



**COOLBAUGH TOWNSHIP
MUNICIPAL CENTER**

5520 MUNICIPAL DRIVE, TOBYHANNA, PA. 18466
(570) 894-8490 * FAX (570) 894-8413
WWW.COOLBAUGHTWP.ORG

**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
WORK SESSION AGENDA
October 15, 2024, 6:00PM
CANCELED**

**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING AGENDA
October 15, 2024**

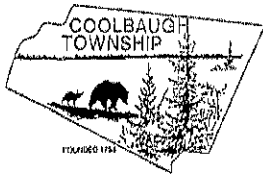
Roll Call

BOARD OF SUPERVISORS

___ **B. Weimer** ___ **C. Rogan** ___ **C. Colgan** ___ **A. Ruiz-Smith** ___ **L. Kelly**
___ **Solicitor Armstrong** ___ **E. Masker**

Public input will be considered at the beginning of the meeting agenda. The public will be given an opportunity to speak on each agenda item. When speaking please state your name and the city or community that you reside in.

1. Public input
2. Approval of minutes / notes:
 - October 1, 2024- Regular Meeting Minutes
3. Monthly Reports
 - Pocono Mountain Regional Police Report
 - Pocono Mountain Regional EMS Report
 - Coolbaugh Township Volunteer Fire Company
 - Gouldsboro Volunteer Fire Company
 - Pocono Summit Volunteer Fire Company
 - Thornhurst Volunteer Fire and Rescue
 - Pocono Mountain Public Library
 - Codes and Zoning -Update
4. Adoption of Resolution #11-2024 and Authorization for Township Secretary, Erin Masker to Sign the Pocono Mountain Corporate Center Warehouse Sewage Planning Module Submission for DEP (1901 Corporate Center Drive)
5. Tobyhanna Self Storage Land Development- Request for Extension of Time



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6. Discussion on LPC Pocono Tax Split Agreement (145 Market Way)
7. Resolution #12-2024- ACT 172 Volunteer Service Credit Program Criteria
8. Authorization to Hire Paul Grady – Regular Part-Time Non-CDL Laborer at \$20.10 per hour per the CBA- 25 hours per week
9. Controller Report
10. Current Obligations

• General Fund	\$ 177,485.83
• Escrow Fund	\$ 157.50
• Liquid Fuels	\$ 451,522.12
• Sewer Fund	\$ <u>10,393.58</u>
Total Disbursements	\$ 639,559.03
11. Business Manager Comments/Updates
12. Solicitor Armstrong Comments/Updates
13. Board of Supervisors Executive Sessions
14. Adjournment

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**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
October 1, 2024**

The meeting was called to order by Chairman Weimer at 6:00pm at the Coolbaugh Township Municipal Center located at 5520 Municipal Drive, Tobyhanna, PA.

Board Members Present:

William Weimer, Cara Rogan, Alma I. Ruiz-Smith, Clare Colgan and Lynn Kelly

Board Members Absent:

None

Staff Present:

Patrick Armstrong, Solicitor, Erin Masker, Township Secretary, Meredith Thompson, Business Manager and Tomas Keane, Director of Codes and Zoning

Staff Absent:

None

Announcements

Mr. Weimer announced the following:

- Public input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter.
- The meeting is being recorded to aid in the preparation of the minutes. Please remember to state your name and community or city you reside in before speaking.

1. Public input

- D. Pope asked about the status of the shoulders being cutback; being advised that they are going slowly and that there are a bunch of projects coming up so it will take some time.
- M. Wood asked what is going on over by Ross Road, she stated that the paving company was there, and PA American Water was there as well.
- J. Smith-Hughes stated that the winter weather is right around the corner, she stated that there is an abandoned vehicle on Essex Road with the windshield smashed out of it. After some discussion it appears that it is part of an active police investigation. Mr. Weimer will ask Chief Wagner about it.
- Mr. Weimer announced the following upcoming events:
 - Township Bulk Drop Off- Friday, October 4th and Saturday, October 5th, 2024 from 7:30am-3:00pm
 - Township Shred Event- Saturday, October 5th, 2024 from 9am-2:30pm at the Coolbaugh Township VFC Parking Lot
 - Ghoulbaugh at the Coolbaugh Township Municipal Park- Saturday, October 26th, 2024 from 1pm-3pm

2. Approval of minutes / notes:

- September 17, 2024- Public Hearing Minutes

Ms. Ruiz-Smith made a motion second by Ms. Colgan to Approve the Public Hearing Minutes from September 17, 2024 as presented.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

- September 17, 2024- Regular Meeting Minutes

Ms. Ruiz-Smith made a motion second by Ms. Colgan to Approve the Regular Meeting Minutes from September 17, 2024 as presented.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

3. Minor Subdivision Joining of Lots #210, 211 & Recreation Area located at Scotch Pine Drive, Hummingbird Lane, and Holiday Drive, Property Owner- Stillwater Lakes Civic Association, Inc.

Ms. Kelly made a motion second by Mr. Weimer to Approve the Subdivision Joining of Lots #210, 211 & Recreation Area located at Scotch Pine Drive, Hummingbird Lane, and Holiday Drive, Property Owner- Stillwater Lakes Civic Association, Inc.

- **Discussion:** Ms. Ruiz-Smith stated that the motion should include that it is in accordance with the revised MCPC letter, and the Township Engineer Review Letter dated September 16, 2024.

Ms. Kelly amended her motion and Mr. Weimer his second to approve the Subdivision Plan Joining Lots #210, 211 & Recreation Area located at Scotch Pine Drive, Hummingbird Lane, and Holiday Drive, Property Owner- Stillwater Lakes Civic Association, Inc. conditioned upon the favorable MCPC revised review letter and the Township Engineer's Review letter dated September 16, 2024.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

4. Minor Subdivision Joining Lots 15 & 16, Block A-69, Section 12, Arrowhead Lake , Property Owner(s) Sean Smith and Sandra J. Calabrese

Ms. Kelly made a motion second by Mr. Weimer to Approve the Minor Subdivision Joining Lots 15 & 16, Block A-69, Section 12, Arrowhead Lake , Property Owner(s) Sean Smith and Sandra J. Calabrese.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

5. Donation of \$1,000.00 from the Veterans Committee Budget to be sent to VALOR Clinic Foundation for the purchase of Turkeys for Thanksgiving

Ms. Kelly made a motion second by Ms. Ruiz-Smith to Approve the Donation of \$1,000.00 from the Veteran's Committee Budget to VALOR Clinic Foundation for the purchase of Turkeys for Thanksgiving.

- **Discussion:** Ms. Ruiz-Smith stated that she requested that this donation be made from the Veterans Committee Budget as the VALOR Clinic Foundation is in need of over 1400 turkeys to feed Veterans and their families. She stated that it is not for Paul's house, but for Veterans that are in need of a Thanksgiving meal. M. Wood stated that she visits Paul's house frequently and that she can drop off any donations that anyone may have for them whether food, clothes or any other items.
- **Vote:** All in favor, motion passes.

6. Pocono Mountain Regional Police Commission Minimum Municipal Obligation for 2025

- PMRP Uniform Pension: \$ 260,628.00
- PMRP Non-Uniformed Pension: \$ 4,496.00

Mr. Weimer made a motion second by Ms. Colgan to Approve the Pocono Mountain Regional Police MMO Amounts for Coolbaugh Township's Portion for 2025 as follows: PMRP Uniform Pension: \$ 260,628.00 and PMRP Non-Uniformed Pension: \$ 4,496.00.

- **Discussion:** D. Pope asked if the PMRPD is fully staffed being advised by Mr. Weimer that they are not, they have 3 officers in the academy currently and when they are on staff the department is still short 3 officers. He also stated that they will be short based on any retirements that are coming up.
- **Vote:** All in favor, motion passes.

7. Coolbaugh Township VFC Request to Waive Fees associated with the Lot Consolidation Plan for the Proposed New Fire Station Property (443 & 447 Route 196, Tobyhanna)

Ms. Kelly made a motion second by Ms. Ruiz-Smith to Approve the Coolbaugh Township VFC Request to Waive Fees Associated with the Lot Consolidation Plan for the Proposed New Fire Station Property being lots 443 & 447 Route 196, Tobyhanna, PA.

- **Discussion:** Ms. Ruiz-Smith asked about the Township Engineer Review Letter that is included in the packet with Ms. Masker stating that it is just for reference as to the limited number of comments that are remaining on it after just one review.
- **Vote:** 4-0-1, motion passes. (Mr. Weimer abstained)

8. Review and Approval of the KTD Landworx, LLC. quote for the Repair of the Memorial Monument Walkway in the Amount of \$4,500.00

Ms. Rogan made a motion second by Ms. Colgan to Approve the KTD Landworx, LLC. quote for the Repair of the Memorial Monument Walkway in the Amount of \$4,500.00.

- **Discussion:** D. Pope asked when it will be completed and stated that he and H. Smith would like to be there when the work is being completed. Mr. Weimer stated that it may be a couple of weeks due to the current projects that are on the calendar, but that he will let them know.
- **Vote:** All in favor, motion passes.

9. Parks and Recreation Request for DPW to Pick up the Pumpkins for Ghoulbaugh and to Allow for Three DPW Workers to Work the Ghoulbaugh Event on Saturday, October 26, 2024 from 12:00PM-4:00PM

Ms. Kelly made a motion second by Mr. Weimer to Approve the Parks and Recreation Request for DPW to Pick up the Pumpkins for Ghoulbaugh and to Allow for Three DPW Workers to Work the Ghoulbaugh Event on Saturday, October 26, 2024 from 12:00PM-4:00PM.

- **Discussion:** Ms. Ruiz-Smith asked why they needed three employees with Ms. Colgan stating that they will be using the tractor for the hayride to the pumpkin patch on the multipurpose field. Ms. Thompson stated that it will be two DPW workers and one seasonal employee.
- **Vote:** All in favor, motion passes.

10. Appointment of Nadia Einfalt, Sewage Enforcement Officer Certification #04198, of Hanover Engineering as a Sewage Enforcement Officer

Ms. Kelly made a motion second by Ms. Ruiz-Smith to Appoint Nadia Einfalt, Sewage Enforcement Officer Certification #04198, of Hanover Engineering as a Sewage Enforcement Officer

- **Discussion:** None
- **Vote:** All in favor, motion passes.

11. Authorize Advertising Trick or Treat for Thursday, October 31, 2024 from 5pm-8pm

Ms. Colgan made a motion second by Ms. Ruiz-Smith to Authorize Advertising Trick or Treat for Thursday, October 31, 2024 from 5pm-8pm.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

12. Authorize Advertising the Completed 2023 Annual Audit

Mr. Weimer made a motion second by Ms. Kelly to Authorize Advertising the Completed 2023 Annual Audit.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

13. Authorize Advertising the Public Hearing for the Non-Conforming Lots of Record Zoning Ordinance Amendments

Ms. Kelly made a motion second by Ms. Colgan to Authorize Advertising the Public Hearing for the Non-Conforming Lots of Record Zoning Ordinance Amendments to be held on Tuesday, November 19, 2024 at 6pm.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

14. Upcoming ZHB Hearing-PMSD Sign

Solicitor Armstrong stated that Pocono Mountain School District’s proposed sign was before the Board previously and because it was not allowed due to noncompliance with the Township Zoning Ordinance they are now applying for a variance before the Zoning Hearing Board. He stated that an electronic sign is not allowed in the zoning district where the school is located and does not meet the square footage that is allowed. Therefore, they are asking for relief of both items, and it is before the Board to see if they would like to take a position in the hearing. The Board agreed that they do not wish to take any position in the hearing.

15. Proclamation in Recognition of October as Domestic Violence Awareness Month

Ms. Rogan made a motion second by Ms. Colgan to Adopt the Proclamation in Recognition of October as Domestic Violence Awareness Month.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

16. Current Obligations

• General Fund	\$ 554,185.99
• EMS Fund	\$ 2,811.57
• Sewer Fund	<u>\$ 27,648.69</u>
Total Disbursements	\$ 584,646.25

Ms. Colgan made a motion second by Ms. Rogan to pay the current obligations as presented in the amount of \$ 584,646.25.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

17. Business Manager Comments/Updates

- Ms. Thomspson stated that she received the first draft of the Buchart Horne bid docs relating to the building #2 window replacement project; they are currently being reviewed by Solicitor Armstrong.
- Ms. Thompson stated that she has a meeting in Scranton tomorrow regarding the Act 537 with Dave Kavitski and stated that she anticipates that they will be providing an update at an upcoming work session.
- She stated that the Youth Infusion lease agreement ended on 9/30/24 and the bikes are still there. She stated that as of the 14th if they are still there, they will be removed by DPW and disposed of. Ms. Ruiz-Smith stated if they are not removed to contact the Rotary Club in Stroudsburg as they were looking for bikes and may take them.
- Ms. Thompson requested an executive session for Personnel.

18. Solicitor Armstrong Comments/Updates

Nothing to report; but may have input on the executive session for personnel.

19. Board of Supervisors Executive Sessions

- Tuesday, October 1, 2024 from 6:40pm-7:32pm Re: Personnel

20. Adjournment

Ms. Ruiz-Smith made a motion second by Ms. Colgan to adjourn at 6:32pm.

NEXT BOARD WORK SESSION / MEETINGS:

At the Coolbaugh Township Municipal Center located at 5520 Municipal Drive, Tobyhanna PA 18466

- Work Session/ Business Meeting Tuesday, October 15, 2024 at 6:00pm

Submitted by: _____
Erin Masker, Township Secretary

Witnessed by: _____
William Weimer, Chairman

Date: _____

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2024 POCONO MOUNTAIN REGIONAL POLICE DEPARTMENT

TOTAL ENFORCEMENT														2023	
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD	SEPT	Prior YTD
Total Calls	1005	903	1034	1069	1128	1193	1403	1335	1137				10207	1045	10378
<i>Complaints</i>	916	842	973	1006	1049	1103	1308	1244	1050				9491	965	9631
<i>Accidents</i>	89	61	61	63	79	90	95	91	87				716	80	747
Criminal Arrests	61	72	89	45	59	61	75	68	71				601	100	740
Traffic Arrests	151	172	277	244	229	139	252	178	184				1826	195	1624
Vehicle Code Warnings	144	185	295	254	214	164	253	228	226				1963	179	1658
Ordinance Arrests	7	10	13	15	12	9	15	26	17				124	13	80

Total Hours														
Patrol	2638.49	2599.12	2426.73	2263.22	2133.95	2004.29	2668.80	2262.66	1996.10					20993.36
Investigation	1413.26	1205.85	1699.91	1415.03	1542.99	1715.20	1675.73	1748.73	1828.46					14245.16
Paperwork	279.02	318.60	432.07	316.00	435.00	373.76	388.74	426.05	429.82					3399.06
Court	201.27	131.17	170.83	203.33	260.99	157.78	191.27	187.43	206.25					1710.32
Assigned	2533.96	2127.26	2336.46	2641.43	2693.07	2587.57	2141.45	2441.13	2378.37					21880.70
Total Actual Time	7066.00	6382.00	7066.00	6839.00	7066.00	6839.00	7066.00	7066.00	6839.00					62228.60

Assigned Time														
Training	920.75	686.02	781.35	1008.80	1099.48	822.42	837.75	943.41	1209.62					8309.60
Assists	0.87	15.70	22.50	4.33	9.45	6.75	12.47	30.15	1.40					103.62
Admin	1612.34	1425.54	1532.61	1628.29	1584.14	1758.80	1291.24	1467.57	1167.35					13467.88
Total	2533.96	2127.26	2336.46	2641.42	2693.07	2587.97	2141.46	2441.13	2378.37					21881.10

ACTIVITY OUTSIDE JURISDICTION (Included In Totals Above)															
Calls Outside our Jurisdiction	2	4	2	2	4	3	4	3	1					25	
Arrests Outside our Jurisdiction	0	0	0	0	0	0	0	2	0					2	0

**2024 POCONO MOUNTAIN REGIONAL POLICE DEPARTMENT
COOLBAUGH TOWNSHIP**

	Enforcement													2023	
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD	SEPT	Prior YTD
Total Calls	373	356	395	397	432	444	519	491	438				3845	383	3891
<i>Complaints</i>	345	340	375	387	404	419	494	462	413				3639	359	3676
<i>Accidents</i>	28	16	20	10	28	25	25	29	25				206	24	215
Criminal Arrests	17	22	14	18	21	27	22	22	31				194	33	225
Traffic Arrests	53	80	123	87	54	50	88	58	66				659	59	440
Vehicle Code Warnings	44	52	111	84	54	36	75	65	72				593	70	474
Ordinance Arrests	4	1	5	1	0	2	1	1	0				15	1	14

Hours Breakdown														
Patrol	1128.82	996.01	958.49	908.22	748.60	719.68	868.93	766.15	667.90					7762.80
Investigation	508.92	541.55	585.40	551.46	607.49	678.30	637.43	863.48	938.20					5912.23
Paperwork	111.10	115.30	158.60	128.05	152.92	158.70	151.78	185.70	203.87					1366.02
Court	52.27	32.80	60.88	39.58	69.42	46.17	73.00	41.58	86.65					502.35
Assigned	955.56	802.19	881.08	996.08	1015.56	975.52	807.54	920.55	896.88					8250.96

Hours Actual vs Purchased														
Total Actual Time	2756.67	2487.85	2644.45	2623.39	2593.99	2578.37	2538.68	2777.46	2793.50					23794.36
Hours Purchased	2664.59	2406.65	2664.59	2578.99	2664.59	2578.99	2664.59	2664.59	2578.99					23466.56
Hours Over/Under	92.08	81.20	-20.14	44.40	-70.60	-0.62	-125.91	112.87	214.51					327.80

Hours Over/Under Balance YTD														
Cumulative Carry Over	-135.99													
Current O/U	-43.91	37.29	17.15	61.55	-9.04	-9.66	-135.57	-22.70	191.81					

Percentage of Hours														
% Actual	39.01%	38.98%	37.42%	38.36%	36.71%	37.70%	35.93%	39.31%	40.85%					
% Purchased	37.71%	37.71%	37.71%	37.71%	37.71%	37.71%	37.71%	37.71%	37.71%					
% Over/Under	1.30%	1.27%	-0.29%	0.65%	-1.00%	-0.01%	-1.78%	1.60%	3.14%					

SEPTEMBER 2024

1 Classification of Offenses PART I OFFENSES		2 Offenses Reported or known to police (include unfounded and attempted)	3 Unfounded, i.e. False or Baseless Complaints	4 Number of Actual Offenses(Col. 2 minus Col. 3) Include Attempts	5 Total Offenses Cleared by Arrest or Exceptional means Includes Col. 6	6 Number of Clearances Involving only Persons under 18
01. CRIMINAL HOMICIDE						
A. Murder and Nonnegligent Manslaughter	11					
B. Manslaughter by Negligence	12					
02. FORCIBLE RAPE Total	20					
A. Rape by Force	21					
B. Assault to Rape-Attempts	22	-				
03. ROBBERY Total	30					
A. Firearm	31					
B. Knife or cutting instrument	32					
C. Other Dangerous Weapon	33					
D. Strong Arm(hands, feet, etc.)	34					
04. ASSAULT Total	40	15	-	15	12	-
A. Firearm	41	-				
B. Knife or cutting instrument	42	-				
C. Other Dangerous Weapon	43	-			-	
D. Hands, fist, feet, etc.	44	5		5	3	-
E. Other Assaults-Not aggravated	45	10		10	9	
05. BURGLARY Total	50	3	-	3	-	
A. Forcible Entry	51	2		2		
B. Unlawful Entry-No force	52	1		1	-	
C. Attempted forcible entry	53					
06. LARCENY - THEFT (except motor vehicle theft)	60	27	2	25	9	-
07. MOTOR VEHICLE THEFT Total	70					
A. Autos	71					
B. Trucks and Buses	72					
C. Other Vehciles	73					
09. ARSON	90	1		1		
TOTAL PART I OFFENSES	77	46	2	44	21	-

1 Classification of Offenses PART II OFFENSES	2 Offenses Reported or known to police (include unfounded and attempted)	3 Unfounded, i.e. False or Baseless Complaints	4 Number of Actual Offenses(Col. 2 minus Col. 3) Include Attempts	5 Total Offenses Cleared by Arrest or Exceptional means Includes Col. 6	6 Number of Clearances Involving only Persons under 18
100. Forgery and Counterfeiting	3		3		
110. Fraud	20	-	20	1	
120. Embezzlement			-		
130. Stolen Prop., Rec., Possess., Buying	1	1	-		
140. Vandalism	9		9	3	
150. Weapons, Carrying, Possess, etc.	4		4	3	
160. Prostitution and Commercialized Vice			-		
170. Sex Offenses (except 02 and 160)	5		5	1	1
180. Drug Abuse Violations Total	12		12	14	8
Sale/mfg. 18A. Opium-Cocaine	2		2	1	
18B. Marijuana	-		-	-	
18C. Synthetic			-		
18D. Other			-		
Possession 18E. Opium-Cocaine	1		1	1	
18 F. Marijuana	5		5	11	8
18G. Synthetic	2		2		
18H. Other	2		2	1	
190. Gambling Total			-		
19A. Book Making			-		
19B. Numbers. Etc.			-		
19C. Other			-		
200. Offenses Against Family & Children	11	3	8	3	
210. Driving Under the Influence	7		7	6	
220. Liquor Laws			-		
230. Drunkenness	1		1	1	
240. Disorderly Conduct	50	4	46	40	3
250. Vagrancy			-		
260. All Other Offenses (except traffic)	53	11	42	35	2
TOTAL PART II OFFENSES	176	19	157	107	14

Pocono Mountain Regional Police UCR Crime Stats
September 2024

	DEPART TOTAL	TOBY	TUNK	BORO	COOL	BAR	OUT	SRO
Homicide	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0
Assaults	14	2	1	3	8	0	0	1
Burglary	3	1	0	1	1	0	0	0
Larceny - Thefts	27	10	3	8	6	0	0	0
Stolen Vehicles	0	0	0	0	0	0	0	0
Arson	1	0	0	0	1	0	0	0
Forgery	3	1	0	1	1	0	0	0
Fraud	19	7	4	2	6	0	0	1
Embezzlement	0	0	0	0	0	0	0	0
Stolen Property	1	0	1	0	0	0	0	0
Vandalism	9	2	1	2	3	1	0	0
Weapons	4	0	0	1	3	0	0	0
Prostitution	0	0	0	0	0	0	0	0
Sex Offenses	5	2	2	0	0	1	0	0
Drug Violations	8	0	0	2	6	0	0	4
Gambling	0	0	0	0	0	0	0	0
Offenses Family	5	1	0	1	3	0	0	6
DUI	7	1	0	2	3	1	0	0
Liquor Laws	0	0	0	0	0	0	0	0
Drunkenness	1	1	0	0	0	0	0	0
Disorderly Conducts	41	7	10	8	15	1	0	9
All Others	51	17	6	3	23	2	0	2
UCR TOTALS	199	52	28	34	79	6	0	23

Domestics	68	8	10	9	38	3	0	0
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MOUNT POCONO BOROUGH
Larceny - Thefts Breakdown 2024

	TOTAL	RESIDENTIAL	COMMERCIAL
January	23	3	20
February	13	0	13
March	17	0	17
April	6	0	6
May	5	1	4
June	15	3	12
July	11	1	10
August	8	0	8
September	8	0	8
October	0		
November	0		
December	0		
2024 Total	106	8	98

2024 POCONO MOUNTAIN REGIONAL POLICE DEPARTMENT

TOBYHANNA TOWNSHIP

	Enforcement													2023	
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD	SEPT	Prior YTD
Total Calls	239	214	270	304	258	319	363	387	293				2647	268	2558
<i>Complaints</i>	215	197	254	285	240	296	338	366	271				2462	246	2352
<i>Accidents</i>	24	17	16	19	18	23	25	21	22				185	22	206
Criminal Arrests	13	9	26	19	17	17	18	10	16				145	25	178
Traffic Arrests	35	38	76	60	64	39	62	38	47				459	44	428
Vehicle Code Warnings	45	73	93	59	53	75	65	50	58				571	35	480
Ordinance Arrests	0	3	2	0	2	0	3	10	3				23	0	3

Hours Breakdown														
Patrol	1018.65	1090.65	1057.83	773.70	821.72	733.00	756.04	793.06	754.40					7799.05
Investigation	331.12	183.60	460.68	385.88	388.74	355.96	445.37	348.32	398.91					3298.58
Paperwork	69.67	84.66	109.85	102.24	103.15	97.48	100.62	91.80	90.73					850.20
Court	19.33	24.37	42.17	26.20	42.48	31.33	43.27	67.47	20.16					316.78
Assigned	776.66	652.01	716.12	809.60	825.43	793.21	656.36	748.21	728.97					6706.57

Hours Actual vs Purchased														
Total Actual Time	2215.43	2035.29	2386.65	2097.62	2181.52	2010.98	2001.66	2048.86	1993.17					18971.18
Hours Purchased	2165.73	1956.08	2165.73	2096.15	2165.73	2096.15	2165.73	2165.73	2096.15					19073.19
Hours Over/Under	49.70	79.21	220.92	1.47	15.79	-85.17	-164.07	-116.87	-102.98					-102.01

Hours Over/Under Balance YTD														
Cumulative Carry Over	88.34													
Current O/U	138.04	217.25	438.17	439.64	455.43	370.25	206.18	89.32	-13.67					

Percentage of Hours														
% Actual	31.35%	31.89%	33.78%	30.67%	30.87%	29.40%	28.33%	29.00%	29.14%					
% Purchased	30.65%	30.65%	30.65%	30.65%	30.65%	30.65%	30.65%	30.65%	30.65%					
% Over/Under	0.70%	1.24%	3.13%	0.02%	0.22%	-1.25%	-2.32%	-1.65%	-1.51%					

**2024 POCONO MOUNTAIN REGIONAL POLICE DEPARTMENT
MOUNT POCONO BOROUGH**

Enforcement														2023	
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD	SEPT	Prior YTD
Total Calls	183	140	160	162	165	193	219	163	173				1558	175	1672
<i>Complaints</i>	169	127	147	141	145	168	193	143	154				1387	151	1489
<i>Accidents</i>	14	13	13	21	20	25	26	20	19				171	24	183
Criminal Arrests	25	30	34	4	14	9	25	13	15				169	34	235
Traffic Arrests	46	30	62	73	83	36	70	58	38				496	76	619
Vehicle Code Warnings	33	26	55	70	84	44	90	64	61				527	54	558
Ordinance Arrests	3	6	0	13	6	6	10	14	11				69	12	61

Hours Breakdown															
Patrol	91.55	95.48	87.29	179.36	233.79	251.35	365.48	293.39	279.71				1877.40		
Investigation	261.52	189.03	284.83	155.57	201.83	179.74	234.48	200.45	190.88				1898.33		
Paperwork	54.08	76.42	79.93	34.67	70.02	50.00	73.51	61.54	74.06				574.23		
Court	104.42	41.25	33.46	96.07	111.50	50.45	39.97	50.48	69.02				596.62		
Assigned	318.01	266.97	293.23	331.50	337.98	324.79	268.75	306.36	298.49				2746.08		

Hours Actual vs Purchased															
Total Actual Time	829.58	669.15	778.74	797.17	955.12	856.33	982.19	912.22	912.16				7692.66		
Hours Purchased	886.78	800.94	886.78	858.29	886.78	858.29	886.78	886.78	858.29				7809.74		
Hours Over/Under	-57.20	-131.79	-108.04	-61.12	68.34	-1.96	95.41	25.44	53.87				-117.08		

Hours Over/Under Balance YTD															
Cumulative Carry Over	79.52														
Current O/U	22.32	-109.47	-217.52	-278.64	-210.30	-212.27	-116.86	-91.42	-37.56						

Percentage of Hours															
% Actual	11.74%	10.48%	11.02%	11.66%	13.52%	12.52%	13.90%	12.91%	13.34%						
% Purchased	12.55%	12.55%	12.55%	12.55%	12.55%	12.55%	12.55%	12.55%	12.55%						
% Over/Under	-0.81%	-2.07%	-1.53%	-0.89%	0.97%	-0.03%	1.35%	0.36%	0.79%						

**2024 POCONO MOUNTAIN REGIONAL POLICE DEPARTMENT
TUNKHANNOCK TOWNSHIP**

	Enforcement													2023	
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD	SEPT	Prior YTD
Total Calls	131	117	123	127	163	145	191	191	150				1338	149	1500
<i>Complaints</i>	121	109	117	122	152	133	175	180	135				1244	142	1406
<i>Accidents</i>	10	8	6	5	11	12	16	11	15				94	7	94
Criminal Arrests	3	9	8	1	5	6	6	16	8				62	8	74
Traffic Arrests	10	12	10	16	25	11	11	9	12				116	8	72
Vehicle Code Warnings	16	24	26	25	16	7	7	34	15				170	10	79
Ordinance Arrests	0	0	1	0	0	1	1	0	0				3	0	1

Hours Breakdown														
Patrol	165.00	196.52	158.18	203.73	184.05	157.13	467.94	264.80	157.80					1955.15
Investigation	165.18	173.37	178.95	176.12	193.73	353.25	227.65	206.62	195.70					1870.57
Paperwork	21.27	33.00	41.68	33.35	62.65	46.18	44.74	57.16	46.25					386.28
Court	10.75	11.97	8.20	27.30	10.95	11.00	12.00	17.65	20.43					130.25
Assigned	276.46	232.08	254.91	288.18	293.81	282.35	233.63	266.33	259.48					2387.23

Hours Actual vs Purchased														
Total Actual Time	638.66	646.94	641.92	728.68	745.19	849.91	985.96	812.56	679.66					6729.48
Hours Purchased	770.90	696.28	770.90	746.13	770.90	746.13	770.90	770.90	746.13					6789.18
Hours Over/Under	-132.24	-49.34	-128.98	-17.45	-25.71	103.78	215.06	41.66	-66.47					-59.70

Hours Over/Under Balance YTD														
Cumulative Carry Over	109.09													
Current O/U	-23.15	-72.49	-201.47	-218.92	-244.63	-140.86	74.20	115.86	49.39					

Percentage of Hours														
% Actual	9.04%	10.14%	9.08%	10.65%	10.55%	12.43%	13.95%	11.50%	9.94%					
% Purchased	10.91%	10.91%	10.91%	10.91%	10.91%	10.91%	10.91%	10.91%	10.91%					
% Over/Under	-1.87%	-0.77%	-1.83%	-0.26%	-0.36%	1.52%	3.04%	0.59%	-0.97%					

**2024 POCONO MOUNTAIN REGIONAL POLICE DEPARTMENT
BARRETT TOWNSHIP**

	Enforcement													2023	
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD	SEPT	Prior YTD
Total Calls	77	72	84	77	106	89	107	100	82	0	0	0	794	70	757
<i>Complaints</i>	65	65	78	69	104	84	104	90	76				735	67	708
<i>Accidents</i>	12	7	6	8	2	5	3	10	6				59	3	49
Criminal Arrests	3	2	7	3	2	2	4	5	1	0	0	0	29	0	28
Traffic Arrests	7	12	6	7	2	3	21	11	17				86	8	65
Vehicle Code Warnings	6	10	7	16	3	2	16	15	18				93	10	67
Ordinance Arrests	0	0	0	1	4	0	0	1	1	0	0	0	7	0	1

Hours Breakdown														
Patrol	234.47	220.46	164.94	198.21	145.79	143.13	210.41	145.26	136.29					1598.96
Investigation	146.52	118.30	190.05	146.00	151.20	147.95	130.80	129.86	104.77					1265.45
Paperwork	22.90	9.22	42.01	17.69	46.26	21.40	18.09	29.85	14.91					222.33
Court	14.50	20.78	26.12	14.18	26.64	18.83	23.03	10.25	9.99					164.32
Assigned	207.28	174.01	191.12	216.07	220.29	211.70	175.17	199.68	194.55					1789.87

Hours Actual vs Purchased														
Total Actual Time	625.67	542.77	614.24	592.15	590.18	543.01	557.50	514.90	460.51					5040.93
Hours Purchased	578.00	522.05	578.00	559.43	578.00	559.43	578.00	578.00	559.43					5090.33
Hours Over/Under	47.67	20.72	36.24	32.72	12.18	-16.42	-20.50	-63.10	-98.92					-49.40

Hours Over/Under Balance YTD														
Cumulative Carry Over	-141.01													
Current O/U	-93.34	-72.62	-36.38	-3.66	8.53	-7.89	-28.39	-91.49	-190.41					

Percentage of Hours														
% Actual	8.85%	8.50%	8.69%	8.66%	8.35%	7.94%	7.89%	7.29%	6.73%					
% Purchased	8.18%	8.18%	8.18%	8.18%	8.18%	8.18%	8.18%	8.18%	8.18%					
% Over/Under	0.67%	0.32%	0.51%	0.48%	0.17%	-0.24%	-0.29%	-0.89%	-1.45%					

2024 POCONO MOUNTAIN REGIONAL POLICE DEPARTMENT

	ASSISTS													2023	
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD	SEPT	Prior YTD
Ambulance Assists	25	15	27	21	16	28	21	29	12				194	29	237
Fire Assists	6	4	4	2	5	2	8	5	4				40	4	48
Assist to other Agencies	16	16	12	9	12	5	9	8	15				102	6	95
Delaware Sheriff													1		
Eastern Pike Regional													1		
Fernridge PSP	1					1	2						2		
Maine State Police													1		
Montgomery County PD													1		
New Jersey State Police								1					1		
Penn State Police													1		
Pocono Twp PD	2	3	4			1	1	1	1				1		
Roxbury PD													1		
SARP	2		1										2		
Stroud PSP	3				4	1	1	1	1				1		
Upper Marion PD													1		
Whitehall PD							1		1				1		



Pocono Mountain Regional Emergency Medical Services

“Excellence, Honor, and Compassion”

Coolbaugh Township EMS Activity	August 2024		
Total Coolbaugh Calls August 2024: 276	Total PMREMS Calls August 2024: 654		
Total Coolbaugh Calls QTD: 759	Total PMREMS Calls QTD: 1,846		
Total Coolbaugh Calls YTD: 2,053	Total PMREMS Calls YTD: 5,159		
	July	August	September
Non-Emergency Transports	42	54	50
Calls Lost to Mutual aid	40	51	48
Calls Picked Up from Mutual Aid	37	29	33

Fire Company: **Gouldsboro Vol Fire Co**

Month: July-September 2024

Total Monthly Calls: 21, 33, 11

Total Calls YTD: 158

Total dispatched in Coolbaugh QTD: 12

Total dispatched in Coolbaugh YTD: 34

Total Mutual Aid Calls to Other Townships: 9

Total Man Hours (Calls) Qtr: 189.75

Total Man Hours (Calls) YTD: 450.5

Training Hours Qtr: 270

Training Hours YTD: 891.5

Total Man Hours Business Qtr: 2864

Total Man Hours Business YTD: 7413

Total Hours QTD: 3323.75

Total Hours YTD: 8755

Monthly Call Breakdown Report

Call Type	# per Month
Automatic Alarm	12
Dwelling Fire	4
Fire, other	
Extrication	1
Hazmat	
Lift Assist/EMS Assist/ Medivac Landing	4
Mutual Aide	9
CO Alarm/Investigation	2
Odor Investigation - remove smoke	6
Structure (Commercial) Fire	
Traffic Control Only	
Vegetation (Brush) Fire	
Vehicle Accident	8
Vehicle Fire	1
Wires Down/ Tree on Wires/ Tree Across Road	17
Special Type of incident	1
Total Calls per Month	65

Average #firefighters per call: 6

Please submit monthly call reports via mail, email or fax:
Coolbaugh Township Municipal Building
Attn: Erin Masker
5520 Municipal Drive
Tobyhanna, PA 18466

Email: emasker@coolbaughtwp.org

Fax: 570-894-8413

Monthly report due by the Wednesday before the meeting.

Fire Company: **Gouldsboro Vol Fire Co**

Month: September 2024

Total Monthly Calls: 11

Total Calls YTD: 158

Total dispatched in Coolbaugh MTD: 4

Total dispatched in Coolbaugh YTD: 34

Total Mutual Aid Calls to Other Townships: 2

Total Man Hours (Calls) Month: 52

Total Man Hours (Calls) YTD: 450.5

Training Hours Month: 142

Training Hours YTD: 891.5

Total Man Hours Business Month: 886

Total Man Hours Business YTD: 7413

Total Hours MTD: 1080

Total Hours YTD: 8755

Monthly Call Breakdown Report

Call Type	# per Month
Automatic Alarm	2
Dwelling Fire	2
Fire, other	
Extrication	
Hazmat	
Lift Assist/EMS Assist/ Medivac Landing	
Mutual Aide	2
CO Alarm/Investigation	
Odor Investigation - remove smoke	2
Structure (Commercial) Fire	
Traffic Control Only	
Vegetation (Brush) Fire	
Vehicle Accident	1
Vehicle Fire	1
Wires Down/ Tree on Wires/ Tree Across Road	1
Special Type of incident -Water	
Other	
Total Calls per Month	11

Average #firefighters per call: 5.75

Please submit monthly call reports via mail, email or fax:

Coolbaugh Township Municipal Building

Attn: Erin Masker

5520 Municipal Drive

Tobyhanna, PA 18466

Email: emasker@coolbaughtwp.org

Fax: 570-894-8413

Monthly report due by the Wednesday before the meeting.

Thornurst Fire Company

Quarter: 3rd Quarter

Total Quarterly Calls: 28

Total Calls YTD: 104

Total Dispatched Coolbaugh QTD: 6

Total Dispatched in Coolbaugh YTD: 30

Total Mutual Aid Calls to Other Townships:

Total Volunteer Hours (Calls) Quarter: 166.5

Total Volunteer Hours (Calls) Quarter: 781

Total Training Hours Quarter: 391

Total Training Hours YTD: 1,597

Total Volunteer Hours Business Quarter: 1,040.5

Total Volunteer Hours Business YTD: 3,748

Total Hours QTD: 1,598

Total Hours YTD: 6,126

Quarterly Call Breakdown

Automatic Fire Alarms: 3	
CO Alarms: 2	
EMS Assist: 2	
Fire under deck: 1	
MVA: 5	
Pole Fire: 2	
Propane Tank Leak: 1	
Search: 1	
Standby at station: 1	
Structure Fire Assist: 2	
Trees wires or road: 5	
Vehicle Fire: 1	
Water Rescue: 2	
TOTAL CALLS 3rd Quarter: 28	
Average Number Firefighters per call: 5	
Fire Police Traffic Control: 13 Total VH: 98	

Please submit monthly call reports via mail, email or fax:

Coolbaugh Township Municipal Building

Attn: Erin Masker

5520 Municipal Drive

Tobyhanna, PA 18466

Email: emasker@coolbaughtwp.org

Fax: 570-894-8413

Monthly report due by the Wednesday before the meeting.

**THORNHURST VOLUNTEER FIRE & RESCUE COMPANY
THIRD QUARTER 2024
BUSINESS VOLUNTEER HOURS**

Meetings:	
Auxiliary:	25.0 VH
Fire Business:	76.0 VH
Membership:	10.0 VH
Mutual Aid:	12.0 VH
LSA Grant:	2.0 VH
Budget/Truck:	5.5 VH
Thornhurst Twp.:	2.0 VH
Clifton Twp.:	2.0 VH
TOTAL:	136.5 VH
Fire Police Traffic Control:	98.0 VH
Community:	
ALCA Golf Cart Parade:	11.0 VH
Standby Fireworks:	9.0 VH
Other Parades:	21.0 VH
Family Fun Day:	101.5 VH
Girl Scout Badge:	9.0 VH
House:	6.0 VH
TOTAL:	157.5 VH
Fundraising:	305.0 VH
Work Sessions/Equip Maintenance:	441.5 VH
TOTAL 3rd Quarter:	1040.5 VH



Pocono Mountain Public Library

~Serving Coolbaugh Township & Mount Pocono Borough since 1975~

Services to Patrons in 2024:

<u>LIBRARY SERVICE</u>	<u>2024 SEPT</u>	<u>2024 To Date</u>	<u>2023 YEAR END</u>
Circulations	1,503	13,426	18,047
E-Books—All Platforms	613	3,114	3,396
Gate Count	1,622	15,653	19,639
Wi-Fi Usage	2,424	13,374	14,015
Computer Use	104	933	1,379
Printing, Faxing, Scanning	266	2,854	3,149
Essential Documents	29	346	154
Reference & Computer Help	554	5,906	7,153
Social Interactions (10 min+)	225	1,671	1,982
Kids Programs & Outreach	8	74	225
Kids Program Attendance	86	1,325	2,046
Adult & Teen Programs & Outreach	11	98	129
Adult & Teen Attendance	249	808	1,105
YouTube Channel Video Views	545	3,919	8,365
Website Views	1,232	12,349	14,760
New Patron Cards	31	257	290



Library web traffic analysis demonstrates our roll in the community. People are checking us out b/c our library is part of their lives.

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COOLBAUGH TOWNSHIP Planning Commission

5520 Municipal Drive, Tobyhanna, PA 18466
570-894-8490 Fax 570-894-8413
www.coolbaughtwp.org

To: Coolbaugh Township Board of Supervisors/ Township Solicitor Patrick Armstrong

From: The Coolbaugh Township Planning Commission

Date: October 9, 2024

Subject: Recommendation of the Sewage Planning Module Approval for PMCC Warehouse- 1901 Corporate Center Drive, Tobyhanna

At their meeting held on October 8, 2024, the Coolbaugh Township Planning Commission executed module 4A of the Sewage Planning Module for Pocono Mountain Corporate Center Warehouse (South) dated September 6, 2024 and recommended that the Board of Supervisors consider adopting Resolution #11-2024 authorizing the execution and submission of the planning module to DEP.

Thank you for your consideration of our recommendation.

Sincerely,
Coolbaugh Township Planning Commission

Erin Masker
Township Secretary/ Administrative Assistant

Resolution # 11-2024



COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
BUREAU OF CLEAN WATER

DEP Code No.

**RESOLUTION FOR PLAN REVISION
FOR NEW LAND DEVELOPMENT**

RESOLUTION OF THE (SUPERVISORS) ~~(COMMISSIONERS)~~ ~~(COUNCILMEN)~~ of Coolbaugh
(TOWNSHIP) ~~(BOROUGH)~~ ~~(CITY)~~, Monroe COUNTY, PENNSYLVANIA (hereinafter "the municipality").

WHEREAS Section 5 of the Act of January 24, 1966, P.L. 1535, No. 537, known as the *Pennsylvania Sewage Facilities Act*, as Amended, and the rules and Regulations of the Pennsylvania Department of Environmental Protection (DEP) adopted thereunder, Chapter 71 of Title 25 of the Pennsylvania Code, require the municipality to adopt an Official Sewage Facilities Plan providing for sewage services adequate to prevent contamination of waters of the Commonwealth and/or environmental health hazards from sewage wastes, and to revise said plan whenever it is necessary to determine whether a proposed method of sewage disposal for a new land development conforms to a comprehensive program of pollution control and water quality management, and

WHEREAS Coolbaugh South Owner, LLC,
Pocono Mountains land developer
Corporate Center Warehouse, and described in the attached Sewage Facilities Planning Module, and
name of subdivision
proposes that such subdivision be served by: (check all that apply), sewer tap-ins, sewer extension, new treatment facility, individual onlot systems, community onlot systems, spray irrigation, retaining tanks, other, (please specify) _____

WHEREAS, Coolbaugh Township
municipality finds that the subdivision described in the attached Sewage Facilities Planning Module conforms to applicable sewage related zoning and other sewage related municipal ordinances and plans, and to a comprehensive program of pollution control and water quality management.

NOW, THEREFORE, BE IT RESOLVED that the (Supervisors) ~~(Commissioners)~~ ~~(Councilmen)~~ of the (Township) ~~(Borough)~~ ~~(City)~~ of Coolbaugh hereby adopt and submit to DEP for its approval as a revision to the "Official Sewage Facilities Plan" of the municipality the above referenced Sewage Facilities Planning Module which is attached hereto.

I _____, Secretary, _____
(Signature)

Township Board of Supervisors (Borough Council) (City Councilmen), hereby certify that the foregoing is a true copy of the Township ~~(Borough)~~ ~~(City)~~ Resolution # _____, adopted, _____, 20_____.

Municipal Address:

Seal of
Governing Body

Telephone _____

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Linder Engineering, Inc.

2603 Route 390, Canadensis, PA 18325

Tel: 570-595-6432 E-mail: brick.linder@linderengineering.com Website: www.linderengineering.com

October 3, 2024

Coolbaugh Township Board of Supervisors

5520 Municipal Drive
Tobyhanna, PA 18466

SUBJECT: Land Development Application for Tobyhanna Self-Storage for Robert K. Latzanich, Coolbaugh Township, Monroe County, PA.

Dear Supervisors:

At the December 17, 2019 Board of Supervisors meeting, the supervisors conditionally approved the land development plan for Tobyhanna Self Storage for applicant Robert Latzanich.

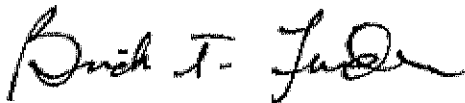
The applicant intends to construct the entrance drive and related highway improvements this construction season and the remaining improvements during the 2025 construction season. A pre-construction meeting was held with the site contractors and the MCCD on 09/25/24 to begin construction.

At this time, the applicant requests that the 12/17/19 approval of the land development application be extended approximately 1-year to 12/31/25 to provide the time necessary to complete the project.

Your consideration in this matter is greatly appreciated.

If you have any questions, please contact me.

Very truly yours,



Brick T. Linder, P.E.

C:\Users\brick\Dropbox\LEI\Latzanich\TSS\Docs\Latzanich TSS BOS Letter 241003.docx

Cc: R. Latzanich
R. Kresge, Jr., PE
T. Keane

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Resolution # 12-2024
Coolbaugh Township Act 172:
Volunteer Service Credit Program Criteria

WHEREAS, The Township of Coolbaugh has adopted Ordinance #129-2017 under ACT 172 of 2016, Incentives for Volunteers: and

WHEREAS, Section 2 of the Ordinance requires the Board of Supervisors to annually adopt the Volunteer Service Credit criteria by resolution.

NOW THEREFORE, the Board of Supervisors hereby adopts the following as the 2024 Volunteer Service Credit Program Criteria on this the 15th day of October, 2024.

A.) Active Volunteer Members:

(1) Achieving attendance of 25% of calls for the fire company for the tax credit period listed in this Ordinance and

(2) Attaining 30 additional points for the attendance at monthly meetings, maintenance nights, other meetings required by the Chief or President of said fire company as well as any other training classes that are required as set forth in Ordinance 129-2017, Section 2 (b), Program Criteria

B.) Auxiliary Member (Non-Firefighters):

(1.) Achieving attendance of 20% of calls for the fire company for the tax credit period listed in Ordinance #129-2017 and

2.) Attaining 40 additional points for the attendance at monthly meetings, maintenance nights, other meetings required by the Chief or President of said fire company as well as any other training classes that are required as set forth in Ordinance 129-2017, Section 2 (b), Program Criteria

C.) Associate Members and Social Members (Non-Firefighter) are not eligible for the tax credit.

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS

William Weimer, Chairman

Joseph Rogan, Vice Chair

Alma I. Ruiz-Smith, Supervisor

Clare Colgan, Supervisor

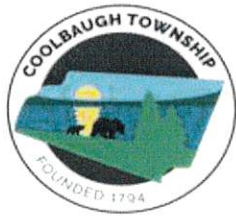
Lynn Kelly, Supervisor

ATTEST:

Erin Masker, Township Secretary

(TOWNSHIP SEAL)

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COOLBAUGH TOWNSHIP

Board of Supervisors

5520 Municipal Drive, Tobyhanna, PA 18466
 570-894-8490 Fax 570-894-8413
 www.coolbaughtwp.org

FINANCIAL REPORT - BOARD OF SUPERVISORS

OCTOBER 15, 2024 BOARD MEETING

AS OF SEPTEMBER 30, 2024

Revenue

2024 General Fund Budget = \$9,132,425

<u>ITEM</u>	<u>AMOUNT</u>	<u>% BUDGET LINE</u>
Real Estate Taxes (Current & Delinquent)	\$ 3,916,435	97%
Earned Income Tax	1,600,980	79%
Real Estate Transfer Tax	727,101	77%
LST	292,961	125%
Licenses & Permits	242,011	68%
Rents	26,684	76%
Zoning Fees	164,590	174%
Fines & Forfeits	64,659	239%
Building Code Fees	27,026	56%
Grant Proceeds	350,000	83%
All other sources	762,006	84%
Total Revenue	\$ 8,174,453	

Expense

2024 General Fund Budget = \$9,132,425

<u>ITEM</u>	<u>AMOUNT</u>	<u>% BUDGET LINE</u>
Pocono Mountain Regional Police Dept.	\$ 2,274,287	74%
Salaries	984,021	64%
Capital Purchases	441,516	61%
Employee Benefits	657,885	68%
Fire	187,319	51%
Interfund Transfers	353,497	56%
Contracted Services	202,487	83%
Road Materials	111,000	64%
Pocono Mountain EMS	90,000	90%
Insurance	179,506	89%
Vehicle Repair & Maintenance	54,185	60%
Fuel	61,080	60%
Legal Fees	61,984	61%
Utilities	52,013	65%
Engineering	36,824	34%
Control Center	37,792	100%
All other sources	305,259	53%
Total Expense	\$ 6,090,654	

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**COOLBAUGH TOWNSHIP
CASH DISBURSEMENTS REPORT
OCTOBER 15, 2024**

DATE	CK #	DESCRIPTION	AMOUNT
10/3/2024		Payroll Transfer	\$ 56,000.00
10/3/2024	11351	Brown & Brown	\$ 575.00
10/15/2024		General Fund	\$ 120,910.83
10/15/2024		Total General Fund	\$ 177,485.83
10/15/2024		Escrow Fund	\$ 157.50
10/15/2024		Total Escrow Fund	\$ 157.50
10/1/2024	267	Northeast Site Contractors	\$ 451,522.12
10/15/2024		Total Liquid Fuels	\$ 451,522.12
10/15/2024		Sewer Fund	\$ 10,393.58
10/15/2024		Total Sewer Fund	\$ 10,393.58
		TOTAL DISBURSEMENTS	\$ 639,559.03

CASH TRIAL BALANCE AS OF OCTOBER 15, 2024

General Fund Checking	\$ 8,808,153.43
Fire Tax/Coolbaugh Twp VFD	711,562.10
Fire Tax- Coolbaugh Fire Building Fund	1,006,844.92
Fire Tax- Volunteer Fire Departments	1,038.50
EMS	11,714.00
American Rescue Plan	1,899,320.45
Payroll Checking	890.44
Rainy Day Fund Savings	980,700.95
Total General Fund	\$13,420,224.79
Sewer Fund Checking	2,862.48
Sewer PennVest Checking	25.97
Total Sewer Fund	\$ 2,888.45
Capital Projects Fund Checking	\$ 16,117.05
Emerg. Services Fund Money Market	205,858.54
Emerg. Services Fund Checking	21,367.04
Total Emergency Services Fund	\$ 227,225.58
Liquid Fuels Fund Checking	\$ 181,425.35
Escrow Fund Checking	843,014.23
Escrow Fund Clarius Checking	61,521.99
Total Escrow Fund	\$ 904,536.22
TOTAL ALL FUNDS	\$ 14,752,417.44

List of Bills - (01101000) GENERAL FUND CHECKING GENERAL FUND

Check#	Vendor	Description	Payment	Check Total
11352	560 - ALLSTATE SEPTIC SYSTEM,LLP	PO 25653 PARK/SKATE PARK	175.00	175.00
11353	1330 - AMAZON CAPITAL SERVICES	PO 25623 Tablets - CHARGERS	95.02	
		PO 25626 SALT SPREADER	386.98	
		PO 25648 PAPER LETTER TRAY	44.98	
		PO 25657 SUPPLIES	158.13	
		PO 25659 SUPPLIES STREET SIGNS	74.57	759.68
11354	1059 - BILL'S SHOPRITE	PO 25625 FUEL	86.29	86.29
11355	1521 - BUCHART HORN, INC.	PO 25601 Building #2 Bid Docs	8,965.43	8,965.43
11356	4 - CHEMUNG SUPPLY CORP.	PO 25639 PIPE/COUPLERS	2,701.91	2,701.91
11357	724 - CINTAS -	PO 25616 FIRST-AID CABINET	306.05	306.05
11358	1240 - CINTAS CORPORATION	PO 25611 SHOP TOWELS/UNIFORMS	75.88	
		PO 25612 UNIFORMS	57.03	
		PO 25618 SHOP TOWELS/UNIFORMS	94.64	
		PO 25619 UNIFORMS	57.03	284.58
11359	52 - DALEVILLE ACE HARDWARE	PO 25643 SUPPLIES	177.93	177.93
11360	1085 - DE LAGE LANDEN	PO 25613 COPIERS 10/1-10/31 - 9/1-9/30	155.50	
		PO 25650 COPIERS/ OCT	94.45	249.95
11361	13 - DEVELOPMENTAL EDUCATION SERVICES	PO 25632 RECYCLE	18.00	18.00
11362	1113 - ELAN FINANCIAL SERVICES	PO 25644 ADOBE/MSFT/NUSO/SUPPLIES/CALL EM ALL/ADV	2,243.79	2,243.79
11363	919 - FIDELITY SECURITY LIFE INSURANCE/EY	PO 25646 OCT	287.51	287.51
11364	1384 - FRASER ADVANCED INFO.SYSTEMS	PO 25651 LEASE COPIERS/ OCT	329.19	329.19
11365	1425 - FRASER ADVANCED SYSTEMS	PO 25603 CONTRACT 6/6/-9/5/2024	1,232.35	1,232.35
11366	32 - GRAINGER	PO 25622 CLEAN-UP WRAP TVS	64.80	64.80
11367	1296 - GRIM,BIEHN & THATCHER	PO 25602 MESSER/ORCHARD/POLICE MATTERS/LIBRARY/CB	5,442.50	5,442.50
11368	1250 - GUYETTE COMMUNICATIONS	PO 25631 REMOTE SERVICE	25.00	25.00
11369	54 - H.A. BERKHEIMER, INC.	PO 25610 SEPT	258.88	258.88
11370	535 - HANOVER ENGINEERING ASSOC., INC.	PO 25604 SEO	15,267.04	
		PO 25647 ACT 537 PLAN	2,186.41	17,453.45
11371	1582 - JAMILA KAMARA	PO 25655 TAX REFUND	45.43	45.43
11372	63 - LOCUST RIDGE CONTRACTORS	PO 25656 FIRE HOUSE #1/#2	3,363.28	3,363.28
11373	891 - LOWE'S	PO 25641 SIDEWALK REPAIR/SUPPLIES /LIGHTS	290.31	290.31
11374	854 - MIDLANTIC MARKING, INC	PO 25633 Line Painting	60,251.56	60,251.56
11375	1437 - NATIONAL WASTE DISPOSAL, INC	PO 25662 MUNICIPAL CENTER/DPW/WWTP	345.00	345.00
11376	183 - NORTHEAST SIGNAL & ELECTRIC CO., INC	PO 25606 ECHO LAKE/196	2,210.00	
		PO 25634 ECHO LAKE	1,919.00	4,129.00
11377	1523 - NUSO, LLC	PO 25629 PHONES	103.18	103.18
11378	81 - P P & L	PO 25621 85457-02009 BASEBALL FIELD	434.55	
		PO 25627 STREET LIGHTS 83201-80003	1,072.89	
		PO 25637 84771-32002 507 SIGNAL LIGHTS	26.28	
		PO 25638 88094-98000 SUMMIT ST	34.75	
		PO 25649 49924-86007 IND'L PARK	25.03	1,593.50
11379	86 - PENNSYLVANIA AMERICAN WATER CO	PO 25636 DPW/FIRE HYDRANT	2,438.50	2,438.50
11380	87 - PENNSYLVANIA ONE CALL SYSTEM, INC.	PO 25607 FAX/CBT	155.40	155.40
11381	320 - POWELL'S SALES & SERVICE	PO 25642 RENTAL ROLLER	515.00	515.00
11382	1385 - QUADIENT LEASING USA, INC	PO 25645 E-CERT MAIL LABELS	21.00	21.00
11383	104 - S & H SUPPLY CO., INC.	PO 25605 SUPPLIES	24.68	24.68
11384	1583 - SCP 2011-C37-037 LLC	PO 25654 TAX REFUND	1,237.98	1,237.98
11385	161 - STEPHENSON EQUIPMENT INC.	PO 25617 BEAST-PARTS	1,764.72	1,764.72
11386	31 - TK ELEVATOR CORPORATION	PO 25624 Monthly MAINTENANCE	358.81	358.81
11387	756 - UGI Utilities	PO 25608 411002865458 GARAGE	38.25	38.25
11388	929 - UNITED CONCORDIA LIFE & HE	PO 25609 NOVEMBER	1,917.94	1,917.94
11389	1340 - VALOR CLINIC FOUNDATION	PO 25600 DONATION	1,000.00	1,000.00
11390	122 - WEST END PRINTING	PO 25635 ENVELOPES	255.00	255.00
TOTAL				120,910.83

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01.101.000	GENERAL FUND CHECKING			0.00	120,910.83
01.400.000	GENERAL GOV'T	3,755.37			
01.403.000	TAX COLLECTION	1,542.29			
01.404.000	LAW	4,795.00			
01.405.000	MUNICIPAL OFFICE	325.63			
01.408.000	ENGINEER	8,965.43			
01.409.000	BUILDING & PLANTS	2,805.80			
01.411.000	FIRE	2,246.62			

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01.413.000	SEO / BUILDING CODE	17,453.45			
01.414.000	ZONING OFFICE	903.77			
01.418.000	ZONING HEARING BOARD	204.47			
01.426.000	COMPOST FACILITY	1,764.72			
01.427.000	SOLID WASTE COLLECTION / DISPO	64.80			
01.430.000	DPW-HIGHWAYS ROADS STREETS	60,852.23			
01.433.000	DPW-TRAFFIC SIGNS STREET SIGN	4,373.19			
01.436.000	DPW-STORM SEWERS & DRAINS	3,216.91			
01.437.000	DPW-REPAIR OF TOOLS & MACHINER	386.98			
01.438.000	DPW-HIGHWAY REPAIR & MAINT	3,363.28			
01.454.000	PARKS	822.69			
01.457.000	CIVIL & MILITARY CELEBRATIONS	1,106.76			
01.480.000	ADP P/R EXPENSE	85.85			
01.487.000	EMPLOYEE BENEFITS	1,875.59			
TOTALS FOR	GENERAL FUND	120,910.83	0.00	0.00	120,910.83

Total to be paid from Fund 01 GENERAL FUND

120,910.83

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120,910.83

List of Bills - (85101000) ESCROW FUND CHECKING ESCROW

Check#	Vendor	Description	Payment	Check Total
1356	1296 - GRIM,BIEHN & THATCHER	PO 25602 MESSER/ORCHARD/POLICE MATTERS/LIBRARY/CB	157.50	157.50
TOTAL				----- 157.50

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
85.101.000	ESCROW FUND CHECKING			0.00	157.50
85.250.312	Ray Price			70.00	
85.250.355	MESSER, LLC LAND DEVELOPMENT			52.50	
85.250.385	PMCC NORTH WAREHOUSE			35.00	
TOTALS FOR		0.00	0.00	157.50	157.50

Total to be paid from Fund 85 ESCROW

157.50

157.50

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List of Bills - (08101000) CHECKING SEWER FUND

Check#	Vendor	Description	Payment	Check Total
3293	1330 - AMAZON CAPITAL SERVICES	PO 25660 LIGHTS SEWER PLANT	195.98	195.98
3294	1251 - ENVIRONMENTAL SERV. CORP.	PO 25614 SLUDGE REMOVAL	238.20	
		PO 25615 SLUDGE REMOVAL	277.90	
		PO 25652 9/30 - 10/01 SLUDGE REMOVAL	794.00	1,310.10
3295	1296 - GRIM,BIEHN & THATCHER	PO 25602 MESSER/ORCHARD/POLICE MATTERS/LIBRARY/CB	245.00	245.00
3296	520 - K.L. FULFORD ASSOCIATES, INC	PO 25628 OCTOBER	5,800.00	5,800.00
3297	699 - MAIN POOL & CHEMICAL CO	PO 25658 SULFATE SOLUTION	1,212.00	1,212.00
3298	876 - Microbac Laboratories, Inc.	PO 25630 LAB TESTING	200.00	200.00
3299	1437 - NATIONAL WASTE DISPOSAL, INC	PO 25662 MUNICIPAL CENTER/DPW/WWTP	180.00	180.00
3300	936 - NORTH END ELECTRIC	PO 25661 COMPRESSOR ISSUES	545.00	545.00
3301	162 - USA BLUE BOOK	PO 25620 BINDERS	16.49	
		PO 25640 SUPPLIES	689.01	705.50
TOTAL				10,393.58

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
08.101.000	CHECKING			0.00	10,393.58
08.429.125	CONTRACT SERVICE PLANT	5,800.00			
08.429.200	SUPPLIES	1,917.50			
08.429.314	PROFESSIONAL FEE SOLICITOR	245.00			
08.429.373	MAINT/REPAIR BUILDING	195.98			
08.429.374	MAINT/REPAIR EQUIPMENT	545.00			
08.429.451	OUTSIDE LAB TESTING	200.00			
08.429.452	SLUDGE HAULING	1,310.10			
08.429.453	CONTRACTED SERVICE -TRASH	180.00			
TOTALS FOR	SEWER FUND	10,393.58	0.00	0.00	10,393.58

Total to be paid from Fund 08 SEWER FUND

10,393.58

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10,393.58