



LANCASTER TOWNSHIP

BUTLER COUNTY, PA

Lancaster Township

August 18, 2025

Board of Supervisor's Meeting Agenda

6 PM

Call to Order Time: _____

I. Pledge of Allegiance

II. Answer questions presented from Special Meeting on August 11, 2025

III. Visitors & Public Comment

IV. Consent Agenda

1. Motion to approve the minutes of July 21, 2025, Board of Supervisors Meeting.
2. Motion to approve the bills to be paid from June 14, 2025, through August 13, 2025, totaling \$79,932.93.

V. Old Business

1. Motion to approve Resolution 2025-12 to enter into a sales agreement for property at 600 Perry Highway with the following contingencies:
 - a. A second appraisal will be performed by the township.
 - b. A phase one Environmental impact study will be conducted and if remediation is necessary, it will be completed at no cost to the township.
 - c. An inspection of the buildings to be retained will be conducted.

VI. New Business

None.



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VII. Other Business

1. Motion to approve Resolution 2025-11 for update of PennDOT Turnback Agreement for a portion of Pleasant Hill Road. PennDOT updated the Turnback Program, and this resolution complies with this update.
2. Motion to hire Kristen Spezialetti as Communications Secretary. Kristen will work 4 hours a week and as needed. She will replace Sylvia Brackbill in this position.
3. Motion to advertise the position of full-time Finance Secretary/Executive Secretary.

VIII. Planning, Land Use, and Zoning

1. Motion to Advertise a Public Hearing for the Landowner Curative Amendment for the Wrigley 19, LLC Development

A. Building Permits

1. Permits issued in July 2025: 19
2. YTD: **82**

Reports

1. Attorney
2. Manager
3. Administrative
4. Engineer
5. Police
6. Road
7. Zoning

Time of Break (if needed): _____; Return: _____

IX. Executive Session (if needed) Time: _____; Return: _____

X. Adjourn Time: _____



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Meeting Procedures

The following rules of conduct apply for Lancaster Township Public Meetings as per Resolution 2023-01:

1. Residents and taxpayers of the Township can only speak during Board of Supervisors meetings under the following circumstances:
 - a. The individual has made a formal request to the Board of Supervisors to make a personal appearance before the Board;
 - Or,
 - b. During a public meeting under Public Comment period to address comments, questions, concerns, or support for a general item or items which are on the public meeting agenda or are of general interest or concern. Questions submitted 24 hours in advance of the meeting may be addressed by the BOS or Administration at this meeting, all other questions will be answered via email or phone, whichever the citizen prefers. Questions can be addressed to MANAGER@LANCASTER-TOWNSHIP.COM.
2. When the public comments portion of the public hearing is opened, the Chairman will first invite any individuals who have signed in for public comment to speak.
3. If you wish to speak to the Board of Supervisors, YOU MUST SIGN IN. The chairman will call your name when it is your turn to speak. Please proceed to the podium when you are called and state your name and address.
4. Please turn off (or place on silent) any pagers or cellular phones.
5. Please do not talk on phones or with another person in the audience during the meeting.
6. Please no public displays, such as clapping, cheering, or comments when another person is speaking.
7. While you may not agree with what an individual is saying to the Board of Supervisors, please treat everyone with courtesy and respect during the meeting.
8. In the interest of preserving time, speakers should limit repetitious comments and, where appropriate, acknowledge agreement with a previous speaker's comment or position.
9. Other than during public comment periods, members of the public should refrain from calling out and may only comment on issues being discussed during the meeting under the Public Comment Period.
10. **Each speaker recognized by the Board Chair will be given five (5) minutes to comment during the public comment period.**