

LATROBE CITY COUNCIL

Public Hearing

December 9, 2024 6:30 PM

Call To Order

Pledge of Allegiance & Moment of Silence

Roll Call

Citizens Public Comment.

1. Ordinance of the City of Latrobe, a home rule charter municipality, relative to the establishment of a City budget for 2025.
2. Ordinance of the City of Latrobe, a home rule charter municipality, electing to amend Chapter 51-2 of the City Code of Latrobe by increasing the realty transfer tax from .5% to 1.0% effective January 1, 2025.

Citizens public comment.

Adjournment

LATROBE CITY COUNCIL AGENDA

December 9, 2024 | 6:30 PM

Municipal Building, Council Chambers

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Roll Call / Open- **Public Hearing Agenda for Ordinance for 2025 City Budget. Ordinance amending chapter 51-2 for taxation of Realty Transfer Tax.**
5. Approval of Minutes from November 12, 2024 Regular meeting.
6. Approval of Fiscal Department Reports.
7. Citizen's Request related to Agenda Items.
8. Committee Reports:
 - a. Public Safety & Fire Committee – Kelley, Vavick
 - b. Finance Committee – Bartels, Jenko, Kelley **2023 City Audit Presentation.**
 - c. Public Works Committee – DiVittis, Vavick
 - d. Personnel Committee – Bartels, Jenko
 - e. Renovation Committee- Amatucci, Yuhaniak, Jenko
 - f. Events Committee – Amatucci, Yuhaniak, Vavick
 - g. GLSD Student Showcase Committee – Bartels, DiVittis. Presentation Tim Myers.
9. Board/Authority Reports:
10. Department Reports
 - a. Police-
 - b. Public Works –
 - c. Fire –
 - d. Code Enforcement:
 - A. **Public Works / Personnel:**
 1. **Motion to approve Phoenix Rehab Contract.**
 2. **Motion to approve M O U for AFSME and Health Care.**
 3. **Resolution to Approve the Non-collective bargaining personnel.**
 4. **Motion to assign ARPA funds of \$15,824.16 to _____.**
 5. **Motion to approve retirement of Robert Derk pursuant to the terms of settlement agreement approved by Robert Derk and recommended by City Administration.**
 6. **Motion to hire part time Code Enforcement officer for 2025 start.**
 - B. **ADMINISTRATION AND FINANCE DEPARTMENT:**
 1. **Approval of Ord. # 12-24__ approving 2025 City Budget.**
 2. **Motion to approve Fee Schedule for 2025.**
 3. **Approval of Ord. # 13-24 Amending chapter 51-2 R E Transfer Tax.**
 4. **Motion to approve Holiday & Meeting schedule for 2025.**
 5. **Motion to approve request to DCED for Peer Review /Financial services.**
 - C. **New / Unfinished Business: 1. Motion to enter (3) Easement Agreements with WCHA clarifying property lines at 1902 Laveen, 2501 Ligonier St. and 2 West Monroe St. in the City.**
 - D. **New Buss. Motion to approve a payroll settlement wage agreement with Doug Tuk.**
 - E. Solicitors Report:
 - F. Citizens Requests (open forum)
 - G. City Manager's Verbal:
 - H. Mayor's Report:
 - I. Adjournment.

Eric Bartels, Mayor

Terry Carcella, City Manager

Code Enforcement/Zoning Office

Part time employee utilization plan

2025 projects

- Digitizing city files - There are thousands of city records that need to be modernized and converted into digital form. This will streamline searching for past records. It will also protect records from deterioration and/or destruction.
- Stormwater education – DEP requires stormwater education to residents. This includes in person education, social media, website and print media.
- Blight Ordinance Implementation – Blighted and vacant property inventory, inspections, records management.
- Recycling – Education and enforcement
- Emergency Management – House numbering project
- SmartGov Code and Permitting Software – Working out bugs in the system after it goes live.