

LATROBE CITY COUNCIL AGENDA

March 10, 2025 | 6:30 PM

Municipal Building, Council Chambers

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Roll Call / Open-
5. Approval of Minutes February 10, 2025 regular meeting.
6. Approval of Fiscal Department Reports.
7. Citizen's Request related to Agenda Items.
8. Committee Reports:
 - a. Public Safety & Fire Committee – Kelley, Vavick, Amatucci
 - b. Finance Committee – Bartels, Jenko, Kelley
 - c. Public Works Committee – DiVittis, Vavick
 - d. Personnel Committee – Bartels, Jenko, Amatucci
 - e. Strategic Planning Committee- Amatucci, Yuhaniak, Jenko.
 - f. Events Committee – Amatucci, Yuhaniak, Vavick
 - g. GLSD Student Showcase Committee – Bartels, DiVittis, Vavick
9. Board/Authority Reports:
10. Department Reports
 - a. Police-
 - b. Public Works –
 - c. Fire –
 - d. Code Enforcement:
 - A. **Public Works / Personnel:**
 1. **Motion to approve Intergovernmental salt agreement with GLSD.**
 2. **Resolution for a hold harmless agreement for 4th of July Fireworks.**
 3. **Motion to approve Latrobe City annual "Trash cleanup" day for either, April 12th or 26th**
 4. **Motion to approve final settlement agreement with Tudi.**
 - B. **ADMINISTRATION AND FINANCE DEPARTMENT:**
 1. **Resolution to approve Comcast agreement.**
 2. **Motion to approve City Planning Commission recommendation for revisions to City of Latrobe Comprehensive plan revisions of 2024.**
 - C. **New / Unfinished Business:**
 - D. **New Bus. Motion to approve a payroll settlement wage agreement with Doug Tuk.**
 - E. Solicitors: Report:
 - F. Citizens Requests (open forum)
 - G. City Manager's Verbal:
 - H. Mayor's Report:
 - I. Adjournment.

Eric Bartels, Mayor

Terry Carcella, City Manager

INTERGOVERNMENTAL COOPERATION AGREEMENT

THIS AGREEMENT, is made and entered by and between the CITY OF LATROBE, a municipal corporation duly organized and existing under the laws of the Commonwealth of Pennsylvania hereafter referred to as the "CITY"

AND

The GREATER LATROBE SCHOOL DISTRICT, a public school system duly organized and existing under the laws of the Commonwealth of Pennsylvania and hereafter referred to as the "GLSD"

WITNESSETH:

WHEREAS, the CITY purchases salt and other road materials under municipal procurement laws for the care and maintenance of its roads during winter months; and

WHEREAS, GLSD uses salt and other road materials under municipal procurement laws for the care and maintenance of its sidewalks, parking areas and other related facilities during winter months; and

WHEREAS, from time to time, GLSD desires to obtain additional salt from the CITY, which require City employees to load salt onto trucks owned by the GLSD; and

WHEREAS, the parties hereto enter this agreement to define the rights, duties and obligations of the parties under such circumstances.

NOW, THEREFORE, WITH THE FOREGOING RECITALS BEING INCORPORATED HEREIN BY REFERENCE THERETO, THE PARTIES HERETO HEREBY AGREE AS FOLLOWS:

1. GLSD agrees to purchase from the CITY, and the CITY agrees to make available and sell to GLSD, not more than thirty (30) tons of salt for use by the GLSD for use in its public school facilities.

2. GLSD shall purchase salt from the City at the same "per tonnage rate" at which the City purchases same through its 2024-2025 procurement contract or contracts.

3. All salt purchased by GLSD shall be accessed and loaded solely by City employees onto the GLSD's vehicles.

4. GLSD shall provide the CITY with at least 24 hours advance notice of its need for salt and agrees that its vehicles shall wait for CITY employees to load salt onto its vehicles.

5. The parties hereto recognize and agree that the CITY is required to meet the needs of CITY residents and give priority to emergency vehicle and school bus routes during the winter season to protect the public health, safety and welfare. Accordingly, GLSD agrees that its vehicles and needs shall be second in priority to those vehicles of the City.

6. At all times during the performance of the acts contemplated in this agreement, the parties hereto acknowledge and agree that all employees of the GLSD shall be and remain the employees of the GLSD and that all employees of the City shall be and remain the employees of City.

7. This Agreement shall be effective on date it is last approved by the governing bodies of the City and GLSD and shall terminate on April 30, 2026.

IN WITNESS WHEREOF, THE PARTIES HERETO SET FORTH THEIR HANDS AND SEALS THE DATE AND YEAR SET FORTH HEREAFTER.

ATTEST:
CITY OF LATROBE

THE CITY OF LATROBE

Janina, Hall, Council Secretary

Terry Carcella, City Manager

DATE

ATTEST:

THE GREATER LATROBE
SCHOOL DISTRICT

BY: _____
Kurt R Thomas, Director of Facilities, Operations &
Planning

DATE

RESOLUTION NO. 2025-09

APPROVING 4TH OF JULY FIREWORKS HOLD HARMLESS AGREEMENT

WHEREAS, each year Latrobe 4th of July Celebration, Inc., a Pennsylvania Non-Profit Corporation, holds a fireworks display celebrating the Fourth of July; and,

WHEREAS, Lehigh Specialty Melting, Inc. permits the use of its land to conduct the fireworks display; and

WHEREAS, each year, Lehigh Specialty Melting, Inc. requests certain entities to indemnify and hold it harmless for any liability or damage resulting from the fireworks display; and,

WHEREAS, the City has been requested to execute a Hold Harmless Agreement for the Latrobe 4th of July Fireworks Display, attached hereto as Exhibit "A"; and,

WHEREAS, the City desires to authorize the City Mayor and/or Manager to sign the above described Agreement and provide the certificate of insurance referenced in the attached Agreement.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Latrobe, in regular meeting assembled and by authority of the same:

Section 1. That the Council of the City of Latrobe authorizes the City Mayor and/or Manager to sign he Hold Harmless Agreement, attached hereto as Exhibit A, on behalf of the City for the July 4th fireworks display, proposed by Lehigh Specialty Melting, Inc., in form attached hereto.

RESOLVED this 10th day of March 2025.

ATTEST:

COUNCIL OF THE CITY OF LATROBE:

By:

Janina Hall, Council Secretary

Eric Bartels, Mayor

RESOLUTION NO. 2025-08

**RESOLUTION OF THE CITY OF LATROBE AUTHORIZING EXECUTION OF A CABLE
FRANCHISE AGREEMENT BETWEEN THE CITY AND
COMCAST OF PENNSYLVANIA II, L.P.**

WHEREAS, pursuant to the Cable Communications Policy Act of 1984, the Cable Television Consumer Protection and Competition Act of 1992, and the Telecommunications Act of 1996, the regulations of the Federal Communications Commission and Pennsylvania law, the City of Latrobe (hereinafter the "City") is authorized to grant franchises to construct, operate and maintain a cable system utilizing public rights-of-way and properties within the City's jurisdiction; and

WHEREAS, Comcast of Pennsylvania II, L.P. ("Comcast") currently holds a cable franchise from the City which expired on April 13, 2024; and

WHEREAS, Comcast has requested that the City renew Comcast's franchise to maintain, construct, operate, and maintain its Cable System over, under and along the aforesaid rights-of-ways for use by the City's residents; and

WHEREAS, the aforesaid Public Rights-of-Way used by Comcast are public properties acquired and maintained by the City on behalf of the citizens of the City, and the right to use said rights-of-way is a valuable property right; and

WHEREAS, the City desires to protect and manage the aforesaid rights-of-way, establish standards of Subscriber service, maintain a technologically advanced Cable System, receive Franchise Fees for Comcast's use of the City's public rights-of-ways as provided by federal law, obtain the use of an educational and governmental channel, establish certain reporting requirements, obtain certain community services, provide legal protections for the City, and meet the current and future cable-related needs of its residents; and

WHEREAS, on January 30, 2024, the City advertised, via a newspaper of general circulation, that a public hearing would be held on February 12, 2024. Thereafter, on February 12, 2024, the City held a public hearing on the subject of cable franchise renewal, including reviewing the cable operator's past performance and identifying the City's future cable-related community needs. There was no public comment at the February 12, 2024, public hearing; and

WHEREAS, the City has determined that this Agreement and the process for consideration of this Agreement complies with all applicable federal, state and local laws and regulations; and

WHEREAS, the City, after affording the public notice and opportunity for comment, has determined that the public interest would be served by renewing Comcast's franchise according to the terms and conditions contained herein;

NOW THEREFORE, BE IT RESOLVED that the City Council does hereby approve the cable franchise agreement negotiated with Comcast, including all of the terms and conditions contained therein, and does hereby authorize the execution of such agreement.

RESOLVED this 10th day of March 2025.

ATTEST:

CITY OF LATROBE:

Janina Hall, Council Secretary

Eric Bartels, Mayor