

NEWBERRY TOWNSHIP
EVENTS COMMITTEE
MEETING AGENDA
December 1, 2025

1. CALL TO ORDER AT 4:00 PM

- a. Pledge of Allegiance

2. PUBLIC COMMENTS

All Public comments shall be delivered from the podium by registered individuals (residents or taxpayer). Time allotted for an agenda matter is 5 minutes otherwise 3 minutes for a non-agenda matter. A copy of the Public Meeting Policy is available for your convenience.

3. APPROVAL OF THE MINUTES

- a. Approval of the meeting minutes for November 3, 2025.

4. OLD BUSINESS

None

5. NEW BUSINESS

- a. Discuss and review the Tree Lighting event.
 - i. Move the event to Shelley Park
 - ii. Any changes that need to be made
 - iii. Any additions that are needed
- b. Adjust our spending on events with the \$7,500 budget for the year
 - i. Establish spending per event
 - ii. Discuss sponsorship needed
 - iii. Discuss creating sponsorship letters
- c. Motion to approve a recommendation to the Board of Supervisors for the 2026 meeting dates calendar.
- d. Review pricing of vendor rental – typical area events cost \$30-\$75
 - i. New Cumberland - \$75.00
 - ii. Craft Fairs - \$25.00
 - iii. Newberry Township Events Committee - \$30.00 No Refunds!
- e. Vendors invited – Spring, Harvest Moon and Tree Lighting – any others
- f. Mailings – What should be included in the annual mailer
 - i. Vendor applications
 - ii. Brick order forms
 - iii. Events calendar



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- g. Discuss fund raising activities

ADJOURNMENT