

**WATERFORD TOWNSHIP SUPRVISORS
REORGANIZATION MEETING AGENDA
JANUARY 5, 2026**

CALL TO ORDER

******APPOINTMENTS******

APPOINTMENT OF CHAIRMAN

APPOINTMENT OF VICE-CHAIRMAN

APPOINTMENT OF SECRETARY/TREASURER

TREASURER'S BOND

APPOINTMENT OF ROADMASTER

ECATO DELEGATE

ALTERNATE ECATO DELEGATE

ERIE COUNTY PLANNING COMMISSION REPRESENTATIVE

ALTERNATE ERIE COUNTY PLANNING COMMISSION REPRESENTATIVE

PSATS CONVENTION DELEGATE

PSATS CONVENTION EXPENSES

SOLICITOR APPOINTMENT

ENGINEER APPOINTMENT

ZONING OFFICER

2026 WAGE AND LOCAL SERVICES TAX RECEIVER

ZONING HEARING BOARD APPOINTMENT

ZONING HEARING BOARD ALTERNATE APPOINTMENT

ZONING HEARING BOARD SOLICITOR APPOINTMENT

ZONING HEARING BOARD MEETING COMPENSATION FOR 2026

PLANNING COMMISSION APPOINTMENT

PLANNING COMMISSION MEETING PAY FOR 2026

PARKS & RECREATION COMMITTEE APPOINTMENTS

PARKS & RECREATION COMMITTEE ALTERNATE APPOINTMENTS

PARKS & RECREATION COMMITTEE ENGINEER APPOINTMENT FOR 2026

VACANCY BOARD CHAIRMAN

WATER/SEWER AUTHORITY APPOINTMENT

WATER/SEWER AUTHORITY LIAISON

WATER/SEWER AUTHORITY MEETING COMPENSATION FOR 2026

EMERGENCY MANAGEMENT COORDINATOR

ASSISTANT EMERGENCY MANAGEMENT COORDINATOR

AGRICULTURAL SECURITY AREA COMMITTEE CHAIRMAN

AGRICULTURAL SECURITY AREA COMMITTEE

ERIE COUNTY TAX COLLECTION COMMITTEE DELEGATE

ERIE COUNTY TAX COLLECTION COMMITTEE ALTERNATE DELEGATE

INVESTMENT OFFICER

DEPOSITORY OF FUNDS

FUND INVESTMENT

BANKING SIGNATORIES

WAGE INCREASE

TRUCK DRIVERS MUST HAVE CURRENT CDL LICENSE

PAID HOLIDAYS

- New Years Day
- Good Friday
- Primary Election Day
- Friday before Memorial Day
- Memorial Day
- 4th of July
- Labor Day
- General Election Day
- Thanksgiving
- Friday following Thanksgiving
- Christmas Day
- Two (2) Floating Holidays

VACATION/PERSONAL DAYS –

| | | |
|-----------------------|-----------------|---------------------|
| One year of service | 2 personal days | 1 week of vacation |
| Two years of service | 4 personal days | 2 weeks of vacation |
| Five years of service | 5 personal days | 3 weeks of vacation |
| 10 years of service | 5 personal days | 4 weeks of vacation |
| 15 years of service | 5 personal days | 5 weeks of vacation |

Vacation/personal must be used within the year it is earned. Vacation may only be carried over to the next year under one of the following circumstances: the employee schedules vacations, then is told that he cannot have the time off, or work load is such that the employee is told he cannot have the vacation time off and there is no reasonable time left in the year to use it. Vacation carryover must be approved by the Roadmaster.

ALL VACATION AND PERSONAL DAYS MUST BE PRE-APPROVED BY THE ROAD MASTER.

SICK DAYS – Three paid sick days per year. A maximum of fifteen unused sick days can be carried forward. At year-end unused sick days may be redeemed at 80% of employee's regular pay.

BEREAVEMENT DAYS – Three days with pay for death in immediate family to include; spouse, parent, child, brother, sister, stepparent, stepchild, stepbrother or sister, mother-in-law, and father-in-law. One day with pay for grandparents, aunts, or uncles.

JURY DUTY – Township will make up the difference in pay based on eight hours of employee's regular pay.

FULL-TIME EMPLOYEE BENEFITS INCLUDE THE FOLLOWING:

- Family Hospitalization, Employee will be responsible for 15% of premiums.
- Eye Care
- Family Dental Insurance
- Short Term Disability
- Basic Life Insurance
- Pension
- Paid Holidays
- Paid Vacation
- Paid Personal Days
- Bereavement Pay
- Jury Duty Pay
- Cell phone usage by Roadmaster – Total cost of his cell phone.
- \$20 per month for personal cell phone usage

SEASONAL PART-TIME LABOR/EQUIPMENT OPERATORS

OVERTIME COMPENSATION

HOURLY PAY

HOLIDAY PAY

MINIMUM CALL-IN PAY

MILEAGE COMPENSATION

EMPLOYMENT OF SUPERVISORS

AUTHORIZATION TO PAY INVOICES BETWEEN MEETINGS

REGULAR BUSINESS MEETING DATES

WORK SESSIONS

WATERFORD TOWNSHIP FEES FOR CALENDAR YEAR 2026

| | |
|---|--|
| ZONING ORDINANCE BOOK | \$ 15.00 |
| SUBDIVISION ORDINANCE BOOK | \$ 15.00 |
| STORMWATER MANAGEMENT BOOK | \$ 15.00 |
| COMPREHENSIVE PLAN | \$ 15.00 |
| COPIES | \$.25 |
| SMALL FLOW TREATMENT FACILITY PERMIT | \$500.00 |
| STORM WATER PLAN APPLICATION, FOR OVER 5,000 SQ FT | |
| Residential | \$500.00 |
| Commercial | \$1,500.00 |
| If costs are less, remaining fees will be refunded | |
| Engineer determined fees for 10 yearly inspections | |
| FLOODPLAIN DEVELOPMENT | \$250.00 |
| If costs are less, remaining funds will be refunded | |
| APPEALS, VARIANCES, CONDITIONAL USE | \$650.00 |
| TO AMEND ORDINANCE, REZONING | \$750.00 |
| SUBDIVISIONS: | |
| ALL SUBDIVISIONS REQUIRE A \$100 DEPOSIT. The deposit will be refunded if a recorded plat map is returned to Waterford Township within six (6) months of the supervisors' approval of subdivision | |
| Line revision | \$ 50.00 |
| Minor Subdivision (5 or less lots) | \$100 + \$10 per lot |
| Major Preliminary Plan (6 lots or more) | \$600 + \$25 per lot |
| | |
| ZONING PERMITS: | |
| Minimum Permit Fee | \$ 50.00 |
| Failure to Obtain Permit | \$50.00 penalty |
| Dwelling/Mobile Home | \$.25/sq. ft |
| Attached Garage/Addition | \$.15/sq. ft |
| Unattached Garage/Pole Barn/Accessory Building | \$.10/sq. ft |
| Pool Above/Below Ground | \$ 50.00 |
| Driveway Permit | \$ 50.00 |
| Commercial/Industrial | \$.25/sq. ft |
| Occupancy Permit/Certificate | No Charge |
| Cellular Tower upgrades | \$500.00 |
| Short Term Rental - Yearly License Fee | \$100.00 |
| Solar | Residential \$?? Commercial \$?? |
| Mobile Food Facilities | \$50.00 for one day or \$100.00 for an event up to 3 days |
| Permits expire one (1) year from issue date. Renewal is required if project is not completed. | |

