

**JACKSON TOWNSHIP
BOARD OF SUPERVISORS
January 6, 2025 ~ REORGANIZATIONAL MEETING**

A G E N D A

- A. Call to Order at 7:00 PM.
- B. Reorganization (Names that appear in parenthesis have agreed to serve if reappointed).
 - 1. Appoint a Supervisor as Temporary Chairman and another person as Temporary Secretary.
 - 2. Nominate and elect a Board of Supervisors Chairman who then conducts the remainder of the meeting.
 - 3. Nominate and elect a Vice Chairman.
 - 4. Appoint the Township Manager (Florence A. Ford)
 - 5. Appoint a Secretary (Linda A. Eaton).
 - 6. Appoint a Treasurer (Sally A. Bushey).
 - 7. Appoint the Zoning Officer (Ray Dietrich)
 - 7. Appoint an Assistant Secretary/Treasurer (Florence A. Ford).
 - 8. Affirm the appointment of Township staff in the positions and at the salaries and wages approved in the 2025 Budget adoption process.
 - 9. Establish the amount of the Treasurer's Bond at \$1,500,000.
 - 10. Appoint the Township Solicitor (Stock and Leader, David Jones).
 - 11. Appoint the Zoning Hearing Board Solicitor (MPL Law Firm, John Miller)
 - 12. Appoint the Township Engineer (C. S. Davidson, Jeff Shue).
 - 13. Appoint the Chairman of the Vacancy Board (Joseph Lange, 1 Year Term).
 - 14. Appoint a Certified Public Accounting Firm to perform the annual audit (Hamilton & Musser).
 - 15. Appoint the Township Sewage Enforcement Officer (Patrick Buhl) and Alternate(s) (Douglas Barmoy, Reg Baugher, and/or Brandon Bischard)
 - 16. Appoint the Township Fire Chief (Brad Dunham).

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17. Appoint the Township Emergency Management Coordinator (Brian Bankert).
18. Appoint a Supervisor to each of the following positions:
 - a. Representatives to the York Adams Tax Bureau and Tax Collection Committee. (*Jonathan Holmes; Alternate Florence A. Ford).
 - b. Representative to the York County Planning Commission's LGAC/CDBG Advisory Committee (*Jonathan Holmes).

Representative to the Northern York County Regional Police Department Board of Commissioners. (* Emily Miller)
 - c. Voting Delegate to the PSATS State Convention. (*Jonathan Holmes)
19. Appoint the Township's Open Records Officer (Township Manager, Florence Ford).
20. Appoint the Assistant Open records Officer (Zoning Officer, Ray Dietrich)
21. Appoint residents to the following expired terms or vacancies:
 - a. Sewer Authority Board Member
John McDonald – Term to begin January 1, 2025 through December 31, 2029
 - b. Planning Commission Members
Zachery Steckler – Term to begin January 1, 2025 through December 31, 2028
 - c. Zoning Hearing Board
Timothy Ferrance – Term to begin January 1, 2025 through December 31, 2027
Mark Derr (alternate) – Term to begin January 1, 2025 through December 31, 2027
22. Select Depositories for the Township's Funds to be:
 - a. BB&T Bank
 - b. PA Local Government Investment Trust (PLIGIT)
 - c. Bank of New York Mellon
22. Approve the following as Township Holidays:
 - a. New Year's Day - Wednesday, January 1, 2025.
 - b. President's Day - Monday, February 17.

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- c. Good Friday – April 18
- d. Memorial Day (Observed) - Monday, May 26.
- e. Independence Day (Observed) - Friday, July 4.
- f. Labor Day - Monday, September 1.
- g. Veteran’s Day (Observed) - Tuesday, November 11.
- h. Thanksgiving Day - Thursday, November 27.
- i. Day after Thanksgiving - Friday, November 28.
- j. Day before Christmas Holiday – Wednesday, December 24.
- k. Christmas Day - Thursday, December 25

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C. Request for Presentation/Public Comment.

- 1. Police Report

D. Approval of Minutes of December 3, 2024 Meeting.

E. Acceptance of Treasurer’s Monthly Financial Statements for and to pay all bills for December 2024.

F. Opening/Award of Bids. None Scheduled.

G. Subdivision/Land Development Plans for Action. None Scheduled.

H. Old Business.

I. New Business:

- 1. Ratify Emergency Expenditure for Spring Grove Parks and Recreation in the amount of \$20,000 from ARPA Funds
- 2. Authorize Renewal of PSATS membership for 2025.
- 3. Authorize attendance of Township officials to PSATS Conference May 4 through May 7, 2025 in Hershey, PA.

J. Supervisor’s Report.

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K. Engineer's Report:

L. Solicitor's Report.

M. Manager's Report.

N. Zoning Officer's Report

O. Adjournment.