

**PUBLIC NOTICE**

**THE MUNICIPALITY OF PENN HILLS, PA REQUESTS PROPOSALS FOR PLANNING CONSULTING SERVICES FOR ITS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) AND HOME INVESTMENT PARTNERSHIP PROGRAM (HOME) FOR FY 2026 – 2030**

The Municipality of Penn Hills, Allegheny County, PA is seeking proposals from qualified planners and/or planning and community development consulting firms to provide professional services for the planning and implementation of the Municipality’s Community Development Block Grant (CDBG) Program, the HOME Investment Partnership Program (HOME), and other housing, economic, and community development activities. The specific services requested by the Municipality of Penn Hills are detailed in a Request for Proposals, (RFP). A copy of the RFP document may be obtained from the Penn Hills Department of Planning and Economic Development, Penn Hills Municipal Building, 102 Duff Road, Penn Hills, PA 15235, or by calling (412) 342-1174, during normal business hours or via email at: [mbalsamico@pennhillspa.gov](mailto:mbalsamico@pennhillspa.gov)

The deadline for submission of proposals is 4:00 P.M. prevailing time, on February 18, 2026. Proposals are to be submitted electronically via email to Meg Balsamico – Planning Director at [mbalsamico@pennhillspa.gov](mailto:mbalsamico@pennhillspa.gov).

Each proposal will be rated and ranked in accordance with the following criteria:

- Qualifications and experience of the Consultants 40 points
- Work Plan 30 points
- Previous experience/work in the Municipality of Penn Hills 10 points
- Participation by Small Business Firm, Minority Owned Enterprise, Section 3 (Penn Hills based) Firm, or Women Owned Enterprise (2.5 points each) 10 points
- Rate of Compensation 10 points

**Maximum Points 100 points**

All qualified proposers will receive consideration without regard to race, color, religious creed, ancestry, national origin, age, handicap, sexual preference, or sex. The Municipality of Penn Hills is an equal opportunity agency.

Meg Balsamico  
Planning Director