

**Mount Pocono Borough Council  
Organization Meeting Agenda  
Borough Council Chambers  
February 3rd 2026 | 6:00pm**

**Call To Order**

**Pledge of Allegiance**

**Roll Call:**

\_\_\_\_\_Norman DeLano, \_\_\_\_\_Debra Fulton, \_\_\_\_\_Erin Melbert, \_\_\_\_\_Joe Simeone,  
\_\_\_\_\_Ella Santiago, \_\_\_\_\_Claudette Williams, \_\_\_\_\_Jazmin Rivas, \_\_\_\_\_Mayor  
Altemose

**Public Comment (Agenda Items Only, 3 Minute Limit)**

**Presentation: Anna Lopez**

**Approve Minutes from January 2026 and Re-organization Meeting**

**New Business**

Motion to Adopt Monroe County Hazardous Mitigation Plan Resolution #2

Motion to Adopt Open Container Ordinance

Motion to Accept Tax Collector Resignation

Discussion and Motion on Appointing Replacement Tax Collector for Remaining Term

Motion to Appoint MPMA Board Member

Motion to Approve Bid Documents for Memorial Park Phase 2

Motion for Authorization to Submit Costars estimate to DCNR for approval for the restroom/  
pavilion.

Motion to Reduce the Safety and Parks and Recreation Committees to Three Members

**Officer Reports**

President

Mayor

Borough Manager

Solicitor

Zoning Report

Treasurer's Report- Approve Bills List

**Public Comment (3 Minute Limit)**

**Adjournment**

**Mount Pocono Borough  
Borough Council Chambers  
Regular Meeting  
Tuesday, January 13, 2026, 6:15 P.M.**

The Mount Pocono Borough Council Public Hearing held on Tuesday, Jan 13, 2026, was called to order at 6:15 P.M. by President Norman DeLano at the Borough Council Chambers.

**Pledge of Allegiance** – was said by all.

**Roll Call:** President Norm DeLano, present; Vice President Debra Fulton, Present; Councilmember Erin Melbert Present; Councilmember Ella Santiago, Present; Councilmember Claudette Williams, Present; Councilmember Jazmin Rivas, Present; Councilmember Joe Simeone Present; and Mayor Randy Altemose, Present.

**In Attendance:** Marissa Duffy, Borough Manager; James Fareri, Solicitor; and Danielle Hewitt, Treasurer.

Approval of Minutes

- Motion to approve minutes from Dec 16th meeting
  - Motion made by J. Simeone and seconded by J. Rivas,
  - Motion passed 7-0

**New Business:**

- Motion to Approve Resolution on 2026 Millage
  - Motion made by D. Fulton and seconded by E. Melbert
  - Motion passed 7-0
- Motion to Re-Appoint Barbara Wilson to Library Board
  - Motion made by J. Rivas and seconded by E. Santiago
  - Motion Passed 7-0
- Motion to Re-Appoint Jessica Klingel to Planning Commission
  - Motion made by J. Rivas and seconded by E. Santiago
  - The motion passed 7-0
- Motion to Re-Appoint Raissa Simchak to Zoning Hearing Board
  - Motion made by D. Fulton and seconded by J. Simeone
  - Motion passed 7-0

**President's Report:**

- Hoping to finish a few big projects this year:
  - Maintenance garage
  - Fork Street
  - Park projects

**Mayor Report:**

- No incidents or problems during the president's trip through the borough.
- Question about any increase in activity at Walmart during the holiday for the police department.
- Police Commission Meeting will be held after this regular meeting

**Mount Pocono Borough  
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**Borough Manager Report:**

- Excited to get some projects finished, especially long-standing ones like the maintenance garage.

**Solicitors' Report:**

- Tomorrow morning there is the oral argument before a judge on the library case.
- The library sued the borough of Mount Pocono and Coolbaugh Township, arguing that the millage should have reverted to the millage before the reassessment.
- The solicitor stated, "we don't think is correct."
- They have asked the judge to dismiss the case.

**Zoning Officers Report:**

- The zoning report is attached; questions can be emailed to Amber from zoning

**Treasurer's Report:**

- Bills to be approved total \$56,236.08
  - A motion was made by E. Santiago and seconded by D. Fulton
  - The motion passed 7-0

**Public Comment:**

Robin-

- Resident has snapshots and videos from the last three nights showing people using the park after hours and not cleaning up after their dogs.
- She stated, "Last night at 8 o' clock till 8:30, car pulls up, leaves her headlights on, sits in the car, talks on the phone. Two dogs are in the park running around a half hour."
- She also mentioned a guy with an Akita who lets the dog run free without a leash or collar
- She requests a lock be put on the park.
- The issue will be brought up at the police commission meeting tonight.
- They will ask them to patrol the area after dark and inform anyone there that the park is closed.

Tom Neville

- Park and Rec Committee & Citizen Association
- The Park and Rec Committee is down to two or three people, making it difficult to hold meetings.
- The speaker noticed something on the borough website or in an email about a "Citizens park and Rec Association."
- Borough Manager Marissa has never heard of it
- The speaker will research it again.
- There are no regulations or hours posted on the trail behind the speaker's house.
- They would like to see hours posted to prevent people from using flashlights in the woods at night.
- People are parking on the right-hand side against the guardrail on the knob.
- This is dangerous, as cars can plow into them.

Council Member Claudette Williams

- Claudette mentions the humanitarian trip to Jamaica after the Melissa storm.

**Mount Pocono Borough  
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- They sent barrels, bought books, and pencils for a destroyed school.
- The Woman Veteran Museum and Military Family Services in Mount Pocono was at risk of closing due to lack of funding.
- State Rep Tara secured a grant to keep it open for a couple more years.
- It's the only one of its kind in the country.

Mayor Randy Altemose

- The borough's 100th anniversary is in 2027.
- Efforts should be put in 2026 to prepare.

**Adjournment** – Public Hearing adjourned at 6:33 P.M

- Motion made by E. Santiago, Seconded by D. Fulton
- Motion Carried 7-0

Respectfully submitted,

Marissa Duffy  
Borough Manager

Mount Pocono Borough Council  
Organization Meeting  
Borough Council Chambers  
Tuesday, Jan 13, 2026 | 6:00pm

The Mount Pocono Borough Council Organization Meeting was held on Tuesday, Jan 13, 2026, was called to order at 6:00 P.M. by President Norman DeLano at the Borough Council Chambers.

Pledge of Allegiance – was said by all.

Roll Call: President Norm DeLano, present; Vice President Debra Fulton, Present; Councilmember Erin Melbert Present; Councilmember Ella Santiago, Present; Councilmember Claudette Williams, Present; Councilmember Jazmin Rivas, Present; Councilmember Joe Simeone Present; and Mayor Randy Altemose, Present.

In Attendance: Marissa Duffy, Borough Manager; James Fareri, Solicitor; and Danielle Hewitt, Treasurer.

**A. NOMINATION & ELECTION OF PRESIDENT**

- Mayor opens the floor for nominations
- Norman Delano nominated for Council President
  - Nomination Made by C. Williams, Seconded by D. Fulton

**B. NOMINATION & ELECTION OF VICE PRESIDENT**

- Mayor opens the floor for nominations
- Debra Fulton nominated for Vice President
  - Nomination made by J. Simeone, Seconded by E. Melbert

**C. NOMINATION & ELECTION OF PRESIDENT PRO TEM \***

- Council President opens the floor for nominations
- Erin Melbert nominated for President Pro Tem
  - Nomination made by D. Fulton Seconded by J. Simeone

**IV. OTHER BOROUGH APPOINTMENTS \***

- Borough Manager- Marissa Duffy
  - Motion made by J. Simeone, Seconded by E. Santiago
- Borough Treasurer - Danielle Hewitt.
  - Motion made by C. Williams, Seconded by E. Santiago
- Borough Zoning Officer - SFM Consulting
  - Motion made by J. Simeone, Seconded by E. Melbert
- Right-to-Know Officer - Destiny Santiago
  - Motion made by C. Williams, Seconded by E. Santiago
- Borough Solicitor - Jim Fareri
  - Motion made by C. Williams, Seconded by J. Simeone
- Borough Engineer - Barry ISETT Joshua Fry
  - Motion Made by C. Williams, Seconded by E. Santiago

Mount Pocono Borough Council  
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- Borough Sewage Enforcement Officer (SEO) - Michael Waldron
  - Motion made by J. Simeone, Seconded by J. Rivas
- Code Enforcement Officer - Shawn McGlynn
  - Motion made by J. Simeone, Seconded by E. Santiago
- Emergency Management Coordinator - Rich Gannon
  - Motion made by J. Simeone, Seconded by E. Santiago
- Deputy Emergency Management Coordinator - Marissa Duffy
  - Motion made by D. Fulton, Seconded by E. Melbert

V. ADJOURN **REORGANIZATION MEETING** \* Each municipality will determine the particulars of these items

- Meeting adjourned 6:13pm
- Motion made by E. Melbert, Seconded by E. Santiago

**Monroe County 2025 Hazard Mitigation Plan  
Municipal Adoption Resolution**

Resolution No. 2  
Mount Pocono Borough, Monroe County, Pennsylvania

**WHEREAS**, the Mount Pocono Borough, Monroe County, Pennsylvania is most vulnerable to natural and human-made hazards which may result in loss of life and property, economic hardship, and threats to public health and safety, and

**WHEREAS**, Section 322 of the Disaster Mitigation Act of 2000 (DMA 2000) requires state and local governments to develop and submit for approval to the President a mitigation plan that outlines processes for identifying their respective natural hazards, risks, and vulnerabilities, and

**WHEREAS**, the Mount Pocono Borough acknowledges the requirements of Section 322 of DMA 2000 to have an approved Hazard Mitigation Plan as a prerequisite to receiving post-disaster Hazard Mitigation Grant Program funds, and

**WHEREAS**, the Monroe County 2025 Hazard Mitigation Plan has been developed by the Monroe County Commissioners and the Monroe County Office of Emergency Management in cooperation with other county departments, and officials and citizens of Mount Pocono Borough, and

**WHEREAS**, a public involvement process consistent with the requirements of DMA 2000 was conducted to develop the Monroe County 2025 Hazard Mitigation Plan, and

**WHEREAS**, the Monroe County 2025 Hazard Mitigation Plan recommends mitigation activities that will reduce losses to life and property affected by both natural and human-made hazards that face the County and its municipal governments,

**NOW THEREFORE BE IT RESOLVED** by the governing body for the Mount Pocono Borough

- The Monroe County 2025 Hazard Mitigation Plan is hereby adopted as the official Hazard Mitigation Plan of the Mount Pocono Borough, and
  
- The respective officials and agencies identified in the implementation strategy of the Monroe County 2025 Hazard Mitigation Plan are hereby directed to implement the recommended activities assigned to them.

**ADOPTED**, this 28th day of January 2026

**ATTEST:**

\_\_\_\_\_

**Mount Pocono Borough**

By \_\_\_\_\_

By \_\_\_\_\_

By \_\_\_\_\_

**BOROUGH OF MT. POCONO, MONROE COUNTY, PENNSYLVANIA  
ORDINANCE NO. \_\_\_\_\_ OF 2025**

**AN ORDINANCE REGULATING CONSUMPTION AND POSSESSION  
OF ALCOHOLIC BEVERAGES WITHIN THE BOROUGH**

**WHEREAS**, the Borough of Mt. Pocono is duly constituted Borough as defined in the Pennsylvania Borough Code and a political subdivision of the Commonwealth of Pennsylvania; and

**WHEREAS**, Section 1202(5) of the Borough Code provides that a Borough Council may pass Ordinances in order to protect and promote public safety, health and morals within the Borough; and

**WHEREAS**, Borough Council has become aware of individuals consuming alcoholic beverages on public areas in the Borough and areas adjacent thereto, and also individuals possessing open container alcoholic beverages within the public areas of the Borough; and

**WHEREAS**, the Borough Council believes that it is in the best interest of the citizens of the Borough and visitors that an Ordinance be passed prohibiting such activities.

**NOW, THEREFORE**, the Borough Council of the Borough of Mt. Pocono **ADOPTS** and **ORDAINS** the following Ordinance:

1. **Definitions:**

**Alcoholic Beverages:**

Any spirits, wine, beer, ale or other liquid containing more than ½% of alcohol by volume which is fit for beverage purposes.

**Container:**

Any bottle, can or other vessel in which alcoholic beverages are contained.

2. **Consumption:**

No person, including those in vehicles, shall consume any alcoholic beverage in any quantity upon any street, avenue, alley, sidewalk, stairway, thoroughfare, or other public property within the Borough, nor shall any person consume any alcoholic beverage within five feet of any public way or thoroughfare while on a private stairway, doorway or other private property open to public view without the express or implied permission of the owner, his agent or other party in lawful possession thereof.

3. **Possession:**

No person shall possess any container of alcoholic beverage, whether wrapped or unwrapped, which has been opened or on which the seal has been broken in any manner, on any public street, avenue, alley, thoroughfare or other public property within the Borough, nor shall any person possess any container or alcoholic beverage within five feet of any public way or thoroughfare while on a private stairway, doorway, or other private property open to public view without the express or implied permission of the owner, his agent, or other person in lawful possession thereof.

4. **Exceptions:**

Provided however, that the provisions of Sections 2 and 3 above shall not apply to interior portions of any private dwelling, habitat, building or firehouse, nor to the consumption or possession by persons in the areas herein designated of any duty prescribed and dispensed medication having alcoholic content as set forth in Section 1 hereof; and provided further that the provisions of said Sections 2 and 3 above shall not apply to premises, duly licensed by the Pennsylvania Liquor Control Board and to persons then and there patrons of said licensee.

5. **Penalties:**

Violation of this Ordinance shall constitute a summary offense. Whatsoever violates any of the provision of this Section shall, upon conviction thereof, be sentenced to pay a fine of not more than \$300.00 plus costs of prosecution, or to be imprisoned for a period not to exceed 30 days.

**ADOPTED AND ORDAINED** this \_\_\_\_\_ day of \_\_\_\_\_, 2025 by the Mt. Pocono Borough Council.

MT. POCONO BOROIGH COUNCIL:

By: \_\_\_\_\_  
Norman Delano, President

Attested to by:

\_\_\_\_\_  
Marissa Duffy, Borough Secretary

I approve this Ordinance:

Randy Altemose, Mayor of Mt. Pocono

Dated:

Ann Marie Harris  
236 Winona Road  
Mount Pocono, PA 18344  
570-242-2600

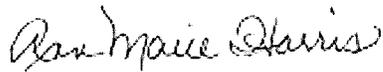
01/26/2026

To: Borough Council of Mt. Pocono, PA

This letter will serve as my resignation from the office of Mt. Pocono Tax Collector, effective immediately, due to personal reasons.

This was not an easy decision and I am grateful for the opportunity.

Sincerely,

A handwritten signature in cursive script that reads "Ann Marie Harris".

Ann Marie Harris

1/14/2026

From: Kenneth Hart  
208 Manorview Ave,  
Mount Pocono, PA 18344  
5702691718  
[khartmppc@gmail.com](mailto:khartmppc@gmail.com)

To: Destiny Santiago  
Mount Pocono Borough Manager  
1361 Pocono Blvd, Suite 100  
Mount Pocono, PA 18344

Re: Municipal Authority vacancy

Dear Ms. Santiago,

With this letter I submit my interest in filling the vacancy on the Mount Pocono Municipal Authority. I seek this position in order to serve our community on yet another level in addition to my duties as Chair of the Planning Commission. I am a proponent of democratic process and a dialogue between residents and their government. I seek the opportunity to facilitate both through service on the Municipal Authority.

My letter of interest for the Planning Commission from 9/23/2023 contains details of my background and qualifications. It would be my honor to serve the Borough as a Municipal Authority member.

I am available for an interview at the convenience of the Council.

Best regards,

Ken Hart

8/9/2023

From: Kenneth Hart  
208 Manorview Ave,  
Mount Pocono, PA 18344  
5702691718  
[khart121965@gmail.com](mailto:khart121965@gmail.com)

To: Marissa Duffy  
Mount Pocono Borough Manager  
1361 Pocono Blvd, Suite 100  
Mount Pocono, PA 18344

Re: Planning Commission vacancy

**RECEIVED**  
AUG 11 2023  
MT. POCONO BOROUGH

Dear Ms. Duffy,

With this letter I submit my interest in the vacant seat on the Mount Pocono Borough Planning Commission. I believe that in the current environment of commercial expansion in the Borough that diligence in planning is critical to maintaining the Borough as a place where residents may continue to enjoy a peaceful, safe, clean, and thriving community.

My background is as relatable to the position as it is diverse. I graduated from Pocono Mountain(East) High School in 1984 and enlisted in the US Marine Corps in 1985, where I served as a heavy equipment mechanic and Non-commissioned officer until 1989. I participated in Operation Agile Sword where I was awarded a Meritorious Mast for outstanding performance and Operation Northern Wedding/Bold Guard in Germany and Norway, which was the first international maritime prepositioning exercise for NATO in history.

From 1989-2007 I worked as a heavy equipment mechanic for Mount Hope Rock Products (now Tilcon industries) and Intercounty Paving in New Jersey. Both companies specialized in highway, bridge, runway, and municipal paving on large scales. While working for Intercounty we also performed large construction projects, one being the new student housing

As a 25 year Mount Pocono resident I have a vested interest in the development of our community. My experience in the construction industry and infrastructure projects would bring hands-on experience to the Commission, and my experience with governing bodies and leadership means I can hit the ground running without the customary learning period.

I would be interested in meeting with you to learn more about the vacancy and the scope of duties the position entails. Feel free to use either phone or email to contact me with any questions or to arrange an informational interview.

Best regards,

A handwritten signature in black ink that reads "Ken Hart". The signature is written in a cursive style with a long, sweeping horizontal line extending from the end of the name.

Ken Hart

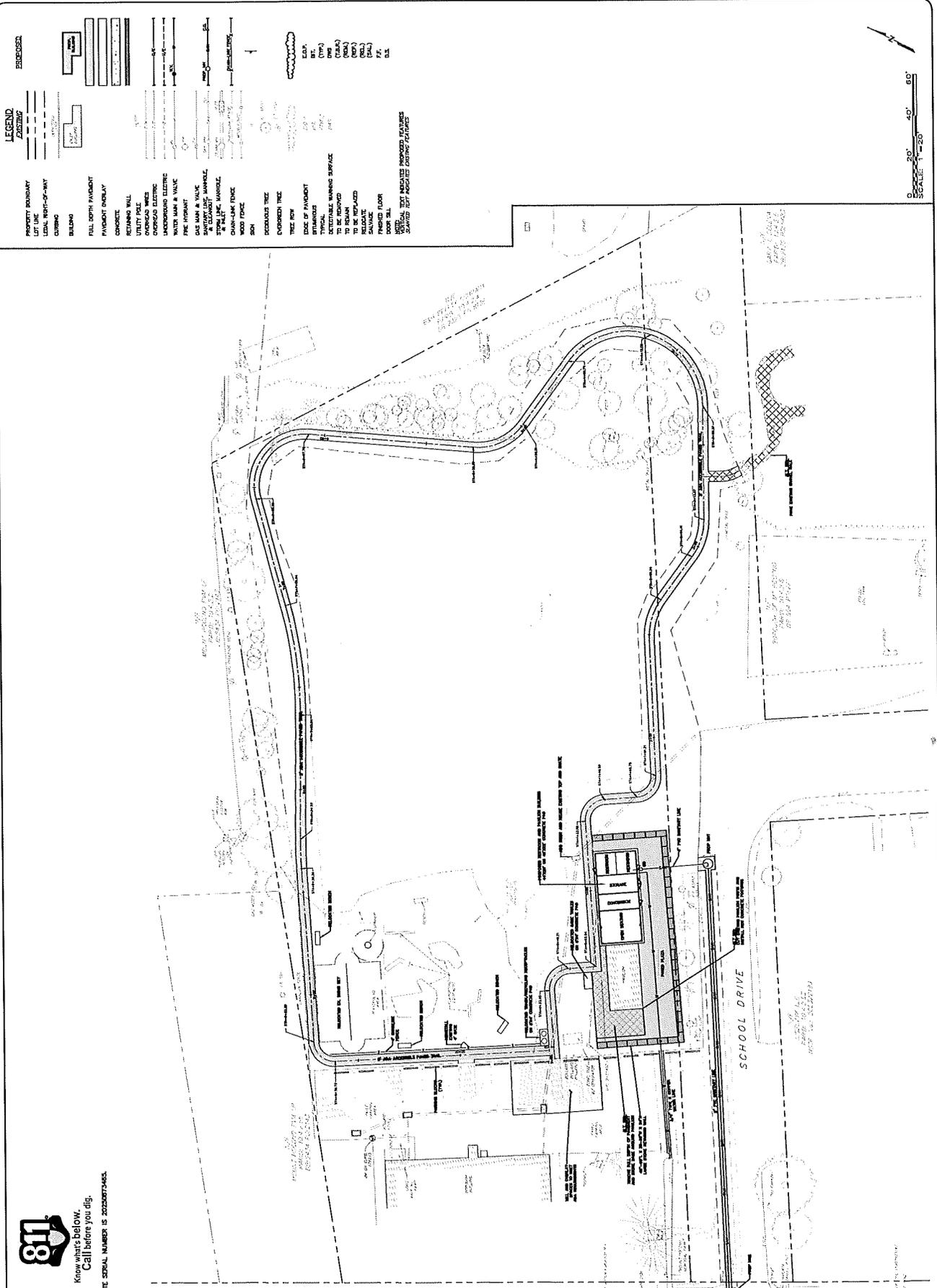






Know what's below.  
Call before you dig.

THE SITE SERIAL NUMBER IS 20220073465.



**LEGEND**

**EXISTING**

**PROPOSED**

PROPERTY BOUNDARY  
LEGAL RIGHT-OF-WAY  
CURBING  
BUILDING  
FULL DEPTH PAVEMENT  
PAVEMENT CHALKY  
CONCRETE  
RETAINING WALL  
UTILITY POLE  
OVERHEAD ELECTRIC  
UNDERGROUND ELECTRIC  
WATER MAIN & VALVE  
FIRE HYDRANT  
GAS MAIN & VALVE  
SEWER MAIN & MANHOLE  
SEWER CLEANOUT  
CHAIN-LINK FENCE  
WOOD FENCE  
SIGN  
DECIDUOUS TREE  
EVERGREEN TREE  
TREE ROW  
EDGE OF PAVEMENT  
BTU/MANHOLE  
TYPICAL WALKING SURFACE  
TO BE REMOVED  
TO REMAIN  
TO BE REPAIRED  
RELOCATE  
RELOCATE  
RELOCATE  
FINISHED FLOOR  
FLOOR  
WALL  
DOOR  
WINDOW  
SLOPED TO ADJACENT DRIVEWAY

**SP-1**

SCALE: 1"=20'

DATE: 01/09/2023  
SCALE: 1"=20'  
DRAWN: JG  
CHECKED: JG  
DATE: 01/09/2023  
PROJECT: BHC  
SHEET: 13 OF 9

**BOROUGH HALL MEMORIAL PARK PHASE II IMPROVEMENTS**  
**BOROUGH OF MOUNT POCONO**  
**MONROE COUNTY, PA**

**T. BARRY & ASSOCIATES**  
1000 W. MARKET STREET, SUITE 200  
POCONO, PA 18342

BY	DATE	REVISIONS









DATE	BY
REVISIONS	

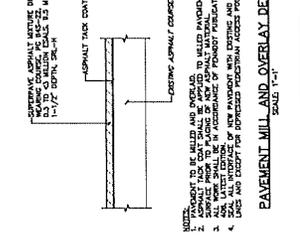
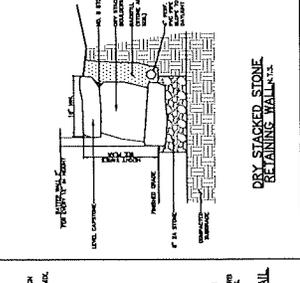
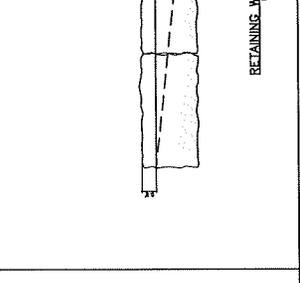
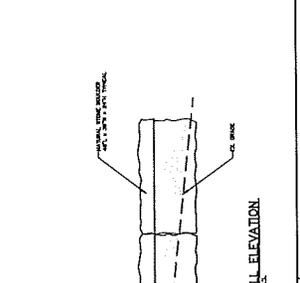
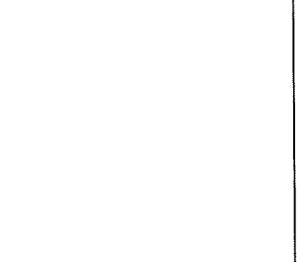
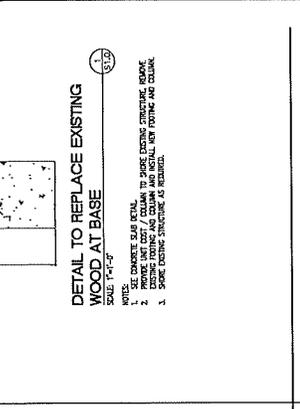
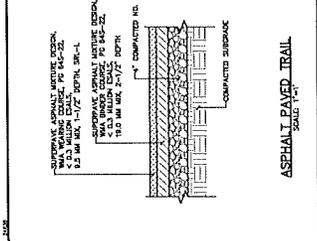
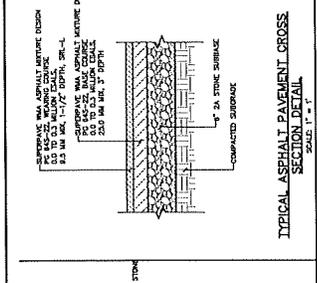
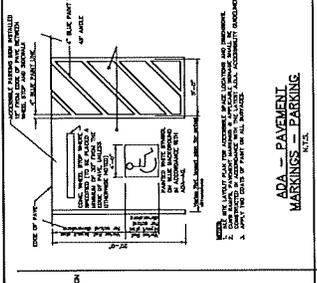
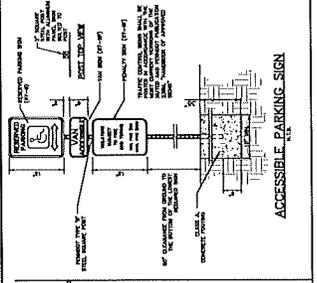
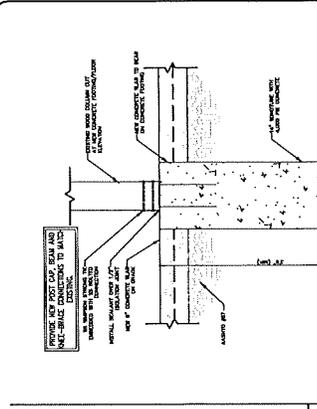
**BARRY HASETT & ASSOCIATES**  
INC.

**CONSTRUCTION DETAILS**

BOROUGH HALL MEMORIAL PARK PHASE II IMPROVEMENTS  
BOROUGH OF MOUNT POCONO  
MONROE COUNTY, PA

DATE:	08/20/2024	SCALE:	AS SHOWN
DRAWN:	CH	CHECKED:	CH
PROJECT:	31005000	PROJECT:	31005000
CLIENT:	MONROE COUNTY	CLIENT:	MONROE COUNTY

SHEET 18 OF 7  
**DE-1**



REVISIONS	DATE	BY

**BARRY**  
ASSOCIATES  
INC.

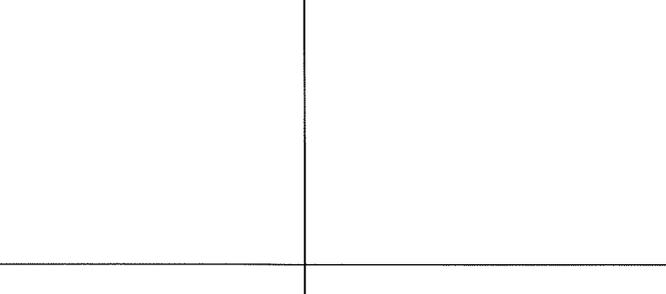
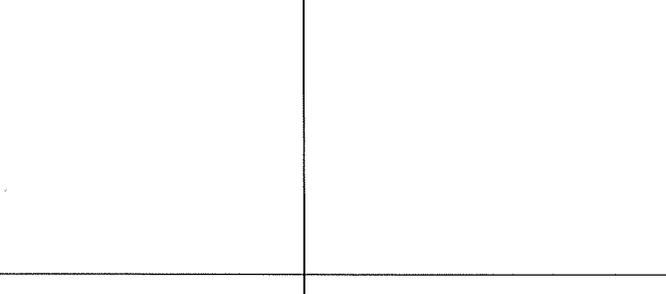
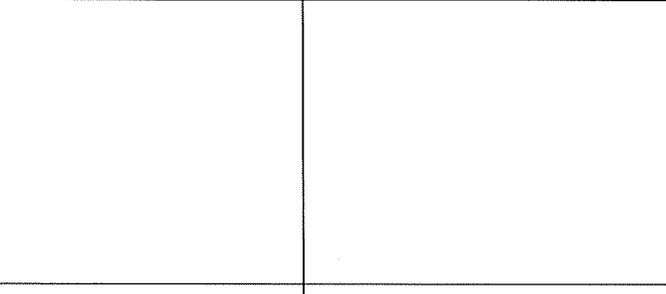
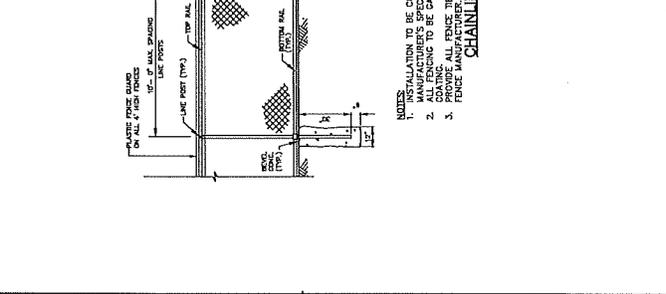
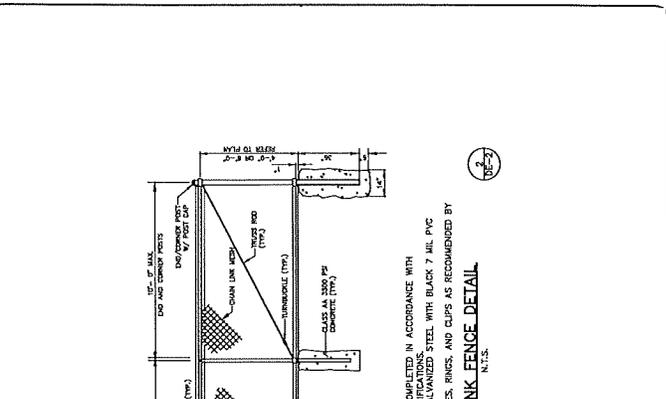
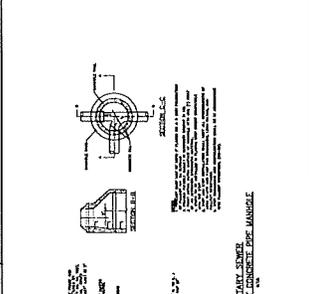
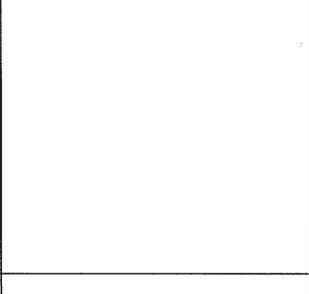
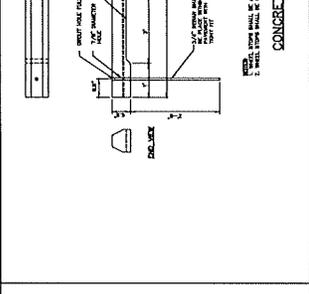
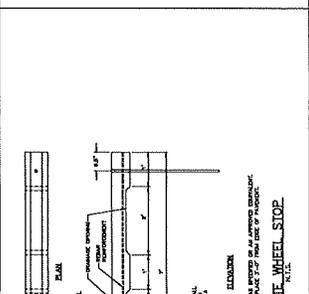
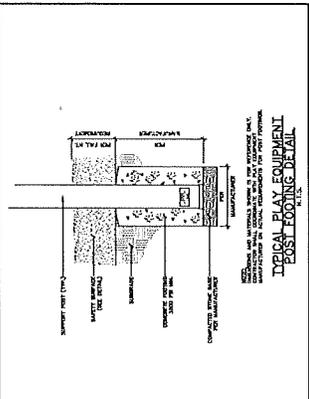
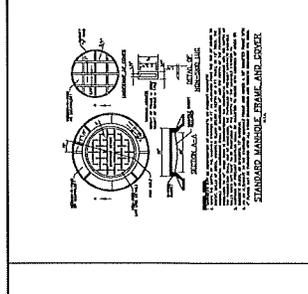
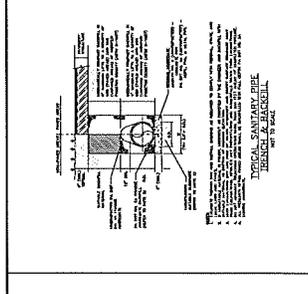
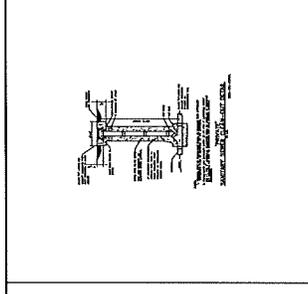
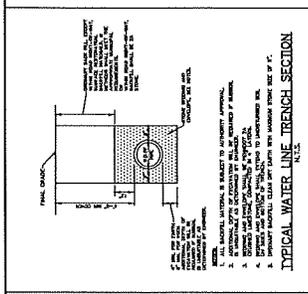
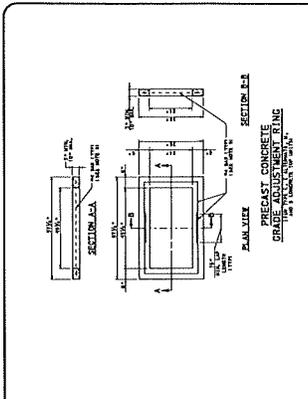
1000 MARKET STREET, SUITE 200  
PHILADELPHIA, PA 19102  
TEL: 215-562-1100 FAX: 215-562-1101

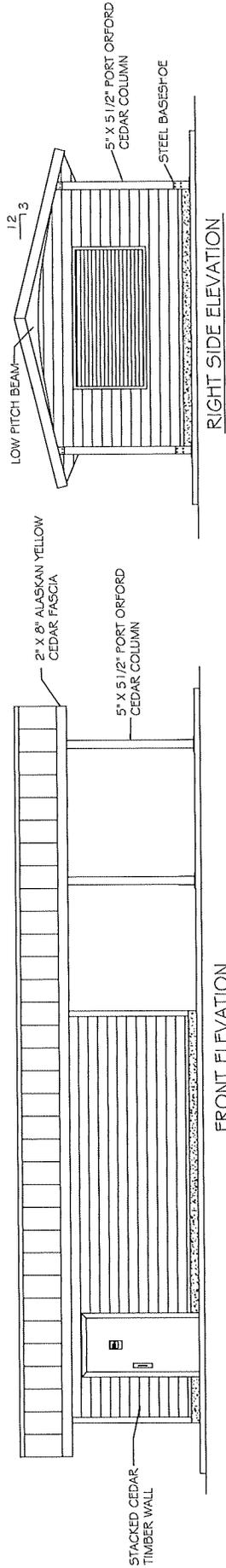
**CONSTRUCTION DETAILS**

BOROUGH OF MOUNT POCONO  
MONROE COUNTY, PA

DATE	ISSUE	BY
SCALE	DATE	BY
OWNER	CD	DATE
JOB NO.	DATE	BY
PROJECT NO.	DATE	BY

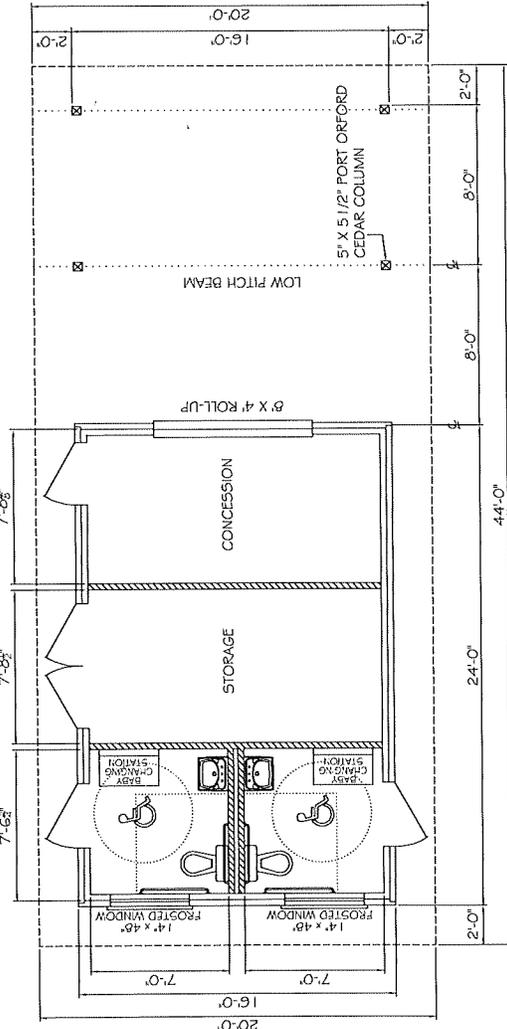
**DE-2**





RIGHT SIDE ELEVATION

FRONT ELEVATION



FLOOR PLAN

PRELIMINARY  
NOT FOR CONSTRUCTION

P.O. BOX 145  
WEST OLIVE, MI 49460  
800-552-4495



WWW.CEDARFORESTPRODUCTS.COM

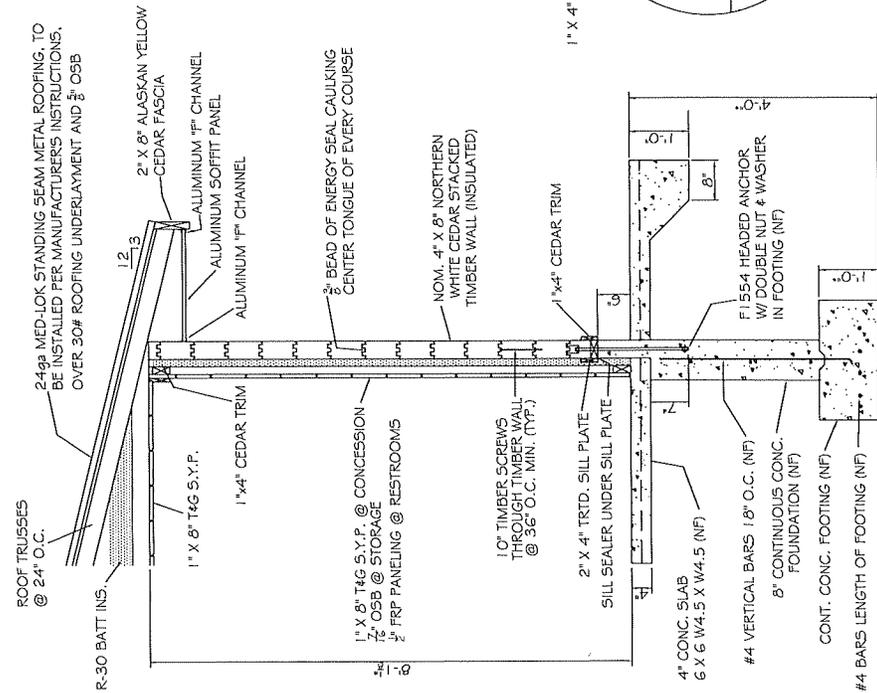
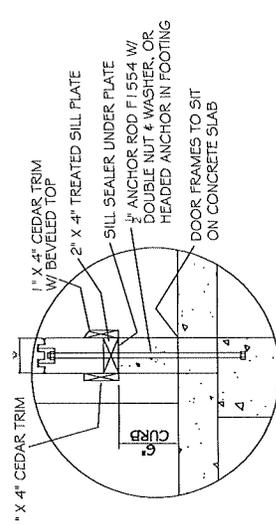
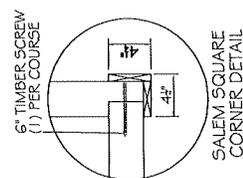
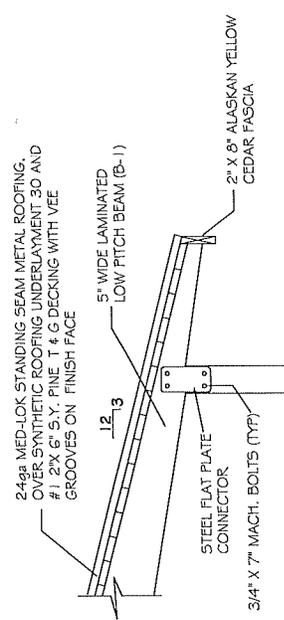
- THE FOLLOWING WILL BE THE RESPONSIBILITY OF OTHERS:
1. ALL CONSTRUCTION SHALL MEET OR EXCEED ALL LOCAL, STATE, AND FEDERAL CODES.
  2. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE NATIONAL BUILDING CODES.
  3. CONSULT WITH ALL LOCAL, STATE, AND FEDERAL AGENCIES FOR ALL NECESSARY PERMITS.
  4. OBTAIN ALL NECESSARY PERMITS FROM ALL AGENCIES BEFORE CONSTRUCTION.
  5. OBTAIN ALL NECESSARY PERMITS FROM ALL AGENCIES BEFORE CONSTRUCTION.

6. CONCRETE TO BE 3,000 P.S.I. COMPRESSIVE STRENGTH WITH 2% C.R.
7. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH ALL LOCAL, STATE, AND FEDERAL CODES.
8. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH ALL LOCAL, STATE, AND FEDERAL CODES.
9. PROVIDE AND INSTALL ALL CONCRETE, REINFORCING STEEL, & ANCHOR BOLTS.
10. PROVIDE AND INSTALL ALL CONCRETE, REINFORCING STEEL, & ANCHOR BOLTS.
11. OBTAIN ALL NECESSARY PERMITS FROM ALL AGENCIES BEFORE CONSTRUCTION.
12. OBTAIN ALL NECESSARY PERMITS FROM ALL AGENCIES BEFORE CONSTRUCTION.

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OWNER INFO:	OWNER INFO:	OWNER INFO:
DESCRIPTION:	DESCRIPTION:	DESCRIPTION:
Possible	Possible	Possible
Options:	Options:	Options:

REVISION DATES	REVISION DATES	REVISION DATES
DATE:	DATE:	DATE:
DRAWN BY:	DRAWN BY:	DRAWN BY:
PAGE NUMBER:	PAGE NUMBER:	PAGE NUMBER:



**CONCRETE PIER DETAIL**

(NF) = NOT FURNISHED BY CFP

**TIMBER WALL CROSS SECTION**

ALL SIZES TBD  
(NF) = NOT FURNISHED BY CFP

PRELIMINARY  
NOT FOR CONSTRUCTION

P.O. BOX 145  
WEST OLIVE, MI 49640  
800-552-9495  
WWW.CEDARFORESTPRODUCTS.COM



THE FOLLOWING WILL BE THE RESPONSIBILITY OF OTHERS:

1. ALL SIZES AND DIMENSIONS SHALL BE AS SHOWN UNLESS OTHERWISE NOTED.
2. CONSULT WITH A LOCAL REGISTERED STRUCTURAL ENGINEER FOR ALL CONSTRUCTION.
3. CONSULT WITH A LOCAL REGISTERED STRUCTURAL ENGINEER FOR ALL CONSTRUCTION.
4. VERIFY ALL DIMENSIONS AND CONDITIONS OF THE STRUCTURE BEFORE CONSTRUCTION.
5. CONTACT US FOR TECHNICAL SUPPORT.

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OWNER INFO: X  
DESCRIPTION: CUSTOM FAC 20' X 44'  
POSSIBLE:  25ga METAL ROOF  METAL BASE SHOES  LIGHTNING PROTECTION  
Options:  STANDING SEAM ROOF  STEEL COLUMNS  2 TIER ROOF  GUPOLA  
 CEDAR SHINGLES  CUSTOM ROOF PITCH

REVISION DATES	DRAWING #	DATE
REV	634-1285	7-10-25
REV		
REV		

DRAWN BY: BODY  
PAGE NUMBER: 2 OF 2

# QUOTE



Cedar Forest Products  
 PO Box 145  
 West Olive, MI 49460  
 800.552.9495

[info@cedarforestproducts.com](mailto:info@cedarforestproducts.com)

**Quote To:**

Cedar Forest Products  
 PO Box 145  
 West Olive, MI 49460

**Quote # 17110A**

**Dealer #: CFP**

**Date: 7/23/2025**

**Project: Memorial Park - Clara Bichon**

**Ship To: Mount Pocono, PA**

Lead Time in Weeks*	Terms	Expiration Date
14 - wood, 12 - steel	25% Down - Balance B4 Ship	45 Days

Quantity	Model Number	Description	Unit Price	Amount
1	PAC 2044	Parkaire Activity Center 20' x 44' with 16' x 24' enclosed with restrooms, storage, and concession per drawing KLY-1286 7-18-25	\$ 92,950.00	\$ 92,950.00

**Add Option(s):**

1	VCP Vitreous China Plumbing Fixture Package	\$ 8,990.00	\$ 8,990.00
1	EFP Electrical Fixture Package	\$ 6,510.00	\$ 6,510.00
1	INS Insulation (R-13.85 walls, R-30 ceiling)	\$ 12,150.00	\$ 12,150.00
2	BCS Baby Changing Stations (KB-200)	\$ 480.00	\$ 960.00
1	SS 24ga Medallion-LOK standing seam w/ gutters & downs	\$ 13,710.00	\$ 13,710.00

**Price Includes:**

- 8' eave height, 3:12 roof pitch, designed for a standard 30 PSF live load & 90 MPH wind speed
- Kiln dried cedar, double T&G, nominal 4" x 8" exterior walls
- Glulam Port Orford Cedar columns with metal base shoes & anchor bolts
- Open pavilion roof decking shall consist of 2" x 6" nominal #1 SYP single T&G with a V-joint
- Enclosure roof decking shall consist of 1/2" plywood over 2x common trusses w/ 1x8 T&G pine ceiling planking
- 2" x 8" cedar fascia with aluminum soffit around enclosure eaves
- 30 year architectural grade shingle package and roofing felt
- Primed 18 ga metal exterior door(s) & 16 ga metal frame(s) - field painting required, hardware included
- Interior walls are 2" x 4" site built construction with FRP panels in restroom area
- 1" x 4" S4S cedar trim & prebuilt, louvered red cedar vents
- Metal roll-up concession window with stainless steel serving shelf
- Frosted double pane glass windows

**Excludes:** Unloading, storage or installation of material, clear coat or stain and gutters & downspouts, and floor drains.

<b>Expiration:</b> 45 Days	<b>Quantity:</b> 1	<b>Quote Subtotal</b>	\$ 135,270.00
		<b>Engineering</b>	\$ 1,500.00
		<b>Freight Charges</b>	\$ 5,480.00
		<b>Quote Total</b>	<u>\$ 142,250.00</u>

\*\*\*This Quote Does Not Include Sales Tax\*\*\*

\*Lead times are tentative dates that start from the time that approval drawings, color selection and any payment terms are met/received. They may vary throughout the year as they are determined by our workload.



1810 Ridge Road  
 Mifflinburg, PA 17844  
 Phone: **570-765-1079**  
 Fax: **570-966-9966**  
 andy@willowplayworks.com

Date: October 21, 2025	WP Quote #: 2599	WP Contact: <b>Andy Willow</b>
Project: <b>Memorial Park</b>  <b>Mount Pocono, PA</b>	Client Contact: <b>Dave Ely</b>	Client: <b>George Ely Associates, Inc.</b> <b>PO Box 396</b> <b>Carlisle, PA 17013</b>
Phone: 800-262-8448	Fax:	Mobile:

## Proposal: Shelter Installation

Thank you for the opportunity to bid the **Shelter** project. Willow Playworks respectfully offers material supply and quality installation as detailed below.

### Pavilion Installation

- **Cedar Forest Products Shelter** **\$187,500.00**
  - Model # PAC2044 Custom
  - 20' x 44'
  - Roof: Standing Seam
  - Gutters & Downspouts
  - T&G Decking
  - Insulated walls & ceiling
  - Installation of (2) Baby Stations
  - Door Paint Color: TBD
  - **Plumbing**
    - Installation of plumbing fixtures included with package
      - Stacks, plumbing from street to building by others
      - Supply & installation of piping
      - Installation of fixtures
      - Provide (2) Floor Drains
  - **Electrical**
    - Installation of electrical fixtures included with package
      - Supply & install wire from panel to fixtures
      - Supply & Install Conduit for wiring
      - Panel, fixtures, breakers, supplied by Cedar Forest Products
      - Main feed to building by others
- **Excavation**
  - Strip Topsoil
  - Excavation of footers

- Any hidden rock, concrete, or other debris requiring additional time and equipment will be billed at a time and material basis
  - Backfill @ foundation
    - Backfill with Aggregate @ Enclosed Area
  - Backfill around perimeter of pavilion
    - Site remediation of area disturbed by construction
    - Seed/Straw
  - Erosion Control – Up to 250 LF
- **Foundation Wall**
  - Wall
    - 80 LF
    - 8"x3'6"
    - Concrete – 3500 PSI
    - Rebar
      - #4 @ 36" OC
      - Vertical in Wall & Horizontal in Pad
  - Footer
    - 80 LF
    - 2'x1'
    - Concrete – 3500 PSI
    - Rebar
      - (4) #4 Continuous
- **Concrete Pad**
  - 46' x 22'
  - Approx. 1,012 SF
    - Interior – 384 SF
    - Exterior – 628 SF
  - 4" Thick Concrete – 4000 PSI
  - 4" Stone Base – Compacted
    - #57 Aggregate
  - Smooth/Trowel finish – Interior
  - Broom Finish – Exterior
  - Wire Reinforced
  - Control Joint – Saw Cut
  - Cure/Seal – 1 Coating

- **Qualifications:**

- Priced per area as per owner
- Does not include demolition, site preparation and drainage system
- **Does include prevailing wages**

Exclusions:

- Bonds
- Multiple mobilizations, special access, night and holiday work

Validity: 90 Days

Terms (With Approval):

50% Deposit, Balance upon completion

## Terms and Conditions

1. Customer acknowledges that prices, once under contract, for labor and materials supplied by Willow Playworks are valid for six (6) months after Customer's purchase order date and may be subject to escalation after said period.
2. Customer acknowledges that start and completion dates are only estimates and do not represent exact times for performance. Willow Playworks shall not be held liable for delays resulting from acts or omissions by owner, other trades, general contractor or any other person or entity or delays resulting from weather or any other uncontrollable situation or act of god.
3. Any deviations from the work or materials described in this Quotation may result in a revised Quotation or Change Order.
4. Customer acknowledges, represents and warrants that any surface or substrate to which Customer has contracted Willow Playworks to install or apply materials or perform work have been properly constructed and prepared for the performance of Willow Playworks scope of work.
5. Customer acknowledges that, unless specifically stated in the Quotation details, Willow Playworks is not responsible for items including, but not limited to, flashing, caulking, sealers and admixes, prevailing wages and union related dues, bonds, permits and special fees and trash removal. These items are the responsibility of Customer and/or other parties other than Willow Playworks .
6. All extensions of credit and terms shall be at the complete discretion of Willow Playworks . Willow Playworks reserves the right to refuse to extend credit or terms at any time.
7. Customer acknowledges and agrees that all purchases by Customer shall be paid for in accordance with the terms as stated in the Quotation specific terms. Any invoice not paid in full within the stated terms from invoice date will be subject to a finance charge of one and one-half percent (1 ½%) per month.
8. Willow Playworks warrants that all goods sold shall, at the time of delivery, be free of defects. Customer agrees to notify Willow Playworks of any defect at the time of delivery, and further agrees that any claim for breach of warranty not made at that time shall be waived. Provided that timely notice of a defect is given, Willow Playworks will, at its discretion repair or replace any defective goods or, at its option, refund the purchase price of such goods. Willow Playworks makes no warranty in connection with goods subject to a manufacturer's and any claim relating to such goods shall lie exclusively against the that manufacturer. In no event shall Willow Playworks liability for defective goods exceed the cost of replacement thereof. Willow Playworks shall not, under any circumstances, be held liable to Customers or any other entities or persons for lost profits, additional expenses incurred in replacing defective goods, or any other special, incidental, indirect, or consequential losses or damages of any kind whatsoever. Except for the foregoing express warranty, NO WARRANTY OF MERCHANTABILITY OR WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE, or any other warranty, express, statutory or implied shall apply to any goods sold by Willow Playworks .
9. Customer shall indemnify, defend and hold harmless Willow Playworks , its workmen, agents, servants and employees, from any and all claims, fines, liabilities, penalties and damages, suits, actions, administrative proceedings, costs, losses, including, without limitation, reasonable attorneys fees, arising out of or resulting from any and all incidents involving projects for which Willow Playworks provided labor or materials where such incidents were not caused by the acts or omissions of Willow Playworks .
10. In the event that the Customer's account is referred to an attorney, or collection agency for collection, Customer agrees that Willow Playworks shall be entitled to collect, in addition to the principal and accrued finance chares, a fee of fifteen percent (15%) for collection plus out-of-pocket costs and expenses.
11. This agreement shall be governed by, and construed in accordance with the laws of the Commonwealth of Pennsylvania. The parties agree that any claim or controversy arising from or relating to this agreement, directly or indirectly, may be litigated only in the state and federal courts located in the Commonwealth of Pennsylvania and the parties hereto consent to be subject to the jurisdiction of such courts.

**We Appreciate Your Business!!**

Authorized Acceptance of Quotation:

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

5



One4Nature Grant  
\$5,000

Knob Overlook Trail  
Jan. 2025  
Awarded Feb 21



Walkworks Grant  
March 21  
\$40,000



NRPA Youth Mentoring  
\$65,000



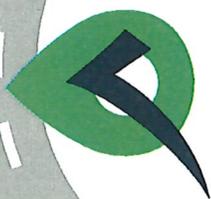
PMVB  
Holiday Lights  
and Pocket  
Park  
\$40,000



DCRN Park Rehab and  
Development  
Phase III  
April 2, 2025  
Award November 2025  
**\$1.5M**



T-Mobile Hometown  
Grant \$70,000



Multimodal  
Fork Street Phase II  
July 31, 2025  
**\$281,899**

USA State  
Salt Shed  
**\$371,000**



Main Street Matters  
Phase I

Resubmit - award  
announcement by  
January \$75,000



Recycling \$30,000

# 2025 GRANTS STATUS

# GRANT AWARDS

● **\$600,000**  
CFA  
PineHill  
Road

● **\$350,000** ✨  
DCNR  
Phase 2 Memorial Park  
Improvements

● **\$52,500**  
DCNR C2P2  
Downtown Pocket Park

● **\$926,027**  
Multimodal Grant  
Fork St Phase 1 & 2

● **\$129,000**  
Others  
Recycling, PMVB,  
NRPA, One4Nature ✨

● **\$650,000** ✨  
New Maintenance  
Garage

**\$2,707,527**



# Zoning Department

## MOUNT POCONO BOROUGH MONTHLY ZONING REPORT

**TO:** Mount Pocono Borough Council  
**FROM:** Amber Salazar, Asst. Zoning Officer  
**CC:** Shawn McGlynn, Zoning Officer  
**DATE:** January 30, 2026

.....

Following is a report of the Zoning and Building Code Office's monthly activity from January 10<sup>th</sup> to January 30<sup>th</sup>:

Permits Issued: 12

Zoning Permits: 1	New Construction: 0	Building Permits: 3
Commercial – 0	Commercial – 0	Commercial – 0
Residential – 1	Residential – 0	Residential – 3
Driveway – 0	Building CO – 0	Zoning CO – 0
Resale, Use, and Occupancy – 8	STR Permit – 0	Road Excavation – 1

- **Enforcement Actions:**

- 1244 Pocono Boulevard - Our office was made aware of a missing/broken emergency fire safety control switch for the elevator in the existing hotel at the subject property. A letter was sent to the property owner informing them of the life/safety concern and prescribing a 10-day timeline to remedy the violation.
- 139 Snowshoe Ct. Unit 104 - A letter was sent to the owner of the subject property notifying them that the previously issued Temporary Occupancy rental certificate had since expired, and a new one must be obtained.

- **Previously Discussed:**

- 131 Knob Road - A Stop Work Order was posted for the replacement of two decks without the necessary permits. The property owner has since contacted our office and was informed of the permitting requirements. **A formal Zoning Enforcement Notice was sent to the owner of the subject property, as the necessary applications have yet to be submitted.**
- 101 Knob Road - Following their purchase of the property, a letter was sent to the owner of the subject property informing them of the requirement for a resale certificate. **The property owner is in communication with our office, and has explained that there is litigation surrounding the current occupancy of the property that is preventing them from obtaining the necessary resale certificate. A formal document prepared by their**

legal counsel has been requested, outlining their current legal obstacles and requesting a specific extension period for compliance.

- 19 Stonegate Court - A letter was sent to the owner of the subject property notifying them that the previously issued Temporary Occupancy resale certificate had since expired, and a new one must be obtained. As no response was received, a second and final letter was mailed and posted at the property. If the property owners fail to come into compliance, our office will proceed with filing a non-traffic citation. The necessary application and fee have been submitted, and the property owner has contacted our office to schedule an inspection. The necessary certificate has been issued, and the subject violation is now considered closed.
- 40 Fairview Avenue - A letter was sent to the owner of the subject property notifying them that the previously issued Temporary Occupancy resale certificate had since expired, and a new one must be obtained. As no response was received, a second and final letter was mailed and posted at the property. If the property owners fail to come into compliance, our office will proceed with filing a non-traffic citation. The property owner has since been in contact with our office and was provided with the necessary resale application.
- 130 Foxfire Dr. Unit 202 - Following their purchase of the property, a letter was sent to the owner of the subject property informing them of the requirement for a resale certificate. As no response was received, a second and final letter was mailed and posted at the property. If the property owners fail to come into compliance, our office will proceed with filing a non-traffic citation.
- 139 Snowshoe Ct. Unit 203 - Following their purchase of the property, a letter was sent to the owner of the subject property informing them of the requirement for a resale certificate. As no response was received, a second and final letter was mailed and posted at the property. If the property owners fail to come into compliance, our office will proceed with filing a non-traffic citation.
- **District Court:**
  - 13 Kinney Avenue - A Zoning Enforcement Notice was issued to the owner of the subject property for the unpermitted expansion of their existing gravel driveway. The property owner expressed intent to appeal the Enforcement Notice; however the 30 day prescribed timeline has lapsed and no such appeal was filed, nor has the property been brought into compliance. As such, our office proceeded with filing a Civil Complaint at the District Magistrate. A civil complaint was filed against the owner of the subject property.
  - 3397 Route 940 - Following their purchase of the property, a letter was sent to the owner of the subject property informing them of the requirement for a resale certificate. The property owner is in communication with our office, and has explained that there is litigation surrounding the current occupancy of the property that is preventing them from obtaining the necessary resale certificate. A formal document prepared by their legal counsel has been requested, outlining their current legal obstacles and requesting a specific extension period for compliance. No response has been received after various attempted follow-ups by our office. As such, our office intends to proceed with filing a non-traffic citation. A non-traffic citation was filed, and the matter is set for January 27, 2026 at 11.30AM pending counsel discussions. A continuance was requested for a period of 30 days, to allow for legal counsel to work toward resolution.

# AS of 1/30/2026

## PREPAID INVOICES

AmTrust (WC)	2,732.00
B. Isettt ACH Maintenance Facility	16,757.00
Cintas Uniform & Mats	558.80
Essa Bank & Trust	2,503.10
First Net	932.36
Geisinger	4,695.09
Highmark (Dental&Vision)	460.24
Lowes	71.15
Marissa Duffy (Yrly Milage To COG Mtg)	350.40
NAPA Auto Parts	240.00
NBT Credit Card	3,424.58
PA Water Co (43 Hydrants \$22.86ea)	981.70
PA Water Borough	32.58
PA Water Garage	107.57
Pitney Bowes - Stamps	150.00
PPL	1,003.86
Selective Insurance	6,236.00
Sun Life Insurance	352.51
Sunoco Gas	2,869.85
TK Elevator	258.12
Underdog	1,646.82
USA Bank	128.45
	<b>46,492.18</b>

## Park & Rec Bank Acct.

Penn Tele Data =\$127.95  
 Pye.Barker Fire& Safety=5,155.16 (Deerfield)  
 Pye.Barker = Altronics

## Road Rehab

B.Isett ACH Fork Street: \$2,750.00

## Planning Acct.

B.Isett ACH Transportation Plan: \$ 7,875.00

## January Payroll Cost

113.80 (Yr End Reports)  
 30.15  
 30.15  
 28.80  
 28.80

---

231.70

**NOT PREPAID: \$ 129,642.44**

**PREPAID: \$ 46,492.18**

**TOTAL TO BE APPROVED:**

**\$176,134.62**

**Borough of Mt. Pocono-General Fund  
Bills To Be Approved and Paid**

1/1/2026 - 2/1/2026

Type	Date	Num	Memo	Due Date	Amount
<b>AMTrust North America</b>					
Bill	01/02/2026	PP	PP Borough Workers Compensation	01/02/2026	2,732.00
Total AMTrust North America					2,732.00
<b>Barry Isett &amp; Associates</b>					
Bill	01/13/2026	ACH	ACH Maintenance Facility: Site Design,Geotech Eng.,Structural,Site Visit	01/13/2026	16,757.00
Total Barry Isett & Associates					16,757.00
<b>Berkheimer Associates</b>					
Bill	01/02/2026	419	Local Service Tax: Operating Commission & Postage	01/02/2026	26.91
Total Berkheimer Associates					26.91
<b>CINTAS CORPORATION</b>					
Bill	01/09/2026	PP	PP 12/30/2025 Borough Logo Rugs & Mats	01/09/2026	195.20
Bill	01/09/2026	PP	PP 12/30/2025 Maintenance Uniforms	01/09/2026	298.95
Bill	01/09/2026	PP	PP 12/30/2025 Garage Mats	01/09/2026	64.65
Total CINTAS CORPORATION					558.80
<b>ESSA</b>					
Bill	01/12/2026	PP	PP Jan. Building Loan Principal	01/12/2026	1,864.71
Bill	01/12/2026	PP	PP Jan Building Loan Int.	01/12/2026	638.39
Total ESSA					2,503.10
<b>First Net</b>					
Bill	01/20/2026	PP	PP Highway: Telephone	01/20/2026	285.94
Bill	01/20/2026	PP	PP Manager: Telephone	01/20/2026	46.46
Bill	01/20/2026	PP	PP Highway: New Radios	01/20/2026	599.96
Total First Net					932.36
<b>Gannett Pennsylvania Locali Q</b>					
Bill	01/29/2026	7473013	12/5/25 & 12/10/25 Advertise 2026 Budget Adoption	01/29/2026	82.21
Total Gannett Pennsylvania Locali Q					82.21
<b>Geisinger Health Plan</b>					
Bill	01/01/2026	AWD	AWD Highway Crew: Health Plan	01/01/2026	4,695.09
Total Geisinger Health Plan					4,695.09
<b>Gotta Go Potties</b>					
Bill	01/15/2026	126512	P&R Oak St Portable Pottie & Handicap Pottie (12/19/2025-1/15/2026)	01/15/2026	315.00
Total Gotta Go Potties					315.00
<b>Highmark Blue Shield</b>					
Bill	01/02/2026	PP	PP Highway Crew: Vision & Dental	01/02/2026	460.24
Total Highmark Blue Shield					460.24
<b>John Bonham Road Equipment</b>					
Bill	01/27/2026	161711	Curb Bumper, Cutting Edges for Plows on Truck #2 and #5	01/27/2026	547.70
Bill	01/27/2026	161321	Peterbilt Spreader Parts	01/27/2026	887.47
Bill	01/27/2026	161748	4 Heavy Truck Square Tire Chains	01/27/2026	984.00
Total John Bonham Road Equipment					2,419.17
<b>LOWE'S</b>					
Bill	01/20/2026	PP	PP Highway Supplies: Lite Bulbs,Soap, Garbage Bags	01/20/2026	71.15
Total LOWE'S					71.15
<b>Marissa Duffy</b>					
Bill	01/23/2026	PP	PP Reimb: Marissa for Yearly (12) COG Meetings (2026)	01/23/2026	350.40
Bill	01/29/2026		Reimb M.Duffy for Milage to attend Association of PA Municipal Managers (2/12-2/13 Hersh...	01/29/2026	179.80
Total Marissa Duffy					530.20
<b>Monroe County Assessment Office</b>					
Bill	01/28/2026		Zoning Real Estate Sales Reports (January - December 2026)(\$20.00/month)	01/28/2026	240.00
Total Monroe County Assessment Office					240.00
<b>NAPA Auto Parts</b>					
Bill	01/20/2026	PP	PP Highway:Grease. Def Fluid ,Windshield Washer	01/20/2026	174.18
Bill	01/27/2026	PP	PP Highway:Grease. Fuel Additive, Washer Fluid	01/27/2026	65.82
Total NAPA Auto Parts					240.00

**Borough of Mt. Pocono-General Fund  
Bills To Be Approved and Paid**

1/1/2026 - 2/1/2026

Type	Date	Num	Memo	Due Date	Amount
<b>National Water Specialties</b>					
Bill	01/14/2026	14326	Garage: Tested Backflow Valve per PA DEP & OSHA	01/14/2026	150.00
Bill	01/14/2026	14326	Borough Building: Tested Backflow Valve per PA DEP & OSHA	01/14/2026	150.00
Total National Water Specialties					300.00
<b>NBT Cardmember Service</b>					
Bill	01/06/2026	PP	Borough Cloud Communication	01/06/2026	182.14
Bill	01/06/2026	PP	Planning Cloud Communication	01/06/2026	32.02
Bill	01/06/2026	PP	Highway Cloud Communication	01/06/2026	32.02
Bill	01/06/2026	PP	Manager Microsoft Office Mthly Subscription	01/06/2026	6.12
Bill	01/06/2026	PP	Sec. & Treas. Microsoft Office Mthly Subscription	01/06/2026	12.22
Bill	01/06/2026	PP	Zoning; Microsoft Office Mthly Subscription	01/06/2026	6.11
Bill	01/06/2026	PP	Highway Microsoft Office Mthly Subscription	01/06/2026	6.11
Bill	01/06/2026	PP	Acropro Sub File Compression	01/06/2026	21.19
Bill	01/06/2026	PP	Mthly Fee Digit Computer Support System	01/06/2026	21.20
Bill	01/06/2026	PP	Additional Office Desk, Supplies, Chairs	01/06/2026	645.90
Bill	01/06/2026	PP	Harbor Freight: Supplies, Phone Mounts	01/06/2026	154.16
Bill	01/06/2026	PP	Folding Round Tables	01/06/2026	957.82
Bill	01/06/2026	PP	Versa Check Writer	01/06/2026	29.99
Bill	01/06/2026	PP	Holiday Lunch Food	01/06/2026	822.25
Bill	01/06/2026	PP	Beautification: Solar Lights	01/06/2026	123.97
Bill	01/06/2026	PP	Time Clock Technology (IT)	01/06/2026	371.36
Total NBT Cardmember Service					3,424.58
<b>Newman, Williams, Mishkin, Corveleyn, Wol</b>					
Bill	01/02/2026	131734	Library Litigation: Zoning Enforcement	01/02/2026	580.00
Bill	01/02/2026	131735	Conditional Use/ Jean Costa-443 Park Ave	01/02/2026	799.47
Bill	01/02/2026	131736	Assessment Appeal	01/02/2026	92.50
Total Newman, Williams, Mishkin, Corveleyn, Wol					1,471.97
<b>PA Association of Boroughs</b>					
Bill	01/02/2026	721	PA State Association of Boroughs Membership	01/02/2026	493.00
Total PA Association of Boroughs					493.00
<b>PA American Water Co.</b>					
Bill	01/05/2026	PP	PP Borough Water	01/05/2026	32.58
Bill	01/05/2026	PP	PP Garage Water	01/05/2026	107.57
Bill	01/20/2026	PP	PP Hydrants (43)	01/20/2026	981.70
Total PA American Water Co.					1,121.85
<b>PA Municipal League</b>					
Bill	01/02/2026	06913-R8Y0...	2026 League Membership	01/02/2026	491.36
Total PA Municipal League					491.36
<b>PA One Call System, Inc</b>					
Bill	01/27/2026	MPC 1133118	PA One Call	01/27/2026	35.24
Total PA One Call System, Inc					35.24
<b>PA State Association of Boroughs</b>					
Bill	01/01/2026	721	CDL Renewal Fee (1/1/2026-12/31/2026)	01/01/2026	75.00
Bill	01/14/2026	R75128	Newly Elected Officials (Jazmin Rivas) Class	01/14/2026	125.00
Bill	01/14/2026	R75126	Newly Elected Officials (Deb Fulton) Class	01/14/2026	125.00
Bill	01/14/2026	R75127	Newly Elected Officials (Erin Melbert) Class	01/14/2026	125.00
Total PA State Association of Boroughs					450.00
<b>Pennsylvania Recreation &amp; Park Society</b>					
Bill	01/29/2026	6405	P&R Associate Membership Dues	01/29/2026	60.00
Total Pennsylvania Recreation & Park Society					60.00
<b>Pitney Bowes</b>					
Bill	01/20/2026	PP	PP Postage	01/20/2026	150.00
Total Pitney Bowes					150.00
<b>PLOCINIAC OIL CO.</b>					
Bill	01/06/2026	408210	Garage Heat: 1/06/26- 910.5 Gal @ 2.229	01/06/2026	2,029.50
Bill	01/12/2026	413458	Borough Heat: 1/12/26- 259.9 Gal @ 2.209	01/12/2026	574.12
Bill	01/22/2026	402115	Borough Heat: 12/31/25- 299.2 Gal @ 2.259	01/22/2026	675.89
Bill	01/22/2026	423443	Borough Heat: 1/22/26- 227.7 Gal @ 2.499	01/22/2026	569.02
Bill	01/22/2026	423426	Garage Heat: 1/22/26- 539.7 Gal @ 2.499	01/22/2026	1,348.71
Total PLOCINIAC OIL CO.					5,197.24

**Borough of Mt. Pocono-General Fund  
Bills To Be Approved and Paid**

1/1/2026 - 2/1/2026

Type	Date	Num	Memo	Due Date	Amount
<b>Pocono Mountain Public Library</b>					
Bill	01/29/2026		Library PY Taxes, INT A, Delq Tax, Upset Sale Taxes	01/29/2026	1,525.82
Total Pocono Mountain Public Library					1,525.82
<b>Pocono Mountain REgional EMS</b>					
Bill	01/29/2026		EMS PY Taxes, Int A Taxes, Delq. Taxes, Upset Sale Taxes	01/29/2026	767.76
Total Pocono Mountain REgional EMS					767.76
<b>Pocono Mountain Regional Police Departmen</b>					
Bill	02/01/2026		February 1, 2026	02/01/2026	96,147.71
Total Pocono Mountain Regional Police Departmen					96,147.71
<b>Pocono Mountain Volunteer Fire Company</b>					
Bill	01/29/2026		FC Prior Year Taxes, Int A, Deq. Taxes, Upset Sale Taxes	01/29/2026	1,525.82
Total Pocono Mountain Volunteer Fire Company					1,525.82
<b>PPL ELECTRIC UTILITIES</b>					
Bill	01/02/2026	PP	PP Maintenance Building	01/02/2026	194.49
Bill	01/02/2026	PP	PP P&R Electric	01/02/2026	52.97
Bill	01/02/2026	PP	PP Meter 1	01/02/2026	70.22
Bill	01/02/2026	PP	PP Meter 2	01/02/2026	75.37
Bill	01/02/2026	PP	PP Meter 3	01/02/2026	58.38
Bill	01/02/2026	PP	PP Borough Building	01/02/2026	500.81
Bill	01/02/2026	PP	PP 36 Pocono Blvd Lighting	01/02/2026	51.62
Total PPL ELECTRIC UTILITIES					1,003.86
<b>Selective Insurance</b>					
Bill	01/02/2026	PP	PP Selective Insurance	01/02/2026	6,236.00
Total Selective Insurance					6,236.00
<b>SFM Consulting</b>					
Bill	01/28/2026	U&O-02	Use & Occupancy Permits (6)	01/28/2026	420.00
Bill	01/28/2026	Z-002	Zoning (50.5hrs)	01/28/2026	3,282.50
Bill	01/28/2026	BC-002	Building Permits (3)	01/28/2026	8,640.97
Total SFM Consulting					12,343.47
<b>Steele's Hardware</b>					
Bill	01/27/2026	51160	Highway Supplies: New Long Chainsaw	01/27/2026	2,057.97
Bill	01/27/2026	19822279288	Building Supplies : 50lbs Rock Salt	01/27/2026	199.80
Total Steele's Hardware					2,257.77
<b>SUN LIFE</b>					
Bill	01/02/2026	PP	PP Highway Crew Life Insurance	01/02/2026	300.09
Bill	01/02/2026	PP	PP Manager Life Insurance	01/02/2026	52.42
Total SUN LIFE					352.51
<b>SUNOCO UNIVERSAL FLEET</b>					
Bill	01/20/2026	PP	PP Highway: Vehicle Gas	01/20/2026	2,869.85
Total SUNOCO UNIVERSAL FLEET					2,869.85
<b>The Two Shields, LLC</b>					
Bill	01/12/2026	82866	2009 Ford F550 (Oil, Radiator, New Cab Mounts, Fan Belts,Antifreeze)	01/12/2026	2,103.25
Bill	01/28/2026	82906	2015 KW Truck: Brake Repairs	01/28/2026	803.95
Bill	01/28/2026	82914	2012 Pete: Brake Repairs	01/28/2026	389.00
Total The Two Shields, LLC					3,296.20
<b>TK Elevator Corporation</b>					
Bill	01/21/2026	PP	PP Elevator Service Date (1/1/26 - 3/31/2026)	01/21/2026	258.12
Total TK Elevator Corporation					258.12
<b>Tulpehocken Spring Water</b>					
Bill	01/02/2026	7525007	Bottled Water (21314)	01/02/2026	15.99
Total Tulpehocken Spring Water					15.99
<b>Underdog Computer &amp; Network Support LLC</b>					
Bill	01/20/2026	PP	PP Borough Network Support & Deefield Storage License Per Camera	01/20/2026	1,646.82
Total Underdog Computer & Network Support LLC					1,646.82

**Borough of Mt. Pocono-General Fund**  
**Bills To Be Approved and Paid**  
1/1/2026 - 2/1/2026

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Type	Date	Num	Memo	Due Date	Amount
US Bank					
Bill	01/05/2026	PP	PP Copier Contract (Jan.2026)	01/05/2026	128.45
					<u>128.45</u>
Total US Bank					<u>128.45</u>
<b>TOTAL</b>					<u><u>176,134.62</u></u>

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**Borough of Mt. Pocono-General Fund  
 Profit & Loss Budget vs. Actual  
 January through December 2026**

	Jan - Dec 26	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
300.000 · REAL ESTATE PROPERTY TAXES				
300.001 · RE Tax-Current Year (Discount)	0.00	1,683,380.00	-1,683,380.00	0.0%
<b>Total 300.000 · REAL ESTATE PROPERTY TAXES</b>	<b>0.00</b>	<b>1,683,380.00</b>	<b>-1,683,380.00</b>	<b>0.0%</b>
301.000 · REAL PROPERTY TAXES				
301.101 · RE Taxes Library	0.00	44,413.00	-44,413.00	0.0%
301.102 · RE Fire Co Taxes	0.00	44,413.00	-44,413.00	0.0%
301.103 · RE EMS Taxes	0.00	22,350.00	-22,350.00	0.0%
301.200 · Real Estate Taxes-Prior Year	51,108.56	10,000.00	41,108.56	511.1%
301.300 · RE Taxes - Interest	0.00	100.00	-100.00	0.0%
301.400 · Real Estate Taxes - Delinquent	11,868.48	45,000.00	-33,131.52	26.4%
301.401 · Delinquent Library Taxes	306.57	1,300.00	-993.43	23.6%
301.402 · Delinquent Fire Co Taxes	306.57	1,300.00	-993.43	23.6%
301.403 · Delinquent EMS Taxes	154.13	700.00	-545.87	22.0%
301.600 · Real Estate Taxes - Interim A	41.76	500.00	-458.24	8.4%
301.610 · Real Estate Taxes - Interim B	0.00	500.00	-500.00	0.0%
<b>Total 301.000 · REAL PROPERTY TAXES</b>	<b>63,786.07</b>	<b>170,576.00</b>	<b>-106,789.93</b>	<b>37.4%</b>
310.000 · LOCAL TAX ENABLING ACT ACT 511				
310.100 · Real Estate Transfer Taxes	10,510.00	60,000.00	-49,490.00	17.5%
310.210 · Earned Income Taxes-Current Yr	8,323.24	300,000.00	-291,676.76	2.8%
310.410 · LST Tax - Current Year	1,405.93	90,000.00	-88,594.07	1.6%
<b>Total 310.000 · LOCAL TAX ENABLING ACT ACT 511</b>	<b>20,239.17</b>	<b>450,000.00</b>	<b>-429,760.83</b>	<b>4.5%</b>
321.000 · CABLE TELEVISION FRANCHISE TAX				
321.800 · Cable Television Franchise	0.00	12,500.00	-12,500.00	0.0%
<b>Total 321.000 · CABLE TELEVISION FRANCHISE TAX</b>	<b>0.00</b>	<b>12,500.00</b>	<b>-12,500.00</b>	<b>0.0%</b>
331.000 · FINES				
331.110 · Vehicle & Crime Violations	1,427.31	15,000.00	-13,572.69	9.5%
331.120 · Zoning Fines & Violations	0.00	3,000.00	-3,000.00	0.0%
<b>Total 331.000 · FINES</b>	<b>1,427.31</b>	<b>18,000.00</b>	<b>-16,572.69</b>	<b>7.9%</b>
340.000 · INTEREST, RENTS, AND ROYALTIES				
340.100 · Interest Earnings	0.00	200.00	-200.00	0.0%
341.101 · Interest Earnings PLGIT	0.00	29,000.00	-29,000.00	0.0%
342.200 · Rents and Royalties	1,200.00	14,400.00	-13,200.00	8.3%
<b>Total 340.000 · INTEREST, RENTS, AND ROYALTIES</b>	<b>1,200.00</b>	<b>43,600.00</b>	<b>-42,400.00</b>	<b>2.8%</b>
354.000 · STATE CAPITAL & OPERATING GRANT				
352.530 · Fed.Grant (NRPA)	0.00	0.00	0.00	0.0%
354.080 · Recycling Grant - State	0.00	20,000.00	-20,000.00	0.0%
354.085 · PM Visitors Bureau Grant (P&R)	0.00	0.00	0.00	0.0%
354.090 · Other Grants	0.00	0.00	0.00	0.0%
<b>Total 354.000 · STATE CAPITAL &amp; OPERATING GRANT</b>	<b>0.00</b>	<b>20,000.00</b>	<b>-20,000.00</b>	<b>0.0%</b>
355.000 · STATE SHARED REV & ENTITLEMENTS				
355.010 · Public Utility Realty	0.00	2,000.00	-2,000.00	0.0%
355.051 · PA Severe Weather Reimbursement	0.00	0.00	0.00	0.0%
355.080 · Liquor Licenses	0.00	1,200.00	-1,200.00	0.0%
355.130 · Firemen's Relief	0.00	17,000.00	-17,000.00	0.0%
355.140 · Police Pension State Aid	0.00	0.00	0.00	0.0%
355.150 · Boro Empl. Pension State Aid	0.00	19,986.00	-19,986.00	0.0%
<b>Total 355.000 · STATE SHARED REV &amp; ENTITLEMENTS</b>	<b>0.00</b>	<b>40,186.00</b>	<b>-40,186.00</b>	<b>0.0%</b>

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 Cash Basis

## Borough of Mt. Pocono-General Fund Profit & Loss Budget vs. Actual January through December 2026

	Jan - Dec 26	Budget	\$ Over Budget	% of Budget
<b>361.000 · GENERAL GOV'T REVENUES</b>				
361.002 · Legal Fee's Reimbursable ZHB/PC	0.00	1,000.00	-1,000.00	0.0%
361.003 · Engineering Fees Reimbursable	0.00	50,000.00	-50,000.00	0.0%
361.010 · Paradise Township Fire W/C Ins.	0.00	6,500.00	-6,500.00	0.0%
361.300 · Application & Startup Fees	0.00	6,000.00	-6,000.00	0.0%
361.301 · Building - (general permits)	35.00	2,500.00	-2,465.00	1.4%
361.302 · Building - (new construction)	0.00	4,000.00	-4,000.00	0.0%
361.303 · Escrows	2,120.00	0.00	2,120.00	100.0%
361.305 · Rentals	0.00	2,500.00	-2,500.00	0.0%
361.310 · Sign Permits	40.00	200.00	-160.00	20.0%
361.315 · Sheds, Pools, Deck Permits	0.00	2,000.00	-2,000.00	0.0%
361.320 · Driveway Permits	0.00	500.00	-500.00	0.0%
361.330 · UO/CO Resale Permits	50.00	3,500.00	-3,450.00	1.4%
361.335 · Building Permit & UCC Fee	413.70	50,000.00	-49,586.30	0.8%
361.340 · Change of Use (Trash Cert)	10.00	500.00	-490.00	2.0%
<b>Total 361.000 · GENERAL GOV'T REVENUES</b>	<b>2,668.70</b>	<b>129,200.00</b>	<b>-126,531.30</b>	<b>2.1%</b>
<b>362.000 · PUBLIC SAFETY REVENUES</b>				
362.120 · Ball Field Usage Fee	0.00	250.00	-250.00	0.0%
<b>Total 362.000 · PUBLIC SAFETY REVENUES</b>	<b>0.00</b>	<b>250.00</b>	<b>-250.00</b>	<b>0.0%</b>
<b>392.000 · INTERFUND OP TRANSFERS IN</b>				
392.400 · Park & Rec Fund	26,340.00	26,340.00	0.00	100.0%
<b>Total 392.000 · INTERFUND OP TRANSFERS IN</b>	<b>26,340.00</b>	<b>26,340.00</b>	<b>0.00</b>	<b>100.0%</b>
399.000 · Fund Balance Forward	289,185.00	289,185.00	0.00	100.0%
<b>Total Income</b>	<b>404,846.25</b>	<b>2,883,217.00</b>	<b>-2,478,370.75</b>	<b>14.0%</b>
<b>Expense</b>				
<b>400.000 · LEGISLATIVE BODY</b>				
400.420 · Dues,Subscriptions, & Membershi	0.00	1,400.00	-1,400.00	0.0%
400.460 · Meetings & Conferences/Training	375.00	500.00	-125.00	75.0%
<b>Total 400.000 · LEGISLATIVE BODY</b>	<b>375.00</b>	<b>1,900.00</b>	<b>-1,525.00</b>	<b>19.7%</b>
<b>401.000 · ADMIN MANAGER</b>				
401.121 · Manager Salary	8,650.00	89,960.00	-81,310.00	9.6%
401.122 · Transfer from GRANTS	0.00	-10,000.00	10,000.00	0.0%
401.164 · M. ERs Fica	536.30	5,578.00	-5,041.70	9.6%
401.165 · M. ERs U/C	99.73	285.00	-185.27	35.0%
401.166 · M. ERs Medicare	125.44	1,304.00	-1,178.56	9.6%
401.350 · Bonding/Insurance	0.00	490.00	-490.00	0.0%
401.351 · Life Insurance (Sun Life)	52.42	650.00	-597.58	8.1%
<b>Total 401.000 · ADMIN MANAGER</b>	<b>9,463.89</b>	<b>88,267.00</b>	<b>-78,803.11</b>	<b>10.7%</b>
<b>403.000 · TAX COLLECTION</b>				
403.110 · Salary - Tax Collector	0.00	6,500.00	-6,500.00	0.0%
403.120 · Transfer Tax Commission (GJE)	210.20	2,000.00	-1,789.80	10.5%
403.130 · EIT Commission (GJE)	0.00	5,200.00	-5,200.00	0.0%
403.131 · LST Commission	26.91	1,500.00	-1,473.09	1.8%
403.161 · Employers FICA-Tax Coll	0.00	403.00	-403.00	0.0%
403.163 · Employers Medicare-Tax Coll	0.00	94.00	-94.00	0.0%
403.200 · Supplies-Tax Coll	0.00	1,450.00	-1,450.00	0.0%
403.350 · Insurance and Bonding (4of4)	0.00	800.00	-800.00	0.0%
403.351 · Refund of RE Taxes Paid	0.00	1,000.00	-1,000.00	0.0%
<b>Total 403.000 · TAX COLLECTION</b>	<b>237.11</b>	<b>18,947.00</b>	<b>-18,709.89</b>	<b>1.3%</b>

**Borough of Mt. Pocono-General Fund**  
**Profit & Loss Budget vs. Actual**  
 January through December 2026

01/29/26

Cash Basis

	Jan - Dec 26	Budget	\$ Over Budget	% of Budget
<b>404.000 · LEGAL</b>				
404.310 · Professional Services-Retainer	0.00	22,000.00	-22,000.00	0.0%
404.330 · Alternate Solicitor Fees	580.00	500.00	80.00	116.0%
404.331 · Addition Solicitor Fees (No Ret)	0.00	500.00	-500.00	0.0%
404.356 · Labor Attorney	0.00	3,000.00	-3,000.00	0.0%
<b>Total 404.000 · LEGAL</b>	<b>580.00</b>	<b>26,000.00</b>	<b>-25,420.00</b>	<b>2.2%</b>
<b>405.000 · OFFICE-TREAS/ADMIN.</b>				
405.120 · Salary of Treasurer	3,187.50	36,400.00	-33,212.50	8.8%
405.140 · Salary of Admin. Assistant	2,801.25	35,100.00	-32,298.75	8.0%
405.161 · Employers FICA	371.31	4,433.00	-4,061.69	8.4%
405.162 · Employers U/C	170.69	570.00	-399.31	29.9%
405.163 · Employers Medicare	86.84	1,037.00	-950.16	8.4%
405.200 · Office Supplies	645.90	3,000.00	-2,354.10	21.5%
405.220 · Office Postage	150.00	5,000.00	-4,850.00	3.0%
405.310 · Payroll Service	231.70	2,000.00	-1,768.30	11.6%
405.312 · Professional Cost-Audit	0.00	10,000.00	-10,000.00	0.0%
405.320 · Communications/Telephone	240.82	3,000.00	-2,759.18	8.0%
405.321 · Website	21.19	2,500.00	-2,478.81	0.8%
405.325 · Bank Service Charges	0.00	400.00	-400.00	0.0%
405.340 · Advertising Gen./Mtgs	82.21	2,500.00	-2,417.79	3.3%
405.350 · Insurance/Bonding	0.00	325.00	-325.00	0.0%
405.370 · Repair & Maint-Office Equip	29.99	600.00	-570.01	5.0%
405.454 · Contracted Copier	128.45	3,000.00	-2,871.55	4.3%
<b>Total 405.000 · OFFICE-TREAS/ADMIN.</b>	<b>8,147.85</b>	<b>109,865.00</b>	<b>-101,717.15</b>	<b>7.4%</b>
<b>409.000 · GENERAL GOVERNMENT EXPENSES</b>				
409.100 · Health Buy Back Benefit	6,500.00	6,500.00	0.00	100.0%
409.102 · Grant Administration	15,000.00	15,000.00	0.00	100.0%
409.103 · Fed Grant (NRPA)	0.00	0.00	0.00	0.0%
409.161 · Employer FICA	1,333.00	1,178.00	155.00	113.2%
409.162 · Employer U/C	185.25	0.00	185.25	100.0%
409.163 · Employer Medicare	311.74	276.00	35.74	112.9%
409.200 · Building Supplies	1,352.82	4,000.00	-2,647.18	33.8%
409.300 · Other Serv/Charges-Buildings	0.00	1,000.00	-1,000.00	0.0%
409.310 · Professional Services	391.23	11,000.00	-10,608.77	3.6%
409.360 · Public Water/ Sewer	32.58	750.00	-717.42	4.3%
409.361 · Public Electric	756.40	10,000.00	-9,243.60	7.6%
409.367 · Building Heat	1,819.03	10,000.00	-8,180.97	18.2%
409.369 · Information Technology (IT)	2,018.18	20,000.00	-17,981.82	10.1%
409.370 · Repairs & Maintenance	0.00	7,000.00	-7,000.00	0.0%
409.450 · Bottled Water	15.99	400.00	-384.01	4.0%
409.451 · Beautifcation	123.97	1,000.00	-876.03	12.4%
409.452 · Dues, Subscriptions, Membership	27.32	1,300.00	-1,272.68	2.1%
409.453 · Meetings Training	984.36	1,000.00	-15.64	98.4%
409.454 · Mileage Reimb.	530.20	1,000.00	-469.80	53.0%
409.530 · Grant to Gov. Units	0.00	0.00	0.00	0.0%
409.600 · Capital Construction	0.00	0.00	0.00	0.0%
409.700 · Capital Purchase	0.00	0.00	0.00	0.0%
<b>Total 409.000 · GENERAL GOVERNMENT EXPENSES</b>	<b>31,382.07</b>	<b>91,404.00</b>	<b>-60,021.93</b>	<b>34.3%</b>
<b>410.000 · REGIONAL POLICE</b>				
410.329 · Control Center Fees	1,697.37	6,500.00	-4,802.63	26.1%
410.370 · Police Service Fees	192,295.42	1,153,773.00	-961,477.58	16.7%
410.420 · M.M.O. - Pension	0.00	65,392.00	-65,392.00	0.0%
410.480 · Other (Non Uniform Police)	0.00	11,558.00	-11,558.00	0.0%
<b>Total 410.000 · REGIONAL POLICE</b>	<b>193,992.79</b>	<b>1,237,223.00</b>	<b>-1,043,230.21</b>	<b>15.7%</b>

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 Cash Basis

**Borough of Mt. Pocono-General Fund  
 Profit & Loss Budget vs. Actual  
 January through December 2026**

	Jan - Dec 26	Budget	\$ Over Budget	% of Budget
<b>411.000 · FIRE</b>				
411.345 · Fire Work/Comp	0.00	14,000.00	-14,000.00	0.0%
411.370 · Hydrants	981.70	12,000.00	-11,018.30	8.2%
411.540 · Contributions to Volunteer Fire	1,525.82	44,413.00	-42,887.18	3.4%
411.541 · Firemens Relief Disbursement	0.00	17,000.00	-17,000.00	0.0%
411.542 · Fire Truck Fuel Expense	0.00	3,000.00	-3,000.00	0.0%
<b>Total 411.000 · FIRE</b>	<b>2,507.52</b>	<b>90,413.00</b>	<b>-87,905.48</b>	<b>2.8%</b>
<b>412.000 · AMBULANCE</b>				
412.500 · Contribution	767.76	22,350.00	-21,582.24	3.4%
412.542 · Fuel Reimb - Ambulance	0.00	500.00	-500.00	0.0%
<b>Total 412.000 · AMBULANCE</b>	<b>767.76</b>	<b>22,850.00</b>	<b>-22,082.24</b>	<b>3.4%</b>
<b>414.000 · PLANNING AND ZONING</b>				
414.120 · Salaries - Zoning&Code Officer	0.00	0.00	0.00	0.0%
414.140 · SFM Planning/ Zoning Consults	3,282.50	30,000.00	-26,717.50	10.9%
414.141 · SFM Building Permits	8,640.97	60,000.00	-51,359.03	14.4%
414.142 · SFM Resale U&O Permits	420.00	5,000.00	-4,580.00	8.4%
414.200 · Supplies Plan & Zone	240.00	500.00	-260.00	48.0%
414.300 · General Engineering	0.00	2,000.00	-2,000.00	0.0%
414.312 · Legal Fees Reimb	0.00	5,000.00	-5,000.00	0.0%
414.313 · Engineering Reimb.	0.00	50,000.00	-50,000.00	0.0%
414.314 · Legal Services - Planning Comm.	0.00	1,200.00	-1,200.00	0.0%
414.315 · Legal Fee ZHB	891.97	2,000.00	-1,108.03	44.6%
414.316 · Court Reporter-ZHB (Reimb)	0.00	1,000.00	-1,000.00	0.0%
414.317 · PA UCC Fees	0.00	300.00	-300.00	0.0%
414.320 · Telephone	38.13	500.00	-461.87	7.6%
414.331 · Other Charges-Postage,Deeds,PM	227.25	5,000.00	-4,772.75	4.5%
414.332 · Other - Codification	0.00	1,200.00	-1,200.00	0.0%
414.341 · Advertising - PC Reimb.	0.00	200.00	-200.00	0.0%
414.342 · Advertising - ZHB Reimb	0.00	200.00	-200.00	0.0%
414.450 · Plan&Zone Refunds	0.00	500.00	-500.00	0.0%
<b>Total 414.000 · PLANNING AND ZONING</b>	<b>13,740.82</b>	<b>164,600.00</b>	<b>-150,859.18</b>	<b>8.3%</b>
<b>415.000 · SAFETY COMMISSION</b>				
415.600 · Emergency Management	0.00	25,000.00	-25,000.00	0.0%
<b>Total 415.000 · SAFETY COMMISSION</b>	<b>0.00</b>	<b>25,000.00</b>	<b>-25,000.00</b>	<b>0.0%</b>
<b>430.000 · HIGHWAY MAINT - GENERAL</b>				
430.140 · Salaries - Highway	20,640.00	214,656.00	-194,016.00	9.6%
430.145 · Other Overtime	0.00	1,500.00	-1,500.00	0.0%
430.147 · Emg. OT	0.00	5,000.00	-5,000.00	0.0%
430.150 · Snow & Ice Overtime	9,415.31	10,000.00	-584.69	94.2%
430.151 · Employers FICA	1,863.43	13,218.00	-11,354.57	14.1%
430.152 · Employers U/C	856.59	1,140.00	-283.41	75.1%
430.153 · Employers Medicare	435.81	3,113.00	-2,677.19	14.0%
430.161 · Health Insurance	4,695.09	49,000.00	-44,304.91	9.6%
430.162 · Dental/Vision	460.24	3,500.00	-3,039.76	13.1%
430.163 · Life/Disab Insurance	300.09	1,600.00	-1,299.91	18.8%
430.200 · Highway Supplies	4,306.81	30,000.00	-25,693.19	14.4%
430.231 · Gas, Oil, Grease	2,869.85	13,000.00	-10,130.15	22.1%
430.300 · Other Serv/Charges	324.89	12,000.00	-11,675.11	2.7%
430.320 · Telephone Communication	924.03	3,000.00	-2,075.97	30.8%
430.361 · Garage Heat	3,378.21	12,000.00	-8,621.79	28.2%
430.367 · Maintenance Building Electric	194.49	2,500.00	-2,305.51	7.8%
430.368 · Public Sewer/Water	107.57	600.00	-492.43	17.9%
430.374 · Maint/Equip Repairs Out Source	4,280.20	20,000.00	-15,719.80	21.4%
430.392 · Equip Rental Center	0.00	500.00	-500.00	0.0%
430.440 · Uniforms	298.95	4,000.00	-3,701.05	7.5%
430.600 · Capital Construction (Garage)	16,757.00	50,000.00	-33,243.00	33.5%

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Cash Basis

## Borough of Mt. Pocono-General Fund Profit & Loss Budget vs. Actual January through December 2026

	Jan - Dec 26	Budget	\$ Over Budget	% of Budget
430.700 · Highway Capital Purchases	0.00	2,000.00	-2,000.00	0.0%
430.701 · Capital Reserve - Equipment	0.00	0.00	0.00	0.0%
<b>Total 430.000 · HIGHWAY MAINT - GENERAL</b>	<b>72,108.56</b>	<b>452,327.00</b>	<b>-380,218.44</b>	<b>15.9%</b>
<b>451.000 · CULTURE-RECREATION ADMIN</b>				
451.140 · Salaries - Recreation	0.00	8,000.00	-8,000.00	0.0%
451.141 · Employers FICA	0.00	496.00	-496.00	0.0%
451.142 · Employers U/C	0.00	228.00	-228.00	0.0%
451.143 · Employers Medicare	0.00	116.00	-116.00	0.0%
451.200 · Supplies/Memberships	60.00	10,000.00	-9,940.00	0.6%
451.300 · Park Electric	52.97	500.00	-447.03	10.6%
451.370 · Maint & Repairs - Recreation	0.00	1,500.00	-1,500.00	0.0%
451.392 · Rentals - Port a Potties	315.00	2,500.00	-2,185.00	12.6%
451.706 · Weed & Feed	0.00	3,000.00	-3,000.00	0.0%
<b>Total 451.000 · CULTURE-RECREATION ADMIN</b>	<b>427.97</b>	<b>26,340.00</b>	<b>-25,912.03</b>	<b>1.6%</b>
<b>456.000 · LIBRARIES</b>				
456.500 · Contributions,Grants, And Subs	1,525.82	44,413.00	-42,887.18	3.4%
<b>Total 456.000 · LIBRARIES</b>	<b>1,525.82</b>	<b>44,413.00</b>	<b>-42,887.18</b>	<b>3.4%</b>
<b>471.000 · DEBT SERVICE PRINCIPAL</b>				
471.110 · Essa Building Loan-Principal	1,864.71	22,218.00	-20,353.29	8.4%
471.204 · 2024 Sweeper Truck Principal	0.00	58,316.00	-58,316.00	0.0%
471.300 · Loan Principal - Skid Steer	0.00	29,952.00	-29,952.00	0.0%
<b>Total 471.000 · DEBT SERVICE PRINCIPAL</b>	<b>1,864.71</b>	<b>110,486.00</b>	<b>-108,621.29</b>	<b>1.7%</b>
<b>472.000 · DEBT SERVICE - INTEREST</b>				
472.110 · Essa Building Loan - Interest	638.39	8,657.00	-8,018.61	7.4%
472.203 · Int- Loan 2024 Sweeper Truck	0.00	3,589.00	-3,589.00	0.0%
472.301 · Interest - Skid Steer	0.00	9,950.00	-9,950.00	0.0%
<b>Total 472.000 · DEBT SERVICE - INTEREST</b>	<b>638.39</b>	<b>22,196.00</b>	<b>-21,557.61</b>	<b>2.9%</b>
<b>480.000 · MISCELLANEOUS EXPENSES</b>				
480.001 · Miscellaneous Expenditures	822.25	1,000.00	-177.75	82.2%
480.004 · Centennial Celebration	0.00	20,000.00	-20,000.00	0.0%
<b>Total 480.000 · MISCELLANEOUS EXPENSES</b>	<b>822.25</b>	<b>21,000.00</b>	<b>-20,177.75</b>	<b>3.9%</b>
<b>486.000 · INSURANCE</b>				
486.345 · Workers Comp	2,732.00	15,000.00	-12,268.00	18.2%
486.351 · Insurance.Casualty,Surety	6,236.00	50,000.00	-43,764.00	12.5%
<b>Total 486.000 · INSURANCE</b>	<b>8,968.00</b>	<b>65,000.00</b>	<b>-56,032.00</b>	<b>13.8%</b>
<b>487.000 · EMPLOYEE BENEFITS</b>				
487.160 · Pension/Retiremnt Boro Employee	0.00	19,986.00	-19,986.00	0.0%
<b>Total 487.000 · EMPLOYEE BENEFITS</b>	<b>0.00</b>	<b>19,986.00</b>	<b>-19,986.00</b>	<b>0.0%</b>
<b>492.000 · Interfund Transfers Out</b>				
492.100 · Transfer To 5 Point Account	0.00	20,000.00	-20,000.00	0.0%
492.150 · Transfer to Storm Water Fund	0.00	20,000.00	-20,000.00	0.0%
492.500 · Transfer to Planning Fund	0.00	5,000.00	-5,000.00	0.0%
492.600 · Transfer to Capital Fund PLGIT	0.00	100,000.00	-100,000.00	0.0%
492.700 · Transfer to Fund Res.PLGIT	0.00	100,000.00	-100,000.00	0.0%
<b>Total 492.000 · Interfund Transfers Out</b>	<b>0.00</b>	<b>245,000.00</b>	<b>-245,000.00</b>	<b>0.0%</b>
<b>Total Expense</b>	<b>347,550.51</b>	<b>2,883,217.00</b>	<b>-2,535,666.49</b>	<b>12.1%</b>
<b>Net Income</b>	<b>57,295.74</b>	<b>0.00</b>	<b>57,295.74</b>	<b>100.0%</b>