

**BOARD OF SUPERVISORS  
MEETING AGENDA**

**September 11, 2024  
6:30PM**

**CALL TO ORDER**

**COMMENTS FROM THE ASSEMBLY**

**The Public is invited to address the Board of Supervisors on any matter including agenda items**

**CORRESPONDENCE (Previously forwarded to Supervisors)**

**Berks County Conservation Subdivision and Land Review Training**

**Berks County Planning Commission Zoning Map Amendment - BCPC Act 247 Review Letter**

**Berks Nature Networking for Conservation Event**

**MINUTES OF THE PREVIOUS MEETING**

**August 14, 2024 Regular Meeting**

**August 28, 2024 Workshop**

**TREASURERS REPORT –**

1. September 11, 2024

2024 Budget \$4,318,115.00

Balance Sheet End

Revenues	
Expenditures	
Balance	

2. Transfers Needed (Bills, Payroll)

**EXPENSE LIST -**

**EXPENSE LIST FOR APPROVAL:**

July 10, 2024

Expense List

Bill List Fund Disbursements

General Fund	\$	Bldg Tax Fund	\$0
Street Light	\$	Accrual Account	\$0

**BUSINESS**

- A. Bonding of New Employees – Appointment/Change of Assistant Treasurer and New Treasurer Effective 01/01/2025
- B. Animal Services Control Contract 2025

This agenda may be modified in accordance with Act 65 of 2021. If, during the conduct of a meeting, a resident or taxpayer brings up a matter of township business that is not listed on the agenda, the board of supervisors may refer the matter to staff for the purpose of researching the matter for inclusion on the agenda of a future meeting. Additional subjects may be added to this agenda only when the matter constitutes a real or potential emergency involving a clear and present danger to life or property or if the matter is *de minimis* in nature and does not involve the expenditure of funds or entering into a contract or agreement. See 65 Pa.C.S.A. § 712.1(b), (c), and (d). The Board Chair reserves the right to limit the length of any presentations or comments to ensure that all meeting business is completed within a reasonable time.

**CAERNARVON TOWNSHIP  
BERKS COUNTY, PA.**

- C. Complaint Form for 3801 Main Street
- D. Complaint Form for 16 Hunters Hill Drive
- E. Fire Police Assistance Request Form for Elverson Parade
- F. Public Roads Director to Receive Permit Notifications
- G. State Project for the Route 10 Bridge Deck Replacement Update
- H. Public Works Building and Salt Shed Plan Update
- I. 190 Settlers Trail Pond Maintenance Letter – Update
- J. Thousand Oaks Bridge Construction Plan Update
- K. Mill Rd. at Main St. Traffic Study- Restriction No Left Turn onto Main St. from Mill Rd. Update
- L. Stormwater Issues Update
  - 1. Rock Ridge Drainage
  - 2. Woods Lane
  - 3. Mill Road Ditch Work
- M. Fall Roads Inspection Items – Follow-up
  - 1. North Twin Valley Road Drainage Matter
  - 2. Plumwood Rd. - Pond Maintenance Update
- N. Apartments on Main Stormwater Update
- O. Township Road Restrictions Ordinance Review Update
- P. Parks Public Bathroom Vandalism Issue – Park Restrooms Evaluation
- Q. Pole Addition at Carnival Grounds Quote
- R. Approval to Dispose of Electronic Equipment at the JunkLuggers E-Waste Event
- S. Sheds Unlimited – Possible Enforcement Action in light of Cease-and-Desist Order
- T. Berks Homes Zoning Text Amendment – consider authorization for resubmission to County Planning Commission and Public Hearing
- U. Taser Replacement quote and purchase approval

**TOWNSHIP REPORTS**

- A. Zoning/Code Enforcement Officer
  - 1. Monthly Report
  - 2. Update Township Zoning Map
- B. Administrators Report
- C. Carnival Update
- D. Maintenance Department
- E. SEO
- F. Library
- G. Tax Collector
- H. Police Department
  - 1. Monthly Report
  - 2. Savvy Citizen Flyer
- I. EMS
- J. Fire Department

This agenda may be modified in accordance with Act 65 of 2021. If, during the conduct of a meeting, a resident or taxpayer brings up a matter of township business that is not listed on the agenda, the board of supervisors may refer the matter to staff for the purpose of researching the matter for inclusion on the agenda of a future meeting. Additional subjects may be added to this agenda only when the matter constitutes a real or potential emergency involving a clear and present danger to life or property or if the matter is *de minimis* in nature and does not involve the expenditure of funds or entering into a contract or agreement. See 65 Pa.C.S.A. § 712.1(b), (c), and (d). The Board Chair reserves the right to limit the length of any presentations or comments to ensure that all meeting business is completed within a reasonable time.

**CAERNARVON TOWNSHIP  
BERKS COUNTY, PA.**

- K. Parks and Recreation
  - 1. Minutes
  - 2. Request List
- L. Planning Commission Minutes
- M. Water/Sewer Reports
  - 1. Water Authority Minutes – No report
  - 2. Sewer Authority Minutes - No report
- N. Zoning Hearing Board
- O. Engineer's Report
- P. Solicitor's Report

**EXECUTIVE SESSION (If needed)**

**SUPERVISORS COMMENTS**

**ADJOURN**