

The Municipality of Penn Hills is seeking a full-time Code Enforcement Officer to perform various work requiring the review, approval, and issuance of a wide variety of permits in compliance with all building codes and related Municipal regulations, ordinances, and land uses. Must be able to exercise considerable independent judgment, appear in court, work on multiple projects simultaneously, and adapt to a constantly changing work environment while providing excellent customer service and technical assistance as needed. Work is performed in a generally comfortable indoor office environment and outdoors, which may vary from hot, wet, and humid conditions to below zero temperatures. A moderate amount of standing, walking, and driving is also required.

Applicant must possess HS diploma or GED equivalent and a valid PA Driver's License.

Preference given to those applicants who already have obtained their PA UCC Residential Building Inspector Certification. If uncertified, certification must be obtained within 1 year.

Salary commensurate with experience and includes PTO, medical coverage, and retirement package. **To apply please mail application and resume to Municipality of Penn Hills - Attn: Human Resources, 102 Duff Road, Penn Hills, PA 15235 or e-mail to hr@pennhills.org**
Applications are available at <https://pennhillspa.gov/employment> .

Penn Hills is a residential suburban community outside of Pittsburgh and is an Equal Opportunity Employer.