



LITTLESTOWN

HOMETOWN NEWS

www.littlestownborough.org

SAVE THE DATE

LEAF PICK UP

Must be bagged at the curb by 7am.

Oct 30th: First Day

Nov 6, 13, 20, 27, Dec 4

Dec 11: Last Day



CHRISTMAS TREE PICK UP

Must be at the curb by 7am. Borough residents only. Details contact the Alpha Fire.



TRICK OR TREAT

Littlestown Borough:
rain or shine Oct 31st 6pm-8pm

Codorus Trail of Treats:
Oct 20th and 21st 630pm -9pm



2023 HALLOWEEN PARADE

October 24th **Gettysburg Halloween Parade**

Rain date October 25th



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Little's Funeral Home

Lee Ann (Little) Study
John D. Study

P.O. Box 155 • 34 Maple Ave.
Littlestown, PA 17340

Phone: 717-359-4224

Fax: 717-359-9611

email: littlesth@comcast.net

website: www.littlesth.com

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THE BOROUGH OF LITTLESTOWN

41 S. Columbus Ave., Littlestown, PA 17340

BOROUGH OFFICE HOURS

Monday - Thursday 7:00 AM to 4:15 PM | Friday 7:00 AM - NOON

www.littlestownborough.org



CODE/ZONING/PERMIT DEPARTMENT:

Tuesday – Thursday 7:00AM-3:30PM

POLICE SECRETARY:

Monday-Friday 8:00AM-NOON

MAYOR: Wednesdays 8:00AM-11:00AM

POLICE OFFICERS: On Duty 24/7

BOROUGH CONTACT NUMBERS

Borough Office: 717-359-5101

Police Office: 717-359-4511

Non- Emergency: 717-624-2101

TAX COLLECTOR: Stacey Motter
717-359-8328 • 33 W Myrtle Street

2023 OFFICE CLOSINGS

TUESDAY, JULY 4
INDEPENDENCE DAY

MONDAY, SEPT 4
LABOR DAY

MONDAY, OCT 9
COLUMBUS DAY

FRIDAY, NOV 10
VETERANS DAY OBSERVANCE

THURSDAY, NOV 23
THANKSGIVING DAY

FRIDAY, NOV 24
DAY AFTER THANKSGIVING

FRIDAY, DEC 22
CHRISTMAS EVE OBSERVANCE

MONDAY, DEC 25
CHRISTMAS DAY

FRIDAY, DEC 29
NEWS YEARS EVE OBSERVANCE

FIREWORKS
GETTYSBURG AREA REC PARK
July 4th

MEETING SCHEDULE

Borough Council 2nd and 4th Tuesday of each month

Borough Authority 2nd and 4th Tuesday of each month

Planning Commission 2nd Thursday of each month

*All Meetings start at 6:30pm located at
232 N Queen St. Littlestown PA 17340*



TOWNSHIP CONTACTS

UNION TOWNSHIP:
717-359-7811

MT JOY:
717-359-4500

GERMANY TOWNSHIP:
717-359-7537

MOUNT PLEASANT TWP:
717-624-8049



Notice: We do not accept any payments via telephone

myLittlestown Account

Reminder to look for your water and sewer bill the following months:

JANUARY • APRIL • JULY • OCTOBER


BILL DUE DATE REMINDERS WILL BE SENT OUT VIA SAVVY CITIZEN. THESE ARE GENERALIZED BILL DUE DATE REMINDERS THAT ALL SAVVY CITIZEN USERS WILL RECEIVE.

Property owners may register for our portal by visiting: <https://littlestown.authoritypay.com/>

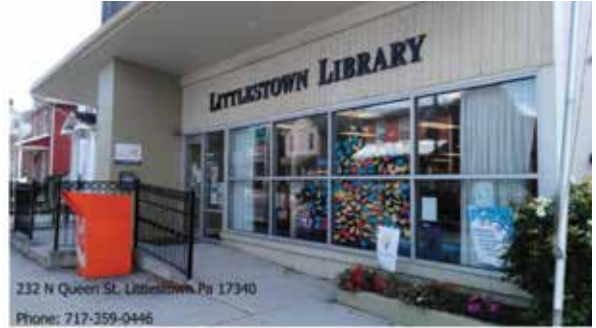


PARKING METERS

Must be paid from 8am – 6pm,
Monday – Saturday

When you see the 
on the meters parking is **FREE**.

Around Town



Pennsylvania 811

WHEN SHOULD YOU CALL 811?

Common Projects

- Planting Trees or shrubs
- Installing Fences or mailboxes
- New additions or construction
- If you are uncertain, call 811 to double check!

Pa1call.org

RECYCLING

Adams County Office of Planning and Development

670 Old Harrisburg Rd Suite 100
Gettysburg Pa 17325

Phone: 717-337-9827

Recycling Hotline: 800-346-4242

Brochure: <http://www.adamscounty.us/Dept/Planning/Documents/RecyclingBrochure.pdf>



EMERGENCY SOUNDS

Fire Alarm is short up and down cycle

EMA alert alarm take over is steady blast for 3 minutes

EMA alert alarm is warble type siren

WINTER SAFETY REMINDERS

The winter season is upon us and with it comes the beauty of freshly fallen snow, icicles glistening in the sun and outdoor scenes that rival the imagination of Thomas Kinkadee's canvases. As pleasant as these thoughts are, reality forces us to deal with the not so pleasant aspects of winter. Many of us have been stranded in a snowdrift or stuck at home with no heat during an ice storm. Winter weather can produce life-threatening situations catching the unprepared traveler, worker or homebound family off guard.

The National Safety Council has several safety tips on surviving the cold weather. These are available on their website at <http://www.nsc.org/library/facts/cold.htm>. They tell us how to avoid frostbite and hypothermia, safe snow shoveling and how to prepare for safe automobile travel in winter. We should also consider the increased risks of house fires and take precautions to reduce these risks. Here is a brief summary of these winter safety concerns and what we can do to protect ourselves.

Frostbite and Hypothermia

Frostbite and hypothermia are caused from overexposure to extreme cold temperatures. Obviously, the best way to avoid these conditions is to stay out of the cold, but this is not always possible. Many of us kids love to get outside and play when the temperature plunges, the snow falls and the ponds freeze over. Ways to avoid frostbite and hypothermia include:



- Eat a well balanced diet and drink plenty of warm, non-alcoholic beverages,
- Wear several layers of clothing that includes water and wind resistant outerwear. Remember that the head and face lose heat fast, so be sure to cover the head, neck and face.
- Keep clothing dry to maintain effective heat retention.
- Watch for signs of frostbite and hypothermia and seek first aid or medical attention if necessary.

Snow Shoveling

Shoveling snow is often a fun task for some of us, but for others it is a chore we can do without. This type of outdoor work can be invigorating, but it can also present health and safety hazards. Here are some tips to help make shoveling snow a safer job:



- Begin by dressing warm and covering all exposed skin to prevent frostbite,
- Do some stretching exercises to warm up,
- Don't eat a large meal, drink alcohol or smoke just prior to shoveling snow,
- Know your limitations, if you are middle age and out of shape, be careful,
- If you have a heart condition or other medical conditions, check with your doctor before shoveling,
- Don't over do it, pay attention to what your body is trying to tell you; breathing rate, heart rate, and blood pressure will all increase with work,
- Pace yourself, take it slow and keep it light, use a small shovel or don't fill a large one with snow,
- Watch your step, slips and falls are all too common on ice and can cause serious injury,
- Try to shovel dry snow before it becomes wet and freezes to the ground,
- Push snow out of the path with the shovel instead of lifting it,
- If you have to lift the snow in the shovel, do it right, remember to lift with your legs instead of your back. Keep your back in its natural curve to avoid increased stress and back injury.

Don't get yourself in trouble, watch for signs and symptoms of exhaustion and heart problems. Stop immediately and get help if you feel yourself becoming ill.



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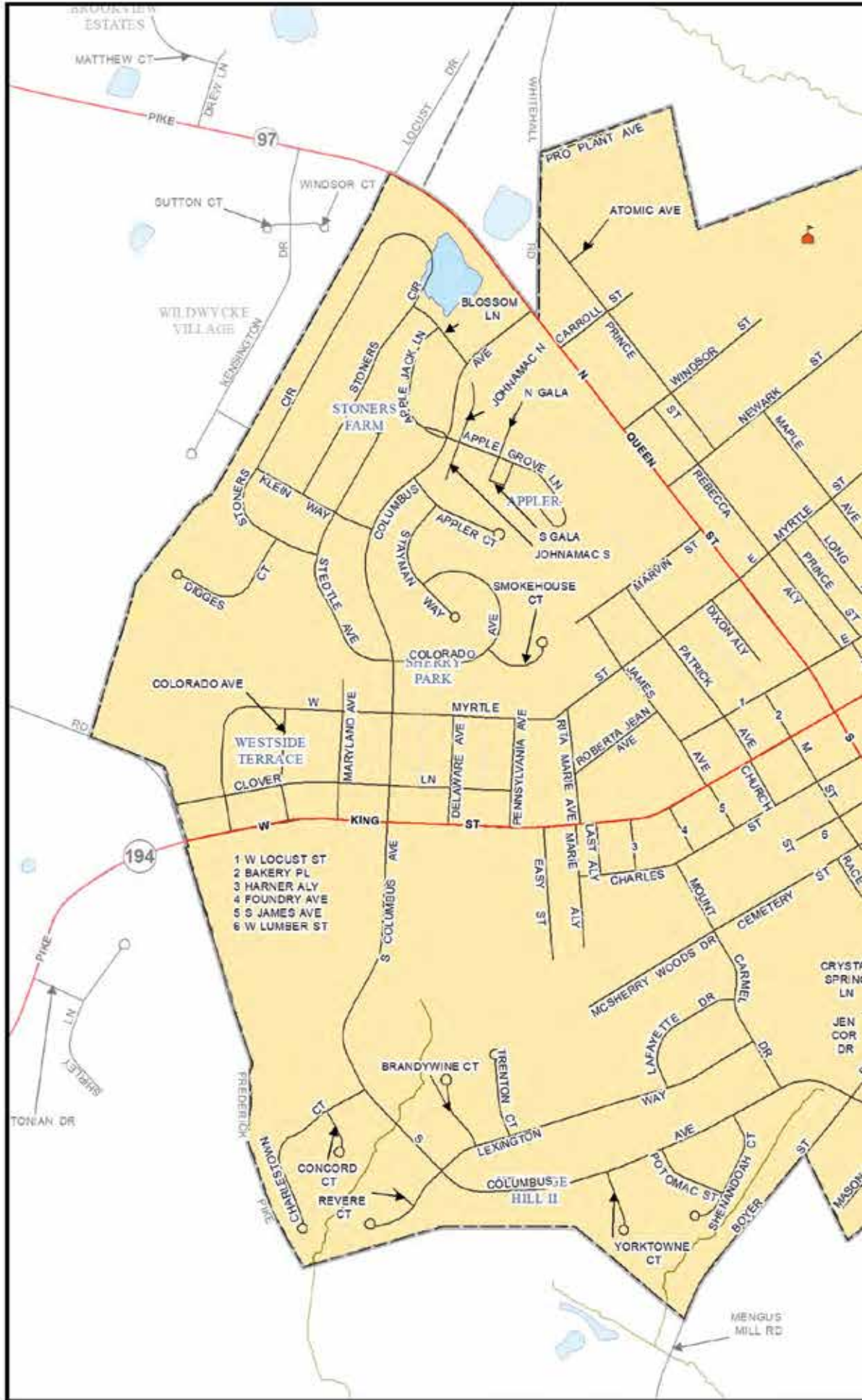
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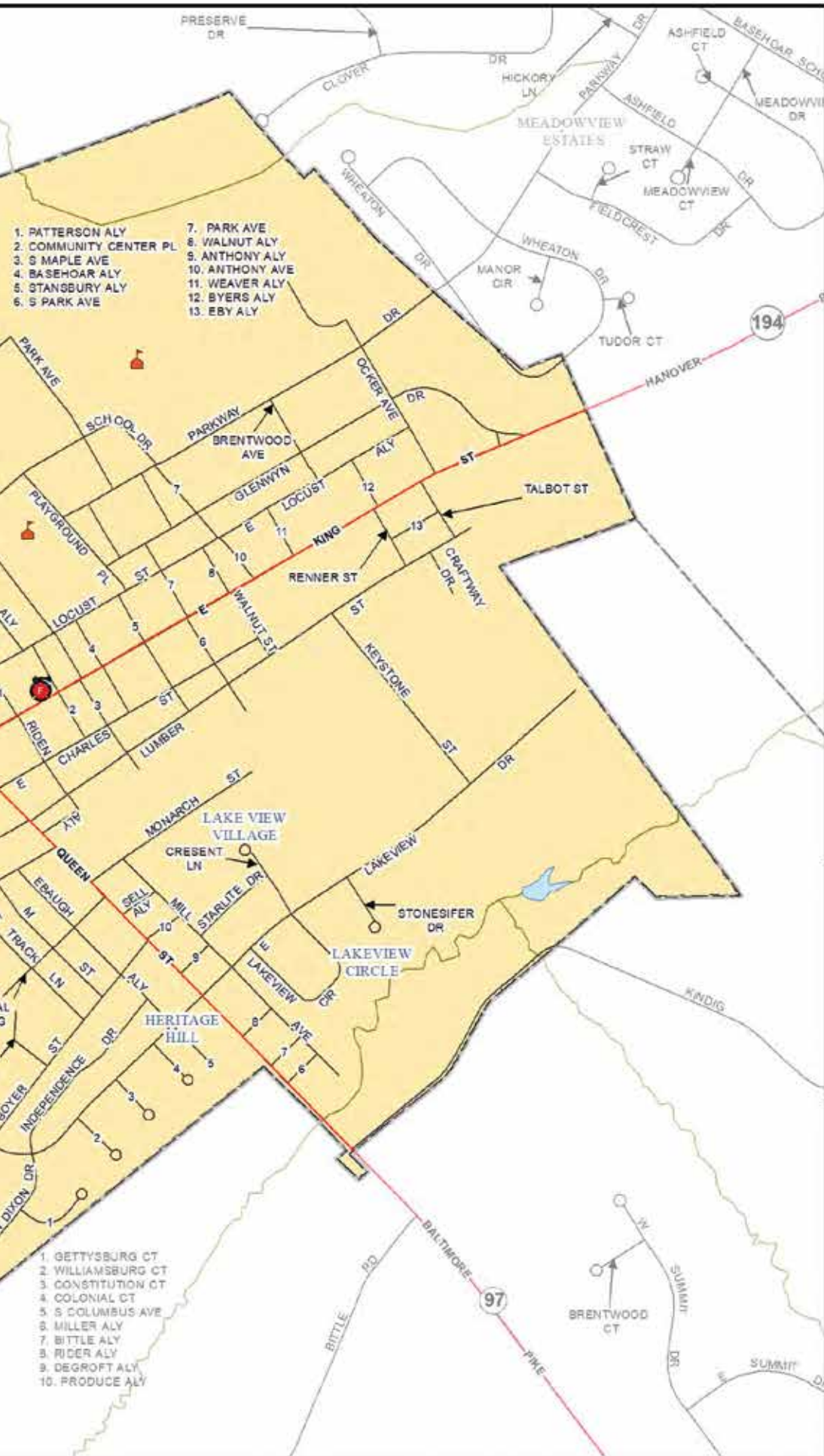
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Littlestown Borough

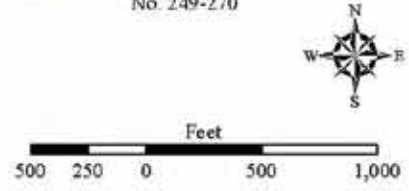
Adams County, Pennsylvania



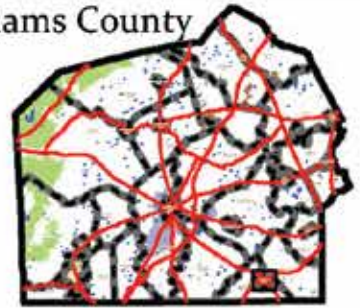


Legend

- County Boundary
- Municipal Boundary
- OXFORD** Borough
- BUTLER** Township
- ASPERS** Village
- HIDDEN EDGES** Development & MHP
- Major Road
- Street
- Alley
- Address Range
- Railroad
- Fire Station
- Hospital
- Municipal Building
- Police Station
- School Building
- Water Body
- Stream
- College Campus
- Michaux State Forest
- Gettysburg National Military Park
- Pa. State Game Lands, No. 249-270



Adams County



Data Source:
 ACOPD - GIS Division

Prepared By:
 ACOPD - GIS Division | AP | August 2021

This map is for illustration purposes only. Adams County Office of Planning & Development does not assume any responsibility for the information presented on this map.

SOME ACTIONS BY COUNCIL SINCE JANUARY

A motion was made by Council Vice President Westcott and seconded by Council Member Bucher, to approve designated areas along the park walking paths for story walk mounted frames. Motion approved.

A motion was made by Council Vice President Westcott and seconded by Council Member Bucher to approve the removal of the trees on Columbus Ave, Stoners Farm side of the street. Motion approved.

A motion was made by Council Member Bucher and seconded by Council Vice President Westcott, to ratify the agreement approving Borough Manager Charles Kellar to proceed by signing. Motion approved.

A motion was made by Authority Vice Chair Westcott and seconded by Authority Member Moser, to approve the Authorization for Additional Services for the 2022 Chapter 94 report with an amount not to exceed \$1,900. Motion approved.

A motion was made by Council Member Bucher and seconded by Council Vice President Westcott, to approve the recommendation from the Planning Commission that a waiver be granted to allow the portion of Lakeview Drive to be established through Mayberry at Mason Dixon, LLC development with a cartway width of 28 feet. Motion approved.

A motion was made by Council Vice President Westcott and seconded by Council President ProTem Moser, to approve the recommendation from the Planning Commission that a waiver be granted to the requirement of establishing islands in the street cul-de-sacs. Motion approved.

A motion was made by Council Vice President Westcott and seconded by Council President ProTem Moser, to approve the recommendation from the Planning Commission to grant conditional approval of the presently revised Preliminary Subdivision Plan for Mayberry at Mason Dixon. The conditions would be obtaining outside agency approvals, the establishment of locations of ramps for handicapped person, establishing locations for Met-Ed streetlamps and obtaining required signatures on the subdivision plan. Motion approved.

A motion was made by Authority Vice Chair Westcott and Authority Member Moser, to accept, with regret, the resignation of Richard Messenger effective January 31, 2023. Motion approved.

A motion was made by Council Vice President Westcott and seconded by Council Member Sheely, to appoint Mr. Don Harper to the Littlestown Borough Authority with a term to expire 07/09/2028. Motion adopted.

A motion was made by Authority Vice Chair Westcott and seconded by Authority Member Moser, to approve the CGM Holdings, LLC, Harry McKean to reduce the number of EDUs from 33 to 2 and to terminate immediately the May 9, 2017, Meadowgate Phase I

Development Approval Agreement and to approve the Reservation of Capacity Agreement between the Borough Authority and CGM Holdings, LLC. Motion approved.

A motion was made by Authority Member Mayers and seconded by Authority Vice Chair Westcott, to approve the Addendum to the Agreement for Purchase of Real Estate between the Borough Authority and Spencer Development, LLC, contingent upon the approval of the Spencer Development. Motion approved.

A motion was made by Council Vice President Westcott and seconded by Council Member Sheely, to approve the Resolution Fee with the following amendment:

- Adding sketch plan with a cost of \$100 Motion approved.

A motion was made by Council Vice President Westcott and seconded by Council Member Long, to approve the following transfers from the Money market Accounts to the Capital Reserve Accounts:

- General Fund - \$280,526.90
- Sewer Fund - \$322,043.73

Motion adopted.

A motion was made by Authority Vice Chair Westcott and seconded by Authority Member Moser, to approve the CGM Holdings, LLC, Harry McKean to reduce the number of EDUs from 33 to 2 and to terminate immediately the May 9, 2017, Meadowgate Phase I Development Approval Agreement and to approve the Reservation of Capacity Agreement between the Borough Authority and CGM Holdings, LLC. Motion approved.

A motion was made by Council Member Sheely and seconded by Council Vice President Westcott, to approve upgrading our current vendor for online payments to InvoiceCloud. Motion adopted.

A motion was made by Council Vice President Westcott and seconded by Council Member Moser, to approve correcting the following budget line items:

- 01.410.137 from \$73,769.00 to 77,851.00
- 01.430.132 from \$13,867.00 to 14,352.00
- 06.430.132 from \$13,867.00 to \$14,352.00
- 08.430.132 from \$13,867.00 to \$14,352.00

And the increase to 01.430.132, 06.430.132 and 08.430.132 is retroactive to January 1, 2023. Motion adopted.

A motion was made by Council Vice President Westcott and seconded by Council Member Sheely, to appoint Mr. Don Harper to the Littlestown Borough Authority with a term to expire 07/09/2028. Motion adopted.

A motion was made by Authority Vice Chair Westcott and seconded by Authority Member Moser, to approve the CGM Holdings, LLC, Sewer Facilities Planning Module Application Mailer for CGM Holdings, LLC. Motion approved.

A motion was made by Authority Vice Chair Westcott seconded by Authority Member Moser, to approve the Well Acceptance Agreement between the Borough Authority, Borough of Littlestown and CGM Holdings, LLC for the former Meadowgate Farm property. Motion approved.

A motion was made by Authority Vice Chair Westcott and seconded by Authority Member Moser, to approve and direct HRG to submit the Chapter 94 report to DEP. Motion approved.

A motion was made by Council Vice President Westcott and seconded by Council President ProTem Moser, to approve the following recommendations from the Planning Commission regarding the LASD Plan:

- Approval of waivers called for in the revised April 6, 2023, HRG comment letter.
- Conditional approval of the plan, subject to the condition of establishing pedestrian connections to Parkway Drive as recommended by the Adams County Office of Planning and Development in its letter dated April 12, 2023.
- Conditional approval of the plan, subject to the condition of obtaining the revised agency approvals set forth in the aforesaid revised comment letter.
- Conditional approval of the plan, subject to the condition of submitting the landscaping portion of the plan to the Zoning Officer for a determination that the landscaping plan complies with the Zoning Ordinance. Motion approved.

A motion was made by Council Vice President Westcott and seconded by Council President ProTem Moser, to approve the change of scope of work between existing 2019 and 2020 approved ADA Curb Ramp activities whose beneficiaries remain the same and to approve the advertising of the 2023 CDBG ADA Ramp Installation project. Motion approved.

A motion was made by Council Vice President Westcott and seconded

by Council Member Long, to approve the Cooperation Agreement by and between the County of Adams and the Borough of Littlestown for the FY 2021 CDBG Program Administration. Motion approved.

A motion was made by Council Vice President Westcott and Council Member Long, to approve and accept the proposal from C.S. Davidson, Inc. in the amount of \$129,100.00 for Professional Engineering Services to develop the Littlestown Community Park. Motion approved.

A motion was made by Authority Vice Chair Westcott and seconded by Authority Member Moser, to appoint Authority Member Don Harper as Secretary. Motion approved.

A motion was made by Authority Member Mayers, and seconded by Authority Vice Chair Westcott, to approve the transfer of EDU's from Maple Avenue Middle School to the High School with the understanding that no EDU's will exist for the property where the middle school resides and the Borough Engineer will monitor water usage data at the Senior High School to verify that usage increases correspond with current average consumption at the Maple Avenue Middle School. Motion approved.

A motion was made by Council Vice President Westcott and seconded by Council Member Long, to approve Resolution #2 Requesting a Greenways, Trails and Recreation Program Grant for the Borough of Littlestown Community Park Overhaul Project. Motion approved.

A motion was made by Council President Protem Moser and seconded by Council Member Bucher, to direct the Borough Manager to proceed with removing all the dead trees and stumps along the main streets downtown. Motion approved.

A motion was made by Council Vice President Westcott and seconded by Council Member Long, to authorize HRG to proceed with bid advertisement for the 2023 Sanitary Sewer Rehab Project. Motion approved.

A motion was made by Council Vice President Westcott and seconded by Council Member Long to authorize HRG to issue the Notice of Intent to Award Contract 23-19 for the 2023 ADA Ramp Installation Project to Kinsley Construction in the amount of 83,225.00 and Contract 23-20 to Kinsley Construction in the amount of \$97,425.00. Motion approved.

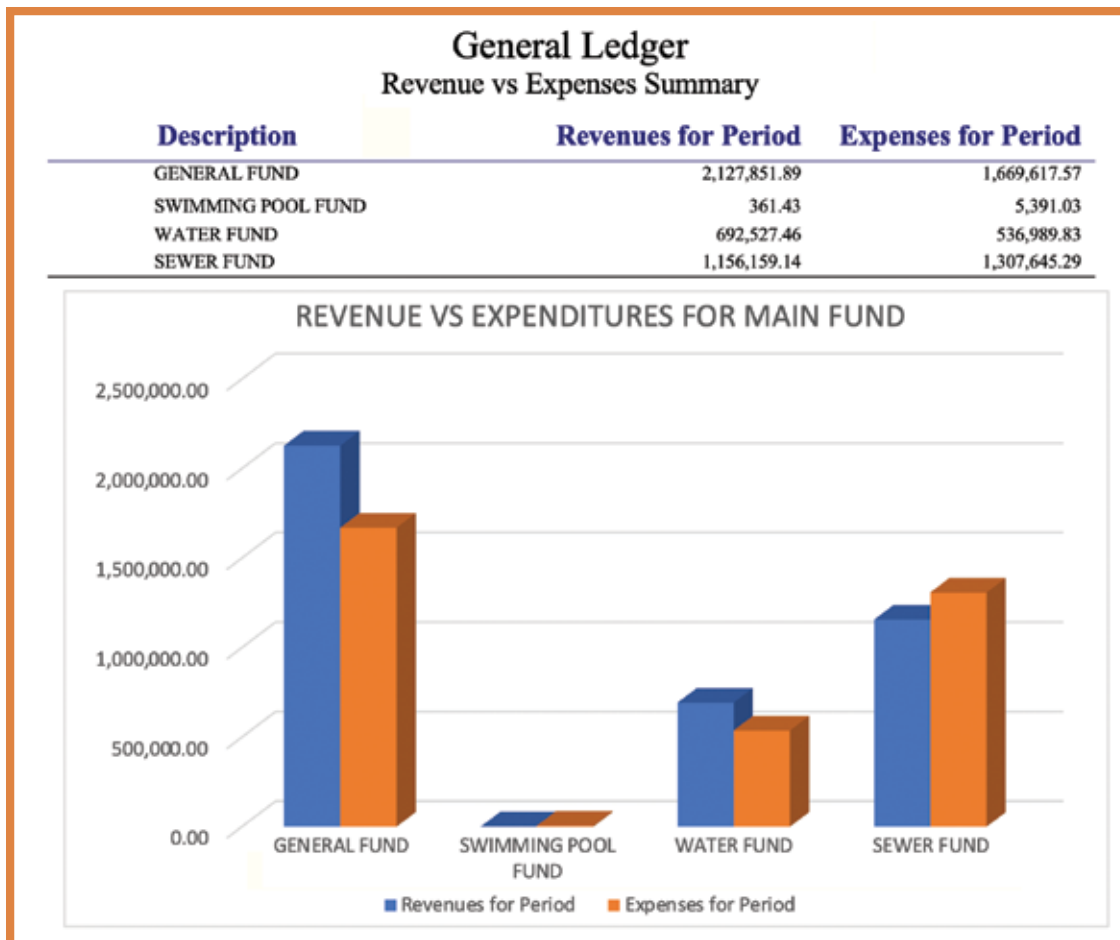
A motion was made by Council Vice President Westcott and seconded by Council Member Long to award the 2023 Paving Project to Kinsley Construction in the amount of \$159,645.00. Motion approved.

A motion was made by Council Vice President Westcott and seconded by Council President Protem Moser, to approve Resolution #3, Requesting a Greenways, Trails, and Recreation Program Grant in the amount of \$250,000.00 through the Commonwealth Financing Authority, for the Borough of Littlestown Community Park Overhaul Project. Motion approved.

A motion was made by Council Vice President Westcott and seconded by Council Member Long, to approve a Resolution Imposing a temporary Ban on Outdoor Burning in the Borough of Littlestown, Adams County and Establishing Penalties for Violation of the Ban. Motion approved.

A motion was made by Council Vice President Westcott and seconded by Council Member Long, to Authorize issuance of Notice of Intent to Award documentation to the apparent low bidder, Insituform Technologies, LLC, in the amount of \$299,329.75, for Contract No. 2023-01: South Queen Street Sewer Rehabilitation Project. Motion approved.

A motion was made by Council Member Sheely and seconded by Council Member Long, to approve the proposal from SGS Architects, Engineers, Inc. in the amount of \$11,000 to prepare a Schematic Design Study Proposal for the approximate 3,600 square feet, located in the rear of the Littlestown Library building, 232 North Queen Street, Littlestown PA 17340. Motion approved 4 – 1 with Council Member Bucher casting the vote in opposition.



continued on page 10...

continued from page 9... **SOME ACTIONS BY COUNCIL SINCE JANAUARY**

A motion was made by Council Vice President Westcott and seconded by Council Member Bucher to approve the recommendation from the Planning Commission to recommend to Borough Council to approve the Borough to sign the Final Subdivision Plan for Mayberry at Mason Dixon, LLC Phase I, conditioned upon 1) posting a bond for Public improvements as recommended by the Borough Engineer; 2) issuance of a Highway Occupancy Permit from the Pennsylvania Department of Transportation; and 3) creation of a street light detail as agreed upon by the Borough Manager.

A motion was made by Council Vice President Westcott, and seconded by Council Member Long, to approve the Resolution Authorizing the Board of Commissioners of Adams County to submit an application for 2023 Community Development Block Grant Funds to the Pennsylvania Department of Community and Economic Development on behalf of the Borough of Littlestown. Motion approved.

A motion was made by Council Vice President Westcott and seconded by Council Member Bucher, to Authorize HRG to issue the Awards to Kinsley Construction, Inc., for the ADA Ramp Project for Contract 23-19 in the amount of \$70,725.00 and Contract 23-20 in the amount of \$84,925.00. Motion approved.

A motion was made by Council Member Sheely and seconded by Council Vice President Westcott, to allow the Littlestown Soccer League to use the soccer fields in the Littlestown Community Park. Motion approved.

A motion was made by Council Vice President Westcott and seconded by Council Member Bucher, to Authorize HRG to issue the Award to Insituform Technologies, LLC, in the amount of \$299,329.75 for the South Queen Street Lining Project contingent upon receipt of appropriate bonds being received. Motion approved.

A motion was made by Authority Vice Chair Westcott and seconded by Authority Member Moser, to send the Offsite Stormwater Drainage Easement between Littlestown Borough Authority and Spencer Development, LLC (Gerrick Overlook), with the corrections made by Borough Solicitor King. Motion approved.

A motion was made by Council Vice President Westcott and seconded by Council Member Bucher to approve submitting a letter of support to the Broad Band Task Force for the intention of applying for Federal Funding. Motion approved.

A motion was made by Council Vice President Westcott, to approve the Park Renovation Master Plan with the condition that the stormwater retention basin can be moved further from the playground or spread out throughout the park, and/or the proposed playground be moved to the top right next to the proposed tot lot on the plan. Motion approved.

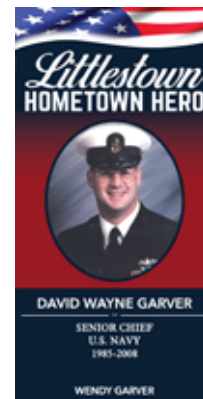
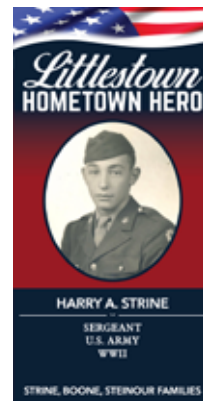
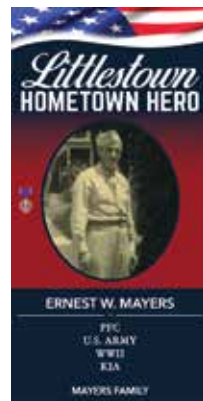
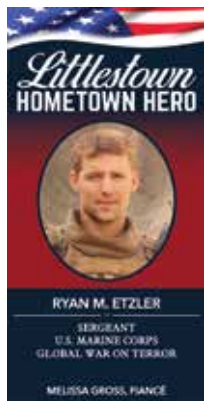
A motion was made by Council President Westcott and seconded by Council President Protem Moser, to send the request from Northeast Pallet requesting that the zoning map be amended to change the 6.3-acre property (parcel 27003-0001---0001) to the Littlestown Planning Commission and Adams County Office of Planning for review and recommendation. Motion approved.

A motion was made by Council Vice President Westcott and seconded by Council Member Long, to approve the 2024 Police MMO in the amount of \$160,762 and the Non-Uniform MMO in the amount of \$131,474. Motion approved.

A motion was made by Council Vice President Westcott and seconded by Council Member Long, to deny the request from Alpha Fire Company EMS for additional funding and to support the decision to go with Adams County Regional EMS. Motion approved.

Welcome our new Hometown Hero Banners!

This program runs from August to August.
May 2024, look for information for banner applications for August 2024



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Thank you

The Littlestown Borough Council would like to thank the businesses that appear in this newsletter and to recognize them each as supporters and cornerstones of our community. For it is with their contributions that this newsletter has been produced at no charge to our residents. The Borough would like to further request that citizens, in response, patronize these businesses first when given a choice as these businesses are saving each citizen tax dollars.



Larry Conover
REALTOR

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The Borough of Littlestown

41 S. Columbus Ave
Littlestown, Pa 17340

Phone 717-359-5101

Fax 717-359-8441

www.littlestownborough.org



**October
CRIER 2023**



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R	J	N	O	V	E	M	B	E	R	L	R	N	O
J	H	Z	D	T	D	F	O	O	T	B	A	L	L

FALL	TURKEY	PUMPKIN	HARVEST
THANKFUL	PILGRIM	PARADE	DINNER
FAMILY	PIE	THURSDAY	NOVEMBER
CORN	MEAL	RELATIVES	FOOTBALL