



**COOLBAUGH TOWNSHIP
MUNICIPAL CENTER**

5520 MUNICIPAL DRIVE, TOBYHANNA, PA. 18466
(570) 894-8490 * FAX (570) 894-8413
WWW.COOLBAUGHTWP.ORG

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS

WORK SESSION AGENDA

December 2, 2025, 6:00PM

****CANCELED****

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS

REGULAR MEETING AGENDA

December 2, 2025

Roll Call

BOARD OF SUPERVISORS

____ **B. Weimer** ____ **A. Ruiz-Smith** ____ **C. Colgan** ____ **L. Kelly** ____ **C. Rogan**
____ **Solicitor Armstrong** ____ **E. Masker**

Public input will be considered at the beginning of the meeting agenda. The public will be given an opportunity to speak on each agenda item. When speaking please state your name and the city or community that you reside in.

1. Public input
2. Approval of minutes / notes:
 - November 19, 2024- Public Hearing Minutes- 6pm
 - November 19, 2025- Public Hearing Minutes-6:30pm
 - November 19, 2024-Regular Meeting Minutes
3. Adoption of Resolution #18-2025: Resolution Amending the Monthly Flat Rate Charge for Sewer Service from the Coolbaugh Township Sewer System
4. Authorize Advertisement of Public Hearing on Proposed Ordinance Amending Section 316-9.F of the Code of Ordinances of Coolbaugh Township by Establishing a Practice Wherein the Flat Rate Charges for Sewer Service from the Coolbaugh township Sewer System Shall be set by Resolution by the Board of Supervisors
5. Certification of Volunteers for the Act 172 Tax Credit for Members of the Pocono Summit Volunteer Fire Company



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6. Certification of Volunteers for the Act 172 Tax Credit for a Member of the Thornhurst Volunteer Fire & Rescue Company
7. Consideration of authorizing appeals of DEP Permit Nos. PAD450158 and E4502224-007
8. Consideration of engaging and authorizing special counsel Mark Freed from Curtin & Heefner to file and represent the Township in the DEP Permit appeals at a rate of \$250.00 per hour for Attorney Services and \$100.00 per hour for Paralegal Services
9. Current Obligations

• General Fund	\$ 410,301.88
• Sewer Fund	\$ <u>43,669.91</u>
Total Disbursements	\$ 453,971.79
10. Business Manager Comments/Updates
11. Solicitor Armstrong Comments/Updates
12. Board of Supervisors Executive Sessions
13. Adjournment

2

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
PUBLIC HEARING MINUTES
November 18, 2025, 6:30pm

The public hearing was called to order by Chairman William Weimer at 6:30pm

Board Members present:

William Weimer, Lynn Kelly and Cara Rogan

Board Members absent:

Alma Ruiz-Smith and Clare Colgan

Staff present:

Patrick Armstrong, Solicitor, Erin Masker, Township Secretary, and Tomas Keane, Director of Codes and Zoning

Staff absent:

Meredith Thompson, Business Manager

Mr. Weimer stated this public hearing is being held at the Coolbaugh Township Municipal Building, 5520 Municipal Drive, Tobyhanna, PA 18466, to receive public comment and to consider and possibly adopt a Proposed Ordinance: An Ordinance of the Township of Coolbaugh, County of Monroe, Commonwealth of Pennsylvania, Adding a New Article II, International Fire Code, to Chapter 208 of the Code of Ordinances of Coolbaugh Township, Adopting the 2021 Edition of the International Fire Code, Regulating and Governing the Safeguarding of Life and Property from Fire and Explosion Hazards Arising from the Storage, handling and Use of Hazardous Substances, Materials and Devices, and From Conditions Hazardous to Life or Property in the Occupancy of Buildings and Premises in the Township of Coolbaugh; and Providing for the Issuance of Permits. The public will be given an opportunity to comment and are asked to please state your name and city or community that you reside in. This public hearing is being recorded to aid in the preparation of the minutes.

Comments on: Proposed Ordinance: An Ordinance of the Township of Coolbaugh, County of Monroe, Commonwealth of Pennsylvania, Adding a New Article II, International Fire Code, to Chapter 208 of the Code of Ordinances of Coolbaugh Township, Adopting the 2021 Edition of the International Fire Code, Regulating and Governing the Safeguarding of Life and Property from Fire and Explosion Hazards Arising from the Storage, handling and Use of Hazardous Substances, Materials and Devices, and From Conditions Hazardous to Life or Property in the Occupancy of Buildings and Premises in the Township of Coolbaugh; and Providing for the Issuance of Permits.

Solicitor Armstrong called for comments from the Board of Supervisors with none being heard.

Solicitor Armstrong called for comments from the public: with none being heard.

Solicitor Armstrong stated that with no further comments, the hearing has been closed. He stated that the Proposed Ordinance is on this evening's regular meeting agenda for consideration by the Board.

The hearing ended at 6:34pm.

Submitted by: _____
Erin Masker, Township Secretary

Date: _____

Witnessed by: _____
William Weimer, Chairman

Date: _____

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
PUBLIC HEARING MINUTES
November 18, 2025, 6:00pm

The public hearing was called to order by Chairman William Weimer at 6:00pm

Board Members present:

William Weimer, Lynn Kelly and Cara Rogan

Board Members absent:

Alma Ruiz-Smith and Clare Colgan

Staff present:

Patrick Armstrong, Solicitor, Erin Masker, Township Secretary, and Tomas Keane, Director of Codes and Zoning

Staff absent:

Meredith Thompson, Business Manager

Mr. Weimer stated this public hearing is being held at the Coolbaugh Township Municipal Building, 5520 Municipal Drive, Tobyhanna, PA 18466, to receive public comment and to consider and possibly adopt a Proposed Resolution Approving the Transfer of Liquor License No. R-7807 into the Township of Coolbaugh from Middle Smithfield Township. The public will be given an opportunity to comment and are asked to please state your name and city or community that you reside in. This public hearing is being recorded to aid in the preparation of the minutes.

Comments on: Proposed Resolution Approving the Transfer of Liquor License No. R-7807 into the Township of Coolbaugh from Middle Smithfield Township Solicitor Armstrong stated that the Board has reviewed this proposed resolution which would permit a liquor license to be transferred from Middle Smithfield Township to Coolbaugh Township. This hearing is required prior to the application being submitted to the Liquor Control Board and the proposed resolution should it be adopted, which would accompany the application.

Solicitor Armstrong called for comments from the Board of Supervisors with none being heard.

Solicitor Armstrong called for comments from the public, applicant representative Frank Hedglin was in attendance and provided a diagram of the proposed convenience store that the liquor license is being transferred to. He stated that there will be modifications made and the addition of inside seating. Solicitor Armstrong stated that the consideration and possible adoption of this resolution this evening does not change the requirements of obtaining zoning and building permits associated with this proposed use. He also stated that there are parking requirements that are associated with specific uses and seating in establishments that would have to be adhered to if determined to be required.

Solicitor Armstrong stated that with no further comments, the hearing has been closed. He stated that the Proposed Resolution is on this evening's regular meeting agenda for consideration by the Board.

The hearing ended at 6:06pm.

Submitted by: _____
Erin Masker, Township Secretary

Date: _____

Witnessed by: _____
William Weimer, Chairman

Date: _____

**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
WORK SESSION MINUTES
November 18, 2025**

The work session was called to order by Chairman Weimer at 6:06pm at the Coolbaugh Township Municipal Center located at 5520 Municipal Drive, Tobyhanna, PA.

Board Members Present:

William Weimer, Lynn Kelly, and Cara Rogan.

Board Members Absent:

Alma I. Ruiz-Smith, and Clare Colgan

Staff Present:

Patrick Armstrong, Solicitor, Erin Masker, Township Secretary, and Darren Dixon, Township Controller

Staff Absent:

Meredith Thompson, Business Manager

1. Solar, Wind and Nuclear Ordinance Discussion

Solicitor Armstrong stated that this proposed ordinance was before the board a couple meetings ago and stated that there are some items that will need to be considered and blanks to be filled in. He stated that zoning districts will need to be determined for locations that uses will be allowed and how they would be permitted; by right, conditional use or special exception. Discussion took place on each use with Ms. Kelly ensuring that residents would be given the opportunity to partake in the use of solar at their residential properties and asking for clarification on ground mounted units, roof mounted (would they be allowed on car ports) and the screening requirement and how that would affect panels receiving sunlight.

****Following some discussion the Board had to break in order to hold the second public hearing of the evening scheduled to begin at 6:30. Work Session reconvened at 6:34.****

Discussion continued with further discussion on the districts that each use would be permitted with the Board discussing allowing Principal Solar Energy Systems in the C1 and C2 zoning districts and it being determined that an amendment to the zoning ordinance would be required to remove the permitted use of these systems from the SP zoning district and by WC zoning district as a conditional use. Ms. Kelly stated that she had not been able to review the Nuclear section of the ordinance and the Board agreed that the discussed amendments could be made by Solicitor Armstrong for the next work session that this would be presented at and that it would be beneficial for the Township Engineer, Greg Haas to also review it and make his suggestions.

- **Discussion:** D. Miller stated that Coolbaugh Township is unique as it has a military base in the community and stated that the Board must remember that the changes that are made to the ordinance would not apply to the base as they would fall under the federal requirements and would get federal approval. Therefore, a data center or small package nuclear plant could end up in the municipality. J. Miller stated that he attended the hearings in Clifton Township and stated that a professional provided testimony and stated that if we build at the rate proposed, by 2030 the power grid will be strained as the data centers are tied to the power lines in Clifton Township. He stated that data centers and Small Modular Reactors (SMR's) are coming like a freight train and we need to be ahead of it. B. Myers stated that the issue with data centers is whether or not they are able to connect to the grid and suggested that the Board consider restrictions from allowing a gas-

powered plant next to it in order to power it. J. Miller stated that with solar farms sometimes comes goats to chew the grass, may want to consider provisions on that as well.

2. Public Comment

Nothing was heard.

Work Session ended at 7:04pm.

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
November 18, 2025

The meeting was called to order by Chairman Weimer at 7:10pm at the Coolbaugh Township Municipal Center located at 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:

William Weimer, Lynn Kelly and Cara Rogan

Board Members absent:

Alma Ruiz-Smith and Clare Colgan

Staff present:

Patrick Armstrong, Solicitor, Erin Masker, Township Secretary, and Tomas Keane, Director of Codes and Zoning

Staff absent:

Meredith Thompson, Business Manager

Announcements

Mr. Weimer announced the following:

Public input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter. The meeting is being recorded to aid in the preparation of the minutes. Please remember to state your name and community or city you reside in before speaking.

1. Public input

J. Miller stated that the Board is probably already aware that the DEP issued the Chapter 102 & 105 permits for the PMCC North project and stated that there is an appeal period set to expire on December 8th. He stated that he attended the hearing that was held and that there are 120 pages of testimony that the Board should review. The Sewage Planning Module that was submitted was submitted prior to changes that have been made due to the ACOE study being completed and many other items being changed. He stated that the SPM should be revisited and reviewed again, stating when the SPM was approved it did not account for all the new information that will now impact the line that will be drilled. Ms. Kelly stated that Rik Longacre did not present the Board with correct information when he was before them and he stated that the line would be near but not the wetlands. Solicitor Armstrong stated that he will review the documents and can speak with the Board in executive session regarding the matter of legal/privileged discussions.

2. Approval of minutes / notes:

- November 3, 2025- Regular Meeting Minutes
- November 6, 2025- Budget Meeting Minutes

Ms. Kelly made a motion second by Mr. Weimer to Approve the November 3, 2025 meeting minutes as presented.

- **Discussion:** Ms. Rogan asked that the Supervisors that are being listed in opposition on votes be identified as she was not in favor of approving the 2026 police budget.
- **Vote:** All in favor, motion passes.

Ms. Kelly made a motion second by Ms. Rogan to Approve the November 6, 2025 budget meeting minutes as presented.

- **Discussion:** None
- **Vote:** All in favor, motion passes

3. Monthly Reports

- Pocono Mountain Regional Police Report- Presented by Mr. Weimer stating that he had a conversation with Chief Wagner and was made aware that should the Board consider requesting PennDot permission adopt a Jake brake law in the village of Tobyhanna that they would enforce it. He stated that the commission is starting the hiring process and that the next round of officers is expected to be hired next year.
- Pocono Mountain Regional EMS Report- Presented by A. Shrader, thanking the Board for the work that DPW has done for them, stating that the demolition was completed in about a day and a half. He stated that this is shaping up to be the busiest year for PMREMS yet, and he stated that they are preparing to expand coverage next year with another truck in Coolbaugh Township. The annual Breakfast with Santa is being held on Saturday, December 13, 2025 at the Pocono Mountain Volunteer Fire Company, cost \$5.00 per adult and free for kids; if anyone wants to make pancakes, they are always looking for volunteers.

4. Codes, Zoning and STR Report

Presented by Mr. Keane. Mr. Weimer asked Mr. Keane to review the STR ordinance once his team is in place in the new year and to look for updates and would also like to start working toward a long-term rental ordinance. Mr. Keane stated that another thing we may want to consider looking into is a resale certificate. Ms. Rogan suggested reviewing the tax sale list when it comes out to determine properties that would be rented based on where the owner's primary address is.

- **Discussion:** J. Miller asked if the Board thinks we will see an influx of residents moving to the area due to the election in New York.

5. Adoption of Ordinance #161-2025: An Ordinance of the Township of Coolbaugh, County of Monroe, Commonwealth of Pennsylvania, Adding a New Article II, International Fire Code, to Chapter 208 of the Code of Ordinances of Coolbaugh Township, Adopting the 2021 Edition of the International Fire Code, Regulating and Governing the Safeguarding of Life and Property from Fire and Explosion Hazards Arising from the Storage, handling and Use of Hazardous Substances, Materials and Devices, and From Conditions Hazardous to Life or Property in the Occupancy of Buildings and Premises in the Township of Coolbaugh; and Providing for the Issuance of Permits and Collection of Fees.

Mr. Weimer made a motion second by Ms. Rogan to Adopt Ordinance #161-2025: An Ordinance of the Township of Coolbaugh, County of Monroe, Commonwealth of Pennsylvania, Adding a New Article II, International Fire Code, to Chapter 208 of the Code of Ordinances of Coolbaugh Township, Adopting the 2021 Edition of the International Fire Code, Regulating and Governing the Safeguarding of Life and Property from Fire and Explosion Hazards Arising from the Storage, handling and Use of Hazardous Substances, Materials and Devices, and From Conditions Hazardous to Life or Property in the Occupancy of Buildings and Premises in the Township of Coolbaugh; and Providing for the Issuance of Permits and Collection of Fees.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

6. Adoption of Resolution #17-2025 A Resolution of the Township of Coolbaugh, County of Monroe, Commonwealth of Pennsylvania, Approving the Transfer of Liquor License No. R-7807 into the Township of Coolbaugh from Middle Smithfield Township

Ms. Rogan made a motion second by Mr. Weimer to Adopt Resolution #17-2025 A Resolution of the Township of Coolbaugh, County of Monroe, Commonwealth of Pennsylvania, Approving the Transfer of Liquor License No. R-7807 into the Township of Coolbaugh from Middle Smithfield Township.

- **Discussion:** Ms. Masker stated that she received a call from a resident from Oak Street and stated that he is in favor of the adoption of this resolution as well as the brake retarder agenda item.
- **Vote:** All in favor, motion passes

7. Authorization to Advertise Public Inspection of the 2026 Proposed Budget to be published on November 24, 2025

Mr. Weimer made a motion second by Ms. Rogan to Authorize the Advertisement of Public Inspection of the 2026 Proposed Budget to be published on November 24, 2025.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

8. Authorization to Advertise the 2026 Re-Organizational Meeting Scheduled for Monday, January 5, 2026 at 6:00pm

Mr. Weimer made a motion second by Ms. Rogan to Authorize the Advertisement of the 2026 Re-Organizational Meeting Scheduled for Monday, January 5, 2026 at 6:00pm.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

9. Request to Implement Engine Brake Retarder Restrictions in the Village of Tobyhanna

Mr. Weimer made a motion second by Ms. Kelly to Authorize Keystone Consulting Engineers to prepare an analysis associated with the request to implement an Engine Brake Retarder Restriction in the Village of Tobyhanna to be presented to PennDot.

- **Discussion:** D. Miller stated that he is from Paradise Township and stated that they also presented this same request to PennDot for a restriction to be put in place for Route 940 going down the hill in Mount Pocono and stated that he wanted to make the Board aware that they were not granted the approval of their application due to the steep slope of the hill. T. Fox asked if this request could also be made for Route 611 near Lexington Woods as she heard the trucks at all hours of the night as well. Mr. Weimer stated that would be a different situation as these trucks are being redirected from 81 through the village of Tobyhanna, not off of 380 down Route 611.
- **Vote:** All in favor, motion passes.

10. Authorization to Hire Lourdes Aponte as a full-time Zoning Officer at \$29.00 per hour, effective 01/05/2026

Ms. Kelly made a motion second by Ms. Rogan to Hire Lourdes Aponte as a full-time Zoning Officer at \$29.00 per hour, effective 01/05/2026.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

11. Messer Conditional Use Decision

Mr. Weimer made a motion second by Ms. Kelly to Execute the Messer Conditional Use Decision.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

12. Minor Subdivision Joining Lots 37 & 38, Section E, A Pocono Country Place, Property Owner(S): Mariusz & Izabela Pintal

Ms. Rogan made a motion second by Ms. Kelly to Approve the Minor Subdivision Plan Joining Lots 37 & 38, Section E, A Pocono Country Place, Property Owner(S): Mariusz & Izabela Pintal.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

13. Controller Report

Presented by Mr. Dixon.

14. Current obligations

General Fund	\$ 125,962.86
Escrow Fund	\$ 1,512.00
Sewer Fund	\$ 26,246.53
State Liquid Fuels	<u>\$ 506,642.62</u>
Total Disbursements	\$ 660,364.01

Ms. Kelly made a motion second by Ms. Rogan to Approve Paying the Current Obligations in the Amount of \$660,364.01 as presented.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

15. Business Manager Comments/Updates

Mr. Weimer stated that Ms. Thompson was unable to attend this evening but asked that I mention that an employee Liz is no longer employed with the Township Effective 11/10/2025.

16. Solicitor Armstrong Comments/Updates

Solicitor Armstrong stated that the Board will hold a public hearing on December 16, 2025 to hear a Short-Term Rental Appeal and requested an executive session following the meeting for Legal.

17. Board of Supervisors Executive Sessions

- Tuesday, November 18, 2025 from 8:12pm-8:52pm- Re: Legal.

18. Adjournment

Ms. Rogan made a motion second by Ms. Kelly to Adjourn at 8:08pm.

- **Discussion:** None
- **Vote:** All in favor, motion passes.
- **NEXT BOARD WORK SESSION / MEETINGS:**
Work Session/ Business Meeting- Tuesday, December 2, 2025 at 6:00pm at the Coolbaugh Township Municipal Center located at 5520 Municipal Drive, Tobyhanna PA 18466

Submitted by: _____ Date: _____
Erin Masker, Township Secretary

Witnessed by: _____ Date: _____
William Weimer, Chairman

3

**Coolbaugh Township
Monroe County, Pennsylvania
Resolution # 18- 2025**

**RESOLUTION AMENDING THE MONTHLY FLAT RATE CHARGE
FOR SEWER SERVICE FROM THE COOLBAUGH TOWNSHIP SEWER
SYSTEM**

WHEREAS, the user charges for sewer service from the Coolbaugh Township Sewer System are set forth in Section 316-9 of the Code of Ordinances of Coolbaugh Township; and

WHEREAS, the flat rate charges for sewer service from the Coolbaugh Township Sewer System are set forth in Section 316-9.F of the Code of Ordinances of Coolbaugh Township, and Section 316-9.F(2) allows for such flat rate charges to be amended by resolution by the Board of Supervisors from time to time; and

WHEREAS, the Coolbaugh Township Board of Supervisors hereby amends the flat rate charges for sewer service from the Coolbaugh Township Sewer System as set forth herein.

NOW, THEREFORE BE IT RESOLVED, that the Coolbaugh Township Board of Supervisors hereby amends the flat rate charges for sewer service from the Coolbaugh Township Sewer System as follows:

- I. Flat rate charges.
 - A. The monthly flat rate user charges payable per equivalent dwelling unit for sewer service from the Coolbaugh Township Sewer System shall be as follows:
 1. Residential/nonprofit user charges shall be \$60.00 per month.
 2. Commercial establishment/multifamily dwelling user charges shall be \$70.00 per month.
 3. Industrial (including significant users) user charges shall be \$80.00 per month.
- II. User charge rates may be amended in the future from time to time by resolution of the Board of Supervisors.
- III. Any Resolution and/or part of Resolution conflicting with this Resolution is hereby repealed insofar as the same conflicts with this Resolution.
- IV. This Resolution shall take effect and be in full force on _____, 202_.

DULY ADOPTED by the Board of Supervisors of Coolbaugh Township, Monroe County, Pennsylvania, in lawful session duly assembled this _____ day of _____, A.D. 2025.

**COOLBAUGH TOWNSHIP
BOARD OF SUPERVISORS**

By: _____
William Weimer, Chairman

By: _____
Alma I. Ruiz-Smith, Vice-Chairman

By: _____
Lynn Kelly, Supervisor

By: _____
Clare Colgan, Supervisor

By: _____
Cara Rogan, Supervisor

ATTEST:

Township Secretary

[TOWNSHIP SEAL]

4

**BOARD OF SUPERVISORS OF
THE TOWNSHIP OF COOLBAUGH
MONROE COUNTY, PENNSYLVANIA**

ORDINANCE NO. _____

**AN ORDINANCE AMENDING SECTION 316-9.F OF THE CODE OF
ORDINANCES OF COOLBAUGH TOWNSHIP BY ESTABLISHING A
PRACTICE WHEREIN THE FLAT RATE CHARGES FOR SEWER
SERVICE FROM THE COOLBAUGH TOWNSHIP SEWER SYSTEM
SHALL BE SET BY RESOLUTION BY THE BOARD OF SUPERVISORS.**

WHEREAS, the flat rate charges for sewer service from the Coolbaugh Township Sewer System are set forth in Section 316-9.F of the Code of Ordinances of Coolbaugh Township, and Section 316-9.F(2) allows for such flat rate charges to be amended by resolution of the Board of Supervisors from time to time; and

WHEREAS, the Coolbaugh Township Board of Supervisors wishes to clarify Section 316-9.F and the practice of establishing the flat rate charges for sewer service from the Coolbaugh Township Sewer System by resolution of the Board of Supervisors; and

WHEREAS, the Coolbaugh Township Board of Supervisors hereby amends Section 316-9.F of the Code of Ordinances of Coolbaugh Township as set forth herein.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED, by the Board of Supervisors of Coolbaugh Township, Monroe County, Pennsylvania, that Chapter 316, Sewers and Sewage Disposal, of the Coolbaugh Township Code of Ordinances is hereby amended at Section 316-9.F to read as set forth herein.

ARTICLE I.

Chapter 316, Sewers and Sewage Disposal, of the Coolbaugh Township Code of Ordinances is hereby amended by amending Section 316-9.F to read as follows:

F. Flat rate charges.

(1) The monthly flat rate user charges payable per equivalent dwelling unit shall be as follows:

- a. Residential/nonprofit user charges per month shall be established by resolution of the Board of Supervisors from time to time.
- b. Commercial establishment/multifamily dwelling user charges per month shall be established by resolution of the Board of Supervisors from time to time.
- c. Industrial (including significant users) user charges per month shall be established by resolution of the Board of Supervisors from time to time.

- (2) The monthly flat rate user charges payable per equivalent dwelling unit for sewer service from the Coolbaugh Township Sewer System shall be established from time to time by resolution of the Board of Supervisors.

ARTICLE II. SEVERABILITY.

It is hereby declared to be the legislative intent that if a court of competent jurisdiction declares any provisions of this Ordinance to be invalid or ineffective in whole or in part, the effect of such decision shall be limited to those provisions which are expressly stated in the decision to be invalid or ineffective, and all other provisions of this Ordinance shall continue to be separately and fully effective. The Board of Supervisors hereby declares that it would have passed this Ordinance and each section or part thereof, other than any part declared invalid, if it had advance knowledge that any part would be declared invalid.

ARTICLE III. REPEALER.

All ordinances or parts of ordinances which are inconsistent herewith are hereby repealed.

ARTICLE IV. EFFECTIVE DATE.

This Ordinance shall become effective five (5) days after enactment.

DULY ENACTED AND ORDAINED this ____ day of _____ 202_, by the Board of Supervisors of Coolbaugh Township, Monroe County, Pennsylvania, in lawful session duly assembled.

Board of Supervisors of Coolbaugh Township

By: _____
William Weimer, Chairman

By: _____
Alma I. Ruiz-Smith, Vice-Chairman

By: _____
Lynn Kelly, Supervisor

By: _____
Clare Colgan, Supervisor

ATTEST:

By: _____
Cara Rogan, Supervisor

Erin Masker, Township Secretary

[TOWNSHIP SEAL]

9

**COOLBAUGH TOWNSHIP
CASH DISBURSEMENTS REPORT
DECEMBER 02, 2025**

DATE	CK #	DESCRIPTION	AMOUNT
11/14/2025		Payroll	\$ 54,000.00
12/2/2025		General Fund	\$ 356,301.88
12/2/2025		Total General Fund	\$ 410,301.88
12/2/2025		Sewer Fund	\$ 43,669.91
12/2/2025		Total Sewer Fund	\$ 43,669.91
12/2/2025		TOTAL DISBURSEMENTS	\$ 453,971.79

0

CASH TRIAL BALANCE AS OF DECEMBER 02 ,2025

General Fund Checking	\$ 8,971,775.18
American Rescue Plan	1,684,916.73
Payroll Checking	557.15
Rainy Day Fund Savings	1,004,664.89
Total General Fund	\$ 11,661,913.95
Fire Tax/Coolbaugh Twp VFD	469,487.49
Fire Tax- Volunteer Fire Departments	51,259.66
Fire Tax- Coolbaugh Fire Building Fund	1,029,291.20
Total Fire Fund	\$ 1,550,038.35
EMS	53,203.20
Total EMS Fund	\$ 53,203.20
Sewer Fund Checking	7,453.49
Sewer PennVest Checking	130.21
Total Sewer Fund	\$ 7,583.70
Capital Projects Fund Checking	16,890.07
Total Capital Projects Fund	\$ 16,890.07
Emerg. Services Fund Money Market	209,990.78
Emerg. Services Fund Checking	21,795.94
Total Emergency Services Fund	\$ 231,786.72
Liquid Fuels Fund Checking	33,489.80
Total Liquid Fuels Fund	\$ 33,489.80
Escrow Fund Checking	612,224.95
Escrow Fund Clarius Checking	62,756.94
Total Escrow Fund	\$ 674,981.89
TOTAL ALL FUNDS	\$ 14,229,887.68

List of Bills - (01101000) GENERAL FUND CHECKING GENERAL FUND

Check#	Vendor	Description	Payment	Check Total
12652	831 - ALL DOOR SALES, INC	PO 27740 DPW Door BROKEN CABLE	594.00	594.00
12653	560 - ALLSTATE SEPTIC SYSTEM, LLP	PO 27751 SEPT PARK	560.00	560.00
12654	1330 - AMAZON CAPITAL SERVICES	PO 27741 TONER	46.49	
		PO 27775 LIGHT FOR SLT SPREADER	14.98	
		PO 27784 Food Pantry Donation	1,625.42	1,686.89
12655	1483 - AUTO PARTS OF MT POCONO	PO 27754 PART ZONING CAR#2	117.60	
		PO 27755 PART	9.59	
		PO 27760 FILTERS ZONING CAR#2	90.67	
		PO 27770 FUEL TREATMENT TK#11	36.01	
		PO 27771 LICENSE LAMP	33.12	286.99
12656	1567 - CANON FINANCIAL SERVICES, INC.	PO 27735 11//1-11/30/2025	189.50	189.50
12657	1240 - CINTAS CORPORATION	PO 27724 SCRAPER/UNIFORMS	108.56	
		PO 27725 UNIFORMS	42.49	
		PO 27767 UNIFORMS	42.49	
		PO 27768 SHOP TOWELS/UNIFORMS	108.56	302.10
12658	13 - DEVELOPMENTAL EDUCATION SERVICES	PO 27773 SHED EVENT	1,200.00	1,200.00
12659	1564 - DONNA KENDERDINE	PO 27723 11/12 ZONING HEARING BOARD	175.00	175.00
12660	1495 - EDMUNDS GOVTECH, INC	PO 27761 2026 Accounting SOFTWARE	2,477.32	2,477.32
12661	255 - FIVE STAR EQUIPMENT, INC.	PO 27730 LOADER FILTERS	168.49	168.49
12662	1192 - HIGHMARK BLUE SHIELD	PO 27774 DECEMBER	46,123.92	46,123.92
12663	1140 - HOURIGAN KLUGER & QUINN	PO 27765 LABOR MATTERS	245.00	245.00
12664	1524 - INTERSTATE BILLING SERVICE	PO 27743 SWITCH MACK DUMP TK -TRANSEEDGE	49.98	49.98
12665	1344 - JOHN FEDISH	PO 27776 BOOT ALLOWANCE	300.00	300.00
12666	70 - MESKO GLASS COMPANY INC.	PO 27769 FRONT DOOR OF COMPLEX	875.00	875.00
12667	1484 - NAPA AUTO PARTS	PO 27772 PARTS F-250 CREW CAB	143.67	143.67
12668	1049 - NORTHEAST HYDRAULICS CO	PO 27726 PARTS/ 2016 INT'L DUMP TRUCK	292.20	292.20
12669	183 - NORTHEAST SIGNAL & ELECTRIC CO., INC	PO 27734 SERVICE 10/24/2025 611 & VETERANS DR	612.50	
		PO 27783 2025 ANNUAL MAINT	7,950.00	8,562.50
12670	81 - P P & L	PO 27744 43281-27004 MUNICIPAL CENTER	1,893.48	
		PO 27745 89631-95000 TEGAWITHA RD/ IND'L DR	29.78	
		PO 27746 89343-21023 SCHOOL SPEED LIMIT	24.88	
		PO 27747 54691-27003 549 LAUREL DR	490.25	
		PO 27748 64488-49005 RTE 611 CORP DR	87.30	
		PO 27757 36034-04005 ECHO LAKE	43.36	
		PO 27758 88900-24001 GARAGE	35.37	
		PO 27764 39910-23005 196	56.60	2,661.02
12671	81 - P P & L	PO 27780 07251-41006 RESTROOMS	16.44	
		PO 27781 51540-24008 196	28.01	44.45
12672	86 - PENNSYLVANIA AMERICAN WATER CO	PO 27763 GARAGE/MUNICIPAL CENTER/FIRE HYDRANTS	2,579.68	2,579.68
12673	88 - PENNSYLVANIA PAPER & SUPPLY CO.	PO 27752 SUPPLIES	345.63	
		PO 27753 SUPPLIES	508.24	853.87
12674	143 - POCONO LAKE SUPPLY CO.	PO 27762 SAND FOR MUNICIPAL SEWER LINE	210.00	210.00
12675	93 - POCONO MOUNTAIN REGIONAL POLICE DEP	PO 27786 DEC	272,248.34	272,248.34
12676	286 - SUBURBAN PROPANE	PO 27782 DPW PROPANE	260.12	260.12
12677	1548 - TRAISS, LLC	PO 27766 OCTOBER 2025	1,000.00	1,000.00
12678	1055 - TULPEHOCKEN SPRING WATER INC	PO 27737 BOTTLE WATER	95.80	95.80
12679	892 - VERIZON WIRELESS	PO 27777 PHONES	1,149.73	1,149.73
12680	1551 - WORLD FUEL SERVICES, INC	PO 27381 FUEL	2,488.16	
		PO 27448 FUEL	1,032.89	
		PO 27449 FUEL	1,148.40	
		PO 27736 FUEL	2,043.89	
		PO 27749 BIODIESEL	3,689.45	
		PO 27750 HEATING FUEL	563.52	10,966.31
TOTAL				356,301.88

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01.101.000	GENERAL FUND CHECKING			0.00	356,301.88
01.400.000	GENERAL GOV'T	11,547.93			
01.401.000	MANAGER -EXECUTIVE	46.49			
01.404.000	LAW	245.00			
01.409.000	BUILDING & PLANTS	5,383.94			
01.410.000	POLICE	272,248.34			
01.411.000	FIRE	2,286.00			
01.414.000	ZONING OFFICE	1,000.00			

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01.418.000	ZONING HEARING BOARD	175.00			
01.427.000	SOLID WASTE COLLECTION / DISPO	1,200.00			
01.430.000	DPW-HIGHWAYS ROADS STREETS	11,795.63			
01.433.000	DPW-TRAFFIC SIGNS STREET SIGN	8,832.43			
01.437.000	DPW-REPAIR OF TOOLS & MACHINER	946.72			
01.454.000	PARKS	576.44			
01.458.000	CONTRIBUTIONS	1,625.42			
01.487.000	EMPLOYEE BENEFITS	38,392.54			
TOTALS FOR	GENERAL FUND	356,301.88	0.00	0.00	356,301.88

Total to be paid from Fund 01 GENERAL FUND	356,301.88

	356,301.88

List of Bills - (08101000) CHECKING SEWER FUND

Check#	Vendor	Description	Payment	Check Total
3516	1283 - APR SUPPLY CO.	PO 27742 WWTP PARTS	85.24	85.24
3517	228 - ATC GROUP SERVICES,LLC DEPOSITORY	PO 27731 ACT 537	20,677.14	
		PO 27732 MISCELLANEOUS ASSIGNMENTS	13,671.15	34,348.29
3518	771 - COMMONWEALTH OF PA	PO 27779 DECEMBER	975.51	975.51
3519	1251 - ENVIRONMENTAL SERV. CORP.	PO 27727 11/14 SLUDGE HAULING	87.34	
		PO 27785 11/21 SLUDGE REMOVAL	174.68	262.02
3520	32 - GRAINGER	PO 27729 SUPPLIES/WWTP	90.64	90.64
3521	699 - MAIN POOL & CHEMICAL CO	PO 27728 ALUMINUM SULFATE	1,212.00	1,212.00
3522	229 - MOYER INSTRUMENTS, INC.	PO 27759 REPAIR WWTP	780.00	780.00
3523	81 - P P & L	PO 27738 26491-26001 WWTP	5,436.13	
		PO 27739 04090-21003 PUMP STA	178.13	5,614.26
3524	162 - USA BLUE BOOK	PO 27778 SUPPLIES	31.95	31.95
3525	439 - YOUNG & HAROS,LLC	PO 27733 WALMART LITIGATION	270.00	270.00
TOTAL				43,669.91

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
08.101.000	CHECKING			0.00	43,669.91
08.269.500	PENNWORKS 2008 GOB			918.37	
08.429.200	SUPPLIES	1,334.59			
08.429.313	ENGINEERING SERVICES	34,348.29			
08.429.314	PROFESSIONAL FEE SOLICITOR	270.00			
08.429.361	ELECTRIC	5,614.26			
08.429.374	MAINT/REPAIR EQUIPMENT	865.24			
08.429.452	SLUDGE HAULING	262.02			
08.472.106	PENNWORKS INTEREST LN #99900048	57.14			
TOTALS FOR	SEWER FUND	42,751.54	0.00	918.37	43,669.91

Total to be paid from Fund 08 SEWER FUND

43,669.91

43,669.91