

**COOLBAUGH TOWNSHIP
MUNICIPAL CENTER**

5520 MUNICIPAL DRIVE, TOBYHANNA, PA. 18466
(570) 894-8490 * FAX (570) 894-8413
WWW.COOLBAUGHTWP.ORG

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS

PUBLIC HEARING AGENDA

September 17, 2024, 6:00PM

1. Comments on Proposed STR Ordinance Amendments: An Ordinance of the Township of Coolbaugh, Monroe County, Pennsylvania, Amending Chapter 324 of the Code of Ordinances of the Township of Coolbaugh, Short-Term Rentals, By Restricting Short-Term Rentals to the R-1, R-2, R-3, W-C AND C-3 Zoning Districts, Requiring Sewer Inspections, Prohibiting Short-Term Rentals from Using a Sewage Holding Tank, and Revising the Requirements Associated with Short-Term Rental Licenses

2. Public Input

1

**BOARD OF SUPERVISORS OF
THE TOWNSHIP OF COOLBAUGH
MONROE COUNTY, PENNSYLVANIA**

ORDINANCE NO. _____

AN ORDINANCE OF THE TOWNSHIP OF COOLBAUGH, MONROE COUNTY, PENNSYLVANIA, AMENDING CHAPTER 324 OF THE CODE OF ORDINANCES OF THE TOWNSHIP OF COOLBAUGH, SHORT-TERM RENTALS, BY RESTRICTING SHORT-TERM RENTALS TO THE R-1, R-2, R-3, W-C AND C-3 ZONING DISTRICTS, REQUIRING SEWER INSPECTIONS, PROHIBITING SHORT-TERM RENTALS FROM USING A SEWAGE HOLDING TANK, AND REVISING THE REQUIREMENTS ASSOCIATED WITH SHORT-TERM RENTAL LICENSES.

WHEREAS, the Coolbaugh Township Board of Supervisors adopted Ordinance No. 141-2020 on or about August 18, 2020 and such Ordinance established Chapter 324 of the Code of Ordinances of Coolbaugh Township, Short-Term Rentals, creating regulations and restrictions on short-term rentals within the Township; and,

WHEREAS, the Coolbaugh Township Board of Supervisors has determined that amendments are needed to Chapter 324 of the Code of Ordinances of Coolbaugh Township in order to restrict short-term rentals to within the R-1, R-2, R-3, W-C and C-3 Zoning Districts and further to revise certain requirements associated with short-term rental licenses; and,

WHEREAS, the Coolbaugh Township Board of Supervisors has also determined that amendments are needed to Chapter 324 of the Code of Ordinances of Coolbaugh Township in order to require sewer inspections at certain times for short-term rentals and to prohibit the use of a sewage holding tank by short-term rentals.

NOW THEREFORE, BE IT ORDAINED AND ENACTED by the Board of Supervisors of Coolbaugh Township, Monroe County, Pennsylvania, that Chapter 324 of the Coolbaugh Township Code of Ordinances is hereby amended as follows:

ARTICLE I.

Section 324-6 of Chapter 324, Short-Term Rentals, of the Code of Ordinances of Coolbaugh Township is hereby amended by adding a new Section J. to read as follows:

§324-6.

- J. Short-term rentals shall only be permitted in the R-1, R-2, R-3, W-C and C-3 Zoning Districts in Coolbaugh Township in accordance with the Coolbaugh Township Zoning Ordinance.

ARTICLE II.

Section 324-6 of Chapter 324, Short-Term Rentals, of the Code of Ordinances of Coolbaugh Township is hereby amended by adding a new Section K. to read as follows:

§324-6.

- K. The sewage disposal system servicing the property shall be subject to Township inspection at the time of each short-term rental license application and/or renewal. In the event the sewage disposal system servicing the property is determined to be inadequate for the proposed short-term rental use, the license may be denied and/or not renewed by the Township.

ARTICLE III.

Section 324-8 of Chapter 324, Short-Term Rentals, of the Code of Ordinances of Coolbaugh Township is hereby amended by amending the first paragraph of Section 8.A. to read as follows:

§324-8.A.

- A. Application Required; Information. An application for a short-term rental license shall be filed with the designated Township official and a license issued prior to the use of the property as a short-term rental. All applications shall contain the following information:

ARTICLE IV.

Section 324-8 of Chapter 324, Short-Term Rentals, of the Code of Ordinances of Coolbaugh Township is hereby amended by amending Sections 8.A.(4) and (5) to read as follows:

§324-8.A.

A.(4) Reserved.

A.(5) A floor plan of the short-term rental if deemed necessary by the Township.

ARTICLE V.

Section 324-8 of Chapter 324, Short-Term Rentals, of the Code of Ordinances of Coolbaugh Township is hereby amended by amending Section 8.A.(10) to read as follows:

§324-8.A.

- A.(10)The location, type, approximate age and capacity of the sewage disposal system. The owner of the property shall supply the Township with an evaluation from a Pumper/Hauler certifying the sewage disposal system is properly functioning as intended, and proof that the tank was inspected by a pumper/hauler within three (3) months prior to the date of the application for a short-term rental license, or a renewal thereof.

ARTICLE VI.

Section 324-8 of Chapter 324, Short-Term Rentals, of the Code of Ordinances of Coolbaugh Township is hereby amended by amending Section 8.A.(14) to read as follows:

§324-8.A.

A.(14) A copy of a current Monroe County Hotel Room Excise Tax Certificate.

ARTICLE VII.

Section 324-8 of Chapter 324, Short-Term Rentals, of the Code of Ordinances of Coolbaugh Township is hereby amended by amending Section 324-8.B. to read as follows:

§324-8.B.

- B. Inspection; Fee. An inspection shall be required prior to the issuance of the short-term rental license and/or renewal. An inspection fee established by Resolution of the Board of Supervisors shall be charged for any inspection deemed necessary by the Township.

ARTICLE VIII.

Section 324-8 of Chapter 324, Short-Term Rentals, of the Code of Ordinances of Coolbaugh Township is hereby amended by adding a new Section 324-8.C. to read as follows:

§324-8.C.

- C. Sewer Inspection Fee. The property that is the subject of a short-term rental license application and/or renewal of such a short-term rental license shall be subject to an inspection of the on-lot sewage disposal system providing sewer service to the property. The inspection shall be conducted by the Township and/or an authorized representative and/or consultant of the Township. An inspection fee established by Resolution of the Board of Supervisors shall be charged for such sewer inspections associated with short-term rental license applications and/or renewals.

ARTICLE IX.

Section 324-8 of Chapter 324, Short-Term Rentals, of the Code of Ordinances of Coolbaugh Township is hereby amended by adding a new Section 324-8.D. to read as follows:

§324-8.D.

- D. Incomplete Application. In the event the applicant/owner fails to provide the requisite information and/or documentation required in Section 324-8.A. of this Chapter within ninety (90) days of the date of the application, the application shall be deemed invalid and incomplete and shall be subject to denial. Any and all application fees associated with an application that is denied for being invalid and incomplete are nonrefundable and the applicant/owner shall pay the requisite application fee for any new application following such a denial.

ARTICLE X.

Section 324-9.B. of Chapter 324, Short-Term Rentals, of the Code of Ordinances of Coolbaugh Township is hereby amended to read as follows:

§324-9.B.

- B. Renewal Fee. An annual renewal fee shall be established by Resolution of the Board of Supervisors that license holders shall pay when renewing their license issued pursuant to this Chapter. If the fee is not paid within sixty (60) days of the expiration date for the last license issued for the property, the license shall be null and void and application for a new license, not a

renewal, shall be required thereafter prior to renting the subject short-term rental.

ARTICLE XI.

Section 324-9 of Chapter 324, Short-Term Rentals, of the Code of Ordinances of Coolbaugh Township is hereby amended by adding a new Section 324-9.D. to read as follows:

§324-9.D.

- D. The application and renewal fees referenced in this Section 324-9 are separate and distinct from any applicable inspection fee set forth in this Chapter.

ARTICLE XII.

Section 324-10.A.(1) of Chapter 324, Short-Term Rentals, of the Code of Ordinances of Coolbaugh Township is hereby amended to read as follows:

§324-10.A.(1)

- (1) The owner shall, by written agreement, limit overnight occupancy of the short-term rental to the specific number of occupants designated in the license, with the number of overnight occupants not to exceed two persons per bedroom plus four additional persons per residence. Infants (under two years of age) shall not count towards the limit of overnight occupants. The owner shall further ensure any and all advertisements for and/or marketing of the short-term rental communicates the correct and permitted number of occupants. The owner shall not market the short-term rental in a manner inconsistent with the occupancy limits of this Chapter and/or the license.

ARTICLE XIII.

Section 324-10.A.(3) of Chapter 324, Short-Term Rentals, of the Code of Ordinances of Coolbaugh Township is hereby amended to read as follows:

§324-10.A.(3)

- (3) The number of bedrooms permitted for a short-term rental shall not exceed the number of bedrooms approved for the dwelling unit on the sewage permit issued for such property and/or the number of bedrooms approved by the Township as a result of the on-lot septic inspection associated with the short-term rental license application. All short-term rental properties shall provide proof that the sewage disposal system is adequate to handle such flows by having the system approved by the Sewage Enforcement Officer, or by providing a sewage disposal system permit previously issued by the Sewage Enforcement Officer that is deemed acceptable to the Township. If a sewage disposal system malfunction occurs, the use of the dwelling unit as a short-term rental shall be discontinued immediately upon Township notification until the malfunction is corrected to the Township's satisfaction in accordance with Township and Pennsylvania Department of Environmental Protection requirements. No short-term rental shall be permitted within a dwelling unit that utilizes a sewage holding tank as its sewage disposal system. A holding tank is not an acceptable on-lot sewage disposal system for a short-term rental use.

ARTICLE XIV.

Section 324-10.A. of Chapter 324, Short-Term Rentals, of the Code of Ordinances of Coolbaugh Township is hereby amended by adding a new Section 324-10.A(16) to read as follows:

§324-10.A.(16)

(16) All short-term rentals shall have a knox box/emergency key box installed and maintained at the property to ensure emergency service providers, such as fire companies and emergency medical service providers, are able to access the property in the event of an emergency.

ARTICLE XV.

Section 324-13 of Chapter 324, Short-Term Rentals, of the Code of Ordinances of Coolbaugh Township is hereby amended to read as follows:

§324-13. Marketing.

The marketing of a short-term rental which exceeds the maximum occupancy requirements permitted by this Chapter or which promotes any other activity that is prohibited by this Chapter shall be used as evidence of a violation of this Chapter during enforcement proceedings. The owner or contact person shall provide to the enforcement officer a copy of all advertisements relating to the short-term rental at the time of license application, license renewal and/or upon request.

ARTICLE XVI. SEVERABILITY.

It is hereby declared to be the legislative intent that if a court of competent jurisdiction declares any provisions of this Ordinance to be invalid or ineffective in whole or in part, the effect of such decision shall be limited to those provisions which are expressly stated in the decision to be invalid or ineffective, and all other provisions of this Ordinance shall continue to be separately and fully effective. The Board of Supervisors hereby declares that it would have passed this Ordinance and each section or part thereof, other than any part declared invalid, if it had advance knowledge that any part would be declared invalid.

ARTICLE XVII. REPEALER.

All ordinances or parts of ordinances which are inconsistent herewith are hereby repealed.

ARTICLE XVIII. EFFECTIVE DATE.

This Ordinance shall become effective five (5) days after enactment.

DULY ENACTED AND ORDAINED this ____ day of _____ 2024, by the Board of Supervisors of Coolbaugh Township, Monroe County, Pennsylvania, in lawful session duly assembled.

Board of Supervisors of Coolbaugh Township

By: _____
William Weimer, Chairman

By: _____
Joseph Rogan, Vice-Chair

By: _____
Lynn Kelly, Supervisor

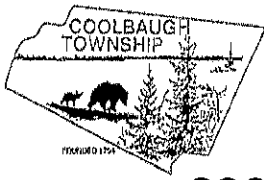
By: _____
Alma I. Ruiz-Smith, Supervisor

By: _____
Clare Colgan, Supervisor

ATTEST:

Township Secretary

[TOWNSHIP SEAL]



**COOLBAUGH TOWNSHIP
MUNICIPAL CENTER**

5520 MUNICIPAL DRIVE, TOBYHANNA, PA. 18466
(570) 894-8490 * FAX (570) 894-8413
WWW.COOLBAUGHTWP.ORG

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS

WORK SESSION AGENDA

September 17, 2024, 6:00PM

****CANCELED****

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS

REGULAR MEETING AGENDA

September 17, 2024

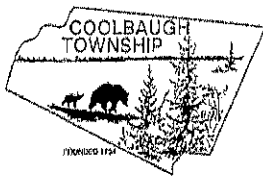
Roll Call

BOARD OF SUPERVISORS

 B. Weimer **C. Rogan** **C. Colgan** **A. Ruiz-Smith** **L. Kelly**
 Solicitor Armstrong **E. Masker**

Public input will be considered at the beginning of the meeting agenda. The public will be given an opportunity to speak on each agenda item. When speaking please state your name and the city or community that you reside in.

1. Public input
2. Approval of minutes / notes:
 - September 3, 2024- Regular Meeting Minutes
3. Monthly Reports
 - Pocono Mountain Regional Police Report
 - Pocono Mountain Regional EMS Report
4. Zoning and Short-Term Rental Report
5. Messer, LLC. Amended Drainage/ Stormwater Management Plan (1108 Corporate Center Drive, Tobyhanna)
6. Monroe County Waste Authority Waiver Request (Industrial Park Drive)



**COOLBAUGH TOWNSHIP
MUNICIPAL CENTER**

5520 MUNICIPAL DRIVE, TOBYHANNA, PA. 18466
(570) 894-8490 * FAX (570) 894-8413
WWW.COOLBAUGHTWP.ORG

7. Adoption of Ordinance # 157-2024: An Ordinance of the Township of Coolbaugh, Monroe County, Pennsylvania, Amending Chapter 324 of the Code of Ordinances of the Township of Coolbaugh, Short-Term Rentals, By Restricting Short-Term Rentals to the R-1, R-2, R-3, W-C AND C-3 Zoning Districts, Requiring Sewer Inspections, Prohibiting Short-Term Rentals from Using a Sewage Holding Tank, and Revising the Requirements Associated with Short-Term Rental Licenses

8. Authorize Advertising Special Meeting for the Review and Discussion of the Act 167 Stormwater Ordinance for Wednesday, November 20, 2024 at 6pm

9. Discussion on Short Term Rental Zoning Ordinance Amendment and Authorize Forwarding to MCPC and Township Planning Commissions

10. Discussion on Truck Traffic Controls for Echo Lake Road and Authorization to Start the Permitting Process

11. Controller Report

12. Current Obligations
 - General Fund \$ 115,423.96
 - Escrow Fund \$ 280.00
 - Sewer Fund \$ 17,656.40
 - Total Disbursements \$ 133,360.36**

13. Business Manager Comments/Updates

14. Solicitor Armstrong Comments/Updates

15. Board of Supervisors Executive Sessions

16. Adjournment

2

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
WORK SESSION MINUTES
September 3, 2024

The work session was called to order by Chairman William Weimer at 6:00pm in the Coolbaugh Township Municipal Center located at 5520 Municipal Drive, Tobyhanna, PA.

Board Members Present:

William Weimer, Cara Rogan, Alma I. Ruiz-Smith, Clare Colgan, and Lynn Kelly

Board Members Absent:

None

Staff Present:

Patrick Armstrong, Solicitor, Erin Masker, Township Secretary, and Meredith Thompson, Business Manager, and Tomas Keane, Director of Codes and Zoning

Staff Absent:

None

1. Pocono Heritage Land Trust

Louise Troutman was in attendance along with Ellen Lott to discuss the mission of the Pocono Heritage Land Trust and to review programs and planning that could be useful to the Municipality. Ms. Troutman stated that the municipality can put a referendum forward for the residents to vote on in order to implement a tax to be used for open space. This fund could be used to purchase land or make improvements to open space properties that are already established in the township. This fund is restricted to specific items relating to open space. Having this fund will help municipalities to purchase land that could be designated as open space that they would prefer not to be developed. The land can be purchased from sellers that are willing to sell and is not a taking of land.

- **Discussion:** Ms. Ruiz-Smith asked what the benefits are to owners that are willing to donate their land, being advised that the donation is a write-off based on the appraised value on the day of donation. Ms. Kelly asked how long the fund can continue to grow, being advised that it will be an ever-evolving fund based on the requirements that are set forth for the tax. Ms. Ruiz-Smith asked if there is a minimum number of acres to be a land trust benefactor, being advised that it is a minimum of 20 acres. Ms. Lott stated that the tax fund can be used to create parks and to protect land. Ms. Lott discussed ways to protect the land and create a dedicated funding stream. She stated that the funding which would be a ballot measure and would not go against the township debt and that the funds that are received allow the township to secure matching grant funding to allow easier planning moving forward. She reviewed the key steps for a successful ballot measure, which included proper wording the referendum, and picking an election year when you will have the best turnout to support the referendum. D. Miller is a member of the PHLT and stated that it is a willing seller program only, not a taking. Commission Parker stated that funding is available for walking trails and asked if there are any in township currently. Discussion took place about any properties that have been approached for donating their land or the possibility of them selling their property, with Mr. Weimer asking that PHLT share the list with the township. D. Miller suggested that the county consider a regional comprehensive plan update. J. Miller stated that Coolbaugh Township has no plan to purchase open space currently and all of the warehouses and proposed development are making residents more aware of the problem, stating that he doesn't think getting the votes will be an issue stating that we need to start the process now as it takes some time. P. Maura lives in Coolbaugh Township part time stating that she does not vote here and asked if there is any other way to pass the tax, being advised that there is not.

2. Public Comment

Nothing was heard. Work Session ended at 6:59pm.

**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
September 3, 2024**

The meeting was called to order by Chairman Weimer at 7:06pm at the Coolbaugh Township Municipal Center located at 5520 Municipal Drive, Tobyhanna, PA.

Board Members Present:

William Weimer, Cara Rogan, Alma I. Ruiz-Smith, Clare Colgan and Lynn Kelly

Board Members Absent:

None

Staff Present:

Patrick Armstrong, Solicitor, Erin Masker, Township Secretary, Meredith Thompson, Business Manager and Tomas Keane, Director of Codes and Zoning

Staff Absent:

None

Announcements

Mr. Weimer announced the following:

- Public input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter.
- The meeting is being recorded to aid in the preparation of the minutes. Please remember to state your name and community or city you reside in before speaking.

1. Public input

- M. Wood stated that the Historical Association will be hosting their annual dinner which will highlight the history of Pocono Farms. She provided the Board with a flyer and asked that the information be shared on Savvy Citizen App.
- County Commissioner David Parker stated that there have been over 23 overdoses in the county throughout the year and stated that NBA basketball player Chris Aaron will be at an event at Kalahari next week to bring awareness to the issue.

2. Approval of minutes / notes:

August 15, 2024- Budget Meeting Agenda

Ms. Ruiz-Smith made a motion second by Ms. Colgan to Approve the Budget Meeting Minutes from August 15, 2024 as presented.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

August 20, 2024- Regular Meeting Minutes

Ms. Ruiz-Smith made a motion second by Ms. Rogan to Approve the Regular Meeting Minutes from August 20, 2024 as presented.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

3. Minor Subdivision Joining of Lots #1 & 26, Corporate Center Drive East, Property Owner- Messer LLC.

Ms. Colgan made a motion second by Ms. Ruiz-Smith to Approve the Minor Subdivision Joining of Lots #1 & 26, Corporate Center Drive East, Property Owner- Messer LLC.

- **Discussion:** Nate Oiler, RKR Hess was in attendance along Brian Mattingly, Messer LLC. and Michael Hartman, Schlouch Engineering to review the plan presented which will combine lot 1 and lot 26 at the Corporate Center East location in Tobyhanna. J. Smith-Hughes thanked them for landscaping and making the area look nice.
- **Vote:** All in favor, motion passes.

4. Minor Subdivision Joining Lots at 2287 Green Road, Property Owners- Jose G. Tobar & Monica P. Gonzalez Esmeraldas

Mr. Weimer made a motion second by Ms. Ruiz-Smith to Approve Minor Subdivision Joining Lots at 2287 Green Road, Property Owners- Jose G. Tobar & Monica P. Gonzalez Esmeraldas.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

5. Conditional Approval of the Minor Subdivision Joining Lots 101 & 102, Bush Mountain Acres; Property Owner- Sean Kern

Ms. Ruiz-Smith made a motion second by Mr. Weimer to Grant Conditional Approval of the Minor Subdivision Joining Lots 101 & 102, Bush Mountain Acres; Property Owner- Sean Kern; conditioned on the submission of a joinder deed that is in a manner acceptable to the Township.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

6. Minor Subdivision Joining lots 147-149- Pocono Summit Lakes, Property Owners Robert & Karen Holm

Ms. Kelly made a motion second by Ms. Ruiz-Smith to Approve the Minor Subdivision Joining lots 147-149- Pocono Summit Lakes, Property Owners Robert & Karen Holm.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

7. Authorization for Renovations to the District Court in the Amount of \$8,250.00

Ms. Rogan made a motion second by Ms. Colgan to Approve the Renovations to the District Court in the Amount of \$8,250.00 as proposed.

- **Discussion:** Ms. Thompson stated that this work is part of the security updates that were presented at the budget work session for 2024.
- **Vote:** All in favor, motion passes.

8. Authorization to Promote John Fedish to the Mechanic Position in Accordance with the rate set by the CBA

Mr. Weimer made a motion second by Ms. Colgan to Promote John Fedish to the Mechanic Position in Accordance with the rate set by the CBA.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

9. Approval of Aerzen Quote in the Amount of \$ 10,760.38 for the Purchase and Installation of the Blower at the WWTP

Ms. Kelly made a motion second by Ms. Ruiz-Smith to Approve the Aerzen Quote in the Amount of \$10,760.38 for the Purchase and Installation of the Blower at the WWTP.

- **Discussion:** Ms. Thompson stated that this was previously discussed to be replaced in 2025, but it has now failed and needs to be replaced. This expense will come out of the ARP Funding.
- **Vote:** All in favor, motion passes.

10. Approval of Coolbaugh Township Minimum Municipal Obligation for 2025 in the Amount of \$111,483.19

Mr. Weimer made a motion second by Ms. Colgan to Approve the Coolbaugh Township Minimum Municipal Obligation for 2025 in the Amount of \$111,483.19.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

11. Current Obligations

• General Fund	\$ 457,955.38
• EMS Fund	\$ 355,257.55
• Sewer Fund	\$ 7,061.07
Total Disbursements	\$ 820,274.00

Ms. Rogan made a motion second by Ms. Colgan to pay the current obligations as presented in the amount of \$820,274.00.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

12. Business Manager Comments/Updates

- Ms. Thompson stated that the township office was closed last Monday for training on the new permitting software that we will be transitioning to in the upcoming month. Once we are ready to start the transition, we will send out alerts via the Savvy Citizen App.
- Ms. Thompsom stated that the Code Enforcement Position is open, and she and Mr. Keane will begin reviewing the applications and provide the Board with applicant information once that is done. She stated that the position will remain open until it is filled.
- She requested a brief executive for Legal.

13. Solicitor Armstrong Comments/Updates

- Solicitor Armstrong stated that he has revised the STR Zoning Ordinance and has circulated it to the Board. Mr. Weimer asked that this be placed on the next meeting agenda for the Board to discuss.
- Solicitor Armstrong requested a brief executive for Legal and Litigation.

14. Board of Supervisors Executive Sessions

- Tuesday, September 3, 2024 from 7:53pm-8:16pm Re: Legal and Litigation

15. Adjournment

Ms. Ruiz-Smith made a motion second by Ms. Kelly to adjourn at 7:43pm.

NEXT BOARD WORK SESSION / MEETINGS:

At the Coolbaugh Township Municipal Center located at 5520 Municipal Drive, Tobyhanna PA 18466

- Public Hearing/Work Session/ Business Meeting Tuesday, September 17, 2024 at 6:00pm

Submitted by: _____
Erin Masker, Township Secretary

Witnessed by: _____
William Weimer, Chairman

Date: _____

3

**2024 POCONO MOUNTAIN REGIONAL POLICE DEPARTMENT
COOLBAUGH TOWNSHIP**

Enforcement														2023	
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD	AUG	Prior YTD
Total Calls	373	356	395	397	432	444	519	491					3407	443	3508
<i>Complaints</i>	345	340	375	387	404	418	494	462					3225	413	3317
<i>Accidents</i>	28	16	20	10	28	26	25	29					182	30	191
Criminal Arrests	17	22	14	18	21	27	22	22					163	10	192
Traffic Arrests	53	80	123	87	54	50	88	58					593	37	381
Vehicle Code Warnings	44	52	111	84	54	36	75	65					521	47	404
Ordinance Arrests	4	1	5	1	0	2	1	1					15	0	13

Hours Breakdown														
Patrol	1128.82	996.01	958.49	908.22	748.60	719.68	868.93	766.15						7094.90
Investigation	508.92	541.55	585.40	551.46	607.49	678.30	637.43	863.48						4974.03
Paperwork	111.10	115.30	158.60	128.05	152.92	158.70	151.78	185.70						1162.15
Court	52.27	32.80	60.88	39.58	69.42	46.17	73.00	41.58						415.70
Assigned	955.56	802.19	881.08	996.08	1015.56	975.52	807.54	920.55						7354.08

Hours Actual vs Purchased														
Total Actual Time	2756.67	2487.85	2644.45	2623.39	2593.99	2578.37	2538.68	2777.46						21000.86
Hours Purchased	2664.59	2406.65	2664.59	2578.99	2664.59	2578.99	2664.59	2664.59						20887.57
Hours Over/Under	92.08	81.20	-20.14	44.40	-70.60	-0.62	-125.91	112.87						113.29

Hours Over/Under Balance YTD														
Cumulative Carry	-135.99													
Current O/U	-43.91	37.29	17.15	61.55	-9.04	-9.66	-135.57	-22.70						

Percentage of Hours														
% Actual	39.01%	38.98%	37.42%	38.36%	36.71%	37.70%	35.93%	39.31%						
% Purchased	37.71%	37.71%	37.71%	37.71%	37.71%	37.71%	37.71%	37.71%						
% Over/Under	1.30%	1.27%	-0.29%	0.65%	-1.00%	-0.01%	-1.78%	1.60%						

2024 POCONO MOUNTAIN REGIONAL POLICE DEPARTMENT

TOTAL ENFORCEMENT														2023	
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD	AUG	Prior YTD
Total Calls	1005	903	1034	1069	1128	1193	1403	1335					9070	1287	9333
<i>Complaints</i>	<i>916</i>	<i>842</i>	<i>973</i>	<i>1006</i>	<i>1049</i>	<i>1102</i>	<i>1308</i>	<i>1244</i>					<i>8440</i>	<i>1186</i>	<i>8665</i>
<i>Accidents</i>	<i>89</i>	<i>61</i>	<i>61</i>	<i>63</i>	<i>79</i>	<i>91</i>	<i>95</i>	<i>91</i>					<i>630</i>	<i>101</i>	<i>668</i>
Criminal Arrests	61	72	89	45	59	61	75	68					530	78	640
Traffic Arrests	151	172	277	244	229	139	252	178					1642	171	1429
Vehicle Code Warnings	144	185	295	254	214	164	253	228					1737	172	1479
Ordinance Arrests	7	10	13	15	12	9	15	26					107	6	67

Total Hours													
Patrol	2638.49	2599.12	2426.73	2263.22	2133.95	2004.29	2668.80	2262.66					18997.26
Investigation	1413.26	1205.85	1699.91	1415.03	1542.99	1715.20	1675.73	1748.73					12416.70
Paperwork	279.02	318.60	432.07	316.00	435.00	373.76	388.74	426.05					2969.24
Court	201.27	131.17	170.83	203.33	260.99	157.78	191.27	187.43					1504.07
Assigned	2533.96	2127.26	2336.46	2641.43	2693.07	2587.57	2141.45	2441.13					19502.33
Total Actual Time	7066.00	6382.00	7066.00	6839.00	7066.00	6839.00	7066.00	7066.00					55389.60

Assigned Time													
Training	920.75	686.02	781.35	1008.80	1099.48	822.42	837.75	943.41					7099.98
Assists	0.87	15.70	22.50	4.33	9.45	6.75	12.47	30.15					102.22
Admin	1612.34	1425.54	1532.61	1628.29	1584.14	1758.80	1291.24	1467.57					12300.53
Total	2533.96	2127.26	2336.46	2641.42	2693.07	2587.97	2141.46	2441.13					19502.73

ACTIVITY OUTSIDE JURISDICTION (Included In Totals Above)															
Calls Outside our Jurisdiction	2	4	2	2	4	3	4	3					24		
Arrests Outside our Jurisdiction	0	0	0	0	0	0	0	2					2	0	0

**2024 POCONO MOUNTAIN REGIONAL POLICE DEPARTMENT
TOBYHANNA TOWNSHIP**

	Enforcement													2023	
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD	AUG	Prior YTD
Total Calls	239	214	270	304	258	319	363	387					2354	299	2290
<i>Complaints</i>	215	197	254	285	240	296	338	366					2191	271	2105
<i>Accidents</i>	24	17	16	19	18	23	25	21					163	28	185
Criminal Arrests	13	9	26	19	17	17	18	10					129	21	153
Traffic Arrests	35	38	76	60	64	39	62	38					412	54	384
Vehicle Code Warnings	45	73	93	59	53	75	65	50					513	66	445
Ordinance Arrests	0	3	2	0	2	0	3	10					20	0	3

Hours Breakdown													
Patrol	1018.65	1090.65	1057.83	773.70	821.72	733.00	756.04	793.06					7044.65
Investigation	331.12	183.60	460.68	385.88	388.74	355.96	445.37	348.32					2899.67
Paperwork	69.67	84.66	109.85	102.24	103.15	97.48	100.62	91.80					759.47
Court	19.33	24.37	42.17	26.20	42.48	31.33	43.27	67.47					296.62
Assigned	776.66	652.01	716.12	809.60	825.43	793.21	656.36	748.21					5977.60

Hours Actual vs Purchased													
Total Actual Time	2215.43	2035.29	2386.65	2097.62	2181.52	2010.98	2001.66	2048.86					16978.01
Hours Purchased	2165.73	1956.08	2165.73	2096.15	2165.73	2096.15	2165.73	2165.73					16977.04
Hours Over/Under	49.70	79.21	220.92	1.47	15.79	-85.17	-164.07	-116.87					0.97

Hours Over/Under Balance YTD													
Cumulative Carry	88.34												
Current O/U	138.04	217.25	438.17	439.64	455.43	370.25	206.18	89.32					

Percentage of Hours													
% Actual	31.35%	31.89%	33.78%	30.67%	30.87%	29.40%	28.33%	29.00%					
% Purchased	30.65%	30.65%	30.65%	30.65%	30.65%	30.65%	30.65%	30.65%					
% Over/Under	0.70%	1.24%	3.13%	0.02%	0.22%	-1.25%	-2.32%	-1.65%					

2024 POCONO MOUNTAIN REGIONAL POLICE DEPARTMENT

MOUNT POCONO BOROUGH

Enforcement														2023	
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD	AUG	Prior YTD
Total Calls	183	140	160	162	165	193	219	163					1385	214	1497
<i>Complaints</i>	169	127	147	141	145	168	193	143					1233	190	1338
<i>Accidents</i>	14	13	13	21	20	25	26	20					152	24	159
Criminal Arrests	25	30	34	4	14	9	25	13					154	27	201
Traffic Arrests	46	30	62	73	83	36	70	58					458	53	543
Vehicle Code Warnings	33	26	55	70	84	44	90	64					466	35	504
Ordinance Arrests	3	6	0	13	6	6	10	14					58	4	49

Hours Breakdown															
Patrol	91.55	95.48	87.29	179.36	233.79	251.35	365.48	293.39					1597.69		
Investigation	261.52	189.03	284.83	155.57	201.83	179.74	234.48	200.45					1707.45		
Paperwork	54.08	76.42	79.93	34.67	70.02	50.00	73.51	61.54					500.17		
Court	104.42	41.25	33.46	96.07	111.50	50.45	39.97	50.48					527.60		
Assigned	318.01	266.97	293.23	331.50	337.98	324.79	268.75	306.36					2447.59		

Hours Actual vs Purchased															
Total Actual Time	829.58	669.15	778.74	797.17	955.12	856.33	982.19	912.22					6780.50		
Hours Purchased	886.78	800.94	886.78	858.29	886.78	858.29	886.78	886.78					6951.45		
Hours Over/Under	-57.20	-131.79	-108.04	-61.12	68.34	-1.96	95.41	25.44					-170.95		

Hours Over/Under Balance YTD															
Cumulative Carry	79.52														
Current O/U	22.32	-109.47	-217.52	-278.64	-210.30	-212.27	-116.86	-91.42							

Percentage of Hours															
% Actual	11.74%	10.48%	11.02%	11.66%	13.52%	12.52%	13.90%	12.91%							
% Purchased	12.55%	12.55%	12.55%	12.55%	12.55%	12.55%	12.55%	12.55%							
% Over/Under	-0.81%	-2.07%	-1.53%	-0.89%	0.97%	-0.03%	1.35%	0.36%							

**2024 POCONO MOUNTAIN REGIONAL POLICE DEPARTMENT
TUNKHANNOCK TOWNSHIP**

Enforcement														2023	
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD	AUG	Prior YTD
Total Calls	131	117	123	127	163	145	191	191					1188	229	1351
<i>Complaints</i>	121	109	117	122	152	133	175	180					1109	215	1264
<i>Accidents</i>	10	8	6	5	11	12	16	11					79	14	87
Criminal Arrests	3	9	8	1	5	6	6	16					54	15	66
Traffic Arrests	10	12	10	16	25	11	11	9					104	17	64
Vehicle Code Warnings	16	24	26	25	16	7	7	34					155	20	69
Ordinance Arrests	0	0	1	0	0	1	1	0					3	1	1

Hours Breakdown															
Patrol	165.00	196.52	158.18	203.73	184.05	157.13	467.94	264.80					1797.35		
Investigation	165.18	173.37	178.95	176.12	193.73	353.25	227.65	206.62					1674.87		
Paperwork	21.27	33.00	41.68	33.35	62.65	46.18	44.74	57.16					340.03		
Court	10.75	11.97	8.20	27.30	10.95	11.00	12.00	17.65					109.82		
Assigned	276.46	232.08	254.91	288.18	293.81	282.35	233.63	266.33					2127.75		

Hours Actual vs Purchased															
Total Actual Time	638.66	646.94	641.92	728.68	745.19	849.91	985.96	812.56					6049.82		
Hours Purchased	770.90	696.28	770.90	746.13	770.90	746.13	770.90	770.90					6043.05		
Hours Over/Under	-132.24	-49.34	-128.98	-17.45	-25.71	103.78	215.06	41.66					6.77		

Hours Over/Under Balance YTD															
Cumulative Carry	109.09														
Current O/U	-23.15	-72.49	-201.47	-218.92	-244.63	-140.86	74.20	115.86							

Percentage of Hours															
% Actual	9.04%	10.14%	9.08%	10.65%	10.55%	12.43%	13.95%	11.50%							
% Purchased	10.91%	10.91%	10.91%	10.91%	10.91%	10.91%	10.91%	10.91%							
% Over/Under	-1.87%	-0.77%	-1.83%	-0.26%	-0.36%	1.52%	3.04%	0.59%							

**2024 POCONO MOUNTAIN REGIONAL POLICE DEPARTMENT
BARRETT TOWNSHIP**

Enforcement														2023	
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD	AUG	Prior YTD
Total Calls	77	72	84	77	106	89	107	100					712	102	687
<i>Complaints</i>	65	65	78	69	104	84	104	90					659	97	641
<i>Accidents</i>	12	7	6	8	2	5	3	10					53	5	46
Criminal Arrests	3	2	7	3	2	2	4	5					28	5	28
Traffic Arrests	7	12	6	7	2	3	21	11					69	10	57
Vehicle Code Warnings	6	10	7	16	3	2	16	15					75	4	57
Ordinance Arrests	0	0	0	1	4	0	0	1					6	1	1

Hours Breakdown														
Patrol	234.47	220.46	164.94	198.21	145.79	143.13	210.41	145.26						1462.67
Investigation	146.52	118.30	190.05	146.00	151.20	147.95	130.80	129.86						1160.68
Paperwork	22.90	9.22	42.01	17.69	46.26	21.40	18.09	29.85						207.42
Court	14.50	20.78	26.12	14.18	26.64	18.83	23.03	10.25						154.33
Assigned	207.28	174.01	191.12	216.07	220.29	211.70	175.17	199.68						1595.32

Hours Actual vs Purchased														
Total Actual Time	625.67	542.77	614.24	592.15	590.18	543.01	557.50	514.90						4580.42
Hours Purchased	578.00	522.05	578.00	559.43	578.00	559.43	578.00	578.00						4530.90
Hours Over/Under	47.67	20.72	36.24	32.72	12.18	-16.42	-20.50	-63.10						49.52

Hours Over/Under Balance YTD														
Cumulative Carry	-141.01													
Current O/U	-93.34	-72.62	-36.38	-3.66	8.53	-7.89	-28.39	-91.49						

Percentage of Hours														
% Actual	8.85%	8.50%	8.69%	8.66%	8.35%	7.94%	7.89%	7.29%						
% Purchased	8.18%	8.18%	8.18%	8.18%	8.18%	8.18%	8.18%	8.18%						
% Over/Under	0.67%	0.32%	0.51%	0.48%	0.17%	-0.24%	-0.29%	-0.89%						

2024 POCONO MOUNTAIN REGIONAL POLICE DEPARTMENT

	ASSISTS													2023	
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD	AUG	Prior YTD
Ambulance Assists	25	15	27	21	16	28	21	29					182	33	208
Fire Assists	6	4	4	2	5	2	8	5					36	6	44
Assist to other Agencies	16	16	12	9	12	5	9	8	0	0	0	0	87	15	89
Bergen County NJ			1					1							
Pocono Twp PD	2	3	4				1	1							
Scranton PD		1	1												
Stroud PSP	3				4	1	1	1							
Culpeper County Sheriff															
Denville Twp PD															
New Jersey State Police															
New York State Police															

1 Classification of Offenses PART I OFFENSES		2 Offenses Reported or known to police (include unfounded and attempted)	3 Unfounded, i.e. False or Baseless Complaints	4 Number of Actual Offenses(Col. 2 minus Col. 3) Include Attempts	5 Total Offenses Cleared by Arrest or Exceptional means Includes Col. 6	6 Number of Clearances Involving only Persons under 18
01. CRIMINAL HOMICIDE		1	-	1	1	-
A. Murder and Nonnegligent Manslaughter	11					
B. Manslaughter by Negligence	12	1		1	1	
02. FORCIBLE RAPE Total	20	1	-	1	-	-
A. Rape by Force	21	1		1		
B. Assault to Rape-Attempts	22	-		-		
03. ROBBERY Total	30		-	-		-
A. Firearm	31			-		
B. Knife or cutting instrument	32			-		
C. Other Dangerous Weapon	33			-		
D. Strong Arm(hands, feet, etc.)	34			-		
04. ASSAULT Total	40	11	1	10	8	1
A. Firearm	41	-		-		
B. Knife or cutting instrument	42	-		-		
C. Other Dangerous Weapon	43	-		-	-	
D. Hands, fist, feet, etc.	44	3		3	3	-
E. Other Assaults-Not aggravated	45	8	1	7	5	1
05. BURGLARY Total	50	3	-	3		-
A. Forcible Entry	51	1		1		
B. Unlawful Entry-No force	52	2		2	-	
C. Attempted forcible entry	53			-		
06. LARCENY - THEFT (except motor vehicle theft)	60	23	1	22	3	-
07. MOTOR VEHICLE THEFT Total	70	3	-	3	1	-
A. Autos	71	2	-	2	1	-
B. Trucks and Buses	72					
C. Other Vehicles	73	1		1	-	-
09. ARSON	90	1		1		
TOTAL PART I OFFENSES	77	43	2	41	13	1

1 Classification of Offenses PART II OFFENSES	2 Offenses Reported or known to police (include unfounded and attempted)	3 Unfounded, i.e. False or Baseless Complaints	4 Number of Actual Offenses(Col. 2 minus Col. 3) Include Attempts	5 Total Offenses Cleared by Arrest or Exceptional means Includes Col. 6	6 Number of Clearances Involving only Persons under 18
100. Forgery and Counterfeiting	2		2	1	
110. Fraud	19	-	19	1	
120. Embezzlement			-		
130. Stolen Prop., Rec., Possess., Buying	1		1		
140. Vandalism	6	1	5	1	
150. Weapons, Carrying, Possess, etc.	4		4	1	
160. Prostitution and Commercialized Vice			-		
170. Sex Offenses (except 02 and 160)	3		3		
180. Drug Abuse Violations Total	12		12	8	
Sale/mfg. 18A. Opium-Cocaine	4		4	5	
18B. Marijuana	-		-	-	
18C. Synthetic					
18D. Other					
Possession 18E. Opium-Cocaine	1		1	1	
18 F. Marijuana	6		6	1	
18G. Synthetic	1		1	1	-
18H. Other					
190. Gambling Total	-		-	-	
19A. Book Making					
19B. Numbers. Etc.					
19C. Other					
200. Offenses Against Family & Children	1	-	1	1	
210. Driving Under the Influence	11		11	10	-
220. Liquor Laws	-		-		
230. Drunkenness	-		-	-	
240. Disorderly Conduct	61	4	57	48	2
250. Vagrancy					
260. All Other Offenses (except traffic)	75	17	58	48	
TOTAL PART II OFFENSES	195	22	173	119	2

Pocono Mountain Regional Police UCR Crime Stats
AUGUST 2024

	DEPART TOTAL	TOBY	TUNK	BORO	COOL	BAR	OUT	SRO
Homicide	1	0	0	0	1	0	0	0
Rape	1	1	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0
Assaults	11	4	2	0	5	0	0	0
Burglary	3	1	0	1	0	1	0	0
Larceny - Thefts	23	6	6	7	4	0	0	0
Stolen Vehicles	3	0	0	2	1	0	0	0
Arson	1	0	0	0	1	0	0	0
Forgery	2	0	0	1	0	1	0	0
Fraud	19	5	3	0	7	4	0	0
Embezzlement	0	0	0	0	0	0	0	0
Stolen Property	1	1	0	0	0	0	0	0
Vandalism	6	1	2	1	2	0	0	0
Weapons	4	0	0	1	2	1	0	0
Prostitution	0	0	0	0	0	0	0	0
Sex Offenses	3	2	0	0	1	0	0	0
Drug Violations	11	0	10	1	0	0	0	1
Gambling	0	0	0	0	0	0	0	0
Offenses Family	1	0	0	0	1	0	0	0
DUI	11	2	1	2	6	0	0	0
Liquor Laws	0	0	0	0	0	0	0	0
Drunkenness	0	0	0	0	0	0	0	0
Disorderly Conducts	61	13	7	10	23	7	1	0
All Others	75	20	16	7	29	3	0	0
UCR TOTALS	237	56	47	33	83	17	1	1

Domestics	86	23	9	6	45	3	0	0
-----------	----	----	---	---	----	---	---	---

MOUNT POCONO BOROUGH
Larceny - Thefts Breakdown 2024

	TOTAL	RESIDENTIAL	COMMERCIAL
January	23	3	20
February	13	0	13
March	17	0	17
April	6	0	6
May	5	1	4
June	15	3	12
July	11	1	10
August	8	0	8
September	0		
October	0		
November	0		
December	0		
2024 Total	98	8	90



Pocono Mountain Regional Emergency Medical Services

“Excellence, Honor, and Compassion”

Coolbaugh Township EMS Activity		August 2024		
Total Coolbaugh Calls August 2024: 239		Total PMREMS Calls August 2024: 583		
Total Coolbaugh Calls QTD: 694		Total PMREMS Calls QTD: 1,887		
Total Coolbaugh Calls YTD: 1,777		Total PMREMS Calls YTD: 4,292		
		June	July	August
Non-Emergency Transports		45	42	54
Calls Lost to Mutual aid		44	40	51
Calls Picked Up from Mutual Aid		34	37	29

Fire Company: **Gouldsboro Vol Fire Co**

Month: August 2024

Total Monthly Calls: 33

Total Calls YTD: 147

Total dispatched in Coolbaugh MTD: 2

Total dispatched in Coolbaugh YTD: 30

Total Mutual Aid Calls to Other Townships: 5

Total Man Hours (Calls) Month: 98.5

Total Man Hours (Calls) YTD: 398.5

Training Hours Month: 68

Training Hours YTD: 749.5

Total Man Hours Business Month: 1094

Total Man Hours Business YTD: 6527

Total Hours MTD: 1260.5

Total Hours YTD: 7675

Monthly Call Breakdown Report

Call Type	# per Month
Automatic Alarm	4
Dwelling Fire	1
Fire, other	
Extrication	1
Hazmat	
Lift Assist/EMS Assist/ Medivac Landing	2
Mutual Aide	5
CO Alarm/Investigation	
Odor Investigation - remove smoke	1
Structure (Commercial) Fire	
Traffic Control Only	
Vegetation (Brush) Fire	
Vehicle Accident	5
Vehicle Fire	
Wires Down/ Tree on Wires/ Tree Across Road	13
Special Type of incident -Water	1
Other	
Total Calls per Month	33

Average #firefighters per call: 6.5

Please submit monthly call reports via mail, email or fax:

Coolbaugh Township Municipal Building

Attn: Erin Masker

5520 Municipal Drive

Tobyhanna, PA 18466

Email: emasker@coolbaughtwp.org

Fax: 570-894-8413

Monthly report due by the Wednesday before the meeting.

4



COOLBAUGH TOWNSHIP Codes & Zoning Department

5520 Municipal Drive, Tobyhanna, PA 18466
570-894-8490 Fax 570-894-8413
www.coolbaughtwp.org

9/13/2024

Erin

Codes and Zoning Report for BOS Meeting September 17th, 2024. All totals are year to date.

<u>Zoning Permit Applications:</u>	<u>651</u>	<u>Open Nuisance Violations:</u>	<u>33</u>	
<u>Alarm Permit Applications:</u>	<u>61</u>	<u>Open Sewage Violations:</u>	<u>46</u>	
<u>Sewage Permit Applications</u>	<u>62</u>	<u>Open Right of Way Violations</u>	<u>2</u>	
<u>Open Property Violations:</u>	<u>46</u>	<u>Open Fireworks Violations</u>	<u>0</u>	
<u>Open Zoning Violations:</u>	<u>86</u>	<u>SMO Pumping Reports Received</u>	<u>476</u>	
<u>Open Alarm Violations:</u>	<u>140</u>	<u>SMO Pumping Permits Expired</u>	<u>1061</u>	
<u>Open Littering Violations:</u>	<u>1</u>			
<u>STR Permit Applications Processed</u>	<u>732</u>			
<u>Active</u>	<u>Pending</u>	<u>Revoked</u>	<u>Expired</u>	<u>Total</u>
<u>869</u>	<u>152</u>	<u>5</u>	<u>0</u>	<u>1026</u>

Sincerely

Tomas Keane

Director of Codes & Zoning

5



COOLBAUGH TOWNSHIP Planning Commission

5520 Municipal Drive, Tobyhanna, PA 18466
570-894-8490 Fax 570-894-8413
www.coolbaughtwp.org

To: Board of Supervisors
Patrick Armstrong, Township Solicitor

From: Coolbaugh Township Planning Commission

Date: September 11, 2024

RE: Messer, LLC. – Amended Drainage/Stormwater Management Plan Approval

At their September 10, 2024 meeting, the Coolbaugh Township Planning Commission reviewed the Amended Drainage/Stormwater Management Plan of Messer, LLC. and recommend that the Board of Supervisors approve the plan and require the submission of financial security in the amount of \$115,075.40 as per the Township Engineer's review letter dated August 29, 2024.

Thank you for your consideration of this recommendation.

Sincerely,
Coolbaugh Township Planning Commission

Erin Masker
Township Secretary/Administrative Assistant



COOL-20-012

August 29, 2024

Coolbaugh Township Board of Supervisors
(via email to Erin Masker: emasker@coolbaughtwp.org)

**RE: MESSER CYLINDER FILLING PLANT
DRIVEWAY EXTENSION
AMENDED DRAINAGE / STORMWATER MANAGEMENT PLAN**

Dear Supervisors,

I have reviewed the above-referenced submission which included the following information.

- Plans titled "EXISTING CONDITIONS PLAN", dated March 13, 2024 (sheet EXF), "PCSM PLAN", dated March 13, 2024 (sheet PCSM1), and "PCSM PLAN", dated April 25, 2024 (sheet PCSM2), all prepared by RKR Hess
- Report titled "POST CONSTRUCTION STORMWATER MANAGEMENT REPORT FOR MESSER CYLINDER FILLING PLAN PROJECT – FOR PLANS DATED FEBRUARY 2024", prepared by RKR Hess, dated August 7, 2019, and last revised on February 29, 2024 ("PCSM Report")
- Construction Cost Estimate entitled "REQUIRED SITE IMPROVEMENTS FOR DRIVEWAY CONNECTION", prepared by RKR Hess, dated August 27, 2024

This submittal involves the modification of the design of 'Basin E' at the Messer Cylinder Filling Plant due to the construction of a proposed driveway extension over and through the basin area.

I have reviewed all submitted items and found them to be in compliance with the applicable requirements of **Chapter 344. Stormwater Management and Earth Disturbance**. Thus, I concur with all items as presented.

Financial security shall, however, be provided for the additional proposed construction associated with this amendment. As per the provided construction cost estimate, the required amount of financial security is **\$115,075.40**.

If you have any questions regarding this project, please do not hesitate to contact me at your convenience.

Sincerely,

KEYSTONE CONSULTING ENGINEERS, INC.



Gregory S. Haas, P.E.

- c.c. Patrick Armstrong, Esquire (via email: parmstrong@grimlaw.com)
Tomas Keane, Director of Codes & Zoning (via email: tkeane@coolbaughtwp.org)
Russell R. Kresge, P.E., P.L.S., Keystone Consulting Engineers, Inc. (via email: rkresge@kceinc.com)
Nate Oiler, P.E., RKR Hess (via email: noiler@rkrhess.com)

MESSER CYLINDER FILLING PLANT - EXHIBIT

Coolbaugh Township, Monroe County



A DIVISION OF UTRS

REQUIRED SITE IMPROVEMENTS FOR DRIVEWAY CONNECTION

Date: 7-10-2024

Project No. 10628.015

Revised: 8-27-2024

Description	Quantity	UM	Unit Price	Total Price
Original				
General Conditions				
Survey Stakeout & Layout	1	LS	\$ 1,000.00	\$ 1,000.00
Asbuilt Drawings	1	LS	\$ 4,000.00	\$ 4,000.00
Total Price for above General Conditions Items				\$ 5,000.00
E&S Controls				
Rock Construction Entrance	1	EA	\$ 3,400.00	\$ 3,400.00
Rock Filter	2	EA	\$ 775.00	\$ 1,550.00
12" Compost Filter Sock	304	LF	\$ 8.00	\$ 2,432.00
ESC Matting	2,750	SF	\$ 0.30	\$ 825.00
Rip Rap Slope Protection	1	LS	\$ 500.00	\$ 500.00
Removal of E&S Controls	1	LS	\$ 500.00	\$ 500.00
Construction Staging Area	1	LS	\$ 1,000.00	\$ 1,000.00
Concrete Washout	1	LS	\$ 2,000.00	\$ 2,000.00
Maintenance of E&S control measures	1	LS	\$ 500.00	\$ 500.00
Total Price for above E&S Controls Items				\$ 12,707.00
Earthwork				
Site Grade and Demolition	1	LS	\$ 5,000.00	\$ 5,000.00
Inspections & Compaction Tests	1	LS	\$ 1,000.00	\$ 1,000.00
Total Price for above Earthwork Items				\$ 6,000.00
Storm Water Management				
50 ft 18" HDPE	50	LF	\$ 59.00	\$ 2,950.00
Modify MRC System & OCS	1	LS	\$ 2,000.00	\$ 2,000.00
Total Price for above Storm Sewer Items				\$ 4,950.00
Parking Lots and Driveways				
Stone Base - 2" 2A Stone	10	TONS	\$ 31.00	\$ 310.00
Stone Base 6" - AASHTO #1	175	TONS	\$ 31.00	\$ 5,425.00
1.5" 9.5 mm Superpave Wearing Course	56	TONS	\$ 115.00	\$ 6,440.00
3" 19 mm Superpave Base Course	112	TONS	\$ 110.00	\$ 12,320.00
Shoulder 2A 12 inches	22	TONS	\$ 31.00	\$ 682.00
Total Price for above Interior Paving Items				\$ 25,177.00
Concrete Work				
18" Concrete Curb	370	LF	\$ 46.00	\$ 17,020.00
Total Price for above Concrete Work Items				\$ 17,020.00
Miscellaneous				
Guide Rail	370	LF	\$ 48.00	\$ 17,760.00
Relocate Landscape Trees	2	EA	\$ 500.00	\$ 1,000.00
30' wide double leaf gate in existing fence	1	EA	\$ 10,000.00	\$ 10,000.00
Grass area (remove existing gravel, topsoil, seed and mulch)	1	LS	\$ 5,000.00	\$ 5,000.00
Total Price for above Miscellaneous Items				\$ 33,760.00
TOTAL ESTIMATED REQUIRED SITE IMPROVEMENTS DRIVEWAY				\$ 104,614.00
110% MPC OF REQUIRED IMPROVEMENTS COST				\$ 115,075.40

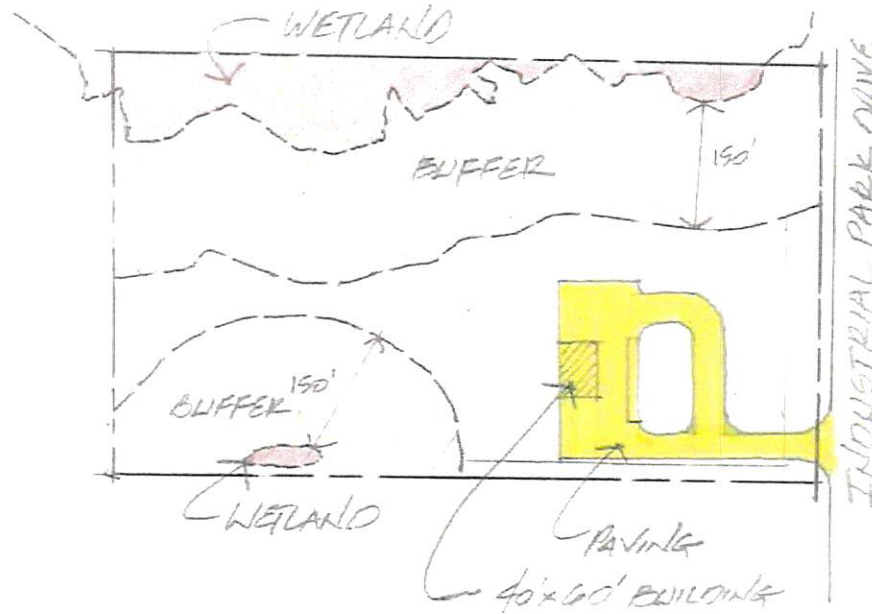


6

#14 Industrial Park Drive-Wetland Buffer

Date: 3/15/2024

The Monroe County Municipal Waste Management Authority



Notes: This plan shows the existing property boundary and wetland lines.

The 150' buffer is shown as discussed at the 3/12/2024 Coolbaugh Township Planning Commission meeting.

The yellow area shows the impervious area (including a 40'x60' building) from another MCMWMA site in Monroe county. The impervious area shown is 39,000 sf. This is only a graphic representation (to scale) for the purpose of discussing Coolbaugh Townships wetland buffer requirement. If land development plans are developed for this use on this site, the layout may be different to account for existing features.



Monroe County Municipal Waste Management Authority

January 25, 2024

Coolbaugh Township
5520 Municipal Drive
Tobyhanna, PA, 18466

Attention: Erin Masker, Secretary/Administrative Assistant

Dear Ms. Masker,

As you may be aware the Monroe County Municipal Waste Management Authority owns lot 03.88942 Map reference 03635500289615 in the Industrial Development Park. The Waste Authority was planning to develop this property in 2024 to create a residential recycling drop off center that would benefit the residents of Coolbaugh and other nearby municipalities. This project will also be a tremendous benefit to protecting the environment by giving residents the ability to properly dispose and recycle household items properly and decrease illegal dumping and litter.

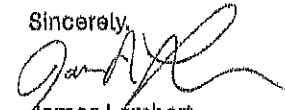
The facility will be gated and staffed, when opened, to ensure compliance with proper use of the facility. The Waste Authority has been planning for this community improvement for some time now. We have been working to secure grants and other funding to implement this important public project. We recently have completed a wetlands delineation study which outlined the required setbacks with the Township's current ordinance. To our surprise we have found that the setback requirements have changed recently as compared to our previous analysis done several years ago.

Attached are the feasibility study results based on the newest ordinance with the current wetland setback requirements. As you can see the results have deemed the property as 95% undevelopable. We also attached a conceptual drawing using a modified setback of 50 feet inner and a 75 feet outer buffer as a practical alternative. This proposed setback is much greater than the original setback requirements that were in place on our previously approved development.

We are submitting this letter as a formal request for relief from the current wetland setback requirements and would like a written response to share with our Board of Directors and professional consultants. Should the Township require us to provide additional information or meet with other Township officials, please let us know as soon as possible.

We believe this alternative will provide a tremendous amount of protection to the wetlands and enable the Waste Authority to utilize the site in an efficient way for the benefit of the public. We ask that a waiver be granted prior to our submitting land development plan to avoid wasting public funds on multiple engineering plans. The community has been requesting the Waste Authority to develop a northern location and we believe they will support this project whole heartily.

Sincerely,



James Lambert,
Executive Director

Cc: Waste Authority Board of Directors and Consultants

To: Coolbaugh Township Board of Supervisors

From: Coolbaugh Township Planning Commission

Date: March 18, 2024

Subject: Monroe County Waste Authority- Waiver Request Favorable Recommendation

.....

Dear Coolbaugh Township Board of Supervisors:

At their meeting on Tuesday, March 12, 2024, the Coolbaugh Township Planning Commission recommended that the Board of Supervisors look favorably on a future waiver request for the Monroe County Waste Authority property located at 14 Industrial Park Drive, regarding buffers if the following conditions are provided.

The Applicant shall meet the required 150' inner buffer (no encroachment whatsoever). The waiver request shall be a 'modification' solely to allow for as minimum encroachment as possible into the required 150' outer buffer.

The Applicant shall provide for water quality equivalency computations and therefore structural stormwater management water quality facilities as per guidance from the PA DEP for the encroachment into the required 150' outer buffer.

A land development plan has not been submitted for review yet as they are looking for guidance on the proposed waiver request prior to beginning the design phase of the project.

Thank you for your consideration of our recommendation.

Sincerely,
Coolbaugh Township Planning Commission

8

September 17, 2024

Pocono Record
Legal Ad Department
511 Lenox Street
Stroudsburg, PA. 18360

Please print the following legal advertisement on, September 23, 2024

THE COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS will hold a Special Meeting on Wednesday, November 20, 2024 at 6:00 p.m. to review and discuss the proposed Act 167 Stormwater Ordinance Amendments and any other business that comes before them that they are able to act on, at the Coolbaugh Township Municipal Center, 5520 Municipal Drive, Tobyhanna, Pennsylvania.

Coolbaugh Township Board of Supervisors

9

**BOARD OF SUPERVISORS OF
THE TOWNSHIP OF COOLBAUGH
MONROE COUNTY, PENNSYLVANIA**

ORDINANCE NO. _____

**AN ORDINANCE OF COOLBAUGH TOWNSHIP, MONROE COUNTY,
COMMONWEALTH OF PENNSYLVANIA, AMENDING THE COOLBAUGH
TOWNSHIP ZONING ORDINANCE AT CHAPTER 400 OF THE CODE OF
ORDINANCES OF COOLBAUGH TOWNSHIP, BY PROVIDING A
DEFINITION, RESTRICTIONS AND ZONING PROVISIONS FOR SHORT-
TERM RENTALS**

WHEREAS, the Board of Supervisors desires to allow for the proper use of Short-Term Rentals within Coolbaugh Township and to establish proper criteria for the regulation and development of proper and reliable standards for these uses;

WHEREAS, the Board of Supervisors has enacted Chapter 324 of the Code of Ordinances of Coolbaugh Township to govern short-term rentals within the Township and such uses shall comply with the requirements, restrictions and provisions governing short-term rentals within Chapter 324;

WHEREAS, the Board of Supervisors finds that the proposed amendment to the Coolbaugh Township Zoning Ordinance will promote, protect and facilitate the public health, safety and welfare;

NOW, THEREFORE, BE IT ENACTED AND ORDAINED by the Board of Supervisors of Coolbaugh Township, Monroe County, Pennsylvania, and it is hereby enacted and ordained by the authority of the same as follows:

ARTICLE I.

The Coolbaugh Township Zoning Ordinance at Chapter 400 of the Code of Ordinances of Coolbaugh Township, Article III, Section 400-10, Definitions, shall be amended by adding new definitions for "Short-Term Rental" and "Transient Use" to read as follows:

SHORT-TERM RENTAL – A dwelling unit that is rented and/or leased, in whole or in part, for a transient use in exchange for rent, compensation or remuneration of any kind. This definition applies to all types of dwelling units rented and/or leased for a transient use under this Chapter, unless specifically excluded herein. A short-term rental may include (but not be limited to) single family, two family and multi-family dwelling units, whether or not primarily used as permanent residences or seasonal or vacation homes. A short-term rental shall not include a hotel, motel, bed-and-breakfast, boarding or lodging house or group home as defined in this Chapter, when the property owner or representative is present on-site at the property on a twenty-four-hour-per-day basis. A short-term rental shall comply with all the requirements, restrictions and provisions of Chapter 324 of the Code of Ordinances of Coolbaugh Township.

TRANSIENT USE - Occupancy, use or possession of a dwelling unit by a person or persons for a period of less than 30 consecutive days, other than the owner(s) of the dwelling unit or tenant(s) of the dwelling unit with a lease for 30 consecutive days or more, and/or the family of such owner(s) or tenant(s); and further excluding temporary stays by unrelated individuals that are guests of the owner or tenant of the dwelling unit without the payment of any type of rent, compensation or other remuneration.

ARTICLE II.

Chapter 400 of the Code of Ordinances of Coolbaugh Township, Zoning, Attachment 1, Schedule of Uses, is hereby amended by adding Short-Term Rental to the Principal Permitted Uses column in the R-1, R-2, R-3, W-C and C-3 Zoning Districts within Attachment I.

ARTICLE III.

Chapter 400 of the Code of Ordinances of Coolbaugh Township, Zoning, Attachment 3, Table of Required Parking and Stacking Spaces, is hereby amended by adding "Short-Term Rentals" to read as follows:

Short-Term Rentals	Minimum of one parking space per bedroom, plus additional parking spaces pursuant to the parking requirements of Chapter 324 of the Code of Ordinances of Coolbaugh Township.
--------------------	---

ARTICLE IV. SEVERABILITY.

It is hereby declared to be the legislative intent that if a court of competent jurisdiction declares any provisions of this Ordinance to be invalid or ineffective in whole or in part, the effect of such decision shall be limited to those provisions which are expressly stated in the decision to be invalid or ineffective, and all other provisions of this Ordinance shall continue to be separately and fully effective. The Board of Supervisors hereby declares that it would have passed this Ordinance and each section or part thereof, other than any part declared invalid, if it had advance knowledge that any part would be declared invalid.

ARTICLE V. REPEALER.

All ordinances or parts of ordinances which are inconsistent herewith are hereby repealed.

ARTICLE VI. EFFECTIVE DATE.

This Ordinance shall become effective five (5) days after enactment.

DULY ENACTED AND ORDAINED this ____ day of _____ 2024, by the Board of Supervisors of Coolbaugh Township, Monroe County, Pennsylvania, in lawful session duly assembled.

Board of Supervisors of Coolbaugh Township

By: _____
William Weimer, Chairman

By: _____
Joseph Rogan, Vice-Chair

By: _____
Clare Colgan, Supervisor

By: _____
Alma I. Ruiz-Smith, Supervisor

By: _____
Lynn Kelly, Supervisor

ATTEST:

Township Secretary

[TOWNSHIP SEAL]

11



COOLBAUGH TOWNSHIP Board of Supervisors

5520 Municipal Drive, Tobyhanna, PA 18466
570-894-8490 Fax 570-894-8413
www.coolbaughtwp.org

FINANCIAL REPORT - BOARD OF SUPERVISORS SEPTEMBER 17, 2024 BOARD MEETING AS OF AUGUST 31, 2024

Revenue

2024 General Fund Budget = \$9,132,425

<u>ITEM</u>	<u>AMOUNT</u>	<u>% BUDGET LINE</u>
Real Estate Taxes (Current & Delinquent)	\$ 3,863,910	96%
Earned Income Tax	1,549,321	76%
Real Estate Transfer Tax	630,100	66%
LST	286,611	122%
Licenses & Permits	234,550	66%
Rents	23,982	68%
Zoning Fees	153,064	162%
Fines & Forfeits	49,469	183%
Building Code Fees	22,347	47%
Grant Proceeds	-	0%
All other sources	487,769	54%
Total Revenue	\$ 7,301,124	

Expense

2024 General Fund Budget = \$9,132,425

<u>ITEM</u>	<u>AMOUNT</u>	<u>% BUDGET LINE</u>
Pocono Mountain Regional Police Dept.	\$ 2,016,922	65%
Salaries	876,975	57%
Capital Purchases	429,766	59%
Employee Benefits	585,409	60%
Fire	185,262	51%
Interfund Transfers	308,651	48%
Contracted Services	167,759	69%
Road Materials	108,420	62%
Pocono Mountain EMS	80,000	80%
Insurance	170,306	84%
Vehicle Repair & Maintenance	51,398	57%
Fuel	54,960	54%
Legal Fees	51,922	51%
Utilities	48,292	60%
Engineering	36,824	34%
Control Center	28,344	75%
All other sources	278,523	49%
Total Expense	\$ 5,479,733	

12

**COOLBAUGH TOWNSHIP
CASH DISBURSEMENTS REPORT
SEPTEMBER 17,2024**

DATE	CK #	DESCRIPTION	AMOUNT
9/11/2024		Payroll Transfer	\$ 54,000.00
9/17/2024		General Fund	\$ 61,423.96
9/17/2024		Total General Fund	\$ 115,423.96
9/17/2024		Escrow Fund	\$ 280.00
9/17/2024		Total Escrow Fund	\$ 280.00
9/17/2024		Sewer Fund	\$ 17,656.40
9/17/2024		Total Sewer Fund	\$ 17,656.40
		TOTAL DISBURSEMENTS	\$ 133,360.36

CASH TRIAL BALANCE AS OF SEPTEMBER 17,2024

General Fund Checking	\$ 8,637,735.90
Fire Tax/Coolbaugh Twp VFD	692,391.61
Fire Tax- Coolbaugh Fire Building Fund	1,005,114.81
Fire Tax- Volunteer Fire Departments	1,034.30
EMS	7,001.56
American Rescue Plan	1,910,048.26
Payroll Checking	614.15
Rainy Day Fund Savings	980,700.95
Total General Fund	\$13,234,641.54
Sewer Fund Checking	396.17
Sewer PennVest Checking	5,240.85
Total Sewer Fund	\$ 5,637.02
Capital Projects Fund Checking	\$ 16,050.30
Emerg. Services Fund Money Market	205,504.81
Emerg. Services Fund Checking	21,330.32
Total Emergency Services Fund	\$ 226,835.13
Liquid Fuels Fund Checking	\$ 630,385.46
Escrow Fund Checking	830,086.21
Escrow Fund Clarius Checking	61,416.28
Total Escrow Fund	\$ 891,502.49
TOTAL ALL FUNDS	\$ 15,005,051.94

List of Bills - (01101000) GENERAL FUND CHECKING
GENERAL FUND

Check#	Vendor	Description	Payment	Check Total
11274	44 - AIRGAS USA,LLC	PO 25471 ARGON	137.44	
		PO 25516 SUPPLIES	271.18	408.62
11275	1258 - AM TRUST NORTH AMERICA	PO 25512 WOFFER COMP	9,252.00	9,252.00
11276	1330 - AMAZON CAPITAL SERVICES	PO 25490 SUPPLIES	52.69	
		PO 25492 SUPPLIES/PAPER	281.85	
		PO 25499 COMPLEX OUTSIDE SUPPLIES	110.39	
		PO 25500 SUPPLIES	6.99	
		PO 25518 DESK CHAIR	152.98	604.90
11277	1483 - AUTO PARTS OF MT POCONO	PO 25480 BRAKE PAD F 350	54.36	
		PO 25527 SUPPLIES	13.90	68.26
11278	1515 - B SAFE LLC	PO 25491 HISTORICAL ALARM	235.00	235.00
11279	1059 - BILL'S SHOPRITE	PO 25504 FUEL	92.22	92.22
11280	1478 - BLUE RIDGE LUMBER	PO 25494 LUMBER	39.96	39.96
11281	724 - CINTAS -	PO 25526 FIRST AID CABINET	221.51	221.51
11282	1240 - CINTAS CORPORATION	PO 25484 SHOP TOWELS /UNIFORMS	75.88	
		PO 25485 UNIFORMS	57.03	
		PO 25497 SHOP TOWELS/UNIFORMS	75.88	
		PO 25498 UNIFORMS	57.03	265.82
11283	1372 - COMMONWEALTH SIGNS LLC	PO 25475 PET SIGNS	298.00	298.00
11284	652 - CYPHERS TRUCK PARTS	PO 25514 GREASE/ALL TRUCKS	11.12	11.12
11285	52 - DALEVILLE ACE HARDWARE	PO 25476 SUPPLIES	80.53	
		PO 25478 PAINT SNOW BLOW	143.97	
		PO 25481 MOTOR LEAF BLOWER	628.97	
		PO 25509 SUPPLIES	45.49	898.96
11286	1085 - DE LAGE LANDEN	PO 25522 COPIER	94.45	94.45
11287	13 - DEVELOPMENTAL EDUCATION SERVICES	PO 25468 08/30/2024 RECYCLING	18.00	18.00
11288	51 - EDWARDS CONCRETE	PO 25486 COURT SIDEWALK	659.01	659.01
11289	1113 - ELAN FINANCIAL SERVICES	PO 25510 ADGEE /MSFT/ROAD WARRIOR/ZHA/PARTS/CALL	1,136.18	1,136.18
11290	919 - FIDELITY SECURITY LIFE INSURANCE/EY	PO 25483 SEPT	287.51	287.51
11291	1384 - FRASER ADVANCED INFO.SYSTEMS	PO 25521 COPIER	329.19	329.19
11292	1191 - FREY & CO.	PO 25479 AUDIT	4,265.09	4,265.09
11293	1563 - GANNETT PENNSYLVANIA LOCALIQ	PO 25524 CODE ENFORCEMENT	246.40	246.40
11294	1296 - GRIM,BIEHN & THATCHER	PO 25467 196/WWTP/PAWC/LIBRARY/PINE VALLEY/TRIAD/	8,977.50	8,977.50
11295	48 - H. CLARK CONNOR	PO 25513 PLANNING COMMISSION	1,085.00	1,085.00
11296	54 - H.A. BERKHEIMER, INC.	PO 25470 COMMISSION LST	1,229.56	1,229.56
11297	1581 - HDJ CORPORATION	PO 25525 REFUND	302.50	302.50
11298	1580 - JD BULDEES	PO 25507 DISTRICT COURT	8,250.00	8,250.00
11299	616 - KIMBALL MIDWEST	PO 25477 DRILL BIT	445.51	445.51
11300	1361 - LOCUST RIDGE QUARRY	PO 25493 ROAD MATERIAL	1,426.64	
		PO 25517 PARKING LOT COMPLEX	950.64	2,377.28
11301	891 - LOWE'S	PO 25502 CLEANING SUPPLIES	172.89	172.89
11302	917 - MILLENNIUM ADMINISTRATORS	PO 25523 SEPT/2024	500.00	500.00
11303	241 - MONROE COUNTY CONTROL CENTER	PO 25474 DISPATCH FEES	9,448.04	9,448.04
11304	1437 - NATIONAL WASTE DISPOSAL, INC	PO 25519 TWP DUMPSTERS	345.00	345.00
11305	1523 - NUSO,LLC	PO 25469 PHONES	159.38	159.38
11306	81 - P P & L	PO 25487 STREET LIGHTS	1,053.39	
		PO 25488 84771-32002 507 LIGHTS	26.09	
		PO 25489 BASEBALL FIELD	327.84	
		PO 25496 49924-86007 IND'L PARK	25.00	1,432.32
11307	87 - PENNSYLVANIA ONE CALL SYSTEM, INC.	PO 25503 FAX/CBT	89.51	89.51
11308	88 - PENNSYLVANIA PAPER & SUPPLY CO.	PO 25506 SUPPLIES	820.69	820.69
11309	120 - SUNDANCE NETWORKS INC.	PO 25505 SERVER/SERVICE	3,798.00	3,798.00
11310	31 - TK ELEVATOR CORPORATION	PO 25473 MAINTENANCE 9/1-9/30	358.81	358.81
11311	1374 - TRANSEGE TRUCK CENTERS	PO 25515 AIR DRYER CARTRIDGE	161.12	161.12
11312	1055 - TULPEHOCKEN SPRING WATER INC	PO 25520 BOTTLE WATER	101.99	101.99
11313	756 - UGI Utilities	PO 25482 411002865458 GARAGE	28.72	28.72
11314	929 - UNITED CONCORDIA LIFE & HE	PO 25495 OCT	1,917.94	1,917.94
TOTAL				61,423.96

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01.101.000	GENERAL FUND CHECKING			0.00	61,423.96
01.361.000	GENERAL GOVERNMENT			302.50	
01.400.000	GENERAL GOV'T	5,449.61			
01.402.000	FINANCIAL ADMIN	4,418.07			

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP, YEAR	NON-BUDGETARY	CREDIT
01.403.000	TAX COLLECTION	1,229.56			
01.404.000	LAW	8,977.50			
01.409.000	BUILDING & PLANTS	13,291.71			
01.414.000	ZONING OFFICE	535.70			
01.415.000	EMERGENCY MANAGEMENT	9,448.04			
01.418.000	ZONING HEARING BOARD	263.95			
01.419.000	PLANNING COMMISSION	1,065.00			
01.430.000	DPW-HIGHWAYS ROADS STREETS	824.50			
01.433.000	DPW-TRAFFIC SIGNS STREET SIGN	51.09			
01.437.000	DPW-REPAIR OF TOOLS & MACHINER	1,882.44			
01.438.000	DPW-HIGHWAY REPAIR & MAINT	1,426.64			
01.453.000	SPECTATOR RECREATION	235.00			
01.454.000	PARKS	1,244.81			
01.480.000	ADP P/R EXPENSE	40.25			
01.486.000	INSURANCE	9,252.00			
01.487.000	EMPLOYEE BENEFITS	2,375.59			
TOTALS FOR	GENERAL FUND	61,121.46	0.00	302.50	61,423.96

Total to be paid from Fund 01 GENERAL FUND

61,423.96

61,423.96

List of Bills - (85101000) ESCROW FUND CHECKING ESCROW

Check#	Vendor	Description	Payment	Check Total
1354	1296 - GRIM,BIEHN & THATCHER	PO 25467 196/WWTP/PAWC/LIBRARY/PINE VALLEY/TRIAD/	280.00	280.00
	TOTAL			----- 280.00

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP, YEAR	NON-BUDGETARY	CREDIT
85.101.000	ESCROW FUND CHECKING			0.00	280.00
85.250.387	PMCC NORTH - LOT 2			52.50	
85.250.455	AMERICAN WATER			227.50	
TOTALS FOR		0.00	0.00	280.00	280.00

Total to be paid from Fund 85 ESCROW

280.00

280.00

List of Bills - (08101000) CHECKING SEWER FUND

Check#	Vendor	Description	Payment	Check Total
3278	781 - AERZEN USA	PO 25511 BLOWER REPLACEMENT	10,821.18	10,821.18
3279	1251 - ENVIRONMENTAL SERV. CORP.	PO 25501 REPAIR	145.00	
		PO 25508 SLUDGE HAULING 09/06	500.22	645.22
3280	1296 - GRIM, BLEHN & THATCHER	PO 25467 196/WWTP/PAWC/LIBRARY/PINE VALLEY/TRIAD/	210.00	210.00
3281	520 - K.L. FULFORD ASSOCIATES, INC	PO 25472 SEPTEMBER	5,800.00	5,800.00
3282	1437 - NATIONAL WASTE DISPOSAL, INC	PO 25519 TWP DUMPSTERS	180.00	180.00
TOTAL				17,656.40

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
08.101.000	CHECKING			0.00	17,656.40
08.429.125	CONTRACT SERVICE PLANT	5,800.00			
08.429.314	PROFESSIONAL FEE SOLICITOR	210.00			
08.429.374	MAINT/REPAIR EQUIPMENT	145.00			
08.429.452	SLUDGE HAULING	500.22			
08.429.453	CONTRACTED SERVICE -TRASH	180.00			
08.429.700	CAPITAL PURCHASES	10,821.18			
TOTALS FOR		17,656.40	0.00	0.00	17,656.40

Total to be paid from Fund 08 SEWER FUND

17,656.40

=====

17,656.40