

Red Lion Borough

Job Title: Laborer
Department: Public Works

Position Summary

This is an entry level position which consists of manual and unskilled work assignments of a repetitive nature on maintenance and construction projects. Laborers are expected to move into an Operator I position within eighteen (18) months of hire date. Assignments can involve the use of equipment such as but not limited to hand tools, power tools, tractors, mowers and trucks. Assignments are performed under the direction of the Public Works Supervisor or other designated Borough Official.

Typical Examples of Work

- Assists in the installation of curbing, sidewalks and street signs
- Assist in snow removal and ice control if Borough property and roadways
- Installs, cleans, maintains, repairs and paints Borough property and buildings, machinery and equipment
- Paints lines on road surfaces
- Patches Borough road surfaces and repaves streets using a variety of tools
- Cuts grass and weeds on Borough property and roadsides
- Operates equipment such as but not limited to tractor, pickup truck, dump truck and sweeper as needed
- Cleans, maintains and repairs Borough grounds, playgrounds, recreational areas and buildings
- Acts as flagman for traffic control

Basic Knowledge, Skills and Abilities

- Basic knowledge in use and care of tools and equipment
- Basic knowledge of job safety to include proper uniform and safety clothing in accordance with Borough and PennDOT regulations
- Basic knowledge of maintenance, operation and lubrication of trucks and light construction equipment
- Basic knowledge of trench safety including shoring requirements
- Knowledge of work zone traffic control including proper signage placement and flagging requirements
- Knowledge of safety standards and procedures in a Public Works environment
- Ability to install snow plows on all vehicles
- Ability to operate snowplowing equipment in an efficient manner at night and in adverse conditions
- Ability to install and operate salt spreading and de-icing equipment
- Ability to understand and follow English language oral and written instructions
- Ability to communicate effectively with associates and the general public
- Ability to read, write and understand English

- Ability to climb, stand stoop, bend and lift heavy objects (up to 50 lbs) over an extended period of time
- Ability to report for emergency on-call services
- Attend all required training
- Perform all other duties as assigned

Minimal Acceptable Training and Experience

- High school diploma or equivalent
- Any combination of education and experience that indicates possession of the knowledge, skills and abilities listed herein

Licenses, Registrations and Certificates

- Posses a valid Pennsylvania Class C drivers license

Special Requirements

- Ability to pass physical/medical test
- Ability to pass drug-screening test
- Ability to pass background investigation

Physical Demands and Work Environment

- Work is in an industrial setting, indoors and outdoors, hot and cold areas and subject to hazardous working conditions
- Subject to heavy manual labor for prolong periods of time under adverse conditions, both physical and climatic
- Work is preformed around a variety of potentially hazardous mechanical and electrical equipment and occasionally around hazardous substances
- May be required to work weekends, holidays or after normal work hours in emergency situations

Disclaimer

The above statements are intended to describe the general nature and level of work being performed by a person assigned to this position. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required to perform the job.