



City of Cedar Key  
Commission Meeting Agenda  
809 6<sup>th</sup> Street  
September 16, 2025

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Cedar Key Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceeding, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. People with disabilities requiring accommodation to participate in the meeting should contact the City Clerk at (352) 543-5132 at least 48 hours in advance to request accommodation.

- Call to Order
  - Invocation
  - Pledge of Allegiance
  - Roll Call:
    - Jolie Davis, Commissioner Seat 1                      Nancy Sera, Commissioner Seat 2
    - Jim Wortham, Commissioner Seat 3                      Jeff Webb, Commissioner Seat 4
    - Mel Beckham, Commissioner Seat 5
  
- **ACTION ITEM:** Acceptance of the Meeting Agenda as presented
  
- **ACTION ITEM:** Consent Agenda: N/A
  
- Public Comment:
  
- Cedar Key Water & Sewer District: General Managers Report Pg 4
- Non-Government Organizations
  - Lion’s Club: Seafood Festival Update
  - Cedar Key Woman’s Club:
  - Chamber of Commerce:
  - Cedar Key Aquaculture Assoc.:
  - Nature Coast Biological Station/NCBS:
  - Cedar Key Arts Center:
  - Cedar Key Non-Profit Organizations:
  - CK School Event– Nicole Gill
  
- Discussion: Mayor’s Notes/Actions: Monthly Activities
  
- Discussion:
  - City Clerk Position
  
- **ACTION ITEM: Approval** of Cedar Key Police Department Pre-Storm & Post-Storm Responsibilities and Duties (REV 7.21.25) Pg 5-11
  
- Important Dates:
  - September 20, 2025 – Coastal Clean Up
  - September 24, 2025 – Final Budget and Millage Rate (5:01pm)
  - October 18-19, 2025 - 54<sup>th</sup> Cedar Key Lions Seafood Festival
  
- Attorney Items:
  - **ACTION ITEM: Approval** Task Orders #4 and #5 between the City of Cedar Key and Savinacious, LLC Pg 12-17



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- **ACTION ITEM: Approval** of Resolution 497, Old City Hall: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF CEDAR KEY, FLORIDA, AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE FLORIDA DEPARTMENT OF COMMERCE FOR FUNDING UNDER THE INFRASTRUCTURE REPAIR PROGRAM – COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM – DISASTER RECOVERY Pg 18
- **ACTION ITEM: Approval** of Resolution 498, 3rd Street Storm-Water Drainage & Retention Study: A RESOLUTION OF TE CITY COMMISSION OF THE CITY OF CEDAR KEY, FLORIDA, AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE FLORIDA DEPARTMENT OF COMMERCE FOR FUNDING UNDER TE INFRASTRUCTURE REPAIR PROGRAM – COOMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM - DISASTER Pg 19
- **ACTION ITEM: Approval** of Resolution 499: Increase in Marina Launch Fees: A RESOLUTION OF THE CITY OF CEDAR KEY, FLORIDA AMENDING THE CURRENT SCHEDULE OF RATES AND CHARGES FOR THE CITY’S MARINA; PROVIDING FOR AN EFFECTIVE DATE Pg 20-21
- **ACTION ITEM: Approval** of SECOND READING: Ordinance No. 560, 2026 Election Proposal, Levy County Supervisor of Elections: AN ORDINANCE OF THE CITY OF CEDAR KEY, FLORIDA AMENDING PROVISIONS RELATING TO ELECTIONS AS CONTAINED IN CHAPTER 2 OF THE LAWS OF CEDAR KEY; PROVIDING AN EFFECTIVE DATE Pg 22-24
- **ACTION ITEM: Approval** of Parking Ordinance 562, AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF CEDAR KEY, FLORIDA; AMENDING CHAPTER 2, GENERAL ORDINANCES; AMENDING CHAPTER 2, SECTIONS 6.01.02 and 6.01.09 TO ADD PENALTY FOR A VEHICLE THAT TAKES UP THREE OR MORE PARKING SPACES AND PROVIDING AN EFFECTIVE DATE. Pg 25-26
- Discussion: Seeking direction on proceeding with the Request for Annexation: 12050 SW 165th Trc. (Ardizzoni) Pg 27-40
- Clerk’s Office and Administration:
  - **ACTION ITEM: Approval** of FIRST READING: Ordinance 561, AN ORDINANCE OF THE CITY OF CEDAR KEY, FLORIDA, PURSUANT TO PETITION NO. ANX 25-03, BY BRYAN SKARUPSKI AND DARLENE SKARUPSKI, RELATING TO VOLUNTARY ANNEXATION; MAKING FINDINGS; ANNEXING CERTAIN REAL PROPERTY LOCATED IN LEVY COUNTY, FLORIDA, WHICH IS REASONABLY COMPACT, AND CONTIGUOUS TO THE BOUNDARIES OF THE CITY OF CEDAR KEY, FLORIDA, INTO THE BOUNDARIES OF THE CITY OF CEDAR KEY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING AN EFFECTIVE DATE Pg 41-44
  - **ACTION ITEM: Approval** of Interlocal Agreement with the City of Williston for the following services: Pg 45-50
    - A. Review of all required building plans submitted by CEDAR KEY to determine compliance with the Florida Fire Prevention Code, and other applicable Life Safety codes
    - B. Performance of annual Fire and Life Safety inspections for required facilities upon request.



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C. Performance of Fire and Life safety Inspection for all change of use and change of occupancy of commercial buildings. CEDAR KEY shall retain authority to issue a certificate of occupancy at which time CEDAR KEY may make additional inspections for compliance with CEDAR KEY requirements and collect any additional fees due.

D. Inspection of Fire and Life Safety Code Violation complaints, and the taking of appropriate enforcement actions were necessary.

- Public Works:
  - **ACTION ITEM: Approval** to proceed with RFQ for Outer Launch Expansion Project Pg 51
- Public Safety:
  - Fire Department/Emergency Management –
    - Agenda Item for Discussion: Local Mitigation Strategy (LMS) List Pg 52-54
    - **ACTION ITEM: Approval** to dispose of surplus equipment Pg 55-56
  - Police Department –
- Discussion: Commissioner Focus Areas:
  - Environmental and Shoreline Restoration/Protection - Commissioner Wortham
  - City Processes and Process Improvement - Commissioner Davis
  - Financial and Economic Development – Commissioner Beckham
  - Public Relations and Community Engagement – Commissioner Sera
- Discussion: Commissioners Concerns/Information:

Meeting Adjourned \_\_\_\_\_PM

## CKWSD General Manager's Report 09.08.25

**First Public Hearing on 2025-2026 Fiscal Year Millage Rate and Budget:** The first order of business Monday will be to hold the First Public Hearing on 2025-2026 Fiscal Year Millage Rate and Budget. The final hearing will be at 5:01pm, September 22, 2025.

**Community Development Block Grant – Disaster Recovery:** Our CDBG-DR applications will be available for Public Participation September 15 -25, 2025. We will have the applications available for inspection in our office at 510 3<sup>rd</sup> Street between the hours of 8:00am – 5:00pm. These applications address some of our most pressing needs; upgrading and hardening both our Water and Wastewater Treatment Plants. After the Public Participation period we file the results before the deadline of September 29, 2025.

**Rural Infrastructure Fund Grant – Wastewater Treatment Plant Rehabilitation:** I submitted a Rural Infrastructure Fund Grant request for a \$2,155,000 rehab of our wastewater treatment plant. The project would include upgraded flow meters, fine screening system, aeration basin diffusers, secondary clarifier bridge mechanisms, and grit removal systems.

**Audit Engagement – James Moore and Company:** I have attached an Engagement Letter with James Moore and Company for our annual audit. The Audit Fee is \$20,000.00 and now contains a separate \$4,000.00 Single Audit Fee. A Single Audit kicks in when a government entity receives more than \$750,000.00 in a single fiscal year which we have certainly done. I am recommending we engage James Moore and Company.

**Administration Building Reconstruction Update:** Reconstruction continues at our Admin Building. We are still awaiting the lead times on the structural steel for the platform for the HVAC unit.

**Application to Offset Reductions Ad Valorem Tax Revenue:** I have filed a DR5006 with the Florida Department of Revenue. This program is set up to provide relief of revenue loss. The amount designated by the Levy County Tax Collector for CKWSD is \$15,935.71.

**Waccasassa Water and Wastewater Cooperative Report:** Commissioner Colson will update the Board on the August 20<sup>th</sup> and 27<sup>th</sup> meetings in Bronson and the August 28<sup>th</sup> meeting in Cedar Key.

**Financial Reports: Balance Sheet; Budget Report; Past Due Accounts Report:** At this juncture in the Budget Year, our financial numbers for August should be at 91.7% of budget revenue and expenses. Combined Water and Sewer Revenue for this period is at 84.9% reflecting a month-to-month income drop from 6.85% under budget in July to 7.7% under budget for August. August water and sewer revenues are 4.1% below the same period last year. Ad Valorem Tax Collections through July are at 93.8% of Budget and 9.6% above this same period last year. Total income continues to reflect a higher number at 137.3% due to FDEP pass-through funds. Expense-wise, we are at 128.9% of budget and seeing the same thing.



**Cedar Key Police Department**  
**809 6<sup>th</sup> Street / P.O. Box 339**  
**Cedar Key, FL. 32625**  
**(Office) 352-543-5180**

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## **Cedar Key Police Department Pre-Storm & Post-Storm Responsibilities and Duties**

### **I. Pre-Storm:**

The Cedar Key Police Department is expected to participate pre-storm as set forth in the Cedar Key Department of Emergency Management Section entitled “Evacuation, Bridge Closures, Re-Entry Procedures, Safety Personnel, and Re-Entry Team Responsibilities and Duties” (herein referred to as the “**Duties and Responsibilities**”) which is controlled by the Emergency Management Director (the “**EMD**”). Specifically:

1. The Police Department will be part of the “**Public Safety Personnel**” (Police, Fire, EMS, and CERT) when an evacuation is called and, at the direction of the EMD, the Police Chief will coordinate the door-to-door efforts set forth in Section I, Pre-Storm, of the Duties and Responsibilities to encourage citizens to heed the directions of the County EOC and leave the island in a timely manner. Public Safety Personnel will go to every residence within the Number Four Bridge to inform them of the evacuation order, and record the name, phone number and next of kin of all occupants choosing to remain.
2. All Cedar Key Police Department vehicles and equipment shall be secured at a safe location out of danger from any storm surge.
3. All equipment and supplies needed to facilitate the Re-Entry Pass Program as set forth in Section III below shall be located, checked, and stored in a safe, accessible place for use immediately after the storm. For example, sufficient barricades, signage, “Pass Lane” and No-Pass Lane” signs, up-to-date alphabetical list of residents, copies of the Re-Entry Pass Program, etc.
4. The Chief of Police shall make sure that all his officers are thoroughly trained and completely understand the Re-Entry Pass Program (Section III below) with the ability to train outside law enforcement officers who come to assist post storm.
5. Cedar Key Police Department Officers will be placed on standby as needed for duties post-storm (See Sections II and III below).

## **II. Post-Storm:**

The Cedar Key Police Department is expected to participate post-storm as set forth in the Duties and Responsibilities which are controlled by the EMD.

Specifically:

1. The Chief of Police, if first on the scene post-storm, temporarily assumes the role of EMD until the official EMD arrives.
2. The Cedar Key police officers are part of the Initial Re-Entry Team personnel as defined in Section I (2) of the Duties and Responsibilities and as such they shall participate in all the Re-Entry Team jobs as set forth in said Duties and Responsibilities.
3. The Cedar Key Police shall establish the traffic control points and secure the Number Four Bridge as directed by the EMD and Section II (5) of the Duties and Responsibilities. Re-entry pass checkpoints may also be established by the Police at key intersections throughout Cedar Key as needed to enforce the Re-Entry Pass Program as set forth below in Section III.
4. Once the EMD, in consultation with the Mayor and Police Chief, has made the decision to re-open the Number Four Bridge to Residents/Property and Business Owners as set forth in the Duties and Responsibilities, the Cedar Key Police Department is responsible for implementing and managing the Cedar Key Re-Entry Pass Program.
  - A. The City of Cedar Key Police Department will station officers at the Number Four Bridge checkpoint 24 hours a day, 7 days a week until the island is declared opened to the public.
  - B. The City of Cedar Key Police Department along with assisting agencies will patrol the Island 24 hours a day, 7 days a week.
  - C. When a City-Wide Curfew is in effect, ANYONE coming onto the Island during curfew hours will be escorted to his/her residence or business by an officer to remain there until the curfew is lifted the next morning.
5. The Cedar Key Police shall also continue to perform their regular law enforcement duties as needed to maintain order and to protect and secure the Residents/Property and Businesses Owners and their property.

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## **III. The Cedar Key Re-Entry Pass Program (“Program”):**

### **1. Re-Entry Pass Program Overview:**

- A. This Re-Entry Program is triggered only upon the official declaration of the EMD, in consultation with the Mayor and Police Chief, that the island is safe for re-entry after the Initial Re-Entry Team has completed its work.
- B. Re-entry passes enhance public safety, efficiency, and speed up the recovery process allowing passholders to be quickly identified and affording them the right to use the “Pass Lane” when entering the island to avoid long lines and delays.

## 2. Order of Re-Entry:

- A. Initial Re-Entry Team. The Initial Re-Entry Team will be composed of members of the Cedar Key Volunteer Fire Department designated by the Fire Chief’s designee who will serve in his place while he is acting as the EMD, members of the Cedar Key Police Department designated by the Police Chief, members of the Cedar Key Public Works Department designated by the Public Works Department Head, members of the Cedar Key Water and Sewer District employees designated by the CKWS Manager, members of Levy County Department of Public Safety (if available), and members of CFEC (if available) (collectively the “**Initial Re-Entry Team**”).
- B. Cedar Key City Staff and Commissioners. Once the location of the on-island Emergency Operations Center (EOC) has been identified as ready for operations, essential City Hall administrative staff, as designated by the Mayor and City Commissioners, will be allowed re-entry at this time.
- C. Residents, and Property and Business Owners. Unless otherwise determined by the EMD, once the island has been declared safe for re-entry, the island will be open first to Residents, and Property and Business Owners (the “**Residents/Property and Business Owners**”) so they can assess and secure their homes, businesses, and property, and begin the recovery process. Business Owners shall be the owners of businesses physically located on owned or leased property on the island (“**Business Owner**”), and for purposes of this Re-Entry Pass Program, Business Owner does not include owners of mobile businesses which should be moved off island for a storm event, inner marina mobile kiosk renters, or Aquaculture Business Owners.
- D. Aquaculture Business Owners. Unless otherwise determined by the EMD, once the island has been opened to Residents/Property and Business Owners, and the EMD has declared that at least one on-island boat ramp is functional for boat launching, the island will be open to non-resident aquaculture business owners towing an aquaculture work boat and entering the island to launch their boats for work purposes only (the “**Aquaculture Business Owners**”). Aquaculture Business Owners will be granted Daily Passes to gain entrance to the island using the process set forth in Section III (10) below.
- E. Contractors/Helpers. Contractors and Helpers will be able to enter the island by obtaining daily passes once the EMD, Police Chief, and Mayor make the decision to do so. This decision will be based on whether residents/property owners and business owners have had ample time and opportunity to assess and secure their property. For purposes of this Program, Helpers are those

volunteers who are coming onto the island at the request of a Resident/Property and Business Owner, to secure and/or mitigate damage to their property before the island is open to general public volunteers, etc. (the “Helpers”)

- F. Non-Governmental Disaster Relief Agencies / Press. Non-Governmental Disaster Relief Organizations and the Press will be allowed on the island with Daily Passes after coordinating with City Hall personnel for entry, subject to the discretion and approval of the Mayor.

**3. Re-Entry Pass Eligibility:**

- A. Residents and Property Owners. Every Cedar Key resident or property owner is eligible to receive one Re-Entry Pass each year for free. If more than one person lives at an on-island residence, additional passes may be obtained without charge provided the requirements set forth in Section III (7) are met.
- B. On-Island Business Owners - Business Owners may receive up to two Re-Entry Passes without charge. However, if a Business Owner is also a resident, the Business Owner may only obtain one additional Re-Entry Pass.
- C. Aquaculture Business Owners Aquaculture Business Owners are not eligible for Re-Entry Passes but may be granted a Daily Pass to enter the island. See Section III(2)(D) for who qualifies as an Aquaculture Business Owner and Section III(10)(H) for the process.

**4. When To Obtain your Re-Entry Pass And Pass Characteristics:**

Eligible parties must obtain a new Re-Entry Pass sticker every year. The new yearly sticker shall be placed over the previous year’s sticker on the existing Re-Entry Pass. The color of the Re-Entry Pass sticker will change yearly. Re-Entry Passes will be issued with an alpha-numeric code that includes the first 3 letters of the last name of the person who will be using the pass (as given in the passholder’s driver’s license) and then an identifying number, e.g. SMI147.

**5. Where To Obtain Your Yearly Re-Entry Pass:**

- A. In Person - Passes may be obtained at City Hall at any time throughout the year, up to the closing of City Hall for a storm event. City Hall is located at 809 6<sup>th</sup> Street, Cedar Key, FL 32625.
- B. By Mail - Residents may request to receive passes via mail for an additional fee by calling (352-543-5132) or emailing City Hall, and providing the necessary verification documents to [cityhall@cedarkeyfl.us](mailto:cityhall@cedarkeyfl.us).

**6. Documentation Needed To Obtain A Re-Entry Pass:**

- A. Definition of Current Documents. All documents required below must be “current” which means: (a) for a government issued identification, the document must be valid and unexpired, (b) for documents from a utility, the bill presented must not be older than three (3) months from the date re-entry is sought, (c) for a tax record, the document must be for the most recent tax year, and (d) for a rental agreement, the leased location



(address) must be within the Number Four Bridge and the leased term must include the date re-entry is sought.

- B. Property Owners:
    - a. A government issued picture ID with an address within the Number Four Bridge, and his/her license plate number; OR
    - b. A government issued picture ID *and* a utility bill, deed, mortgage statement, or tax records for a home or business with an address inside the Number Four Bridge; his/her license plate number.
  - C. Residents or business owners who rent a property inside the Number Four Bridge:
    - a. A government issued picture ID with an address located within the Number Four Bridge; his/her license plate number; OR
    - b. A government issued picture ID *and* a utility bill and/or rental agreement for address located within the Number Four Bridge; his/her license plate number.
  - D. Businesses owners who rent may also use:
    - a. A government issued picture ID *and* their company's Sunbiz.org registration that lists a location within the Number Four Bridge, and the name of the listed Business Owner/director/president matches the name on the person's government issued ID; his/her license plate number.
7. **Residents/Property and Business Owners wanting a second pass:**
- A. Must provide a copy of the government issued picture ID of the employee or resident family member who will be using the Re-Entry Pass after a storm event (the first three letters of the last name of the designated pass user will be used on their pass and is only intended for his/her use); his/her license plate number.
  - B. Additional Passholders must also provide a current vehicle registration (a) with a matching registered address within the Number Four Bridge; and (b) with a license plate number that is different from those of all other Re-Entry Passholders living at the same address.
  - C. Business Owners may only obtain one additional pass.
  - D. Business Owners must apply for the Re-Entry Pass on behalf of their employee being issued the second pass.
8. **Enforcement of Re-Entry Passes:**
- A. Checkpoints will be setup at the Number Four bridge and if needed at key intersections throughout Cedar Key. The Number Four Bridge checkpoint will have two lanes to enter the island – a “Pass Lane” and a “No Pass Lane”.
  - B. Anyone without a valid pass or those picking up a Daily Pass at the Number Four Bridge must use the “No Pass” lane.
  - C. Entry in the Pass Lane, and clearance at all on-island checkpoints (or anytime Re-Entry Pass verification is requested by law enforcement), require the presentation of a valid Re-Entry Pass and a current government issued state ID of a person in the vehicle whose last name matches the three letters on the Re-Entry Pass.

- D. Confiscation of Passes: If a Re-Entry Pass does not match the first three letters on the current government issued state ID of someone in the vehicle, then the Re-Entry Pass will be confiscated by law enforcement and the vehicle will be re-directed to the “No Pass” line or escorted off the island, as applicable.

**9. Entry Without a Valid Pass (“No Pass Line”):**

- A. Residents/Property and Business owners seeking entry to the island without a valid Re-Entry Pass must use the “No Pass” line at the re-entry point on the Number Four Bridge.
- B. Entry WITHOUT Pass but WITH Proof of Residency/Property or Business Ownership:
  - i. Provide the same document(s) and ID as required to obtain a Re-Entry Pass (see Section III (6) above). These documents may be hard copies or shown to the officer via phone or computer screen; and
  - ii. Personnel manning the “No Pass” line must verify that the address is an address within the Number Four Bridge.
  - iii. Residents/Property and Business Owners who enter via these documents will be given a Daily Pass and instructed to go to City Hall to obtain a valid Re-Entry Pass.
- C. Entry WITHOUT Pass and WITHOUT Proof of Residency/Property or Business ownership:
  - i. Vehicles without a Re-Entry Pass and without the required proof of residency or property/business ownership will be denied entry except as set forth in Section III (10) below.
  - ii. Any exception to entry without a pass and without proof of residency/property or business ownership that is not otherwise expressly set forth in this Re-Entry Pass Program must be approved by a City Commissioner in his/her discretion.
  - iii. If approval is granted by a Commissioner, a Daily Pass will be provided to the Resident/Property and Business Owner as set forth in Section III (10) below.

**10. Entry Using a Daily Pass:**

- A. A “Daily Pass” may be requested from City Hall by Residents/ Property and Business Owners for Contractors and/or Helpers he/she hires or otherwise engages to help secure property or otherwise mitigate damage and loss to property/business.
- B. Information needed to obtain Daily Pass from City Hall:
  - i. The name on the third-party *driver’s* government issued photo ID;
  - ii. The date for which entry with a Daily Pass is being requested;
  - iii. The address where the Contractor or Helper will be working that day (verified as an on-island address); and
  - iv. The license plate number of the vehicle gaining entry.
- C. The required Daily Pass information shall be written on the Daily Pass by the granting officer at the Number Four Bridge.

- D. Daily Pass holders shall keep their Daily Pass on the upper left of their vehicle's dashboard, information facing upward, while on island.
- E. City Staff will maintain the list of authorized Daily Pass holders and will make the list available to checkpoint personnel via electronic means whenever possible, and/or hardcopy. City Staff shall update the list with new Daily Pass requests throughout the day as possible. Law enforcement personnel shall pick up the updated Daily Pass list each morning, and as necessary when electronic update not possible, and shall distribute it to all checkpoints.
- F. A Daily Pass may also be provided by personnel manning the "No Pass" lane at the Number Four Bridge based on approval from City Commissioners or when otherwise explicitly provided for in this Re-Entry Pass Program.
- G. Personnel working the "No Pass" lane must check with City Staff prior to refusing to issue a Daily Pass to a name listed on the updated Daily Pass list.
- H. Daily Pass for Aquaculture Business Owners: Drivers requesting entry at the Number Four Bridge who produce a valid state issued Aquaculture AQ Card (see attached photo) AND who are towing a work boat to be launched at an on-island boat ramp for daily aquaculture work, will be issued a Daily Pass by bridge personnel. Daily Passes may not be issued under this Paragraph H to Aquaculture Business Owners or others for recreational purposes or purposes other than aquaculture work.
- I. Daily Passes may be checked randomly by law enforcement and/or at established checkpoints on the islands to ensure proper use of the passes.
- J. Residents/Property and Business Owners who enter via a Daily Pass as set forth herein shall be instructed by the issuing officer to go directly to City Hall to obtain a valid Re-Entry Pass.

**11. Lost or Stolen Passes:**

- A. Re-Entry Passes must be reported lost or stolen to City Hall immediately upon discovery.
- B. A duplicate Re-Entry pass may be issued with a new alpha-numeric code for a fee of \$30.00.
- C. If a Re-Entry Pass is confiscated at the Number Four Bridge because it was used by an ineligible person, and if the pass alpha-numeric code had not previously been reported to the City as lost or stolen, the passholder will have to pay a \$50.00 fine before the pass will be returned to him/her or before a new pass will be issued to him/her the next year. Said fine shall be in addition to the replacement pass fee when a replacement pass is necessary.
- D. Fines may be waived by a City Commissioner in their discretion for extenuating circumstance.

TASK ORDER #4  
OF THE PROFESSIONAL SERVICES AGREEMENT  
BETWEEN  
The City of Cedar Key  
AND  
Savinacious, LLC

**Grant Application Development and Administrative Services for Fiscal Years 2025 & 2026**

This Task Order shall be governed by the Contract for Professional Services related to Grant Application Development, Program Management, and/or Administrative Services for FDEM, HUD, FEMA, and Other State and/or Federally Funded Programs, effective date of August 7, 2025, between The City of Cedar Key (“CITY”) and SAVINACIOUS, LLC (“CONSULTANT”).

**Scope of Service:** – The consulting firm shall work closely and collaborate with CITY, STATE, HUD and FEMA, and various other funding agencies to ensure the proper use and application of federal and state funds, focusing on maximizing eligible and allocable dollars. The Consultant shall implement efficient processes that reduce the timeline for eligibility determinations to support project cashflow, sources, and uses. The Consultant will provide technical knowledge and experience, proven business processes, and procurement advisory and policy strategies. To develop and implement the framework of grant activities, the Contractor may be requested to perform services necessary to complete the following objectives and tasks as requested by CITY for disaster recovery funding.

Compensation for this scope of work has a threshold maximum cap of **15%** (unless the cap % is specified in the Grant) of the eligible Grant Program Recovery and will be provided utilizing the rates defined in the submitted and accepted RFP on a time and materials basis.

**PAYMENT:** If the Grant application is successful, the CITY shall pay, and CONSULTANT agrees to accept compensation for the consulting services to be performed under this Agreement, at the rates indicated on the Cost Proposal Form referenced in the submitted RFP. Monthly invoices for work completed to date will be submitted by CONSULTANT, and subject to the approval of the CITY, will be paid within 10 days.

**Limitation of Funds:** It is expected that the TOWN will be reimbursed for cost incurred for this Task Order; however, it is the CONSULTANT’s responsibility to know what will be reimbursed and CONSULTANT shall stay within TOWN ’s budget/funding for full cost recovery of this effort.

**Start Date:** The start date for this Task Order is August 11, 2025.

**Time of Performance:** CONSULTANT proposes to conduct this scope of work within 2 years following authorization to proceed.

**Key Personnel:**

Scott Niolet / (228) 304-1505  
Jaison Benoit / (225) 975-0649

**Point of Contact:**

Bill Matkin / (228) 223-3235

**THE CITY OF CEDAR KEY:**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Jeff Webb, Mayor

**SAVINACIOUS, LLC:**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Scott Niolet, Co-Founder

TASK ORDER #5  
OF THE PROFESSIONAL SERVICES AGREEMENT  
BETWEEN  
The City of Cedar Key  
AND  
Savinacious, LLC

**2025 & 2026 Disaster Declarations / Program Management Services for FEMA Public Assistance (PA) - Direct Administrative Cost (DAC) associated with potential future Declared Disasters**

This Task Order shall be governed by the Contract for Professional Services related to Grant Management, Project Management, and Administrative Services for HUD, FEMA, and Other Federally Funded Programs, effective date of August 7, 2025, between The City of Cedar Key (“CITY”) and SAVINACIOUS, LLC (“CONSULTANT”). The start date for this Task Order is April 11, 2025.

**Scope of Service: FEMA PA** – The consulting firm shall work closely and collaborate with CITY, STATE, FEMA, and various other funding agencies to ensure the proper use and application of federal and state funds, focusing on maximizing eligible and allocable dollars. The Consultant shall implement efficient processes that reduce the timeline for eligibility determinations to support project cashflow, sources, and uses. The Consultant will provide technical knowledge and experience, proven business processes, and procurement advisory and policy strategies. To develop and implement the framework of grant activities, the Contractor may be requested to perform services necessary to complete the following objectives and tasks as requested by CITY for disaster recovery funding.

- a. Assist with Emergency Protective Measures
- b. Manage Debris Operations
- c. Conduct damage assessments as required following a disaster event.
- d. Coordinate with entity to obtain cost information and backup documentation for expenses related to responding to and recovery from a disaster.
- e. Review potential reimbursement cost eligibility and develop justifications for presentation to Federal, State, and other agencies involved in providing disaster recovery funds.

- f. Compile and summarize cost information and justifications for presentation to entity and Federal, State, and other agencies.
- g. Develop, revise, and submit expedited Project Worksheets (PW's) and grant applications, including subsequent revisions, on behalf of the Entity to Federal and State agencies for successful approval, obligation, and reimbursement.
- h. This includes project identification, development, formulation, and processing as required for small and large projects.
- i. Ensure that all eligible damages have been identified, quantified, and presented to entity, Federal agencies, and State agencies. Incorporate all eligible damages into Project Worksheets (PW's) and grant applications with supporting documentation and proper cost estimates, using FEMA Cost Estimator Factor (CEF) when necessary.
- j. Perform insurance reconciliation, as well as other funding source coordination to avoid duplication of benefits (DOB).
- k. Perform Cost-Benefit Analyses when necessary to support entity determination of pursuing reimbursement and/or application submittals.
- l. Consult with Entity to ensure compliance with applicable regulations and requirements, including the Stafford Act, Environmental and Historic Preservation Management, Davis-Bacon, and Section 3 as necessary.
- m. Prepare hazard mitigation proposals, grant applications, benefit-cost analysis and other services related to the Hazard Mitigation Grant Program and other mitigation programs when applicable.
- n. Attend meetings with Entity, Federal agencies, and State agencies to negotiate and present Project Worksheets and the obligation of eligible amounts.
- o. Provide grant management advice to maximize reimbursements of disaster recovery expenses.
- p. Attend and participate in meetings as required and requested by Entity.
- q. Prepare draft correspondence to local, Federal, State, and City officials on behalf of Entity.
- r. Provide the Entity with any changes in policies, procedures, processes, or deadlines throughout the financial disaster recovery processes.
- s. Prepare for and respond to inspections and audits for on-going and completed projects as requested.

- t. Prepare formal audit responses and justifications; attend associated meetings and hearings as needed.
- u. Prepare and conduct the final cost reconciliation and close-out packaging, ensuring maximum recovery and retention of all eligible funding, satisfactory disposition of arbitration and appeals, and availability of supporting documents for future audits.
- v. Coordinate with other consultants and vendors for related services such as accounting, legal, architecture, engineering, environmental, restoration, and construction contractors as needed.
- w. Track, monitor, and report time and activities performed by Consulting Firm staff by project, or as allowable under the provisions of Federal guidance for direct administrative, indirect, and project management costs reimbursement.
- x. Provide monthly written performance and status reports to Entity on the status of activities completed under this Agreement, the FEMA Public Assistance (PA) program, and other grant assistance programs or term negotiated in task order.

Compensation for this scope of work has a threshold cap of **5%** of the eligible Program Recovery and will be provided utilizing the rates defined in the submitted and accepted RFP on a time and materials basis.

**PAYMENT:** CITY shall pay, and CONSULTANT agrees to accept compensation for the consulting services to be performed under this Agreement, at the rates indicated on the Cost Proposal Form referenced in the submitted RFP. Monthly invoices for work completed to date will be submitted by CONSULTANT, and subject to the approval of the CITY, will be paid within 10 days.

**Limitation of Funds:** It is expected that the CITY will be reimbursed for cost incurred for this Task Order; however, it is the CONSULTANT's responsibility to know what will be reimbursed and CONSULTANT shall stay within CITY's budget/funding for full cost recovery of this effort.

**Start Date:** Services for the FEMA Program Management is effective upon the date of the second signature to this document.

**Time of Performance:** CONSULTANT proposes to conduct this scope of work within 2 years following authorization to proceed.

**Key Personnel:**

Scott Niolet / (228) 304-1505  
Jaison Benoit / (225) 975-0649



**Point of Contact:**

Bill Matkin / (228) 223-3235

**THE CITY OF CEDAR KEY:**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Jeff Webb, Mayor

**SAVINACIOUS, LLC:**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Scott Niolet, Co-Founder

**CITY OF CEDAR KEY**

**RESOLUTION NUMBER 497**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF CEDAR KEY, FLORIDA, AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE FLORIDA DEPARTMENT OF COMMERCE FOR FUNDING UNDER THE INFRASTRUCTURE REPAIR PROGRAM - COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM - DISASTER RECOVERY.**

**WHEREAS, the City of Cedar Key is eligible to apply for funding through the Florida Infrastructure Repair Program (IRP) Community Development Block Grant - Disaster Recovery (CDBG-DR) Program; and**

**WHEREAS, the City of Cedar Key desires to submit an application with the minimum amount of \$750,000 for a Conversion and Mitigation of Old City Hall into a Community Center Development Project.**

**NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Cedar Key, Florida:**

- 1. The City authorizes the submission of a CDBG-DR application for the Conversion and Mitigation Project at the minimum amount of \$750,000.**
- 2. The Mayor is authorized to sign the application and all related documents.**
- 3. The City affirms its intent to comply with all applicable program requirements upon award.**

**DULY ADOPTED AT A PUBLIC HEARING THIS \_\_\_\_ DAY OF \_\_\_\_\_ 2025.**

**ATTEST:**

**CITY OF CEDAR KEY, FLORIDA,**

**CITY OF CEDAR KEY**

**RESOLUTION NUMBER 498**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF CEDAR KEY, FLORIDA, AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE FLORIDA DEPARTMENT OF COMMERCE FOR FUNDING UNDER THE INFRASTRUCTURE REPAIR PROGRAM - COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM - DISASTER RECOVERY.**

**WHEREAS, the City of Cedar Key is eligible to apply for funding through the Florida Infrastructure Repair Program (IRP) Community Development Block Grant - Disaster Recovery (CDBG-DR) Program; and**

**WHEREAS, the City of Cedar Key desires to submit an application with the minimum amount of \$750,000 for a Storm-water Drainage and Retention Study with Acquisition Development Project along 3<sup>rd</sup> Street.**

**NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Cedar Key, Florida:**

- 1. The City authorizes the submission of a CDBG-DR application for the Storm-water Drainage and Retention Study with Acquisition Development Project along 3<sup>rd</sup> Street in the minimum amount of \$750,000.**
- 2. The Mayor is authorized to sign the application and all related documents.**
- 3. The City affirms its intent to comply with all applicable program requirements upon award.**

**DULY ADOPTED AT A PUBLIC HEARING THIS \_\_\_\_ DAY OF \_\_\_\_\_ 2025.**

**ATTEST:**

**CITY OF CEDAR KEY, FLORIDA,**

**CITY OF CEDAR KEY  
RESOLUTION NUMBER 499**

**A RESOLUTION OF THE CITY OF CEDAR KEY, FLORIDA AMENDING THE CURRENT SCHEDULE OF RATES AND CHARGES FOR THE CITY'S MARINA; PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, pursuant to its charter and its home rule powers, the City Commission of the City of Cedar Key, Florida possesses the power to regulate rates and charges for use of the City Marina; and

**WHEREAS**, rates and charges for the use of the City Marina are set forth in Chapter 5 of the Laws of Cedar Key, Florida; and

**WHEREAS**, the City Commission has determined it necessary to amend the rates and charges for the use of the City Marina;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF CEDAR KEY, FLORIDA, AS FOLLOWS:**

**SECTION 1.** The schedule of rates and charges for use of the City Marina, as set forth in Chapter 5 of the Laws of Cedar Key is hereby amended as set forth in the attached Exhibit A, with new language shown as underlined and deleted language shown as ~~strikethrough~~. The City Clerk shall amend the Laws of Cedar Key accordingly.

**SECTION 2.** The effective date of this resolution shall be October 1, 2025.

**PASSED AND ADOPTED this \_\_\_ day of September, 2025.**

**ATTEST:**

**CITY OF CEDAR KEY, FLORIDA,**

\_\_\_\_\_  
**Jennifer Sylvester, City Clerk**

\_\_\_\_\_  
**Jeff Webb, Mayor**

**LEGAL REVIEW:**

\_\_\_\_\_  
**Norm D. Fugate, City Attorney**

## EXHIBIT A

### 3.02. Fees for Use of Marina

- A. Launch fee, each time: ~~\$14.02~~ \$20.00 plus \$0.98 sales tax for cash payment and additional \$1.00 surcharge for credit card payment.
- B. Frequent user pass: ~~\$180.00~~ \$300.00 (plus tax) per boat, with the pass affixed to the driver side of the wench post on the trailer, for unlimited use of ramps by the holder for the fiscal year October 1 through September 30 of the City. Annual pass may be issued and renewed by the City Clerk's Office in October of each year.
- C. City taxpayer annual pass: \$30.00 (plus tax) per boat, with the pass affixed to the driver side of the wench post on the trailer, for unlimited use of ramps by the holder for the fiscal year October 1 through September 30 of the City. Annual pass may be issued and renewed by the City Clerk's Office in October of each year.
- D. Annual frequent user pass: \$500.00 (plus tax), for unlimited use of ramps by a commercial dry storage boat business, issued and renewed by the City Clerk's Office in October of each year upon application by the business.
- E. The reissuance of a lost or stolen pass is \$30.00 (plus tax).

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ORDINANCE 560

AN ORDINANCE OF THE CITY OF CEDAR KEY,  
FLORIDA AMENDING PROVISIONS RELATING TO  
ELECTIONS AS CONTAINED IN CHAPTER 2 OF THE  
LAWS OF CEDAR KEY; PROVIDING AN EFFECTIVE  
DATE

WHEREAS, the City of Cedar Key, Florida, (the “City”), is a municipality organized and existing under the laws of the State of Florida; and

WHEREAS, upon request of the Levy County Supervisor of Elections, the City Commission of the City desires to amend its ordinances to change the City election procedures;

NOW THEREFORE, be it ordained by the City Commission of the City of Cedar Key, Florida, as follows:

**SECTION 1.** The following sections of Chapter Two of the Laws of Cedar Key, are hereby amended as follows, with deleted language shown as ~~strikethrough~~ and added language shown as underlined:

**2-1.00.08. Appointment of Poll Workers; Opening and Closing Polls; ~~Substitute Poll Workers; Illiterates Not Qualified.~~**

The ~~City Clerk~~ Levy County Supervisor of Elections shall appoint the necessary poll workers for the conduct of the election who shall open the election at 7:00 a.m. on the morning of the election and shall keep the polls open until 7:00 p.m. of such election day. ~~The City Clerk shall be empowered to appoint substitute poll workers, as necessary.~~ No elector person who cannot read and write the English language shall be appointed as a poll worker for any election.

**2-1.00.12. Canvassing Board of Composition, Powers and Duties.**

Prior to any City election, the ~~City Commission~~ Levy County Supervisor of Elections shall appoint three persons qualified under state law to serve as the City Canvassing Board. ~~The County Supervisor of Elections may serve as a nonvoting advisor to the Canvassing Board and the City Attorney shall serve as legal counsel to the Canvassing Board. The Canvassing Board shall be responsible for reviewing and determining by majority vote the validity of any absentee ballot which is questioned by the City Clerk or properly challenged by a candidate or elector; ruling on any protest or question relating to the election process, which cannot be resolved by the City Clerk; and receiving, canvassing and certifying the election results. The City Clerk will be responsible for the scheduling of Canvassing Board meetings, which meetings will be conducted in accordance with F.S. ch. 286. In the event in may be necessary, in order to come to a proper decision, the board shall have the power to examine witnesses and take testimony.~~

42 **2-1.00.14. Absentee Voting.**

43 The ~~City~~ Levy County Supervisor of Elections will be responsible for administering the absentee  
44 voting process as set forth in F.S. § 101.62 et seq. ~~To the extent practicable, the City Clerk and~~  
45 ~~the canvassing board shall perform the duties of canvassing absentee ballots in accordance with~~  
46 ~~the procedures set forth in F.S. § 101.68. If any person believes that any ballot is illegal for any~~  
47 ~~reason, such person shall have the duty, before the ballot is removed from the envelope, to file~~  
48 ~~with the canvassing board a protest against the canvass of such ballot, specifying the reason he~~  
49 ~~believes the ballot to be illegal. No challenge, protest or contest of any type regarding any~~  
50 ~~absentee ballot shall be accepted after the ballot has been removed from the absentee envelope.~~

51  
52 **2-1.00.17. City Clerk Election Responsibilities.**

53 Every municipal election shall be conducted by and be under the personal supervision of the City  
54 Clerk, who the Cedar Key City Commission hereby empowers and directs to exercise all of the  
55 powers and to perform all of the duties and functions appropriate to the conduct of such election,  
56 including the establishment, promulgation, and enforcement of such rules and regulations,  
57 relating to such election and the establishment, maintenance, filing, and preservation of such  
58 election records as the City Clerk may deem necessary, or which may be required by City,  
59 County, or State Law, provided, however, that the City Commission may, by written agreement  
60 with the Levy County Supervisor of Elections, delegate any such powers, duties or functions to  
61 the said Supervisor of Elections.

62  
63 **2-1.00.18. Challenges and Protests.**

64 Any person who wishes to question, challenge or protest any procedure or decision relating to  
65 any City election shall file such question, challenge or protest in writing to the ~~City Clerk~~ Levy  
66 County Supervisor of Elections or to the Canvassing Board prior to the certification of the  
67 election returns by the Canvassing Board. ~~The City Clerk~~ Supervisor of Elections or the  
68 Canvassing Board, as the case may be, shall make a decision as soon as is practicably possible.  
69 Any decision of the ~~City Clerk~~ Supervisor of Elections may be appealed to the Canvassing  
70 Board. The failure by any person to file such question, challenge or protest within the time and in  
71 the manner prescribed above, shall be deemed to be a failure to exhaust administrative remedies  
72 in any subsequent judicial proceeding.

73  
74 **SECTION 2.** It is the intention of the City Commission that the provisions of this  
75 ordinance shall become and be made a part of the Laws of Cedar Key, Florida, and that the  
76 Sections and Paragraphs of this Ordinance may be renumbered or relettered in order to  
77 accomplish such intention. The correction of typographical errors which do not affect the intent  
78 of the ordinance may be authorized by the City Attorney or designee without public hearing by  
79 filing a corrected or recodified copy of the same with the City Clerk.





**ORDINANCE \_562\_**

**AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF CEDAR KEY, FLORIDA; AMENDING CHAPTER 2, GENERAL ORDINANCES; AMENDING CHAPTER 2, SECTIONS 6.01.02 and 6.01.09 TO ADD PENALTY FOR A VEHICLE THAT TAKES UP THREE OR MORE PARKING SPACES AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Cedar Key, Florida, (the “City”), is a Florida Municipality and, pursuant to the home rule provisions of the Florida Constitution, and the powers and restrictions of Chapter 163, Fla. Stat., may regulate the use of land within the municipal boundaries of the City; and

**WHEREAS**, the City Commission has determined that it should amend its parking regulations as contained in its General Ordinances; and

**WHEREAS**, the City Commission has reviewed the proposed amendments for consistency with the City’s Comprehensive Plan, as set forth in Chapter 2, of the Laws of Cedar Key, Florida, and has found the proposed amendments to be consistent therewith;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF CEDAR KEY, FLORIDA, AS FOLLOWS:**

Chapter Two, §6.01.02 and §6.01.09 of the City General Ordinances, The Laws of Cedar Key, Florida, are hereby amended as follows, with added language shown as underlined; deleted language shown as ~~strikethrough~~:

**SECTION 1.** Section 2-6.01.09 is amended as follows:

**2-6.01.09. - Parking Within Spaces Required.**

- a. It shall be unlawful for any person to park or leave standing any vehicle in such a position that the same shall not be entirely within the area designated for parking.
- b. It shall be unlawful for any person to park or leave standing any vehicle that occupies three or more parking spaces.

**SECTION 2.** The following is added to the violation table in §2-6.01.02:

<u>Parking in violation of 2-6.01.09(b))</u>	<u>\$300.00</u>
--	-----------------

**SECTION 3.** It is the intention of the City Commission that the provisions of this ordinance shall become and be made a part of the Laws of Cedar Key, Florida, and that the Sections and Paragraphs of this Ordinance may be renumbered or relettered in order to accomplish such intention. The correction of typographical errors which do not affect the intent of the ordinance may be authorized by the City Attorney or designee without public hearing by filing a corrected or recodified copy of the same with the City Clerk.

**SECTION 4.** All ordinances, or parts of ordinances, in conflict herewith are to the extent of such conflict hereby repealed.

**SECTION 5.** If any section, sentence, clause or phrase of this Ordinance is held to be invalid or unconstitutional by any Court of competent jurisdiction, then said holding shall in no way effect the validity of the remaining portions of this Ordinance.

**SECTION 6.** This Ordinance shall take effect immediately.

This ordinance passed on first reading on September 16, 2025.

This ordinance passed on second reading on \_\_\_\_\_.

**ATTEST:**

**CITY OF CEDAR KEY, FLORIDA,**

\_\_\_\_\_  
**Jennifer Sylvester, City Clerk**

\_\_\_\_\_  
**Jeff Webb, Mayor**

**LEGAL REVIEW:**

\_\_\_\_\_  
**Norm D. Fugate, City Attorney**

January 24, 2025

City of Cedar Key  
City Commission  
P.O. Box 339  
809 6th ST  
Cedar Key, FL 32625

RE: 12050 SW 164<sup>th</sup> Ter  
Cedar Key, FL  
Parcel ID#s 911700300 and 911700400

Dear Commissioners:

I recently purchased a home in Cedar Key and was disappointed to learn it is not considered to be within the City limits. I am requesting that my property at 12050 SW 164<sup>th</sup> Terrace, also known as Levy County Parcel # 911700300 and 911700400 be annexed into the City limits of Cedar Key.

I appreciate your consideration and look forward to being a part of the community.

Sincerely,



Thomas J Ardizzoni Jr  
4219 Surfside Cir  
Spring Hill, FL 34606  
[tomjr@ardizzonicontracting.com](mailto:tomjr@ardizzonicontracting.com)  
Cell: 413 668-8891

# Levy County, FL

## Homestead Transfer Form (PDF Format)

[TRANSFER OF HOMESTEAD ASSESSMENT DIFFERENCE - DR501T Form\(pdf format\)](#)

## Homestead Application

Homestead Application

## Hurricane Damage Form

**ATTENTION: This is not for FEMA.**

Hurricane Damage Form

## Application for Catastrophic Event Tax Refund

**ATTENTION: Please read instructions carefully**

Instructions

Application for Catastrophic Event Tax Refund

## Summary

Parcel ID	0911700400
Location Address	
Neighborhood	2006 (2006)
Legal Description*	30-15-13 CEDAR KEY SHORES REPLAT BLK L LOT 2 OR BOOK 823 PAGE 904 <i>*The legal description shown here may be condensed, a full legal description should be obtained from a recorded deed for legal purposes.</i>
Property Use Code	VACANT (0000)
Subdivision	CEDAR KEY SHORES REPLAT
Sec/Twp/Rng	30-15-13
Tax District	CEDAR KEY SPEC W&S (District CW)
Millage Rate	15.6173
Acreage	0.270
Homestead	N
Ag Classification	No

[View Map](#)

## Owner

Owner Name	<a href="#">Ardizzoni Thomas J Jr</a> 100%
Mailing Address	12050 SW 164TH TER CEDAR KEY, FL 32625

## Trim Notice

Trim Notice (PDF)

## Estimate Taxes

Estimate Taxes

## Valuation

	2025 Preliminary Value Summary
Building Value	\$0
Extra Features Value	\$0
Market Land Value	\$35,000
Ag Land Value	\$35,000
Just (Market) Value	\$35,000
Assessed Value	\$35,000
Exempt Value	\$0
Taxable Value	\$35,000
Save Our Homes Benefit	\$0
Previous Year Value	\$35,000

## Exemptions

Homestead	2nd Homestead	Widow/er	Disability	Seniors	Veterans	Other
-----------	---------------	----------	------------	---------	----------	-------

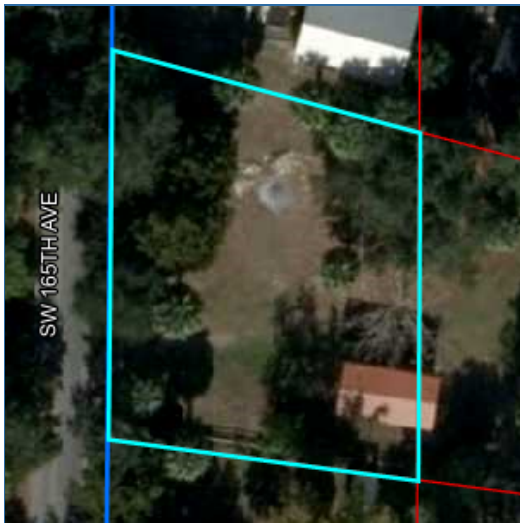
## Land Line

Use Description	Front	Depth	Total Land Units	Unit Type	Land Value
Vac Lot	0	0	1	LT	\$35,000

## Sales

Sale Date	Sale Price	Instrument				Vacant/Improved	Grantor	Grantee
		Type	Book	Page	Qualification			
9/4/2024	\$100.00	DC	<a href="#">1752</a>	<a href="#">403</a>	U	V	MCCORMICK JOHN D	ARDIZZONI THOMAS J JR
2/1/2003	\$23,500.00	WD	<a href="#">823</a>	<a href="#">904</a>	U	V	THOMPSON HARRIET	

## Map



No data available for the following modules: Building Information, Extra Features, Building Sketch, Photos.

Levy County makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use or interpretation.  
[User Privacy Policy](#) | [GDPR Privacy Notice](#)  
 Last Data Upload: 1/24/2025, 7:34:37 PM

Contact Us

Developed by  
 **SCHNEIDER**  
 GEOSPATIAL

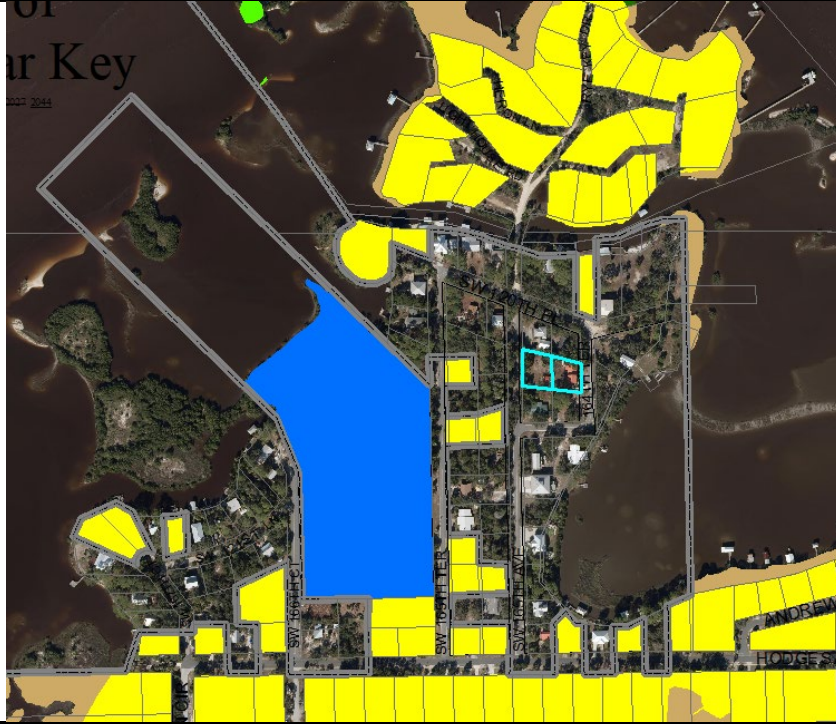
**Subject Property:**

**Property Owner:** Thomas J. Ardizzoni, Jr.

**Parcel ID Nos.:** 0911700300 & 0911700400

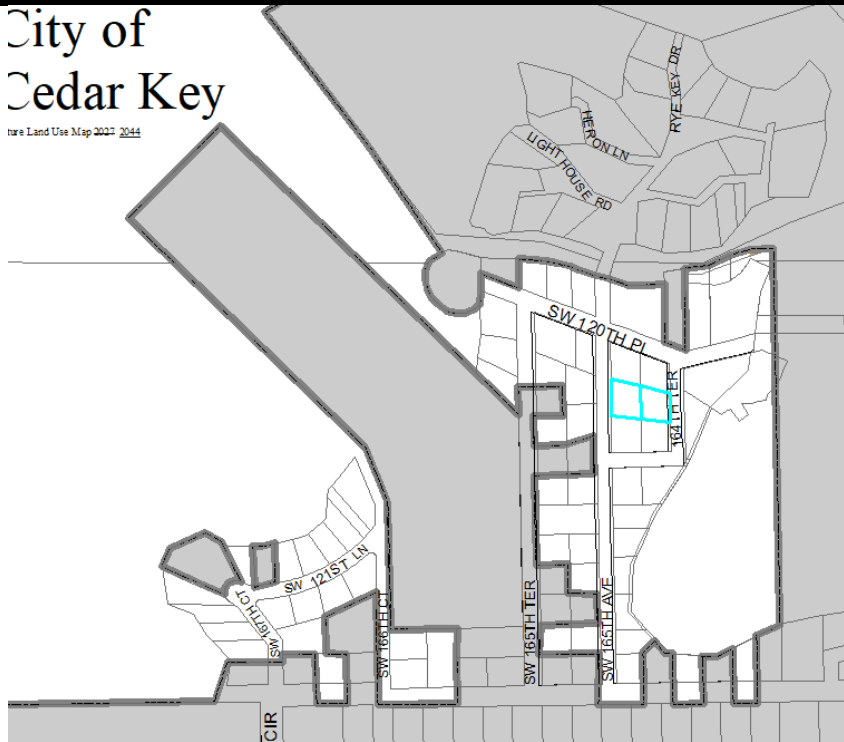
**Address:** 12050 SW 164<sup>th</sup> Terrace, Cedar Key, FL

**Existing Use:** Single Family Residential



**City of  
Cedar Key**

Current Land Use Map 2022-2044



**Issue:**

The second map above shows the incorporated City of Cedar Key area in gray and the unincorporated Levy County area in white.

The subject property is **not** contiguous to the City limits.

**Comment:**

According to Section 171.044(1) of the Florida Statutes, “the owner or owners of real property in an unincorporated area of a county which is **contiguous to a municipality and reasonably compact** may petition the governing body of said municipality that said property be annexed to the municipality.”

According to Section 171.031(2) of the Florida Statutes, “Compactness” means concentration of a piece of property in a single area and precludes any action which would create enclaves, pockets, or finger areas in serpentine patterns. Any annexation proceeding in any county in this state must be designed in such a manner as to ensure that the area will be reasonably compact.

According to Section 171.031(2) of the Florida Statutes, “Contiguous” means that a substantial part of a boundary of the territory sought to be annexed by a municipality is coterminous with a part of the boundary of the municipality. The separation of the territory sought to be annexed from the annexing municipality by a publicly owned county park; a right-of-way for a highway, road, railroad, canal, or utility; or a body of water, watercourse, or other minor geographical division of a similar nature, running parallel with and between the territory sought to be annexed and the annexing municipality, may not prevent annexation under this act, provided the presence of such a division does not, as a practical matter, prevent the territory sought to be annexed and the annexing municipality from becoming a unified whole with respect to municipal services or prevent their inhabitants from fully associating and trading with each other, socially and economically. However, **nothing in this subsection may be construed to allow local rights-of-way, utility easements, railroad rights-of-way, or like entities to be annexed in a corridor fashion to gain contiguity**; and when any provision of any special law prohibits the annexation of territory that is separated from the annexing municipality by a body of water or watercourse, then that law shall prevent annexation under this act.

Due to the subject property not being contiguous to the City limits, it should not be annexed.

---

**Re: Request for Annexation into City of Cedar Key**

---

**From** Jennifer Sylvester <jsylvester@cedarkeyfl.us>  
**Date** Thu 8/28/2025 3:59 PM  
**To** shaunna@ardizzonicontracting.com <shaunna@ardizzonicontracting.com>

Good afternoon - I have a place holder for your request on the Sept. 16, 2025 Commission Meeting. If something changes, we will let you know.

Thank you -

**Jennifer Sylvester**  
**City of Cedar Key,**  
**Clerk's Office/Building and Planning Dept.**  
**P.O. Box 339**  
**809 6<sup>th</sup> Str.**  
**Cedar Key, FL 32625**  
**(352)543-5132**  
**(866)674-2419 fax**

Florida has a very broad public records law. Written communications to or from state officials regarding state business constitute public records and are available to the public and media upon request unless the information is subject to a specific statutory exemption. Therefore, this email and any that you sent that generated this response may be subject to public disclosure.

---

**From:** shaunna@ardizzonicontracting.com <shaunna@ardizzonicontracting.com>  
**Sent:** Thursday, August 28, 2025 10:09 AM  
**To:** Jennifer Sylvester <jsylvester@cedarkeyfl.us>  
**Subject:** Re: Request for Annexation into City of Cedar Key

Hi Jennifer,

Can you confirm if we have been placed on the agenda for the next City Council meeting and what date it is? Thank you so much!

Shaunna & Tom

---

**From:** Norm Fugate <norm@normdfugatepa.com>  
**Date:** Thursday, August 21, 2025 at 2:29 PM  
**To:** shaunna@ardizzonicontracting.com <shaunna@ardizzonicontracting.com>, Jennifer Sylvester <jsylvester@cedarkeyfl.us>  
**Subject:** RE: Request for Annexation into City of Cedar Key

I have communicated with the City Clerk's office that the request needs to be placed on a City Commission agenda for their decision as to whether to proceed with the annexation. This is the next step.

If they say yes, then there will be a process to adopt an ordinance to formally annex the property into the City. There is no guarantee that they will say yes, and there remains the uncertainty of your parcel's contiguity with existing City parcels.

Norm D. Fugate, Attorney at Law  
Board Certified Real Estate Attorney  
Board Certified City, County and Local Government Attorney  
[norm@normdfugatepa.com](mailto:norm@normdfugatepa.com)  
Norm D. Fugate, P.A.  
normdfugatepa.com  
248 N.W. Main Street  
Post Office Box 98  
Williston, Florida 32696

352-528-0019 phone  
352-528-4919 fax

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or distribution of the information transmitted herewith may be subject to legal restriction or sanction, and you are requested to notify us by telephone (352-528-0019) to arrange for return or destruction of the information and all copies. Thank you.

---

**From:** shaunna@ardizzoniccontracting.com <shaunna@ardizzoniccontracting.com>  
**Sent:** Thursday, August 21, 2025 2:14 PM  
**To:** Norm Fugate <norm@normdfugatepa.com>; Jennifer Sylvester <jsylvester@cedarkeyfl.us>  
**Subject:** Request for Annexation into City of Cedar Key  
**Importance:** High

Hello Attorney Fugate,

I left a message at your office on Tuesday as a follow up on this matter. Could someone please give me a call this week to discuss next steps, thank you so much. (413) 668-8294

---

**From:** [shaunna@ardizzoniccontracting.com](mailto:shaunna@ardizzoniccontracting.com) <[shaunna@ardizzoniccontracting.com](mailto:shaunna@ardizzoniccontracting.com)>  
**Date:** Thursday, August 7, 2025 at 12:19 PM  
**To:** Norm Fugate <[norm@normdfugatepa.com](mailto:norm@normdfugatepa.com)>, Jennifer Sylvester <[jsylvester@cedarkeyfl.us](mailto:jsylvester@cedarkeyfl.us)>  
**Subject:** Re: Request for Annexation into City of Cedar Key

Hi Attorney Fugate,

This is all a foreign language to me, can you interpret? What are the next steps? Will we be able to be annexed in? Is there anything Tom and I can do on our end to move the process forward? Thank you again so much!

Tom & Shaunna  
Shaunna Schiller

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---

**From:** Levy County Attorney <[shalley-nicolle@levycounty.org](mailto:shalley-nicolle@levycounty.org)>  
**Date:** Monday, August 4, 2025 at 5:27 PM  
**To:** Norm Fugate <[norm@normdfugatepa.com](mailto:norm@normdfugatepa.com)>  
**Cc:** Mary-Ellen Harper <[harper-mary-ellen@levycounty.org](mailto:harper-mary-ellen@levycounty.org)>, [shaunna@ardizzoniccontracting.com](mailto:shaunna@ardizzoniccontracting.com) <[shaunna@ardizzoniccontracting.com](mailto:shaunna@ardizzoniccontracting.com)>  
**Subject:** RE: Request for Annexation into City of Cedar Key

Hi Norm – The County Manager and I were able to discuss this topic late last week and we do not understand why the County is being asked to: (1) consent to annexation of the Ardizzoni parcels; AND (2) consent to annex a portion of a County road that will connect the Ardizzoni parcels to parcels within the City. As to (1), I've always read Section 171.044(6), F.S. as requiring the County be given notice so that it may object/file a cause of action to stop a voluntary annexation. But it does not require the County to take the affirmative step of consenting. As to (2), what is the purpose or effect of "annexing" a county road, but not making it a city road? I don't think that cures the "enclave" issue. Further, when I zoom out on the Property Appraisers maps, it seems in this area we have enclaves of County land surrounded by municipal lands. Hence my comment below, that voluntary annexations in this area would seem to make the situation better (e.g., more municipal) not worse. And interestingly enough at least one AGO (#80-84) seems to indicate that County enclaves are ok, it the creation of municipal enclaves that are prohibited by 171.044(5), F.S.

At this point, if the City is not interested in an Interlocal Agreement to address annexation issues (such as these) and the City does not want to take ownership of County roads that are within the City, I'm not sure anything is required of the County. Are we missing something?

**Nicolle M. Shalley**

County Attorney

Levy County, Florida

Physical address: 355 Garner Street, Bronson, Florida 32621

Mailing address: P.O. Box 310, Bronson, Florida 32621

352-486-3389 (office phone)

352-441-0024 (cell phone)

[shalley-nicolle@levycounty.org](mailto:shalley-nicolle@levycounty.org)

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**From:** Mary-Ellen Harper <[harper-mary-ellen@levycounty.org](mailto:harper-mary-ellen@levycounty.org)>  
**Sent:** Monday, August 4, 2025 4:16 PM  
**To:** [shaunna@ardizzoniccontracting.com](mailto:shaunna@ardizzoniccontracting.com)

Cc: Mary-Ellen Harper <[harper-mary-ellen@levycounty.org](mailto:harper-mary-ellen@levycounty.org)>; Levy County Attorney <[shalley-nicolle@levycounty.org](mailto:shalley-nicolle@levycounty.org)>  
Subject: RE: Request for Annexation into City of Cedar Key

Good Afternoon Ms. Schiller,  
I have discussed your request with our County Attorney and she will follow up with you.

Thank you.



**Mary-Ellen Harper, County Manager**

Office Phone: 352.486.5218  
Cell Phone: 352.914.7029  
Email: [Harper-Mary-Ellen@LevyCounty.org](mailto:Harper-Mary-Ellen@LevyCounty.org)

Physical Address: 310 School Street, Bronson, FL 32621  
Mailing Address: PO Box 310, Bronson, FL 32621

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---

**From:** [shaunna@ardizzoniccontracting.com](mailto:shaunna@ardizzoniccontracting.com) <[shaunna@ardizzoniccontracting.com](mailto:shaunna@ardizzoniccontracting.com)>  
**Sent:** Thursday, July 31, 2025 4:04 PM  
**To:** Mary-Ellen Harper <[harper-mary-ellen@levycounty.org](mailto:harper-mary-ellen@levycounty.org)>  
**Subject:** Request for Annexation into City of Cedar Key

You don't often get email from [shaunna@ardizzoniccontracting.com](mailto:shaunna@ardizzoniccontracting.com). [Learn why this is important](#)  
Hi Mary-Ellen,

I was just following up to see if you are able to add this to the County Commission agenda and/or if there is anything we need to do on our part to keep moving the process forward. I left a message this morning with Tasha who answered the phone at your office. Thank you so much for your help!

Tom & Shaunna  
Shaunna Schiller

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**From:** Levy County Attorney <[shalley-nicolle@levycounty.org](mailto:shalley-nicolle@levycounty.org)>

**Date:** Thursday, July 31, 2025 at 9:52 AM

**To:** [shaunna@ardizzoniccontracting.com](mailto:shaunna@ardizzoniccontracting.com) <[shaunna@ardizzoniccontracting.com](mailto:shaunna@ardizzoniccontracting.com)>

**Cc:** Norm Fugate <[norm@normdfugatepa.com](mailto:norm@normdfugatepa.com)>, Mary-Ellen Harper <[harper-mary-ellen@levycounty.org](mailto:harper-mary-ellen@levycounty.org)>, Bernard Cox <[Cox-Bernard@levycounty.org](mailto:Cox-Bernard@levycounty.org)>

**Subject:** FW: Request for Annexation into City of Cedar Key

Hello Ms. Schiller - This email is sent in response to your inquiry to me via email dated Tuesday 7/29/25 at 3:59pm which stated: "Hi Nicole, I am just trying to follow up on the status of our request. We started this endeavor about 6 months ago but with the resignation and subsequent changes of the County Planner, it feels like we are not making any progress. I last spoke to Avea Martinez, who is no longer the Interim Planner, on June 3rd. At that time, she said you were working on our request and needed some additional information from other departments. Could you please advise where the process stands now and if anything can be done on our part to help move things forward? Thank you so much for your help!"

Below was the last communication between Attorney Fugate and I. My Office is not in charge of annexations, I was simply trying to obtain information for my client – the County – so that it could respond to Mr. Fugate's two requests stated below: (1) "We need the County's consent to annex their street that will connect your parcel to parcels already within the City" AND (2) " We need the County's consent not to object to your parcel's annexation."

I have copied the County Manager on this, in the event she has other thoughts/guidance, but it seems those two requests would have to be placed on a County Commission agenda for their consideration.

**Nicolle M. Shalley**

County Attorney  
Levy County, Florida  
Physical address: 355 Garner Street, Bronson, Florida 32621  
Mailing address: P.O. Box 310, Bronson, Florida 32621  
352-486-3389 (office phone)  
352-441-0024 (cell phone)  
[shalley-nicolle@levycounty.org](mailto:shalley-nicolle@levycounty.org)

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**From:** Norm Fugate <[norm@normdfugatepa.com](mailto:norm@normdfugatepa.com)>  
**Sent:** Friday, June 13, 2025 3:54 PM  
**To:** Levy County Attorney <[shalley-nicolle@levycounty.org](mailto:shalley-nicolle@levycounty.org)>  
**Cc:** Mary-Ellen Harper <[harper-mary-ellen@levycounty.org](mailto:harper-mary-ellen@levycounty.org)>; Avea Martinez <[martinez-avea@levycounty.org](mailto:martinez-avea@levycounty.org)>  
**Subject:** RE: Request for Annexation into City of Cedar Key

To be clear, we are not asking for ownership of the street(s), just to annex them into the City. And, this is a single request for annexation from an individual owner. Interlocal or not, I'm not sure that getting the unincorporated parcels annexed in will ever be a real possibility.

Norm D. Fugate, Attorney at Law  
Board Certified Real Estate Attorney  
Board Certified City, County and Local Government Attorney  
[norm@normdfugatepa.com](mailto:norm@normdfugatepa.com)  
Norm D. Fugate, P.A.  
normdfugatepa.com  
248 N.W. Main Street  
Post Office Box 98  
Williston, Florida 32696  
352-528-0019 phone  
352-528-4919 fax

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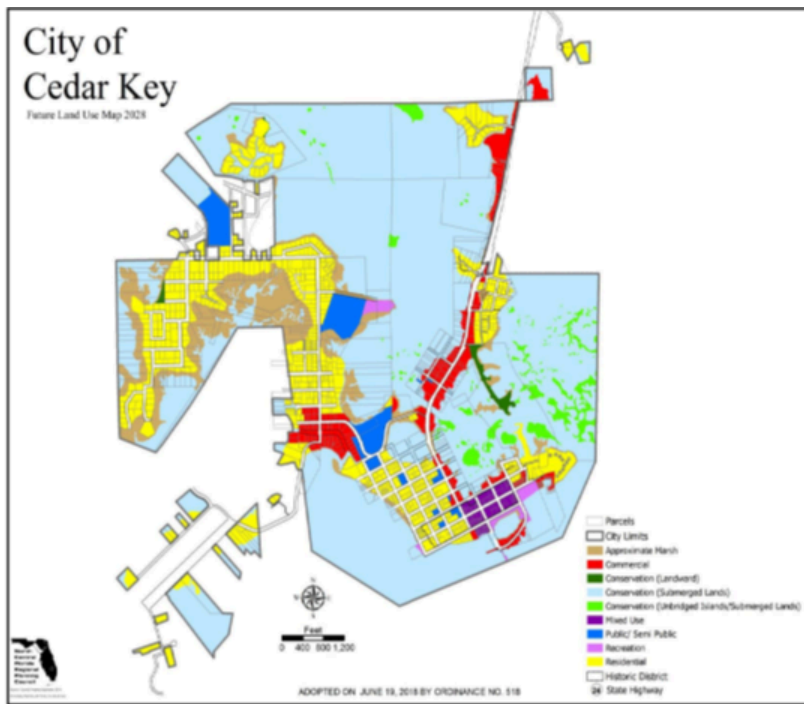
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---

**From:** Levy County Attorney <[shalley-nicolle@levycounty.org](mailto:shalley-nicolle@levycounty.org)>  
**Sent:** Friday, June 13, 2025 3:09 PM  
**To:** Norm Fugate <[norm@normdfugatepa.com](mailto:norm@normdfugatepa.com)>  
**Cc:** Mary-Ellen Harper <[harper-mary-ellen@levycounty.org](mailto:harper-mary-ellen@levycounty.org)>; Avea Martinez <[martinez-avea@levycounty.org](mailto:martinez-avea@levycounty.org)>  
**Subject:** RE: Request for Annexation into City of Cedar Key

Hi Norm – Thank you for confirming that the requested voluntarily annexation is parcels #09117-003-00 and #09117-004-00. I reviewed the matter and spoke with relevant County Staff and share the following thoughts: It appears the County parcels (shown in white in the below City of Cedar Key Future Land Use Map 2028) already constitute enclaves that (per the State policy articulated in Section 171.046, Florida Statutes) should be eliminated. Annexing these two parcels seems to be a step in that direction. As to the portion of right-of-way for SW 164th Terrace that is adjacent to 09117-003-00 and north to parcel #08947-004-0A, it seems odd to annex (and have the County convey to the City) such a small segment of a County road. It may make more sense to, at a minimum, annex and convey all of SW 164<sup>th</sup> Terrace – which is a pretty small segment in its entirety. Let me know if you want the County Manager and I agenda that request for County Commission action.

At some point, the County and City may want to consider an Interlocal Agreement to expedite the elimination of these enclaves and transfer of associated roads to the City. If the County Manager or I can do anything further to assist, let us know.



**Nicolle M. Shalley**  
 County Attorney  
 Levy County, Florida  
 Physical address: 355 Garner Street, Bronson, Florida 32621  
 Mailing address: P.O. Box 310, Bronson, Florida 32621  
 352-486-3389 (office phone)  
 352-441-0024 (cell phone)  
[shalley-nicolle@levycounty.org](mailto:shalley-nicolle@levycounty.org)

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---

**From:** Levy County Attorney  
**Sent:** Monday, June 2, 2025 10:21 AM  
**To:** [norm@normdfugatepa.com](mailto:norm@normdfugatepa.com)  
**Subject:** FW: Request for Annexation into City of Cedar Key

Hi Norm – This request was forwarded to me for review. I need a bit more information in order to speak to my client about the request for the County to consent to this proposed voluntary annexation. First, is the property owner proposing to annex both parcels 0911700300 and 0911700400 into the City of Cedar Key? What County road is proposed to be annexed and to what extent? I assume that means the City will take over ownership and maintenance of that part of the road? What is the purpose of the annexation (why is it being requested)? I looked in Anne’s files (former County Attorney) and could not find any annexation agreements/plans between the County and City. Is that correct – there are none? This area seems to be a checkerboard of City and County jurisdiction, so whatever info you can provide to help me understand the history or prior dealings of the parties is appreciated.

**Nicolle M. Shalley**  
 County Attorney  
 Levy County, Florida  
 Physical address: 355 Garner Street, Bronson, Florida 32621  
 Mailing address: P.O. Box 310, Bronson, Florida 32621  
 352-486-3389 (office phone)  
 352-441-0024 (cell phone)  
[shalley-nicolle@levycounty.org](mailto:shalley-nicolle@levycounty.org)

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**From:** Levy Planning Zoning <[LCPZ@levycounty.org](mailto:LCPZ@levycounty.org)>  
**Sent:** Thursday, May 29, 2025 10:40 AM  
**To:** Levy County Attorney <[shalley-nicolle@levycounty.org](mailto:shalley-nicolle@levycounty.org)>  
**Subject:** Fw: Request for Annexation into City of Cedar Key

Hi Nicole,

When you have some time, can we touch base about this?

Thank you,



*Avèa Martinez*

**Interim Planner I**

320 Mongo Street  
Bronson, FL 32621  
Office: (352) 486-5203  
Fax: (352)486-5405

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**From:** Levy Planning Zoning <[LCPZ@levycounty.org](mailto:LCPZ@levycounty.org)>  
**Sent:** Thursday, May 29, 2025 10:36 AM  
**To:** Norm Fugate <[norm@normdfugatepa.com](mailto:norm@normdfugatepa.com)>; shaunna@ardizzoniccontracting.com <[shaunna@ardizzoniccontracting.com](mailto:shaunna@ardizzoniccontracting.com)>  
**Cc:** tomjr@ardizzoniccontracting.com <[tomjr@ardizzoniccontracting.com](mailto:tomjr@ardizzoniccontracting.com)>; Jennifer Sylvester <[jsylvester@cedarkeyfl.us](mailto:jsylvester@cedarkeyfl.us)>  
**Subject:** Re: Request for Annexation into City of Cedar Key

Good morning,

Thank you for your patience and understanding as our department goes through staff changes. I am the Interim Planner for the department currently and will do my best to get you an answer as soon as possible. If you are unable to speak to someone when you call, please leave a message and I will get back to you when I can.

Thank you,



*Avèa Martinez*

**Interim Planner I**

320 Mongo Street  
Bronson, FL 32621  
Office: (352) 486-5203  
Fax: (352)486-5405

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---

**From:** Norm Fugate <[norm@normdfugatepa.com](mailto:norm@normdfugatepa.com)>  
**Sent:** Tuesday, May 27, 2025 10:48 AM

**To:** [shaunna@ardizzoniccontracting.com](mailto:shaunna@ardizzoniccontracting.com) <[shaunna@ardizzoniccontracting.com](mailto:shaunna@ardizzoniccontracting.com)>; Levy Planning Zoning <[LCPZ@levycounty.org](mailto:LCPZ@levycounty.org)>  
**Cc:** [tomjr@ardizzoniccontracting.com](mailto:tomjr@ardizzoniccontracting.com) <[tomjr@ardizzoniccontracting.com](mailto:tomjr@ardizzoniccontracting.com)>; Jennifer Sylvester <[jsylvester@cedarkeyfl.us](mailto:jsylvester@cedarkeyfl.us)>  
**Subject:** RE: Request for Annexation into City of Cedar Key

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We need the County's consent to annex their street that will connect your parcel to parcels already within the City,

AND

We need the County's consent not to object to your parcel's annexation.

Norm D. Fugate, Attorney at Law  
Board Certified Real Estate Attorney  
Board Certified City, County and Local Government Attorney  
[norm@normdfugatepa.com](mailto:norm@normdfugatepa.com)  
Norm D. Fugate, P.A.  
normdfugatepa.com  
248 N.W. Main Street  
Post Office Box 98  
Williston, Florida 32696  
352-528-0019 phone  
352-528-4919 fax

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**From:** [shaunna@ardizzoniccontracting.com](mailto:shaunna@ardizzoniccontracting.com)  
**Sent:** Tuesday, May 27, 2025 10:25 AM  
**To:** [LCPZ@levycounty.org](mailto:LCPZ@levycounty.org)  
**Cc:** [tomjr@ardizzoniccontracting.com](mailto:tomjr@ardizzoniccontracting.com); Norm Fugate <[norm@normdfugatepa.com](mailto:norm@normdfugatepa.com)>; Jennifer Sylvester <[jsylvester@cedarkeyfl.us](mailto:jsylvester@cedarkeyfl.us)>  
**Subject:** Request for Annexation into City of Cedar Key

I tried calling Levy County Planning Office but couldn't reach anyone. We are looking to understand the process and what next steps would need to be taken to move our request forward. (See email chain below) Please advise. I have attached our original request letter to the City. I can be reached at (413) 668-8294. Thank you so much for your help.

Tom & Shaunna  
Shaunna Schiller

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**From:** Norm Fugate <[norm@normdfugatepa.com](mailto:norm@normdfugatepa.com)>  
**Date:** Friday, May 16, 2025 at 3:07 PM  
**To:** [shaunna@ardizzoniccontracting.com](mailto:shaunna@ardizzoniccontracting.com) <[shaunna@ardizzoniccontracting.com](mailto:shaunna@ardizzoniccontracting.com)>  
**Cc:** Jennifer Sylvester <[jsylvester@cedarkeyfl.us](mailto:jsylvester@cedarkeyfl.us)>, [tomjr@ardizzoniccontracting.com](mailto:tomjr@ardizzoniccontracting.com) <[tomjr@ardizzoniccontracting.com](mailto:tomjr@ardizzoniccontracting.com)>  
**Subject:** Re: Request for Annexation

I had a conversation previously with the County Planner and she put me off. Now she has resigned. Back to square one.

Sent from my iPhone

On May 16, 2025, at 2:25 PM, [shaunna@ardizzoniccontracting.com](mailto:shaunna@ardizzoniccontracting.com) wrote:

Thank you so much. If you could help us understand if being annexed in is simply not an option for us at all or if there are steps we can take that would allow us to join the City.

---

**From:** Jennifer Sylvester <[jsylvester@cedarkeyfl.us](mailto:jsylvester@cedarkeyfl.us)>  
**Date:** Friday, May 16, 2025 at 12:51 PM  
**To:** [shaunna@ardizzoniccontracting.com](mailto:shaunna@ardizzoniccontracting.com) <[shaunna@ardizzoniccontracting.com](mailto:shaunna@ardizzoniccontracting.com)>, Norm Fugate <[norm@normdfugatepa.com](mailto:norm@normdfugatepa.com)>

**Cc:** [tomjr@ardizzonicontracting.com](mailto:tomjr@ardizzonicontracting.com) <[tomjr@ardizzonicontracting.com](mailto:tomjr@ardizzonicontracting.com)>

**Subject:** Re: Request for Annexation

Good afternoon - my apologies for not responding sooner. I wanted to touch base with the city's attorney to see if he had any additional insight to your request. Unfortunately, he has not been available. I hope to speak with him next week. I will say that I do not believe any request has been made from the city to Levy County at this time.

Thank you -

**Jennifer Sylvester**  
City of Cedar Key,  
Clerk's Office/Building and Planning Dept.  
P.O. Box 339  
809 6<sup>th</sup> Str.  
Cedar Key, FL 32625  
(352)543-5132  
(866)674-2419 fax

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**From:** [shaunna@ardizzonicontracting.com](mailto:shaunna@ardizzonicontracting.com) <[shaunna@ardizzonicontracting.com](mailto:shaunna@ardizzonicontracting.com)>

**Sent:** Tuesday, May 6, 2025 2:22 PM

**To:** Jennifer Sylvester <[jsylvester@cedarkeyfl.us](mailto:jsylvester@cedarkeyfl.us)>; Norm Fugate <[norm@normdfugatepa.com](mailto:norm@normdfugatepa.com)>

**Cc:** [tomjr@ardizzonicontracting.com](mailto:tomjr@ardizzonicontracting.com) <[tomjr@ardizzonicontracting.com](mailto:tomjr@ardizzonicontracting.com)>

**Subject:** Re: Request for Annexation

Hi there,

I think last time we spoke our request could not be approved by the commission because no properties directly adjacent to ours were within the City limits but I just wanted to understand if a request was made to Levy County that may still allow us to be annexed in and if so where that stands or what the timeline might be for being approved or denied. Thank you so much for any info you can provide to help us understand the process.

Shaunna  
(Regarding 12050 SW 164th Terr)  
Shaunna Schiller  
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**From:** Jennifer Sylvester <[jsylvester@cedarkeyfl.us](mailto:jsylvester@cedarkeyfl.us)>

**Date:** Monday, February 3, 2025 at 1:12 PM

**To:** [shaunna@ardizzonicontracting.com](mailto:shaunna@ardizzonicontracting.com) <[shaunna@ardizzonicontracting.com](mailto:shaunna@ardizzonicontracting.com)>, Norm Fugate <[norm@normdfugatepa.com](mailto:norm@normdfugatepa.com)>

**Cc:** [tomjr@ardizzonicontracting.com](mailto:tomjr@ardizzonicontracting.com) <[tomjr@ardizzonicontracting.com](mailto:tomjr@ardizzonicontracting.com)>

**Subject:** Re: Request for Annexation

Good afternoon - yes, your letter requesting annexation will be presented to the commission at the next reg. meeting on Febr. 18th.

Thank you -

**Jennifer Sylvester**  
City of Cedar Key,  
Clerk's Office/Building and Planning Dept.  
P.O. Box 339  
809 6<sup>th</sup> Str.  
Cedar Key, FL 32625  
(352)543-5132  
(866)674-2419 fax

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**From:** [shaunna@ardizzoniccontracting.com](mailto:shaunna@ardizzoniccontracting.com) <[shaunna@ardizzoniccontracting.com](mailto:shaunna@ardizzoniccontracting.com)>  
**Sent:** Monday, February 3, 2025 12:57 PM  
**To:** Jennifer Sylvester <[jsylvester@cedarkeyfl.us](mailto:jsylvester@cedarkeyfl.us)>; Norm Fugate <[norm@normdfugatepa.com](mailto:norm@normdfugatepa.com)>  
**Cc:** [tomjr@ardizzoniccontracting.com](mailto:tomjr@ardizzoniccontracting.com) <[tomjr@ardizzoniccontracting.com](mailto:tomjr@ardizzoniccontracting.com)>  
**Subject:** Re: Request for Annexation

Hi there,

I was just following up to confirm you received our request and also can you tell me if it's on the agenda for the next meeting to proceed if approved?

Thank you so much!

Shaunna Schiller

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**From:** [shaunna@ardizzoniccontracting.com](mailto:shaunna@ardizzoniccontracting.com) <[shaunna@ardizzoniccontracting.com](mailto:shaunna@ardizzoniccontracting.com)>  
**Date:** Monday, January 27, 2025 at 12:13 PM  
**To:** [jsylvester@cedarkeyfl.us](mailto:jsylvester@cedarkeyfl.us) <[jsylvester@cedarkeyfl.us](mailto:jsylvester@cedarkeyfl.us)>, [norm@normdfugatepa.com](mailto:norm@normdfugatepa.com) <[norm@normdfugatepa.com](mailto:norm@normdfugatepa.com)>  
**Subject:** Request for Annexation  
See attached request, thank you so much for your help!

Shaunna Schiller

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2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

September 4, 2025

Ms. Jennifer Sylvester  
Interim City Clerk  
City of Cedar Key  
P.O. Box 339  
Cedar Key, FL 32625-0339

TRANSMITTED VIA ELECTRONIC MAIL

RE: Petition No. ANX 25-03 (Skarupski)

Ordinance No. 561  
Concerning a Voluntary Annexation

Dear Jennifer:

Please find enclosed the above referenced ordinance for first reading only. Prior to the second reading of the ordinance, an ordinance for adoption and signature will be sent to the City.

The City Attorney should review the ordinance as to legal form and sufficiency.

If you have any questions concerning this matter, please do not hesitate to contact Sandra Joseph, Senior Planner, at 352.955.2200, ext. 111.

Sincerely,

Scott R. Koons, AICP  
Executive Director

Enclosure

SRK/cf

xc: Janice Fugate, Legal Assistant  
Norm Fugate, City Attorney  
Jessica Head, Legal Assistant

I:\2025\cedar\_key\anx\_25-03\_skarupski\1\_anx-25-03\_1stread\_ord.docx

ORDINANCE NO. 561

AN ORDINANCE OF THE CITY OF CEDAR KEY, FLORIDA, PURSUANT TO PETITION NO. ANX 25-03, BY BRYAN SKARUPSKI AND DARLENE SKARUPSKI, RELATING TO VOLUNTARY ANNEXATION; MAKING FINDINGS; ANNEXING CERTAIN REAL PROPERTY LOCATED IN LEVY COUNTY, FLORIDA, WHICH IS REASONABLY COMPACT, AND CONTIGUOUS TO THE BOUNDARIES OF THE CITY OF CEDAR KEY, FLORIDA, INTO THE BOUNDARIES OF THE CITY OF CEDAR KEY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING AN EFFECTIVE DATE

WHEREAS, Section 166.021, Florida Statutes, as amended, empowers the City Commission of the City of Cedar Key, Florida, hereinafter referred to as the City Commission, to annex real property into the corporate boundaries of the City of Cedar Key, Florida, hereinafter referred to as the City;

WHEREAS, Sections 171.011 through 171.094, Florida Statutes, as amended, the Municipal Annexation or Contraction Act, empowers the City Commission to annex real property into the corporate boundaries of the City, pursuant to a petition voluntarily filed by the owner of certain real property; and

WHEREAS, the owner of certain real property more particularly described herein below, has petitioned that the same be voluntarily annexed and incorporated into the boundaries of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF CEDAR KEY, FLORIDA, AS FOLLOWS:

Section 1. Pursuant to a petition, ANX 25-03, by Bryan Skarupski and Darlene Skarupski, the owners of real property, as described below and depicted on Schedule A: Location Map, attached hereto and incorporated as part of this ordinance, which real property is contiguous to the existing boundaries of the City and is reasonably compact, has petitioned the City to have said real property annexed into the City.

A parcel of land lying in Section 31, Township 15 South, Range 13 East, Levy County, Florida Commence at the Northwest corner of said Section 31; thence South 2,248.62 feet, along the West line of said Section 31; thence North 89°06'00" East 869.88 feet; thence South 48°16'00" West 431.90 feet to the East right-of-way of Airport Road; thence South 17°01'00" East 204.00 feet, along East right-of-way of said Airport Road, to the Point of Beginning; thence North 72°59'00" East 245.00 feet, more or less, to the water's edge of the Gulf of Mexico; thence South 17°01'00" East 100.00 feet, along water's edge of the Gulf of Mexico; thence South 72°59'00" West 245.00 feet, more or less, to the East right-of-way of said Airport Road; thence North 17°01'00" West 100.00 feet, along the East right-of-way of said Airport Road, to the Point of Beginning.

Containing 0.56 acre, more or less.

Section 2. The City Commission of the City of Cedar Key, Florida, hereinafter referred to as the City Commission, finds that the petition bears the signatures of all owners of the real property in the area proposed to be annexed.

Section 3. The City Commission finds that the real property, described in Section 1 above, presently is contiguous to the boundaries of the City that said real property meets the criteria established by Chapter 171, Florida Statutes, as amended, and that said real property should be annexed to the boundaries of the City.

Section 4. The real property, described in Section 1 above and depicted on Schedule A: Location Map, attached hereto and incorporated as part of this ordinance, is hereby annexed to the boundaries of the City, and said real property in every way is a part of the City.

Section 5. The boundaries of the City are hereby redefined to include the real property described in Section 1 hereof.

Section 6. Annexation. The real property, described in Section 1 above, shall continue to be classified as follows: RESIDENTIAL, LOW DENSITY (less than or equal to 2 dwelling units per acre) under the land use classifications as designated on the Future Land Use Plan Map of the County Comprehensive Plan and classified as SINGLE FAMILY RESIDENTIAL, URBAN (R-1) under the zoning districts as designated on the Official Zoning Map of the County Land Development Code until otherwise changed or amended by appropriate ordinance of the City.

Section 7. Effective January 1, 2026, all real property lying within the boundaries of the City, as hereby redefined, shall be assessed for payment of municipal ad valorem taxes, and shall be subject to all general and special assessments.

Section 8. All persons who have been lawfully engaged in any occupation, business, trade or profession, within the area, described in Section 1 above, upon the effective date of this ordinance under a valid license or permit issued by the County and all other necessary state or federal regulatory agencies, may continue such occupation, business, trade or profession within the entire boundaries of the City, as herein defined, upon securing a valid occupational license from the City, which shall be issued upon payment of the appropriate fee, without the necessity of taking or passing any additional examination or test which otherwise is required relating to the qualification of such occupations, businesses, trades or professions.

Section 9. The City Clerk is hereby directed to file, within seven (7) days of the effective date of this ordinance, a certified copy of this ordinance with the following:

- a) Florida Department of State, Tallahassee, Florida;
- b) Florida Office of Economic and Demographic Research, Tallahassee, Florida;
- c) Clerk of the Circuit Court of the County;
- d) Chief Administrative Officer of the County;
- e) Property Appraiser of the County;
- f) Tax Collector of the County; and
- g) All public utilities authorized to conduct business within the city.

Section 10. Severability. If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

Section 11. Conflict. All ordinances or portions of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 12. Effective Date. This ordinance shall become effective upon adoption.

PASSED UPON FIRST READING on the 16th day of September 2025.

PASSED AND DULY ADOPTED UPON SECOND AND FINAL READING, in regular session with a quorum present and voting, by the City Commission this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

Attest:

CITY COMMISSION OF THE  
CITY OF CEDAR KEY, FLORIDA

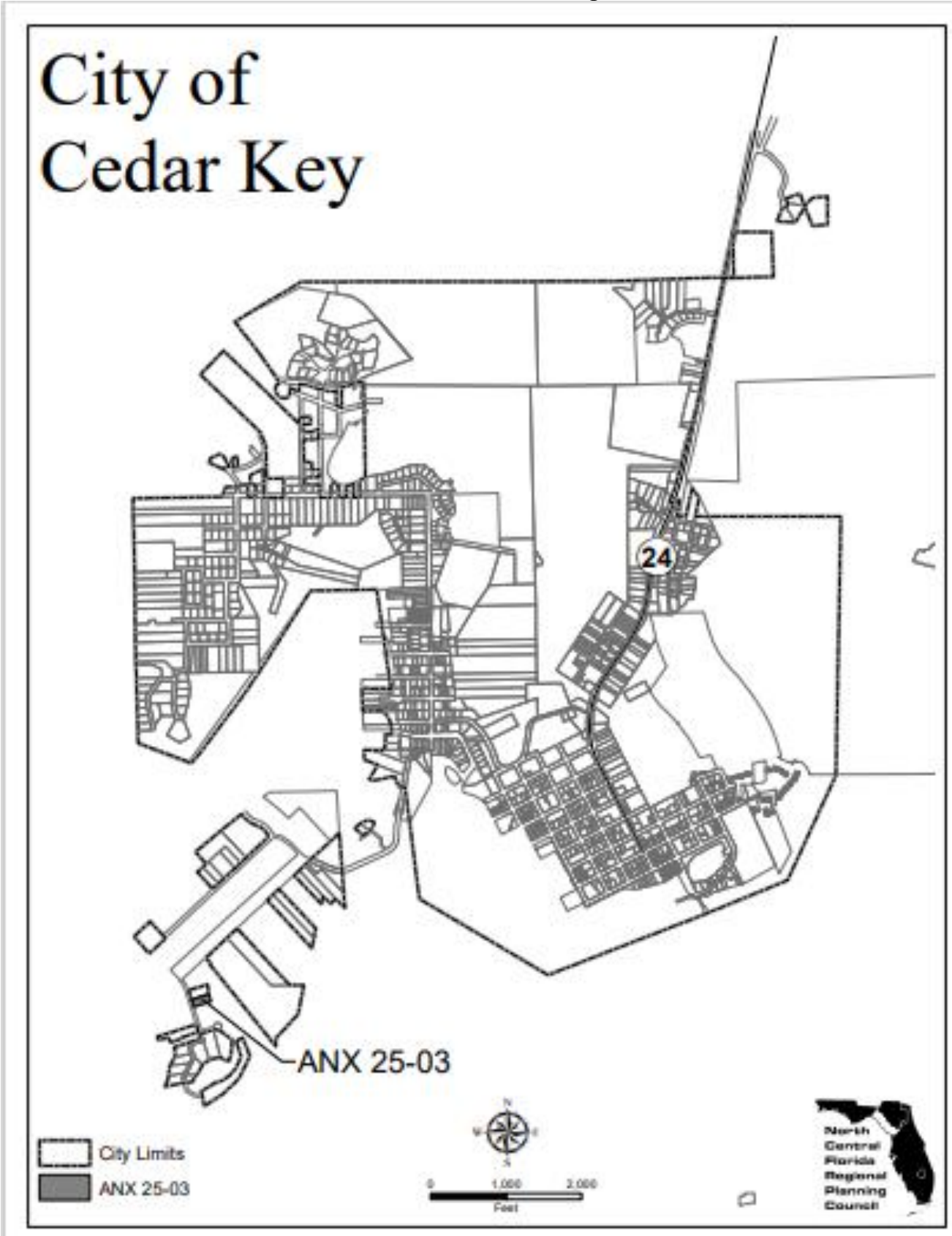
\_\_\_\_\_  
Jennifer Sylvester, Interim City Clerk

\_\_\_\_\_  
Jeff Webb, Mayor

APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_  
Norm D. Fugate, City Attorney

Schedule A: Location Map



**RESOLUTION NUMBER 2025-88**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLISTON, FLORIDA, APPROVING THE INTERLOCAL AGREEMENT FOR FIRE INSPECTOR SERVICES BETWEEN THE CITY OF WILLISTON AND THE CITY OF CEDAR KEY; AUTHORIZING APPROPRIATE PARTIES TO SIGN ANY DOCUMENTS REQUIRED TO EXECUTE SUCH AGREEMENT ON BEHALF OF THE CITY OF WILLISTON; AND PROVIDING AN EFFECTIVE DATE**

**WHEREAS**, pursuant to Chapters 125, 163, and 166, Florida Statutes, the parties hereto have the common power to perform municipal services within their jurisdictional limits; and

**WHEREAS**, Cedar Key is desirous of contracting with the City of Williston for certain services to be performed within the county limits; and

**WHEREAS**, the City of Williston is agreeable to rendering such services under the terms and conditions set forth in the Interlocal Agreement attached as Exhibit A; and

**WHEREAS**, the Interlocal Agreement is authorized by the provisions of Chapter 163, Part I, Florida Statutes; and

**WHEREAS**, the City Council of the City of Williston has determined that a public purpose will be served and the interests of its citizens and residents advanced by entering into the Interlocal Agreement attached hereto as Exhibit A;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WILLISTON, FLORIDA, AS FOLLOWS:**

**Section 1.** The above recitals are all true and accurate and are hereby incorporated herein and made a part of this resolution.


**Section 2.** The City Council hereby approves the Interlocal Agreement, attached hereto and incorporated herein as Exhibit A.

**Section 3.** The City Council President is hereby authorized to execute on behalf of the City such documents as are required to execute the Interlocal Agreement.

**Section 4.** This Resolution shall become effective immediately upon adoption.

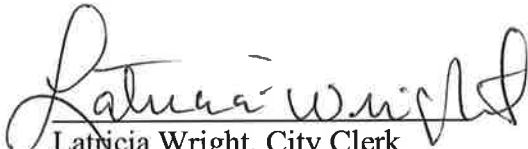
**PASSED AND ADOPTED** at a meeting of the City Council this 19<sup>th</sup> day of August, 2025.


**CITY OF WILLISTON, FLORIDA**

**BY:**   
Daffeness Hinds, City Council President

**Attest, By the Clerk of the  
City Council of the  
City of Williston Florida:**

**Approved as to Form and Legality:**

  
Latricia Wright, City Clerk

  
S. Scott Walker, City Attorney or  
Kiersten N. Ballou, City Attorney

## **Interlocal Agreement for Fire Inspector Services**

This Agreement is made and entered into this 19<sup>th</sup> day of August, 2025, by and between the CITY OF CEDAR KEY, FLORIDA, (Cedar Key), a political subdivision of the State of Florida and CITY OF WILLISTON (Williston), a political subdivision of the State of Florida.

WHEREAS, pursuant to Chapters 125, 163, and 166, Florida Statutes, the parties hereto have the common power to perform municipal services within their jurisdictional limits; and

WHEREAS, CEDAR KEY is desirous of contracting with CITY OF WILLISTON for certain services to be performed within the county limits; and

WHEREAS, CITY OF WILLISTON is agreeable to rendering such services under the terms and conditions set forth in this Agreement; and

WHEREAS, this Agreement is authorized by the provisions of Chapter 163, Part I, Florida Statutes, which authorizes the joint exercise by agreement between two counties of the above-referenced power and responsibility common to them.

NOW THEREFORE, in consideration of the mutual covenants and promises contained in this Agreement, the parties agree as follows:

1. **PURPOSE OF AGREEMENT.**

The purpose of this Agreement is to provide services needed by CEDAR KEY relating to the enforcement and administration of the Florida Fire Prevention Code, and other applicable Life Safety codes.

2. **JURISDICTION OF AGREEMENT.**

This Agreement shall cover incorporated areas of CEDAR KEY over which CEDAR KEY has building and fire inspection responsibilities.

3. **SERVICES.**

CITY OF WILLISTON agrees to provide the following services to CEDAR KEY.

- A. Review of all required building plans submitted by CEDAR KEY to determine compliance with the Florida Fire Prevention Code, and other applicable Life Safety codes.
- B. Performance of annual Fire and Life Safety inspections for required facilities upon request.
- C. Performance of Fire and Life safety Inspection for all change of use and change of occupancy of commercial buildings. CEDAR KEY shall retain authority to issue a certificate of occupancy at which time CEDAR KEY may make additional inspections for compliance with CEDAR KEY requirements and collect any additional fees due.

D. Inspection of Fire and Life Safety Code Violation complaints, and the taking of appropriate enforcement actions were necessary.

4. DUTIES AND LEVEL OF SERVICE.

A. No officer or department of CITY OF WILLISTON shall perform CEDAR KEY any function not within the scope of the duties of such officer or department in performing the same kind of services for CITY OF WILLISTON. The level of service shall be the same basic level of service that is provided by CITY OF WILLISTON within its jurisdictional limits. Responsibility for rendition of service, standards of performance, discipline of officers and employees, and other matter incidental to performance of service and control of personnel shall remain with CITY OF WILLISTON.

B. CEDAR KEY shall charge such fees as are customary and in accordance with the prevailing schedule of fees in CEDAR KEY. All fees so collected shall be retained by CEDAR KEY.

C. CEDAR KEY shall receive the services of the CITY OF WILLISTON Fire Inspector as may be necessary and can be provided by CITY OF WILLISTON.

D. CEDAR KEY shall provide office space and appropriate staff support for when the CITY OF WILLISTON Fire Inspector is working in CEDAR KEY.

5. COMPENSATION.

CEDAR KEY shall compensate CITY OF WILLISTON for services pursuant to this Agreement as follows:

A. LEVY COUNTY shall reimburse CITY OF WILLISTON for the services of its Fire Inspector at the rate of \$65.00 per hour for fire and life safety inspection services for CEDAR KEY. The minimum charge shall be not less than one hour at \$65.00.

B. CITY OF WILLISTON shall invoice CEDAR KEY for services by the 15<sup>th</sup> of each month following the month that services are rendered.

6. LIABILITY.

A. Neither CITY OF WILLISTON nor any of its agents will be liable for damages arising out of injury or damage to persons or property directly caused or resulting from the negligence of CEDAR KEY or any of its officers, agents or employees. Neither CEDAR KEY nor its agents will be liable for damages arising out of injury or damage to persons or property directly caused or resulting from the negligence of CITY OF WILLISTON or any of its officers,



agents, or employees. The parties agree that this clause shall not waive the benefits or provision of Section 768.28, Florida Statutes, or any similar provision of law.

B. CEDAR KEY shall assume no liability for the payment of salary, wages, or other compensation to officers, agents or employees or CITY OF WILLISTON performing services hereunder for CEDAR KEY, nor any liability other than the provided in the Agreement. CEDAR KEY shall not be liable for compensation or indemnity to officers or employees of CITY OF WILLISTON for injury or sickness arising out of the performance of this Agreement.

7. TERM OF CONTRACT.

A. This contract shall become effective and shall continue in full force and effect until terminated as provided herein.

B. Either party may terminate this Agreement upon notice in writing to the other party of not less than 30 day prior to the date of termination.

8. NOTICES.

Any notices required hereunder shall be deemed served when delivered personally, or when deposited in the United States Mail, postage prepaid, addressed to the perspective parties as follows:

Jennifer Sylvester  
City Clerk  
809 6th St.  
Cedar Key, Florida 32625

Sue Beaudet  
CITY OF WILLISTON  
50 NW Main St.  
Williston, Florida 32696

9. MISCELLANEOUS.

- A. To facilitate performance under this Agreement, CITY OF WILLISTON shall have full cooperation and assistance from CEDAR KEY, its officers, agents and employees.
- B. CITY OF WILLISTON is designated as the party to administer this Agreement by and through its departments and officers. The Fire Inspector for CITY OF WILLISTON shall be responsible for interpreting and enforcing the Florida Fire Prevention and Life Safety Code and other applicable construction codes.
- C. Persons employed by CITY OF WILLISTON in the performance of services and functions pursuant to this Agreement shall have no claim to pension, civil service or other employee rights granted by LEVY COUNTY to its officers and employees.
- D. For purposes of this Agreement, the CITY OF WILLISTON Fire Inspector is hereby appointed and designated as the Interim CEDAR KEY Fire Inspector.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals the day and year first above written.

**CITY OF CEDAR KEY, FLORIDA**


By: \_\_\_\_\_  
Jeff Webb, Mayor

**CITY OF WILLISTON**

By:   
Sue Beaudet, City Manager

**APPROVED AS TO FORM AND LEGAL SUFFICIENCY:**

By: \_\_\_\_\_  
Norm D. Fugate, City Attorney

By:   
City Attorney

**City of Cedar Key  
Commission Meeting  
Agenda/Action Item**

**Submitted By:** Public Works Dept

**Meeting Date:** Sept. 16, 2025

**Subject:** RFQ for Outer Launch Expansion Project

**Discussion:**

**Fiscal Impact:**

**Attachments:**

**Possible Commission Action:** Approval to proceed with the RFQ for the Outer Launch Expansion Project.

**City of Cedar Key  
Commission Meeting  
Agenda Item**

**Submitted By: Robert Robinson, Fire Chief / EMD**

**Meeting Date: 9-16-25**

**Subject: Local Mitigation Strategy (LMS) List**

**Discussion: Discuss possible mitigation projects**

**Fiscal Impact: None at this time**

**Attachments: County Mitigation Project List**

**Possible Commission Action: None at this time, come back with recommended projects with estimated cost and scope of work**

Levy County Local Mitigation (LMS) Project List - 2024 With Cost Estimate

Priority	Description of Project or Initiative	Hazard Mitigated	Funding Source	Jurisdiction (Location)	Agency Responsible for Implementation	Estimated Costs	Status				Timeframe for Completion
							New	In Progress	Completed	Deleted	
1	Town of Yankeetown Residential Elevations (TB)	Town of Yankeetown	HMGP	Yankeetown	Town of Yankeetown	\$4,378,258.11		X			4 - 6 Months
2	City of Cedar Key Residential Elevations (TB)	City of Cedar Key	HMGP	Cedar Key	City of Cedar Key	\$2,555,363.90		X			4 - 6 Months
3	Town of Bronson Oak Street to Gilbert Steet Drainage Improvement	Town of Bronson	HMGP	Bronson	Town of Bronson	\$467,040.00		X			30 days
4	Yankeetown Townhall Elevation (TB)	Town of Yankeetown	HMGP	Yankeetown	Town of Yankeetown	\$719,248.47		X			4 - 6 Months
6	Dock Street shoreline protection	Storm Surge	HMGP/BRIC	Cedar Key	Levy County	\$3,000,000.00		X			12 months
7	64th/67th street drainage	Flood, Storm Surge	HMGP	Yankeetown	Town of Yankeetown	\$1,500,000		X			30 days
8	Upgrade Electrical Distribution System	Power Loss	HMGP/FMA	Williston	City of Williston	\$225,000		X			12 months
9	Replace undersized culvert at Hickory Ave. Construct a series of swales and culverts at Riverside and 67th street	Flood, Storm Surge	HMGP	Yankeetown	Town of Yankeetown	\$340,000	X				30 Days
10	Replace Hudson St. Culvert Flood	Flood, Storm Surge	HMGP	Inglis	Inglis Town Clerk	\$150,000	X				30 days
11	Generator 150KW for sewer lift station. Located at Williston Middle/High School which is used as a County Evacuation Center	Sewer Lift Station	HMGP / BRIC	Williston	City of Williston	\$150,000		X			30 days
12											
13	Pavement and Storm Water Improvements for SW 4th Street	Flood	HMGP	Chieffland	City of Chieffland	\$300,000	X				30 days
14	Mitigation Public Outreach	All	General Fund	Levy County	Levy County	\$25,000	X				Continuous/Annually
15	Firewise Education and Outreach	Wildfire	General Fund	Levy County	Levy County	\$10,000	X				Continuous/Annually
17	Fuel load reduction project	Fire	HMGP	Levy County	Levy County	\$100,000	X				Continuous/Annually
18	Generator for Animal Shelter	Wind	HMGP / BRIC	Levy County	Levy County	\$35,000	X				30 days
19	Generator 150KW for sewer lift station. Fugate, NW 4th Street	Sewer Lift Station	HMGP / BRIC	Williston	City of Williston	\$150,000	X				30 days
20											
21	Backup generators for water plant equipment	Wind	HMGP / BRIC	Otter Creek	Otter Creek Town Clerk	\$250,000	X				30 days
22	Generator 150KW for sewer lift station. Acree, SW 6th Avenue	Sewer Lift Station	HMGP / BRIC	Williston	City of Williston	\$150,000	X				30 days
23	Hardening of City Hall for Hurricane storm related damage	Wind	HLMP	Williston	City of Williston	\$200,000	X				4 - 6 months
24	Bronson Library Roof Replacement	Wind	HLMP	Bronson	Town of Bronson	\$80,000	X				Denied
25											
26	Fuel Load Reduction project	Fire	HMGP	Yankeetown	Town of Yankeetown	100,000	X				Continuous/Annually
27	Remove and rebuild a new elevated Yankeetown Government Center to prevent future storm surge	Flood, Storm Surge	HMGP	Yankeetown	Town of Yankeetown	\$450,000	X				12 months
29	150kw Generator Steven Street Lift Station	Power Loss	BRIC	Bronson	Town of Bronson	\$150,000		X			30 days
30	Culvert Pipe 430 Margate St.	Flooding	BRIC	Bronson	Town of Bronson	\$100,000		X			30 days
31	Elevation of home (16 62nd St)	Flooding, Storm Surge	HMGP/FMA	Yankeetown	Town of Yankeetown	\$100,000	X				4 - 6 Months

32	Elevation of home (49 Magnolia)	Flooding, Storm Surge	HMGP/FMA	Yankeetown	Town of Yankeetown	\$100,000	X				4 -6 Months
33	Elevation of home (6002 Riverside Dr.)	Flooding, Storm Surge	HMGP/FMA	Yankeetown	Town of Yankeetown	\$100,000	X				4 -6 Months
34	Elevation of home (62 62nd St.)	Flooding, Storm Surge	HMGP/FMA	Yankeetown	Town of Yankeetown	\$100,000	X				4 -6 Months
35	Elevation of home (6112 Riverside Dr.)	Flooding, Storm Surge	HMGP/FMA	Yankeetown	Town of Yankeetown	\$100,000	X				4 -6 Months
36	Elevation of home (37 65th St)	Flooding, Storm Surge	HMGP/FMA	Yankeetown	Town of Yankeetown	\$100,000	X				4 -6 Months
37	Elevation of home (44 Magnolia)	Flooding, Storm Surge	HMGP/FMA	Yankeetown	Town of Yankeetown	\$100,000	X				4 -6 Months
38	Elevation of home (28 Magnolia)	Flooding, Storm Surge	HMGP/FMA	Yankeetown	Town of Yankeetown	\$100,000	X				4 -6 Months
39	Elevation of home (26 Magnolia)	Flooding, Storm Surge	HMGP/FMA	Yankeetown	Town of Yankeetown	\$100,000	X				4 -6 Months
40	Elevation of home (12 Palm Dr.)	Flooding, Storm Surge	HMGP/FMA	Yankeetown	Town of Yankeetown	\$100,000	X				4 -6 Months
41	Safe Room Addition	Storm Protection	BRIC	Trenton (Levy	Levy County	\$25,000	X				30 days
42	Cedar Key Water & Sewer Mitigation	Flooding, Storm Surge	BRIC	Cedar Key	Cedar Key Water & Sewer	\$250,000	X				4 - 6 Months
✓ 43	Beachfront Hotel Acquisition	Flood	HMGP	Cedar Key	City of Cedar Key	\$1,585,633	X				30 days
44	Elevation of home (6626 Riverside Dr.)	Flooding, Storm Surge	HMGP/FMA	Yankeetown	Town of Yankeetown	\$100,000	X				4 -6 Months
45	Culvert Pipe Between 569-610 School Street	Flood	BRIC	Bronson	Town of Bronson	\$100,000	x				30 days
46	Yankeetown School Roof	Wind	FMA/BRIC	Yankeetown	Town of Yankeetown	\$113,000	x				Denied
47	Cedar Key School Roof	Wind	FMA/BRIC	Cedar Key	Town of Cedar Key	\$49,000	x				Denied
48	Elevation of home (17 Magnolia )	Flooding, Storm Surge	HMGP/FMA	Yankeetown	Town of Yankeetown	\$100,000	X				4 -6 Months
49	Elevation of home (19 61st Street	Flooding, Storm Surge	HMGP/FMA	Yankeetown	Town of Yankeetown	\$100,000	X				4 -6 Months

**City of Cedar Key  
Commission Meeting  
Agenda Item**

**Submitted By: Robert Robinson, Fire Chief / EMD**

**Meeting Date: 9-16-25**

**Subject: Surplus Equipment**

**Discussion: Dispose of surplus (or soon to be surplus) equipment  
Disposal procedure to be determined. (Research)**

**Fiscal Impact: Possibility of receiving some funds**

**Attachments: Surplus List**

**Possible Commission Action: Commission approval to dispose of  
equipment**

# SURPLUS EQUIPMENT TO BE DISPOSED OF

September 10, 2025

## **ITEMS TO BE SOLD:**

1986 CHEVROLET 4X4 TRUCK (FLOODED)

1989 GMC/FMC PUMPER (Fire Department)

1993 SPARTAN LTI75 QUINT (Fire Department) (After delivery of new Quint)

2004 CATERPILLAR OLYMPIAN LP GAS 25KW GENERATOR WITH TRANSFER SWITCH (Fire Department)

600 AMP MANUAL TRANSFER SWITCH (Current City Hall)

VER-MAC TRAILERED MESSAGE BOARD