

**COOLBAUGH TOWNSHIP  
MUNICIPAL CENTER**

5520 MUNICIPAL DRIVE, TOBYHANNA, PA. 18466

(570) 894-8490 \* FAX (570) 894-8413

WWW.COOLBAUGHTWP.ORG

**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS**

**WORK SESSION AGENDA**

**January 21, 2025, 6:00PM**

1. Discussion on Proposed Amendments- ADA Provisions within the Coolbaugh Township Zoning Ordinance
2. America250 PA/National Night Out Event
3. Public Input

**1**

**BOARD OF SUPERVISORS OF  
COOLBAUGH TOWNSHIP  
MONROE COUNTY, PENNSYLVANIA**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE TOWNSHIP OF COOLBAUGH, MONROE COUNTY, PENNSYLVANIA, AMENDING THE COOLBAUGH TOWNSHIP ZONING ORDINANCE AT CHAPTER 400 OF THE CODE OF ORDINANCES OF COOLBAUGH TOWNSHIP, BY AMENDING SECTION 400-16.G TO ALLOW CERTAIN HANDICAP ACCOMMODATIONS TO PROJECT INTO THE SETBACK.**

**WHEREAS**, the Board of Supervisors desires to amend the provisions and requirements related to the allowable projections into setbacks in Section 400-16.G of the Coolbaugh Township Code of Ordinances; and,

**WHEREAS**, the Board of Supervisors finds that the proposed amendment will promote, protect and facilitate the public health, safety and welfare.

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED** by the Board of Supervisors of Coolbaugh Township, Monroe County, Pennsylvania, by authority of and pursuant to the provisions of Act of 1968, P.L. 805, No. 247 of the General Assembly of the Commonwealth of Pennsylvania, approved July 31, 1968, as reenacted and amended, known and cited as the *Pennsylvania Municipalities Planning Code*, that Chapter 400, Zoning, of the Code of Ordinances of Coolbaugh Township is amended as follows:

**ARTICLE I.**

The Coolbaugh Township Zoning Ordinance at Chapter 400 of the Code of Ordinances of Coolbaugh Township, Article V, Supplemental Regulations, Section 400-16.G, Projections into setbacks, is hereby amended by adding a new Section 400-16.G(5) to read as follows:

§ 400-1.6.G.

- (5) Reasonable accommodations under the Americans with Disabilities Act (ADA) and/or Fair Housing Act (FHA), including but not limited to handicap ramps, handicap handrails and handicap lifts that are necessary to ensure that handicapped individuals are able to use and enjoy property, provided that the requested accommodation is related to the occupant's handicap and is not closer than \_\_\_\_\_ feet to any adjacent lot line. An owner may provide such a reasonable ADA and/or FHA accommodation even if they are not handicapped or do not live on the property.

**ARTICLE II. SEVERABILITY.**

It is hereby declared to be the legislative intent that if a court of competent jurisdiction declares any provisions of this Ordinance to be invalid or ineffective in whole or in part, the

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effect of such decision shall be limited to those provisions which are expressly stated in the decision to be invalid or ineffective, and all other provisions of this Ordinance shall continue to be separately and fully effective. The Board of Supervisors hereby declares that it would have passed this Ordinance and each section or part thereof, other than any part declared invalid, if it had advance knowledge that any part would be declared invalid.

**ARTICLE III. REPEALER.**

All ordinances or parts of ordinances which are inconsistent herewith are hereby repealed.

**ARTICLE IV. EFFECTIVE DATE.**

This Ordinance shall become effective five (5) days after enactment.

**DULY ENACTED AND ORDAINED** this \_\_\_\_ day of \_\_\_\_\_ 2025, by the Board of Supervisors of Coolbaugh Township, Monroe County, Pennsylvania, in lawful session duly assembled.

Board of Supervisors of  
Coolbaugh Township

By: \_\_\_\_\_  
William Weimer, Chairman

By: \_\_\_\_\_  
Cara Rogan, Vice-Chair

By: \_\_\_\_\_  
Clare Colgan, Supervisor

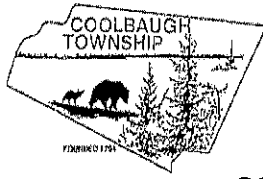
By: \_\_\_\_\_  
Alma I. Ruiz-Smith, Supervisor

By: \_\_\_\_\_  
Lynn Kelly, Supervisor

ATTEST:

\_\_\_\_\_  
Township Secretary

[TOWNSHIP SEAL]



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**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING AGENDA  
January 21, 2025, 6:00PM**

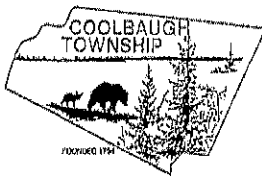
**Roll Call**

**BOARD OF SUPERVISORS**

\_\_\_ B. Weimer \_\_\_ C. Rogan \_\_\_ C. Colgan \_\_\_ L. Kelly A. Ruiz-Smith  
\_\_\_ Solicitor Armstrong \_\_\_ E. Masker

Public input will be considered at the beginning of the meeting agenda. The public will be given an opportunity to speak on each agenda item. When speaking please state your name and the city or community that you reside in.

1. Public input
2. Approval of minutes / notes:
  - January 2, 2024 Re-Org/ Regular Meeting Minutes
3. Monthly/Quarterly Reports
  - Pocono Mountain Regional Police Commission
  - Pocono Mountain Regional EMS
  - Coolbaugh Township Volunteer Fire Company
  - Gouldsboro Volunteer Fire Company
  - Pocono Summit Volunteer Fire Company
  - Thornhurst Volunteer Fire Company
  - Pocono Mountain Public Library
4. Coolbaugh South Owners, LLC. Assignment and Assumption of Development Agreement
5. Release of Fire Tax Escrow in the amount of \$31,270.26 for Property Located at 8405 Porcupine Drive, Tobyhanna, PA 18466, Property Owner: Josefa Cotto
6. Release of Fire Tax Escrow in the amount of \$16,000.00 for Property Located at 5240 Pioneer Trail, Pocono Pines, PA 18350, Property Owner: JoAnn Manzo
7. Authorization to Advertise Proposed Coolbaugh Township Zoning Ordinance Amendment for ADA Provisions



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8. Authorization to Advertise the 2025 Spring Leaf Collection Dates
9. Supervisor Rogan Request to Register for PMGA and Attend the Upcoming Township Secretaries and Administrative Assistant's Class
10. Authorization to Advertise Date and Approve Expenditures as budgeted for America250 PA/ National Night Out Event
11. Authorization to Coordinate with ESU for 2025 Seasonal Internships (Financial Intern and Record Clerk Intern) – Up to 25 Hours Per Week, May – August 2025
12. Authorization to Advertise DPW Vacancies
13. Park Master Plan
14. Controller Report
15. Current obligations

• General Fund	\$ 199,356.76
• Escrow Fund	\$ 1,995.00
• Sewer Fund	\$ <u>15,650.93</u>
<b>Total Disbursements</b>	<b>\$ 217,002.69</b>
16. Business Manager Comments/Updates
17. Solicitor Armstrong Comments/Updates
18. Board of Supervisors Executive Sessions
19. Adjournment

2

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS  
RE-ORGANIZATIONAL/REGULAR MEETING MINUTES  
January 6, 2025

The meeting was called to order by Erin Masker, Township Secretary/Administrative Assistant at 6:00pm at the Coolbaugh Township Municipal Center located at 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:

William Weimer, Cara Rogan, Clare Colgan and Lynn Kelly

Board Members absent:

Alma I. Ruiz-Smith

Staff present:

Michael Martin, Solicitor, Erin Masker, Township Secretary and Meredith Thompson, Business Manager

Announcements:

Public input will be considered at the end of the meeting. The public will be given an opportunity to speak on each agenda item. When speaking please state your name and the city or community that you reside in. This meeting is being recorded to aid in the preparation of the minutes,

1. Organization of the Board of Supervisors

➤ Election for the Board of Supervisor: Chairman

*Ms. Rogan made a motion second by Ms. Kelly to appoint William Weimer as the Board Chairman.*

- Discussion: None
- Vote: All in favor, motion passes.

➤ Election for the Board of Supervisors: Vice Chairman

*Ms. Kelly made a motion second by Mr. Weimer to Appoint Cara Rogan as the Board Vice-Chairman.*

- Discussion: None
- Vote: All in favor, motion passes.

2. Appointment or Reappointment:

➤ Secretary

*Ms. Kelly made a motion second by Ms. Colgan to Appoint Erin Masker as the Township Secretary.*

- Discussion: None
- Vote: All in favor, motion passes.

➤ Treasurer

*Ms. Kelly made a motion second by Ms. Colgan to Appoint Patricia Rosendale as the Township Treasurer.*

- Discussion: Ms. Colgan asked if the position will be full-time or part-time, being advised it will remain full-time.
- Vote: All in favor, motion passes.

➤ Assistant Treasurer

*Ms. Kelly made a motion second by Ms. Colgan to appoint Darren Dixon as the Assistant Township Treasurer.*

- Discussion: None
- Vote: All in favor, motion passes.

➤ Road Master

*Ms. Colgan made a motion second by Ms. Rogan to Appoint William Weimer as the Township Road Master with no renumeration.*



- Discussion: None
- Vote: All in favor, motion passes.

### 3. Appointment or Reappointment:

#### ➤ Township Solicitor

*Ms. Kelly made a motion second by Ms. Colgan to Appoint Patrick Armstrong of Grim Biehn and Thatcher as the Township Solicitor along with his legal team.*

- Discussion: None
- Vote: All in favor, motion passes.

#### ➤ Planning Commission Solicitor

*Ms. Kelly made a motion second by Ms. Colgan to Appoint H. Clark Connor as the Township Planning Commission Solicitor.*

- Discussion: None
- Vote: All in favor, motion passes.

### 4. Appointment or Reappointment:

#### ➤ Township Engineer

*Ms. Kelly made a motion second by Mr. Weimer to Appoint Russell Kresge and Greg Haas along with the staff of Keystone Consulting Engineers as the Township Engineers.*

- Discussion: None
- Vote: All in favor, motion passes.

#### ➤ Sewage Enforcement Officer

*Ms. Kelly made a motion second by Ms. Colgan to Appoint Hanover Engineers as the Township Sewage Enforcement Officer to Include the following officers: Jacob A. Schray (03134), Scott J. Brown (01716), Luke Eggert (04090), Nadia Einfalt (04198), Christopher A. Taylor (03138), Paul Gallagher Saba (04167), and Pamela J. Kemecky (03662).*

- Discussion: None
- Vote: All in favor, motion passes.

### 5. Township Resolution #01-2025: Depositories of Township Funds

*Mr. Weimer made a motion second by Ms. Kelly to Adopt Resolution #01-2025: Depositories of Township Funds.*

- Discussion: None
- Vote: All in favor, motion passes.

### 6. Establish the Amount of the Treasurer and Assistant Treasurer's Bond at \$650,000.00

*Ms. Colgan made a motion second by Ms. Rogan to Establish the Amount of the Treasurer and Assistant Treasurer's Bond at \$650,000.00.*

- Discussion: None
- Vote: All in favor, motion passes.

### 7. Appointment of Municipal Representative and Alternate Municipal Representative to Serve on the Monroe County Tax Collection Committee

*Ms. Kelly made a motion second by Mr. Weimer to Appoint Darren Dixon, Township Treasurer as the Municipal Representative and Meredith Thompson, Business Manager as the Alternate Representative to the Monroe County Tax Collection Committee.*

- Discussion: None
- Vote: All in favor, motion passes.

8. Two Appointments to the Environmental Advisory Council (EAC)-Terms Ending December 31, 2027

*Ms. Colgan made a motion second by Ms. Rogan to Appoint Joyce Onsted and Janice Smith Hughes to the Environmental Advisory Council both with a term ending December 31, 2027.*

- Discussion: None
- Vote: All in favor, motion passes.

➤ Appointment of EAC Chairperson

*Ms. Kelly made a motion second by Ms. Colgan to Appoint Joyce Onsted as the Chairman of the Environmental Advisory Council for 2025.*

- Discussion: None
- Vote: All in favor, motion passes.

➤ Appointment of Board Liaison to EAC

*Ms. Colgan made a motion second by Mr. Weimer to Appoint Ms. Kelly as the Supervisor Liaison to the Environmental Advisory Council for 2025.*

- Discussion: None
- Vote: All in favor, motion passes.

9. One Appointment to the Parks and Recreation Commission- Term Expiring December 31, 2029

*Ms. Colgan made a motion second by Mr. Weimer to Appoint Michele Fairservice to the Parks and Recreation Commission with a Term Ending December 31, 2029.*

- Discussion: None
- Vote: All in favor, motion passes.

➤ Appointment of Board Liaison to the Parks and Recreation Commission

*Ms. Kelly made a motion second by Ms. Rogan to Appoint Clare Colgan as the Supervisor Liaison to the Parks and Recreation Commission for 2025.*

- Discussion: None
- Vote: All in favor, motion passes.

10. One Appointment to the Planning Commission- Terms Ending December 31, 2028

*Ms. Rogan made a motion second by Ms. Colgan to Appoint Ann Shincovich to the Planning Commission with a Term Ending December 31, 2028.*

- Discussion: Ms. Kelly stated that she will be abstaining from the vote due to her employment.
- Vote: 3-0-1, motion passes.

11. One Appointment to the Zoning Hearing Board- One Term Ending December 31, 2027 and an Alternate Position with a Term Ending on December 31, 2026

*Ms. Colgan made a motion second by Ms. Kelly to Appoint Emanuele DeStefano to the Term Ending December 31, 2027 and to Appoint Anisha Allen to the Alternate Position with a Term Ending December 31, 2026.*

- Discussion: None
- Vote: All in favor, motion passes.

12. One Appointment to the UCC Board of Appeals- Term Ending December 31, 2029

*Ms. Kelly made a motion to Table second by Ms. Ms. Colgan as there were no letters of interest received.*

- Discussion: Ms. Kelly asked Ms. Masker to see what professionals we are missing from the Board due to the recent vacancy.
- Vote: All in favor, motion passes.

13. One Appointment to the Pocono Mountain Public Library Board of Trustees with a Term Ending December 31, 2027

*Ms. Colgan made a motion second by Ms. Rogan to Appoint Jill Gunther to the Pocono Mountain Public Library Board of Trustees with a Term Ending December 31, 2027.*

- Discussion: Ms. Kelly stated that she will be abstaining from the vote due to her employment.
- Vote: 3-0-1, motion passes.

14. Annual Appointment of Board Liaison to the Pocono Mountain Regional Emergency Medical Services Board

*Ms. Kelly made a motion second by Ms. Rogan to Appoint Ms. Colgan as the Board Liaison to the Pocono Mountain Regional Emergency Medical Services Board.*

- Discussion: None
- Vote: All in favor, motion passes.

15. Three Annual Appointments to the Pocono Mountain Regional Police Commission

*Ms. Rogan made a motion second by Ms. Kelly to Appoint William Weimer, Tracy Fox and Clare Colgan as the Representatives to the Pocono Mountain Regional Police Commission for 2025.*

- Discussion: None
- Vote: All in favor, motion passes.

16. Annual Appointment of the Vacancy Board Chairperson

*Ms. Rogan made a motion second by Ms. Kelly to Appoint Gratz Washenik as the Vacancy Board Chairman.*

- Discussion: None
- Vote: All in favor, motion passes.

17. Selection of Municipal Representative and Alternate Representative to Attend the Council of Government Meetings for 2025

*Ms. Kelly made a motion second by Mr. Weimer to Appoint Erin Masker as the Municipal Representative and Meredith Thompson as the Alternate Representative to the Council of Government for 2025.*

- Discussion: None
- Vote: All in favor, motion passes.

18. Authorization to Advertise Board of Supervisors Work Sessions/ Meetings for 2025

*Ms. Kelly made a motion second by Ms. Rogan to Authorize the Advertisement of the 2025 Board of Supervisors Work Sessions/Meetings.*

- Discussion: None
- Vote: All in favor, motion passes.

19. Authorization to Advertise Committees and Commission Re-Org Meetings for 2025

*Ms. Colgan made a motion second by Mr. Weimer to Authorize the Advertisement of the 2025 Re-Org meetings for Township Committees and Commissions.*

- Discussion: Discussion took place, and the Board agreed that they would keep the First meeting of August as scheduled and would not reschedule it as in the past for National Night Out.
- Vote: All in favor, motion passes.

20. Establish Holidays for Township Employees and Authorize the Advertisement of Holidays

*Ms. Colgan made a motion second by Ms. Rogan to Establish and Advertise the Holidays for Township Employees.*

- Discussion: None
- Vote: All in favor, motion passes.

## 21. Approval of Minutes:

- December 17, 2024 Regular Meeting Minutes

*Ms. Rogan made a motion second by Ms. Colgan to Approve the Minutes of the December 17, 2024 meeting as presented.*

- Discussion: None
- Vote: All in favor, motion passes.

## 22. Certify Delegates and Appoint One Delegate to Serve as the Voting Delegate to the Pennsylvania State Association of Supervisors' (PSATS) Annual Convention (May 4-7, 2025)

*Ms. Kelly made a motion second by Ms. Colgan to Certify William Weimer, Cara Rogan, Alma Ruiz-Smith, Clare Colgan and Lynn Kelly for Attendance at the Annual PSATS Convention May 4<sup>th</sup>-7<sup>th</sup>, 2025 and to Appoint William Weimer as the Voting Delegate.*

- Discussion: None
- Vote: All in favor, motion passes.

*Ms. Colgan made a motion second by Mr. Weimer to Certify Darren Dixon, Erin Masker, Meredith Thompson, Tomas Keane, Clinton Oddy, Elizabeth Nunn and Kyle Knecht for Attendance at the PSATS Annual Convention May 4<sup>th</sup>- May 7<sup>th</sup>, 2025.*

- Discussion: None
- Vote: All in favor, motion passes.

## 23. Adoption of Township Resolution #02-2025: Appointment of Certified Public Accountant

*Mr. Weimer made a motion second by Ms. Kelly to Adopt Resolution #02-2025 Appointing Frey and Company CPA to complete the 2024 Audit of the Township Financials for a cost not to exceed \$15,100.00.*

- Discussion: None
- Vote: All in favor, motion passes.

## 24. Authorization for ATLAS Engineering to Prepare Municipal Waste Load Management (Chapter 94) Report for the Calendar Year 2024

*Ms. Colgan made a motion second by Mr. Weimer to Authorize ATLAS Engineering to Prepare Municipal Waste Load Management (Chapter 94) Report for the Calendar Year 2024.*

- Discussion: None
- Vote: All in favor, motion passes.

## 25. Approval of Special Council for Wastewater Treatment Plant Legal Matters

*Mr. Weimer made a motion second by Ms. Colgan to Appoint Nick Haros from Young and Haros Law Firm as the Special Council for Wastewater Treatment Plant Legal Matters.*

- Discussion: None
- Vote: All in favor, motion passes.

## 26. Approval of ATLAS Engineering Rates for 2025: Wastewater Treatment Plant Engineer

*Mr. Weimer made a motion second by Ms. Colgan to Appoint ATLAS Engineering as the Wastewater Treatment Plant Engineer and Approve the Rate Presented for 2025.*

- Discussion: None
- Vote: All in favor, motion passes.

27. Approval of the 2025 Mileage Rate for Reimbursement at .70¢ per mile

*Ms. Colgan made a motion second by Ms. Kelly to Approve the Mileage Rate at .70¢ per mile as per the IRS.*

- Discussion: None
- Vote: All in favor, motion passes.

28. Adoption of Resolution #03-2025: 2025 Coolbaugh Township Fee Schedule

*Mr. Weimer made a motion second by Ms. Colgan to Adopt Resolution #03-2025; 2025 Coolbaugh Township Fee Schedule.*

- Discussion: The fees that were increased relate to the SEO permitting and SEO inspections.
- Vote: All in favor, motion passes.

29. Conditional Approval of Minor Subdivision Plan Titled "Final Plan Lot Joinder of Coolbaugh Township Volunteer Fire Company, Joining Lots 1 & 2, located at 443/447 Route 196, Tobyhanna

*Ms. Rogan made a motion second by Ms. Kelly to Grant Conditional Approval of Minor Subdivision Plan Titled "Final Plan Lot Joinder of Coolbaugh Township Volunteer Fire Company, Joining Lots 1 & 2, located at 443/447 Route 196, Tobyhanna*

- Discussion: Mr. Weimer stated that he will be abstaining due to his position in the Fire Company.
- Vote: 3-0-1, motion passes.

30. Short Term Rental Ordinance Amendment

*Ms. Kelly made a motion second by Ms. Rogan to Authorize sending the Short-Term Rental Zoning Ordinance Amendment to the MCPC and the Coolbaugh Township PC for Review.*

- Discussion: None
- Vote: All in favor, motion passes.

31. Authorization to Advertise Public Hearing for Orchard BJK to be held at 6pm on February 20, 2025

*Mr. Weimer made a motion second by Ms. Colgan Authorize Advertising the Public Hearing for Orchard BJK to be held on February 20, 2025 at 6pm.*

- Discussion: None
- Vote: All in favor, motion passes.

32. Current obligations

• General Fund	\$ 577,757.01
• Escrow	\$ 8,328.22
• Sewer Fund	<u>\$ 18,318.80</u>
Total Disbursements	\$ 604,404.03

*Ms. Colgan made a motion second by Ms. Rogan to approve paying the current obligations in the amount of \$604,404.03.*

- Discussion: None
- Vote: All in favor, motion passes.

33. Business Manager Comments/Updates

- Ms. Thompson stated that Parks will be having an online meeting with DCNR, township staff, township engineer and Penn Strategies this Wednesday to discuss grant funding opportunities for the Park Master Plan.
- The 902 Grant Approvals will be sent out this week via email, if anyone needs any assistance with the process to accept the grant award, please contact Ms. Thompson.

- Ms. Thompson stated that she will be sending the job description to ESU for a financial intern as well as a record retention intern.
- She stated that Ms. Masker sent out the invitation to the Board for the America250 kickoff event which is being held this Thursday at 5:30pm at the NCC Monroe Campus. It is open to the public. She and Ms. Masker will be there as the Service 250 Team Leaders.
- Ms. Thompson will be advertising the Code Enforcement position this week.

Mr. Weimer stated that the DPW Foreman spoke with Mr. Dixon and made him aware that the cost for the equipment that is being purchased from the grant has gone up, therefore we will need to look at the budget in order to cover the cost increase of approximately \$20,000.00.

34. Solicitor Martin Comments/ Updates

Nothing to Report.

35. Board of Supervisors Executive Session

None.

36. Public Input

Nothing was heard.

37. Adjournment

*There being no further business, a motion was made by Ms. Colgan and second by Ms. Kelly to adjourn at 6:57pm.*

NEXT REGULAR BOARD MEETING:

Regular Meeting Tuesday, January 21, 2025, at the Coolbaugh Township Municipal Center located at 5520 Municipal Drive, Tobyhanna, PA.

- Work Session/Regular Meeting – 6:00pm

Submitted by: \_\_\_\_\_ Date: \_\_\_\_\_  
 Erin Masker, Township Secretary

Witnessed by: \_\_\_\_\_ Date: \_\_\_\_\_  
 William Weimer, Chairman

3

2024 POCONO MOUNTAIN REGIONAL POLICE DEPARTMENT

COOLBAUGH TOWNSHIP

	Enforcement													2023	
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD	DEC	Prior YTD
<b>Total Calls</b>	373	356	395	397	432	444	519	491	438	411	405	420	5081	357	4952
<i>Complaints</i>	345	340	375	387	404	419	494	462	413	380	381	385	4785	333	4669
<i>Accidents</i>	28	16	20	10	28	25	25	29	25	31	24	35	296	24	283
<b>Criminal Arrests</b>	17	22	14	18	21	27	22	22	31	26	36	30	286	22	307
<b>Traffic Arrests</b>	53	80	123	87	54	50	88	58	67	59	51	37	807	42	663
<b>Vehicle Code Warnings</b>	44	52	111	84	54	36	75	65	72	78	94	39	804	28	679
<b>Ordinance Arrests</b>	4	1	5	1	0	2	1	1	0	1	1	1	18	0	22

Hours Breakdown													
<b>Patrol</b>	1128.82	996.01	958.49	908.22	748.60	719.68	868.93	766.15	667.90	703.68	716.87	645.89	9829.24
<b>Investigation</b>	508.92	541.55	585.40	551.46	607.49	678.30	637.43	863.48	938.20	873.50	701.55	700.39	8187.67
<b>Paperwork</b>	111.10	115.30	158.60	128.05	152.92	158.70	151.78	185.70	203.87	217.26	153.34	135.65	1872.27
<b>Court</b>	52.27	32.80	60.88	39.58	69.42	46.17	73.00	41.58	86.65	50.50	61.57	42.95	657.37
<b>Assigned</b>	955.56	802.19	881.08	996.08	1015.56	975.52	807.54	920.55	896.88	1026.69	945.30	981.25	11204.20

Hours Actual vs Purchased													
<b>Total Actual Time</b>	2756.67	2487.85	2644.45	2623.39	2593.99	2578.37	2538.68	2777.46	2793.50	2871.63	2578.63	2506.13	31750.75
<b>Hours Purchased</b>	2664.59	2406.65	2664.59	2578.99	2664.59	2578.99	2664.59	2664.59	2578.99	2664.59	2578.99	2664.59	31374.72
<b>Hours Over/Under</b>	92.08	81.20	-20.14	44.40	-70.60	-0.62	-125.91	112.87	214.51	207.04	-0.36	-158.46	376.03

Hours Over/Under Balance YTD													
<b>Cumulative Carry Over</b>	-135.99												
<b>Current O/U</b>	-43.91	37.29	17.15	61.55	-9.04	-9.66	-135.57	-22.70	191.81	398.86	398.50	240.04	

Percentage of Hours													
<b>% Actual</b>	39.01%	38.98%	37.42%	38.36%	36.71%	37.70%	35.93%	39.31%	40.85%	40.64%	37.70%	35.47%	
<b>% Purchased</b>	37.71%	37.71%	37.71%	37.71%	37.71%	37.71%	37.71%	37.71%	37.71%	37.71%	37.71%	37.71%	
<b>% Over/Under</b>	1.30%	1.27%	-0.29%	0.65%	-1.00%	-0.01%	-1.78%	1.60%	3.14%	2.93%	-0.01%	-2.24%	



2024 POCONO MOUNTAIN REGIONAL POLICE DEPARTMENT

TOTAL ENFORCEMENT														2023	
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD	DEC	Prior YTD
<b>Total Calls</b>	<b>1005</b>	<b>903</b>	<b>1034</b>	<b>1069</b>	<b>1128</b>	<b>1193</b>	<b>1403</b>	<b>1335</b>	<b>1137</b>	<b>1115</b>	<b>1109</b>	<b>1098</b>	<b>13529</b>	<b>1161</b>	<b>13189</b>
<i>Complaints</i>	916	842	973	1006	1049	1103	1308	1244	1051	1013	1028	987	12520	864	12213
<i>Accidents</i>	89	61	61	63	79	90	95	91	86	102	81	111	1009	297	976
<b>Criminal Arrests</b>	<b>61</b>	<b>72</b>	<b>89</b>	<b>45</b>	<b>59</b>	<b>61</b>	<b>75</b>	<b>68</b>	<b>71</b>	<b>63</b>	<b>76</b>	<b>62</b>	<b>802</b>	<b>79</b>	<b>977</b>
<b>Traffic Arrests</b>	<b>151</b>	<b>172</b>	<b>277</b>	<b>244</b>	<b>229</b>	<b>139</b>	<b>252</b>	<b>178</b>	<b>185</b>	<b>161</b>	<b>222</b>	<b>128</b>	<b>2338</b>	<b>135</b>	<b>2160</b>
<b>Vehicle Code Warnings</b>	<b>144</b>	<b>185</b>	<b>295</b>	<b>254</b>	<b>214</b>	<b>164</b>	<b>253</b>	<b>228</b>	<b>226</b>	<b>175</b>	<b>268</b>	<b>192</b>	<b>2598</b>	<b>101</b>	<b>2156</b>
<b>Ordinance Arrests</b>	<b>7</b>	<b>10</b>	<b>13</b>	<b>15</b>	<b>12</b>	<b>9</b>	<b>15</b>	<b>26</b>	<b>17</b>	<b>7</b>	<b>18</b>	<b>19</b>	<b>168</b>	<b>12</b>	<b>137</b>

Total Hours													
<b>Patrol</b>	2638.49	2599.12	2426.73	2263.22	2133.95	2004.29	2668.80	2262.66	1996.10	2050.96	2152.74	2203.43	<b>27400.49</b>
<b>Investigation</b>	1413.26	1205.85	1699.91	1415.03	1542.99	1715.20	1675.73	1748.73	1828.46	1728.32	1654.60	1809.28	<b>19437.36</b>
<b>Paperwork</b>	279.02	318.60	432.07	316.00	435.00	373.76	388.74	426.05	429.82	411.47	371.13	343.35	<b>4525.01</b>
<b>Court</b>	201.27	131.17	170.83	203.33	260.99	157.78	191.27	187.43	206.25	152.64	153.77	107.84	<b>2124.57</b>
<b>Assigned</b>	2533.96	2127.26	2336.46	2641.43	2693.07	2587.57	2141.45	2441.13	2378.37	2722.61	2506.76	2602.10	<b>29712.17</b>
<b>Total Actual Time</b>	<b>7066.00</b>	<b>6382.00</b>	<b>7066.00</b>	<b>6839.00</b>	<b>7066.00</b>	<b>6839.00</b>	<b>7066.00</b>	<b>7066.00</b>	<b>6839.00</b>	<b>7066.00</b>	<b>6839.00</b>	<b>7066.00</b>	<b>83200.00</b>

Assigned Time													
<b>Training</b>	920.75	686.02	781.35	1008.80	1099.48	822.42	837.75	943.41	1209.62	1208.45	756.58	871.84	<b>11146.47</b>
<b>Assists</b>	0.87	15.70	22.50	4.33	9.45	6.75	12.47	30.15	1.40	6.01	0.82	2.82	<b>113.27</b>
<b>Admin</b>	1612.34	1425.54	1532.61	1628.29	1584.14	1758.80	1291.24	1467.57	1167.35	1508.14	1749.36	1727.44	<b>18452.82</b>
<b>Total</b>	<b>2533.96</b>	<b>2127.26</b>	<b>2336.46</b>	<b>2641.42</b>	<b>2693.07</b>	<b>2587.97</b>	<b>2141.46</b>	<b>2441.13</b>	<b>2378.37</b>	<b>2722.60</b>	<b>2506.76</b>	<b>2602.10</b>	<b>29712.56</b>

ACTIVITY OUTSIDE JURISDICTION (Included in Totals Above)															
<b>Calls Outside our Jurisdiction</b>	2	4	2	2	4	3	4	3	1	3	2	2	32		
<b>Arrests Outside our Jurisdiction</b>	0	0	0	0	0	0	0	2	0	0	0	0	2	0	0

**2024 POCONO MOUNTAIN REGIONAL POLICE DEPARTMENT  
TOBYHANNA TOWNSHIP**

Enforcement														2023	
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD	DEC	Prior YTD
<b>Total Calls</b>	<b>239</b>	<b>214</b>	<b>270</b>	<b>304</b>	<b>258</b>	<b>319</b>	<b>363</b>	<b>387</b>	<b>293</b>	<b>306</b>	<b>282</b>	<b>289</b>	<b>3524</b>	<b>450</b>	<b>3228</b>
<i>Complaints</i>	215	197	254	285	240	296	338	366	271	285	259	254	3260	206	2953
<i>Accidents</i>	24	17	16	19	18	23	25	21	22	21	23	35	264	244	275
<b>Criminal Arrests</b>	<b>13</b>	<b>9</b>	<b>26</b>	<b>19</b>	<b>17</b>	<b>17</b>	<b>18</b>	<b>10</b>	<b>17</b>	<b>19</b>	<b>11</b>	<b>9</b>	<b>185</b>	<b>19</b>	<b>233</b>
<b>Traffic Arrests</b>	<b>35</b>	<b>38</b>	<b>76</b>	<b>60</b>	<b>64</b>	<b>39</b>	<b>62</b>	<b>38</b>	<b>47</b>	<b>30</b>	<b>62</b>	<b>36</b>	<b>587</b>	<b>47</b>	<b>547</b>
<b>Vehicle Code Warnings</b>	<b>45</b>	<b>73</b>	<b>93</b>	<b>59</b>	<b>53</b>	<b>75</b>	<b>65</b>	<b>50</b>	<b>58</b>	<b>36</b>	<b>54</b>	<b>53</b>	<b>714</b>	<b>33</b>	<b>594</b>
<b>Ordinance Arrests</b>	<b>0</b>	<b>3</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>3</b>	<b>10</b>	<b>3</b>	<b>1</b>	<b>3</b>	<b>4</b>	<b>31</b>	<b>3</b>	<b>12</b>

Hours Breakdown													
<b>Patrol</b>	1018.65	1090.65	1057.83	773.70	821.72	733.00	756.04	793.06	754.40	747.12	837.60	935.76	<b>10319.53</b>
<b>Investigation</b>	331.12	183.60	460.68	385.88	388.74	355.96	445.37	348.32	398.91	318.77	316.98	377.99	<b>4312.32</b>
<b>Paperwork</b>	69.67	84.66	109.85	102.24	103.15	97.48	100.62	91.80	90.73	93.28	80.20	84.39	<b>1108.07</b>
<b>Court</b>	19.33	24.37	42.17	26.20	42.48	31.33	43.27	67.47	20.16	45.12	20.50	24.22	<b>406.62</b>
<b>Assigned</b>	776.66	652.01	716.12	809.60	825.43	793.21	656.36	748.21	728.97	834.48	768.32	797.54	<b>9106.91</b>

Hours Actual vs Purchased													
<b>Total Actual Time</b>	2215.43	2035.29	2386.65	2097.62	2181.52	2010.98	2001.66	2048.86	1993.17	2038.77	2023.60	2219.90	<b>25253.45</b>
<b>Hours Purchased</b>	2165.73	1956.08	2165.73	2096.15	2165.73	2096.15	2165.73	2165.73	2096.15	2165.73	2096.15	2165.73	<b>25500.80</b>
<b>Hours Over/Under</b>	49.70	79.21	220.92	1.47	15.79	-85.17	-164.07	-116.87	-102.98	-126.96	-72.55	54.17	<b>-247.35</b>

Hours Over/Under Balance YTD													
<b>Cumulative Carry Over</b>	88.34												
<b>Current O/U</b>	138.04	217.25	438.17	439.64	455.43	370.25	206.18	89.32	-13.67	-140.63	-213.18	-159.01	

Percentage of Hours													
<b>% Actual</b>	31.35%	31.89%	33.78%	30.67%	30.87%	29.40%	28.33%	29.00%	29.14%	28.85%	29.59%	31.42%	
<b>% Purchased</b>	30.65%	30.65%	30.65%	30.65%	30.65%	30.65%	30.65%	30.65%	30.65%	30.65%	30.65%	30.65%	
<b>% Over/Under</b>	0.70%	1.24%	3.13%	0.02%	0.22%	-1.25%	-2.32%	-1.65%	-1.51%	-1.80%	-1.06%	0.77%	

**2024 POCONO MOUNTAIN REGIONAL POLICE DEPARTMENT  
MOUNT POCONO BOROUGH**

Enforcement														2023	
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD	DEC	Prior YTD
<b>Total Calls</b>	183	140	160	162	165	193	219	163	173	182	164	191	2095	172	2186
<i>Complaints</i>	169	127	147	141	145	168	193	143	155	155	146	170	1859	159	1951
<i>Accidents</i>	14	13	13	21	20	25	26	20	18	27	18	21	236	13	235
<b>Criminal Arrests</b>	25	30	34	4	14	9	25	13	15	8	21	17	215	30	315
<b>Traffic Arrests</b>	46	30	62	73	83	36	70	58	38	60	81	46	683	27	761
<b>Vehicle Code Warnings</b>	33	26	55	70	84	44	90	64	61	49	83	69	728	17	665
<b>Ordinance Arrests</b>	3	6	0	13	6	6	10	14	11	5	9	11	94	8	100

Hours Breakdown													
<b>Patrol</b>	91.55	95.48	87.29	179.36	233.79	251.35	365.48	293.39	279.71	266.42	317.13	294.04	2754.99
<b>Investigation</b>	261.52	189.03	284.83	155.57	201.83	179.74	234.48	200.45	190.88	177.49	227.65	310.25	2613.72
<b>Paperwork</b>	54.08	76.42	79.93	34.67	70.02	50.00	73.51	61.54	74.06	49.59	65.96	71.64	761.42
<b>Court</b>	104.42	41.25	33.46	96.07	111.50	50.45	39.97	50.48	69.02	36.23	37.33	20.92	691.10
<b>Assigned</b>	318.01	266.97	293.23	331.50	337.98	324.79	268.75	306.36	298.49	341.69	314.60	326.56	3728.93

Hours Actual vs Purchased													
<b>Total Actual Time</b>	829.58	669.15	778.74	797.17	955.12	856.33	982.19	912.22	912.16	871.42	962.67	1023.41	10550.16
<b>Hours Purchased</b>	886.78	800.94	886.78	858.29	886.78	858.29	886.78	886.78	858.29	886.78	858.29	886.78	10441.60
<b>Hours Over/Under</b>	-57.20	-131.79	-108.04	-61.12	68.34	-1.96	95.41	25.44	53.87	-15.36	104.38	136.63	108.56

Hours Over/Under Balance YTD													
<b>Cumulative Carry Over</b>	79.52												
<b>Current O/U</b>	22.32	-109.47	-217.52	-278.64	-210.30	-212.27	-116.86	-91.42	-37.56	-52.92	51.45	188.08	

Percentage of Hours													
<b>% Actual</b>	11.74%	10.48%	11.02%	11.66%	13.52%	12.52%	13.90%	12.91%	13.34%	12.33%	14.08%	14.48%	
<b>% Purchased</b>	12.55%	12.55%	12.55%	12.55%	12.55%	12.55%	12.55%	12.55%	12.55%	12.55%	12.55%	12.55%	
<b>% Over/Under</b>	-0.81%	-2.07%	-1.53%	-0.89%	0.97%	-0.03%	1.35%	0.36%	0.79%	-0.22%	1.53%	1.93%	

**2024 POCONO MOUNTAIN REGIONAL POLICE DEPARTMENT  
TUNKHANNOCK TOWNSHIP**

Enforcement														2023	
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD	DEC	Prior YTD
<b>Total Calls</b>	131	117	123	127	163	145	191	191	150	125	166	137	1766	111	1848
<i>Complaints</i>	121	109	117	122	152	133	175	180	135	112	152	122	1630	100	1730
<i>Accidents</i>	10	8	6	5	11	12	16	11	15	13	14	15	136	11	118
<b>Criminal Arrests</b>	3	9	8	1	5	6	6	16	7	8	4	3	76	6	89
<b>Traffic Arrests</b>	10	12	10	16	25	11	11	9	12	5	8	4	133	11	111
<b>Vehicle Code Warnings</b>	16	24	26	25	16	7	7	34	15	7	19	14	210	18	135
<b>Ordinance Arrests</b>	0	0	1	0	0	1	1	0	0	0	2	3	8	1	2

Hours Breakdown													
<b>Patrol</b>	165.00	196.52	158.18	203.73	184.05	157.13	467.94	264.80	157.80	158.20	150.30	155.24	2418.89
<b>Investigation</b>	165.18	173.37	178.95	176.12	193.73	353.25	227.65	206.62	195.70	238.31	254.72	292.68	2656.28
<b>Paperwork</b>	21.27	33.00	41.68	33.35	62.65	46.18	44.74	57.16	46.25	36.40	47.95	36.40	507.03
<b>Court</b>	10.75	11.97	8.20	27.30	10.95	11.00	12.00	17.65	20.43	13.12	6.75	14.75	164.87
<b>Assigned</b>	276.46	232.08	254.91	288.18	293.81	282.35	233.63	266.33	259.48	297.04	273.49	283.99	3241.75

Hours Actual vs Purchased													
<b>Total Actual Time</b>	638.66	646.94	641.92	728.68	745.19	849.91	985.96	812.56	679.66	743.07	733.21	783.06	8988.82
<b>Hours Purchased</b>	770.90	696.28	770.90	746.13	770.90	746.13	770.90	770.90	746.13	770.90	746.13	770.90	9077.12
<b>Hours Over/Under</b>	-132.24	-49.34	-128.98	-17.45	-25.71	103.78	215.06	41.66	-66.47	-27.83	-12.92	12.16	-88.30

Hours Over/Under Balance YTD													
<b>Cumulative Carry Over</b>	109.09												
<b>Current O/U</b>	-23.15	-72.49	-201.47	-218.92	-244.63	-140.86	74.20	115.86	49.39	21.56	8.63	20.79	

Percentage of Hours													
<b>% Actual</b>	9.04%	10.14%	9.08%	10.65%	10.55%	12.43%	13.95%	11.50%	9.94%	10.52%	10.72%	11.08%	
<b>% Purchased</b>	10.91%	10.91%	10.91%	10.91%	10.91%	10.91%	10.91%	10.91%	10.91%	10.91%	10.91%	10.91%	
<b>% Over/Under</b>	-1.87%	-0.77%	-1.83%	-0.26%	-0.36%	1.52%	3.04%	0.59%	-0.97%	-0.39%	-0.19%	0.17%	

2024 POCONO MOUNTAIN REGIONAL POLICE DEPARTMENT

BARRETT TOWNSHIP

Enforcement														2023	
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD	DEC	Prior YTD
<b>Total Calls</b>	77	72	84	77	106	89	107	100	82	88	90	59	1031	71	975
<i>Complaints</i>	65	65	78	69	104	84	104	90	76	78	88	54	955	66	910
<i>Accidents</i>	12	7	6	8	2	5	3	10	6	10	2	5	76	5	65
<b>Criminal Arrests</b>	3	2	7	3	2	2	4	5	1	2	4	3	38	2	33
<b>Traffic Arrests</b>	7	12	6	7	2	3	21	11	17	7	20	4	117	8	78
<b>Vehicle Code Warnings</b>	6	10	7	16	3	2	16	15	18	5	16	17	131	5	83
<b>Ordinance Arrests</b>	0	0	0	1	4	0	0	1	1	0	3	0	10	0	1

Hours Breakdown													
<b>Patrol</b>	234.47	220.46	164.94	198.21	145.79	143.13	210.41	145.26	136.29	175.54	130.84	172.50	2077.84
<b>Investigation</b>	146.52	118.30	190.05	146.00	151.20	147.95	130.80	129.86	104.77	120.25	153.70	127.97	1667.37
<b>Paperwork</b>	22.90	9.22	42.01	17.69	46.26	21.40	18.09	29.85	14.91	14.94	23.68	15.27	276.22
<b>Court</b>	14.50	20.78	26.12	14.18	26.64	18.83	23.03	10.25	9.99	7.68	27.62	5.00	204.62
<b>Assigned</b>	207.28	174.01	191.12	216.07	220.29	211.70	175.17	199.68	194.55	222.71	205.05	212.85	2430.48

Hours Actual vs Purchased													
<b>Total Actual Time</b>	625.67	542.77	614.24	592.15	590.18	543.01	557.50	514.90	460.51	541.12	540.89	533.59	6656.53
<b>Hours Purchased</b>	578.00	522.05	578.00	559.43	578.00	559.43	578.00	578.00	559.43	578.00	559.43	578.00	6805.76
<b>Hours Over/Under</b>	47.67	20.72	36.24	32.72	12.18	-16.42	-20.50	-63.10	-98.92	-36.88	-18.54	-44.41	-149.23

Hours Over/Under Balance YTD													
<b>Cumulative Carry Over</b>	-141.01												
<b>Current O/U</b>	-93.34	-72.62	-36.38	-3.66	8.53	-7.89	-28.39	-91.49	-190.41	-227.29	-245.83	-290.24	

Percentage of Hours													
<b>% Actual</b>	8.85%	8.50%	8.69%	8.66%	8.35%	7.94%	7.89%	7.29%	6.73%	7.66%	7.91%	7.55%	
<b>% Purchased</b>	8.18%	8.18%	8.18%	8.18%	8.18%	8.18%	8.18%	8.18%	8.18%	8.18%	8.18%	8.18%	
<b>% Over/Under</b>	0.67%	0.32%	0.51%	0.48%	0.17%	-0.24%	-0.29%	-0.89%	-1.45%	-0.52%	-0.27%	-0.63%	

2024 POCONO MOUNTAIN REGIONAL POLICE DEPARTMENT

	ASSISTS													2023	
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD	DEC	Prior YTD
<b>Ambulance Assists</b>	25	15	27	21	16	28	21	29	12	24	27	18	263	13	294
<b>Fire Assists</b>	6	4	4	2	5	2	8	5	4	5	4	4	53	4	56
<b>Assist to other Agencies</b>	16	16	12	9	12	5	9	8	15	10	10	13	135	10	121
Fernridge PSP	1					1	2			2	1	1	1		
SARP	2		1							2		2	1		
Broom County Sheriff													1		
DC Metropolitan Police													1		
Embreeville PSP													1		
Fairlawn PD													1		
Florida Highway Patrol													1		
Pemberton Twp PD													1		
Pequannock PD													1		
Piscataway PD													1		
Stroud PSP	3				4	1	1	1	1	3	2	3			

1 Classification of Offenses <b>PART I OFFENSES</b>		2 Offenses Reported or known to police (include unfounded and attempted)	3 Unfounded, i.e. False or Baseless Complaints	4 Number of Actual Offenses(Col. 2 minus Col. 3) Include Attempts	5 Total Offenses Cleared by Arrest or Exceptional means Includes Col. 6	6 Number of Clearances Involving only Persons under 18
<b>01. CRIMINAL HOMICIDE</b>		1		1		
A. Murder and Nonnegligent Manslaughter	11	1		1		
B. Manslaughter by Negligence	12					
<b>02. FORCIBLE RAPE</b> <b>Total</b>	20	1		1	1	
A. Rape by Force	21	1		1	1	
B. Assault to Rape-Attempts	22	-				
<b>03. ROBBERY</b> <b>Total</b>	30	1		1		
A. Firearm	31					
B. Knife or cutting instrument	32					
C. Other Dangerous Weapon	33					
D. Strong Arm(hands, feet, etc.)	34	1		1		
<b>04. ASSAULT</b> <b>Total</b>	40	14	1	13	11	
A. Firearm	41	1		1	1	
B. Knife or cutting instrument	42					
C. Other Dangerous Weapon	43				-	
D. Hands, fist, feet, etc.	44	6		6	4	
E. Other Assaults-Not aggravated	45	7	1	6	6	
<b>05. BURGLARY</b> <b>Total</b>	50	2		2	1	
A. Forcible Entry	51	1		1	1	
B. Unlawful Entry-No force	52	1		1	-	
C. Attempted forcible entry	53					
<b>06. LARCENY - THEFT</b> (except motor vehicle theft)	60	25	1	24	7	
<b>07. MOTOR VEHICLE THEFT</b> <b>Total</b>	70					
A. Autos	71					
B. Trucks and Buses	72					
C. Other Vehciles	73					
<b>09. ARSON</b>	90	-				
<b>TOTAL PART I OFFENSES</b>	77	44	2	42	20	

1 Classification of Offenses <b>PART II OFFENSES</b>	2 Offenses Reported or known to police (include unfounded and attempted)	3 Unfounded, i.e. False or Baseless Complaints	4 Number of Actual Offenses(Col. 2 minus Col. 3) Include Attempts	5 Total Offenses Cleared by Arrest or Exceptional means Includes Col. 6	6 Number of Clearances Involving only Persons under 18
100. Forgery and Counterfeiting	1		1		
110. Fraud	17	1	16	2	
120. Embezzlement					
130. Stolen Prop., Rec.,Possess.,Buying					
140. Vandalism	1		1	1	
150. Weapons, Carrying, Possess, etc.	4	1	3	2	
160. Prostitution and Commercialized Vice					
170. Sex Offenses (except 02 and 160)	9		9	3	1
180. Drug Abuse Violations Total	9	1	8	4	1
Sale/mfg. 18A. Opium-Cocaine					
18B. Marijuana	1	1			
18C. Synthetic	1		1	1	
18D. Other					
Possession 18E. Opium-Cocaine	1		1		
18 F. Marijuana	5		5	2	1
18G. Synthetic	1		1	1	
18H. Other					
190. Gambling Total					
19A. Book Making					
19B. Numbers, Etc.					
19C. Other					
200. Offenses Against Family & Children	3	-	3	1	
210. Driving Under the Influence	6		6	8	
220. Liquor Laws					
230. Drunkenness	2		2	2	
240. Disorderly Conduct	44	7	37	27	4
250. Vagrancy					
260. All Other Offenses (except traffic)	32	4	28	14	
<b>TOTAL PART II OFFENSES</b>	<b>128</b>	<b>14</b>	<b>114</b>	<b>64</b>	<b>6</b>



**Pocono Mountain Regional Police UCR Crime Stats**  
**December 2024**

	<b>DEPART TOTAL</b>	<b>TOBY</b>	<b>TUNK</b>	<b>BORO</b>	<b>COOL</b>	<b>BAR</b>	<b>OUT</b>	<b>SRO</b>
Homicide	1	0	0	1	0	0	0	0
Rape	1	0	0	0	0	1	0	0
Robbery	1	0	0	1	0	0	0	0
Assaults	12	2	1	4	5	0	0	2
Burglary	2	2	0	0	0	0	0	0
Larceny - Thefts	24	4	1	13	5	1	0	1
Stolen Vehicles	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0
Forgery	1	1	0	0	0	0	0	0
Fraud	17	1	3	1	10	2	0	0
Embezzlement	0	0	0	0	0	0	0	0
Stolen Property	0	0	0	0	0	0	0	0
Vandalism	1	0	0	0	1	0	0	0
Weapons	4	2	1	0	1	0	0	0
Prostitution	0	0	0	0	0	0	0	0
Sex Offenses	8	2	0	0	4	2	0	1
Drug Violations	6	0	0	1	3	2	0	3
Gambling	0	0	0	0	0	0	0	0
Offenses Family	2	0	1	1	0	0	0	1
DUI	6	3	0	1	2	0	0	0
Liquor Laws	0	0	0	0	0	0	0	0
Drunkenness	2	0	0	2	0	0	0	0
Disorderly Conducts	41	6	6	9	18	2	0	3
All Others	31	8	0	8	11	4	0	1
<b>UCR TOTALS</b>	<b>160</b>	<b>31</b>	<b>13</b>	<b>42</b>	<b>60</b>	<b>14</b>	<b>0</b>	<b>12</b>

Domestics	79	20	11	3	41	4	0	0
-----------	----	----	----	---	----	---	---	---

**MOUNT POCONO BOROUGH**  
**Larceny - Thefts Breakdown 2024**

	TOTAL	RESIDENTIAL	COMMERCIAL
January	23	3	20
February	13	0	13
March	17	0	17
April	6	0	6
May	5	1	4
June	15	3	12
July	11	1	10
August	7	0	7
September	8	0	8
October	20	1	19
November	6	0	6
December	13	1	12
2024 Total	144	10	134

Lowes - 1  
WAWA -1  
Bill's Shoprite - 7  
MPP - 1  
WEIS - 1  
WALMART - 1



Fire Company: **Gouldsboro Vol Fire Co**

Month: October-December 2024

**Total Monthly Calls: 13, 39, 14**

**Total Calls YTD: 224**

Total dispatched in Coolbaugh QTD: 10

Total dispatched in Coolbaugh YTD: 44

**Total Mutual Aid Calls to Other Townships: 13**

Total Man Hours (Calls) Qtr: 202.5

Total Man Hours (Calls) YTD: 653

Training Hours Qtr: 250.25

Training Hours YTD: 1189

Total Man Hours Business Qtr: 2392

Total Man Hours Business YTD: 9805

Total Hours QTD: 2844.75

Total Hours YTD: 11647

**Monthly Call Breakdown Report**

<b>Call Type</b>	<b># per Month</b>
Automatic Alarm	5
Dwelling Fire	2
Fire, other	
Extrication	
Hazmat	
Lift Assist/EMS Assist/ Medivac Landing	3
Mutual Aide	13
CO Alarm/Investigation	2
Odor Investigation - remove smoke	6
Structure (Commercial) Fire	
Traffic Control Only	
Vegetation (Brush) Fire	4
Vehicle Accident	7
Vehicle Fire	2
Wires Down/ Tree on Wires/ Tree Across Road	22
Special Type of incident	
<b>Total Calls per Month</b>	<b>66</b>

Average #firefighters per call: 5

Please submit monthly call reports via mail, email or fax:

Coolbaugh Township Municipal Building

Attn: Erin Masker

5520 Municipal Drive

Tobyhanna, PA 18466

Email: [emasker@coolbaughtwp.org](mailto:emasker@coolbaughtwp.org)

Fax: 570-894-8413

Monthly report due by the Wednesday before the meeting.

Fire Company: **Gouldsboro Vol Fire Co**

Month: December 2024

**Total Monthly Calls: 14**

**Total Calls YTD: 224**

Total dispatched in Coolbaugh MTD: 1

Total dispatched in Coolbaugh YTD: 44

**Total Mutual Aid Calls to Other Townships: 1**

Total Man Hours (Calls) Month: 42.75

Total Man Hours (Calls) YTD: 653

Training Hours Month: 90.5

Training Hours YTD: 1189

Total Man Hours Business Month: 863

Total Man Hours Business YTD: 9805

Total Hours MTD: 1051

Total Hours YTD: 11647

**Monthly Call Breakdown Report**

<b>Call Type</b>	<b># per Month</b>
Automatic Alarm	1
Dwelling Fire	2
Fire, other	
Extrication	
Hazmat	
Lift Assist/EMS Assist/ Medivac Landing	1
Mutual Aide	1
CO Alarm/Investigation	1
Odor Investigation - remove smoke	
Structure (Commercial) Fire	
Traffic Control Only	
Vegetation (Brush) Fire	1
Vehicle Accident	4
Vehicle Fire	
Wires Down/ Tree on Wires/ Tree Across Road	3
Special Type of incident -Water	
Other	
<b>Total Calls per Month</b>	<b>14</b>

Average #firefighters per call: 5

Please submit monthly call reports via mail, email or fax:

Coolbaugh Township Municipal Building

Attn: Erin Masker

5520 Municipal Drive

Tobyhanna, PA 18466

Email: [emasker@coolbaughtwp.org](mailto:emasker@coolbaughtwp.org)

Fax: 570-894-8413

Monthly report due by the Wednesday before the meeting.

Thornurst Fire Company

Quarter: 4th

Total Quarterly Calls: 35

Total Calls YTD: 139

Total dispatched Coolbaugh MTD: 8

Total dispatched Coolbaugh YTD: 84

Total Mutual Aid Calls to Other Townships: 32

Total VH (calls) Quarter: 406 VH

Total VH (calls) YTD: 1187

Training Hours MTD: 351

Training Hours YTD: 1948

Total VH Business MTD: 1122

Total VH Business YTD: 4870

Total VH MTD: 1879

Total VH YTD: 8005

**Monthly Call Breakdown Report**

Call Type	# per Month
Automatic Alarm	2
Dwelling Fire	2
Fire, other	1
Extrication	
CO	6
Lift Assist/EMS Assist/ Medivac Landing	
Mutual Aide	
Odor Investigation - remove smoke	2
Structure Fire Assist	3
Traffic Control Only	See Business 10
Vegetation (Brush) Fire	3
Vehicle Accident	4
Search	1
Wires Down/ Tree on Wires/ Tree Across Road	10
Special Type of incident	1
<b>Total Calls Quarter: 35</b>	

Average #firefighters per call: 5

Please submit monthly call reports via mail, email or fax:

Coolbaugh Township Municipal Building

Attn: Erin Masker

5520 Municipal Drive

Tobyhanna, PA 18466

Email: emasker@coolbaughtwp.org

Fax: 570-894-8413

Monthly report due by the Wednesday before the meeting.

**THORNHURST VOLUNTEER FIRE & RESCUE COMPANY  
2024 FOURTH QUARTER BUSINESS REPORT**

**Meetings:**

<b>Fire Regular Monthly Meeting:</b>	<b>76.0 VH</b>
<b>Auxiliary Monthly Meeting:</b>	<b>43.0 VH</b>
<b>NE Fire Conference:</b>	<b>20.0 VH</b>
<b>Mutual Aid:</b>	<b>9.0 VH</b>
<b>Administration:</b>	<b>16.0 VH</b>
	<b>TOTAL: 162 VH</b>

**Community:**

<b>Fire Prevention Schools/Public:</b>	<b>83.0 VH</b>
<b>Parade:</b>	<b>5.5 VH</b>
<b>Kids Halloween Party:</b>	<b>151.0 VH</b>
<b>Shelter:</b>	<b>48.0 VH</b>
<b>Kids Christmas Party:</b>	<b>120 VH</b>
	<b>TOTAL: 407.5 VH</b>

<b>Fire Police Traffic Control:</b>	<b>52.5 VH</b>
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<b>Work &amp; Equipment Maint:</b>	<b>425 VH</b>
------------------------------------	---------------

<b>Secretary:</b>	<b>30 VH</b>
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<b>Treasurer:</b>	<b>45 VH</b>
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<b>TOTAL 4<sup>th</sup> Quarter:</b>	<b>1122 VH</b>
--------------------------------------	----------------

**Training: 351 VH**

5





## COOLBAUGH TOWNSHIP Codes & Zoning Department

5520 Municipal Drive, Tobyhanna, PA 18466  
570-894-8490 Fax 570-894-8413  
[www.coolbaughtwp.org](http://www.coolbaughtwp.org)

1/8/2025

The property located at 8405 Porcupine Dr, Tobyhanna PA 18466, with the owner of Josefa Cotto, suffered interior damage resulting from a fire.

The structure has been repaired, and a final certificate of completion has been issued by the Building Dept. Copy attached

There are no delinquent taxes on the property as per Monroe County Tax Claim Office, certificate number 2210959 attached.

The fire escrow amount of \$31,270.26 can be returned to the property owner. Copy of check attached

*Tomas Keane*  
Director of Codes & Zoning

6



## COOLBAUGH TOWNSHIP Codes & Zoning Department

5520 Municipal Drive, Tobyhanna, PA 18466  
570-894-8490 Fax 570-894-8413  
www.coolbaughtwp.org

1/10/2025

The property located at 5240 Pioneer Trl Pocono Pines PA 18350, with the owner of JoAnn Manzo, suffered major damage resulting from a fire.

The structure has been demolished, site cleaned and a final certificate of completion has been issued by the Building Dept. Copy attached

There are no delinquent taxes on the property as per Monroe County Tax Claim Office, certificate number 1678644 attached.

There was an initial check in the amount of \$66,500 received from the insurance company which was an incorrect amount with the calculations. Information was provided as to the estimated cost of clean up of the property of \$16,000. The amount of \$50,500 was reimbursed to JoAnn Manzo.

The fire escrow amount of \$16,000 can be returned to the property owner.

*Tomas Keane*

Director of Codes & Zoning

8



## **NOTICE**

### **Coolbaugh Township**

### **Leaf Collection**

**BURNING LEAVES IS PROHIBITED IN COOLBAUGH TOWNSHIP  
BY LOCAL AND COUNTY REGULATIONS**

#### **2025 Spring Leaf Collection Schedule**

Leaves **MUST BE RAKED** to the road's edge (**NO** bags or rigid containers)  
by 7 a.m. on the scheduled pickup dates and  
**MUST** be free of twigs, sticks, branches, brush, rocks, stones, cans, bottles, trash or other foreign matter to  
avoid equipment breakdown.

**\*\* It is illegal and subject to a fine if Landscapers and Garden Services  
dump loads of leaves on a Township road or right-of-way**

#### **Pickup dates:**

(May be adjusted in the event of adverse weather)

April 21-25:	Pocono Farms * Residents on cul-de-sacs must deposit leaves on nearest township road or at the compost facility noted below.
April 21-25:	Pocono Summit
April 28-May 2:	Pocono Farms East * Residents on cul-de-sacs must deposit leaves on nearest township road or at the compost facility noted below.
April 28-May 2:	Tobyhanna Village and surrounding areas not in private developments
April 28-May 2:	Pickup at one location specified by the Community Associations in Private Developments

**\*\* Note to Residents & Local Landscapers/Garden Services:** Un-bagged leaves may be deposited inside the fence in designated areas of the Coolbaugh Twp. Road Department Compost Facility at 549 Laurel Drive, Tobyhanna. Tree branches and brush are also accepted. Brush and Tree branches exceeding 10" across will not be accepted.

**No Tree Stumps.**

**Coolbaugh Township Board of Supervisors**

For further information visit: [www.coolbaughtwp.org](http://www.coolbaughtwp.org) or call 570.894.8490

**LEAVES MUST BE OUT NO LATER THAN 7:00 A.M. FRIDAY OF YOUR PICKUP WEEK OR  
THEY WILL NOT BE PICKED UP.**

**11**

# COOLBAUGH TOWNSHIP

**Job title: FINANCIAL INTERN**

**Work Location: COOLBAUGH TOWNSHIP**

**Division/Department: ADMINISTRATION - FINANCE**

**Reports to: BUSINESS MANAGER**

Full-time

Part-time

Seasonal

Exempt

Nonexempt

Nonexempt/Bargaining

**Overview:** The Financial Intern assists in the daily functions of the financial administration of the Township and under the guidance of the Township Controller. The internship term is up to 15 weeks, May through August, up to 25 hours per week.

**Essential Duties and Responsibilities:**

- Assist the Financial Department in the following:
  - Budgeting
  - Auditing
  - Data analysis
  - Review and evaluation of best practices
  - Technical writing
  - Development of internal procedures
  - Program and financial analysis
  - Balance sheet analysis
  - Other related financial projects
- Attendance may be required at Board of Supervisors meetings.
- Assists other administrative staff during absences and performs other related duties as required.

**Education, Skill and/or Work Experience Requirements:**

- Current enrollment as an undergraduate or graduate student in a financial, business administration, accounting program or related.
- Familiarity or strong interest with local government.
- Ability to learn and apply Township policies and procedures.
- Ability to navigate proprietary software with training.
- Strong organizational skills related to document management.
- Proficiency in Microsoft Office and Adobe PDF programs.

**Physical Requirements:**

- Utilizes various office equipment such as personal computer, scanner/printer, fax machine, photocopier, and other equipment as necessary to perform daily duties.
- Tasks require the ability to exert light physical effort in sedentary to light work, but which may involve some lifting, carrying, pushing and/or pulling of objects and materials of light weight (5-10 pounds), and ascending and descending multiple levels of stairs.
- Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- Ability to perform the essential job functions consistently, safely, and successfully with the ADA, FMLA and other federal, state, and local standards.

*This job description is not intended to be an exhaustive list of all possible duties, responsibilities or qualifications associated with this job.*

**Print Employee Name:**

**Employee signature:**

**Date:**

# COOLBAUGH TOWNSHIP

Job title: RECORD CLERK INTERN

Work Location: COOLBAUGH TOWNSHIP

Division/Department: ADMINISTRATION

Reports to: BUSINESS MANAGER

Full-time

Part-time

Seasonal

Exempt

Nonexempt

Nonexempt/Bargaining

**Overview:** The Record Clerk Intern assists in the establishment and maintenance of hard copy and computer filing and record-keeping systems of all active and stored documents and files for the municipality. The internship term is up to 15 weeks, May through August, up to 25 hours per week.

## Essential Duties and Responsibilities:

- Digitizes, uploads, and attaches electronic files to the corresponding properties within the Township's parcel management software.
- Organizes and stores hard copies of Township documents and records per Township filing systems.
- Prepares a recommendation list of files to be purged in accordance with the Township Record Retention Policy and Pennsylvania Historical and Museum Commission Bureau of the PA State Archives.
- Attendance may be required at Board of Supervisors meetings.
- Assists other administrative staff during absences as required.
- Performs other related duties as required.

## Education, Skill and/or Work Experience Requirements:

- Currently enrolled as an undergraduate or graduate student.
- Familiarity or strong interest with local government.
- Ability to learn and apply Township policies and procedures.
- Ability to convert documents to electronic formats.
- Ability to navigate proprietary software with training.
- Strong organizational skills related to document management.
- Proficiency in Microsoft Office and Adobe PDF programs.

## Physical Requirements:

- Utilizes various office equipment such as personal computer, scanner/printer, fax machine, photocopier, and other equipment as necessary to perform daily duties.
- Tasks require the ability to exert light physical effort in sedentary to light work, but which may involve some lifting, carrying, pushing and/or pulling of objects and materials of light weight (5-10 pounds), and ascending and descending multiple levels of stairs.
- Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- Ability to perform the essential job functions consistently, safely, and successfully with the ADA, FMLA and other federal, state, and local standards.

*This job description is not intended to be an exhaustive list of all possible duties, responsibilities or qualifications associated with this job.*

Print Employee Name:

Employee signature:

Date:



**12**

## Heavy Equipment Operators Wanted

Coolbaugh Township is currently accepting applications for experienced heavy equipment operators within the Department of Public Works. This position also includes duties related to the maintenance of municipal roads, drains, grounds, facilities, and seasonal snow removal.

### Relevant Experience Requirements:

- A minimum of 2 years' experience operating a variety of heavy equipment, including but not limited to backhoes, loaders, excavators, bulldozers, and road graders.
- Must possess a valid PA Driver's License - Class A/B license preferred but must be obtained within 6 months of hire.

### Pre-Employment Requirements:

- On-site skills test
- Pre-employment drug screening

### Rate of Pay:

- CDL Class A: \$25.10 per hour
- CDL Class B: \$24.10 per hour
- Non CDL: \$20.10 per hour

### Full Job Description:

#### Essential Duties and Responsibilities:

- Requires the ability to repair, upgrade, maintain, clear snow from Township roads, and perform other general maintenance tasks to improve Township grounds and facilities. May operate light, medium, or heavy equipment, or perform skilled work depending on level of experience, training, and the needs of the Public Works Department.
- Repair and perform general maintenance tasks on Township roads, apply asphalt, cold patching materials and concrete.
- Repair or replace storm drainage pipes, grade and clean shoulders, widen roads.
- Repair or erect road signs and maintain guiderails.
- Maintain and mow road banks, remove leaves with vacuum, use hand shovels to dig trenches, load trucks and spread material.
- Operate manual, pneumatic and power maintenance tools, such as, but not limited to, rakes, picks, hammers, jackhammers, hydraulic tampers, saws, and chain saws.
- Operate light or medium weight trucks to pull auxiliary equipment or haul materials, such as stone, sand, gravel, dirt, cinders, wood trash, pipes, timber, machinery, tools, etc.
- Operate snowplows to clear Township roads.
- Survey conditions of roads and inform Road Foreman of poor conditions or problems.

- Replace worn or damaged parts on vehicles and equipment, such as hoses, wiring and belts, perform routine maintenance tasks, such as change oil, check fluids, tires, battery, radiator, transmission, brakes, wash and grease equipment and parts.
- Perform routine grounds and maintenance tasks at municipal buildings, township parks and open space properties.
- Perform general maintenance and cleaning tasks at the road department garage, store tools in proper location, keep work area clean and orderly.
- Keep maintenance records as directed.
- Perform other related duties as assigned.

Education and/or Work Experience Requirements:

- A minimum of a high school diploma or equivalent.
- A minimum of two (2) years of experience associated with operating light, medium and heavy equipment related to road maintenance.
- Must possess a valid Pennsylvania Class A or B Commercial Driver's License.

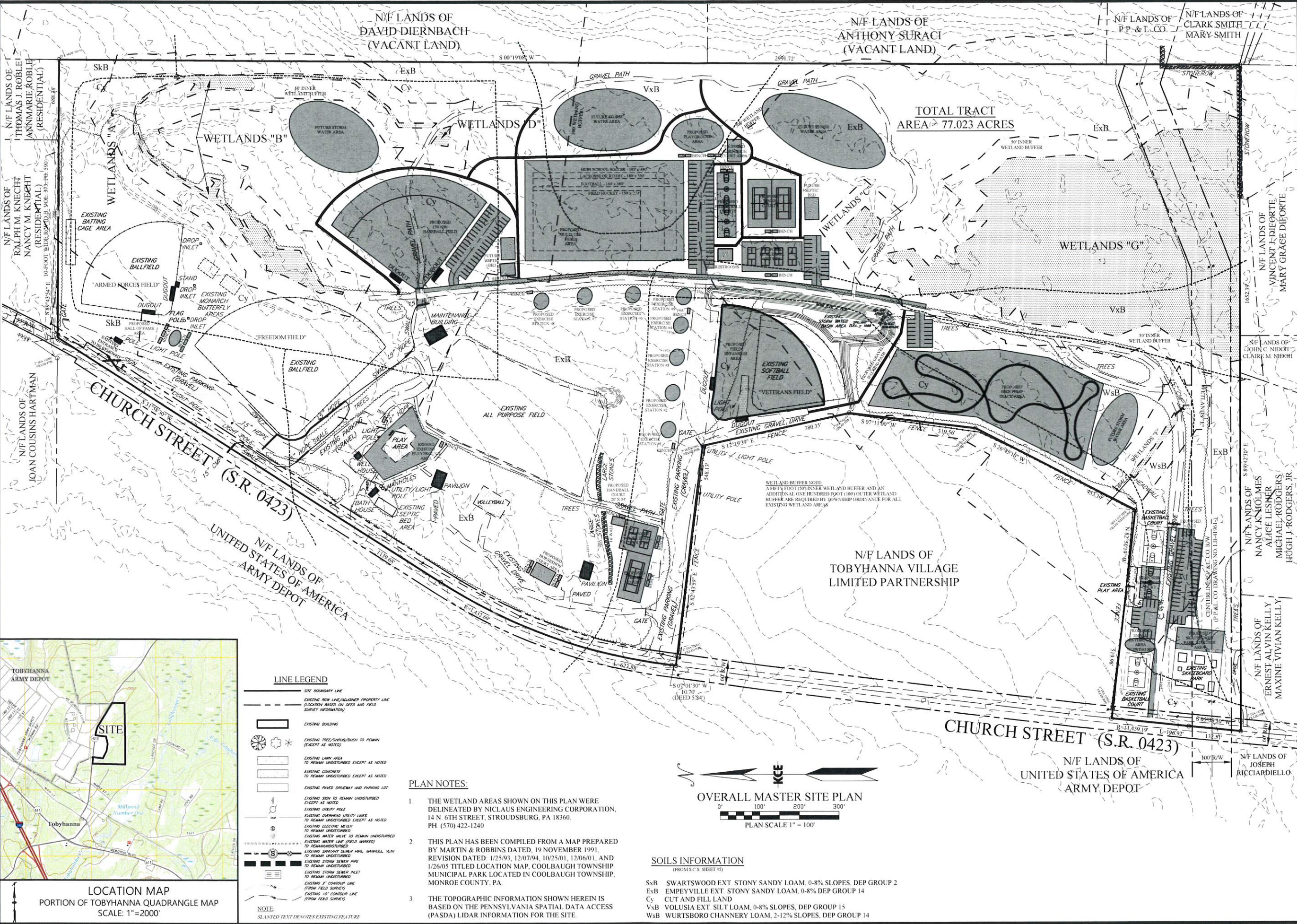
Physical Requirements:

- Ability to perform the essential job functions consistently, safely, and successfully within the ADA, FMLA and other federal, state, and local standards.
- Ability to maintain regular, punctual attendance consistent with the ADA, FMLA and other federal, state, and local standards.
- Must be able to lift and carry up to 75lbs.
- Must be able to talk, listen, and speak clearly on the telephone.
- Must be able to traverse uneven grounds, ascend/descend ladders and stairs.
- The position will require travel to various work sites and mobility in extreme weather conditions.

This job description is not intended to be an exhaustive list of all possible duties, responsibilities or qualifications associated with this job.

**13**

R:\Coolbaugh Township\Municipal Park - Master Plan - Base Map - Gis Info.dwg - Municipal Park - Master Plan - Date: April 08, 2024 - 11:28am - User: espyder



TOTAL TRACT AREA ≈ 77.023 ACRES

N/F LANDS OF TOBYHANNA VILLAGE LIMITED PARTNERSHIP

N/F LANDS OF UNITED STATES OF AMERICA ARMY DEPOT

N/F LANDS OF VINCENT J. D'ORTO MARY GRACE D'ORTO

N/F LANDS OF NANCY KNIGHT LAMES ALICE LESNER MICHAEL RODGERS HUGH J. RODGERS, JR.

N/F LANDS OF ERNEST ALVIN KELLY MAXINE VIVIAN KELLY

N/F LANDS OF JOSEPH RICCIARDIELLO

**LINE LEGEND**

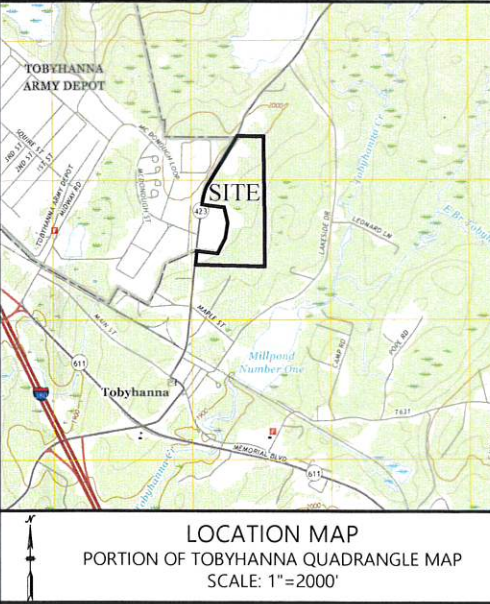
- SITE BOUNDARY LINE
  - EXISTING ROW LINE/ADJACENT PROPERTY LINE (LOCATION BASED ON DETD AND FIELD SURVEY INFORMATION)
  - ▭ EXISTING BUILDING
  - ⊙ EXISTING TREE/SHRUB/BUSH TO REMAIN (EXCEPT AS NOTED)
  - ▭ EXISTING LAWN AREA TO REMAIN UNDISTURBED EXCEPT AS NOTED
  - ▭ EXISTING CONCRETE TO REMAIN UNDISTURBED EXCEPT AS NOTED
  - ▭ EXISTING PAVED DRIVEWAY AND PARKING LOT
  - ⊕ EXISTING SIGN TO REMAIN UNDISTURBED EXCEPT AS NOTED
  - EXISTING UTILITY POLE
  - EXISTING OVERHEAD UTILITY LINES TO REMAIN UNDISTURBED EXCEPT AS NOTED
  - ⊕ EXISTING ELECTRIC METER TO REMAIN UNDISTURBED
  - EXISTING WATER MAIN TO REMAIN UNDISTURBED
  - EXISTING WATER MAIN (FIELD MARKED) TO REMAIN UNDISTURBED
  - EXISTING SANITARY SEWER PIPE, MANHOLE, VENT TO REMAIN UNDISTURBED
  - EXISTING STORM SEWER PIPE TO REMAIN UNDISTURBED
  - EXISTING STORM SEWER INLET TO REMAIN UNDISTURBED
  - EXISTING 3' CONTOUR LINE (FROM FIELD SURVEY)
  - EXISTING 10' CONTOUR LINE (FROM FIELD SURVEY)
- NOTE: SLANTED TEXT DENOTES EXISTING FEATURE

**PLAN NOTES**

1. THE WETLAND AREAS SHOWN ON THIS PLAN WERE DELINEATED BY NICLAUS ENGINEERING CORPORATION, 14 N 6TH STREET, STROUDSBURG, PA 18360. PH (570) 422-1240
2. THIS PLAN HAS BEEN COMPILED FROM A MAP PREPARED BY MARTIN & ROBBINS DATED, 19 NOVEMBER 1991, REVISION DATED 1/25/93, 12/07/94, 10/25/01, 12/06/01, AND 1/26/05 TITLED LOCATION MAP, COOLBAUGH TOWNSHIP MUNICIPAL PARK LOCATED IN COOLBAUGH TOWNSHIP, MONROE COUNTY, PA.
3. THE TOPOGRAPHIC INFORMATION SHOWN HEREIN IS BASED ON THE PENNSYLVANIA SPATIAL DATA ACCESS (PASDA) LIDAR INFORMATION FOR THE SITE.

**SOILS INFORMATION**  
(SWANSON'S C.S. SHEET #5)

- SxB SWARTSWOOD EXT STONY SANDY LOAM, 0-8% SLOPES, DEP GROUP 2
- ExB EMPEYVILLE EXT STONY SANDY LOAM, 0-8% DEP GROUP 14
- Cy CUT AND FILL LAND
- VxB VOLUSIA EXT SILT LOAM, 0-8% SLOPES, DEP GROUP 15
- WxB WURTSBORO CHANNERY LOAM, 2-12% SLOPES, DEP GROUP 14



**KEYSTONE CONSULTING ENGINEERS, INC.**  
*Engineering firm of choice since 1972*  
 2870 EMRICK BOULEVARD, BETHLEHEM, PA 18020 610-865-4555  
 East Office: Bethlehem, West Office: Allentown, North Office: Kresgeville  
 www.KCEINC.com



**OVERALL MASTER SITE PLAN**  
**COOLBAUGH TOWNSHIP - MUNICIPAL PARK**  
 LOCATED ALONG  
 CHURCH STREET (S.R. 0423)  
 COOLBAUGH TOWNSHIP  
 MONROE COUNTY, PENNSYLVANIA

REVISIONS	DATE
1	4-12-22
2	4-8-24

DESIGNED BY: ESS  
 DRAWN BY: ESS  
 CHECKED BY: RKK  
 DATE: AUGUST 24, 2021  
 SCALE: AS SHOWN  
 JOB NUMBER: COOL-21-006  
 SHEET: 1 OF 5

**14**



# COOLBAUGH TOWNSHIP

## Board of Supervisors

5520 Municipal Drive, Tobyhanna, PA 18466  
 570-894-8490 Fax 570-894-8413  
 www.coolbaughtwp.org

**FINANCIAL REPORT - BOARD OF SUPERVISORS**  
**JANUARY 21, 2025 BOARD MEETING**  
**AS OF DECEMBER 31, 2024**

**Revenue**

2024 General Fund Budget = \$9,132,425

<u>ITEM</u>	<u>AMOUNT</u>	<u>% BUDGET LINE</u>
Real Estate Taxes (Current & Delinquent)	\$ 4,073,834	101%
Earned Income Tax	2,098,950	103%
Real Estate Transfer Tax	1,016,958	107%
LST	404,664	172%
Licenses & Permits	336,404	95%
Rents	35,225	100%
Zoning Fees	210,934	223%
Fines & Forfeits	95,018	352%
Building Code Fees	37,728	79%
Grant Proceeds	350,000	83%
All other sources	874,870	97%
<b>Total Revenue</b>	<b>\$ 9,534,586</b>	

**Expense**

2024 General Fund Budget = \$9,132,425

<u>ITEM</u>	<u>AMOUNT</u>	<u>% BUDGET LINE</u>
Pocono Mountain Regional Police Dept.	\$ 3,034,700	98%
Salaries	1,362,037	89%
Capital Purchases	493,967	68%
Employee Benefits	879,608	91%
Fire	373,634	102%
Interfund Transfers	412,466	65%
Contracted Services	294,151	121%
Road Materials	131,685	76%
Pocono Mountain EMS	100,000	100%
Insurance	188,707	94%
Vehicle Repair & Maintenance	78,900	87%
Fuel	79,133	77%
Legal Fees	85,917	84%
Utilities	65,351	81%
Engineering	74,903	70%
Control Center	37,792	100%
All other sources	397,026	69%
<b>Total Expense</b>	<b>\$ 8,089,979</b>	

# GENERAL FUND

## As of 12/31/2025

Account	Description	BUDGET	ACTIVITY	BALANCE
<b>01.301.000</b>	<b>REAL PROPERTY TAXES</b>	-	-	-
01.301.100	REAL ESTATE REVENUE TAX	3,762,176.00	(3,828,876.27)	(66,700.27)
01.301.400	REAL ESTATE TX DELINQUENT	270,000.00	(244,957.56)	25,042.44
<b>Totals for XX.X01.XXX</b>		<b>4,032,176.00</b>	<b>(4,073,833.83)</b>	<b>(41,657.83)</b>
<b>01.310.000</b>	<b>ACT 511 TAXES</b>	-	-	-
01.310.100	REAL ESTATE TRANSFER TAX	950,000.00	(1,016,958.33)	(66,958.33)
01.310.210	EARNED INCOME TAX CURRENT	2,030,000.00	(2,098,949.73)	(68,949.73)
01.310.500	LST	235,000.00	(404,664.21)	(169,664.21)
<b>Totals for XX.X10.XXX</b>		<b>3,215,000.00</b>	<b>(3,520,572.27)</b>	<b>(305,572.27)</b>
<b>01.321.000</b>	<b>LICENSES &amp; PERMITS</b>	-	-	-
01.321.350	FIRE ALARM REGISTRATION	2,000.00	(3,580.00)	(1,580.00)
01.321.360	SHORT TERM RENTAL PERMITS	185,000.00	(170,830.00)	14,170.00
01.321.800	CABLE TV FRANCHISE	120,000.00	(105,117.34)	14,882.66
<b>Totals for XX.X21.XXX</b>		<b>307,000.00</b>	<b>(279,527.34)</b>	<b>27,472.66</b>
<b>01.331.000</b>	<b>FINES &amp; FOREFITS</b>	-	-	-
01.331.110	VEHICLE CODE VIOLATIONS	20,000.00	(20,915.87)	(915.87)
01.331.120	VIOLATIONS ORDINANCES & STAT	6,000.00	(61,751.84)	(55,751.84)
01.331.121	VIOLATIONS ALARM ORDINANCE	1,000.00	(1,550.00)	(550.00)
<b>Totals for XX.X31.XXX</b>		<b>27,000.00</b>	<b>(84,217.71)</b>	<b>(57,217.71)</b>
<b>01.332.000</b>	<b>FORFEITS</b>	-	(10,800.00)	(10,800.00)
<b>Totals for XX.X32.XXX</b>		<b>-</b>	<b>(10,800.00)</b>	<b>(10,800.00)</b>
<b>01.340.000</b>	<b>RENTS</b>	-	-	-
01.340.002	MONROE COUNTY RENTS	31,530.00	(31,530.00)	-
01.340.100	NON-GOVERNMENTAL RENTS	2,650.00	(2,644.92)	5.08
01.340.200	PARK PAVILION RENTAL FEE	1,000.00	(1,050.00)	(50.00)
<b>Totals for XX.X40.XXX</b>		<b>35,180.00</b>	<b>(35,224.92)</b>	<b>(44.92)</b>
<b>01.341.000</b>	<b>INTEREST EARNED</b>	50,000.00	(247,264.76)	(197,264.76)
<b>Totals for XX.X41.XXX</b>		<b>50,000.00</b>	<b>(247,264.76)</b>	<b>(197,264.76)</b>
<b>01.352.000</b>	<b>Federal Shared Revenues and Entitlements</b>	-	-	-
01.352.530	Community and Economic Development	36,000.00	-	36,000.00
<b>Totals for XX.X52.XXX</b>		<b>36,000.00</b>	<b>-</b>	<b>36,000.00</b>



# GENERAL FUND

## As of 12/31/2025

Account	Description	BUDGET	ACTIVITY	BALANCE
=====				
<b>01.354.000</b>	<b>STATE CAPITAL &amp; OPER. GRANTS</b>	-	-	-
01.354.081	RECYCLING GRANT	350,000.00	(350,000.00)	-
01.354.082	ACT 101/ SECT 904	35,000.00	-	35,000.00
01.354.084	Reimbursements for Grant Project	-	(135,300.00)	(135,300.00)
<i>Totals for XX.X54.XXX</i>		<b>385,000.00</b>	<b>(485,300.00)</b>	<b>(100,300.00)</b>
=====				
<b>01.355.000</b>	<b>STATE SHARED REV/ENTITLEMENTS</b>	-	-	-
01.355.010	PUBLIC UTILITY TAX	7,000.00	(7,177.43)	(177.43)
01.355.080	ALCOHOL BEVERAGE TAX	1,500.00	(1,950.00)	(450.00)
01.355.130	FOREIGN FIRE CASUALTY INS.	125,000.00	(133,289.71)	(8,289.71)
<i>Totals for XX.X55.XXX</i>		<b>133,500.00</b>	<b>(142,417.14)</b>	<b>(8,917.14)</b>
=====				
<b>01.356.000</b>	<b>STATE PMTS IN LIEU OF TAXES</b>	-	-	-
01.356.020	GAME COMMISSION	31,360.00	(105,195.32)	(73,835.32)
<i>Totals for XX.X56.XXX</i>		<b>31,360.00</b>	<b>(105,195.32)</b>	<b>(73,835.32)</b>
=====				
<b>01.358.000</b>	<b>LOCAL GOVT UNITS SHARED REV/EN</b>	-	-	-
01.358.532	NON-UNIFORM PENSION	100,000.00	(119,432.23)	(19,432.23)
<i>Totals for XX.X58.XXX</i>		<b>100,000.00</b>	<b>(119,432.23)</b>	<b>(19,432.23)</b>
=====				
<b>01.361.000</b>	<b>GENERAL GOVERNMENT</b>	-	-	-
01.361.300	ZONING FEES	85,000.00	(191,134.16)	(106,134.16)
01.361.301	SUBDIVISION FEES	2,500.00	(4,600.00)	(2,100.00)
01.361.302	VARIANCE & SPECIAL EXCEPTION	7,000.00	(15,200.00)	(8,200.00)
01.361.535	ADMIN CHARGE ESCROW	10,000.00	(13,786.19)	(3,786.19)
01.361.536	BUILDING CODES FEES 20%	48,000.00	(37,728.32)	10,271.68
01.361.537	SEPTIC PUMPER/HAULER REGISTRATION	400.00	(452.00)	(52.00)
<i>Totals for XX.X61.XXX</i>		<b>152,900.00</b>	<b>(262,900.67)</b>	<b>(110,000.67)</b>
=====				
<b>01.362.000</b>	<b>PUBLIC SAFETY</b>	-	-	-
01.362.440	SEWAGE PERMITS	45,000.00	(52,726.00)	(7,726.00)
01.362.520	DRIVEWAY PERMITS	1,800.00	(4,151.00)	(2,351.00)
01.362.530	ROAD OPENING & OCCUPANCY PERMI	5,000.00	(2,000.00)	3,000.00
<i>Totals for XX.X62.XXX</i>		<b>51,800.00</b>	<b>(58,877.00)</b>	<b>(7,077.00)</b>
=====				
<b>01.363.000</b>	<b>HIGHWAYS &amp; STREETS</b>	-	-	-
01.363.510	SNOW REMOVAL	9,388.00	(9,387.78)	0.22
<i>Totals for XX.X63.XXX</i>		<b>9,388.00</b>	<b>(9,387.78)</b>	<b>0.22</b>
=====				
<b>01.380.000</b>	<b>MISCELLANEOUS</b>	-	-	-

# GENERAL FUND

## As of 12/31/2025

Account	Description	BUDGET	ACTIVITY	BALANCE
01.380.001	MISCELLANEOUS	-	(3,060.92)	(3,060.92)
01.380.451	RECYCLE	12,000.00	(14,223.75)	(2,223.75)
<i>Totals for XX.X80.XXX</i>		<b>12,000.00</b>	<b>(17,284.67)</b>	<b>(5,284.67)</b>
01.391.000	PROCEEDS OF GENERAL ASSET SALE	-	-	-
01.391.100	SALES GENERAL FIXED ASSETS	-	(82,350.00)	(82,350.00)
<i>Totals for XX.X91.XXX</i>		<b>-</b>	<b>(82,350.00)</b>	<b>(82,350.00)</b>
01.399.000	GENERAL FUND CARRYOVER	-	-	-
01.399.100	PROVIDED FROM FUND BALANCE	554,121.00	-	554,121.00
<i>Totals for XX.X99.XXX</i>		<b>554,121.00</b>	<b>-</b>	<b>554,121.00</b>
<i>Totals for XX.3XX.XXX</i>		<b>9,132,425.00</b>	<b>(9,534,585.64)</b>	<b>(402,160.64)</b>
01.400.000	GENERAL GOV'T	-	-	-
01.400.110	SALARIES ELECTED OFFICIALS	(20,625.00)	20,625.00	-
01.400.200	HEALTH/DENTAL/VISION INSURANCE	(85,312.00)	85,352.71	40.71
01.400.220	POSTAGE / METER	(5,000.00)	5,112.54	112.54
01.400.300	OTHER SERVICES & CHARGES	(9,070.00)	8,388.28	(681.72)
01.400.312	COMPUTER MAINT / REPAIR	(16,610.00)	17,770.33	1,160.33
01.400.320	TELEPHONE	(8,500.00)	13,507.69	5,007.69
01.400.325	WIRELESS COMM	(13,596.00)	10,380.94	(3,215.06)
01.400.331	MILEAGE REIMBURSEMENT	(500.00)	159.82	(340.18)
01.400.376	COPIERS	(14,527.00)	13,864.31	(662.69)
01.400.420	DUES SUBSCRIPTION & MEMBERSHIP	(4,560.00)	4,308.00	(252.00)
01.400.450	CONTRACT SERVICE	(10,000.00)	2,537.47	(7,462.53)
01.400.460	MEETINGS & CONFERENCES	(9,000.00)	4,645.09	(4,354.91)
01.400.700	CAPITAL PURCHASES	(9,000.00)	11,082.50	2,082.50
<i>Totals for XX.X00.XXX</i>		<b>(206,300.00)</b>	<b>197,734.68</b>	<b>(8,565.32)</b>
01.401.000	MANAGER -EXECUTIVE	-	-	-
01.401.120	MANAGER SALARY	(82,807.00)	82,807.14	0.14
01.401.200	SUPPLIES	(1,000.00)	333.17	(666.83)
01.401.420	DUES SUBSCRIPTIONS & MEMBERSHIP	(644.00)	503.88	(140.12)
01.401.460	MEETINGS & CONFERENCES	(1,000.00)	99.00	(901.00)
<i>Totals for XX.X01.XXX</i>		<b>(85,451.00)</b>	<b>83,743.19</b>	<b>(1,707.81)</b>
01.402.000	FINANCIAL ADMIN	-	-	-
01.402.110	AUDITORS	(50.00)	-	(50.00)
01.402.112	CONTROLLER SALARY	(80,484.00)	80,484.30	0.30
01.402.120	TREASURER SALARY	(67,950.00)	67,953.73	3.73
01.402.200	SUPPLIES	(1,500.00)	2,160.53	660.53
01.402.310	CPA SERVICES	(15,000.00)	37,540.09	22,540.09
01.402.350	INSURANCE BOND	(2,600.00)	2,604.00	4.00

# GENERAL FUND As of 12/31/2025

Account	Description	BUDGET	ACTIVITY	BALANCE
01.402.460	MEETINGS & CONFERENCES	(500.00)	-	(500.00)
<b>Totals for XX.X02.XXX</b>		<b>(168,084.00)</b>	<b>190,742.65</b>	<b>22,658.65</b>
<b>01.403.000</b>	<b>TAX COLLECTION</b>	-	-	-
01.403.110	TAX COLLECTOR SALARY	(27,033.00)	25,993.50	(1,039.50)
01.403.130	COMMISSION EIT TAX	(30,000.00)	-	(30,000.00)
01.403.131	COMMISSION LST	(6,000.00)	6,476.27	476.27
01.403.132	COMMISSION TRANSFER TAX	-	20,339.16	20,339.16
01.403.220	OPER.EXPENSES POSTAGE /PRIN	(9,000.00)	9,832.30	832.30
01.403.316	R/E TAX REFUNDS	(3,000.00)	77,950.29	74,950.29
<b>Totals for XX.X03.XXX</b>		<b>(75,033.00)</b>	<b>140,591.52</b>	<b>65,558.52</b>
<b>01.404.000</b>	<b>LAW</b>	-	-	-
01.404.310	SOLICITOR'S FEE	(55,000.00)	39,782.97	(15,217.03)
01.404.314	SPECIAL LEGAL SERVICES	(15,000.00)	27,764.02	12,764.02
<b>Totals for XX.X04.XXX</b>		<b>(70,000.00)</b>	<b>67,546.99</b>	<b>(2,453.01)</b>
<b>01.405.000</b>	<b>MUNICIPAL OFFICE</b>	-	-	-
01.405.120	SALARY OF SECRETARY	(64,085.00)	60,720.26	(3,364.74)
01.405.142	ADMIN - INTERN	(5,600.00)	3,888.50	(1,711.50)
01.405.180	CLERICAL OVERTIME	(4,000.00)	5,823.11	1,823.11
01.405.200	OFFICE SUPPLIES	(1,000.00)	1,268.30	268.30
01.405.340	ADVERTISING/PRINTING/BINDING	(5,500.00)	2,916.14	(2,583.86)
<b>Totals for XX.X05.XXX</b>		<b>(80,185.00)</b>	<b>74,616.31</b>	<b>(5,568.69)</b>
<b>01.408.000</b>	<b>ENGINEER</b>	-	-	-
01.408.313	ENGINEER FEES	(68,000.00)	57,562.38	(10,437.62)
<b>Totals for XX.X08.XXX</b>		<b>(68,000.00)</b>	<b>57,562.38</b>	<b>(10,437.62)</b>
<b>01.409.000</b>	<b>BUILDING &amp; PLANTS</b>	-	-	-
01.409.140	WAGES BLDG. / GROUND MAINT.	(161,214.00)	112,077.70	(49,136.30)
01.409.180	BLDG. / GROUND OVERTIME	(7,000.00)	8,106.62	1,106.62
01.409.200	SUPPLIES	(17,000.00)	16,814.98	(185.02)
01.409.226	CLEANING SUPPLIES	-	45.71	45.71
01.409.238	CLOTHING & UNIFORMS	(1,000.00)	642.26	(357.74)
01.409.300	OTHER SERVICES & CHARGES	(3,000.00)	108.51	(2,891.49)
01.409.310	ENGINEERING FEES	-	583.27	583.27
01.409.330	FUEL	(1,000.00)	2,953.23	1,953.23
01.409.360	PUBLIC UTILITIES- STREET LIGHT	(13,500.00)	13,056.17	(443.83)
01.409.361	PUBLIC UTILITIES - ELECTRIC	(20,000.00)	19,887.69	(112.31)
01.409.362	PUBLIC UTILITIES - WATER	(2,000.00)	1,529.34	(470.66)
01.409.363	PUBLIC UTILITIES - SEWER	(4,500.00)	4,872.66	372.66
01.409.367	PUBLIC UTILITIES - HEAT	(25,000.00)	17,166.92	(7,833.08)
01.409.373	MAINTENANCE & REPAIRS BLDG	(15,000.00)	8,886.73	(6,113.27)
01.409.374	MAINTENANCE & REPAIRS EQUIPMEN	(5,000.00)	2,374.07	(2,625.93)
01.409.450	BOTTLED WATER	(1,500.00)	1,270.83	(229.17)
01.409.451	CONTRACTED SERVICES GENERATORS	(7,000.00)	1,324.96	(5,675.04)

# GENERAL FUND

## As of 12/31/2025

Account	Description	BUDGET	ACTIVITY	BALANCE
01.409.453	CONTRACTED SVCS - TRASH COLLEC	(8,800.00)	4,098.00	(4,702.00)
01.409.454	CONTRACTED SVCS - ELEVATOR/WE	(5,000.00)	4,487.93	(512.07)
01.409.455	CONTRACTED SVCS - TANKS/BOILER	(10,100.00)	21,645.50	11,545.50
01.409.456	CONTRACTED SVCS - FIRE EXTING	(2,500.00)	3,300.76	800.76
01.409.457	CONTRACTED SVCS - FLOOR MATS	(4,500.00)	4,090.71	(409.29)
01.409.600	CAPITAL CONSTRUCTION	(118,300.00)	23,000.00	(95,300.00)
01.409.700	CAPITAL PURCHASES	(8,250.00)	-	(8,250.00)
<b>Totals for XX.X09.XXX</b>		<b>(441,164.00)</b>	<b>272,324.55</b>	<b>(168,839.45)</b>
<b>01.410.000</b>	<b>POLICE</b>	-	-	-
01.410.450	CONTRACTED SVCS - PMRPC	(3,088,373.00)	3,034,699.95	(53,673.05)
<b>Totals for XX.X10.XXX</b>		<b>(3,088,373.00)</b>	<b>3,034,699.95</b>	<b>(53,673.05)</b>
<b>01.411.000</b>	<b>FIRE</b>	-	-	-
01.411.400	FIRE DEPT FUEL	(10,000.00)	-	(10,000.00)
01.411.450	CONTRACTED SVCS - FIRE HYDRANT	(25,000.00)	25,343.83	343.83
01.411.451	COOLBAUGH TWP VOL FIRE CO DONATION	(165,000.00)	165,000.00	-
01.411.452	POCONO SUMMIT VOL FIRE CO DONATION	(15,000.00)	15,000.00	-
01.411.453	THORNHURST FIRE & RESCUE DONATION	(15,000.00)	15,000.00	-
01.411.454	GOULDSBORO VOL FIRE CO DONATION	(15,000.00)	15,000.00	-
01.411.458	MOUNT POCONO VOL FIRE CO	(5,000.00)	5,000.00	-
01.411.500	FOREIGN FIRE CASUALTY INS EXPE	(125,000.00)	133,289.71	8,289.71
<b>Totals for XX.X11.XXX</b>		<b>(375,000.00)</b>	<b>373,633.54</b>	<b>(1,366.46)</b>
<b>01.412.000</b>	<b>AMBULANCE / RESCUE</b>	-	-	-
01.412.400	AMBULANCE FUEL	(25,000.00)	-	(25,000.00)
01.412.500	CONTRIBUTIONS	(100,000.00)	100,000.00	-
<b>Totals for XX.X12.XXX</b>		<b>(125,000.00)</b>	<b>100,000.00</b>	<b>(25,000.00)</b>
<b>01.413.000</b>	<b>SEO / BUILDING CODE</b>	-	-	-
01.413.142	CLERICAL STAFF	(57,366.00)	57,146.55	(219.45)
01.413.144	CONTRACTED SEO	(105,000.00)	138,674.09	33,674.09
01.413.200	SUPPLIES	(750.00)	93.63	(656.37)
<b>Totals for XX.X13.XXX</b>		<b>(163,116.00)</b>	<b>195,914.27</b>	<b>32,798.27</b>
<b>01.414.000</b>	<b>ZONING OFFICE</b>	-	-	-
01.414.120	SALARY OF ZONING OFFICER	(227,537.00)	180,802.27	(46,734.73)
01.414.180	ZONING OFFICE OVERTIME	(3,500.00)	3,367.20	(132.80)
01.414.200	SUPPLIES	(3,000.00)	383.46	(2,616.54)
01.414.300	OTHER SERVICES & CHARGES	(45,845.00)	27,686.16	(18,158.84)
01.414.310	ENGINEERING/ARCHITECTURAL FEES	(4,500.00)	5,172.79	672.79
01.414.314	PROFESSIONAL FEES -SOLICITOR	(7,500.00)	8,170.00	670.00
01.414.331	TRANSPORTATION - MILEAGE	(150.00)	-	(150.00)
01.414.340	ADVERTISING & PRINTING	-	376.51	376.51
01.414.370	VEHICLE REPAIRS & MAINTENANCE	-	165.90	165.90
01.414.400	FUEL	(2,000.00)	3,207.96	1,207.96
01.414.460	TRAINING/CONFERENCES	(1,000.00)	554.00	(446.00)

# GENERAL FUND

## As of 12/31/2025

Account	Description	BUDGET	ACTIVITY	BALANCE
01.414.700	CAPITAL PURCHASES	(8,400.00)	1,799.96	(6,600.04)
<b>Totals for XX.X14.XXX</b>		<b>(303,432.00)</b>	<b>231,686.21</b>	<b>(71,745.79)</b>
<b>01.415.000</b>	<b>EMERGENCY MANAGEMENT</b>	-	-	-
01.415.200	SUPPLIES	(3,500.00)	-	(3,500.00)
01.415.210	CRIME WATCH	(500.00)	500.00	-
01.415.250	APCP EMER. ROAD ACCESS	(1,000.00)	1,000.00	-
01.415.450	CONTRACTED SVCS - CONTROL CTR	(37,792.00)	37,792.16	0.16
<b>Totals for XX.X15.XXX</b>		<b>(42,792.00)</b>	<b>39,292.16</b>	<b>(3,499.84)</b>
<b>01.418.000</b>	<b>ZONING HEARING BOARD</b>	-	-	-
01.418.120	SALARIES ZHB MEMBERS	(1,000.00)	1,170.00	170.00
01.418.200	SUPPLIES	(250.00)	31.00	(219.00)
01.418.314	ZHB SOLICITOR	(20,000.00)	5,528.00	(14,472.00)
01.418.316	SPECIAL SERVICES/STENO	(2,000.00)	815.00	(1,185.00)
01.418.340	ADVERTISING & PRINTING	(1,000.00)	1,706.79	706.79
<b>Totals for XX.X18.XXX</b>		<b>(24,250.00)</b>	<b>9,250.79</b>	<b>(14,999.21)</b>
<b>01.419.000</b>	<b>PLANNING COMMISSION</b>	-	-	-
01.419.140	SALARIES PLANNING COMMISSION	(4,800.00)	2,600.00	(2,200.00)
01.419.200	SUPPLIES	(250.00)	-	(250.00)
01.419.313	ENGINEERING SERVICES	(500.00)	-	(500.00)
01.419.314	PLANNING COMMISSION SOLICITOR	(4,500.00)	4,672.50	172.50
01.419.340	ADVERTISING & PRINTING	(200.00)	52.79	(147.21)
<b>Totals for XX.X19.XXX</b>		<b>(10,250.00)</b>	<b>7,325.29</b>	<b>(2,924.71)</b>
<b>01.426.000</b>	<b>COMPOST FACILITY</b>	-	-	-
01.426.200	MATERIAL & SUPPLIES	(1,000.00)	293.25	(706.75)
01.426.330	FUEL	(10,000.00)	-	(10,000.00)
01.426.374	REPAIR/MAINT	(10,000.00)	6,961.04	(3,038.96)
<b>Totals for XX.X26.XXX</b>		<b>(21,000.00)</b>	<b>7,254.29</b>	<b>(13,745.71)</b>
<b>01.427.000</b>	<b>SOLID WASTE COLLECTION / DISPO</b>	-	-	-
01.427.200	SUPPLIES	(500.00)	289.80	(210.20)
01.427.300	OTHER SERVICES & CHARGES	(2,500.00)	1,266.00	(1,234.00)
01.427.450	CONTRACT SERVICES-TWP CLEAN-UP	(47,000.00)	42,405.00	(4,595.00)
<b>Totals for XX.X27.XXX</b>		<b>(50,000.00)</b>	<b>43,960.80</b>	<b>(6,039.20)</b>
<b>01.430.000</b>	<b>DPW-HIGHWAYS ROADS STREETS</b>	-	-	-
01.430.140	WAGES ROAD CREW	(634,852.00)	593,351.56	(41,500.44)
01.430.180	ROAD CREW OVERTIME	(20,000.00)	32,020.65	12,020.65
01.430.190	OTHER PERSONAL-UNIFORM CLEANIN	(13,500.00)	12,601.53	(898.47)
01.430.191	CDL LICENSE REIMBURSEMENT	(500.00)	99.98	(400.02)
01.430.192	BOOT REMIBURSEMENT	(3,900.00)	3,286.91	(613.09)

# GENERAL FUND

## As of 12/31/2025

Account	Description	BUDGET	ACTIVITY	BALANCE
01.430.240	SUPPLIES	(14,500.00)	9,307.65	(5,192.35)
01.430.260	SMALL TOOLS & MINOR EQUIPMENT	(2,500.00)	1,658.91	(841.09)
01.430.300	OTHER SERVICES & CHARGES	(10,450.00)	12,387.71	1,937.71
01.430.310	ENGINEERING SERVICES	(20,000.00)	7,872.27	(12,127.73)
01.430.320	COMMUNICATIONS RADIOS & TELEPH	(1,500.00)	1,220.16	(279.84)
01.430.330	FUEL	(55,000.00)	72,328.72	17,328.72
01.430.700	CAPITAL PURCHASES	(514,196.00)	407,107.31	(107,088.69)
<b>Totals for XX.X30.XXX</b>		<b>(1,290,898.00)</b>	<b>1,153,243.36</b>	<b>(137,654.64)</b>
<b>01.431.000</b>	<b>DPW-STREET CLEANING</b>	-	-	-
01.431.240	PARTS AND SUPPLIES	(2,000.00)	-	(2,000.00)
<b>Totals for XX.X31.XXX</b>		<b>(2,000.00)</b>	<b>-</b>	<b>(2,000.00)</b>
<b>01.432.000</b>	<b>DPW-SNOW &amp; ICE REMOVAL</b>	-	-	-
01.432.180	SNOW & ICE REMOVAL OVERTIME	(40,000.00)	3,557.18	(36,442.82)
01.432.240	ROAD MATERIALS	(145,000.00)	107,571.21	(37,428.79)
<b>Totals for XX.X32.XXX</b>		<b>(185,000.00)</b>	<b>111,128.39</b>	<b>(73,871.61)</b>
<b>01.433.000</b>	<b>DPW-TRAFFIC SIGNS STREET SIGN</b>	-	-	-
01.433.240	ROAD MATERIALS	(17,500.00)	7,153.27	(10,346.73)
01.433.360	PUBLIC UTILITY-ELECTRIC	(10,000.00)	4,004.61	(5,995.39)
01.433.450	CONTRACTED SERVICES	(18,500.00)	23,864.77	5,364.77
<b>Totals for XX.X33.XXX</b>		<b>(46,000.00)</b>	<b>35,022.65</b>	<b>(10,977.35)</b>
<b>01.436.000</b>	<b>DPW-STORM SEWERS &amp; DRAINS</b>	-	-	-
01.436.240	ROAD MATERIALS	(1,000.00)	10,266.72	9,266.72
01.436.384	EQUIPMENT RENTAL	(3,500.00)	515.00	(2,985.00)
01.436.600	CAPITAL CONSTRUCTION	(3,500.00)	-	(3,500.00)
<b>Totals for XX.X36.XXX</b>		<b>(8,000.00)</b>	<b>10,781.72</b>	<b>2,781.72</b>
<b>01.437.000</b>	<b>DPW-REPAIR OF TOOLS &amp; MACHINER</b>	-	-	-
01.437.100	INSPECTION STATION	(500.00)	1,051.45	551.45
01.437.240	PARTS & MATERIALS	(90,000.00)	69,750.00	(20,250.00)
01.437.240.003	2003 TAGALONG TRAILER	-	2,035.00	2,035.00
01.437.240.013	2011 INTL PLOW/SPREADER	-	156.26	156.26
01.437.240.022	2015 FORD F250	-	104.75	104.75
01.437.240.024	2016 INT'L DUMP TRUCK	-	81.06	81.06
01.437.240.025	2017 VOLVO	-	822.73	822.73
01.437.240.026	2017 FORD F350	-	615.16	615.16
01.437.240.067	2019 VOLVO	-	283.78	283.78
01.437.240.069	2018 FORD ESCAPE	-	67.44	67.44
01.437.240.073	2019 F350 SIGN TRUCK	-	1,471.91	1,471.91
01.437.240.077	#10 2021 MACK GRANITE	-	161.12	161.12
01.437.240.080	2022 WESTERN STAR	-	557.00	557.00
01.437.240.081	2020 INTERNATIONAL	-	1,076.50	1,076.50
<b>01.437.370</b>	<b>OUTSIDE REPAIRS</b>	-	-	-
01.437.370.062	FORD F250 -- 2015	-	500.00	500.00

# GENERAL FUND

## As of 12/31/2025

Account	Description	BUDGET	ACTIVITY	BALANCE
=====				
<i>Totals for XX.X37.XXX</i>		<b>(90,500.00)</b>	<b>78,734.16</b>	<b>(11,765.84)</b>
=====				
01.438.000	DPW-HIGHWAY REPAIR & MAINT	-	-	-
01.438.240	ROAD MATERIALS	(10,000.00)	6,693.77	(3,306.23)
<i>Totals for XX.X38.XXX</i>		<b>(10,000.00)</b>	<b>6,693.77</b>	<b>(3,306.23)</b>
=====				
01.439.000	DPW-HIGHWAY CONSTR & REBUILDIN	-	-	-
01.439.310	ENGINEERING FEES	(2,000.00)	-	(2,000.00)
01.439.600	CAPITAL CONSTRUCTION	(33,500.00)	33,990.00	490.00
<i>Totals for XX.X39.XXX</i>		<b>(35,500.00)</b>	<b>33,990.00</b>	<b>(1,510.00)</b>
=====				
01.453.000	SPECTATOR RECREATION	-	-	-
01.453.502	CONTRIBUTION NRHS	(5,000.00)	5,000.00	-
01.453.503	CONTRIBUTION HISTORICAL ASSOC	(5,000.00)	5,000.00	-
01.453.504	ALARM MONITORING-HIST. ASSOC.	(300.00)	384.00	84.00
<i>Totals for XX.X53.XXX</i>		<b>(10,300.00)</b>	<b>10,384.00</b>	<b>84.00</b>
=====				
01.454.000	PARKS	-	-	-
01.454.142	SEASONAL WAGES PARKS	(26,816.00)	19,542.10	(7,273.90)
01.454.200	MATERIALS & SUPPLIES	(12,200.00)	14,717.05	2,517.05
01.454.250	SUPPLIES FOR EVENTS	(13,000.00)	3,675.22	(9,324.78)
01.454.300	OTHER SERVICES & CHARGES	-	68.44	68.44
01.454.310	ENGINEERING FEES	(12,000.00)	3,712.76	(8,287.24)
01.454.316	ADV/PRINTING	(300.00)	32.67	(267.33)
01.454.330	FUEL	(1,500.00)	3,851.25	2,351.25
01.454.361	UTILITIES-ELECTRIC	(5,200.00)	4,833.77	(366.23)
01.454.374	REPAIRS & MAINT. OF EQUIPT.	(2,500.00)	1,459.12	(1,040.88)
01.454.450	CONTRACTED SERVICES	(10,500.00)	10,182.00	(318.00)
01.454.700	CAPITAL PURCHASES	(26,500.00)	16,987.50	(9,512.50)
01.454.750	PARK DEVELOPMENT	(2,500.00)	-	(2,500.00)
<i>Totals for XX.X54.XXX</i>		<b>(113,016.00)</b>	<b>79,061.88</b>	<b>(33,954.12)</b>
=====				
01.457.000	CIVIL & MILITARY CELEBRATIONS	-	-	-
01.457.200	MATERIALS & SUPPLIES	-	116.65	116.65
01.457.370	REPAIRS & MAINTENANCE	-	4,500.00	4,500.00
01.457.500	VETERANS DONATION	(14,000.00)	12,193.87	(1,806.13)
<i>Totals for XX.X57.XXX</i>		<b>(14,000.00)</b>	<b>16,810.52</b>	<b>2,810.52</b>
=====				
01.458.000	CONTRIBUTIONS	-	-	-
01.458.555	DONATIONS - OTHER	(1,200.00)	2,200.00	1,000.00
01.458.600	EAC CONTRIBUTION	(6,000.00)	3,109.80	(2,890.20)
<i>Totals for XX.X58.XXX</i>		<b>(7,200.00)</b>	<b>5,309.80</b>	<b>(1,890.20)</b>
=====				

# GENERAL FUND

## As of 12/31/2025

Account	Description	BUDGET	ACTIVITY	BALANCE
=====				
01.461.000	COMMUNITY DEVELOPMENT	-	-	-
01.461.543	TOBYHANNA CONSERVATION CLUB	(3,500.00)	3,500.00	-
01.461.560	DEER REMOVAL	(2,000.00)	2,000.00	-
<i>Totals for XX.X61.XXX</i>		(5,500.00)	5,500.00	-
=====				
01.480.000	ADP P/R EXPENSE	(12,000.00)	12,423.42	423.42
01.480.001	MISCELLANEOUS	-	304.36	304.36
01.480.004	BANK CHARGES	(3,656.00)	6,532.87	2,876.87
01.480.216	PENSION ADMINISTRATION EXPENSE	(1,000.00)	750.00	(250.00)
<i>Totals for XX.X80.XXX</i>		(16,656.00)	20,010.65	3,354.65
=====				
01.481.000	INTERGOVT EXPENSES	-	-	-
01.481.500	STATE PORTION - POLICE PENSION	(173,456.00)	-	(173,456.00)
01.481.510	STATE PORTION - NON-UNIFORM PENSION	(4,315.00)	-	(4,315.00)
<i>Totals for XX.X81.XXX</i>		(177,771.00)	-	(177,771.00)
=====				
01.486.000	INSURANCE	-	-	-
01.486.352	LIABILITY PREMIUM (CASUALTY)	(108,000.00)	91,005.60	(16,994.40)
01.486.354	WORKMEN'S COMPENSATION	(93,750.00)	97,701.00	3,951.00
<i>Totals for XX.X86.XXX</i>		(201,750.00)	188,706.60	(13,043.40)
=====				
01.487.000	EMPLOYEE BENEFITS	-	-	-
01.487.153	DISABILITY INSURANCE LONG TERM	(12,000.00)	12,670.63	670.63
01.487.156	HEALTH/EYE/DENTAL INSURANCE	(533,314.00)	534,196.03	882.03
01.487.157	REIMBURSEMENT HEALTH INS	(7,500.00)	3,485.23	(4,014.77)
01.487.158	LIFE INSURANCE	(5,000.00)	5,094.30	94.30
01.487.160	PENSION-NON-UNIFORM	(204,630.00)	128,354.78	(76,275.22)
01.487.161	SOCIAL SECURITY	(111,860.00)	104,192.15	(7,667.85)
01.487.162	UNEMPLOYMENT COMPENSATION	(10,000.00)	6,262.36	(3,737.64)
<i>Totals for XX.X87.XXX</i>		(884,304.00)	794,255.48	(90,048.52)
=====				
01.492.000	INTERFUND TRANSFERS	-	-	-
01.492.001	TRANSFER TO SEWER ACCT.	(636,600.00)	412,466.00	(224,134.00)
<i>Totals for XX.X92.XXX.XXX</i>		(636,600.00)	412,466.00	(224,134.00)
=====				
<i>Totals for XX.4XX.XXX.XXX</i>		(9,132,425.00)	8,089,978.55	(1,042,446.45)
=====				
<b>GRAND TOTAL</b>		-	(1,444,607.09)	(1,444,607.09)



**15**

**COOLBAUGH TOWNSHIP  
CASH DISBURSEMENTS REPORT  
JANUARY 21, 2025**

<b>DATE</b>	<b>CK #</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
1/10/2025		Payroll Transfer	\$ 56,000.00
1/17/2025		Payroll Transfer	\$ 60,000.00
1/7/2025	11651	AM Trust North America	\$ 13,678.00
1/7/2025		General Fund	\$ 69,678.76
1/7/2025		<b>Total General Fund</b>	<b>\$ 199,356.76</b>
1/7/2025		Escrow Fund	\$ 1,995.00
1/7/2025		<b>Total Escrow Fund</b>	<b>\$ 1,995.00</b>
1/7/2025		Sewer Fund	\$ 15,650.93
1/7/2025		<b>Total Sewer Fund</b>	<b>\$ 15,650.93</b>
		<b>TOTAL DISBURSEMENTS</b>	<b>\$ 217,002.69</b>

**CASH TRIAL BALANCE AS OF JANUARY 25, 2025**

General Fund Checking	\$ 8,072,667.24
Fire Tax/Coolbaugh Twp VFD	523,479.54
Fire Tax- Coolbaugh Fire Building Fund	1,012,218.77
Fire Tax- Volunteer Fire Departments	1,038.76
EMS	30,676.17
American Rescue Plan	1,881,620.53
Payroll Checking	60,030.48
Rainy Day Fund Savings	987,945.63
<b>Total General Fund</b>	<b>\$12,569,677.12</b>
Sewer Fund Checking	3,372.41
Sewer PennVest Checking	11.30
<b>Total Sewer Fund</b>	<b>\$ 3,383.71</b>
Capital Projects Fund Checking	<b>\$ 16,307.13</b>
Emerg. Services Fund Money Market	206,940.34
Emerg. Services Fund Checking	21,479.33
<b>Total Emergency Services Fund</b>	<b>\$ 228,419.67</b>
Liquid Fuels Fund Checking	<b>\$ 183,634.55</b>
Escrow Fund Checking	773,983.90
Escrow Fund Clarius Checking	61,845.29
<b>Total Escrow Fund</b>	<b>\$ 835,829.19</b>
<b>TOTAL ALL FUNDS</b>	<b>\$ 13,837,251.37</b>

## List of Bills - (01101000) GENERAL FUND CHECKING GENERAL FUND

Check#	Vendor	Description	Payment	Check Total
11652	1592 - ACRISURE MID-ATLANTIC PARTNERS INS, SERV	PO 26091 INS. ADMIN FEE - Q4	1,500.00	1,500.00
11653	44 - AIRGAS USA,LLC	PO 26072 ARGON	129.66	129.66
11654	1330 - AMAZON CAPITAL SERVICES	PO 26127 OFFICE SUPPLIES	100.71	100.71
11655	1483 - AUTO PARTS OF MT POCONO	PO 26063 PARTS LOADER	7.64	
		PO 26078 LEAF TRUCK 2019 VOLVO	437.43	
		PO 26097 OIL FILTER F350 SIGN TK	40.02	
		PO 26104 AIR FILTER	131.28	
		PO 26105 AIR FILTERS INT'L TRUCKS	87.28	
		PO 26119 AIR FILTER	27.41	
		PO 26121 SUPPLIES MACK TK #10	261.34	992.40
11656	569 - CARROT TOP INDUSTRIES	PO 26122 FLAGS MUNICIPAL CENTER	589.95	
		PO 26123 FLAGS -PARK	324.95	914.90
11657	4 - CHEMUNG SUPPLY CORP.	PO 26098 SUPPLIES	25.50	
		PO 26099 FLOW BLADES	3,590.60	3,616.10
11658	1240 - CINTAS CORPORATION	PO 26081 UNIFORMS	51.20	
		PO 26082 MATS/UNIFORMS	475.32	
		PO 26109 SHOP TOWELS/UNIFORMS	86.72	
		PO 26110 SHOP TOWELS/UNIFORMS	51.20	664.44
11659	1248 - CLASSIC QUALITY HOMES	PO 26108 REFUND FOR DRIVEWAY	100.00	100.00
11660	1372 - COMMONWEALTH SIGNS LLC	PO 26106 NO PARKING - ZONING POLE BARN	144.00	144.00
11661	652 - CYPHERS TRUCK PARTS	PO 26107 SHOP DPW	239.38	239.38
11662	52 - DALEVILLE ACE HARDWARE	PO 26116 PROPANE	20.00	20.00
11663	1085 - DE LAGE LANDEN	PO 26124 COPIERS 1/1-1/31/2025	94.45	94.45
11664	1113 - ELAN FINANCIAL SERVICES	PO 26093 ADOBE/ROAD WARRIOR/MSFT/CALL EM ALL/EAC/	1,869.41	1,869.41
11665	919 - FIDELITY SECURITY LIFE INSURANCE/EY	PO 26071 JAN/2025	270.27	270.27
11666	1384 - FRASER ADVANCED INFO,SYSTEMS	PO 26125 SHARP COPIER 1/1-1/31/2025	329.19	329.19
11667	522 - GRATZ WASHENIK TAX COLLECTOR	PO 26126 TAX REIMBURSEMENT	513.92	513.92
11668	1296 - GRIM,BIEHN & THATCHER	PO 26070 GENERAL MATTERS/ZHB/IMPERIAL/MESSER/FINI	5,232.50	5,232.50
11669	54 - H.A. BERKHEIMER, INC.	PO 26080 LST	145.48	145.48
11670	1591 - JDM CONSULTANTS ,LLC	PO 26096 GRANT WRITING- FEB	4,000.00	4,000.00
11671	616 - KIMBALL MIDWEST	PO 26077 PARTS	236.50	236.50
11672	891 - LOWE'S	PO 26100 SUPPLIES/MUNICIPAL CENTER	213.26	213.26
11673	232 - MECHANICAL SERVICE COMPANY	PO 26068 REPAIR GENERATOR	1,365.28	1,365.28
11674	1484 - NAPA AUTO PARTS	PO 26101 AIR FILTER VOLVO LEAF TK	44.03	44.03
11675	1437 - NATIONAL WASTE DISPOSAL, INC	PO 26062 DPW/MUNICIPAL/WWTP 1/1/2025	345.00	345.00
11676	1122 - NORTHEAST SITE CONTRACTORS	PO 26112 CAYUGA DR.	6,751.00	6,751.00
11677	1523 - NUSO,LLC	PO 26074 PHONES JAN	162.08	162.08
11678	81 - P P & L	PO 26065 84771-32002 507 SIGNAL LIGHTS	26.17	
		PO 26069 39910-23005 196	48.50	
		PO 26083 83201-80003 ST LIGHTS	1,271.23	
		PO 26084 85457-02009 BASEBALL FIELD	322.13	
		PO 26113 49924-86007 IND'L PARK	24.54	1,692.57
11679	910 - PA UC FUND	PO 26111 4th QTR FEDERAL	255.42	255.42
11680	87 - PENNSYLVANIA ONE CALL SYSTEM, INC.	PO 26086 CBT/	71.72	71.72
11681	1368 - PEOPLES SECURITY BANK & TRUST CO.	PO 26114 LETTER OF CREDIT ANNUAL FEE	3,355.75	3,355.75
11682	181 - PSATS UC GROUP TRUST FUND	PO 26129 4TH QUARTER	860.00	860.00
11683	166 - R.J. HALL COMPANY INC.	PO 26120 PENSION	750.00	750.00
11684	713 - RED DIAMOND GRAPHICS	PO 26064 CLEAN UP SIGN	245.00	245.00
11685	1371 - RTS TRUCK CENTER, INC	PO 26117 LID- FISHER SALTSREADER	704.75	
		PO 26118 ULTRA HIGH FLOW NOZZLE	564.55	1,269.30
11686	1540 - SILVI CEMENT/SLAG/SALT	PO 26130 ANTI SKID /SALT	18,920.69	18,920.69
11687	161 - STEPHENSON EQUIPMENT INC.	PO 26079 LEAF TRUCK REPAIR	2,512.32	2,512.32
11688	120 - SUNDANCE NETWORKS INC.	PO 26087 COMPUTER MAINT.	845.25	845.25
11689	31 - TK ELEVATOR CORPORATION	PO 26066 MAINT. 1/1-1/31/2025	391.10	391.10
11690	1151 - TOMAS KEANE	PO 26115 REIMBURSEMENT INS.	350.00	350.00
11691	1055 - TULPEHOCKEN SPRING WATER INC	PO 26103 BOTTLE WATER	131.57	131.57
11692	756 - UGI Utilities	PO 26085 411002865458 GARAGE	186.41	
		PO 26090 411002865219 MUNICIPAL CENTER	2,931.04	3,117.45
11693	119 - VERIZON	PO 26128 PHONES	808.67	808.67
11694	1587 - WEX BANK	PO 26092 FUEL-DPW/MUNICIPAL/ZONING	882.31	882.31
11695	1551 - WORLD FUEL SERVICES, INC	PO 26067 FUEL	3,225.68	3,225.68
TOTAL				69,678.76

## List of Bills - (01101000) GENERAL FUND CHECKING GENERAL FUND

Check#	Vendor	Description	Payment	Check Total	
<b>Summary By Account</b>					
ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01.101.000	GENERAL FUND CHECKING			0.00	69,678.76
01.362.000	PUBLIC SAFETY			100.00	
01.400.000	GENERAL GOV'T	6,866.60			
01.401.000	MANAGER -EXECUTIVE	-131.00			
01.402.000	FINANCIAL ADMIN	180.89			
01.403.000	TAX COLLECTION	659.40			
01.404.000	LAW	4,480.00			
01.409.000	BUILDING & PLANTS	9,093.05			
01.414.000	ZONING OFFICE	1,018.38			
01.418.000	ZONING HEARING BOARD	250.33			
01.427.000	SOLID WASTE COLLECTION / DISPO	245.00			
01.430.000	DPW-HIGHWAYS ROADS STREETS	4,678.64			
01.432.000	DPW-SNOW & ICE REMOVAL	18,920.69			
01.433.000	DPW-TRAFFIC SIGNS STREET SIGN	99.21			
01.437.000	DPW-REPAIR OF TOOLS & MACHINER	8,083.48			
01.439.000	DPW-HIGHWAY CONSTR & REBUILDIN	6,751.00			
01.454.000	PARKS	647.08			
01.458.000	CONTRIBUTIONS	405.32			
01.480.000	ADP P/R EXPENSE	4,137.75			
01.487.000	EMPLOYEE BENEFITS	3,192.94			
<b>TOTALS FOR</b>	<b>GENERAL FUND</b>	<b>69,578.76</b>	<b>0.00</b>	<b>100.00</b>	<b>69,678.76</b>

Total to be paid from Fund 01 GENERAL FUND

69,678.76

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69,678.76

## List of Bills - (85101000) ESCROW FUND CHECKING ESCROW

Check#	Vendor	Description	Payment	Check Total
1364	1296 - GRIM,BIEHN & THATCHER	PO 26070 GENERAL MATTERS/ZHB/IMPERIAL/MESSER/FINI	1,995.00	1,995.00
	TOTAL			1,995.00

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
85.101.000	ESCROW FUND CHECKING			0.00	1,995.00
85.250.312	Ray Price			367.50	
85.250.326	FINISH LINE AUTO BODY			140.00	
85.250.327	PMI / MPMA ACT 537			157.50	
85.250.338	POSH HOSPITALITY DEVELOPMENT LLC - LAND			35.00	
85.250.355	MESSER, LLC LAND DEVELOPMENT			70.00	
85.250.385	PMCC NORTH WAREHOUSE			35.00	
85.250.387	PMCC NORTH - LOT 2			105.00	
85.250.458	LANDSTON EQUITIES LLC			472.50	
85.250.593	IMPERIAL REALTY PROPERTY			612.50	
<b>TOTALS FOR</b>	<b>ESCROW</b>	<b>0.00</b>	<b>0.00</b>	<b>1,995.00</b>	<b>1,995.00</b>

Total to be paid from Fund 85 ESCROW

1,995.00
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1,995.00

## List of Bills - (08101000) CHECKING SEWER FUND

Check#	Vendor	Description	Payment	Check Total
3340	771 - COMMONWEALTH OF PA	PO 26076 JAN 2025 LN#P24001544-429	965.35	965.35
3341	1251 - ENVIRONMENTAL SERV. CORP.	PO 26060 SLUDGE HAULING	397.00	
		PO 26094 SLUDGE REMOVAL 01/3/2025	397.00	
		PO 26102 SLUDGE HAULING	317.60	1,111.60
3342	520 - K.L. FULFORD ASSOCIATES, INC	PO 26088 JAN 2025	5,800.00	5,800.00
3343	876 - Microbac Laboratories, Inc.	PO 26059 TESTING 12/12/2024-12/11-12/10	672.69	
		PO 26061 TESTING 12/6	448.46	
		PO 26073 TESTING 12/17	224.23	
		PO 26095 TESTING 12/18	224.23	1,569.61
Rep:3344	1437 - NATIONAL WASTE DISPOSAL, INC	PO 26062 DPW/MUNICIPAL/WWTP 1/1/2025	180.00	180.00
3345	936 - NORTH END ELECTRIC	PO 26075 BLOWER ISSUES WWTP	4,762.50	
		PO 26089 PUMP WIRES	315.00	5,077.50
3346	119 - VERIZON	PO 26128 PHONES	946.87	946.87
TOTAL				15,650.93

**Summary By Account**

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
08.101.000	CHECKING			0.00	15,650.93
08.269.500	PENWORKS 2008 GOB			901.74	
08.429.125	CONTRACT SERVICE PLANT	5,800.00			
08.429.320	TELEPHONE	946.87			
08.429.374	MAINT/REPAIR EQUIPMENT	5,077.50			
08.429.451	OUTSIDE LAB TESTING	1,569.61			
08.429.452	SLUDGE HAULING	1,111.60			
08.429.453	CONTRACTED SERVICE -TRASH	180.00			
08.472.106	PENWORKS INTEREST LN #99900048	63.61			
<b>TOTALS FOR SEWER FUND</b>		<b>14,749.19</b>	<b>0.00</b>	<b>901.74</b>	<b>15,650.93</b>

Total to be paid from Fund 08 SEWER FUND

15,650.93

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15,650.93