Funding Justification**—Explain why the project should be funded, including information that
 - a. Implements the latest [Pennsylvania Nonpoint Source Management Plan](#)) (DEP document #3700-BK-DEP4490; and local watershed initiatives.
 - b. Designs and permits BMP implementation projects as part of the Chesapeake Bay Phase 3 WIP Countywide Action Plans.
 - c. Addresses priorities, as listed beginning on [page 6](#) of this guide.
 - d. Describes previous work performance with Growing Greener grants to continues success of past projects.
 - e. Supports the Pennsylvania 2021 [Climate Action Plan](#) by providing co-benefits, including, but not limited to: climate resiliency, carbon sequestration, floodplain management and reconnection, no-till farming, agricultural and stormwater BMPs, riparian forest buffer plantings and others.
- 4. Environmental Justice**—Will the project be implemented in an EJ Area, at least 50%, or benefit a community located in an EJ Area? If so:
 - a. Describe the community and how the project will beneficially impact the environmental and/or public health of an underserved community.
 - b. Describe your organization’s history of community involvement where the grant will be implemented.
 - c. Describe how the grant would facilitate working with an underserved population and/or organization to address local watershed-related environmental and/or public health issues.
- 5. Partnerships and Match**
 - a. Describes coordination efforts with partners, such as municipalities and/or watershed organizations.
 - b. Describe each source of match (i.e., cash or in-kind services) provided by the individual, staff or contractor; these amounts must be itemized and listed on the Excel Task and Deliverable Budget Worksheet. Describe the task to be performed and/or the item provided. Documentation of match should be provided as a letter from each source or, if

not available, an explanation of why this documentation is not available and uploaded with the application materials.

For Growing Greener, a 15% match of the grant request is required. Eligible match contributions will be permitted for up to three years prior to the grant submittal deadline date through the life of the grant agreement if the eligible match expenditures are directly related to the project. Only cash and in-kind match funds already committed and reserved for the project can be included within the budget and deliverables worksheet. All applied for match dollars yet to be confirmed by the provider may be described in the project description section including an indication of their status for approval, understanding that these uncommitted match funds may not be authorized for inclusion when calculating the 15% match obligation. If the project is relying on applied for match funds to meet the 15% match obligation, indicate this in the budget summary section of the task and deliverables worksheet and provide documentation and justification in the application package.

Match contributions cannot include other DEP funding sources or DEP in-kind services, including laboratory analysis. If a grant is awarded, any match identified as “Applied For” in the application must be secured and a letter of commitment must be provided when the grant agreement is developed. A grant agreement will not be executed for projects with “Applied For” match or for projects where match cannot be appropriately documented at the time of grant agreement development, except when approved by the Grants Center.

6. Scope of Work

The narrative should address the items within each project type. Applicants need to:

- a. State the goal or purpose of project.
- b. List the project’s expected environmental results and estimated pollutant load reductions. This includes baseline loadings, including how they were derived; and the loadings at the project’s conclusion to determine success. The scope of work must discuss how improvement will be measured (e.g., nitrogen load reduced, pH change expected, feet of impaired streambank restored, sediment load reduced). Predicted load reductions, along with the model used to generate the load reductions, need to be stated in this section. Recommended models include Model My Watershed and AMDTreat. Include AMDTreat output, if applicable.
- c. Describe any water quality monitoring. How the water quality improvement will be monitored.
- d. Describe the project deliverables. The deliverables should directly correspond to the activities on the Task and Deliverables Budget Worksheet. Include the type and amount of the various practices or activities planned to be implemented under the project in bulleted lists or tables.
- e. Provide a project implementation schedule/timeline for all significant tasks under the project, including a list of all parties involved with completing tasks.
- f. Describe the landowner’s interest/situation in the project, complete DEP’s Landowner Letter of Commitment (DEP document # 3320-FM-BWRNSM0023 for non-AMD projects; DEP document # 3320-FM-BWRNSM0024 for AMD projects) and submit it with the application materials.
- g. Describe any special approvals or permits needed to complete the project.

- h. Describe any long-term operation and maintenance activities to be carried out and funded. Provide a detailed plan that identifies the operational, maintenance and repair/replacement needs, responsible parties and established financial resources to the DEP project advisor before any reimbursable work is begun for all projects. Long-term project repair/replacement must also be addressed in the OM&R plan, including responsible parties, anticipated cost, and an estimated schedule for when repair and replacement is expected.
- i. Describe how property or equipment acquired with the grant will be disposed of or converted for continued use by the grantee.
- j. Include a disclosure of any potential conflicts of interest relating to personal financial gains from the proposed project's implementation.

7. Contractor Provisions

Identify contractor involvement, contracting procedures and construction inspection provisions. Describe the process that will be used for selecting contractors. Preference will be given to projects that use a competitive selection process, such as requests for proposals (RFP) and/or competitive bidding. The applicant will select the process, but the intent is to encourage the most cost-effective and efficient use of funding without mandating unnecessary requirements. Contractor involvement, contracting procedures and construction inspection provisions should be identified. Applicants choosing not to use a competitive selection process must provide adequate justification in the project description.

DEP encourages grant applicants and recipients to solicit and use small, diverse businesses as prime contractors and encourages all prime contractors to make a significant commitment to use small, diverse businesses as subcontractors and suppliers. For more information about the Pennsylvania Department of General Services' [Bureau of Diversity, Inclusion and Small Business Opportunities](#), visit www.dgs.pa.gov or email GS-BDISBO@pa.gov.

8. Project Data Submission

Describe project data that are expected to be collected during the project's implementation and how that data will be provided to DEP. Any GIS data or electronic databases produced from the grant must be identified and provided to DEP without restrictions by the conclusion of the project. Data collected in accordance with DEP standards outlined in the [Existing and Readily Available Information](#) document is preferred.

Grantees are required to submit data, information, and applicable project deliverables. All submittals must be done in accordance with DEP's *Guidance for Data Management*, which can be viewed at www.dep.pa.gov, Search: Growing Greener, click on "Help for Grant Recipients".

9. Photos and Maps

- a. Project location map – A map showing the location of the project site relative to a nearby population center.
- b. Project site map – A map(s) showing site level detail to include locations of proposed BMPs, receiving waters, existing civil and natural features, and any other useful information.
- c. Project site photo – Photo(s) of the existing site and aerial photo of site. Include photos of the existing conditions at the site(s). Additionally, include photos showing examples of similar improvement or remediation techniques to those being proposed.

Additional Attachments

One of the following forms may be required as an attachment to the application and are located in the [“Complete Forms”](#) section.

Landowner Authorization

Landowner Access Authorization (DEP document #3320-FM-BWRNSM0020) (required if the project involves monitoring) – The applicant or sponsor organization shall obtain landowner authorization to access the property to perform the monitoring. This is the only signed form allowed; no substitutions are permitted.

Landowner Letter of Commitment (DEP document #3320-FM-BWRNSM0023) (required if the project involves design and/or installation/replacement of a conservation practice/BMP) – A signed letter of commitment from the landowner(s) must be included in the application. If the project is located on land owned or controlled by the Commonwealth, contact the appropriate Commonwealth representative. This is the only signed form allowed; no substitutions are permitted.

Landowner Letter of Commitment (SMCRA) (DEP document #3320-FM-BWRNSM0024) (required if the project involves design and/or construction on a bond forfeiture site) – A signed letter of commitment from the landowner must be provided with the application. This is the only signed form allowed; no substitutions are permitted.

Landowner-Grantee Agreement (DEP document #3320-FM-BWRNSM0076) (required for construction projects and includes an OM&R plan for the lifespan of the BMP) - This is a legal agreement with the landowner to implement and maintain the project on their property. The grantee must provide the signed Landowner-Grantee Agreement prior to BMP construction. This is the only signed form allowed; no substitutions are permitted.

Growing Greener Award Requirements

If Your Project Is Funded...

- A formal grant agreement will be developed by the DEP Grants Center that includes a scope of work, budget and terms and conditions.
- The period of performance for the grant award will commence with the date of the official announcement of the grant awards. The project must be completed within three (3) years from the contract execution date.
- Reimbursement will only be for actual project costs authorized in the budget and scope of work and incurred within the grant period of performance. Grantees must use *A Primer for Fitting Charges within Budget Categories* to identify the appropriate cost category to include in the Task and Deliverables Worksheet and grant-related reimbursement requests.
- An application for reimbursement package must be submitted quarterly. This package will consist of an Application for Reimbursement (AFR), an Application for Reimbursement Supplemental Sheet (AFR-Supplemental), and a Work Progress Report (WPR) outlining the progress made throughout the quarter. The AFR package is required quarterly based upon the schedule below or more frequently if authorized by DEP. Even if no work was completed in the quarter, a WPR must be submitted. Failure to submit timely and complete reports and reimbursement requests may result in decreased competitiveness. The report submission schedule is as follows:

Quarter	Reporting Period	Submission Deadline (on or about)
1	January – March	April 15
2	April – June	July 15
3	July - September	October 15
4	October - December	January 15

- BMP verifications and reporting must be made to DEP once every five years or as stipulated in the contract documents to satisfy federally approved verification and reporting protocols for specified BMPs constructed in the Chesapeake Bay watershed. The verification and reporting requirement will begin with the project's completion and will be expected of grantees to ensure project integrity through its expected lifespan.
- All equipment purchases revert to the Commonwealth unless a written request for conversion is received and approved prior to approval of the final report.
- If the project involves design, construction, or OM&R and the grantee does not own or control the land where the project is to occur, a signed Landowner Grantee Agreement must be received and approved by DEP before BMP construction. If the grantee owns/controls the land, Grantee Landowner Conditions will be made part of the grant agreement. Both the Landowner Grantee Agreement and Grantee Landowner Conditions will include an OM&R Plan identifying maintenance tasks and responsible parties ensuring that the conservation practice/best management practice is properly maintained throughout the lifespan of the practice.
- If the landowner is known at the time of application, the applicant must provide a Landowner Letter of Commitment with the application. The signed Landowner Grantee Agreement must be received and approved by DEP prior to BMP construction. In some cases, the landowner

may not be known at the time of application submittal (i.e. Renaissance Initiative Projects). In this scenario, the applicant must identify this in the application. If an award is made, the signed Landowner Grantee Agreement must be received and approved by DEP before BMP construction. Work on lands owned by DCNR will require an Activities Agreement; the Activities Agreement serves in lieu of a Landowner Grantee Agreement and must be submitted in accordance with requirements described above.

- Any nutrient reduction credits realized from the Commonwealth-funded portion of the project and recognized by DEP are the property of the Commonwealth, which maintains full ownership thereof. The grantee recognizes and releases all rights, claims, title, or ownership to the nutrient reduction credits that are generated by the Commonwealth-funded portion of the work specified in the grant agreement, for the time period covered by the Grantee Landowner Conditions or the Landowner Grantee Agreement as applicable.
- Any aquatic resource compensation credits, including but not limited to wetland, waterway, aquatic habitat, floodplain, or riparian credits, realized from the Commonwealth-funded portion of the project, and recognized by DEP, are the property of the Commonwealth, which maintains full ownership thereof. The grantee recognizes and releases all rights, claims, title, or ownership to the aquatic resource compensation credits, in perpetuity, that are generated by the Commonwealth-funded portion of the work specified in the grant agreement.
- Any GIS data or electronic databases produced by the grant must be provided to DEP without restrictions in accordance with DEP's [Guidance for Data Management](#).
- Lab analysis done under the grant must be provided by a state-certified lab.
- For any construction of AMD passive treatment systems, grantees will be required to include with the final report one digital copy of the AMDTreat form, the OM&R Plan that includes the "As-Built" drawings and site schematics in PDF format along with any water quality information in Excel format.

Applicants or sponsors chosen for funding under the grant programs will be required to execute a formal grant agreement with DEP. The agreement will include a detailed scope of work, project schedule, budget, and other requirements.

Right-to-Know

DEP's amended [Public Access to Information and Right-to-Know Law Policy](#) (DEP document #012-0200-005) clarifies the existing records management procedures of DEP to fulfill obligations under the Right-to-Know Law (65 P.S. § 67.101-67.3104). The policy informs the public how to obtain DEP records. The policy can be viewed at www.dep.pa.gov, Search: Public Records and click on "Right-to-Know Law".

Data Management

Any GIS data or electronic databases produced as result of the grant must be provided to DEP without restrictions. Grantees also are required to submit data, information, and document deliverables in a format consistent with DEP's established funding program guidelines to support the tracking of program accomplishments. All submittals must be done in accordance with DEP's [Guidance for Data Management](#).

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PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION GROWING GREENER CONTACT INFORMATION

DEP Regional Watershed Managers

Northwest Regional Office
230 Chestnut St.
Meadville, PA 16335-3481
814-332-6139
jacmoore@pa.gov

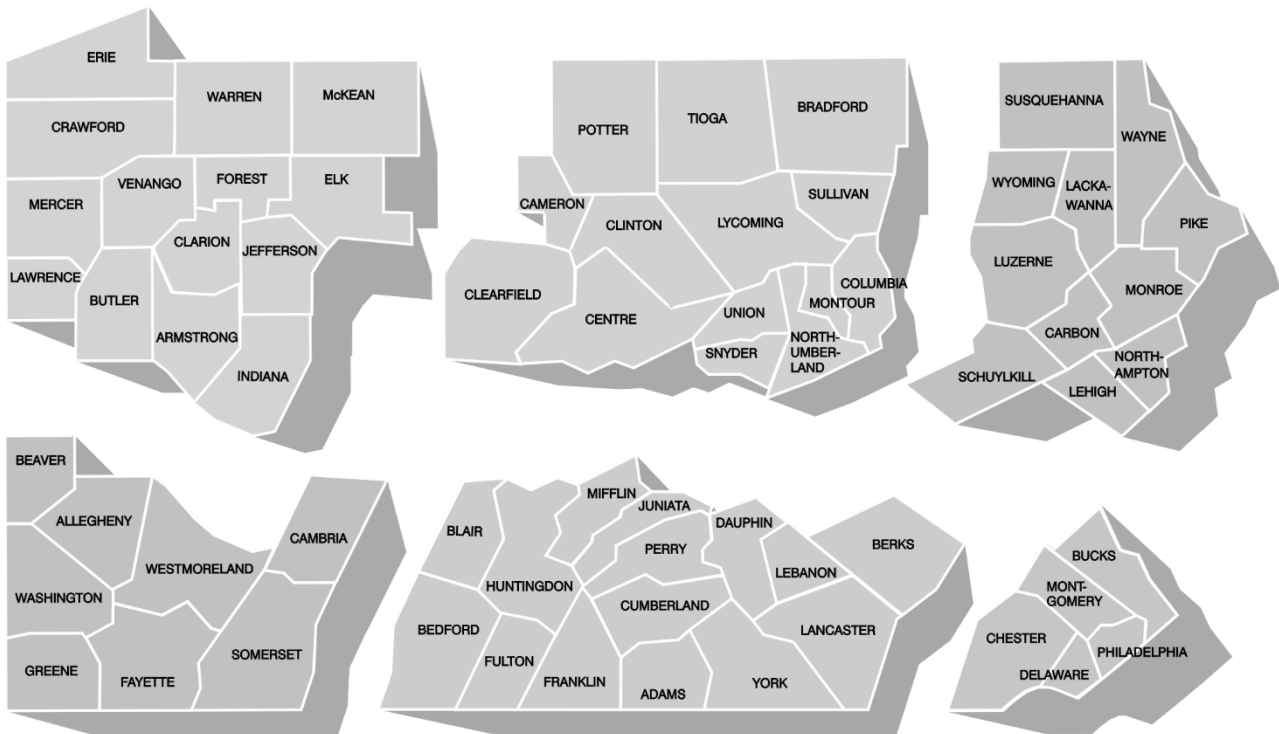
Water Program Specialist
Jacob Moore

Northcentral Regional Office
208 W. Third St., Suite 101
Williamsport, PA 17701-6448
570-327-3593
jfellow@pa.gov

Watershed Manager
Jason Fellon

Northeast Regional Office
2 Public Square
Wilkes-Barre, PA 18701-1915
570-826-5489
sinsalaco@pa.gov

Watershed Manager
Sandra Insalaco



Southwest Regional Office
400 Waterfront Drive
Pittsburgh, PA 15222-4745
412-442-4304
christinph@pa.gov

Watershed Manager
Christine Phillips

Southcentral Regional Office
909 Elmerton Avenue
Harrisburg, PA 17110-8200
717-705-4844
cfesler@pa.gov

Watershed Manager
Christina Fesler

Southeast Regional Office
Two East Main Street
Norristown, PA 19401
484-250-5822
daburke@pa.gov

Watershed Manager
David Burke

DEP Mining Staff

District Mining Offices

Pottsville District Mining Office (Contact, Dan Koury)

5 W. Laurel Blvd.
Pottsville, PA 17901-2522
570-621-3466
570-640-8879 (cell)
dkoury@pa.gov

Counties Served: Berks, Bucks, Carbon, Chester, Columbia, Dauphin, Delaware, Lackawanna, Lancaster, Lebanon, Lehigh, Luzerne, Monroe, Montgomery, Montour, Northampton, Northumberland, Pike, Philadelphia, Schuylkill, Susquehanna, Wayne, Wyoming and York

Moshannon District Mining Office (Contact, Scott Hammond)

186 Enterprise Drive
Phillipsburg, PA 16866
814-342-8200
814-505-3252 (cell)
scotthammo@pa.gov

Counties Served: Bradford, Cameron, Centre, Clearfield, Clinton, Lycoming, Potter, Snyder, Sullivan, Tioga and Union,

Knox District Mining Office (Contact, Shane Kemmer)

White Memorial Building, P.O. Box 669
Knox, PA 16232-0669
814-787-0891
814-227-8276 (cell)
skemmer@pa.gov

Counties Served: Beaver, Butler, Clarion, Crawford, Elk, Erie, Forest, Jefferson, Lawrence, McKean, Mercer, Venango and Warren

Cambria District Mining Office (Contact, DJ Chverchko)

286 Industrial Park Road
Ebensburg, PA 15931-4119
814-472-1890
814-242-6581 (cell)
dchverchko@pa.gov

Counties Served: Adams, Bedford, Blair, Cambria, Cumberland, Franklin, Fulton, Huntingdon, Indiana, Juniata, Mifflin, Perry, and Somerset

New Stanton District Mining Office (Contact, Jeff Parr)

131 Broadview Road
New Stanton, PA 15672
724-925-5542
724-396-8989 (cell)
jeparr@pa.gov

Counties Served: Allegheny, Armstrong, Fayette, Greene, Washington and Westmoreland

DEP Central Office

Statewide Projects

(Contact, Shane Kleiner)

DEP Bureau of Watershed Restoration and Nonpoint Source Management

ra-epgrowinggreener@pa.gov

**Pennsylvania Chesapeake Bay Phase 3 Watershed Implementation Plan Countywide
Action Plan / Community Clean Water Coordinator Contacts**

Name	Email	County
Ricky Whitmore	rwhitmore@adamscountypa.gov	Adams
Mike LaSala	mike@landstudies.com	Bedford Berks Chester Schuylkill
Erin Letavic	eletavic@hrq-inc.com	Blair Cambria Centre Cumberland Dauphin Fulton Huntingdon Juniata Mifflin Perry
Teah Gray	tgray@larsondesigngroup.com	Bradford Clinton Lackawanna Luzerne Potter Susquehanna Tioga
Kelly Williams	kellyw@clfdccd.com	Clearfield
Claudia Eldred	celdred@ptd.net	Columbia Montour Sullivan
Emily Young Erin Letavic	eyoung@franklinccd.org eletavic@hrq-inc.com	Franklin
Allyson Gibson	agibson@lancastercleanwaterpartners.com	Lancaster
Katie Doster	katie.doster@lccd.org	Lebanon
Alexa Bixel	abixel@lyco.org	Lycoming
Dakota Thompson	dthompson@nccdpa.org	Northumberland
Josh Yetter Clark Andy Hibbs	jyetterclark@hrq-inc.com ahibbs@hrq-inc.com	Snyder Union
Rachel Stahlman	rstahlman@ycpc.org	York



pennsylvania
DEPARTMENT OF ENVIRONMENTAL
PROTECTION

3320-BK-DEP3193 4/2024

North Wales HISTORICAL ARCHITECTURAL REVIEW BOARD

Record of Action

Date: 4.19.2024

Application: 0424-02

Application Date: 4.02.2024

Applicant/Property Owner: Timothy Schaffer
Property Address: 411 East Montgomery Ave.
North Wales, PA 19454

Block/Unit #

Request: Roof flashing and drip edge replacement. Installation of a ridge vent.

Submittals: Application, Product cut sheets.

HARB Meeting: April 17, 2024

In Attendance: Ms. Pam Romeo
Mr. Jim Schiele
Mr. Charlie Guttenplan
Mr. Joe DelCiotto
Mr. Ray Tschoepe

Applicant(s) in Attendance: None

Action: Approve as presented

Findings of Fact: The Secretary of the Interior recommends: "Replacing in-kind an entire feature of the roof that is too deteriorated to repair...using the physical evidence to guide the new work. If using the same kind of material is not technically or economically feasible, then a compatible substitute material may be considered."

Recommendation to Council: Issue certificate of Appropriateness

Respectfully Submitted,

Ray Tschoepe

Chairman/Vice Chairman

North Wales HISTORICAL ARCHITECTURAL REVIEW BOARD

Record of Action

Date: 4.19.2024

Application: 0424-01

Application Date: 3.28.2024

Applicant/Property Owner: Rick Choi – JTC Contractors Inc.

Property Address: 114 Pennsylvania Ave.
North Wales, PA 19454

Block/Unit #

Request: Roof Replacement

Submittals: Application

HARB Meeting: April 17, 2024

In Attendance: Ms. Pam Romeo
Mr. Jim Schiele
Mr. Charlie Guttenplan
Mr. Joe DelCiotto
Mr. Ray Tschoepe

Applicant(s) in Attendance: None

Action: Approve as presented

Findings of Fact: The Secretary of the Interior recommends: "Replacing in-kind an entire feature of the roof that is too deteriorated to repair...using the physical evidence to guide the new work. If using the same kind of material is not technically or economically feasible, then a compatible substitute material may be considered."

Recommendation to Council: Issue certificate of Appropriateness

Respectfully Submitted,

Ray Tschoepe

Chairman/Vice Chairman

Borough of North Wales

BILLS LIST

	Date	April 2024 Name	Account	Amount
0121500 · POLICE PENSION CONTRIBUTIONS 01				
	04/09/2024	BOROUGH OF NORTH WALES POLICE PENSIONPLAN	0121500 · POLICE PENSION CONTRIBUTIONS 01	1,806.88
Total 0121500 · POLICE PENSION CONTRIBUTIONS 01				1,806.88
0124810 · DEVELOPER ESCROW ACCOUNT				
515 E PROSPECT AVE				
	04/16/2024	BOWMAN CONSULTING GROUP	515 E PROSPECT AVE	2,255.00
Total 515 E PROSPECT AVE				2,255.00
Total 0124810 · DEVELOPER ESCROW ACCOUNT				2,255.00
0140042 · DUES, SUBSCRIPTIONS, TRAINING				
	04/16/2024	PSATS	0140042 · DUES, SUBSCRIPTIONS, TRAINING	88.00
Total 0140042 · DUES, SUBSCRIPTIONS, TRAINING				88.00
0140131 · PROFESSIONAL SERVICES				
	04/09/2024	COMMUNICATION CONNECTION, INC.	0140131 · PROFESSIONAL SERVICES	172.00
	04/09/2024	CARDMEMBER SERVICE-SAVVY CITIZEN	0140131 · PROFESSIONAL SERVICES	1,089.00
	04/16/2024	HULSTEIN NETWORK SOLUTIONS LLC	0140131 · PROFESSIONAL SERVICES	1,500.00
	04/16/2024	COMMUNICATION CONNECTION, INC.	0140131 · PROFESSIONAL SERVICES	172.00
Total 0140131 · PROFESSIONAL SERVICES				2,933.00
0140142 · DUES, SUBSCRIPTIONS				
	04/09/2024	CARDMEMBER SERVICE- ZOOM	0140142 · DUES, SUBSCRIPTIONS	169.49
	04/09/2024	CARDMEMBER SERVICE- THE REPORTER ONLINE	0140142 · DUES, SUBSCRIPTIONS	26.00
Total 0140142 · DUES, SUBSCRIPTIONS				195.49
0140146 · MEETINGS, CONFERENCE, COURSES				
	04/16/2024	THE PARTNERSHIP TMA	0140146 · MEETINGS, CONFERENCE, COURSES	300.00
Total 0140146 · MEETINGS, CONFERENCE, COURSES				300.00
0140222 · OPERATING EXPENSE				
	04/09/2024	CARDMEMBER SERVICE- WILLIAM PENN INN	0140222 · OPERATING EXPENSE	200.00
	04/09/2024	CARDMEMBER SERVICE- CLEVERBRIDGE/WEBROOT	0140222 · OPERATING EXPENSE	-21.77
Total 0140222 · OPERATING EXPENSE				178.23
0140431 · SOLICITOR				
	04/16/2024	RUBIN GLICKMAN STEINBERG & GIFFORD	0140431 · SOLICITOR	3,000.00
Total 0140431 · SOLICITOR				3,000.00
0140436 · CODIFICATION				
	04/16/2024	GENERAL CODE PUBLISHERS	0140436 · CODIFICATION	1,195.00
Total 0140436 · CODIFICATION				1,195.00

Borough of North Wales
BILLS LIST

	Date	April 2024 Name	Account	Amount
0140621 · OFFICE SUPPLIES				
	04/09/2024	CARDMEMBER SERVICE- NORTH WALES BEER	0140621 · OFFICE SUPPLIES	15.00
Total 0140621 · OFFICE SUPPLIES				15.00
0140632 · COMMUNICATIONS - PHONE 140				
	04/09/2024	VERIZON BUSINESS SERVICES S0325700	0140632 · COMMUNICATIONS - PHONE 140	63.83
Total 0140632 · COMMUNICATIONS - PHONE 140				63.83
0140634 · ADVERTISING				
	04/16/2024	21st CENTURY MEDIA - PHILLY CLUSTER	0140634 · ADVERTISING	663.72
Total 0140634 · ADVERTISING				663.72
0140635 · POSTAGE 1406325				
	04/16/2024	RESERVE ACCOUNT PITNEY BOWES	0140635 · POSTAGE 1406325	200.00
Total 0140635 · POSTAGE 1406325				200.00
0140831 · ENGINEER 1408313				
	04/16/2024	BOWMAN CONSULTING GROUP	0140831 · ENGINEER 1408313	2,445.00
Total 0140831 · ENGINEER 1408313				2,445.00
0140923 · HEATING FUEL 1409230				
	04/09/2024	ACE FUELING	0140923 · HEATING FUEL 1409230	577.35
	04/09/2024	ACE FUELING	0140923 · HEATING FUEL 1409230	830.00
	04/09/2024	PECO 0494503000 BORO HALL	0140923 · HEATING FUEL 1409230	220.69
Total 0140923 · HEATING FUEL 1409230				1,628.04
0140936 · ELECTRICITY 1409361				
	04/16/2024	PECO 0064701111 (EVENT ST POWER)	0140936 · ELECTRICITY 1409361	35.42
	04/16/2024	PECO 7424338000 125 N MAIN	0140936 · ELECTRICITY 1409361	175.13
	04/16/2024	PECO 6704247000 BORO HALL	0140936 · ELECTRICITY 1409361	526.22
Total 0140936 · ELECTRICITY 1409361				736.77
0140938 · LEASE				
	04/09/2024	VECTOR SECURITY	0140938 · LEASE	51.95
Total 0140938 · LEASE				51.95
0140945 · CONTRACTED SRVICES				
	04/09/2024	U. S. BANK EQUIPMENT FINANCE	0140945 · CONTRACTED SRVICES	231.67
Total 0140945 · CONTRACTED SRVICES				231.67
0141025 · MAINT/REPAIRS				
	04/16/2024	LANSDALE LOCK SHOP	0141025 · MAINT/REPAIRS	125.00
Total 0141025 · MAINT/REPAIRS				125.00

Borough of North Wales

BILLS LIST

	Date	April 2024 Name	Account	Amount
0141031 · PROFESSIONAL SERVICES, POLICE				
	04/16/2024	HULSTEIN NETWORK SOLUTIONS LLC	0141031 · PROFESSIONAL SERVICES, POLICE	1,500.00
Total 0141031 · PROFESSIONAL SERVICES, POLICE				1,500.00
0141032 · COMMUNICATIONS - PHONE/RADIO				
	04/09/2024	VERIZON WIRELESS	0141032 · COMMUNICATIONS - PHONE/RADIO	162.55
	04/09/2024	VERIZON BUSINESS SERVICES S0325700	0141032 · COMMUNICATIONS - PHONE/RADIO	113.47
Total 0141032 · COMMUNICATIONS - PHONE/RADIO				276.02
0141033 · GASOLINE, POLICE				
	04/09/2024	U. S. BANK VOYAGER FLEET SYSTEMS INC.	0141033 · GASOLINE, POLICE	905.14
Total 0141033 · GASOLINE, POLICE				905.14
0141034 · PRINTING, POLICE				
	04/16/2024	ASSOCIATED IMAGING SOLUTIONS	0141034 · PRINTING, POLICE	48.55
Total 0141034 · PRINTING, POLICE				48.55
0141037 · VEHICLE MAINT/REPAIRS				
	04/16/2024	NAPA AUTO PARTS	0141037 · VEHICLE MAINT/REPAIRS	144.59
	04/16/2024	ALLEY AUTOMOTIVE	0141037 · VEHICLE MAINT/REPAIRS	67.90
Total 0141037 · VEHICLE MAINT/REPAIRS				212.49
0141042 · DUES/SUBSCRIPTIONS, POLICE				
	04/16/2024	POLICE CHIEF'S ASSN OF MONTGOMERY COUNTY	0141042 · DUES/SUBSCRIPTIONS, POLICE	200.00
Total 0141042 · DUES/SUBSCRIPTIONS, POLICE				200.00
0141045 · CONTRACTED SRVICS				
	04/16/2024	LANSDALE POLICE DEPT	0141045 · CONTRACTED SRVICS	600.00
	04/16/2024	AXON ENTERPRISE, INC.	0141045 · CONTRACTED SRVICS	6,178.30
Total 0141045 · CONTRACTED SRVICS				6,778.30
0141313 · INSPECTION- CONTRACTED SERVICES				
	04/16/2024	KEYSTONE MUNICIPAL SERVICES, INC	0141313 · INSPECTION- CONTRACTED SERVICES	573.75
	04/16/2024	KEYSTONE MUNICIPAL SERVICES, INC	0141313 · INSPECTION- CONTRACTED SERVICES	2,175.00
	04/16/2024	KEYSTONE MUNICIPAL SERVICES, INC	0141313 · INSPECTION- CONTRACTED SERVICES	150.00
Total 0141313 · INSPECTION- CONTRACTED SERVICES				2,898.75
0141431 · PROFESSIONAL SERV. 1414310				
	04/16/2024	HAMBURG RUBIN MULLIN MAXWELL & LUPIN	0141431 · PROFESSIONAL SERV. 1414310	16.18
Total 0141431 · PROFESSIONAL SERV. 1414310				16.18
0141434 · SOLICITOR ZONING				
	04/16/2024	HAMBURG RUBIN MULLIN MAXWELL & LUPIN	0141434 · SOLICITOR ZONING	250.00
	04/16/2024	HAMBURG RUBIN MULLIN MAXWELL & LUPIN	0141434 · SOLICITOR ZONING	412.50
Total 0141434 · SOLICITOR ZONING				662.50

Borough of North Wales

BILLS LIST

	Date	April 2024 Name	Account	Amount
0143020 · SUPPLIES 1430200				
	04/09/2024	U. S. BANK VOYAGER FLEET SYSTEMS INC.	0143020 · SUPPLIES 1430200	120.64
Total 0143020 · SUPPLIES 1430200				120.64
0143023 · HEATING FUEL 1430230				
	04/09/2024	PECO 5095066111 PW GARAGE	0143023 · HEATING FUEL 1430230	275.71
Total 0143023 · HEATING FUEL 1430230				275.71
0143024 · DIESEL				
	04/09/2024	NWWA	0143024 · DIESEL	349.98
	04/09/2024	NWWA	0143024 · DIESEL	174.27
Total 0143024 · DIESEL				524.25
0143238 · UNIFORMS PUBLIC WORKS				
	04/09/2024	CARDMEMBER SERVICE-KEEN INC	0143238 · UNIFORMS PUBLIC WORKS	200.00
Total 0143238 · UNIFORMS PUBLIC WORKS				200.00
0143321 · COMMUNICATIONS - PHONE 143				
	04/09/2024	VERIZON WIRELESS	0143321 · COMMUNICATIONS - PHONE 143	42.52
	04/09/2024	VERIZON BUSINESS SERVICES S0325700	0143321 · COMMUNICATIONS - PHONE 143	25.33
Total 0143321 · COMMUNICATIONS - PHONE 143				67.85
0143361 · ELECTRICITY 1430361				
	04/09/2024	PECO 7381081222 (PW - 599 ELM)	0143361 · ELECTRICITY 1430361	65.59
	04/16/2024	PECO 9264996000 PW GARAGE	0143361 · ELECTRICITY 1430361	83.57
Total 0143361 · ELECTRICITY 1430361				149.16
0143373 · BUILDING MAINTENANCE				
	04/09/2024	HOME DEPOT CREDIT SERVICES	0143373 · BUILDING MAINTENANCE	135.43
Total 0143373 · BUILDING MAINTENANCE				135.43
0143375 · VEHICLE MAINT/REPAIRS 1430375				
	04/09/2024	CARDMEMBER SERVICE-ETRAILER.COM	0143375 · VEHICLE MAINT/REPAIRS 1430375	113.94
Total 0143375 · VEHICLE MAINT/REPAIRS 1430375				113.94
0145420 · SUPPLIES-PARK				
	04/09/2024	CARDMEMBER SERVICE-SPORTSMANS WAREHOUSE	0145420 · SUPPLIES-PARK	129.99
	04/16/2024	AMAZON CAPITAL SERVICES, INC.	0145420 · SUPPLIES-PARK	35.97
Total 0145420 · SUPPLIES-PARK				165.96
0145436 · ELECTRICITY 1459461				
	04/16/2024	PECO 3891466000 WALNUT SQUARE	0145436 · ELECTRICITY 1459461	36.28
	04/16/2024	PECO 6654362000 HESS PARK	0145436 · ELECTRICITY 1459461	36.51
Total 0145436 · ELECTRICITY 1459461				72.79

3:02 PM
04/12/24
Accrual Basis

Borough of North Wales

BILLS LIST

	Date	April 2024 Name	Account	Amount
0145445 · CONTRACTED SERVICES 14				
	04/09/2024	CARDMEMBER SERVICE- ADOBE	0145445 · CONTRACTED SERVICES 14	-17.27
Total 0145445 · CONTRACTED SERVICES 14				-17.27
0148020 · MISCELLANEOUS EXPENSES -				
	04/16/2024	NOR-GWYN BASEBALL & SOFTBALL INC.	0148020 · MISCELLANEOUS EXPENSES -	5,000.00
	04/16/2024	VOLUNTEER MEDICAL SERVICE CORPS.	0148020 · MISCELLANEOUS EXPENSES -	10,000.00
Total 0148020 · MISCELLANEOUS EXPENSES -				15,000.00
0148410 · FIRE CO WORKERS COMP				
	04/09/2024	SWIF - STATE WORKERS' INSURANCE FUND	0148410 · FIRE CO WORKERS COMP	1,220.00
Total 0148410 · FIRE CO WORKERS COMP				1,220.00
0148435 · COMPENSATION INSURANCE				
	04/16/2024	DELAWARE VALLEY WORKERS' COMPENSATION	0148435 · COMPENSATION INSURANCE	6,457.50
	04/16/2024	DELAWARE VALLEY WORKERS' COMPENSATION	0148435 · COMPENSATION INSURANCE	-193.75
Total 0148435 · COMPENSATION INSURANCE				6,263.75
0148516 · UNEMPLOYMENT COMP				
	04/09/2024	PSAB U/C PLAN	0148516 · UNEMPLOYMENT COMP	3,633.02
Total 0148516 · UNEMPLOYMENT COMP				3,633.02
0148610 · DENTAL				
	04/09/2024	DELAWARE VALLEY HEALTH TRUST	0148610 · DENTAL	654.29
Total 0148610 · DENTAL				654.29
0148615 · HEALTH & HOSPITALIZATION				
	04/09/2024	DELAWARE VALLEY HEALTH TRUST	0148615 · HEALTH & HOSPITALIZATION	11,613.36
	04/09/2024	DELAWARE VALLEY HEALTH TRUST	0148615 · HEALTH & HOSPITALIZATION	-368.02
Total 0148615 · HEALTH & HOSPITALIZATION				11,245.34
0148616 · PENSION EXPENSE-NON-UNIFORM				
	04/09/2024	PENNSYLVANIA MUNICIPAL RETIREMENT SYSTEM	0148616 · PENSION EXPENSE-NON-UNIFORM	1,364.53
Total 0148616 · PENSION EXPENSE-NON-UNIFORM				1,364.53
0148620 · LTD/STD/LIFE				
	04/16/2024	STANDARD INSURANCE COMPANY	0148620 · LTD/STD/LIFE	417.37
Total 0148620 · LTD/STD/LIFE				417.37
0148636 · INSURANCE & BONDING				
	04/09/2024	CARDMEMBER SERVICE- SELECTIVE INSURANCE	0148636 · INSURANCE & BONDING	30.75
Total 0148636 · INSURANCE & BONDING				30.75
0243436 · ELECTRICITY 2434361				
	04/09/2024	PECO 7753007000 STREET LIGHTS	0243436 · ELECTRICITY 2434361	1,816.60
Total 0243436 · ELECTRICITY 2434361				1,816.60

Borough of North Wales
BILLS LIST

	Date	April 2024 Name	Account	Amount
1840831 · ENGINEER 1840831				
	04/16/2024	BOWMAN CONSULTING GROUP	1840831 · ENGINEER 1840831	410.00
Total 1840831 · ENGINEER 1840831				410.00
1945436 · ELECTRICITY 1945436				
	04/16/2024	PECO 1733628000 WEINGARTNER	1945436 · ELECTRICITY 1945436	36.88
Total 1945436 · ELECTRICITY 1945436				36.88
2347210 · G.O. BOND INTEREST				
	04/25/2024	WELLS FARGO	2347210 · G.O. BOND INTEREST	1,665.12
Total 2347210 · G.O. BOND INTEREST				1,665.12
3043060 · REVITALIZATION				
	04/16/2024	MCPC	3043060 · REVITALIZATION	6,489.00
Total 3043060 · REVITALIZATION				6,489.00
3543325 · SIGNS				
	04/16/2024	ECONO SIGNS LLC	3543325 · SIGNS	84.31
Total 3543325 · SIGNS				84.31
3543336 · ELECTRICITY/SIGNAL				
	04/09/2024	PECO 4283868000 RED LIGHT	3543336 · ELECTRICITY/SIGNAL	12.34
Total 3543336 · ELECTRICITY/SIGNAL				12.34
3543835 · VEHICLE MAINTENANCE				
	04/16/2024	MOBILE LIFTS INC.	3543835 · VEHICLE MAINTENANCE	467.75
Total 3543835 · VEHICLE MAINTENANCE				467.75
				84,230.02

BOROUGH OF NORTH WALES
300 SCHOOL STREET
NORTH WALES, PENNSYLVANIA

MEETING: April 9, 2024, 7:00 P.M., EST

CALL TO ORDER made by Vice President Tarlecki.

ROLL CALL:	Salvatore Amato	Absent
	Sherwin Collins	Present
	Anji Fazio	Present
	Alexander Groce	Present
	Brittany Kohler	Absent
	Wendy McClure	Present
	Sally Neiderhiser	Absent
	Mark Tarlecki	Present
	Sarah Whelan	Absent
	Mayor Neil McDevitt	Present

Also, in attendance were Gregory Gifford, Borough Solicitor, David Erenius, Chief of Police, Alex Turock, Assistant Manager, and Braeden Bussman, Junior Council Person.

Vice President Tarlecki led the Pledge of Allegiance.

Public Comment

There was no public comment.

Presentation: Zoning Applicant Z-24-01 - 405 School Street

Daniel Coval, the attorney representing the Armani Trust in their zoning application process, presented the plans and the relief that his client is seeking from the Zoning Hearing Board for 405 School Street as seen in the application. Mr. Coval stated that the single-family dwelling will be converted into two units, a primary and accessory dwelling unit. The first-floor unit will be occupied by Niusa Houshmand, the sole settlor of the Armani Trust, and the second and third floor unit would be rented.

Solicitor Gifford asked if Ms. Houshmand will live in the primary unit and if she is the sole settlor of the Armani Trust.

Ms. Houshmand stated that she will live on the first floor and is the sole settlor of the trust which is a closed trust and cannot be altered. She also stated she would be willing to amend the trust as needed to meet whatever criteria was needed.

Greg D'Angelo, 915 E. Montgomery Avenue, asked who Mehdi Armani is as his name has been recorded on documents throughout this process.

Ms. Houshmand replied that Mehdi Armani is her husband, that she is no longer with him, and that he is not part of the Armani Trust.

Vice-President Tarlecki stated that Council appreciated the presentation and will review the facts presented.

Consideration: Authorization to submit a Letter of Intent to the Governor's Center for Local Government Services in the PA Department of Community and Economic Development to Conduct a Fire Service Study on Behalf of Ambler Borough, Lower Gwynedd Township, North Wales Borough, and Upper Gwynedd Township

Manager Hart explained that this will allow for a study to be completed to show the best path forward for the region's fire departments to sustain their services while facing a decline in volunteerism and dramatic increase in the cost of apparatus.

Representatives of each department were in attendance to show support for working collaboratively to find the best solutions based on the recommendations of the study.

Member Collins asked about the structure and the assumed organizational chart moving forward.

Manager Hart explained that this letter does not create a new structure or assume an organizational chart. The overview provided is to help identify and define the scope of work for the DCED to perform a study and make recommendations based on those factors.

Mayor McDevitt asked if the surrounding area beyond these four municipalities will be considered in this process.

Manager Hart explained that this scope of work is only for the three companies that cover these four municipalities.

Member McClure made a motion to Authorize the submission of a Letter of Intent to the Governor's Center for Local Government Services in the PA Department of Community and Economic Development to Conduct a Fire Service Study on Behalf of Ambler Borough, Lower Gwynedd Township, North Wales Borough, and Upper Gwynedd Township. Member Collins seconded the motion. Motion passed 5 yes, 0 no.

Consideration: Approval of Waiver of Building Permit Fees for 125 N. Main Street Plumbing Permit - \$80.00

Manager Hart explained that this is for replacement of the main water service line at the North Wales Arts and Cultural Center.

Member Fazio made a motion to approve the waiver of the building permit fees for 125 N. Main Street. Member McClure seconded the motion. Motion passed 5 yes, 0 no.

Consideration: Approval of Disposal of Records

Manager Hart stated that every year the police and administration shred records as approved by Council at the Earth Day shredding event. We follow the 2019 records management manual which is the most recent publication from the state. The list is compiled based on the retention requirements in that manual.

Member McClure made a motion to approve the disposal of records. Member Groce seconded the motion. Motion passed 5 yes, 0 no.

Consideration: Acceptance of Resignation of Rachel Wise from Parks and Recreation Board

Member Fazio made a motion to accept the resignation of Rachel Wise from the Parks and Recreation Board. Member McClure seconded the motion. Motion passed 5 yes, 0 no.

Consideration: Approval of Minutes: March 26, 2024

Member McClure made a motion to approve the minutes of March 26, 2024. Member Collins seconded the motion. Motion passed 5 yes, 0 no.

Old Business / Committee & Board Reports/ Zoning Applications

Manager Hart explained that the administration is still working with Delaware Valley Regional Planning on all aspects of the TASA grant and will be bringing more information to Council about next steps as promised at the last meeting.

Manager Hart reviewed Parks and Recreation Board's work preparing for their community garden event and contacting vendors for Summer Kickoff.

Vice President Tarlecki reported that Planning Commission has completed the audit of the Comprehensive Plan and Council will hear a presentation soon. He also said that the Planning Commission heard a presentation about the North Wales Elementary Playground Project which the Home and School association is fundraising for and will be holding an event for residents to support the project.

Manager Hart stated that there are no new zoning hearing applications, but reminded that the hearing about 405 School Street was continued and will be rescheduled in the near future.

Andrew Berenson, 439 Washington Ave., asked if the solicitor will explain the roles of Council and Zoning Hearing Board in this process.

Solicitor Gifford said that it is common for the applicant to propose their case in front of Council after Council votes to send the solicitor in opposition.

Solicitor / Mayor / Council / Chief / Public Works / Manager

Mr. Gifford also stated that there will be two matters of real estate for discussion in executive session tonight.

Mayor McDevitt said he and Member Kohler attended Nor-Gwyn Baseball's opening day and had the privilege of throwing out the first pitch. He also had the privilege of attending Troop 84's newest Eagle Scout Ryan Eppers and his Eagle Scout Court of Honor on Saturday. It was a celebration of his hard work and leadership in the troop!

Lastly, he reminded the public that every spring, we hear people asking about wildlife in the Borough. There's a host of federal, state, and borough laws and wildlife best practices that govern what we can and cannot do.

Member McClure thanked the volunteer firefighters who work in our community. She also mentioned how great the tulips look in Walnut Square Park.

Manager Hart summarized upcoming events including Montco Roots on April 13th, the Borough's Earth Day Extravaganza Recycling and Shredding Event on April 20th, Senator Pennycuick's Youth Fishing Derby on April 27th, and the Health and Wellness Fair on April 27th, and Parks and Recreation's Community Garden Spring Planting on May 18th.

Adjournment

Member Fazio made a motion to adjourn. Member McClure seconded the motion. Motion passed 5 yes, 0 no. Meeting adjourned at 7:44 P.M.

Attest: _____

Christine A. Hart
Borough Manager



NORTH WALES BOROUGH POLICE DEPARTMENT

300 School Street, North Wales, Pa. 19454

Phone: 215-699-9279 Fax: 215-699-3765

E-Mail: NWPD@northwalesborough.org

May 8, 2024

Here are the April's notable events for the North Wales Borough Police Department:

- Officers completed 599 Incident Reports.
- Officers conducted 148 traffic stops.
- Officers completed their monthly Chris Boyle Legal Updates training.
- Officers continue to stop by North Wales Elementary School to visit the staff and students.
- Officers completed individual classroom visits for the 2023-2024 school year.
- Officer Custer completed her J-NET TAC Officer re-certification.

Respectfully,

Tara Claffey

Administrative Assistant to Chief Erenius



BOROUGH OF NORTH WALES

300 School Street, North Wales, PA 19454

Phone: 215-699-4424 • Fax: 215-699-3991

<http://northwalesborough.org>

April 2024

North Wales Public Works Department Updates:

- Street sweeping continues routinely throughout the Borough.
- PA One (8-1-1) calls marked as required.
- Working with Patch Management and performing pothole repairs.
- Cutting limbs and trimming branches in the parks – Spring Maintenance
- Inlet maintenance and repair.
- Spring Cleanup is being performed at the 599 Elm property.
- Routine building maintenance at Borough facilities.
- Getting quotes for Leaf Box, roof repair/replacement
- Securing quotes for energy saving lights at 409 Elm Avenue.
- Maintenance on the Pennsylvania Avenue Railroad Bridge in accordance with the PennDOT Bridge Report.
- Preparations for Earth Day and Shredding Event.
- Sidewalk and curb inspections as required.
- Cutting season has begun.
- Storm related clean up.
- Janitorial duties and park trash collection weekly.
- Oversaw Armour and Son's technician involving contracted Street Light repairs.
- Street sign repairs as needed.
- Routine Buildings and Grounds checks.
- Interviewed Public Works candidates for Part-Time Public Works laborer position.
- Attended PennDot symposium on Roadway Maintenance

Respectfully Submitted,

Ben Raybold

Public Works Supervisor

NORTH WALES BOROUGH PARKS AND REC

Community Garden Spring Planting!

Join us for a fun morning of hands on
work in our community garden!

May 18, 2024 • 9 AM - 11:30 AM

4th Street Park (Bryant Memorial Garden)

We will have gardening tips and
demonstrations by a master gardener.
Bring your children for a seed planting
activity to take home! Don't forget
your gloves! Refreshments will be
served!





FREE Mosquito Dunks

Pick Up at Borough Hall



North Wales Borough is offering FREE Mosquito Dunks* supplied by the County Health Department to help control mosquitos in the Borough.

1. Locate standing water sources around your property where mosquitoes breed.
2. Break the Mosquito Dunk into pieces appropriate for the size of the water area.
3. Place the pieces directly into standing water – one Dunk treats up to 100 square feet and lasts for up to 30 days.
4. Repeat monthly or as needed throughout the mosquito season.

*While supplies last

300 School Street M-F 8AM-4PM

NORTH WALES BOROUGH

Summer Kickoff

Food Trucks! Live Music!
Beer Garden! Kids Games!

June 8
5-9 PM

WEINGARTNER PARK

254 Summit Street, North Wales, PA



Bring a
chair and
a friend!!



Ten7 Brewing
McAllister's Brewing
Stone & Key Cellars



TUCKEDito
Farmstead Foods
Philly Funnel Cake
Empanadas Noshery
Little's Water Ice
Boy Scout Troop 84
Big Red Bites
El Toro Serrano
Kono Pizza Bucks Co.

Kids Games by:
My Place Club



Bike Helmet Giveaway by:
The Partnership TMA of Montgomery
County

Live Music by:



"A Common Thread"

A band comprised of North Wales residents
playing anything from Motown to Rock n Roll!

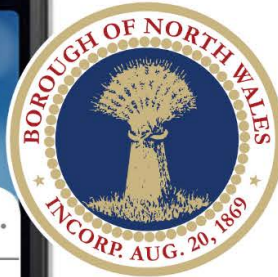


Become a Savvy Citizen!



Want to know what's going on in North Wales Borough?

Our new Savvy Citizen app will keep you better informed of important borough news and happenings in our community.



- Sign-up for **Apple** and **Android** users is simple and free. Become more savvy and receive useful borough updates, community news, and event reminders by downloading today.
- Download the App now!



or visit **SavvyCitizenApp.com** for more info and download links

