



Millstone Borough Council

REGULAR MEETING AGENDA

July 21, 2026

In Compliance with the Open Public Meetings Act and NJ State Executive Orders, the Borough Council meeting will be held both in person and virtually. The virtual portion of the meeting will be conducted via the Zoom Meeting program and all are invited to participate. Meeting details are as follows;

Join Zoom Meeting

<https://zoom.us/j/98284434172?pwd=qSQYNXsi6xonKNy1KM6PXHjytdI3wN.1>

Meeting ID: 982 8443 4172

Passcode: 750159

One tap mobile

+13092053325,,98284434172#,,, *750159# US

+13126266799,,98284434172#,,, *750159# US (Chicago)

TIME: 7:00 PM

CALL TO ORDER – OPENING STATEMENT: The Regular meeting of the Borough Council, Borough of Millstone will please come to order. Adequate notice of this meeting has been noticed to the Hillsborough Beacon and Courier News. If any member of this body believes this meeting is being held in violation of the Open Public Meetings Act, please state your views at this time, stating the reason for which you feel the notice is improper. Hearing none, we proceed to the next item on the agenda.

PLEDGE TO THE FLAG:

ROLL CALL:

Councilman Brian Ashnault
Councilwoman Mandy Coppola
Councilwoman Nicole Grimshaw
Councilman Jonathan Joo
Councilman Jonathan Stashek
Council President Dodd Weisenberger
Mayor Raymond Heck

Also Present:

MINUTES:

- June 16, 2026 regular meeting minutes

REPORTS:

- Assessor –
- Clerk –
- Emergency Management (OEM/State Police/Fire) –
- Finance/Tax Collection –
- Historic Commission –
- Recreation Commission –



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COUNCIL REPORTS:

- Buildings and Grounds –
- Planning Board –
- Traffic and Roads –

MAYOR'S REPORT:

MEETING OPEN TO THE PUBLIC:

- Motion to Open the Meeting to the Public
- Motion to Close the Meeting to the Public

CLAIMS FOR PAYMENT

- **RESOLUTION AUTHORIZING THE PAYMENT OF CLAIMS AGAINST THE BOROUGH OF MILLSTONE**

WHEREAS, request for payment has been made in connection with the attached claims against the Borough of Millstone as shown on the attached detail; and

WHEREAS, the Chief Financial Officer has certified the availability of funds to pay for the following claims; and

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF MILLSTONE IN THE COUNTY OF SOMERSET, NEW JERSEY, that the proper Borough Officials are hereby authorized to pay the following bills, subject to and contingent upon appropriation of sufficient funds and that this authorizing Resolution be and is hereby made a part of the official records of the Borough of Millstone.

NEW BUSINESS:

- **RESOLUTION TO AWARD A PROFESSIONAL SERVICE CONTRACT TO FRENCH & PARRELLO FOR PROFESSIONAL ENGINEERING SERVICES FOR SIDEWALK AND ROADWAY IMPROVEMENTS ON AMWELL RD.**

WHEREAS, the Borough has a need to contract for Professional Engineering Services for the Design, Survey, Construction Administration, Inspection and Testing Service for Sidewalk and Roadway Improvements with a PROWAG-compliant pedestrian access sidewalk connectivity from Millstone River Road to Amsterdam Drive; and

WHEREAS, the Borough Council of the Borough of Millstone may authorize professional service contracts through the "Alternate Procurement" process (as defined by N.J.S.A. 19:44A-20.4) meaning the award is made by the Borough Council in its judgment of which provider will best serve the interests of the citizens of Millstone, and not by a "fair and open" process (as defined by N.J.S.A. 19:44A-20.7) such as awarding to the lowest bidder; and



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WHEREAS, the Mayor and Borough Clerk have determined that the proposal submitted by French & Parrello Associates best serves the needs of the Borough; and

WHEREAS, the Borough's Qualified Purchasing Agent has received a New Jersey Business Registration Certificate, and all completed Alternate Procurement Forms required by N.J.S.A. 19:44A-20.4 et seq.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Millstone, County of Somerset, State of New Jersey, that: (1) a non-fair and open professional services contract is hereby awarded to French & Parello Associates for the provision of the Professional Engineering Services in accordance with the proposal submitted for the Project in an amount not to exceed \$34,370.00 and (2) the Mayor and Borough Clerk are hereby authorized to execute a professional services contract with French & Parello Associates and (3) the Borough CFO is hereby authorized to issue Purchase Orders as needed for each calendar year of the contract in accordance with N.J.A.C. 5:30-5.5 subject to the availability and appropriation of funds.

- **RESOLUTION REQUESTING APPROVAL OF INSERTION OF ITEMS OF REVENUE AND APPROPRIATION INTO 2026 BUDGET AS PER N.J.S.A. 40A:4-87**

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for an equal amount, and

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Millstone in the County of Somerset, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2026 in the sum of \$50,000.00, which is now available as revenue from:

Miscellaneous Revenues – Section F

Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Public and Private Revenues Offset with Appropriations:

STORMWATER GRANT WPR23-002 \$50,000.00

BE IT FURTHER RESOLVED, that the like sum of \$50,000.00 is hereby appropriated under the caption:

General Appropriations:

(A) Operations Excluded from Caps

Public and Private Programs Offset by Revenues

STORMWATER GRANT WPR23-002\$50,000.00

BE IT FURTHER RESOLVED that the Municipal Clerk of the Borough of Millstone in the County of Somerset, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a



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resolution adopted by the Borough of Millstone in the County of Somerset, State of New Jersey and shall forward one certified copy of this resolution to the Director of Local Government Services

- **APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE YORKTOWN ROAD IMPROVEMENT PROJECT**

NOW, THEREFORE, BE IT RESOLVED that Borough Council of the Borough of Millstone, formally approves the grant application for the stated project.

BE IT FURTHER RESOLVED that the French and Parrello Associates is hereby authorized to submit an electronic grant application identified as MA-2027 Yorktown Road Improvements-00507 to the New Jersey Department of Transportation on behalf of the Borough of Millstone.

BE IT FURTHER RESOLVED that Mayor and Borough Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Millstone and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

OLD BUSINESS:

- Sewers
- LEPC
- FEMA/Mitigation
- Status of PILOT

EXECUTIVE SESSION (if necessary):

WHEREAS, the law commonly known as the "Sunshine Law" requires that Borough Council meetings be open to the public except for the discussion of certain subjects; and

WHEREAS, the "Sunshine Law" requires that a closed session be authorized by Resolution;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Millstone that the balance of this meeting shall be closed to the public; and

BE IT FURTHER RESOLVED, that the meeting shall be adjourned at the end of the closed session; and

BE IT FURTHER RESOLVED, that the subjects to be discussed and the time of public release of the minutes of the closed session are indicated below:

SUBJECT MATTER

Potential Litigation

TIME WHEN AND THE CIRCUMSTANCES UNDER WHICH THE SUBJECT MATTER CAN BE DISCLOSED

When the matter is concluded

ADJOURNMENT of Regular Meeting:



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Millstone Borough Claims list

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Millstone Borough
Purchase Order Listing By P.O. Number

07/16/2026

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Ranges		Item Status		Purchase Types		Misc	
Range: First to Last Rcvd Batch Id Range: First to Last Received Date Range: 06/17/26 to 12/31/26		Open: N Void: N Paid: N Held: N Aprv: N Rcvd: Y		Bid: Y State: Y Other: Y Exempt: Y		P.O. Type: All Format: Detail without Line Item Notes Include Non-Budgeted: Y Vendors: All	
PO #	PO Date	Vendor	Contract	PO Type			
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date Rcvd Date Chk/Void Date Invoice
26-00009	01/17/26 EDMUNDS EDMUNDS & ASSOCIATES						
2	2026 MAINTENANCE/HOSTING LEV I	\$2,362.22	6-01-20-140-200	B	INFORMATION TECHNOLOGY - OTF	R	07/16/26 07/16/26 26-IN4931
26-00011	02/14/26 VERIZONW VERIZON WIRELESS						
7	WIRELESS COMMUNICATIONS	\$143.92	6-01-31-440-210	B	TELEPHONE	R	02/14/26 07/13/26 6147012156
26-00012	02/14/26 NJAMWATE NJ AMERICAN WATER						
7	ACCT 210022797651; HYDRANTS	\$1,057.22	6-01-25-265-202	B	FIRE HYDRANT SERVICE	R	06/11/26 07/14/26 06172026
26-00013	02/14/26 NJAMWATE NJ AMERICAN WATER						
7	ACCT. 210022093410; MAIN ST	\$42.36	6-01-26-300-200	B	BUILDINGS&GROUNDS-OTHER EXF	R	06/11/26 07/13/26 06302026
26-00014	02/14/26 PSEG PSE&G						
7	65 081 353 09; AMWELL & MAIN	\$188.97	6-01-31-435-205	B	STREET LIGHTING	R	06/12/26 07/13/26 07062026
26-00015	02/14/26 PSEG PSE&G						
7	66 363 804 03; AMWELL RD	\$183.37	6-01-31-435-205	B	STREET LIGHTING	R	06/12/26 07/13/26 07082026 J
26-00016	02/14/26 PSEG PSE&G						
7	13 014 015 01; VARIOUS	\$946.21	6-01-31-435-205	B	STREET LIGHTING	R	06/12/26 07/14/26 07132026
26-00017	02/14/26 REPUBLIC REPUBLIC SERVICES						
7	SANITATION SERVICES; 9865002	\$4,330.00	6-01-26-305-200	B	SANITATION-OTHER EXPENSE	R	06/11/26 07/13/26 2861288



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PO #	PO Date	Vendor	Contract	PO Type						
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
26-00019	02/14/26 OFFENSTE STEPHEN OFFEN			B						
7	LEGAL SERVICES	\$350.00	6-01-20-155-200	B	LEGAL-OTHER EXPENSES	R	02/14/26	07/16/26		11565474
26-00023	02/14/26 RLDATA R & L DATA CENTERS			B						
8	PAYROLL 2025 JUNE	\$181.00	6-01-20-100-200	B	A&E-OTHER EXPENSES	R	06/11/26	07/13/26		118215
26-00029	02/14/26 COMCAST COMCAST			B						
7	INTERNET/VOICE SERVICE	\$299.43	6-01-31-440-210	B	TELEPHONE	R	06/11/26	07/14/26		BD 06112026
26-00032	03/08/26 GANNETNJ USA TODAY MEDIA CORP			B						
6	ADVERTISEMENTS-POSTED NOTICES	\$60.80	6-01-20-110-200	B	MAYOR & COUNCIL-OTHER EXPEN:	R	06/11/26	07/14/26		ORD #12344557
26-00042	05/08/26 VCSJOBS4 VISUAL COMPUTER SOLUTIONS			B						
8	POLICE SVCS JOB #11065 & 11067	\$868.14	6-01-42-390-212	B	INTERLOCAL POLICE SERVICE	R	05/08/26	07/14/26		INV #470005190
9	POLICE SVCS JOB #11069 & 11070	\$868.14	6-01-42-390-212	B	INTERLOCAL POLICE SERVICE	R	05/08/26	07/14/26		INV #470005214
		\$1,736.28								
26-00050	05/14/26 AWCONTRA A.W. CONTRACTING			B						
4	2026 LANDSCAPE SERVICES	\$619.50	6-01-26-300-200	B	BUILDINGS&GROUNDS-OTHER EXF	R	05/14/26	07/13/26		STMT 8254
5	EMERG BRANCH REMOVAL 5/30	\$322.00	6-01-26-300-200	B	BUILDINGS&GROUNDS-OTHER EXF	R	07/13/26	07/13/26		CLIP 61832
6	CLEAR GROWTH / WEEDING	\$788.00	6-01-26-300-200	B	BUILDINGS&GROUNDS-OTHER EXF	R	07/13/26	07/13/26		CLIP 61833
		\$1,729.50								
26-00062	07/14/26 SOMECLOF SOMERSET COUNTY CLERK			B						
1	2026 PRIMARY ELECTION	\$341.28	6-01-20-120-200	B	ELECTIONS-OTHER EXPENSES	R	07/14/26	07/14/26		06102026
26-00063	07/14/26 SOMERROA SOMERSET COUNTY			B						
1	STORM DAMAGE REPAIR 6/11/26	\$3,126.08	6-01-26-290-200	B	ROAD REPAIR-OTHER EXPENSES	R	07/14/26	07/14/26		RB2026-0168
26-00064	07/14/26 AWCONTRA A.W. CONTRACTING			B						
2	PLAYGROUND MAINTENANCE	\$6,385.00	6-01-26-300-200	B	BUILDINGS&GROUNDS-OTHER EXF	R	07/14/26	07/14/26		CLIP 61912
26-00065	07/14/26 FRENC005 FRENCH & PARELLO ASSOCIATES PA			B						

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PO #	PO Date	Vendor	Contract	PO Type						
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
26-00065	07/14/26 FRENC005 FRENCH & PARELLO ASSOCIATES PA				Account Continued					
2	ENGINEERING SVCS ANNUAL MS4	\$155.00	6-01-20-165-200	B	ENGINEERING-OTHER EXPENSES	R	07/14/26	07/14/26		169773
26-00067	07/16/26 ALISO005 ALISON WHITMAN			B						
1	REIMBUR NJ HIST PREV CONF	\$125.00	6-01-28-371-200	B	HISTORIC COM-OTHER EXPENSE	R	07/16/26	07/16/26		06182026
26-00068	07/16/26 NJWORKFO STATE OF NEW JERSEY			B						
1	CATASTROPHIC ILLNESS ASSESSMEN	\$10.50	6-01-20-100-200	B	A&E-OTHER EXPENSES	R	07/16/26	07/16/26		YR END 2025

Total Purchase Orders: 20 Total P.O. Line Items: 23 Total List Amount: \$23,754.14 Total Void Amount: \$0.00



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Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	6-01	\$23,754.14	\$0.00	\$0.00	\$23,754.14
Total Of All Funds:		\$23,754.14	\$0.00	\$0.00	\$23,754.14