

**COOLBAUGH TOWNSHIP  
MUNICIPAL CENTER**

5520 MUNICIPAL DRIVE, TOBYHANNA, PA. 18466

(570) 894-8490 \* FAX (570) 894-8413

WWW.COOLBAUGHTWP.ORG

**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS**

**WORK SESSION AGENDA**

**October 17, 2023, 6:00PM**

**\*\*CANCELED\*\***

\*\*\*\*\*

**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS**

**REGULAR MEETING AGENDA**

**October 17, 2023**

**\*\*AMENDED\*\***

**Roll Call**

**BOARD OF SUPERVISORS**

\_\_\_\_ B. Weimer \_\_\_\_ L. Kelly \_\_\_\_ A. Ruiz-Smith \_\_\_\_ C. Colgan \_\_\_\_ C. Rogan  
\_\_\_\_ Solicitor Armstrong \_\_\_\_ E. Masker

Public input will be considered at the beginning of the meeting agenda. The public will be given an opportunity to speak on each agenda item. When speaking please state your name and the city or community that you reside in.

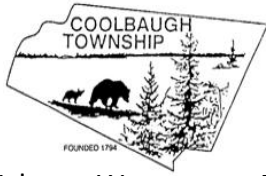
1. Public input
2. Approval of minutes / notes:
  - October 3, 2023-Regular Meeting Minutes
3. Request for Assistance with Zoning Permit- Nicholas Romano
4. Monthly/Quarterly Reports
  - Pocono Mountain Regional Police Commission
  - Pocono Mountain Regional EMS
  - Coolbaugh Township Volunteer Fire Company
  - Gouldsboro Volunteer Fire Company
  - Pocono Summit Volunteer Fire Company
  - Thornhurst Volunteer Fire Company
  - Pocono Mountain Public Library
5. Codes and Zoning Report/ Short Term Rental Report



**COOLBAUGH TOWNSHIP  
MUNICIPAL CENTER**

5520 MUNICIPAL DRIVE, TOBYHANNA, PA. 18466  
(570) 894-8490 \* FAX (570) 894-8413  
WWW.COOLBAUGHTWP.ORG

6. E-911 Report
7. DPW Update/Programs
8. Emergency Management Updates
9. Lowe's Parking Lot Expansion-Request for Reduction of Financial Security in the Amount of \$608,626.33
10. Awarding of the Sludge Hauling Bid for January 1, 2024-December 31, 2025
11. Authorization to Advertise the 2012 International Model 7400 SFA Truck on Municibid
12. Parks and Recreation Request to Purchase Spring Riders in the Amount not to exceed \$3,500.00 (revised quote provided since last meeting approval due to cost increase)
13. Parks and Recreation Request for Three DPW Workers to Work Overtime at the Ghoulbough Event from 12:00pm-4:00pm on Saturday, October 28, 2023
14. Minor Subdivision joining lots 9ABC & 10ABC, Block A-71, Arrowhead Lake, Property Owner(s) Michael & Heather Anne Kaiser
15. Minor Subdivision joining lots 8 & 9, Block A-105, Section 4, Arrowhead Lake, Property Owner(s): Bestinvest, LLC.
16. Authorization to Repair/Replace Mixer at WWTP at the Cost not to exceed \$ 10,000.00
17. Authorization to Replace Sampler for School at the Cost not to exceed \$12,000.00
18. Resolution #12-2023- ACT 172 Volunteer Service Credit Program Criteria
19. Resolution #13-2023: Approval of the 2024 Pocono Mountain Regional Police Budget



## COOLBAUGH TOWNSHIP MUNICIPAL CENTER

5520 MUNICIPAL DRIVE, TOBYHANNA, PA. 18466

(570) 894-8490 \* FAX (570) 894-8413

WWW.COOLBAUGHTWP.ORG

20. Walmart Wastewater Treatment Agreement

21. Controller Report

22. Current obligations

• General Fund	\$ 202,863.46
• Clarius Escrow Fund	\$ 16,547.50
• Sewer Fund	<u>\$ 9,657.87</u>
<b>Total Disbursements</b>	<b>\$ 229,068.83</b>

23. Authorization to Release Remaining 2023 Donations

24. Business Manager Comments/Updates

25. Solicitor Armstrong Comments/Updates

26. Board of Supervisors Executive Sessions

27. Adjournment

2

**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS**  
**WORK SESSION MINUTES**  
**October 3, 2023**

The work session was called to order by Chairman William Weimer at 6:00pm in the Coolbaugh Township Municipal Center located at 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:

William Weimer, Lynn Kelly, Alma I. Ruiz-Smith, and Clare Colgan

Board Members absent:

Cara Rogan

Staff present:

Patrick Armstrong, Solicitor, Erin Masker, Township Secretary, Meredith Thompson, Business Manager, and Tomas Keane, Director of Codes and Zoning

Staff absent:

None

**1. Act 537 Update/Discussion**

WWTP Engineer, Dave Kavitski was in attendance to discuss the status of the Act 537 Special Study along with John Devine of Atlas Engineering. He stated if the Board is in favor of the special study as it is presented, it would be sent out to be reviewed for PNDI, MCPC and the township PC, and would be advertised for the 30-day comment period with comments being provided in writing and then we would provide any responses necessary. Ms. Kelly stated that she is still reviewing the document as she hasn't made it all the way through, but discussed her concerns which included the prospective development names that are in the plan, the proposed flows for each of those, discussion on the breakdown of option one vs. option two and the narrative provided. Mr. Kavitski stated that the proposed flows would be adequate as presented as long as the finalized use would be within the allowed EDUs as outlined. He stated that there is always the ability to submit a revision as necessary once development is determined. Ms. Kelly asked if the treatment of the increase in effluent would be handled in the same manner as it is now being advised that it would. She asked what the temperature of the effluent is currently with Mr. Kavitski stating that he would have to look it up but would estimate 58-60 degrees. Ms. Kelly discussed the proposed development and stated that she doesn't believe that the data presented is viable, with Mr. Kavitski stating that it is all speculation at this time until LDP's are presented, but information is required to be included based on speculation in order to show the need to increase the plant EDU's. Mr. Weimer asked what happens if the special study is approved and all of the development falls through, being advised that a revision would be necessary. Ms. Ruiz-Smith asked how long we have to complete the full study, being advised that DEP is short staffed and therefore he is unsure, but that completing the special study and then the full study is what DEP agreed to when we submitted our paperwork. Discussion continued and the Board agreed to have Mr. Kavitski back on a work session in November.

- **Discussion:** J. Miller asked if DEP is the one requesting the Act 537 with Mr. Weimer stating that the Act 537 full study is required by DEP, and we are currently doing the special study in order to increase the flows at the plant in order to buy ourselves some time to complete the full study due to the cost. J. Miller asked if this is to accommodate the warehouses that want to come to the township that we don't want, being advised by Ms. Ruiz-Smith that it is to accommodate development not just warehouses, stating that she would like to see senior housing come to the township. He asked if the taxpayers are paying for this being advised that the taxpayers are the ones that fund the expenses of the township, and that we also have ARP funding for the expense. A copy of the draft Act 537 special study will be made available on the township website.

## 2. Discussion on ZHB Application for 1545 Prospect Street, Tobyhanna, PA

Attorney Erich Schock was in attendance from Bubba, Lentz and Fitzpatrick to discuss the Board's concerns with the proposed development at 1545 Prospect Street in Tobyhanna. He stated that after conversations with Solicitor Armstrong, it seems as though the Board is concerned with the access that is proposed off Prospect Street. Mr. Weimer stated that Prospect Street in that area is the most ridiculously constructed road between the length of the road, the slope, the trucks and the intersection on the other side. It is already not the safest intersection and adding an access point to a business would make it even worse. The Board discussed their concerns with the road and the safety of the residents, which is the biggest concern with this access point. Mr. Weimer stated that he is against this option and believes that there are other options with the rest of the Board agreeing. Ms. Ruiz-Smith stated that she has concerns with making sure that fire apparatus is able to enter the lot and has room to turn around in case of an emergency. Ms. Ruiz-Smith asked if there is an alternative ingress and egress point which would allow for safe flow of traffic, she referenced the Turkey Hill gas station design in Tannersville as a site to compare to. Attorney Schock stated that they are at the concept phase and applied for the variances due to timeline issues. The developer was in attendance and stated that the main entrance is from 611 and that they are proposing a Wawa at this location. Ms. Kelly suggested that the developer rework the 611 portion to allow traffic to loop in and loop out, stating that if there is an entrance off of Prospect Street, there should not be any left hand turns. There are concerns with traffic stacking on 611 and stated that if there are modifications made, it may alleviate the need for a variance for coverage. Mr. Weimer once again stated that the main concern that he has is for the safety and well-being of the residents.

- Discussion: J. Miller suggested that they look at the Lynch property for development.

## 3. Discussion on Proposed Ordinance Amendments

The Board reviewed the proposed ordinance which would set guidelines for plan inactivity after six months which would allow for applicants to be notified that they will either have to make amendments in accordance with the township engineer review letter or the Board will act on the plan based on the latest review letter. All Board members were in favor of moving the ordinance forward for review by the MCPC and the Township PC.

- Discussion: J. Miller stated that it is a good ordinance to adopt.

## 4. Public Input

Ms. Kelly reviewed an email that was sent to the Board today regarding illegal burning and that the sender is hesitant to contact the police. Mr. Keane stated that the burning is taking place outside of normal township hours and stated that he is unable to issue violations without either the police or the fire dept. being dispatched to provide a report that he can use to issue the violation. The fire dept. does not have the authority to issue violations, only to provide the township with a report for follow-up.

Work Session ended at 7:42pm.

## COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS

## REGULAR MEETING MINUTES

October 3, 2023

The meeting was called to order by Chairman Weimer at 6:58pm at the Coolbaugh Township Municipal Center located at 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:

William Weimer, Lynn Kelly, Alma I. Ruiz-Smith, and Clare Colgan

Board Members absent:

Cara Rogan

Staff present:

Patrick Armstrong, Solicitor, Erin Masker, Township Secretary, Meredith Thompson, Business Manager and Tomas Keane, Director of Codes and Zoning

Announcements:

Mr. Weimer announced the following:

- Public Input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter.
- The meeting is being recorded to aid in the preparation of the minutes, please remember to state your name and community or city you reside in before speaking.

## 1. Public input

- D. Machovsky asked the Board for an update on the issue that she discussed at the previous meeting regarding the rail cars that are being used for storage by her property. She asked how long they can be parked there without moving, stating that they are storage. Solicitor Armstrong stated that he has been in contact with Mr. Keane and the rail authority and stated that he was told that they are there for operational purposes and that they are not for storage. He stated that the Rail Authority is governed by the Public Utility Commission and therefore has some protections that the township does not have control over. After a lengthy discussion the Board agreed that Solicitor Armstrong would follow up and send a letter to the Railroad Authority and express to them that the Board is not happy with the current situation and that they would like them to come to an amicable resolution as a good neighbor in the township. J. Smith-Hughes suggested that she call the police and report the concerns and thanked Mr. Weimer for also bringing this concern to the PMRPC at their meeting.

## 2. Approval of minutes / notes:

- September 19, 2023 Regular Meeting Minutes

*Ms. Ruiz-Smith made a motion second by Ms. Colgan to approve the minutes of the September 19, 2023 meeting as presented.*

- Discussion: None.
- Vote: All in favor, motion passes.

## 3. Arcadia North Land, LLC – Request for Release of Financial Security #2: Lot Line Adjustment/Cul-De-Sac Extension

*Mr. Weimer made a motion second by Ms. Kelly to Approve the Request from Arcadia North Land, LLC. for the Partial Release of Financial Security #2: Lot Lien Adjustment/Cul-De-Sac Extension in the Amount of \$16,547.00.*

- Discussion: None.
- Vote: All in favor, motion passes.

4. Awarding of the 2004 Ford Excursion to Municibid Winner Tritown Truck Sales in the amount of \$14,601.00

*Mr. Weimer made a motion second by Ms. Colgan to Award the 2004 Ford Excursion to Municibid Winner Tritown Truck Sales in the amount of \$14,601.00.*

- Discussion: None.
- Vote: All in favor, motion passes.

5. Awarding of the 2011 Ford Escape to Municibid Winner Paul Linkmeyer in the amount of \$5,000.00

*Ms. Kelly made a motion second by Ms. Ruiz-Smith to Award the 2011 Ford Escape to Municibid Winner Paul Linkmeyer in the amount of \$5,000.00.*

- Discussion: None.
- Vote: All in favor, motion passes.

6. Pocono Mountain Regional Police Minimum Municipal Obligation for 2024

- PMRP Uniform Pension: \$ 173,456.00
- PMRP Non-Uniformed Pension: \$ 4,315.00

*Ms. Kelly made a motion second by Ms. Ruiz-Smith to Approval the Pocono Mountain Regional Police Minimum Municipal Obligation for 2024 in the amount of \$173,456.00 for the PMRP Uniform Pension and \$4,315.00 for PMRP Non-Uniform Pension.*

- Discussion: None.
- Vote: All in favor, motion passes.

*Ms. Colgan made a motion second by Mr. Weimer to Amend the Meeting Agenda to Include Item #6A. Authorization to Send the Proposed Ordinance Establishing Time Deadlines for Inactive Plans forward to the Monroe County Planning Commission and Township Planning Commission for Review.*

- Discussion: None.
- Vote: All in favor, motion passes.

- 6A. Authorization to Send the Proposed Ordinance Establishing Time Deadlines for Inactive Plans forward to the Monroe County Planning Commission and Township Planning Commission for Review

*Ms. Ruiz-Smith made a motion second by Ms. Colgan to Authorize Sending the Proposed Ordinance Establishing Time Deadlines for Inactive Plans forward to the Monroe County Planning Commission and Township Planning Commission for Review pursuant to the MPC.*

- Discussion: None.
- Vote: All in favor, motion passes.

7. Current obligations

• General Fund	\$ 534,683.43
• Escrow Fund	\$ 5,667.41
• Sewer Fund	<u>\$ 11,576.39</u>
Total Disbursements	\$ 551,927.23

*Ms. Kelly made a motion second by Ms. Ruiz-Smith to pay the current obligations in the amount of \$551,927.23.*

- Discussion: None.
- Vote: All in favor, motion passes.

## 8. Business Manager Comments/Updates

- Ms. Thompson stated that the Township received notification that we received funding from the JAG grant which we entered into an MOU with the county for township funding in the amount of \$10,287.00 stating that the funds are being combined with funds from another municipality to fund a crisis intervention counselor for the county.
- Ms. Thompson stated that we were also awarded \$48,000.00 in funding from FEMA for the stormwater engineering in Pocono Farms. She stated that this is the grant that Ms. Masker applied for with the Township Engineer. Ms. Ruiz-Smith asked about the breakdown of the grant with Ms. Masker stating that the award is for \$36,000.00 and the township match is \$12,000.00.
- Ms. Thompson stated that this Friday and Saturday are the last bulk drop off dates for 2023 from 7:30am-3pm (closed from 12-12:30pm), stating that the recycling cards are available at the Municipal Center during regular business hours. She stated that there will be a member of the admin at the Saturday bulk drop off as well. She also reminded everyone that the shred event is being held on Saturday from 9am-2:30pm at the Coolbaugh Township Volunteer Fire Company Parking lot.
- Ms. Thompson thanked Ms. Kelly on behalf of the administrative staff for covering the office so that they were able to attend Joe Brady's funeral services.
- Ms. Thompson requested a brief executive session for legal.

## 9. Solicitor Armstrong Comments/Updates

Solicitor Armstrong requested a brief executive session for legal.

Ms. Kelly asked Solicitor Armstrong if the Zoning Hearing Board could adopt the same type of rules regarding inactive ZHB applications. She stated that there is currently a submission before the ZHB which has been sitting for a long period of time. The Board agreed that Ms. Kelly could speak to Solicitor Armstrong about it. Solicitor Armstrong stated that the ZHB is a separate and distinct Board and that they have their own rules, but that he will speak with Ms. Kelly regarding that specific case that she is speaking about.

## 10. Board of Supervisors Executive Sessions

- Tuesday, October 4, 2023 from 5:46pm-6:00pm Re: Legal
- Tuesday, October 3, 2023 from 8:30pm-8:37pm Re: Legal

## 11. Adjournment

*Ms. Ruiz-Smith made a motion second by Ms. Colgan to adjourn at 7:58pm.*

## NEXT WORK SESSION/ REGULAR BOARD MEETING:

Regular Meeting Tuesday, October 17, 2023, at the Coolbaugh Township Municipal Center located at 5520 Municipal Drive, Tobyhanna, PA.

- Work Session/Regular Meeting – 6:00pm

Submitted by: \_\_\_\_\_ Date: \_\_\_\_\_  
Erin Masker, Township Secretary

Witnessed by: \_\_\_\_\_ Date: \_\_\_\_\_  
William Weimer, Chairman

**4**

**2023 POCONO MOUNTAIN REGIONAL POLICE DEPARTMENT**

TOTAL ENFORCEMENT														2022	
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD	SEPT	Prior YTD
<b>Total Calls</b>	<b>1073</b>	<b>927</b>	<b>1081</b>	<b>1149</b>	<b>1272</b>	<b>1181</b>	<b>1385</b>	<b>1287</b>	<b>1047</b>				<b>10402</b>	<b>1095</b>	<b>10606</b>
<i>Complaints</i>	<i>969</i>	<i>858</i>	<i>998</i>	<i>1070</i>	<i>1194</i>	<i>1108</i>	<i>1303</i>	<i>1186</i>	<i>967</i>				<i>9653</i>	<i>1009</i>	<i>9803</i>
<i>Accidents</i>	<i>104</i>	<i>69</i>	<i>83</i>	<i>79</i>	<i>78</i>	<i>73</i>	<i>82</i>	<i>101</i>	<i>80</i>				<i>749</i>	<i>86</i>	<i>803</i>
<b>Criminal Arrests</b>	<b>96</b>	<b>83</b>	<b>82</b>	<b>76</b>	<b>68</b>	<b>79</b>	<b>78</b>	<b>78</b>	<b>100</b>				<b>740</b>	<b>75</b>	<b>687</b>
<b>Traffic Arrests</b>	<b>109</b>	<b>110</b>	<b>235</b>	<b>140</b>	<b>199</b>	<b>204</b>	<b>262</b>	<b>174</b>	<b>198</b>				<b>1631</b>	<b>103</b>	<b>1362</b>
<b>Vehicle Code Warnings</b>	<b>130</b>	<b>154</b>	<b>260</b>	<b>172</b>	<b>208</b>	<b>175</b>	<b>211</b>	<b>171</b>	<b>179</b>				<b>1660</b>	<b>96</b>	<b>1162</b>
<b>Ordinance Arrests</b>	<b>12</b>	<b>4</b>	<b>6</b>	<b>6</b>	<b>10</b>	<b>18</b>	<b>9</b>	<b>6</b>	<b>13</b>				<b>84</b>	<b>6</b>	<b>46</b>

Total Hours													
<b>Patrol</b>	2030.85	1915.10	2557.02	2197.86	2207.52	2145.02	2511.64	2028.67	2132.98				<b>19726.66</b>
<b>Investigation</b>	1591.10	1326.62	1559.46	1325.59	1449.20	1451.27	1543.84	1612.96	1476.88				<b>13336.92</b>
<b>Paperwork</b>	403.36	378.02	355.43	343.46	309.23	314.38	304.79	330.60	370.82				<b>3110.09</b>
<b>Court</b>	153.80	149.91	214.10	101.79	147.76	137.31	138.03	121.07	153.99				<b>1317.76</b>
<b>Assigned</b>	2886.89	2612.36	2379.99	2870.30	2952.29	2791.02	2567.71	2972.70	2704.32				<b>24737.58</b>
<b>Total Actual Time</b>	<b>7066.00</b>	<b>6382.01</b>	<b>7066.00</b>	<b>6839.00</b>	<b>7066.00</b>	<b>6839.00</b>	<b>7066.01</b>	<b>7066.00</b>	<b>6838.99</b>				<b>62229.01</b>

Assigned Time													
<b>Training</b>	880.23	761.50	531.20	689.67	897.75	504.50	727.00	1276.15	1027.83				<b>7295.83</b>
<b>Assists</b>	2.93	2.09	0.20	12.40	2.81	9.84	4.40	9.33	8.47				<b>52.47</b>
<b>Admin</b>	2003.73	1848.76	1848.59	2168.23	2051.73	2276.68	1836.30	1687.22	1668.03				<b>17389.27</b>
<b>Total</b>	<b>2886.89</b>	<b>2612.35</b>	<b>2379.99</b>	<b>2870.30</b>	<b>2952.29</b>	<b>2791.02</b>	<b>2567.70</b>	<b>2972.70</b>	<b>2704.33</b>				<b>24737.57</b>

ACTIVITY OUTSIDE JURISDICTION (Included In Totals Above)															
<b>Calls Outside our Jurisdiction</b>	<b>3</b>	<b>2</b>	<b>4</b>	<b>8</b>	<b>1</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>2</b>				<b>24</b>	<b>2</b>	<b>18</b>
<b>Arrests Outside our Jurisdiction</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>				<b>0</b>	<b>0</b>	<b>0</b>

**2023 POCONO MOUNTAIN REGIONAL POLICE DEPARTMENT  
COOLBAUGH TOWNSHIP**

Enforcement														2022	
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD	SEPT	Prior YTD
<b>Total Calls</b>	<b>422</b>	<b>374</b>	<b>408</b>	<b>424</b>	<b>499</b>	<b>434</b>	<b>504</b>	<b>443</b>	<b>383</b>				<b>3891</b>	<b>400</b>	<b>3973</b>
<i>Complaints</i>	388	352	379	402	481	419	483	413	359				3676	370	3719
<i>Accidents</i>	34	22	29	22	18	15	21	30	24				215	30	254
<b>Criminal Arrests</b>	<b>25</b>	<b>30</b>	<b>29</b>	<b>22</b>	<b>25</b>	<b>24</b>	<b>27</b>	<b>10</b>	<b>33</b>				<b>225</b>	<b>21</b>	<b>223</b>
<b>Traffic Arrests</b>	<b>40</b>	<b>42</b>	<b>63</b>	<b>29</b>	<b>62</b>	<b>49</b>	<b>59</b>	<b>37</b>	<b>59</b>				<b>440</b>	<b>34</b>	<b>388</b>
<b>Vehicle Code Warnings</b>	<b>44</b>	<b>47</b>	<b>63</b>	<b>34</b>	<b>73</b>	<b>40</b>	<b>56</b>	<b>47</b>	<b>70</b>				<b>474</b>	<b>25</b>	<b>305</b>
<b>Ordinance Arrests</b>	<b>4</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>1</b>	<b>0</b>	<b>1</b>				<b>14</b>	<b>0</b>	<b>22</b>

<b>Patrol</b>	730.42	650.96	875.87	734.05	687.62	733.62	689.46	608.28	846.07				<b>6556.35</b>		
<b>Investigation</b>	666.00	568.93	509.57	584.88	632.30	583.97	563.10	411.53	598.34				<b>5118.62</b>		
<b>Paperwork</b>	166.05	131.75	118.95	122.52	134.83	115.10	106.37	99.96	142.00				<b>1137.53</b>		
<b>Court</b>	59.22	66.91	98.22	22.67	35.56	35.25	41.50	34.42	28.58				<b>422.33</b>		
<b>Assigned</b>	1088.65	985.12	897.49	1082.39	1113.31	1052.49	968.28	1121.01	1019.80				<b>9328.54</b>		

Hours Actual vs Purchased															
<b>Total Actual Time</b>	2710.34	2403.67	2500.10	2546.51	2603.62	2520.43	2368.71	2275.20	2634.79				<b>22563.37</b>		
<b>Hours Purchased</b>	2664.59	2406.65	2664.59	2578.99	2664.59	2578.99	2664.59	2664.59	2578.99				<b>23466.56</b>		
<b>Hours Over/Under</b>	45.75	-2.98	-164.49	-32.48	-60.97	-58.56	-295.88	-389.39	55.80				<b>-903.19</b>		

Hours Over/Under Balance YTD															
<b>Cumulative Carry Over</b>	-135.99														
<b>Current O/U</b>	-90.24	-93.22	-257.71	-290.19	-351.15	-409.71	-705.59	-1094.98	-1039.18						

Percentage of Hours															
<b>% Actual</b>	38.36%	37.66%	35.38%	37.24%	36.85%	36.85%	33.52%	32.20%	38.53%						
<b>% Purchased</b>	37.71%	37.71%	37.71%	37.71%	37.71%	37.71%	37.71%	37.71%	37.71%						
<b>% Over/Under</b>	0.65%	-0.05%	-2.33%	-0.47%	-0.86%	-0.86%	-4.19%	-5.51%	0.82%						

**2023 POCONO MOUNTAIN REGIONAL POLICE DEPARTMENT**

**TOBYHANNA TOWNSHIP**

Enforcement														2022	
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD	SEPT	Prior YTD
<b>Total Calls</b>	<b>269</b>	<b>215</b>	<b>287</b>	<b>287</b>	<b>275</b>	<b>307</b>	<b>351</b>	<b>299</b>	<b>268</b>				<b>2558</b>	<b>276</b>	<b>2625</b>
<i>Complaints</i>	234	198	264	262	257	287	332	271	246				2351	256	2407
<i>Accidents</i>	35	17	23	25	18	20	19	28	22				207	20	218
<b>Criminal Arrests</b>	<b>19</b>	<b>19</b>	<b>26</b>	<b>18</b>	<b>13</b>	<b>24</b>	<b>13</b>	<b>21</b>	<b>25</b>				<b>178</b>	<b>15</b>	<b>180</b>
<b>Traffic Arrests</b>	<b>37</b>	<b>37</b>	<b>51</b>	<b>42</b>	<b>24</b>	<b>74</b>	<b>65</b>	<b>54</b>	<b>44</b>				<b>428</b>	<b>33</b>	<b>359</b>
<b>Vehicle Code Warnings</b>	<b>28</b>	<b>32</b>	<b>65</b>	<b>55</b>	<b>49</b>	<b>67</b>	<b>83</b>	<b>66</b>	<b>35</b>				<b>480</b>	<b>40</b>	<b>359</b>
<b>Ordinance Arrests</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>				<b>3</b>	<b>1</b>	<b>5</b>

Hours Breakdown													
<b>Patrol</b>	843.98	792.64	1069.26	902.32	889.25	913.58	956.60	910.62	650.78				<b>7929.03</b>
<b>Investigation</b>	290.78	339.82	343.17	251.06	312.40	466.35	431.67	463.87	356.28				<b>3255.40</b>
<b>Paperwork</b>	98.05	104.80	97.28	78.37	70.07	85.20	91.85	108.36	75.69				<b>809.67</b>
<b>Court</b>	32.23	17.00	29.00	37.92	56.95	31.72	15.50	39.40	55.70				<b>315.42</b>
<b>Assigned</b>	884.83	800.69	729.47	879.75	904.88	855.45	787.00	911.13	828.88				<b>7582.08</b>

Hours Actual vs Purchased													
<b>Total Actual Time</b>	2149.87	2054.95	2268.18	2149.42	2233.55	2352.30	2282.62	2433.38	1967.33				<b>19891.60</b>
<b>Hours Purchased</b>	2165.73	1956.08	2165.73	2096.15	2165.73	2096.15	2165.73	2165.73	2096.15				<b>19073.19</b>
<b>Hours Over/Under</b>	-15.86	98.87	102.45	53.27	67.82	256.15	116.89	267.65	-128.82				<b>818.41</b>

Hours Over/Under Balance YTD													
<b>Cumulative Carry Over</b>	88.34												
<b>Current O/U</b>	72.48	171.35	273.80	327.07	394.89	651.03	767.92	1035.58	906.75				

Percentage of Hours													
<b>% Actual</b>	30.43%	32.20%	32.10%	31.43%	31.61%	34.40%	32.30%	34.44%	28.77%				
<b>% Purchased</b>	30.65%	30.65%	30.65%	30.65%	30.65%	30.65%	30.65%	30.65%	30.65%				
<b>% Over/Under</b>	-0.22%	1.55%	1.45%	0.78%	0.96%	3.75%	1.65%	3.79%	-1.88%				

**2023 POCONO MOUNTAIN REGIONAL POLICE DEPARTMENT  
MOUNT POCONO BOROUGH**

Enforcement														2022	
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD	SEPT	Prior YTD
<b>Total Calls</b>	<b>162</b>	<b>150</b>	<b>175</b>	<b>176</b>	<b>207</b>	<b>177</b>	<b>236</b>	<b>214</b>	<b>175</b>				<b>1672</b>	<b>184</b>	<b>1733</b>
<i>Complaints</i>	139	131	163	156	187	155	217	190	151				1489	160	1536
<i>Accidents</i>	23	19	12	20	20	22	19	24	24				183	24	197
<b>Criminal Arrests</b>	<b>41</b>	<b>23</b>	<b>10</b>	<b>27</b>	<b>18</b>	<b>23</b>	<b>32</b>	<b>27</b>	<b>34</b>				<b>235</b>	<b>17</b>	<b>166</b>
<b>Traffic Arrests</b>	<b>26</b>	<b>26</b>	<b>96</b>	<b>56</b>	<b>98</b>	<b>66</b>	<b>122</b>	<b>53</b>	<b>76</b>				<b>619</b>	<b>24</b>	<b>464</b>
<b>Vehicle Code Warnings</b>	<b>49</b>	<b>62</b>	<b>106</b>	<b>67</b>	<b>72</b>	<b>48</b>	<b>65</b>	<b>35</b>	<b>54</b>				<b>558</b>	<b>23</b>	<b>370</b>
<b>Ordinance Arrests</b>	<b>6</b>	<b>4</b>	<b>0</b>	<b>6</b>	<b>10</b>	<b>11</b>	<b>8</b>	<b>4</b>	<b>12</b>				<b>61</b>	<b>5</b>	<b>17</b>

Hours Breakdown													
<b>Patrol</b>	260.83	256.95	250.79	245.26	279.85	209.27	303.37	207.83	244.50				<b>2258.65</b>
<b>Investigation</b>	276.47	143.98	259.77	202.91	251.89	160.01	217.20	272.84	253.18				<b>2038.25</b>
<b>Paperwork</b>	78.02	70.01	67.97	61.98	48.57	53.88	57.45	51.47	94.82				<b>584.17</b>
<b>Court</b>	29.70	37.75	46.08	24.20	34.75	24.42	68.08	23.75	28.34				<b>317.07</b>
<b>Assigned</b>	362.30	327.85	298.69	360.22	370.51	350.27	322.25	373.07	339.39				<b>3104.55</b>

Hours Actual vs Purchased													
<b>Total Actual Time</b>	1007.32	836.54	923.30	894.57	985.57	797.85	968.35	928.96	960.23				<b>8302.69</b>
<b>Hours Purchased</b>	886.78	800.94	886.78	858.29	886.78	858.29	886.78	886.78	858.29				<b>7809.74</b>
<b>Hours Over/Under</b>	120.54	35.60	36.52	36.28	98.79	-60.44	81.57	42.18	101.94				<b>492.95</b>

Hours Over/Under Balance YTD													
<b>Cumulative Carry Over</b>	79.52												
<b>Current O/U</b>	200.06	235.66	272.17	308.45	407.24	346.79	428.36	470.54	572.47				

Percentage of Hours													
<b>% Actual</b>	14.26%	13.11%	13.07%	13.08%	13.95%	11.67%	13.70%	13.15%	14.04%				
<b>% Purchased</b>	12.55%	12.55%	12.55%	12.55%	12.55%	12.55%	12.55%	12.55%	12.55%				
<b>% Over/Under</b>	1.71%	0.56%	0.52%	0.53%	1.40%	-0.88%	1.15%	0.60%	1.49%				

**2023 POCONO MOUNTAIN REGIONAL POLICE DEPARTMENT  
TUNKHANNOCK TOWNSHIP**

Enforcement														2022	
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD	SEPT	Prior YTD
<b>Total Calls</b>	<b>142</b>	<b>132</b>	<b>134</b>	<b>177</b>	<b>188</b>	<b>163</b>	<b>186</b>	<b>229</b>	<b>149</b>				<b>1500</b>	<b>148</b>	<b>1431</b>
<i>Complaints</i>	133	125	122	171	174	152	172	215	142				1406	139	1346
<i>Accidents</i>	9	7	12	6	14	11	14	14	7				94	9	85
<b>Criminal Arrests</b>	<b>7</b>	<b>8</b>	<b>11</b>	<b>7</b>	<b>9</b>	<b>5</b>	<b>4</b>	<b>15</b>	<b>8</b>				<b>74</b>	<b>16</b>	<b>73</b>
<b>Traffic Arrests</b>	<b>1</b>	<b>2</b>	<b>8</b>	<b>11</b>	<b>6</b>	<b>11</b>	<b>8</b>	<b>17</b>	<b>8</b>				<b>72</b>	<b>9</b>	<b>107</b>
<b>Vehicle Code Warnings</b>	<b>1</b>	<b>6</b>	<b>8</b>	<b>14</b>	<b>5</b>	<b>12</b>	<b>3</b>	<b>20</b>	<b>10</b>				<b>79</b>	<b>6</b>	<b>91</b>
<b>Ordinance Arrests</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>				<b>1</b>	<b>0</b>	<b>2</b>

Hours Breakdown													
<b>Patrol</b>	31.55	66.27	80.38	102.28	129.09	75.21	341.90	122.44	247.95				<b>1197.07</b>
<b>Investigation</b>	237.67	180.30	334.20	185.48	160.57	129.96	169.12	326.20	171.43				<b>1894.93</b>
<b>Paperwork</b>	39.32	40.73	48.53	56.87	43.80	34.53	29.85	46.20	44.39				<b>384.22</b>
<b>Court</b>	12.00	10.75	25.75	6.75	8.25	28.92	8.40	19.50	11.50				<b>131.82</b>
<b>Assigned</b>	314.96	285.01	259.66	313.15	322.09	304.50	280.14	324.32	295.04				<b>2698.87</b>

Hours Actual vs Purchased													
<b>Total Actual Time</b>	635.50	583.06	748.52	664.53	663.80	573.12	829.41	838.66	770.31				<b>6306.91</b>
<b>Hours Purchased</b>	770.90	696.28	770.90	746.13	770.90	746.13	770.90	770.90	746.13				<b>6789.18</b>
<b>Hours Over/Under</b>	-135.40	-113.22	-22.38	-81.60	-107.10	-173.01	58.51	67.76	24.18				<b>-482.27</b>

Hours Over/Under Balance YTD													
<b>Cumulative Carry Over</b>	109.09												
<b>Current O/U</b>	-26.31	-139.53	-161.91	-243.51	-350.61	-523.63	-465.12	-397.36	-373.18				

Percentage of Hours													
<b>% Actual</b>	8.99%	9.14%	10.59%	9.72%	9.39%	8.38%	11.74%	11.87%	11.26%				
<b>% Purchased</b>	10.91%	10.91%	10.91%	10.91%	10.91%	10.91%	10.91%	10.91%	10.91%				
<b>% Over/Under</b>	-1.92%	-1.77%	-0.32%	-1.19%	-1.52%	-2.53%	0.83%	0.96%	0.35%				

**2023 POCONO MOUNTAIN REGIONAL POLICE DEPARTMENT  
BARRETT TOWNSHIP**

Enforcement														2022	
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD	SEPT	Prior YTD
<b>Total Calls</b>	<b>75</b>	<b>54</b>	<b>73</b>	<b>77</b>	<b>102</b>	<b>96</b>	<b>108</b>	<b>102</b>	<b>70</b>				<b>757</b>	<b>85</b>	<b>826</b>
<i>Complaints</i>	72	50	66	72	94	91	99	97	67				708	82	778
<i>Accidents</i>	3	4	7	5	8	5	9	5	3				49	3	48
<b>Criminal Arrests</b>	<b>4</b>	<b>3</b>	<b>6</b>	<b>2</b>	<b>3</b>	<b>3</b>	<b>2</b>	<b>5</b>	<b>0</b>				<b>28</b>	<b>6</b>	<b>45</b>
<b>Traffic Arrests</b>	<b>5</b>	<b>2</b>	<b>17</b>	<b>2</b>	<b>9</b>	<b>4</b>	<b>8</b>	<b>10</b>	<b>8</b>				<b>65</b>	<b>3</b>	<b>42</b>
<b>Vehicle Code Warnings</b>	<b>7</b>	<b>6</b>	<b>17</b>	<b>2</b>	<b>9</b>	<b>8</b>	<b>4</b>	<b>4</b>	<b>10</b>				<b>67</b>	<b>2</b>	<b>35</b>
<b>Ordinance Arrests</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>				<b>1</b>	<b>0</b>	<b>0</b>

Hours Breakdown													
<b>Patrol</b>	164.07	148.28	280.72	213.95	221.71	213.34	220.31	179.50	143.68				<b>1785.56</b>
<b>Investigation</b>	120.18	93.59	112.75	101.26	92.04	110.98	162.75	138.52	97.65				<b>1029.72</b>
<b>Paperwork</b>	21.92	30.73	22.70	23.72	11.96	25.67	19.27	24.61	13.92				<b>194.50</b>
<b>Court</b>	20.65	17.50	15.05	10.25	12.25	17.00	4.55	4.00	29.87				<b>131.12</b>
<b>Assigned</b>	236.15	213.69	194.68	234.79	241.50	228.31	210.04	243.17	221.21				<b>2023.54</b>

Hours Actual vs Purchased													
<b>Total Actual Time</b>	562.97	503.79	625.90	583.97	579.46	595.30	616.92	589.80	506.33				<b>5164.44</b>
<b>Hours Purchased</b>	578.00	522.05	578.00	559.43	578.00	559.43	578.00	578.00	559.43				<b>5090.33</b>
<b>Hours Over/Under</b>	-15.03	-18.26	47.90	24.54	1.46	35.87	38.92	11.80	-53.10				<b>74.11</b>

Hours Over/Under Balance YTD													
<b>Cumulative Carry Over</b>	-141.01												
<b>Current O/U</b>	-156.04	-174.30	-126.40	-101.86	-100.39	-64.52	-25.60	-13.80	-66.90				

Percentage of Hours													
<b>% Actual</b>	7.97%	7.89%	8.86%	8.54%	8.20%	8.70%	8.73%	8.35%	7.40%				
<b>% Purchased</b>	8.18%	8.18%	8.18%	8.18%	8.18%	8.18%	8.18%	8.18%	8.18%				
<b>% Over/Under</b>	-0.21%	-0.29%	0.68%	0.36%	0.02%	0.52%	0.55%	0.17%	-0.78%				

**2023 POCONO MOUNTAIN REGIONAL POLICE DEPARTMENT**

	ASSISTS													2022	
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD	SEPT	Prior YTD
<b>Ambulance Assists</b>	23	14	27	29	24	26	32	33	29				237	16	228
<b>Fire Assists</b>	5	3	4	8	8	6	4	6	4				48	2	42
<b>Assist to other Agencies</b>	19	4	9	13	13	8	8	15	6				95	5	96
PSP Fern Ridge	1		2	1				2	1						
PSP Stroud	3	1		1	2		1	1	3	1					
Manhattan DA										1					
Pike County DA										1					
Pocono Township		1	1	2	2			3	2						

SEPTEMBER 2023

1		2	3	4	5	6
Classification of Offenses <b>PART I OFFENSES</b>		Offenses Reported or known to police (include unfounded and attempted)	Unfounded, i.e. False or Baseless Complaints	Number of Actual Offenses(Col. 2 minus Col. 3) Include Attempts	Total Offenses Cleared by Arrest or Exceptional means Includes Col. 6	Number of Clearances Involving only Persons under 18
<b>01. CRIMINAL HOMICIDE</b>		1	-	1	-	-
A. Murder and Nonnegligent Manslaughter	11	1		1	-	
B. Manslaughter by Negligence	12			-		
<b>02. FORCIBLE RAPE Total</b>	20	-	-	-	1	-
A. Rape by Force	21			-	1	
B. Assault to Rape-Attempts	22			-		
<b>03. ROBBERY Total</b>	30	-	-	-	-	-
A. Firearm	31			-		
B. Knife or cutting instrument	32			-		
C. Other Dangerous Weapon	33			-		
D. Strong Arm(hands, feet, etc.)	34			-		
<b>04. ASSAULT Total</b>	40	17	-	17	16	4
A. Firearm	41			-		
B. Knife or cutting instrument	42			-		
C. Other Dangerous Weapon	43			-		
D. Hands, fist, feet, etc.	44	4		4	4	1
E. Other Assaults-Not aggravated	45	13	-	13	12	3
<b>05. BURGLARY Total</b>	50	2	-	2	-	-
A. Forcible Entry	51			-		
B. Unlawful Entry-No force	52	2	-	2		
C. Attempted forcible entry	53			-		
<b>06. LARCENY - THEFT</b> (except motor vehicle theft)	60	33		33	23	
<b>07. MOTOR VEHICLE THEFT</b> <b>Total</b>	70	-	-	-	-	-
A. Autos	71			-	-	-
B. Trucks and Buses	72			-		
C. Other Vehicles	73			-		
<b>09. ARSON</b>	90			-		
<b>TOTAL PART I OFFENSES</b>	77	53	-	53	40	4

1 Classification of Offenses <b>PART II OFFENSES</b>	2 Offenses Reported or known to police (include unfounded and attempted)	3 Unfounded, i.e. False or Baseless Complaints	4 Number of Actual Offenses(Col. 2 minus Col. 3) Include Attempts	5 Total Offenses Cleared by Arrest or Exceptional means Includes Col. 6	6 Number of Clearances Involving only Persons under 18
100. Forgery and Counterfeiting	4		4		
110. Fraud	29	-	29	1	
120. Embezzlement			-		
130. Stolen Prop., Rec., Possess., Buying			-	-	-
140. Vandalism	6		6	1	
150. Weapons, Carrying, Possess, etc.	3		3	3	1
160. Prostitution and Commercialized Vice			-		
170. Sex Offenses (except 02 and 160)	11	1	10	3	1
180. Drug Abuse Violations Total	5	-	5	7	
Sale/mfg. 18A. Opium-Cocaine	1		1	1	
18B. Marijuana			-		
18C. Synthetic	1		1	1	
18D. Other			-		
Possession 18E. Opium-Cocaine	1		1	3	
18 F. Marijuana	1		1		
18G. Synthetic	1		1	1	-
18H. Other			-	1	
190. Gambling Total	-	-	-	-	-
19A. Book Making			-		
19B. Numbers, Etc.			-		
19C. Other			-		
200. Offenses Against Family & Children	6		6	3	
210. Driving Under the Influence	9		9	11	-
220. Liquor Laws			-		
230. Drunkenness	3		3	3	
240. Disorderly Conduct	52	8	44	34	7
250. Vagrancy			-		
260. All Other Offenses (except traffic)	51	12	39	31	
<b>TOTAL PART II OFFENSES</b>	<b>179</b>	<b>21</b>	<b>158</b>	<b>97</b>	<b>9</b>

**Pocono Mountain Regional Police UCR Crime Stats**  
**September 2023**

	DEPART TOTAL	TOBY	TUNK	BORO	COOL	BAR	OUT	SRO
Homicide	1	0	0	1	0	0	0	0
Rape	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0
Assaults	11	3	1	2	4	1	0	6
Burglary	2	0	1	1	0	0	0	0
Larceny - Thefts	33	9	1	21	2	0	0	0
Stolen Vehicles	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0
Forgery	4	0	0	0	4	0	0	0
Fraud	29	4	4	8	11	2	0	0
Embezzlement	0	0	0	0	0	0	0	0
Stolen Property	0	0	0	0	0	0	0	0
Vandalism	6	0	0	1	4	1	0	0
Weapons	2	0	1	0	1	0	0	1
Prostitution	0	0	0	0	0	0	0	0
Sex Offenses	10	2	1	2	4	1	0	1
Drug Violations	4	1	0	2	1	0	0	1
Gambling	0	0	0	0	0	0	0	0
Offenses Family	1	0	1	0	0	0	0	5
DUI	9	1	1	4	3	0	0	0
Liquor Laws	0	0	0	0	0	0	0	0
Drunkeness	3	2	1	0	0	0	0	0
Disorderly Conducts	41	11	10	7	13	0	0	11
All Others	50	9	8	9	20	4	0	1
UCR TOTALS	206	42	30	58	67	9	0	26

Domestics	63	13	11	6	31	2	0	0
-----------	----	----	----	---	----	---	---	---

**MOUNT POCONO BOROUGH**  
**Larceny - Thefts Breakdown 2023**

	<b>TOTAL</b>	<b>RESIDENTIAL</b>	<b>COMMERCIAL</b>
January	14	0	14
February	13	1	12
March	14	0	14
April	17	0	17
May	14	0	14
June	14	0	14
July	24	1	23
August	24	2	22
September	22	4	18
October	0		
November	0		
December	0		
2023 Total	156	8	148

<b>Coolbaugh Twp. Vol. Fire Co.</b>	<b>Q3 - 2023</b>
<b>Total Calls for the Quarter: 155</b>	<b>Total Calls YTD: 436</b>
<b>Dispatched in Coolbaugh for the Quarter: 152</b>	<b>Dispatched in Coolbaugh YTD: 419</b>
<b>Dispatched Mutual Aid for the Quarter: 3</b>	<b>Dispatched Mutual Aid YTD: 17</b>
<b>Total Incident Hours: 492.62</b>	<b>Total Man Hours (Calls) YTD: 1,211.63</b>
<b>Total Training Hours: 392.50</b>	<b>Training Hours YTD: 1,487.50</b>
<b>Total Man Hours Business: 282.00</b>	<b>Total Man Hours Business YTD: 1,064.25</b>
<b>Total Hours for Q3: 1,167.12</b>	<b>Total Hours YTD: 3,763.38</b>
<b>Monthly Call Breakdown</b>	
<b><u>Call Type</u></b>	<b><u>Call Total</u></b>
Automatic Fire / CO Alarm	61
Lift Assist / EMS Assist / MedEvac	12
Odor / Smoke Investigation	3
Hazmat / Carbon Monoxide	1
Motor Vehicle Crash	27
Motor Vehicle Crash w/ Entrapment	1
Residential Structure Fire	7
Commercial Structure Fire	2
Vehicle Fire	3
Vegetation / Brush Fire	2
Other Type of Fire	3
Traffic Control Only	0
Wires Down / Tree on Wires / Tree Across Road	2
Mutual Aid to Other Municipality	3
Search & Rescue / Water Rescue	5
Special Type of Incident / All Other	23
<b>Total Calls for Q3</b>	<b>155</b>

[illegible]

<b>Coolbaugh Twp. Vol. Fire Co.</b>	<b>September 2023</b>
<b>Total Calls for the Month: 51</b>	<b>Total Calls YTD: 385</b>
Dispatched in Coolbaugh for the Month: <b>50</b>	Dispatched in Coolbaugh YTD: <b>419</b>
Dispatched Mutual Aid for the Month: <b>1</b>	Dispatched Mutual Aid YTD: <b>17</b>
<b>Total Incident Hours: 193.16</b>	<b>Total Man Hours (Calls) YTD: 1,211.63</b>
<b>Total Training Hours: 135.00</b>	<b>Training Hours YTD: 1,487.50</b>
<b>Total Man Hours Business: 68.75</b>	<b>Total Man Hours Business YTD: 1,064.25</b>
<b>Total Hours for Month: 396.91</b>	<b>Total Hours YTD: 3,763.38</b>
<b>Monthly Call Breakdown</b>	
<b><u>Call Type</u></b>	<b><u>Call Total</u></b>
Automatic Fire / CO Alarm	<b>18</b>
Lift Assist / EMS Assist / MedEvac	<b>1</b>
Odor / Smoke Investigation	<b>2</b>
Hazmat / Carbon Monoxide	<b>1</b>
Motor Vehicle Crash	<b>8</b>
Motor Vehicle Crash w/ Entrapment	<b>0</b>
Residential Structure Fire	<b>3</b>
Commercial Structure Fire	<b>1</b>
Vehicle Fire	<b>2</b>
Vegetation / Brush Fire	<b>0</b>
Other Type of Fire ( <i>illegal fire pit</i> )	<b>1</b>
Traffic Control Only	<b>0</b>
Wires Down / Tree on Wires / Tree Across Road	<b>0</b>
Mutual Aid to Other Municipality	<b>1</b>
Search & Rescue / Water Rescue	<b>2</b>
Special Type of Incident / All Other (see below)	<b>11</b>
<b>Total Calls for Month</b>	<b>51</b>

[illegible]

Fire Company: **Gouldsboro Vol Fire Co**

Month: July-Sept 2023

**Total Monthly Calls: 11, 15, 15**

**Total Calls YTD: 138**

Total dispatched in Coolbaugh MTD: 13

Total dispatched in Coolbaugh YTD: 30

**Total Mutual Aid Calls to Other Townships: 10**

Total Man Hours (Calls) Qtr 167.25

Total Man Hours (Calls) YTD: 729.75

Training Hours Qtr 571

Training Hours YTD: 1841.5

Total Man Hours Business Qtr 2346

Total Man Hours Business YTD: 7004

Total Hours Qtr 3084.25

Total Hours YTD: 9575.25

**Monthly Call Breakdown Report**

<b>Call Type</b>	<b># per Month</b>
Automatic Alarm	11
Dwelling Fire	
Fire, other	
Extrication	
Hazmat	2
Lift Assist/EMS Assist/ Medivac Landing	1
Mutual Aide	11
CO Alarm/Investigation	4
Odor Investigation - remove smoke	1
Structure (Commercial) Fire	
Traffic Control Only	
Vegetation (Brush) Fire	
Vehicle Accident	2
Vehicle Fire	
Wires Down/ Tree on Wires/ Tree Across Road	8
Special Type of incident	1
<b>Total Calls per Month</b>	<b>41</b>

Average #firefighters per call: 4

Please submit monthly call reports via mail, email or fax:  
Coolbaugh Township Municipal Building  
Attn: Erin Masker  
5520 Municipal Drive  
Tobyhanna, PA 18466

Email: [emasker@coolbaughtwp.org](mailto:emasker@coolbaughtwp.org)

Fax: 570-894-8413

Monthly report due by the Wednesday before the meeting.

Fire Company: **Gouldsboro Vol Fire Co**

Month: September 2023

**Total Monthly Calls: 15**

**Total Calls YTD: 138**

Total dispatched in Coolbaugh MTD: 5

Total dispatched in Coolbaugh YTD: 30

**Total Mutual Aid Calls to Other Townships: 5**

Total Man Hours (Calls) Month: 92.25

Total Man Hours (Calls) YTD: 729.75

Training Hours Month: 228

Training Hours YTD: 1841.5

Total Man Hours Business Month: 924

Total Man Hours Business YTD: 7004

Total Hours MTD: 1244.25

Total Hours YTD: 9575.25

**Monthly Call Breakdown Report**

Call Type	# per Month
Automatic Alarm	4
Dwelling Fire	
Fire, other	
Extrication	
Hazmat	
Lift Assist/EMS Assist/ Medivac Landing	
Mutual Aide	5
CO Alarm/Investigation	2
Odor Investigation - remove smoke	
Structure (Commercial) Fire	
Traffic Control Only	
Vegetation (Brush) Fire	
Vehicle Accident	2
Vehicle Fire	
Wires Down/ Tree on Wires/ Tree Across Road	2
Special Type of incident	
<b>Total Calls per Month</b>	<b>15</b>

Average #firefighters per call: 4.5

Please submit monthly call reports via mail, email or fax:

Coolbaugh Township Municipal Building

Attn: Erin Masker

5520 Municipal Drive

Tobyhanna, PA 18466

Email: [emasker@coolbaughtwp.org](mailto:emasker@coolbaughtwp.org)

Fax: 570-894-8413

Monthly report due by the Wednesday before the meeting.

2023

Fire Company: THORNHURST

Q+R  
Total Monthly Calls: 41

Total dispatched in Coolbaugh MTD: 14

Total Mutual Aid Calls to Other Townships: 8

Total Man Hours (Calls) Month: 259  
 Training Hours Month (in house): 126.5  
 Total Man Hours Business Month: 1,354  
 Total Hours MHB: 3RD Q+R: 2,339.5

Month: 3RD QUARTER

Total Calls YTD: 101

Total dispatched in Coolbaugh YTD: 31

Total Man Hours (Calls) YTD: 815.5  
 Training Hours YTD: 2,143.5  
 Total Man Hours Business YTD: 3,567.5  
 Total Hours YTD: 6,526.5

## CALL TYPE:

AFA: 9  
 Bicycle Accident: 1  
 Brush Fire: 0  
 CO: 3  
 EMS Assists: 1  
 LZ: 1  
 MVA: 5  
 Odor Investigation: 2  
 Pole Fire: 1  
 Structure Fire: 1  
 Structure Fire Asst: 2  
 Trees on wires/in road: 11  
 Water Rescue: 3

TOTAL: 41

## FIRE POLICE:

3RD YTD

14 calls 21

YH: 165.5 193.5

AVERAGE FIRE FIGHTERS  
 PER CALL: 5

Please submit monthly call reports via mail, email or fax:  
 Coolbaugh Township Municipal Building  
 Attn: Erin Masler  
 5520 Municipal Drive  
 Tobyhanna, PA 18466

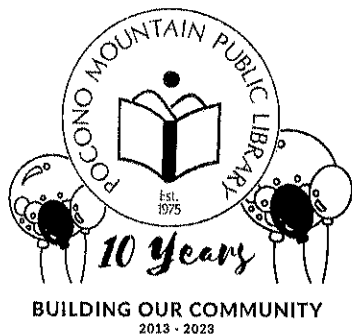
Email: emasler@coolbaughtrp.org

Fax: 570-894-8433

Monthly report due by the Wednesday before the meeting.

**THORNHURST VOLUNTEER FIRE & RESCUE  
THIRD QUARTER BUSINESS 2023**

<b>Meetings:</b>	
<b>Fire Regular Business:</b>	<b>72.0 VH</b>
<b>Auxiliary Regular Business:</b>	<b>35.5 VH</b>
<b>Mutual Aid Meetings:</b>	<b>39.0 VH</b>
<b>Gun Bingo Committee:</b>	<b>12.0 VH</b>
<b>Fundraising:</b>	<b>363.0 VH</b>
<b>Fire Police: (Traffic Control):</b>	<b>193.5 VH</b>
<b>House (Hall Rentals):</b>	<b>35.0 VH</b>
<b>Parades/standby fire works/memorials:</b>	<b>54.5 VH</b>
<b>Community:</b>	<b>209 VH</b>
<b>Work/Equip Maint:</b>	<b>340.5 VH</b>
<b>TOTAL:</b>	<b>1,354.0 VH</b>



## **Pocono Mountain Public Library** **Services to Patrons in 2023:**

<b><u>LIBRARY SERVICE</u></b>	<b><u>2023 SEPTEMBER</u></b>	<b><u>2023 Year-To-Date</u></b>	<b><u>2022 YEAR END</u></b>
Circulations	1,784	13,658	14,938
E-Books—All Platforms	472	2,344	2,287
Gate Count	1,712	14,757	18,052
Wi-Fi Usage	1,819	10,251	
Computer Use	107	1,050	1,132
Printing, Faxing, Scanning	294	2,403	2,618
Essential Documents	12	121	204+ average
Reference & Computer Help	584	5,490	5,701
Social Interactions (10 min+)	231	1,531	1,002+ average
Kids Programs & Outreach	*	*	247
Kids Program Attendance	*	*	3,379
Kids Learn at Home Activities	*	*	No Data Collected
Adult & Teen Programs	8*	*	80
Adult & Teen Attendance	63*	*	594
YouTube Channel Video Views	496	6,986	8,902
Website Views	1,319	11,379	13,324
New Patron Cards	36	229	216

\* Our Youth Librarian is on parental leave, so there is a delay in reporting the children's and teen data.

September was National Library Card Sign-up Month for back-to-school time, and we had a large turnout!

**5**



## COOLBAUGH TOWNSHIP Codes & Zoning Department

5520 Municipal Drive, Tobyhanna, PA 18466  
570-894-8490 Fax 570-894-8413  
www.coolbaughtwp.org

10/11/2023

Erin

### Codes and Zoning Report for BOS Meeting Oct 17th, 2023.

All totals are year to date per year.

	<u>2023</u>	<u>2022</u>	<u>2021</u>
Zoning Permit Applications:	699	405	457
Alarm Permit Applications:	35	34	55
Sewage Permit Applications	76	60	86
Open Property Violations:	59	0	0
Open Zoning Violations:	63	0	0
Open Alarm Violations:	109	0	0
Open Littering Violations:	0	0	0
Open Nuisance Violations:	30	0	0
Open Sewage Violations:	44	0	0
Open Right of Way Violations	4	0	0
Open Fireworks Violations	0	0	0
SMO Pumping Reports Received	689	1271	775
SMO Pumping Permits Expired	877	877	877
STR Permit Apps Processed	759	842	518

Active	Pending	Revoked	Expired	Total
1039	214	26	163	1442

Sincerely

*Tomas Keane*

Director of Codes & Zoning


6

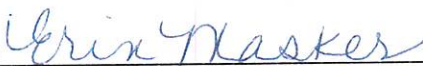
TOTAL PROPERTIES	7	9/14/2023	16454		10/10/2023	16453	DIFFERENCE	1
NOT CHECKED			0		NOT CHECKED	0		0
UNDEVELOPED			4813		UNDEVELOPED	4807		6
N/A			220		N/A	222		2
OK			9736		OK	9759		23
NO SIGN			538		NO SIGN	504		34
SIZE			547		SIZE	566		19
HEIGHT			107		HEIGHT	105		2
INCORRECT			96		INCORRECT	95		1
LOCATION			38		LOCATION	40		2
S&H			228		S&H	229		1
VACANT			114		VACANT	110		4

***10***

**Coolbaugh Township**  
**Bid Tally Sheet: Sludge Hauling Bid 1/1/2024-12/31/2025**  
**Tuesday, October 10, 2023 @ 10:00am**

Company Name	Bid Bond/ Cashier's Check	Amount
Waste Management of Pennsylvania, Inc.	Bid Bond.	0.113 \$ per gallon
Biros Septic & Drain Cleaning	Bid Bond.	0.13018 \$ per gallon
Environmental Services Corp.	Bid Bond.	0.0998 \$ per gallon
Russell Reid Waste Hauling	Bid Bond.	0.139 \$ per gallon

Signed:  Date: 10/10/2023  
Township Representative

Signed:  Date: 10/10/2023  
Township Secretary

***11***

October 17, 2023

Pocono Record, Legal Ad Department  
511 Lenox Street  
Stroudsburg, PA. 18360

Please print the following legal advertisement on Friday, October 20, 2023:

\*\*\*\*\*

Coolbaugh Township has a 2012 International Model 7400 SFA7 (Item#60246436), available for bid. Visit [www.municipibid.com](http://www.municipibid.com) for information and to place bids. Bidding starts at 9:00 AM on October 20, 2023 and ends at 11:00AM on November 16, 2023. The winning bid will be awarded at the regularly scheduled Board meeting of the Coolbaugh Township Supervisors on November 21, 2023 at 6:00pm. Payment to the Township in the full amount of the successful bid in cash or certified funds shall be made within fifteen (15) days of notice from the Township of awarding of bid. Successful bidder must remove the vehicle/ item(s) from the Coolbaugh Township Road Garage within fifteen (15) days of the awarding of the bid. The Coolbaugh Township Board of Supervisors reserves the right to reject any and all bids.

**Description of the 2012 International Model 7400 SFA (Item #60246436):** Current Mileage: 28,309; Current Hours: 2,123, GVWR: 39,000 lbs., Front: 16,000 lbs., Rear: 23,000 lbs., Manual Locking Differential, Heated Air Dryer, Front Tires: 315/80/R22.5, Rear Tires: 11R/22.5, 300hp Maxx Force Engine, Allison 3500 w/PTO, Intermittent Wipers, Power Heated Mirrors, Power Windows, Power Locks, Heated Windshield, Air Conditioning , AM/FM Radio, 10' Aluminum Body w/ Auto Tarp, Airgate, Central Hydraulics, Husting Plow Hitch, 11' Root Power Angle Plow, Stainless Steel Tailgate Spreader, Amber Warning Lights, 25-Ton Pintle Hook w/ Air. Inspected Until 4/2024

Please call Coolbaugh Township at 570-894-8334 for more information or to make arrangements to inspect the vehicle. Vehicle will be made available to view outside No warranties will be given with the sale, and the vehicle is being sold in existing condition, as is. All costs, fees and taxes, registration, etc. are the responsibility of the bidder.

**12**

To: Coolbaugh Township Board of Supervisors

From: Coolbaugh Township Parks and Recreation Commission

Date: Wednesday, October 4, 2023

**Re: Spring Riders**

---

Dear Coolbaugh Township Board of Supervisors,

The Coolbaugh Township Parks and Recreation Commission requests to raise the amount requested/approved for the purchase of a Shark spring rider and a Crocodile spring rider from Achillion Sports for the basketball/skatepark play. This is to include the purchase, shipping, and installation by DPW not to exceed \$3500.00. Additional amount requested due to items being larger in size and weight incurred higher shipping/handling cost.

Thank you for your consideration of our recommendation and for your continued support.

Sincerely,

Coolbaugh Township Parks and Recreation Commission

**13**

To: Coolbaugh Township Board of Supervisors

From: Coolbaugh Township Parks and Recreation Commission

Date: Thursday September 28, 2023

## **Re: Goulbaugh Event**

---

Dear Coolbaugh Township Board of Supervisors,

The Coolbaugh Township Parks and Recreation Commission will be hosting our annual Goulbaugh Event in the township park Saturday October 28, 2023 from 1:00 pm until 3:00 pm. This is a free event for the children. We will be inviting other members of our community/township to participate. We request permission to have DPW pick up the pumpkins at a location to be determined. We will also need three DPW workers to drive the tractor, cleanup and other tasks from 12:00 pm to 4:00 pm the day of the event.

Thank you for your consideration and for your continued support.

Sincerely,

Coolbaugh Township Parks and Recreation Commission

**14**

## Erin Masker

---

**From:** Russ Kresge <[rkresge@kceinc.com](mailto:rkresge@kceinc.com)>  
**Sent:** Monday, October 9, 2023 3:01 PM  
**To:** Trout Creek  
**Cc:** Erin Masker  
**Subject:** Re: Kaiser Lot Joinder

Dean,

Thanks for the revisions. Both the plan and draft joinder deed are acceptable as revised.

You're correct about the side yard setback in the R-3 when on-lot water is provided (it is reduced to 9' only for both central water and sewer).

Thanks,

Russ

[Russell R. Kresge, Jr., P.E., P.L.S.](#)  
[Direct 484.548.0808](tel:484.548.0808)

Keystone Consulting Engineers, Inc.  
863 Interchange Road  
Kresgeville, PA 18058  
O 610.681.5233 | F 610.681.5248 | [www.KCEinc.com](http://www.KCEinc.com)

---

**From:** Trout Creek <[troutcreeksurvey@gmail.com](mailto:troutcreeksurvey@gmail.com)>  
**Sent:** Monday, October 9, 2023 2:01 PM  
**To:** Russ Kresge <[rkresge@kceinc.com](mailto:rkresge@kceinc.com)>  
**Cc:** Erin Masker <[emasker@coolbaughtwp.org](mailto:emasker@coolbaughtwp.org)>  
**Subject:** Re: Kaiser Lot Joinder

The revised plan and legal description (plan ref. revision date has been added to deed) are attached. We did not revise the setbacks as I believe the setbacks are the same for on-site and off-site for R3 per the Coolbaugh Township interactive site?

thanks,  
Dean

On Mon, Oct 9, 2023 at 10:40 AM Russ Kresge <[rkresge@kceinc.com](mailto:rkresge@kceinc.com)> wrote:  
It appears that this comment remains to be addressed:

§355-29.A.9. The type of water supply and sewage disposal should be indicated (on-lot or community/central) for verification of the building setbacks.

[Russell R. Kresge, Jr., P.E., P.L.S.](#)  
[Direct 484.548.0808](tel:484.548.0808)

Keystone Consulting Engineers, Inc.  
863 Interchange Road

## Erin Masker

---

**From:** Russ Kresge <rkresge@kceinc.com>  
**Sent:** Friday, October 6, 2023 12:55 PM  
**To:** Erin Masker  
**Subject:** Michael Kaiser MCPC Review  
**Attachments:** Kaiser MCPC Review.pdf; Kaiser Lots.pdf

Erin,

I have examined the attached MCPC review for the Michael and Heather Anne Kaiser lot joinder plan.

The first comment states that the owner of Lot 11 is Narland L.L.C., however, Lot 11 was conveyed by Narland L.L.C. to the Kaisers by deed dated May 26, 2023, recorded in DBV 2633, P 1776, a copy of which is included with the plan submission.

On the first attached screen shot of the Michael Kaiser properties from the Monroe County GIS taken on 10/06/2023, Lot 11 is the first of the listed Michael Kaiser properties, indicated by Map No. 03 6307 1721 4448 and is the southwesterly red shaded lot on the aerial photo, as shown specifically in the second screen shot.

The second comment states that the plan has addressed all other pertinent County review factors.

I consider this to be a favorable review, with an invalid first comment.

Thanks,  
Russ

Russell R. Kresge, Jr., P.E., P.L.S.  
Direct 484.548.0808

Keystone Consulting Engineers, Inc.  
863 Interchange Road  
Kresgeville, PA 18058  
O 610.681.5233 | F 610.681.5248 | [www.KCEinc.com](http://www.KCEinc.com)



701 Main Street, Suite 405  
Stroudsburg, PA 18360



Phone: 570-517-3100  
Fax: 570-517-3858  
mcpc@monroecountypa.gov  
www.monroecountypa.gov

## ***MONROE COUNTY PLANNING COMMISSION***

---

September 27, 2023

Erin Masker, Secretary/Administrative Assistant  
Coolbaugh Township Board of Supervisors  
5520 Municipal Dr  
Tobyhanna, PA 18466

Re: Kaiser Lot Joinder  
Minor Subdivision  
Coolbaugh Township  
Pocono Lake  
MCPC Review #165-23

Dear Ms. Masker,

Our office has received a copy of the above noted minor subdivision with concerns to a 0.872-acre site located on the southeasterly side of Pontiac Path, approximately 95 feet from its intersection with Outer Drive. The plan is proposing to join two existing lots to create a single parcel. Lot 9 & 10 (Tax I.D. 03.20D.1.190) of 0.581 acres and Lot 11 (Tax I.D. 03.20D.1.191) of 0.241 acres will join to create proposed Lot 10A consisting of 0.872 acres. This site is served by on-site water and public sewage disposal systems. This site is also located within the Residential (R-3) Zoning District.

I have reviewed the proposed minor subdivision based on generally accepted planning principles and environmental concerns. The following comments are offered:

1. The application states the owner is Heather Anne Kaiser, but upon GIS analysis, it appears that the owner of Lot 11 is Narland LLC. This should be clarified.
2. Because no further development is proposed at this time, this minor subdivision has addressed all other pertinent County review factors.

It is recommended that approval of this plan be conditioned upon the above-listed comments being satisfactorily addressed, the plan achieving compliance with applicable Township ordinances, and the Township Engineer's review.

All comments are preliminary and will be acted upon by the Planning Commission at its regular meeting on October 10, 2023, at 5:00 p.m. at the Monroe County Administrative Center. This action is in keeping with the Planning Commission's review policy and allows the municipalities

Page Two  
Kaiser Lot Joinder  
Minor Subdivision  
Coolbaugh Township  
Pocono Lake  
MCPC Review #165-23

and other interested parties to respond to the review comments before the Planning Commission's public meeting.

If these comments are not amended and are found to be acceptable by the Board at the next meeting, they should be considered to be approved.

If you have any questions or if we can be of further assistance please feel free to contact me.

Sincerely yours,

Ryan Poust  
GIS Analyst

***15***

## Erin Masker

---

**From:** Russ Kresge <rkresge@kceinc.com>  
**Sent:** Friday, October 6, 2023 12:55 PM  
**To:** Erin Masker  
**Subject:** Bestinvest LLC MCPC Review  
**Attachments:** Bestinvest LLC MCPC Review.pdf; Bestinvest LLC Lots.pdf

Erin,

I have examined the attached MCPC review for the Bestinvest LLC lot joinder plan.

The first comment states that the owner of the properties is Romaliyska Svetlana, however, the two lots involved in this lot joinder plan were conveyed by Vasyl Osadtsia and Svetlana Osadtsia F/K/A Svetlana Romaliyska to Bestinvest LLC by deed dated June 1, 2023, recorded in DBV 2632, P 3104, a copy of which is included with the plan submission.

These two lots are shown on the attached screen shots of the Bestinvest LLC properties from the Monroe County GIS taken on 10/06/2023. Please note that both lots were conveyed in the deed, but there is an error in spelling Bestinvest (Bestivest (sic)) in the GIS for one of the lots.

The second comment states that the plan has addressed all other pertinent County review factors.

I consider this to be a favorable review, with an invalid first comment.

Thanks,

Russ

Russell R. Kresge, Jr., P.E., P.L.S.  
Direct 484.548.0808

Keystone Consulting Engineers, Inc.  
863 Interchange Road  
Kresgeville, PA 18058  
O 610.681.5233 | F 610.681.5248 | [www.KCEinc.com](http://www.KCEinc.com)

701 Main Street, Suite 405  
Stroudsburg, PA 18360



Phone: 570-517-3100  
Fax: 570-517-3858  
mcpc@monroecountypa.gov  
www.monroecountypa.gov

## ***MONROE COUNTY PLANNING COMMISSION***

---

October 2, 2023

Erin Masker, Secretary/Administrative Assistant  
Coolbaugh Township Board of Supervisors  
5520 Municipal Dr  
Tobyhanna, PA 18466

Re: Bestinvest Lot Joinder  
Minor Subdivision  
Coolbaugh Township  
Arrowhead Lake  
MCPC Review #166-23

Dear Ms. Masker,

Our office has received a copy of the above noted minor subdivision with concerns to a 0.872-acre site located on the northerly side of Lake Shore Drive, approximately 300 feet from its intersection with Wyoming Drive. The plan is proposing to join two existing lots to create a single parcel. Lot 8 (Tax I.D. 03.20A.1.183) of 0.22 acres and Lot 11 (Tax I.D. 03.20A.1.186) of 0.215 acres will join to create proposed Lot 8A consisting of 0.435 acres. Both lots are vacant with no water or sewage disposal proposed. This site is also located within the Residential (R-3) Zoning District.

I have reviewed the proposed minor subdivision based on generally accepted planning principles and environmental concerns. The following comments are offered:

1. The subdivision plan submitted shows Bestinvest LLC as the owners of both lots. However, upon GIS analysis the owner appears to be Romaliyska Svetlana. This should be clarified.
2. Because no further development is proposed at this time, this minor subdivision has addressed all other pertinent County review factors.

It is recommended that approval of this plan be conditioned upon the above-listed comments being satisfactorily addressed, the plan achieving compliance with applicable Township ordinances, and the Township Engineer's review.

All comments are preliminary and will be acted upon by the Planning Commission at its regular meeting on October 10, 2023, at 5:00 p.m. at the Monroe County Administrative Center. This action is in keeping with the Planning Commission's review policy and allows the municipalities

Page Two  
Bestinvest Lot Joinder  
Minor Subdivision  
Coolbaugh Township  
Arrowhead Lake  
MCPC Review #166-23

and other interested parties to respond to the review comments before the Planning Commission's public meeting.

If these comments are not amended and are found to be acceptable by the Board at the next meeting, they should be considered to be approved.

If you have any questions or if we can be of further assistance please feel free to contact me.

Sincerely yours,

Ryan Poust  
GIS Analyst

**18**

**Resolution # 12-2023**  
**Coolbaugh Township Act 172:**  
**Volunteer Service Credit Program Criteria**

**WHEREAS,** The Township of Coolbaugh has adopted Ordinance #129-2017 under ACT 172 of 2016, Incentives for Volunteers: and

**WHEREAS,** Section 2 of the Ordinance requires the Board of Supervisors to annually adopt the Volunteer Service Credit criteria by resolution.

**NOW THEREFORE,** the Board of Supervisors hereby adopts the following as the 2023 Volunteer Service Credit Program Criteria on this the 17<sup>th</sup> day of October, 2023.

**A.) Active Volunteer Members:**

(1) Achieving attendance of 25% of calls for the fire company for the tax credit period listed in this Ordinance and

(2) Attaining 30 additional points for the attendance at monthly meetings, maintenance nights, other meetings required by the Chief or President of said fire company as well as any other training classes that are required as set forth in Ordinance 129-2017, Section 2 (b), Program Criteria

**B.) Auxiliary Member (Non-Firefighters):**

(1.) Achieving attendance of 20% of calls for the fire company for the tax credit period listed in Ordinance #129-2017 and

2.) Attaining 40 additional points for the attendance at monthly meetings, maintenance nights, other meetings required by the Chief or President of said fire company as well as any other training classes that are required as set forth in Ordinance 129-2017, Section 2 (b), Program Criteria

C.) Associate Members and Social Members (Non-Firefighter) are not eligible for the tax credit.

**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS**

\_\_\_\_\_  
William Weimer, Chairman

\_\_\_\_\_  
Lynn Kelly, Vice Chairman

\_\_\_\_\_  
Alma I. Ruiz-Smith, Supervisor

\_\_\_\_\_  
Clare Colgan, Supervisor

\_\_\_\_\_  
Joseph Rogan, Supervisor

ATTEST:

\_\_\_\_\_  
Erin Masker, Township Secretary

(TOWNSHIP SEAL)

**19**

**Township of Coolbaugh  
Monroe County  
Resolution # 13-2023**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF COOLBAUGH TOWNSHIP (THE "BOARD")  
APPROVING THE PROPOSED 2024 BUDGET OF THE POCONO MOUNTAIN REGIONAL POLICE  
COMMISSION.**

**WHEREAS**, the proposed 2024 budget of the Pocono Mountain Regional Police Commission amounts to a total of \$9,612,393.00; and,

**WHEREAS**, of the total proposed 2024 budget of the Pocono Mountain Regional Police Commission, the Coolbaugh Township commitment for police services for 2024 is \$3,088,373.39; and,

**WHEREAS**, Coolbaugh Township agrees to and will pay its above-referenced commitment for police services in twelve (12) equal monthly payments of \$257,364.45 for the year 2024; and,

**WHEREAS**, Coolbaugh Township further agrees to satisfy its uniform and non-uniform MMO as set forth in the 2024 budget of the Pocono Mountain Regional Police Commission.

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of Coolbaugh Township as follows:

1. The Board of Supervisors of Coolbaugh Township hereby approves the proposed 2024 budget of the Pocono Mountain Regional Police Commission in the total amount of \$9,612,393.00.
2. The Board of Supervisors of Coolbaugh Township hereby approves and confirms its 2024 commitment of \$3,088,373.39 for police services to be paid in monthly payments of \$257,364.45, plus its uniform and non-uniform MMO during 2024 if the budget is approved, as set forth in the proposed 2024 budget of the Pocono Mountain Regional Police Commission.

**RESOLVED AND ENACTED**, this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

**BOARD OF SUPERVISORS OF  
COOLBAUGH TOWNSHIP**

\_\_\_\_\_  
William Weimer, Chairman

\_\_\_\_\_  
Lynn Kelly, Vice-Chairman

\_\_\_\_\_  
Clare Colgan, Supervisor

\_\_\_\_\_  
Alma I. Ruiz-Smith, Supervisor

ATTEST:

\_\_\_\_\_  
Erin Masker, Township Secretary

\_\_\_\_\_  
Joseph Rogan, Supervisor

**PMRPD 01 General Fund**  
**Budget vs. Actual**  
January through December 2023

2024 BUDGET DRAFT 1  
w/ Benecon Actual Increase

	Estimated Actual	2023		2024 DRAFT	Description
	Jan - Dec 23	Budget	\$ Over Budget		
Income					
Estimated CarryOver	600,000.00	600,000.00		300,000.00	
341.000 · Interest Earnings	93,615.18	5,050.00	88,565.18	10,000.00	
351.000 · Grant - COPS	31,979.16				
354.020 · Grant - PENN DOT-SO	10,972.09	12,000.00	-1,027.91	12,000.00	
354.030 · DUI Checkpoint	445.77	12,000.00	-11,554.23	12,000.00	
354.110 · Act 120-Wage Reimbursement	0.00	45,000.00	-45,000.00		
354.190 · DEA OT REIMBURSEMENT	9,087.54	12,360.00	-3,272.46	12,360.00	
354.200 · Task Force - OT	0.00	12,000.00	-12,000.00	12,000.00	
354.210 · Task Force - SS	0.00	744.00	-744.00	744.00	
354.220 · Task Force - Fmed	0.00	174.00	-174.00	174.00	
355.001 · Police MMO - Tobyhanna	120,956.00	120,956.00	0.00	140,982.00	Use the MMO figures presented to Commission in Sept
355.002 · Police MMO - Mt. Pocono	49,527.00	49,527.00	0.00	57,727.00	Use the MMO figures presented to Commission in Sept
355.003 · Police MMO - Tunkhannock	43,055.00	43,055.00	0.00	50,183.00	Use the MMO figures presented to Commission in Sept
355.004 · Police MMO - Coolbaugh	148,817.00	148,817.00	0.00	173,456.00	Use the MMO figures presented to Commission in Sept
355.005 · Police-MMO-Barrett	32,281.00	32,281.00	0.00	37,626.00	Use the MMO figures presented to Commission in Sept
356.001 · Non-Uniform MMO - Tobyhanna	2,918.00	2,918.00	0.00	3,507.00	Use the MMO figures presented to Commission in Sept
356.002 · Non-Uniform MMO - Mt. Pocono	1,195.00	1,195.00	0.00	1,436.00	Use the MMO figures presented to Commission in Sept
356.003 · Non-Uniform MMO - Tunkhannock	1,039.00	1,039.00	0.00	1,248.00	Use the MMO figures presented to Commission in Sept
356.004 · Non-Uniform MMO - Coolbaugh	3,591.00	3,591.00	0.00	4,315.00	Use the MMO figures presented to Commission in Sept
356.005 · Non-Uniform MMO - Barrett	779.00	779.00	0.00	936.00	Use the MMO figures presented to Commission in Sept
357.000 · SRO Services - PMSD	444,238.00	444,238.00	0.00	472,885.00	
357.100 · Other School Charges	10,063.36	5,000.00	5,063.36	5,000.00	Same as 2023 budget
358.001 · Police Services - Tobyhanna	2,322,036.86	2,330,031.65	-7,994.79		This cannot be calculated until the budget is complete
358.002 · Police Services - Mt. Pocono	945,869.37	953,864.13	-7,994.76		This cannot be calculated until the budget is complete
358.003 · Police Services - Tunkhannock	828,930.73	828,930.73	0.00		This cannot be calculated until the budget is complete
358.004 · Police Services - Coolbaugh	2,849,878.38	2,865,867.68	-15,989.30		This cannot be calculated until the budget is complete
358.005 · Police Services - Barrett	621,816.81	621,816.81	0.00		This cannot be calculated until the budget is complete
362.110 · Report Fees	11,066.00	12,000.00	-934.00	12,000.00	
380.100 · Miscellaneous Revenue	23,967.11				Cannot estimate miscellaneous
380.110 · Police Testing Fees	3,720.00	4,200.00	-480.00	4,200.00	
380.190 · Extra Duty Services	74,815.63	12,000.00	62,815.63	12,000.00	

**PMRPD 01 General Fund**  
**Budget vs. Actual**  
January through December 2023

2024 BUDGET DRAFT 1  
w/ Benecon Actual Increase

	Estimated Actual	2023		2024 DRAFT	Description
	Jan - Dec 23	Budget	\$ Over Budget		
380.200 • Insurance Proceeds	33,202.30	100,000.00	-66,797.70	75,000.00	
386.100 • Sale of Fixed Assets	13,515.00			10,000.00	Car Computers
Total Income	9,333,377.29	9,281,435.00	51,942.29	1,421,779.00	
Gross Profit	9,333,377.29	9,281,435.00	51,942.29		
<b>Expense</b>					
405.130 • Salary - Executive Assistant	102,211.83	103,666.00	-1,454.17	80,136.00	+6%
405.140 • Wages - Secretary	177,204.01	202,280.00	-25,075.99	197,559.00	+6%
405.141 • Wages - Part Time Secretary	1,233.00	0.00	1,233.00	-	
405.150 • Office-Insurance-Blue Cross	102,709.20	137,407.00	-34,697.80	123,219.00	+9.6% actual increase
405.152 • Office-Insurance-Dental	3,240.87	3,667.00	-426.13	3,468.00	
405.154 • Office-Insurance-Disability	2,256.80	2,014.00	242.80	1,871.00	
405.155 • Office-Insurance-Vision	461.40	493.00	-31.60	500.00	
405.158 • Office-Insurance-Life	864.58	908.00	-43.42	749.00	
405.160 • Office-FICA Medicare	4,818.98	5,231.00	-412.02	4,092.00	
405.161 • Office-FICA Social Security	21,115.26	22,367.00	-1,251.74	17,496.00	
405.162 • Office-Insurance-Unemployment	1,985.68	1,710.00	275.68	1,425.00	285.00 per employee
405.172 • Office - Annual Leave	43,536.82	42,083.00	1,453.82	-	No one is anticipated to leave in 2024
405.180 • Office - PILI	11,690.28	12,218.00	-527.72	-	No one is anticipated to get PILI in 2024
405.183 • Office-Regular Overtime	500.00	500.00	0.00	500.00	Same as 2023 budget
405.198 • Non-Uniform Pension W/D	149,233.03			-	No one is anticipated to retire in 2024
405.310 • Consulting Services	4,050.80			5,000.00	
405.311 • Independent Audit	15,750.00	15,600.00	150.00	16,223.00	3% over actual (Spoke to Carl and John)
405.312 • Equipment Inventory Audit	290.00	289.00	1.00	299.00	3% over actual
405.354 • Office-Insurance-Workers Comp	567.00	567.00	0.00	595.00	5% over actual
405.461 • Office-Seminars & Training	3,847.34	2,500.00	1,347.34	3,500.00	Increase due to additional training
405.471 • Acturial Svcs/Non-Uniform	2,265.00	2,163.00	102.00	2,333.00	3% over actual
405.472 • Retirement Plan	6,000.00	8,000.00	-2,000.00	4,000.00	SS Med & State Tax - Exempt federal
409.141 • Wages - Cleaning	13,320.00	14,040.00	-720.00	15,875.00	6%
409.142 • Wages - Mechanic	16,094.75	16,068.00	26.75	17,890.00	6%
409.157 • Health Care Reform Fees	291.00	300.00	-9.00	306.00	5% over 2023 actual

**PMRPD 01 General Fund**  
**Budget vs. Actual**  
January through December 2023

2024 BUDGET DRAFT 1  
w/ Benecon Actual Increase

	Estimated Actual	2023		2024 DRAFT	Description
	Jan - Dec 23	Budget	\$ Over Budget		
409.160 • General-FICA Medicare	422.26	437.00	-14.74	490.00	1.45%
409.161 • General-FICA Social Security	1,826.31	1,867.00	-40.69	2,095.00	6.2%
409.162 • General-Insurance-Unemployment	570.00	570.00	0.00	570.00	285 per employee
409.210 • Office Supplies	2,277.62	2,345.00	-67.38	2,346.00	+3% over estimated actual
409.213 • Office Equipment	1,500.00	1,500.00	0.00	1,500.00	Same as 2023 budget
409.220 • Operating Expense	33,702.86	27,706.00	5,996.86	28,538.00	+3% over 2023 budget
409.230 • Heat - Propane	9,147.25	7,960.00	1,187.25	8,400.00	Est 4000 gallons @ \$2.10 per gallon (rate locked in)
409.300 • Public Relations	5,913.30	6,150.00	-236.70	6,335.00	+3% over 2023 budget
409.301 • Bank Service Charges	35.00	50.00	-15.00	50.00	Same as 2023 budget
409.314 • Legal Services	45,284.25	33,157.00	12,127.25	36,473.00	+10% over 2023 budget
409.315 • Payroll Service	8,023.13	12,650.00	-4,626.87	12,650.00	Same as 2023 budget - waiting for ACA/EEO quote
409.316 • Testing Services	4,806.30	6,935.00	-2,128.70	7,143.00	+3% over 2023 budget
409.321 • Telephone	-838.08	33,700.00	-34,538.08	33,700.00	Same as 2023 budget
409.322 • Internet Service	17,362.80	13,620.00	3,742.80	20,835.00	Increase 20% - New Contract PTD 1617/mo
409.323 • Computer Air Cards/GPS	8,690.22	10,080.00	-1,389.78	10,080.00	Same as 2023 budget
409.325 • Postage	1,232.53	1,300.00	-67.47	1,300.00	Same as 2023 budget
409.341 • Advertising	5,173.51	4,099.00	1,074.51	5,000.00	5K per Y1
409.351 • Insurance-Commercial Package	16,866.58	15,243.00	1,623.58	17,010.00	See insurance worksheet
409.352 • Insurance-Public Officials	21,341.27	12,405.00	8,936.27	22,622.00	+6% over estimated actual
409.353 • Insurance-Bonding	250.00	284.00	-34.00	284.00	Same as 2023 budget
409.354 • General-Insurance-Workers Comp	159.00	159.00	0.00	168.00	5%
409.361 • Electric	18,687.85	19,505.00	-817.15	20,090.00	+3% over 2023 budget
409.368 • Trash Collection	1,338.00	1,366.00	-28.00	1,378.00	+3% over estimated actual
409.370 • Building Repairs & Maintenance	29,351.00	31,213.00	-1,862.00	71,213.00	+40k from CR
409.384 • Lease-Operating	6,391.49	6,052.00	339.49	6,583.00	+3% over estimated actual
409.420 • Dues & Subscriptions	8,850.35	21,500.00	-12,649.65	15,000.00	Add Chris Boyle Subscription & Renew All Traffic
409.450 • Cleaning Service	7,480.00	15,600.00	-8,120.00	15,600.00	Same as 2023 budget (+carpet/floor wax/windows)
409.453 • Svc Contract-Elevator	2,225.99	2,228.00	-2.01	2,293.00	+3% over estimated actual

**PMRPD 01 General Fund**  
**Budget vs. Actual**  
January through December 2023

2024 BUDGET DRAFT 1  
w/ Benecon Actual Increase

	Estimated Actual	2023		2024 DRAFT	Description
	Jan - Dec 23	Budget	\$ Over Budget		
409.454 · Svc Contract-Fire Protection	888.00	698.00	190.00	941.00	+3% over estimated actual
409.455 · Svc Contract-Snow/Ice Removal	8,483.65	8,555.00	-71.35	8,555.00	Same as 2023 budget
409.456 · Svc Contract-Lawn Care	1,950.00	1,854.00	96.00	2,067.00	+3% over estimated actual - now 5 month contract (prev 6mo)
409.457 · Svc Contract-Heat/AC	4,576.00	4,714.00	-138.00	4,885.00	+3% over 2023 budget
409.458 · Svc Contract-Emerg. Generator	1,225.87	959.00	266.87	1,300.00	+3% over estimated actual
409.459 · Svc Contract-Pest Control	924.18	903.00	21.18	980.00	+3% over estimated actual
409.460 · Svc Contract-Phone System	1,200.00	1,236.00	-36.00	1,272.00	+3% over estimated actual
409.461 · Svc Contract-Alarm Monitoring	360.00	371.00	-11.00	382.00	+3% over estimated actual
409.462 · Contract-Computer Hosting	111,719.85	122,297.00	-10,577.15		Moved to Computer IT Services 409.463 - Does not inc licensing
409.463 · Contract-Computer IT Services				74,200.00	CTL - bringing back to on site
409.750 · Capital Purchases				5,000.00	2 Lockers for Officer's LR
410.121 · Salary - Chief of Police	132,423.54	135,020.00	-2,596.46	143,121.00	
410.122 · Salary - Lieutenant	230,772.46	235,298.00	-4,525.54	249,414.00	
410.130 · Wages - Sergeants	374,976.40	381,956.00	-6,979.60	404,748.00	
410.131 · Wages - Corporals	356,367.52	364,786.00	-8,418.48	386,548.00	
410.132 · Wages - Officers	2,477,952.82	3,144,105.00	-666,152.18	3,345,633.00	
410.139 · Heart & Lung Act Pay	2,752.96			-	Y1
410.150 · Police-Insurance-Blue Cross	919,843.95	1,102,525.00	-182,681.05	1,044,695.00	+9.6% actual increase
410.152 · Police-Insurance-Dental	28,449.13	34,249.00	-5,799.87	34,249.00	Same
410.154 · Police-Insurance-Disability	17,688.96	20,094.00	-2,405.04	20,094.00	Same
410.155 · Police-Insurance-Vision	4,083.61	4,649.00	-565.39	4,649.00	Same
410.158 · Police-Insurance-Life	11,797.72	12,711.00	-913.28	12,480.00	
410.160 · Police-FICA Medicare	57,875.30	70,749.00	-12,873.70	75,576.00	
410.161 · Police-FICA Social Security	247,497.99	302,513.00	-55,015.01	323,153.00	
410.162 · Police-Insurance-Unemployment	11,685.00	13,395.00	-1,710.00	13,965.00	285 per employee
410.172 · Police - Annual Leave	24,880.45	28,652.00	-3,771.55	36,400.00	Y68 - added estimate for Y33, Y70
410.180 · Police - PILI	79,350.36	94,361.00	-15,010.64	92,183.00	
410.182 · Longevity	48,500.00	48,500.00	0.00	52,300.00	Per CBA
410.183 · Police-OT Regular	201,896.35	176,552.00	25,344.35	185,380.00	+5% over 2023 Budget
410.184 · Police-OT-Smooth Operator	20,389.48	12,000.00	8,389.48	12,000.00	Same as 2023 budget
410.185 · Police-OT-Task Force	10,739.18	12,000.00	-1,260.82	12,000.00	Same as 2023 budget

**PMRPD 01 General Fund**  
**Budget vs. Actual**  
January through December 2023

2024 BUDGET DRAFT 1  
w/ Benecon Actual Increase

	Estimated Actual	2023		2024 DRAFT	Description
	Jan - Dec 23	Budget	\$ Over Budget		
410.186 • Police-OT-DUI Checkpoint	1,471.86	12,000.00	-10,528.14	12,000.00	Same as 2023 budget
410.187 • Police-Holiday Pay	124,387.95	137,762.00	-13,374.05	147,908.00	
410.188 • Police-OT Court	43,878.67	83,892.00	-40,013.33	89,892.00	Same as 2023 budget
410.189 • Police-OT-DEA	11,992.07	12,360.00	-367.93	2,360.00	Same as 2023 budget
410.231 • Vehicle Fuel	137,752.92	150,000.00	-12,247.08	146,018.00	+3% over estimated actual
410.237 • Police-Clothing Allowance	8,800.00	8,800.00	0.00	8,800.00	Same as 2023 Budget
410.238 • Police-Uniforms	30,712.81	40,545.00	-9,832.19	40,545.00	Same as 2023 budget (+3 officers)
410.242 • Weapons & Ammunition	34,580.00	34,580.00	0.00	34,580.00	Same as 2023 budget
410.243 • SWAT Expenses	12,700.00	12,700.00	0.00	12,700.00	Same as 2023 budget
410.250 • Vehicle Repairs	15,694.39	5,271.00	10,423.39	16,636.00	+3% over estimated actual
410.251 • Vehicle Misc. Maint. & Supplies	16,967.28	15,966.00	1,001.28	22,985.00	+3% over estimated actual + Car Wash 5K
410.252 • Vehicle Tires	18,025.00	18,025.00	0.00	19,107.00	+3% over estimated actual
410.260 • Fitness Equipment	2,000.00	2,000.00	0.00	2,000.00	Same as 2023 budget
410.316 • Computer Support	38,397.05	29,102.00	9,295.05	40,701.00	Pathfinder/CODY/MACH/TRAX - +3% over est actual
410.327 • Radio Equip. Repair & Maint.	2,708.50	1,490.00	1,218.50	2,871.00	+3% over estimated actual
410.328 • Equip. Transfer & Striping(New)	2,151.00	2,151.00	0.00	2,800.00	4 cars @ \$700.00
410.329 • Control Center Services	268,897.12	224,527.00	44,370.12	314,610.00	+17% over estimated actual - \$393262.08 per MCC
410.333 • Towing	0.00	200.00	-200.00	200.00	Same as 2023 budget
410.342 • Printing	829.00	1,335.00	-506.00	1,335.00	Same as 2023 budget
410.350 • Insurance-Automobile	53,042.62	52,712.00	330.62	56,225.00	+6% over estimated actual
410.352 • Insurance-Police Liability	26,341.23	35,529.00	-9,187.77	27,658.00	+5% over estimated actual
410.354 • Police-Insurance-Workers Comp	299,674.00	301,003.00	-1,329.00	314,658.00	+5% over estimated actual
410.386 • Capital Lease-Vehicles	269,254.00	269,254.00	0.00	262,815.00	4 Vehicle Lease purchases + 2023 2nd lease payments
410.387 • Vehicle Purchases	55,899.50	LSA GRANT		-	
410.460 • Academy Training Expenses	30,059.20	36,120.00	-6,060.80	36,120.00	Same as 2023 budget
410.461 • Police-Seminars & Training	30,000.00	30,000.00	0.00	30,000.00	Same as 2023 budget
410.462 • Police-Tuition Reimbursement	25,000.00	25,000.00	0.00	25,000.00	Same as 2023 budget
410.464 • K9 Supplies	3,581.69				
410.465 • Bike Patrol Equipment	2,401.96				
410.740 • Police Vehicles Equipped	5,800.00				
492.090 • Transfer to Prescription Fund	15,500.00	15,500.00	0.00	15,500.00	

PMRPD 01 General Fund  
Budget vs. Actual  
January through December 2023

2024 BUDGET DRAFT 1  
w/ Benecon Actual Increase

	Estimated Actual	2023		2024 DRAFT	Description
	Jan - Dec 23	Budget	\$ Over Budget		
492.300 • Transfer to Capital Reserve	100,000.00	100,000.00	0.00	60,000.00	
492.600 • Transfer to Police Pension Fund	394,635.00	394,635.00	0.00	459,974.00	
492.650 • Transfer to Non-Uniform Pension	9,522.00	9,522.00	0.00	11,443.00	
Total Expense	8,427,515.97	9,281,435.00	-853,919.03	9,612,393.00	
Net Ordinary Income	905,861.32	0.00	905,861.32	8,190,614.00	

	2024 BUDGET		
	2024 BUDGET	2023 BUDGET	Budget Difference
Estimated Carryover used \$ 300,000.00	8,190,614.00	7,600,511.00	590,103.00
<b>40 officers</b>			
40 Ofc x 40 Hours/Ofc = Total Hours per Week	1,600.00	1,600.00	-
Divided by 1 Unit of Service = Total Units of Service	160.00	160.00	-
Revenue Adjusted Budget/Total Unit of Service = Cost/Unit	51,191.34	47,503.19	3,688.14
<b>MOUNT POCONO</b>	12.55%	12.55%	
Level of Service Demanded/1Unit of Service = Units	20.08	20.08	
Cost/Unit x Units of Service = Total Cost/Mt. Pocono	1,027,922.06	953,864.13	74,057.93
<b>TOBYHANNA TOWNSHIP</b>	30.65%	30.65%	
Level of Service Demanded/1Unit of Service = Units	49.05	49.05	
Cost/Unit x Units of Service = Total Cost/Tobyhanna	2,510,935.10	2,330,031.65	180,903.45
<b>TUNKHANNOCK TOWNSHIP</b>	10.91%	10.91%	
Level of Service Demanded/1Unit of Service = Units	17.45	17.45	
Cost/Unit x Units of Service = Total Cost/Tunkhannock	893,288.84	828,930.73	64,358.11
<b>COOLBAUGH TOWNSHIP</b>	37.71%	37.71%	
Level of Service Demanded/1Unit of Service = Units	60.33	60.33	
Cost/Unit x Units of Service = Total Cost/Coolbaugh	3,088,373.39	2,865,867.68	222,505.71
<b>BARRETT TOWNSHIP</b>	8.18%	8.18%	
Level of Service Demanded/1Unit of Service = Units	13.09	13.09	
Cost/Unit x Units of Service = Total Cost/Coolbaugh	670,094.61	621,816.81	48,277.80
	160.00 8,190,614.00	160.00 7,600,511.00	7.8%

**21**



## COOLBAUGH TOWNSHIP Board of Supervisors

5520 Municipal Drive, Tobyhanna, PA 18466  
570-894-8490 Fax 570-894-8413  
www.coolbaughtwp.org

### FINANCIAL REPORT - BOARD OF SUPERVISORS

#### OCTOBER 17, 2023 BOARD MEETING

AS OF SEPTEMBER 30, 2023

#### Revenue

2023 General Fund Budget = \$8,589,560

ITEM	AMOUNT	% BUDGET LINE
Real Estate Taxes (Current & Delinquent)	\$ 3,931,621	97%
Earned Income Tax	1,558,950	92%
Real Estate Transfer Tax	777,984	92%
LST	241,617	67%
Licenses & Permits	282,267	81%
Rents	26,512	56%
Zoning Fees	129,157	202%
Fines & Forfeits	19,346	69%
Building Code Fees	79,279	264%
Grant Proceeds	-	0%
All other sources	395,790	55%
<b>Total Revenue</b>	<b>\$ 7,442,523</b>	

#### Expense

2023 General Fund Budget = \$8,589,560

ITEM	AMOUNT	% BUDGET LINE
Pocono Mountain Regional Police Dept.	\$ 2,123,934	74%
Salaries	926,242	67%
Capital Purchases	594,269	48%
Employee Benefits	568,001	65%
Fire	169,258	45%
GOB Principal & Interest Payment	53,180	100%
Interfund Transfers	160,000	77%
Contracted Services	172,109	78%
Road Materials	127,202	67%
Pocono Mountain EMS	90,000	90%
Insurance	133,922	70%
Vehicle Repair & Maintenance	64,772	72%
Fuel	57,004	56%
Legal Fees	68,399	107%
Utilities	58,105	72%
Engineering	19,105	26%
Control Center	32,301	100%
All other sources	174,742	39%
<b>Total Expense</b>	<b>\$ 5,592,545</b>	

# GENERAL FUND

## As of 09/30/2023

Account	Description	BUDGET	ACTIVITY	BALANCE
=====				
01.301.000	REAL PROPERTY TAXES	-	-	-
01.301.100	REAL ESTATE REVENUE TAX	3,793,415.00	(3,719,821.26)	73,593.74
01.301.400	REAL ESTATE TX DELINQUENT	270,000.00	(211,799.92)	58,200.08
		=====	=====	=====
Totals for XX.X01.XXX		4,063,415.00	(3,931,621.18)	131,793.82
		=====	=====	=====
01.310.000	ACT 511 TAXES	-	-	-
01.310.100	REAL ESTATE TRANSFER TAX	850,000.00	(777,983.86)	72,016.14
01.310.210	EARNED INCOME TAX CURRENT	1,700,000.00	(1,539,906.25)	160,093.75
01.310.500	LST	360,000.00	(241,617.35)	118,382.65
		=====	=====	=====
Totals for XX.X10.XXX		2,910,000.00	(2,559,507.46)	350,492.54
		=====	=====	=====
01.321.000	LICENSES & PERMITS	-	-	-
01.321.350	FIRE ALARM REGISTRATION	2,000.00	(1,880.00)	120.00
01.321.360	SHORT TERM RENTAL PERMITS	150,000.00	(149,980.00)	20.00
01.321.800	CABLE TV FRANCHISE	150,000.00	(90,426.58)	59,573.42
		=====	=====	=====
Totals for XX.X21.XXX		302,000.00	(242,286.58)	59,713.42
		=====	=====	=====
01.331.000	FINES & FOREFITS	-	-	-
01.331.110	VEHICLE CODE VIOLATIONS	20,000.00	(12,845.40)	7,154.60
01.331.120	VIOLATIONS ORDINANCES & STAT	7,000.00	(5,750.73)	1,249.27
01.331.121	VIOLATIONS ALARM ORDINANCE	1,000.00	(750.00)	250.00
		=====	=====	=====
Totals for XX.X31.XXX		28,000.00	(19,346.13)	8,653.87
		=====	=====	=====
01.340.000	RENTS	-	-	-
01.340.002	MONROE COUNTY RENTS	31,200.00	(23,413.50)	7,786.50
01.340.100	NON-GOVERNMENTAL RENTS	15,000.00	(1,998.69)	13,001.31
01.340.200	PARK PAVILION RENTAL FEE	1,000.00	(1,100.00)	(100.00)
		=====	=====	=====
Totals for XX.X40.XXX		47,200.00	(26,512.19)	20,687.81
		=====	=====	=====
01.341.000	INTEREST EARNED	20,000.00	(59,366.96)	(39,366.96)
		=====	=====	=====
Totals for XX.X41.XXX		20,000.00	(59,366.96)	(39,366.96)
		=====	=====	=====
01.354.000	STATE CAPITAL & OPER. GRANTS	-	-	-
01.354.081	RECYCLING GRANT	350,000.00	-	350,000.00
01.354.082	ACT 101/ SECT 904	35,000.00	-	35,000.00
01.354.084	Reimbursements for Grant Project	135,300.00	-	135,300.00
		=====	=====	=====
Totals for XX.X54.XXX		520,300.00	-	520,300.00
		=====	=====	=====
01.355.000	STATE SHARED REV/ENTITLEMENTS	-	-	-
01.355.010	PUBLIC UTILITY TAX	7,000.00	(6,869.33)	130.67
01.355.080	ALCOHOL BEVERAGE TAX	1,500.00	(1,400.00)	100.00

# GENERAL FUND

## As of 09/30/2023

Account	Description	BUDGET	ACTIVITY	BALANCE
01.355.130	FOREIGN FIRE CASUALTY INS.	110,000.00	(130,591.56)	(20,591.56)
<b>Totals for XX.X55.XXX</b>		<b>118,500.00</b>	<b>(138,860.89)</b>	<b>(20,360.89)</b>
01.356.000	STATE PMTS IN LIEU OF TAXES	-	-	-
01.356.020	GAME COMMISSION	31,360.00	(31,364.37)	(4.37)
<b>Totals for XX.X56.XXX</b>		<b>31,360.00</b>	<b>(31,364.37)</b>	<b>(4.37)</b>
01.358.000	LOCAL GOVT UNITS SHARED REV/EN	-	-	-
01.358.532	NON-UNIFORM PENSION	90,000.00	(115,914.90)	(25,914.90)
<b>Totals for XX.X58.XXX</b>		<b>90,000.00</b>	<b>(115,914.90)</b>	<b>(25,914.90)</b>
01.361.000	GENERAL GOVERNMENT	-	-	-
01.361.300	ZONING FEES	60,000.00	(122,045.66)	(62,045.66)
01.361.301	SUBDIVISION FEES	1,000.00	(3,300.00)	(2,300.00)
01.361.302	VARIANCE & SPECIAL EXCEPTION	3,000.00	(4,700.00)	(1,700.00)
01.361.535	ADMIN CHARGE ESCROW	3,000.00	(29,779.96)	(26,779.96)
01.361.536	BUILDING CODES FEES 20%	30,000.00	(79,278.71)	(49,278.71)
01.361.537	SEPTIC PUMPER/HAULER REGISTRATION	400.00	(390.00)	10.00
<b>Totals for XX.X61.XXX</b>		<b>97,400.00</b>	<b>(239,494.33)</b>	<b>(142,094.33)</b>
01.362.000	PUBLIC SAFETY	-	-	-
01.362.440	SEWAGE PERMITS	45,000.00	(36,945.37)	8,054.63
01.362.520	DRIVEWAY PERMITS	1,500.00	(2,150.00)	(650.00)
01.362.530	ROAD OPENING & OCCUPANCY PERMI	6,000.00	(2,750.00)	3,250.00
<b>Totals for XX.X62.XXX</b>		<b>52,500.00</b>	<b>(41,845.37)</b>	<b>10,654.63</b>
01.363.000	HIGHWAYS & STREETS	-	-	-
01.363.510	SNOW REMOVAL	8,100.00	(8,111.74)	(11.74)
<b>Totals for XX.X63.XXX</b>		<b>8,100.00</b>	<b>(8,111.74)</b>	<b>(11.74)</b>
01.380.000	MISCELLANEOUS	-	-	-
01.380.001	MISCELLANEOUS	-	(235.97)	(235.97)
01.380.451	RECYCLE	12,000.00	(9,294.89)	2,705.11
<b>Totals for XX.X80.XXX</b>		<b>12,000.00</b>	<b>(9,530.86)</b>	<b>2,469.14</b>
01.392.000	TRANSFER FROM OTHER FUNDS	-	-	-
01.392.003	TRANSFER FROM ARP FUND	-	(2,066,292.48)	(2,066,292.48)
<b>Totals for XX.X92.XXX</b>		<b>-</b>	<b>(2,066,292.48)</b>	<b>(2,066,292.48)</b>

# GENERAL FUND

## As of 09/30/2023

Account	Description	BUDGET	ACTIVITY	BALANCE
=====				
01.399.000	GENERAL FUND CARRYOVER	-	-	-
01.399.100	PROVIDED FROM FUND BALANCE	288,785.00	-	288,785.00
=====				
	Totals for XX.X99.XXX	288,785.00	-	288,785.00
=====				
=====				
	Totals for XX.3XX.XXX	8,589,560.00	(9,490,055.44)	(900,495.44)
=====				
01.400.000	GENERAL GOV'T	-	-	-
01.400.110	SALARIES ELECTED OFFICIALS	(20,625.00)	15,468.75	(5,156.25)
01.400.200	HEALTH/DENTAL/VISION INSURANCE	(80,347.00)	60,374.64	(19,972.36)
01.400.220	POSTAGE / METER	(5,500.00)	3,017.19	(2,482.81)
01.400.300	OTHER SERVICES & CHARGES	(6,800.00)	3,151.03	(3,648.97)
01.400.312	COMPUTER MAINT / REPAIR	(14,300.00)	10,191.67	(4,108.33)
01.400.320	TELEPHONE	(11,000.00)	6,380.41	(4,619.59)
01.400.325	WIRELESS COMM	(12,500.00)	8,590.64	(3,909.36)
01.400.331	MILEAGE REIMBURSEMENT	(500.00)	642.82	142.82
01.400.376	COPIERS	(8,760.00)	10,115.92	1,355.92
01.400.420	DUES SUBSCRIPTION & MEMBERSHIP	(4,275.00)	1,459.00	(2,816.00)
01.400.450	CONTRACT SERVICE	(10,000.00)	-	(10,000.00)
01.400.460	MEETINGS & CONFERENCES	(9,000.00)	7,665.85	(1,334.15)
01.400.700	CAPITAL PURCHASES	(14,000.00)	8,410.00	(5,590.00)
=====				
	Totals for XX.X00.XXX	(197,607.00)	135,467.92	(62,139.08)
=====				
01.401.000	MANAGER -EXECUTIVE	-	-	-
01.401.120	MANAGER SALARY	(78,666.00)	57,386.54	(21,279.46)
01.401.200	SUPPLIES	(500.00)	489.64	(10.36)
01.401.420	DUES SUBSCRIPTIONS & MEMBERSHIP	(600.00)	239.88	(360.12)
01.401.460	MEETINGS & CONFERENCES	(2,000.00)	250.00	(1,750.00)
=====				
	Totals for XX.X01.XXX	(81,766.00)	58,366.06	(23,399.94)
=====				
01.402.000	FINANCIAL ADMIN	-	-	-
01.402.110	AUDITORS	(50.00)	-	(50.00)
01.402.112	CONTROLLER SALARY	(76,460.00)	55,776.70	(20,683.30)
01.402.120	TREASURER SALARY	(67,950.00)	49,580.90	(18,369.10)
01.402.200	SUPPLIES	(1,000.00)	981.51	(18.49)
01.402.310	CPA SERVICES	(13,800.00)	14,396.60	596.60
01.402.350	INSURANCE BOND	(2,600.00)	2,050.00	(550.00)
01.402.460	MEETINGS & CONFERENCES	(500.00)	-	(500.00)
=====				
	Totals for XX.X02.XXX	(162,360.00)	122,785.71	(39,574.29)
=====				
01.403.000	TAX COLLECTION	-	-	-
01.403.110	TAX COLLECTOR SALARY	(26,503.00)	19,367.65	(7,135.35)
01.403.131	COMMISSION LST	(6,000.00)	3,352.65	(2,647.35)
01.403.220	OPER. EXPENSES POSTAGE /PRIN	(8,000.00)	9,214.88	1,214.88
01.403.316	R/E TAX REFUNDS	(3,000.00)	2,365.29	(634.71)
01.403.317	R/E TAX REFUNDS-FIRE TAX	-	758.65	758.65

# GENERAL FUND

## As of 09/30/2023

Account	Description	BUDGET	ACTIVITY	BALANCE
=====		=====	=====	=====
<b>Totals for XX.X03.XXX</b>		<b>(43,503.00)</b>	<b>35,059.12</b>	<b>(8,443.88)</b>
=====		=====	=====	=====
<b>01.404.000</b>	<b>LAW</b>	-	-	-
01.404.310	SOLICITOR'S FEE	(35,000.00)	29,072.03	(5,927.97)
01.404.314	SPECIAL LEGAL SERVICES	(15,000.00)	9,006.63	(5,993.37)
=====		=====	=====	=====
<b>Totals for XX.X04.XXX</b>		<b>(50,000.00)</b>	<b>38,078.66</b>	<b>(11,921.34)</b>
=====		=====	=====	=====
<b>01.405.000</b>	<b>MUNICIPAL OFFICE</b>	-	-	-
01.405.120	SALARY OF SECRETARY	(58,890.00)	45,092.00	(13,798.00)
01.405.142	ADMIN - INTERN	(5,600.00)	-	(5,600.00)
01.405.180	CLERICAL OVERTIME	(3,500.00)	3,174.26	(325.74)
01.405.200	OFFICE SUPPLIES	(1,000.00)	470.57	(529.43)
01.405.340	ADVERTISING/PRINTING/BINDING	(4,500.00)	2,577.86	(1,922.14)
01.405.700	CAPITAL PURCHASES	-	3,001.98	3,001.98
=====		=====	=====	=====
<b>Totals for XX.X05.XXX</b>		<b>(73,490.00)</b>	<b>54,316.67</b>	<b>(19,173.33)</b>
=====		=====	=====	=====
<b>01.408.000</b>	<b>ENGINEER</b>	-	-	-
01.408.313	ENGINEER FEES	(35,000.00)	8,775.73	(26,224.27)
=====		=====	=====	=====
<b>Totals for XX.X08.XXX</b>		<b>(35,000.00)</b>	<b>8,775.73</b>	<b>(26,224.27)</b>
=====		=====	=====	=====
<b>01.409.000</b>	<b>BUILDING &amp; PLANTS</b>	-	-	-
01.409.140	WAGES BLDG. / GROUND MAINT.	(141,272.00)	101,823.40	(39,448.60)
01.409.180	BLDG. / GROUND OVERTIME	(10,000.00)	7,303.45	(2,696.55)
01.409.200	SUPPLIES	(13,000.00)	15,383.86	2,383.86
01.409.238	CLOTHING & UNIFORMS	(1,000.00)	340.05	(659.95)
01.409.300	OTHER SERVICES & CHARGES	(2,500.00)	569.01	(1,930.99)
01.409.330	FUEL	(500.00)	1,260.85	760.85
01.409.360	PUBLIC UTILITIES- STREET LIGHT	(13,500.00)	10,677.41	(2,822.59)
01.409.361	PUBLIC UTILITIES - ELECTRIC	(20,000.00)	12,409.59	(7,590.41)
01.409.362	PUBLIC UTILITIES - WATER	(2,000.00)	1,173.23	(826.77)
01.409.363	PUBLIC UTILITIES - SEWER	(4,500.00)	2,248.92	(2,251.08)
01.409.367	PUBLIC UTILITIES - HEAT	(25,000.00)	22,089.53	(2,910.47)
01.409.373	MAINTENANCE & REPAIRS BLDG	(29,521.00)	12,571.82	(16,949.18)
01.409.374	MAINTENANCE & REPAIRS EQUIPMEN	(5,000.00)	4,133.07	(866.93)
01.409.450	BOTTLED WATER	(1,000.00)	1,184.15	184.15
01.409.451	CONTRACTED SERVICES GENERATORS	(4,500.00)	7,121.64	2,621.64
01.409.453	CONTRACTED SVCS - TRASH COLLEC	(4,700.00)	4,092.09	(607.91)
01.409.454	CONTRACTED SVCS - ELEVATOR/WE	(5,000.00)	4,726.50	(273.50)
01.409.455	CONTRACTED SVCS - TANKS/BOILER	(9,000.00)	11,723.75	2,723.75
01.409.456	CONTRACTED SVCS - FIRE EXTING	(2,000.00)	2,652.59	652.59
01.409.457	CONTRACTED SVCS - FLOOR MATS	(3,000.00)	3,298.58	298.58
01.409.458	CONTRACTED SVCS - BUILDINGS	(16,000.00)	16,000.00	-
01.409.600	CAPITAL CONSTRUCTION	(68,000.00)	89,236.77	21,236.77
01.409.700	CAPITAL PURCHASES	(18,000.00)	35,500.00	17,500.00
=====		=====	=====	=====
<b>Totals for XX.X09.XXX</b>		<b>(398,993.00)</b>	<b>367,520.26</b>	<b>(31,472.74)</b>
=====		=====	=====	=====
<b>01.410.000</b>	<b>POLICE</b>	-	-	-
01.410.450	CONTRACTED SVCS - PMRPC	(2,865,868.00)	2,123,934.08	(741,933.92)

# GENERAL FUND

## As of 09/30/2023

Account	Description	BUDGET	ACTIVITY	BALANCE
=====	=====	=====	=====	=====
<b>Totals for XX.X10.XXX</b>		<b>(2,865,868.00)</b>	<b>2,123,934.08</b>	<b>(741,933.92)</b>
		=====	=====	=====
<b>01.411.000</b>	<b>FIRE</b>	-	-	-
01.411.150	LOSAP - RETIREMENT	(30,000.00)	-	(30,000.00)
01.411.400	FIRE DEPT FUEL	(10,000.00)	-	(10,000.00)
01.411.450	CONTRACTED SVCS - FIRE HYDRANT	(19,500.00)	15,898.58	(3,601.42)
01.411.451	COOLBAUGH TWP VOL FIRE CO DONATION	(150,000.00)	150,000.00	-
01.411.452	POCONO SUMMIT VOL FIRE CO DONATION	(20,000.00)	-	(20,000.00)
01.411.453	THORNHURST FIRE & RESCUE DONATION	(20,000.00)	3,359.00	(16,641.00)
01.411.454	GOULDSBORO VOL FIRE CO DONATION	(20,000.00)	-	(20,000.00)
01.411.457	TOBYHANNA TWP VOL FIRE CO DONATION	(5,000.00)	-	(5,000.00)
01.411.458	MOUNT POCONO VOL FIRE CO	(5,000.00)	-	(5,000.00)
01.411.500	FOREIGN FIRE CASUALTY INS EXPE	(100,000.00)	-	(100,000.00)
01.411.700	CAPITAL PURCHASES	(5,000.00)	-	(5,000.00)
		=====	=====	=====
<b>Totals for XX.X11.XXX</b>		<b>(384,500.00)</b>	<b>169,257.58</b>	<b>(215,242.42)</b>
		=====	=====	=====
<b>01.412.000</b>	<b>AMBULANCE / RESCUE</b>	-	-	-
01.412.400	AMBULANCE FUEL	(25,000.00)	-	(25,000.00)
01.412.500	CONTRIBUTIONS	(100,000.00)	90,000.00	(10,000.00)
		=====	=====	=====
<b>Totals for XX.X12.XXX</b>		<b>(125,000.00)</b>	<b>90,000.00</b>	<b>(35,000.00)</b>
		=====	=====	=====
<b>01.413.000</b>	<b>SEO / BUILDING CODE</b>	-	-	-
01.413.142	CLERICAL STAFF	(55,029.00)	40,158.42	(14,870.58)
01.413.144	CONTRACTED SEO	(105,000.00)	65,244.63	(39,755.37)
01.413.200	SUPPLIES	(500.00)	655.95	155.95
		=====	=====	=====
<b>Totals for XX.X13.XXX</b>		<b>(160,529.00)</b>	<b>106,059.00</b>	<b>(54,470.00)</b>
		=====	=====	=====
<b>01.414.000</b>	<b>ZONING OFFICE</b>	-	-	-
01.414.120	SALARY OF ZONING OFFICER	(172,579.00)	119,587.42	(52,991.58)
01.414.180	ZONING OFFICE OVERTIME	(2,500.00)	2,750.08	250.08
01.414.200	SUPPLIES	(1,920.00)	6,853.24	4,933.24
01.414.300	OTHER SERVICES & CHARGES	(7,295.00)	1,399.80	(5,895.20)
01.414.310	ENGINEERING/ARCHITECTURAL FEES	(3,500.00)	3,438.00	(62.00)
01.414.314	PROFESSIONAL FEES -SOLICITOR	(7,500.00)	4,833.91	(2,666.09)
01.414.331	TRANSPORTATION - MILEAGE	(150.00)	-	(150.00)
01.414.340	ADVERTISING & PRINTING	-	200.18	200.18
01.414.400	FUEL	(1,500.00)	1,513.43	13.43
01.414.460	TRAINING/CONFERENCES	(1,000.00)	125.00	(875.00)
01.414.700	CAPITAL PURCHASES	(109,751.00)	96,944.00	(12,807.00)
		=====	=====	=====
<b>Totals for XX.X14.XXX</b>		<b>(307,695.00)</b>	<b>237,645.06</b>	<b>(70,049.94)</b>
		=====	=====	=====
<b>01.415.000</b>	<b>EMERGENCY MANAGEMENT</b>	-	-	-
01.415.200	SUPPLIES	(2,000.00)	-	(2,000.00)
01.415.210	CRIME WATCH	(500.00)	-	(500.00)
01.415.250	APCP EMER. ROAD ACCESS	(1,000.00)	1,000.00	-
01.415.450	CONTRACTED SVCS - CONTROL CTR	(32,301.00)	32,301.00	-
01.415.700	CAPITAL PURCHASES	(71,000.00)	62,302.75	(8,697.25)

# GENERAL FUND

## As of 09/30/2023

Account	Description	BUDGET	ACTIVITY	BALANCE
=====	=====	=====	=====	=====
<b>Totals for XX.X15.XXX</b>		<b>(106,801.00)</b>	<b>95,603.75</b>	<b>(11,197.25)</b>
		=====	=====	=====
<b>01.418.000</b>	<b>ZONING HEARING BOARD</b>	-	-	-
01.418.120	SALARIES ZHB MEMBERS	(500.00)	715.00	215.00
01.418.200	SUPPLIES	(250.00)	71.98	(178.02)
01.418.314	ZHB SOLICITOR	(2,250.00)	21,514.74	19,264.74
01.418.316	SPECIAL SERVICES/STENO	(350.00)	1,368.50	1,018.50
01.418.340	ADVERTISING & PRINTING	(250.00)	632.46	382.46
<b>Totals for XX.X18.XXX</b>		<b>(3,600.00)</b>	<b>24,302.68</b>	<b>20,702.68</b>
		=====	=====	=====
<b>01.419.000</b>	<b>PLANNING COMMISSION</b>	-	-	-
01.419.140	SALARIES PLANNING COMMISSION	(4,800.00)	2,000.00	(2,800.00)
01.419.200	SUPPLIES	(250.00)	117.96	(132.04)
01.419.313	ENGINEERING SERVICES	(500.00)	-	(500.00)
01.419.314	PLANNING COMMISSION SOLICITOR	(4,000.00)	3,971.50	(28.50)
01.419.340	ADVERTISING & PRINTING	(100.00)	-	(100.00)
<b>Totals for XX.X19.XXX</b>		<b>(9,650.00)</b>	<b>6,089.46</b>	<b>(3,560.54)</b>
		=====	=====	=====
<b>01.426.000</b>	<b>COMPOST FACILITY</b>	-	-	-
01.426.200	MATERIAL & SUPPLIES	(1,000.00)	-	(1,000.00)
01.426.330	FUEL	(10,000.00)	-	(10,000.00)
01.426.374	REPAIR/MAINT	(15,000.00)	1,792.76	(13,207.24)
01.426.700	CAPITAL PURCHASES	(413,558.00)	-	(413,558.00)
<b>Totals for XX.X26.XXX</b>		<b>(439,558.00)</b>	<b>1,792.76</b>	<b>(437,765.24)</b>
		=====	=====	=====
<b>01.427.000</b>	<b>SOLID WASTE COLLECTION / DISPO</b>	-	-	-
01.427.200	SUPPLIES	(500.00)	59.68	(440.32)
01.427.300	OTHER SERVICES & CHARGES	(2,500.00)	1,000.00	(1,500.00)
01.427.450	CONTRACT SERVICES-TWP CLEAN-UP	(25,000.00)	29,291.26	4,291.26
<b>Totals for XX.X27.XXX</b>		<b>(28,000.00)</b>	<b>30,350.94</b>	<b>2,350.94</b>
		=====	=====	=====
<b>01.430.000</b>	<b>DPW-HIGHWAYS ROADS STREETS</b>	-	-	-
01.430.140	WAGES ROAD CREW	(561,712.00)	375,839.20	(185,872.80)
01.430.180	ROAD CREW OVERTIME	(38,000.00)	20,366.24	(17,633.76)
01.430.190	OTHER PERSONAL-UNIFORM CLEANIN	(4,500.00)	4,062.04	(437.96)
01.430.191	CDL LICENSE REIMBURSEMENT	(300.00)	168.50	(131.50)
01.430.192	BOOT REMIBURSEMENT	(2,400.00)	2,191.47	(208.53)
01.430.240	SUPPLIES	(10,480.00)	4,629.93	(5,850.07)
01.430.260	SMALL TOOLS & MINOR EQUIPMENT	(2,000.00)	2,844.41	844.41
01.430.300	OTHER SERVICES & CHARGES	(7,100.00)	2,209.54	(4,890.46)
01.430.310	ENGINEERING SERVICES	(20,000.00)	6,488.55	(13,511.45)
01.430.320	COMMUNICATIONS RADIOS & TELEPH	(1,500.00)	1,094.05	(405.95)
01.430.330	FUEL	(55,000.00)	54,936.13	(63.87)
01.430.700	CAPITAL PURCHASES	(466,609.00)	269,448.02	(197,160.98)
<b>Totals for XX.X30.XXX</b>		<b>(1,169,601.00)</b>	<b>744,278.08</b>	<b>(425,322.92)</b>
		=====	=====	=====

# GENERAL FUND

## As of 09/30/2023

Account	Description	BUDGET	ACTIVITY	BALANCE
=====	=====	=====	=====	=====
01.431.000	DPW-STREET CLEANING	-	-	-
01.431.240	PARTS AND SUPPLIES	(2,000.00)	-	(2,000.00)
		=====	=====	=====
	Totals for XX.X31.XXX	(2,000.00)	-	(2,000.00)
		=====	=====	=====
01.432.000	DPW-SNOW & ICE REMOVAL	-	-	-
01.432.180	SNOW & ICE REMOVAL OVERTIME	(30,000.00)	-	(30,000.00)
01.432.240	ROAD MATERIALS	(155,000.00)	91,631.26	(63,368.74)
		=====	=====	=====
	Totals for XX.X32.XXX	(185,000.00)	91,631.26	(93,368.74)
		=====	=====	=====
01.433.000	DPW-TRAFFIC SIGNS STREET SIGN	-	-	-
01.433.240	ROAD MATERIALS	(20,000.00)	9,248.30	(10,751.70)
01.433.300	OTHER SERVICES & CHARGES	-	506.69	506.69
01.433.360	PUBLIC UTILITY-ELECTRIC	(10,000.00)	6,217.72	(3,782.28)
01.433.450	CONTRACTED SERVICES	(15,000.00)	4,919.51	(10,080.49)
01.433.700	CAPITAL PURCHASES	(10,600.00)	-	(10,600.00)
		=====	=====	=====
	Totals for XX.X33.XXX	(55,600.00)	20,892.22	(34,707.78)
		=====	=====	=====
01.436.000	DPW-STORM SEWERS & DRAINS	-	-	-
01.436.240	ROAD MATERIALS	-	1,338.66	1,338.66
01.436.384	EQUIPMENT RENTAL	(3,500.00)	-	(3,500.00)
01.436.600	CAPITAL CONSTRUCTION	(3,500.00)	-	(3,500.00)
		=====	=====	=====
	Totals for XX.X36.XXX	(7,000.00)	1,338.66	(5,661.34)
		=====	=====	=====
01.437.000	DPW-REPAIR OF TOOLS & MACHINER	-	-	-
01.437.100	INSPECTION STATION	(500.00)	-	(500.00)
01.437.240	PARTS & MATERIALS	(90,000.00)	52,766.12	(37,233.88)
01.437.240.001	1991 TRAILER MODEL MISS	-	216.50	216.50
01.437.240.013	2011 INTL PLOW/SPREADER	-	102.73	102.73
01.437.240.014	2011 FORD ESCAPE	-	21.21	21.21
01.437.240.015	2012 INTL 7400 SFA	-	225.93	225.93
01.437.240.020	2014 FORD 350	-	70.77	70.77
01.437.240.022	2015 FORD F250	-	762.23	762.23
01.437.240.023	2015 FORD F550	-	1,140.13	1,140.13
01.437.240.024	2016 INT'L DUMP TRUCK	-	339.83	339.83
01.437.240.025	2017 VOLVO	-	5,737.50	5,737.50
01.437.240.068	2017 FORD F350	-	181.45	181.45
01.437.240.069	2018 FORD ESCAPE	-	32.99	32.99
01.437.240.070	2019 VOLVO	-	1,221.14	1,221.14
01.437.240.073	2019 F350 SIGN TRUCK	-	829.93	829.93
01.437.240.075		-	458.50	458.50
01.437.240.076	2020 CHEVY TRAX	-	664.69	664.69
		=====	=====	=====
	Totals for XX.X37.XXX	(90,500.00)	64,771.65	(25,728.35)
		=====	=====	=====
01.438.000	DPW-HIGHWAY REPAIR & MAINT	-	-	-
01.438.240	ROAD MATERIALS	(15,000.00)	23,978.45	8,978.45

Account	Description	BUDGET	ACTIVITY	BALANCE
		=====	=====	=====
		=====	=====	=====
	Totals for XX.X38.XXX	(15,000.00)	23,978.45	8,978.45
		=====	=====	=====
01.439.000	DPW-HIGHWAY CONSTR & REBUILDIN	-	-	-
01.439.240	ROAD MATERIALS	-	1,005.00	1,005.00
01.439.310	ENGINEERING FEES	(2,000.00)	-	(2,000.00)
01.439.600	CAPITAL CONSTRUCTION	(30,000.00)	22,417.04	(7,582.96)
		=====	=====	=====
	Totals for XX.X39.XXX	(32,000.00)	23,422.04	(8,577.96)
		=====	=====	=====
01.453.000	SPECTATOR RECREATION	-	-	-
01.453.502	CONTRIBUTION NRHS	(5,000.00)	-	(5,000.00)
01.453.503	CONTRIBUTION HISTORICAL ASSOC	(5,000.00)	-	(5,000.00)
01.453.504	ALARM MONITORING-HIST. ASSOC.	(300.00)	264.00	(36.00)
		=====	=====	=====
	Totals for XX.X53.XXX	(10,300.00)	264.00	(10,036.00)
		=====	=====	=====
01.454.000	PARKS	-	-	-
01.454.142	SEASONAL WAGES PARKS	(25,984.00)	9,852.32	(16,131.68)
01.454.200	MATERIALS & SUPPLIES	(9,000.00)	7,733.01	(1,266.99)
01.454.250	SUPPLIES FOR EVENTS	(3,000.00)	115.00	(2,885.00)
01.454.300	OTHER SERVICES & CHARGES	-	504.75	504.75
01.454.310	ENGINEERING FEES	(13,000.00)	402.26	(12,597.74)
01.454.316	ADV/PRINTING	-	276.20	276.20
01.454.330	FUEL	(1,500.00)	807.46	(692.54)
01.454.361	UTILITIES-ELECTRIC	(5,200.00)	3,288.69	(1,911.31)
01.454.374	REPAIRS & MAINT. OF EQUIPT.	(2,500.00)	2,702.69	202.69
01.454.450	CONTRACTED SERVICES	(8,500.00)	8,641.54	141.54
01.454.700	CAPITAL PURCHASES	(35,000.00)	4,085.01	(30,914.99)
01.454.750	PARK DEVELOPMENT	(1,500.00)	2,923.04	1,423.04
		=====	=====	=====
	Totals for XX.X54.XXX	(105,184.00)	41,331.97	(63,852.03)
		=====	=====	=====
01.457.000	CIVIL & MILITARY CELEBRATIONS	-	-	-
01.457.500	VETERANS DONATION	(18,000.00)	752.65	(17,247.35)
		=====	=====	=====
	Totals for XX.X57.XXX	(18,000.00)	752.65	(17,247.35)
		=====	=====	=====
01.458.000	CONTRIBUTIONS	-	-	-
01.458.555	DONATIONS - OTHER	(3,700.00)	-	(3,700.00)
01.458.600	EAC CONTRIBUTION	(6,000.00)	6,090.27	90.27
		=====	=====	=====
	Totals for XX.X58.XXX	(9,700.00)	6,090.27	(3,609.73)
		=====	=====	=====
01.461.000	COMMUNITY DEVELOPMENT	-	-	-
01.461.543	TOBYHANNA CONSERVATION CLUB	(3,500.00)	-	(3,500.00)
01.461.560	DEER REMOVAL	(2,000.00)	-	(2,000.00)
		=====	=====	=====
	Totals for XX.X61.XXX	(5,500.00)	-	(5,500.00)

# GENERAL FUND

## As of 09/30/2023

Account	Description	BUDGET	ACTIVITY	BALANCE
=====	=====	=====	=====	=====
01.465.000	BUSINESS ALLIANCE	(3,000.00)	-	(3,000.00)
		=====	=====	=====
	Totals for XX.X65.XXX	(3,000.00)	-	(3,000.00)
		=====	=====	=====
01.471.000	PRINCIPAL PAYMENTS	-	-	-
01.471.201	GO BOND PRINCIPAL 2016	(52,520.00)	52,520.00	-
01.471.202	GO BOND INTEREST 2016	(657.00)	660.45	3.45
		=====	=====	=====
	Totals for XX.X71.XXX	(53,177.00)	53,180.45	3.45
		=====	=====	=====
01.480.000	ADP P/R EXPENSE	(9,000.00)	9,971.35	971.35
01.480.004	BANK CHARGES	(3,500.00)	3,726.35	226.35
01.480.216	PENSION ADMINISTRATION EXPENSE	(2,500.00)	-	(2,500.00)
		=====	=====	=====
	Totals for XX.X80.XXX	(15,000.00)	13,697.70	(1,302.30)
		=====	=====	=====
01.481.000	INTERGOVT EXPENSES	-	-	-
01.481.500	STATE PORTION - POLICE PENSION	(148,817.00)	-	(148,817.00)
01.481.510	STATE PORTION - NON-UNIFORM PENSION	(3,591.00)	-	(3,591.00)
		=====	=====	=====
	Totals for XX.X81.XXX	(152,408.00)	-	(152,408.00)
		=====	=====	=====
01.486.000	INSURANCE	-	-	-
01.486.352	LIABILITY PREMIUM (CASUALTY)	(116,959.00)	66,507.00	(50,452.00)
01.486.354	WORKMEN'S COMPENSATION	(75,000.00)	67,415.00	(7,585.00)
		=====	=====	=====
	Totals for XX.X86.XXX	(191,959.00)	133,922.00	(58,037.00)
		=====	=====	=====
01.487.000	EMPLOYEE BENEFITS	-	-	-
01.487.153	DISABILITY INSURANCE LONG TERM	(9,500.00)	8,929.24	(570.76)
01.487.156	HEALTH/EYE/DENTAL INSURANCE	(481,978.00)	319,086.42	(162,891.58)
01.487.157	REIMBURSEMENT HEALTH INS	(7,500.00)	4,550.00	(2,950.00)
01.487.158	LIFE INSURANCE	(5,000.00)	4,203.76	(796.24)
01.487.160	PENSION-NON-UNIFORM	(169,036.00)	95,255.35	(73,780.65)
01.487.161	SOCIAL SECURITY	(99,492.00)	70,098.55	(29,393.45)
01.487.162	UNEMPLOYMENT COMPENSATION	(15,000.00)	5,503.32	(9,496.68)
		=====	=====	=====
	Totals for XX.X87.XXX	(787,506.00)	507,626.64	(279,879.36)
		=====	=====	=====
01.492.000	INTERFUND TRANSFERS	-	-	-
01.492.001	TRANSFER TO SEWER ACCT.	(207,205.00)	160,000.00	(47,205.00)
		=====	=====	=====
	Totals for XX.X92.XXX.XXX	(207,205.00)	160,000.00	(47,205.00)
		=====	=====	=====
		=====	=====	=====

GENERAL FUND  
As of 09/30/2023

Account	Description	BUDGET	ACTIVITY	BALANCE
=====	=====	=====	=====	=====
	Totals for XX.4XX.XXX.XXX	(8,589,560.00)	5,592,583.48	(2,996,976.52)
		=====	=====	=====
		=====	=====	=====
	GRAND TOTAL	-	(3,897,471.96)	(3,897,471.96)

**22**

**COOLBAUGH TOWNSHIP  
CASH DISBURSEMENTS REPORT  
OCTOBER 17, 2023**

<b>DATE</b>	<b>CK #</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
10/3/2023		Payroll Transfer	\$ 49,000.00
10/17/2023		General Fund	\$ 153,863.46
10/17/2023		<b>Total General Fund</b>	<b>\$ 202,863.46</b>
10/17/2023		Escrow (Clarius Parters)	\$ 16,547.50
10/17/2023		<b>Total Escrow Clarius Fund</b>	<b>\$ 16,547.50</b>
10/17/2023		Sewer Fund	\$ 9,657.87
10/17/2023		<b>Total Sewer Fund</b>	<b>\$ 9,657.87</b>
		<b>TOTAL DISBURSEMENTS</b>	<b>\$ 229,068.83</b>

**CASH TRIAL BALANCE AS OF OCTOBER 17, 2023**

General Fund Checking	\$ 7,623,825.86
Fire Tax/Coolbaugh Twp VFD	284,939.70
Fire Tax- Volunteer Fire Departments	80.98
Fire Tax- Coolbaugh Fire Building Fund	662,331.68
EMS	105,621.02
American Rescue Plan	2,068,029.86
Payroll Checking	561.80
Rainy Day Fund Savings	960,008.88
<b>Total General Fund</b>	<b>\$11,705,399.78</b>
Sewer Fund Checking	3,315.02
Sewer PennVest Checking	14.79
<b>Total Sewer Fund</b>	<b>\$ 3,329.81</b>
Capital Projects Fund Checking	<b>\$ 15,231.60</b>
Emerg. Services Fund Money Market	202,157.48
Emerg. Services Fund Checking	20,982.89
<b>Total Emergency Services Fund</b>	<b>\$ 223,140.37</b>
Liquid Fuels Fund Checking	<b>\$ 268,277.26</b>
Escrow Fund Checking	713,716.40
Escrow Fund Clarius Checking	84,156.74
<b>Total Escrow Fund</b>	<b>\$ 797,873.14</b>
<b>TOTAL ALL FUNDS</b>	<b>\$ 13,013,251.96</b>

## List of Bills - (01101000) GENERAL FUND CHECKING GENERAL FUND

Check#	Vendor	Description	Payment	Check Total
10193	44 - AIRGAS USA,LLC	PO 23957 LARGE OXYGEN	121.65	121.65
10194	1330 - AMAZON CAPITAL SERVICES	PO 23971 PARTS	157.98	
		PO 23980 SUPPLIES	75.77	233.75
10195	1483 - AUTO PARTS OF MT POCONO	PO 23966 POWER VBELT	356.20	
		PO 23967 PLOW GREASE	187.75	
		PO 23968 BATTERY	480.00	
		PO 23978 TACKY GREASE	349.90	
		PO 23979 SALT SPREADER HOSES	306.28	1,680.13
10196	1059 - BILL'S SHOPRITE	PO 23976 FUEL	153.59	153.59
10197	724 - CINTAS -	PO 23986 FIRST AID CABINETS	222.18	222.18
10198	1240 - CINTAS CORPORATION	PO 23969 UNIFORMS	64.63	
		PO 23970 UNIFORMS	51.59	
		PO 23989 SHOP TOWELS/UNIFORMS	118.04	234.26
10199	1372 - COMMONWEALTH SIGNS LLC	PO 23965 SCHOOL BUS STOP	156.00	156.00
10200	52 - DALEVILLE ACE HARDWARE	PO 23987 TORO SNOW BLOWER PO#0759	699.00	699.00
10201	1010 - DAVID FAIRSERVICE	PO 23958 CDL REIMBURSEMENT	177.50	177.50
10202	1085 - DE LAGE LANDEN	PO 23993 10/1-10/31 COPIERS	77.75	77.75
10203	1113 - ELAN FINANCIAL SERVICES	PO 23998 EMPLOYMENT/ADOBE/CALL EM ALL/MSFT/SUPPLI	2,705.67	2,705.67
10204	54 - H.A. BERKHEIMER, INC.	PO 23959 SEPT 2023	723.33	723.33
10205	1140 - HOURIGAN KLUGER & QUINN	PO 23995 COLLECTIVE BARGAINING 2024	3,307.50	3,307.50
10206	616 - KIMBALL MIDWEST	PO 23977 LUBRICANT/PIN	190.72	190.72
10207	891 - LOWE'S	PO 23997 BUTTERFLY GARDEN/SUPPLIES PUSH MOWER/REF	2,254.89	2,254.89
10208	183 - NORTHEAST SIGNAL & ELECTRIC CO.,INC	PO 24001 RTE 940	2,972.93	
		PO 24002 SR 611 /SR-423	1,112.85	
		PO 24003 SR-940	2,540.77	6,634.55
10209	1523 - NUSO,LLC	PO 23972 PHONES	113.76	113.76
10210	81 - P P & L	PO 23963 STREET LIGHTS 83201-80003	1,069.39	
		PO 23996 49924-86007 IND'L PARK	25.03	1,094.42
10211	910 - PA UC FUND	PO 23983 FEDERAL QUARTERLY 3RD	204.21	204.21
10212	87 - PENNSYLVANIA ONE CALL SYSTEM, INC.	PO 23982 CBT/FAX	165.03	165.03
10213	1533 - R JOHNSON LANDSCAPING LLC	PO 24000 PUMPKINS	562.50	562.50
10214	1046 - SCOTT'S SIGNS PRINTING	PO 24006 NAME PLATE	31.00	31.00
10215	161 - STEPHENSON EQUIPMENT INC.	PO 23974 ROAD SIDE MOWER	64.11	
		PO 23984 TIGER MOWER	369.30	
		PO 23985 TIGER MOWER TEETH	395.73	829.14
10216	286 - SUBURBAN PROPANE	PO 24008 FUEL	5,114.50	5,114.50
10217	120 - SUNDANCE NETWORKS INC.	PO 23992 CONSULTING /SEPT	714.25	714.25
10218	738 - TEAMSTERS LOCAL 773	PO 23999 LOCAL AUGUST DUES	812.00	
		PO 24004 SEPT/OCT- DUES	1,675.00	2,487.00
10219	1226 - TRIAD TRUCK EQUIPMENT, INC	PO 23961 CHASSIS WESTERN STAR	112,745.00	112,745.00
10220	756 - UGI Utilities	PO 23975 411002865219/411002865458	67.17	67.17
10221	929 - UNITED CONCORDIA LIFE & HE	PO 23994 NOVEMBER	1,881.56	1,881.56
10222	119 - VERIZON	PO 23990 PHONES	1,186.11	1,186.11
10223	764 - VINCENT PIACENTE ELECTRICAL CONTR.	PO 23991 NEW GARAGE WIRING	6,496.00	6,496.00
10224	930 - WILKES-BARRE MATERIALS	PO 23962 COLD PATCH	599.34	599.34
TOTAL				153,863.46

## Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01.101.000	GENERAL FUND CHECKING			0.00	153,863.46
01.230.650	UNION DUES			2,487.00	
01.400.000	GENERAL GOV'T	4,266.05			
01.403.000	TAX COLLECTION	723.33			
01.404.000	LAW	3,307.50			
01.405.000	MUNICIPAL OFFICE	509.78			
01.409.000	BUILDING & PLANTS	1,841.49			
01.414.000	ZONING OFFICE	6,755.34			
01.418.000	ZONING HEARING BOARD	136.56			
01.430.000	DPW-HIGHWAYS ROADS STREETS	119,392.56			
01.433.000	DPW-TRAFFIC SIGNS STREET SIGN	6,815.58			
01.437.000	DPW-REPAIR OF TOOLS & MACHINER	2,831.98			
01.438.000	DPW-HIGHWAY REPAIR & MAINT	599.34			
01.454.000	PARKS	1,736.46			
01.457.000	CIVIL & MILITARY CELEBRATIONS	661.83			
01.487.000	EMPLOYEE BENEFITS	1,798.66			

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
-----					
TOTALS FOR	GENERAL FUND	151,376.46	0.00	2,487.00	153,863.46
		=====	=====	=====	=====

Total to be paid from Fund 01 GENERAL FUND

153,863.46

=====

153,863.46

# **List of Bills - (85101000) ESCROW FUND CHECKING ESCROW**

Check#	Vendor	Description	Payment	Check Total
1327	1444 - CLARIUS PARTERS LLC	PO 24007 APPROVED REDUCTION	16,547.50	16,547.50
	TOTAL			16,547.50

## Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
85.101.000	ESCROW FUND CHECKING			0.00	16,547.50
85.250.303	CLARIUS ESCROW			16,547.50	
TOTALS FOR	ESCROW	0.00	0.00	16,547.50	16,547.50

Total to be paid from Fund 85 ESCROW

16,547.50  
=====

16,547.50

# **List of Bills - (08101000) CHECKING SEWER FUND**

Check#	Vendor	Description	Payment	Check Total
3098	724 - CINTAS -	PO 23964 WWTP EYE WASH	483.27	483.27
3099	1251 - ENVIRONMENTAL SERV. CORP.	PO 23956 10/04 SLUDGE HAULING	335.00	
		PO 23981 10/05 SLUDGE REMOVAL	357.30	
		PO 23988 10/09/2023 SLUDGE HAULING	357.30	1,049.60
3100	520 - K.L. FULFORD ASSOCIATES, INC	PO 23960 OCTOBER	5,800.00	5,800.00
3101	936 - NORTH END ELECTRIC	PO 23973 REPAIR	1,125.00	1,125.00
3102	439 - YOUNG & HAROS, LLC	PO 24005 WALMART	1,200.00	1,200.00
TOTAL				9,657.87

## Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
08.101.000	CHECKING			0.00	9,657.87
08.429.125	CONTRACT SERVICE PLANT	5,800.00			
08.429.200	SUPPLIES	483.27			
08.429.314	PROFESSIONAL FEE SOLICITOR	1,200.00			
08.429.374	MAINT/REPAIR EQUIPMENT	1,125.00			
08.429.452	SLUDGE HAULING	1,049.60			
TOTALS FOR	SEWER FUND	9,657.87	0.00	0.00	9,657.87

Total to be paid from Fund 08 SEWER FUND

9,657.87

9,657.87

AC

23

<u>2023 Donations</u>	<u>Budget</u>	<u>Pay this</u> <u>Amount</u>	<u>Account</u>	
VFW 3348	5,000.00	\$ 5,000.00	01.457.500	
VFW 509	5,000.00	\$ 5,000.00	01.457.500	
Valor	1,000.00	\$ 1,000.00	01.457.500	
Monroe County Historical	1,200.00	\$ 1,200.00	01.458.555	
Monroe County Waste Authority	2,000.00	\$ 2,000.00	01.461.560	
Tobyhanna Conservation Club	3,500.00	\$ 3,500.00	01.461.543	
Coolbaugh Twp Historical Assoc.	5,000.00	\$ 5,000.00	01.453.503	
Pocono Rail Historical Society	5,000.00	\$ 5,000.00	01.453.502	
Pocono Mountain Volunteer Fire Company	5,000.00	\$ 5,000.00	01.411.458	
Pocono Summit Volunteer Fire Company	20,000.00	\$ 15,000.00	01.411.452	Hold \$5,000 for recruitment/retention
Gouldsboro Volunteer Fire Company	20,000.00	\$ 15,000.00	01.411.454	Hold \$5,000 for recruitment/retention
Thornhurst Volunteer Fire Company	20,000.00	\$ 15,000.00	01.411.453	Hold \$5,000 for recruitment/retention
	\$ 92,700.00	\$ 77,700.00		