



# BOROUGH OF NORTH WALES

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300 School Street, North Wales, PA 19454

Phone: 215-699-4424 • Fax: 215-699-3991

<http://northwalesborough.org>

## COUNCIL MEETING

Tuesday, January 28, 2025 – 7:00 P.M.

Salvatore Amato  
Sherwin Collins  
Anji Fazio  
Alexander Groce  
Brittany Kohler

Wendy McClure  
Sally Neiderhiser  
Mark Tarlecki  
Sarah Whelan  
Neil McDevitt, Mayor

**Call to Order, Date and Time**

**Roll Call**

**Pledge of Allegiance**

**1. Public Comment**

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**2. Consideration: Boards and Commissions Appointments**

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**3. Consideration: Acceptance of Local Share Account Grant – Public Works Vehicle and Equipment Modernization Project**

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**4. Consideration: Approval of Certificate of Appropriateness – 405 School St.**

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**5. Consideration: Support of North Wales Area Library's Application to the Libraries Transform Communities Engagement Grant**

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**6. Consideration: Waiver of Banner Permit Fees for North Wales Area Library Taste of Montgomery**

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**7. Consideration: Approval of Disbursements: \$44,138.48**

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**8. Consideration: Approval of Minutes: January 14<sup>th</sup>, 2025**

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**9. Old Business / Committee & Board Reports / Zoning Applications / Parking Lot**

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**10. Solicitor / Mayor / Council / Chief / Public Works / Manager**

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**Adjournment**

All interested parties may participate on the date and time noted above and when called upon by the Council President. The public may also submit questions or comments prior to the meeting by e-mail to [info@northwalesborough.org](mailto:info@northwalesborough.org); these must be received no later than 12 Noon on the day of the meeting. Persons with disabilities who wish to attend the meeting and require auxiliary aid, service, or other accommodation to participate in the meeting should contact North Wales Borough at 215-699-4424 or by e-mail to [info@northwalesborough.org](mailto:info@northwalesborough.org).

**Mayor's Office Hours:**

2<sup>nd</sup> Tuesdays 5:00 P.M. - 7:00 P.M.

**Monthly Meetings Information:**

<b>HARB</b>	3 <sup>rd</sup> Wednesday of Month
<b>Historic Commission</b>	4 <sup>th</sup> Thursday of Month
<b>Human Relations Commission</b>	3 <sup>rd</sup> Thursday of Month
<b>Park &amp; Recreation Board</b>	2 <sup>nd</sup> Thursday of Month
<b>Planning Commission</b>	1 <sup>st</sup> Wednesday of Month
<b>Shade Tree Commission</b>	2 <sup>nd</sup> Thursday of Month
<b>Zoning Hearing Board</b>	1 <sup>st</sup> Tuesday of Month, as needed.

All the above meetings begin at 7 P.M. at Borough Hall, unless noted otherwise.

<b>North Wales Water Authority</b>	3 <sup>rd</sup> Wednesday of Month 5:00 P.M., 200 W. Walnut Street
<b>Nor-Gwyn Pool Commission</b>	2 <sup>nd</sup> Monday of Month 7:30 P.M.

Please note: The meeting is being digitally recorded.

<b>Board/Commission</b>	<b>Term Length</b>	<b>Term Expires</b>	<b>Letters Received to Date as of 1/24/2025</b>
<b>Current Vacancies</b>			
Civil Service Commission - 4 Members	6yr	12/31/2024	Daniel Lottes - Seeking Reappointment
HARB - 6 members	5yr	12/31/2024	Ray Tschoepe - Seeking Reappointment
HARB (Real Estate Broker)	5yr	12/31/2024	Vacant, still remains open
Historic Commission - 5 Members	5yr	12/31/2024	Taylor Baciocco - Not Seeking Reappointment
			Aina Roman - Letter of Interest
Human Relations Commission - 5 Members	3yr	12/31/2024	Johanna Owings - Seeking Reappointment
Human Relations Commission	3yr	12/31/2024	Vacant, still remains open
Nor-Gwyn Pool Commission - 3 NWB Appointments	5yr	12/31/2024	Andy Dziedzic - Seeking Reappointment
Nor-Gwyn Pool Commission	5yr	12/31/2024	Vacant, still remains open
North Wales Area Library - 2 NWB Appointments	3yr	12/31/2024	Jackie Oberholtzer - Seeking Reappointment
North Wales Water Authority - 5 Members	5yr	12/31/2024	Donna Mengel - Seeking Reappointment
Parks and Recreation Board - 7 Members	5yr	12/31/2024	Vacant, still remains open
Parks and Recreation Board	5yr	12/31/2024	Vacant, still remains open
Pension Committee - 3 Members	1 yr	12/31/2024	Annual Appointments via NWPD Police Rep
			Lynne Custer
Planning Commission - 5 Members	4yr	12/31/2024	Mark Tarlecki - Seeking Reappointment
Planning Commission	4yr	12/31/2024	Star Little - Seeking Reappointment
Shade Tree Commission - 5 Members	5yr	12/31/2026	Lisa Byrne - Not Seeking Reappointment
Shade Tree Commission	5yr	12/31/2024	Vacant, still remains open
UCC Appeals Board - 1 NWB Appointment			No openings or terms expired
Vacancy Board Chair	1yr	12/31/2024	Jocelyn Tenney - Seeking Reappointment
Zoning Hearing Board - 6 Members	5yr	12/31/2024	Colin Beatty - Seeking Reappointment
Zoning Hearing Board (alternate)	5yr	12/31/2024	Vacant, still remains open

**COMMONWEALTH OF PENNSYLVANIA  
COMMONWEALTH FINANCING AUTHORITY**

**LOCAL SHARE ACCOUNT GRANT CONTRACT**

This Contract, is entered into by and between the Commonwealth of Pennsylvania (the "Commonwealth"), acting through the Commonwealth Financing Authority (the "Grantor"), and

**NORTH WALES BOROUGH  
300 School Street  
North Wales PA 19454-3136**

(the "Grantee").

**BACKGROUND:**

Sections 13A63, 13B20.5, 13B52, 13B53, 13C63, 1403, and 4103 of the Act of July 5, 2004 (P.L. 572, No. 71), known as the PA Race Horse Development and Gaming Act (the "Act"), as amended by the Act of November 1, 2006 (P.L. 1243, No. 135), the Act of January 7, 2010 (P.L. 1, No. 1), and the Act of October 30, 2017 (P.L. 419, No. 42), authorizes the Commonwealth Financing Authority to make direct grants to the municipalities, counties, economic development authorities, redevelopment authorities and other eligible entities located within counties of the third class and counties of the fifth through eighth class for eligible activities based upon the category of licensed facility, the type of racetrack at the licensed facility, and the county classification; and

The General Assembly of the Commonwealth has appropriated funds to the Grantor to carry out the provisions of the Act.

NOW, THEREFORE, in consideration of the foregoing, and subject to the conditions contained herein, the parties hereto intending to be legally bound hereby, do covenant and agree for themselves, their respective successors and assignees as follows:

**ARTICLE I  
AMOUNT OF THE CONTRACT**

Subject to the terms of this Grant, the Grantor hereby makes available to the Grantee out of funds appropriated a grant in the sum of **THREE HUNDRED SIXTY THOUSAND, THREE HUNDRED FIFTY FIVE DOLLARS (\$360,355.00) AND NO CENTS-----** or such portion thereof as may be required by the Grantee and authorized by the Grantor, subject to the condition that it shall be used by the Grantee to carry out the activities described in the application submitted by the Grantee and as approved by the Grantor, and which is incorporated herein by reference. In addition, this Grant shall be

subject to Appendix A, Project Description and Special Conditions, and Appendix B, Budget Summary, which are attached hereto and incorporated herein.

## **ARTICLE II EFFECTIVE DATES**

The term of this Grant shall commence on the Effective Date (as defined below) and shall end on **JUNE 30, 2027**, subject to the other provisions of this Grant.

The Effective Date shall be the date the fully executed Grant is sent to the Grantee. A fully executed contract is one that has been signed by the Grantee and by the Grantor and contains all approvals required by Commonwealth contracting procedures.

This Grant is not binding in any way, nor will the Commonwealth be bound, until this document has been fully executed and sent to the Grantee. Any cost incurred by the Grantee prior thereto are incurred at the Grantee's risk.

## **ARTICLE III PAYMENT PROVISIONS AND FISCAL RESPONSIBILITIES**

(a) The Grantor agrees to pay the Grantee for eligible project costs incurred under this Grant between **OCTOBER 22, 2024** and **JUNE 30, 2027** (the "Grant Activity Period") as follows:

- (1) Subject to the availability of state funds and other terms and conditions of this Grant, the Grantor will reimburse the Grantee based upon the Grantor's determination of the Grantee's needs and in accordance with the proposed budget as set forth in Appendix B.

The Grantor may pay the Grantee for eligible project costs at intervals to be determined by the Grantor. Under no circumstances shall the Commonwealth or the Grantor be liable for any expenditure exceeding the amount stated in this Grant or amendments hereto.

The Grantor shall have the right to disapprove any expenditure made by the Grantee which is not in accordance with the terms of this Grant and the Grantor may adjust payment to the Grantee accordingly.

- (2) Initial payments to the Grantee to perform the activities under this Grant and all other payments shall be made on invoice forms and in accordance with instructions provided by the Grantor.

- To receive payments under this Grant, the Grantee shall submit requests for payment based on the Grantee's estimate of expenditures, at intervals as determined by the Grantee to meet disbursement needs. Unless otherwise instructed by the Grantor, this estimate must not exceed the current disbursement needs of the Grantee in order that the amount of cash on hand and available to the Grantee is as close to daily needs as administratively feasible. The Grantor may, however, set a minimum payment level or amount for each request for payment.
- (b) Conditions for Payment:
- (1) Grant payments under this Grant are conditioned upon the completion of any Special Conditions set forth in Appendix A or otherwise incorporated into this Grant.
  - (2) Costs allocated to program administration are limited to those described in the project budget or as otherwise revised in accordance with the amendment provisions of this Grant described in the Article entitled Amendments and Modifications.
  - (3) Payment by the Commonwealth and all other terms of this Grant are subject to the effect of any federal deficit reduction legislation upon the availability of funds awarded by this Grant.
- (c) The Grantee shall charge to the project account all approved costs of the project. All approved costs, including activities contributed by the Grantee or others and charged to the project account, must be supported by properly executed vouchers or other records indicating in proper detail the nature and propriety of the charge.
- (d) Conditions for Repayment of Grant Funds:
- (1) Misuse or Failure to Use Funds.
    - (A) The Grantee shall use the funds granted under this agreement, or as much as may be necessary, to carry out the project in accordance with the terms of this Grant. If after all or any part of the funds has been paid to the Grantee and the Grantee shall fail to carry out the activities, the Grantee shall repay the Grantor the funds previously paid.
    - (B) If the Grantee does not use all or a portion of the funds paid under the terms of this Grant in accordance with this Grant, the Grantee shall be liable to the Grantor for the amount of funds unused or improperly used and shall return the funds to the Grantor.
    - (C) In the event the Grantor is entitled to repayment of all or a portion of the funds granted under this agreement, the repayment may include all interest, income, accumulations and the monetary equivalent of any appreciation in value of any property (real, personal or mixed) purchased with the funds granted them.

Repayment must be in the form and manner directed by the Grantor.

(2) Violation of the Prohibition of Illegal Alien Labor on Assisted Projects Act.

If the Grantee

- (i) knowingly employs, or knowingly permits any of its subcontractors to knowingly employ, the labor services of an illegal alien on activities funded in whole or in part by grants or loans issued by an executive agency of the Commonwealth of Pennsylvania; and
- (ii) the Grantee or any of its subcontractors are sentenced under Federal law for an offense involving knowing use of labor by an illegal alien on activities funded in whole or in part by grants or loans issued by an executive agency of the Commonwealth of Pennsylvania,

the Grantee shall repay to the Grantor all grant funds received by the Grantee from the Grantor pursuant to this Grant. Repayment must be in the form and manner directed by the Grantor.

**ARTICLE IV  
BONDING, INSURANCE AND TAX LIABILITY REQUIREMENTS**

(a) Liability Insurance:

The Grantee's standard liability insurance policies shall protect, or shall be endorsed to protect, the Commonwealth from claims of bodily injury and property damage arising out of any activities performed by the Grantee or its employees or agents under this Grant, including business and non-business invitees, and their property and all other property sustaining damage as a direct or indirect result of the execution of this project when validly present on Grantee's premises whether or not actually engaged in the project at the time the claim inures. The policies must not include any provision limiting then existing sovereign immunity of the Commonwealth or of its agents or employees. Upon request, the Grantee shall furnish to the Grantor proof of insurance as required by this paragraph.

(b) Other Liability Requirements:

The Grantee shall provide workers' compensation insurance where it is required and shall accept full responsibility for the payment of premiums for workers' compensation and social security and any other taxes or payroll deductions required by law for its employees who are performing activities specified by this Grant.

## **ARTICLE V COMPLIANCE WITH APPLICABLE STATUTES AND REGULATIONS**

All activities authorized by this Grant must be performed in accordance with applicable statutes, regulations, conditions, directives, guidelines and any additional requirements as may be attached hereto as Appendix C or are otherwise provided by the Grantor. The Grantee acknowledges that this Grant is subject to all requirements set forth in this provision and further agrees that it will comply with future requirements determined by the Grantor as necessary.

(a) Compliance with State Statutes and Regulations:

The Grantee shall comply with all applicable state statutes and regulations.

(b) Commonwealth Standard Terms and Conditions:

(1) Definitions. Capitalized terms used in these Commonwealth standard terms and conditions that are not otherwise defined in these provisions have the meanings specified in the agreement to which they are attached.

(2) Indemnification. The Grantee shall indemnify and defend the Commonwealth against all third-party claims, suits, demands, losses, damages, costs, and expenses, including without limitation, litigation expenses, attorneys' fees, and liabilities, arising out of or in connection with any activities performed by the Grantee or its employees and agents pursuant to this agreement, as determined by the Commonwealth in its sole discretion.

(3) Nondiscrimination/Sexual Harassment.

(A) Representations. The Grantee represents that it is presently in compliance with and will remain in compliance with all applicable federal, state, and local laws, regulations, and policies relating to nondiscrimination and sexual harassment for the term of the agreement. The Grantee shall, upon request and within the time periods requested by the Commonwealth, furnish all necessary employment documents and records, including EEO-1 reports, and permit access to its books, records, and accounts by the Commonwealth for the purpose of ascertaining compliance with provisions of this Nondiscrimination/Sexual Harassment Clause.

(B) Nondiscrimination/Sexual Harassment Obligations. The Grantee shall not:

(i) in any manner discriminate in the hiring of any employee(s) for the performance of the activities required under this agreement or any subgrant agreement, contract, or subcontract, by reason of race, gender, creed, color, sexual orientation, gender identity or expression, or in violation of



the Pennsylvania Human Relations Act ("PHRA") and applicable federal laws, against any citizen of this Commonwealth who is qualified and available to perform the work to which the employment relates.

- (ii) in any manner discriminate by reason of race, gender, creed, color, sexual orientation, gender identity or expression, or in violation of the PHRA and applicable federal laws, against or intimidate any of its employees.
  - (iii) in any manner discriminate by reason of race, gender, creed, color, sexual orientation, gender identity or expression, or in violation of the PHRA and applicable federal laws, in the provision of services under this agreement or any subgrant agreement, contract, or subcontract.
  - (iv) in any manner discriminate by reason of race, gender, creed, color, sexual orientation, gender identity or expression, or in violation of PHRA and applicable federal laws, against any subgrantee, contractor, subcontractor, or supplier who is qualified to perform the work to which this agreement relates.
  - (v) in any manner discriminate against employees by reason of participation in or decision to refrain from participating in labor activities protected under the Public Employee Relations Act, Pennsylvania Labor Relations Act, or National Labor Relations Act, as applicable, and to the extent determined by entities charged with the Acts' enforcement and shall comply with any provision of law establishing organizations as employees' exclusive representatives.
- (C) Establishment of Grantee Policy. The Grantee shall establish and maintain a written nondiscrimination and sexual harassment policy that complies with the applicable law and these Nondiscrimination/Sexual Harassment provisions and shall inform its employees in writing of the policy. The policy must contain a provision that states that sexual harassment will not be tolerated and employees who practice it will be disciplined. For the entire period of this agreement, the Grantee shall: (1) post its written nondiscrimination and sexual harassment policy or these Nondiscrimination/Sexual Harassment provisions conspicuously in easily accessible and well-lighted places customarily frequented by employees at or near where the grant activities are performed; or (2) provide electronic notice of the policy or this clause to its employees not less than annually.

- (D) Notification of Violations. The Grantee's obligations pursuant to these provisions are ongoing from the effective date and through the termination date of the agreement. Accordingly, the Grantee shall notify the Commonwealth if, at any time during the term of this agreement, it becomes aware of any actions or occurrences that would result in violation of these provisions.
  - (E) Cancellation or Termination of Agreement. The Commonwealth may cancel or terminate this agreement and all money due or to become due under this agreement may be forfeited for a violation of the terms and conditions of these Nondiscrimination/Sexual Harassment provisions. In addition, the granting agency may proceed with debarment or suspension and may place the Grantee in the Contractor Responsibility File.
  - (F) Subgrant Agreements, Contracts, and Subcontracts. The Grantee shall include these Nondiscrimination/Sexual Harassment provisions in its subgrant agreements, contracts, and subcontracts with all subgrantees, contractors, and subcontractors providing goods or services under this agreement. The incorporation of these provisions in the Grantor's subgrants, contracts, or subcontracts does not create privity of contract between the Commonwealth and any subgrantee, contractor, or subcontractor, and no third-party beneficiaries are created by those provisions. If the Grantee becomes aware of a subgrantee's, contractor's, or subcontractor's violation of these provisions, the Grantee shall use its best efforts to ensure the subgrantee's, contractor's, or subcontractor's compliance with these provisions.
- (4) Grantee Integrity.
- (A) Definitions. For purposes of these Grantee Integrity Provisions, the following definitions apply:
    - (i) "Affiliate" means two or more entities where (a) a parent entity owns more than 50% of the voting stock of each of the entities; (b) a common shareholder or group of shareholders owns more than 50% of the voting stock of each of the entities; or (c) the entities have a common proprietor or general partner.
    - (ii) "Grantee" means the individual or entity, that has entered into this agreement with the Commonwealth.
    - (iii) "Grantee Related Parties" means any Affiliates of the Grantee and the Grantee's executive officers, Pennsylvania officers and directors, or owners of five percent or more interest in the Grantee.

- (iv) “Financial Interest” means ownership of more than a five percent interest in any business or holding a position as an officer, director, trustee, partner, employee, or holding any position of management.
  - (v) “Gratuity” means tendering, giving, or providing anything of more than nominal monetary value including, but not limited to, cash, travel, entertainment, gifts, meals, lodging, loans, subscriptions, advances, deposits of money, services, employment, or contracts of any kind. The exceptions set forth in the Governor’s Code of Conduct, Executive Order 1980-18, as may be amended, 4 Pa. Code §7.153(b), apply.
  - (vi) “Non-Solicitation Award Process” means a method of awarding grants based on predetermined criteria, without the solicitation of grant applications.
- (B) Representations and Warranties.
- (i) Grantee Representation and Warranties. The Grantee represents, to the best of its knowledge and belief, and warrants that within the last five years neither the Grantee nor Grantee Related Parties have:
    - (1) been indicted or convicted of a crime involving moral turpitude or business honesty or integrity in any jurisdiction;
    - (2) been suspended, debarred, or otherwise disqualified from entering into any contract with any governmental agency;
    - (3) had any business license or professional license suspended or revoked;
    - (4) had any sanction or finding of fact imposed as a result of a judicial or administrative proceeding related to fraud, extortion, bribery, bid rigging, embezzlement, misrepresentation or anti-trust; and
    - (5) been, and are not currently, the subject of a criminal investigation by any federal, state, or local prosecuting or investigative agency or civil anti-trust investigation by any federal, state, or local prosecuting or investigative agency.
  - (ii) Contractor Explanation. If the Grantee cannot make the representations and warranties set forth above at the time of its submission of its grant application or if the agreement is awarded pursuant to a Non-Solicitation Award Process at

the time of the execution of the agreement, the Grantee shall submit a written explanation outlining the reasons why it cannot make those representations and warranties. The Commonwealth may, based on its evaluation of the explanation provided, determine whether it is in the Commonwealth's best interest to execute the agreement.

- (iii) Further Representations. By submitting any bills, invoices, or requests for payment pursuant to the agreement, the Grantee further represents that it has not violated any of these Grantee Integrity Provisions during the term of the agreement.
  - (iv) Notice. The Grantee shall immediately notify the Commonwealth, in writing, if at any time during the term of the agreement it becomes aware of any event that would cause the Contractor's certification or explanation to change. The Grantee acknowledges that the Commonwealth may, in its sole discretion, terminate the agreement for cause if it learns that any of the certifications made in these Grantee Integrity Provisions are currently false or misleading due to intervening factual circumstances or were false or misleading or should have been known to be false or misleading when entering into the agreement.
- (C) Grantee Responsibilities. During the term of this agreement, the Grantee shall:
- (i) maintain the highest standards of honesty and integrity.
  - (ii) take no action in violation of any applicable laws, regulations, or other requirements applicable to the Grantee that govern Commonwealth contracting or grant administration.
  - (iii) establish and implement a written business integrity policy that includes, at a minimum, the requirements of these Grantee Integrity Provisions as they relate to the Grantee's activity with the Commonwealth and Commonwealth employees and ensure that its employees comply with the policy.
  - (iv) not accept, agree to give, offer, confer, agree to confer, or promise to confer, directly or indirectly, any gratuity or pecuniary benefit to any person, or to influence or attempt to influence any person in violation of any federal or state law, regulation, executive order, statement of policy, management directive, or bulletin applicable to the award of grants or the administration of this agreement.

- (v) not have a financial interest in any other subgrantee, contractor, subcontractor, or supplier providing services, labor, or material under this agreement, unless the financial interest is disclosed to the Commonwealth in writing and the Commonwealth consents to Grantee's financial interest. The Grantee must disclose the financial interest to the Commonwealth at the time of submission of its grant application, or if a Non-Solicitation Award Process is used, no later than the date the Grantee signs the agreement. The Commonwealth shall be deemed to have consented if the required disclosure is received and all of the required Commonwealth signatures are affixed.
  - (vi) comply with the requirements of the Lobbying Disclosure Act (65 Pa.C.S. § 13A01 et seq.) regardless of the method of award.
  - (vii) comply with the requirements of Section 1641 of the Pennsylvania Election Code (25 P.S. § 3260a) if this agreement was awarded pursuant to a Non-Solicitation Award Process.
  - (viii) immediately notify the Commonwealth or the Office of the State Inspector General, in writing, when the Grantee has reason to believe that any breach of ethical standards as set forth in law, the Governor's Code of Conduct, or these Grantee Integrity Provisions has occurred or may occur, including, but not limited to, contact by a Commonwealth officer or employee, which, if acted upon, would violate the ethical standards.
- (D) Investigations. If a State Inspector General investigation is initiated, the Grantee shall:
- (i) reimburse the Commonwealth for the reasonable costs of investigation incurred by the Office of the State Inspector General for investigations of the Grantee's compliance with the terms of this or any other agreement between the Grantee and the Commonwealth that results in the suspension or debarment of the Grantee. The Grantee shall not be responsible for investigative costs for investigations that do not result in the Grantee's suspension or debarment.
  - (ii) cooperate with the Office of the State Inspector General in its investigation of any alleged Commonwealth agency or employee breach of ethical standards and any alleged Grantee non-compliance with these Grantee Integrity Provisions and make identified Grantee employees and volunteers available for interviews at reasonable times and places.

- (iii) upon the inquiry or request of an Inspector General, provide, or if appropriate, make promptly available for inspection or copying, any information of any type or form deemed relevant by the Office of the State Inspector General to Grantee's integrity and compliance with these provisions. This information may include, but is not be limited to, the Grantee's business or financial records, documents or files of any type or form that refer to or concern this agreement.
  - (E) Termination. For violation of any of these Grantee Integrity Provisions, the Commonwealth may terminate this agreement and any other contract with the Grantee, claim liquidated damages in an amount equal to the value of anything received in breach of these Grantee Integrity provisions, claim damages for all additional costs and expenses incurred in obtaining another grantee to complete performance under this agreement, and debar and suspend the Grantee from doing business with the Commonwealth. These rights and remedies are cumulative, and the use or non-use of any one does not preclude the use of all or any other. These rights and remedies are in addition to those the Commonwealth may have under law, statute, regulation, or otherwise.
  - (F) Subcontracts. The Grantee shall include these Grantee Integrity Provisions in its subgrant agreements, contracts, and subcontracts with all subgrantees, contractors, and subcontractors providing goods or services under this agreement. The incorporation of this provision in the Grantee's subgrant agreements, contracts, and subcontracts shall not create privity of contract between the Commonwealth and any subgrantee, contractor, or subcontractor, and no third-party beneficiaries are created by the inclusion of these provisions. If the Grantee becomes aware of a subgrantee's, contractor's, or subcontractor's violation of these provision, the Grantee shall use its best efforts to ensure their compliance with these provisions.
- (5) Contractor Responsibility.
- (A) Definition. For the purpose of these provisions, the term "Contractor" means as any person, including, but not limited to, a bidder, offeror, loan recipient, grantee or lessor, who has furnished or performed or seeks to furnish or perform, goods, supplies, services, leased space, construction or other activity, under a contract, grant, lease, purchase order or reimbursement agreement with the Commonwealth. The term also includes a permittee, licensee, or any agency, political subdivision, instrumentality, public authority, or other public entity in the Commonwealth.
  - (B) Contractor Representations.

- (i) The Contractor represents for itself and its subgrantees, contractors, and subcontractors required to be disclosed or approved by the Commonwealth, that as of the date of its execution of this agreement, that neither the Contractor, nor any of its subgrantees, contractors, and subcontractors, are under suspension or debarment by the Commonwealth or any governmental entity, instrumentality, or authority and, if the Contractor cannot make this representation, the Contractor shall submit, along with the agreement, a written explanation of why the certification cannot be made.
  - (ii) The Contractor represents that, as of the date of its execution of this agreement, it has no tax liabilities or other Commonwealth obligations, or has filed a timely administrative or judicial appeal, if any liabilities or obligations exist, or is subject to a duly approved deferred payment plan if any liabilities exist.
- (C) Notification. The Contractor shall notify the Commonwealth if, at any time during the term of the agreement, it becomes delinquent in the payment of taxes, or other Commonwealth obligations, or if it or, to the best of its knowledge, any of its subgrantees, contractors, or subcontractors are suspended or debarred by the Commonwealth, the federal government, or any other state or governmental entity. The Contractor shall provide this notification within 15 days of the date of suspension or debarment.
- (D) Default. The Contractor's failure to notify the Commonwealth of its suspension or debarment by the Commonwealth, any other state, or the federal government constitutes an event of default of the agreement with the Commonwealth.
- (E) Reimbursement. The Contractor shall reimburse the Commonwealth for the reasonable costs of investigation incurred by the Office of State Inspector General for investigations of the Contractor's compliance with the terms of this agreement or any other agreement between the Contractor and the Commonwealth that results in the suspension or debarment of the Contractor. These costs include, but are not limited to, salaries of investigators, including overtime; travel and lodging expenses; and expert witness and documentary fees. The Contractor shall not be responsible for investigative costs for investigations that do not result in the Contractor's suspension or debarment.
- (F) Suspension and Debarment List. The Contractor may obtain a current list of suspended and debarred Commonwealth contractors by visiting the eMarketplace website at <http://www.emarketplace.state.pa.us> and clicking the Debarment list tab.

(6) Americans With Disabilities Act.

- (A) No Exclusion. Pursuant to the Americans with Disabilities Act, 42 U.S. Code § 12101, et seq., no qualified individual with a disability may, on the basis of the disability, be excluded from participation in this contract or from activities provided for under this agreement.
- (B) Compliance. For all goods and services provided pursuant to this agreement, the Grantee shall comply with Title II of the Americans with Disabilities Act, the "General Prohibitions Against Discrimination" set forth in 28 C. F. R. § 35.130, and all other regulations promulgated under Title II of the Americans with Disabilities Act that apply to state and local governments.
- (C) Indemnification. The Grantee shall indemnify the Commonwealth against all third-party claims, suits, demands, losses, damages, costs, and expenses, including without limitation, litigation expenses, attorneys' fees, and liabilities, arising out of or in connection with the Grantee's failure or its employee's or agent's failure to comply with the provisions of paragraph a, as determined by the Commonwealth in its sole discretion.

(7) Applicable Law and Forum.

This contract is governed by and must be interpreted and enforced in accordance with the laws of the Commonwealth of Pennsylvania (without regard to any conflict of laws provisions) and the decisions of the Pennsylvania courts. The Contractor consents to the jurisdiction of any court of the Commonwealth of Pennsylvania and any federal courts in Pennsylvania and waives any claim or defense that such forum is not convenient or proper. Any Pennsylvania court or tribunal has in personam jurisdiction over the Contractor, and the Contractor consents to service of process in any manner authorized by Pennsylvania law. This provision may not be interpreted as a waiver or limitation of the Commonwealth's rights or defenses.

(8) Right to Know Law.

- (A) Applicability. The Pennsylvania Right-to-Know Law, 65 P.S. §§ 67.101-3104, ("RTKL") applies to this contract.
- (B) Grantee Assistance. If the Commonwealth needs the Grantee's assistance in any matter arising out of the RTKL related to this contract, the Commonwealth shall notify the Grantee that it requires the Grantee's assistance, and the Grantee shall provide to the Commonwealth:
  - (i) access to, and copies of, any document or information in the Grantee's possession (Requested Information) arising out of this contract that the Commonwealth reasonably believes



is a public record under the RTKL, within ten calendar days after receipt of written notification; and

- (ii) any other assistance as the Commonwealth may reasonably request, in order to comply with the RTKL with respect to this contract.
- (C) Trade Secret or Confidential Proprietary Information. If the Grantee considers the Requested Information to include a Trade Secret or Confidential Proprietary Information, as those terms are defined by the RTKL, or other information that the Contractor considers exempt from production under the RTKL, the Grantee shall notify the Commonwealth and provide, within seven calendar days of receipt of the written notice a written statement, signed by a representative of the Grantee, that explains why the requested material is exempt from public disclosure under the RTKL. If the Commonwealth determines that the Requested Information is clearly not exempt from disclosure, the Grantee shall provide the Requested Information to the Commonwealth within five business days of receipt of written notice of the Commonwealth's determination.
- (D) Reimbursement.
  - (i) Commonwealth Reimbursement. If the Grantee fails to provide the Requested Information and the Commonwealth is ordered to produce the Requested Information, the Grantee shall reimburse the Commonwealth for any damages, penalties, or costs that the Commonwealth may incur as a result of the Grantee's failure, including any statutory damages assessed against the Commonwealth.
  - (ii) Contractor Reimbursement. The Commonwealth will reimburse the Grantee for any costs that the Grantee incurs as a direct result of complying with these provisions only to the extent allowed under the fee schedule established by the Office of Open Records or as otherwise provided by the RTKL.
- (E) Challenges of Commonwealth Release. The Grantee may file a legal challenge to any Commonwealth decision to release a record to the public with the Office of Open Records, or in the Pennsylvania Courts, however, the Grantee shall reimburse the Commonwealth for any legal expenses incurred by the Commonwealth as a result of the challenge, including any damages, penalties or costs that the Commonwealth may incur as a result of the Grantee's legal challenge, regardless of the outcome.
- (F) Waiver. As between the parties, the Grantee waives all rights or remedies that may be available to it as a result of the

Commonwealth's disclosure of Requested Information pursuant to the RTKL.

- (G) Survival. The Grantee's obligations contained in this Section survive the termination or expiration of this contract.

- (9) Offset.

The Commonwealth may set off the amount of any state tax liability or other obligation of the Grantee, or its subsidiaries, owed to the Commonwealth against any payments due the Grantee under any contract between the Commonwealth and Grantee.

- (10) Automated Clearing House (ACH) Payments. [INTENTIONALLY OMMITTED]

- (11) Worker Protection and Investment. [INTENTIONALLY OMMITTED]

- (c) Compliance with Anti-Pollution Regulations:

The Grantee and its subcontractors, in the performance of their obligations under this Grant, shall minimize pollution and shall strictly comply with all applicable environmental laws and regulations.

- (d) Compliance with the Prohibition of Illegal Alien Labor on Assisted Projects Act.

Pursuant to the Act of May 11, 2006 (P.L. 173, No. 43), known as the Prohibition of Illegal Alien Labor on Assisted Projects Act, the Grantee shall not knowingly employ, or knowingly permit any of its subcontractors to knowingly employ, the labor services of an illegal alien on activities funded in whole or in part by a grant or loan issued by an executive agency of the Commonwealth of Pennsylvania.

If the Grantee:

- (A) knowingly employs, or knowingly permits any of its subcontractors to knowingly employ, the labor services of an illegal alien on activities funded in whole or in part by grants or loans issued by an executive agency of the Commonwealth of Pennsylvania; and
- (B) the Grantee or any of its subcontractors are sentenced under Federal law for an offense involving knowing use of labor by an illegal alien on activities funded in whole or in part by grants or loans issued by an executive agency of the Commonwealth of Pennsylvania,

the Grantee shall:

- (A) repay to the Grantor all grant funds received by the Grantee from the Grantor pursuant to this Grant, and

- (B) be ineligible to apply for any Commonwealth grant or loan for a period of two years.

## **ARTICLE VI ASSIGNMENT, TRANSFER, COLLATERAL USE**

This Grant is binding upon and inures to the benefit of the Grantor, the Grantee, and their respective successors and assigns, except that the Grantee may not assign or transfer its rights under this agreement without the prior written consent of the Grantor. Approval of an assignment does not establish any legal relationship between the Commonwealth or the Grantor and any other third party, and under no circumstances will the Commonwealth be held liable for any act or omission committed pursuant to an assignment.

## **ARTICLE VII INDEPENDENT CONTRACTOR**

Notwithstanding anything contained in this agreement to the contrary, the rights and duties granted to and assumed by the Grantee are those of an independent contractor only. Nothing contained in this agreement is construed to create an employment, agency or partnership relationship between the Grantor and the Grantee.

## **ARTICLE VIII INTEREST OF PARTIES AND OTHERS**

No officer, member, employee, independent contractor or elected official of the Authority and no member of its governing body who exercises any functions or responsibilities in the review or approval of activities being performed under this Grant shall participate in any decision relating to this Grant which affects his/her personal interest or the interest of any corporation, partnership or association in which he/she is directly or indirectly interested. Nor shall any officer, member, elected official or employee of the Commonwealth or any member of its governing body have any interest direct or indirect in this Grant or the Grant proceeds.

The Grantee covenants that the Grantee (including directors, officers, members and employees of the Grantee) presently has no interest and shall not acquire any interest, directly or indirectly, which would conflict in any manner or degree with the performance of activities required to be performed under this Grant. The Grantee further covenants that no person having any interest shall be employed in the performance of activities for this Grant.

The Grantee represents and warrants that no elected state official, any employee of the Grantor, immediate family member (parent, spouse, domestic partner, child, brother or sister, daughter-in-law or son-in-law, or grandchild) of elected state official, or Grantor's employees, or any entity in which any above listed person shall have an ownership interest of 5% or greater, or in which entity above listed person has a controlling interest, has received or will receive a direct or indirect pecuniary benefit from or as a result of the full execution of this Grant. Further, the Grantee represents and warrants that it has not and

will not enter any contract for goods or services with the persons enumerated above using any funds made available to Grantee under this Grant.

## **ARTICLE IX SUBCONTRACTS**

The Grantee shall not execute or concur in any subcontract with any person or entity in any respect concerning the activities governed by this agreement without prior written approval of the Grantor. Prior written approval is not required for the purchase by the Grantee of articles, supplies, equipment and activities which are both necessary for and merely incidental to the performance of the work required under this Grant. The Grantee shall not execute or concur in any subcontract declared disapproved by the Grantor. A subcontractor will be automatically disapproved, without a declaration from the Grantor, if the subcontractor is currently or becomes suspended or debarred by the Commonwealth or the federal government. In any event, the Grantee shall be responsible for the quantity and quality of the performance of any of its subcontracts.

All subcontracts must contain provisions of nondiscrimination/sexual harassment as specified in the Article entitled Compliance with Applicable Statutes and Regulations, subsection (b)(3). In addition, all subcontracts involving the pass through of Grant funds to subrecipients must include the contract closeout requirements contained in the Article entitled Contract Closeout Requirements. The Grantee is responsible for ensuring that copies of cancelled checks are received from subcontractors verifying the payment of eligible project costs incurred in accordance with the terms of this Contract, and, in the event that the Commonwealth audits this Contract, for resolving any findings contained in any audit reports. All costs deemed unallowable in any audit report involving the pass through of Grant funds to subrecipients are required to be returned to the Grantor through the Grantee.

## **ARTICLE X BIDDING REQUIREMENTS**

If the Grantee is a political subdivision or other entity for which open and competitive bidding procedures have been established by law, the Grantee shall comply with those procedures if they are applicable to the project being funded with the grant funds. Otherwise, the Grantee shall comply with open and competitive bidding procedures in awarding all grants, subgrants, contracts, subcontracts or other agreements in excess of \$10,000.00 for construction, reconstruction, demolition, alteration and repair, for acquisition of machinery and equipment, or for engagement of the services of a professional consultant, when the grants, subgrants, contracts, subcontracts or other agreements are funded in whole or at least 50% in part with funds made available under this Grant. Open and competitive bidding procedures require the Grantee to obtain a minimum of three arm's length bids from vendors capable of providing the goods and performing the services requested. Arm's length transactions occur when the parties to the transaction are not related to one another and each party is acting in its own self-interest. The Grantor may require the Grantee to submit proof of compliance with these procedures, and failure to provide proof to the satisfaction of the Grantor may result in termination of the Grant and repayment of all or a portion of the funds available under this Grant. Upon written request and for good cause shown, the Grantor may, at the Grantor's

sole discretion, permit the Grantee to use an alternative procedure for solicitation of bids not inconsistent with law.

## **ARTICLE XI RECORDS**

The Grantee, using accepted procedures, shall maintain at its principal office or place of business complete and accurate records and accounts including documents, correspondence and other evidence pertaining to costs and expenses of this Grant, and reflecting all matters and activities covered by this Grant.

At any time during normal business hours and as often as the Grantor deems necessary, the Grantee shall make available for inspection by the Grantor, the Commonwealth Auditor General, the Commonwealth Attorney General, or the Comptroller General of the United States, or their duly authorized representative, all of its records with respect to all matters covered by this Grant and will permit the Grantor to audit, examine and make copies of the records.

All required records must be maintained by the Grantee for a period of five (5) years from the date of final audit or close out of this Grant by the Grantor, except in those cases where unresolved audit questions may require maintaining some or all records for a longer period. In that event, records must be maintained until all pending matters are resolved.

## **ARTICLE XII PROGRESS REPORTS**

The Grantee and its subcontractors shall furnish to the Grantor progress reports in the form and quantity as the Grantor may from time to time require, including, but not limited to, status reports of the project, project account statements, certificates, approvals, proposed budgets, invoices, copies of all contracts executed and proposed, employment placements, follow-up reports and all other information relative to the Grant as may be requested. The Grantor or its representative shall have the right to make reasonable inspections to monitor the Grantee's performance under this Grant.

If the Grantor determines that the Grantee or its subcontractor(s) has not furnished the reports as required by the Grantor, the Grantor, by giving written notice to the Grantee, may suspend payments under this Grant until the required reports are submitted.

## **ARTICLE XIII ACKNOWLEDGMENT OF COMMONWEALTH ASSISTANCE**

Any publication concerning a project financed by the Grantor will acknowledge Commonwealth financial assistance as follows:

“This Project was financed *[in part]* by a grant  
from the Commonwealth of Pennsylvania, Commonwealth Financing Authority.”

Signs acknowledging the Commonwealth financial assistance or administrative participation will be erected in the project area as soon as possible after the effective date

of this Grant. Acknowledgment of Commonwealth financial assistance may be combined with acknowledgment of other funding sources on project signs or in project publications.

#### **ARTICLE XIV CONTRACT CLOSEOUT REQUIREMENTS**

Unless otherwise directed in writing by the Grantor, the Grantee shall, within 45 days of the Grantee's receipt of the final payment of grant funds under this Contract, submit copies of cancelled checks verifying the payment of eligible project costs incurred in accordance with the terms of this Contract and copies of cancelled checks verifying the expenditure of any required matching funds.

All terms of this Contract remain in effect and be binding upon the parties to this agreement until all cancelled checks, totaling the entire amount of grant funds received by the Grantee under this Contract and the entire amount of required matching funds, are submitted and accepted by the Grantor.

The Commonwealth reserves the right for state agencies or their authorized representative to perform audits of a financial or performance nature if deemed necessary. The costs for any work performed by the state or federal agencies will be borne by those agencies at no additional expense to the Grantee. In the event that the Commonwealth audits this Contract, all costs deemed unallowable in any audit report are required to be returned by the Grantee to the Grantor.

#### **ARTICLE XV TEMPORARY SUSPENSION OF THE CONTRACT**

Upon written notice and at any time during the period covered under this Grant, the Grantor may suspend payments and request suspension of all or any part of the Grant activities. The Grantor may give notice to suspend for the following reasons:

- (a) Violations of laws and regulations, audit exceptions, misuse of funds, failure to submit required reports or when responsible public officials or private citizens make allegations of mismanagement, malfeasance or criminal activity.
- (b) When, in the opinion of the Grantor, the activities cannot be continued in a manner as to adequately fulfill the intent of statute or regulations due to act of God, strike or disaster.

During the term of suspension, the Grantor and Grantee shall retain and hold available all funds previously approved for application to the activities. During this period all such funds held by the Grantee must be placed in an interest bearing program expenditures account. The Grantee may not expend any of the funds during the period that the Grant is suspended except pursuant to order of a court of competent jurisdiction. The Grantee shall have the right to cure any default or other circumstance that is the basis for suspension of this Grant within a reasonable period of time.

This Grant is also conditioned upon complete performance by the Grantee of past agreements or contracts between the Grantor and the Grantee. Complete performance includes the Grantee's timely submission of the required final audit of past agreements or

contracts to the Grantor. If the Grantor determines that there has been incomplete performance of past agreements or contracts by the Grantee, the Grantor, by giving written notice to the Grantee, shall suspend payments under this Grant until the Grantee has fulfilled its obligations under past agreements or contracts to the satisfaction of the Grantor. When the Grantee has fulfilled its obligation under past agreements or contracts to the Grantor's satisfaction, the Grantor shall resume payments under this Grant.

## **ARTICLE XVI TERMINATION OF THE CONTRACT**

The Grantor may terminate this Grant at any time for its convenience or for any other reason if it determines that termination is in its best interests, or is otherwise appropriate, by giving written notice to the Grantee of the termination and specifying the termination effective date. Termination pursuant to this section must not be applicable to funds that the Grantee is legally or contractually obligated to pay as a result of project activities entered into prior to the date that it receives written notice of termination. All grant monies not legally or contractually obligated, plus accrued interest, must be returned to the Grantor on or before the effective date of termination and all project records must be made available to the Grantor.

## **ARTICLE XVII ENTIRE AGREEMENT**

This Grant, when signed by all the parties to this agreement, constitutes the full and complete understanding and agreement of the parties of its express terms as provided above.

No provision of this Grant is construed in any manner so as to create any rights in third parties not party to this Grant. It is interpreted solely to define specific duties and responsibilities between the Grantor and the Grantee and does not provide any basis for claims of any other individual, partnership, corporation, organization or municipal entity.

## **ARTICLE XVIII AMENDMENTS AND MODIFICATIONS**

A properly executed Grant amendment is required to change the termination date of this Grant, to change the Grant Activity Period, to amend the grant amount or to make major changes in the approved program scope, objectives or methods. An amendment must be executed if there is a significant change in the activities to be conducted under this Grant. Other revisions to the Project Description or Budget may be made upon written approval from the Grantor after prior written request of the Grantee; provided, the request is made by the Grantee and approved by the Grantor prior to the termination or expiration of the Grant.

## **ARTICLE XIX SEVERABILITY**

Should any section or any part of any section of this Grant be rendered void, invalid or unenforceable by any court of law, for any reason, the determination does not render void, invalid, or unenforceable any other section or part of any section of this Grant.

## **ARTICLE XX CONSTRUCTION**

All of the terms of this Grant are expressly intended to be construed as covenants as well as conditions. The parties intend this statement of their agreement to constitute the complete, exclusive, and fully integrated statement of their agreement. As such, it is the sole expression of their agreement, and they are not bound by any other agreements of whatsoever kind or nature. The parties also intend that this agreement may not be supplemented, explained, or interpreted by any evidence of trade usage or course of dealing. In entering this agreement, the parties did not rely upon oral or written statements or representations not contained within the document itself.

## **ARTICLE XXI NONWAIVER OF REMEDIES**

No delay or failure on the part of the Grantor in exercising any right, power or privilege hereunder shall affect the right, power or privilege; nor shall any single or partial exercise thereof or any abandonment, waiver, or discontinuance of steps to enforce the right, power or privilege preclude any other or further exercise thereof, or the exercise of any other right, power or privilege. The rights and remedies of the Grantor are cumulative and concurrent and not exclusive of any rights or remedies which it might otherwise have. The Grantor shall have the right at all times to enforce the provisions of this Grant in accordance with the terms contained in the agreement regardless of any conduct or custom on the part of the Grantor in refraining from so doing at any time. The failure of the Grantor at any time to enforce its rights under this agreement, is not construed as having modified, waived, or created a custom in any way or manner contrary to specific provisions of this Grant.

[Remainder of page left intentionally blank.]



**IN WITNESS WHEREOF** the parties hereunto have set their hands and seals on:

WITNESS:

**NORTH WALES BOROUGH**

*For Authority signatures only*



**Commonwealth Financing Authority**

*GRANTEE: Please sign & complete at "X's" only*



X “[Signature Affixed Electronically – see last page]”

“[Signature Affixed Electronically – see last page]”  
Executive Director

X “[Signature Affixed Electronically – see last page]”

*For Commonwealth signatures only*



**Approved as to Legality and Form**

“[Signature Affixed Electronically – see last page]”  
Authority Counsel

“[Signature Affixed Electronically – see last page]”  
Office of Attorney General



**Commonwealth Financing Authority**  
Harrisburg PA, 17120

January 14, 2025

Christine Hart, Borough Manager  
North Wales Borough  
300 School Street  
North Wales, PA 19454-3136

RE: Local Share Account Program (\$360,355)  
Public Works Vehicle and Equipment Modernization Project

Dear Manager Hart:

I am pleased to inform North Wales Borough (*the "Applicant"*) that the Commonwealth Financing Authority (*the "CFA"*), at its meeting held October 22, 2024, approved your application (*the "Application"*) for a grant in the amount of THREE HUNDRED SIXTY THOUSAND THREE HUNDRED FIFTY-FIVE DOLLARS (\$360,355) (*the "Grant"*). The Application has been approved based upon and in accordance with the terms and the representations made therein.

The grant will be used for the purchase of vehicles and equipment associated with the Public Works Vehicle and Equipment Modernization Project (*the "Project"*) located in North Wales Borough, Montgomery County, Pennsylvania.

This Grant offer is subject to the following conditions:

1. The Applicant must provide the CFA with copies of all executed contracts for all Project-related work to be performed. All contracts must contain the nondiscrimination/sexual harassment provision enclosed as Exhibit A, a certificate of insurance, and performance and payment bonds.
2. Prevailing wage requirements are generally applicable to projects using grant funds toward construction, demolition, reconstruction, alteration, repair work, renovations, build-out, and installation of machinery and equipment in excess of \$25,000. Any questions as to prevailing wage obligations and whether they apply to your project should be directed to the Bureau of Labor Law Compliance at (717) 787-0606. Please note, certified payrolls will be required to be submitted as part of the reimbursement process. Please refer to Exhibit B of this Agreement for further information regarding the Pennsylvania Prevailing Wage Act.

3. The Applicant must provide the CFA with satisfactory evidence that all taxes and other monies due and owing to the Commonwealth of Pennsylvania are paid current, unless any of said taxes or other payments are being contested, in which case, the CFA may require that funds be escrowed to pay said taxes or other payments in the event of any adverse decision.
4. Once the Applicant has agreed to the terms of this commitment letter and the grant agreement, the Applicant may begin incurring costs associated with the Project as of the date of CFA approval, which is October 22, 2024.
5. The Applicant must comply with Local Share Account Program Guidelines, which may be viewed at [dced.pa.gov](http://dced.pa.gov).
6. The Applicant is responsible for seeking competitive bids for all work conducted with the Grant funds. In addition, the Applicant must comply with all applicable federal, state, and local laws and regulations dealing with bidding and procurement, if applicable.
7. The CFA reserves the right to approve or reject contracts between the Applicant and consultants or contractors for work that will be paid for with Grant funds.
8. The Applicant may not make or authorize any substantial change in an approved Project without first obtaining the consent of the CFA in writing.
9. The Applicant must maintain full and accurate records with respect to the Project. The CFA shall have free access to such records and to inspect all Project work, and other relative data and records. Upon request of the CFA, the Applicant must furnish all data, reports, contracts, documents, and other information relevant to the project as may be requested.
10. The Applicant will comply with the reporting requirements detailed in Exhibit C, if applicable.

Exhibit D further describes the procedure to access the Local Share Account Program Grant funds after all of the necessary conditions are met.

If you should have any questions regarding this grant, please contact the Center for Community Enhancement, at (717) 787-6245.

Sincerely,



Mandy L. Book  
Executive Director  
Commonwealth Financing Authority

## EXHIBIT A:

### NONDISCRIMINATION/SEXUAL HARASSMENT

- a. **Representations.** The Grantee represents that it is presently in compliance with and will remain in compliance with all applicable federal, state, and local laws, regulations, and policies relating to nondiscrimination and sexual harassment for the term of the agreement. The Grantee shall, upon request and within the time periods requested by the Commonwealth, furnish all necessary employment documents and records, including EEO-1 reports, and permit access to its books, records, and accounts by the Commonwealth for the purpose of ascertaining compliance with provisions of this Nondiscrimination/Sexual Harassment Clause.
- b. **Nondiscrimination/Sexual Harassment Obligations.** The Grantee shall not:
- i. in any manner discriminate in the hiring of any employee(s) for the performance of the activities required under this agreement or any subgrant agreement, contract, or subcontract, by reason of race, gender, creed, color, sexual orientation, gender identity or expression, or in violation of the Pennsylvania Human Relations Act ("PHRA") and applicable federal laws, against any citizen of this Commonwealth who is qualified and available to perform the work to which the employment relates.
  - ii. in any manner discriminate by reason of race, gender, creed, color, sexual orientation, gender identity or expression, or in violation of the PHRA and applicable federal laws, against or intimidate any of its employees.
  - iii. in any manner discriminate by reason of race, gender, creed, color, sexual orientation, gender identity or expression, or in violation of the PHRA and applicable federal laws, in the provision of services under this agreement or any subgrant agreement, contract, or subcontract.
  - iv. in any manner discriminate by reason of race, gender, creed, color, sexual orientation, gender identity or expression, or in violation of PHRA and applicable federal laws, against any subgrantee, contractor, subcontractor, or supplier who is qualified to perform the work to which this agreement relates.

- v. in any manner discriminate against employees by reason of participation in or decision to refrain from participating in labor activities protected under the Public Employee Relations Act, Pennsylvania Labor Relations Act, or National Labor Relations Act, as applicable, and to the extent determined by entities charged with the Acts' enforcement and shall comply with any provision of law establishing organizations as employees' exclusive representatives.
- c. **Establishment of Grantee Policy.** The Grantee shall establish and maintain a written nondiscrimination and sexual harassment policy that complies with the applicable law and these Nondiscrimination/Sexual Harassment provisions and shall inform its employees in writing of the policy. The policy must contain a provision that states that sexual harassment will not be tolerated and employees who practice it will be disciplined. For the entire period of this agreement, the Grantee shall: (1) post its written nondiscrimination and sexual harassment policy or these Nondiscrimination/Sexual Harassment provisions conspicuously in easily accessible and well-lighted places customarily frequented by employees at or near where the grant activities are performed; or (2) provide electronic notice of the policy or this clause to its employees not less than annually.
- d. **Notification of Violations.** The Grantee's obligations pursuant to these provisions are ongoing from the effective date and through the termination date of the agreement. Accordingly, the Grantee shall notify the Commonwealth if, at any time during the term of this agreement, it becomes aware of any actions or occurrences that would result in violation of these provisions.
- e. **Cancellation or Termination of Agreement.** The Commonwealth may cancel or terminate this agreement and all money due or to become due under this agreement may be forfeited for a violation of the terms and conditions of these Nondiscrimination/Sexual Harassment provisions. In addition, the granting agency may proceed with debarment or suspension and may place the Grantee in the Contractor Responsibility File.
- f. **Subgrant Agreements, Contracts, and Subcontracts.** The Grantee shall include these Nondiscrimination/Sexual Harassment provisions in its subgrant agreements, contracts, and subcontracts with all subgrantees, contractors, and subcontractors providing goods or services under this agreement. The incorporation of these provisions in the Grantor's subgrants, contracts, or subcontracts does not create privity of contract between the Commonwealth and any subgrantee, contractor, or subcontractor, and no third-party beneficiaries are created by those provisions. If the Grantee becomes aware of a subgrantee's, contractor's, or subcontractor's violation of these provisions, the Grantee shall use its best efforts to ensure the subgrantee's, contractor's, or subcontractor's compliance with these provisions.

## **EXHIBIT B:**

### **PENNSYLVANIA PREVAILING WAGE ACT**

In the event that grant funds will be used for a public work project, the Prevailing Wage Act (PWA) may apply. The PWA requires that not less than the prevailing minimum wages be paid to all workmen employed on “public work” as defined in the PWA. Information on the PWA and the definition of “public work” may be found at [www.pa.gov/en/agencies/dli/resources/forms-and-documents/labor-law/prevailing-wage.html](http://www.pa.gov/en/agencies/dli/resources/forms-and-documents/labor-law/prevailing-wage.html).

The Act’s definition of “public work” has been applied to projects undertaken by private entities, but receiving government assistance.

The PWA does not apply to the installation of equipment or machinery that is not a fixture, although any building construction/renovations to accommodate the equipment/machinery could be covered.

The PWA also does not apply to work performed by the project-owner’s in-house employees, as opposed to work done by contractors or subcontractors.

The full PWA can be found at 43 P.S. sections 165-1 through 165-17.

Please contact L&I’s Bureau of Labor Law Compliance (717-787-0606) with questions about the PWA and/or if you would like L&I’s assistance in determining if the PWA applies to this project.

Information on applying for prevailing wage rates can be found at [www.pa.gov/en/agencies/dli/resources/forms-and-documents/labor-law/prevailing-wage.html](http://www.pa.gov/en/agencies/dli/resources/forms-and-documents/labor-law/prevailing-wage.html). From that webpage, you will see a link for “Prevailing Wage Rates Determination Request Form.” Follow that link to submit the request electronically or print Prevailing Wage Rates Determination Request Form to submit by mail or fax.

## **EXHIBIT C:**

### **ACT 1 OF 2010 LOCAL SHARE ASSESSMENT REPORTING REQUIREMENTS**

Pennsylvania counties and municipalities are required by Act 1 of 2010 to report to the Department of Community and Economic Development all distributions of local share assessments, such as funds received under the LSA Program, on an annual basis. The report must include:

- Amount and use of funds received by the municipality or county in the prior calendar year. This applies each year funds are disbursed from the grant.
- A description of how the funds were used; either deposited in a general fund or committed to a specific use or project. If specific use or project, a narrative is required.

To access the online reporting form and additional instructions, please visit: <http://dced.pa.gov/lsr>.

Only one report will be submitted per municipality or county. All governmental authorities of a particular municipality or county (e.g. Redevelopment Authority, Industrial Development Authority, Water Authority, etc.) are required to coordinate and submit a singular report.

## EXHIBIT D:

### **LOCAL SHARE ACCOUNT PROGRAM - INSTRUCTIONS FOR RECEIVING GRANT FUNDS**

As indicated in your Local Share Account Program Grant Commitment Letter, the grant award is contingent upon receipt and execution of documents as stated in the email and letter. Failure to accomplish this may result in the rescission of your Grant, as required by applicable law. Listed below are the steps you must follow.

#### **GRANT AGREEMENT**

The Grant Agreement will be received electronically. Upon receipt, complete the electronic signature process within the allotted timeframe. A fully executed copy of the grant agreement will be emailed to you with a copy of a payment request form for requesting payment.

#### **PAYMENT REQUESTS**

The CFA requires the Applicant to provide completed payment request forms to request reimbursement of any eligible costs after the full execution of the grant agreement. The payment request forms must indicate whether the costs have been "paid" or "incurred" at the time of request and be accompanied by invoices verifying the costs incurred for the Project. Submit to the CFA all executed construction contracts, which must include the nondiscrimination/sexual harassment provision as set forth in the Grant Agreement and any other documents required in the Grant Award Letter. Please note:

- Where applicable, comply with the Pennsylvania Prevailing Wage Act which requires that the specifications for every contract for public work to which a public body is a party contain a provision that the prevailing wage rate be paid to workmen employed in the performance of the contract.
- The Applicant agrees to provide public liability, property damage and workmen's compensation insurance, against any and all claims arising out of the activities undertaken pursuant to the grant which are to any extent financed by the funds from this Grant. The Applicant agrees to maintain such insurance and to name the CFA as a named insured on such policies of insurance. Further, the Applicant agrees to notify the CFA of any change or cancellation of such insurance policies.
- The Applicant may only request reimbursement for eligible, as outlined in the approved LSA Program Guidelines, *and* approved, as indicated by the approved Application budget and Appendix A, project costs.

Final invoices must be submitted following the completion of the Project for **costs incurred prior to the end of the contract activity period.** **Costs incurred after the activity period ends are not eligible for reimbursement.**

All payment requests and invoices must be submitted no later than 60 days after completion of all Project activities or the grant termination date, whichever comes first.



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# *North Wales* HISTORICAL ARCHITECTURAL REVIEW BOARD

## *Record of Action*

Date: 1.16.2025

Application: 0125-01

Application Date: 12.09.2024

Applicant/Property Owner: Jimmy Paz, Jessmy Trochez & Kediley Peralta  
Property Address: 405 School St.  
North Wales, PA 19454

Block/Unit #

Request: Replacement of the front porch

Submittals: Application and "architectural" plans

HARB Meeting: January 15, 2025

In Attendance: Mr. Jim Schiele  
Mr. Charlie Guttenplan  
Mr. Joe DelCiotto  
Mr. Ray Tschoepe

Applicant(s) in Attendance: Jimmy Paz and Jessmy Trochez

Action: Approve with following qualifications and recommendations:

1. The porch flooring should be 1X4 Tongue and Groove material oriented at 90° to the front wall.
2. The flooring and associated components (fascia, moldings, etc.) can be wood, synthetic or composite.
3. Replacement columns can be wood or synthetic modeled in the style and size of the existing material, i.e. turned.
4. The balustrade (wood or synthetic) can consist of square or turned balusters.
5. HARB recommends that the steps be moved from their current location (side porch) to their traditional position on the front of the porch in line with the front door

Findings of Fact: The Sec. of the Interior Guidelines recommends:

Repairing entrances and porches by reinforcing the historic materials. Repair will also generally include the limited replacement in kind – or with compatible substitute material- of

those extensively deteriorated or missing parts of repeated features where there are surviving prototypes such as balustrades, cornices, entablatures, columns, sidelights, and stairs.

Recommendation to Council: Issue a Certificate of Appropriateness

Respectfully Submitted,

*Ray Tschoepe*

Chairman/Vice Chairman

**Historical Architectural Review Board**

**COFA Requirements / Additions / Alterations:**

Application No. 0125-01

Date: JAN 15, 2025

Applicant: JIMY PAZ & JESSMY TROCHEZ

Property: 405 SCHOOL ST.

I, Jimmy Paz  
(please print)

understand the requirement(s) set forth by the HARB that are not specifically stated on the application, but rather are listed below. I understand that these requirements should be followed in order to be in compliance with the Historic District Ordinance of North Wales Borough

Jimmy Paz (Signature)  
\_\_\_\_\_  
(Signature)

Requirements and qualifications:

APPROVE WITH THE FOLLOWING QUALIFICATIONS :

- ① PORCH FLOORING ORIENTED 90° FROM THE FRONT OF THE BUILDING
- ② PORCH FLOORING 1x4 TONGUE AND GROOVE
- ③ SYNTHETIC AND COMPOSITE MATERIAL IS ALLOWABLE FOR PORCH COMPONENTS
- ④ RECOMMEND MOVING THE STEPS TO ALIGN WITH THE FRONT DOOR
- ⑤ USE NEW "TURNED VINYL COLUMNS AND POSTS.
- ⑥ ALLOW THE USE OF SQUARE OR TURNED BALUSTERS IN VINYL/PVC.



# BOROUGH OF NORTH WALES

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300 School Street, North Wales, PA 19454

Phone: 215-699-4424 • Fax: 215-699-3991

<http://northwalesborough.org>

Libraries Transform Communities Engagement Grant  
North Wales Area Library  
Letter of Support

January 24, 2025

To Whom It May Concern:

On behalf of the Borough of North Wales, I am pleased to offer our strong support for the North Wales Area Library's application for the Libraries Transform Communities Engagement Grant. As a cornerstone of our community, the North Wales Area Library has provided essential services and programs to our over 3,400 residents for over a century. Their proposed project, *"101 Years & Counting: North Wales Library's Centennial Chronicle,"* is a fitting celebration of the library's enduring legacy, and we believe it will continue to strengthen the fabric of our community.

The library has long been a vital resource, offering access to books, technology, educational programs, and community events. The library's centennial project will not only preserve the rich history of North Wales, but will also invite the active participation of our residents in sharing and preserving their own stories. The digitization of historical materials dating back to 1924 and the collection of oral histories using TheirStory software will provide invaluable access to local history, making it more accessible to all generations of North Wales residents.

Furthermore, the library's initiative to provide community access to digitization equipment for personal historical preservation is an excellent example of the library's commitment to empowering residents. This will allow individuals to preserve their own family histories, helping them feel more connected to the Borough's collective history.

We are excited to see the library's vision come to life through the month-long centennial celebration planned for July 2025, featuring weekly themed events that will highlight different aspects of the library's history and its role in the community. These events will provide opportunities for engagement and foster a deeper sense of connection between the library and the people it serves.

The Borough of North Wales is proud to support the North Wales Area Library's application for this grant. We recognize the importance of the library's ongoing work in preserving and sharing local history, and we believe this project will continue to enhance our community for generations to come.

Sincerely,

Christine Hart, Borough Manager  
North Wales Borough

Borough of North Wales  
**BILLS LIST**  
January 2025

Date	Account	Name	Memo	Amount
	<b>0124810 · DEVELOPER ESCROW ACCOUNT</b>			
	<b>515 E PROSPECT AVE</b>			
01/28/2025		BOWMAN CONSULTING GROUP	DEC 2024 PROJECT 313745-01-001- 515 E PROSPEC	410.00
	Total 515 E PROSPECT AVE			410.00
	Total 0124810 · DEVELOPER ESCROW ACCOUNT			410.00
	<b>0140042 · DUES, SUBSCRIPTIONS, TRAINING</b>			
01/28/2025		MONTGOMERY CO CONSORTIUM OF COMMUNITIES	2025 DUES	150.00
01/28/2025		PA STATE ASSOC OF BOROUGHES	2025 PSAB PLUS TRAINING SUBSCRIPTION	450.00
01/28/2025		PA STATE ASSOC OF BOROUGHES	2025 BOROUGH MEMBERSHIP DUES	664.00
01/28/2025		PA STATE ASSOC OF BOROUGHES	2025 COUNCIL ASSOCIATION DUES	30.00
	Total 0140042 · DUES, SUBSCRIPTIONS, TRAINING			1,294.00
	<b>0140222 · OPERATING EXPENSE</b>			
01/28/2025		COURSEVECTOR.COM	HOSTING- ADA MONITORING 4 MOS	83.33
	Total 0140222 · OPERATING EXPENSE			83.33
	<b>0140231 · AUDITING SERVICES</b>			
01/28/2025		MAILLIE	PROGRESS BILLING FOR DEC 2024 AUDIT	1,100.00
	Total 0140231 · AUDITING SERVICES			1,100.00
	<b>0140431 · SOLICITOR</b>			
01/28/2025		RUBIN GLICKMAN STEINBERG & GIFFORD	DEC 2024	3,000.00
	Total 0140431 · SOLICITOR			3,000.00
	<b>0140621 · OFFICE SUPPLIES</b>			
01/28/2025		OFFICE BASICS	COPY PAPER ADMIN	94.00
	Total 0140621 · OFFICE SUPPLIES			94.00
	<b>0140831 · ENGINEER 1408313</b>			
01/28/2025		BOWMAN CONSULTING GROUP	DEC 2024 PROJECT 314284-01-001- STREET ASSES	550.00
	Total 0140831 · ENGINEER 1408313			550.00
	<b>0140922 · OPERATING EXP</b>			
01/28/2025		MONTGOMERY COUNTY TREASURER	2025 FOOD LICENSE RENEWAL FOR 125 N. MAIN S	100.00
	Total 0140922 · OPERATING EXP			100.00
	<b>0140923 · HEATING FUEL 1409230</b>			
01/14/2025		PECO 0494503000 BORO HALL	DEC 2024 300 SCHOOL STREET	442.94
	Total 0140923 · HEATING FUEL 1409230			442.94
	<b>0140935 · JANITORIAL</b>			
01/28/2025		FOREST CLEANING SERVICE	DEC 2024 CLEANING 125 N MAIN ST	87.00
	Total 0140935 · JANITORIAL			87.00
	<b>0140936 · ELECTRICITY 1409361</b>			
01/14/2025		PECO 0064701111 (EVENT ST POWER)	DEC 2024 ELECTRICITY 100 N MAIN ST	35.75
01/14/2025		PECO 6704247000 BORO HALL	DEC 2024 ELECTRICITY 300 SCHOOL STREET	546.03
	Total 0140936 · ELECTRICITY 1409361			581.78

Borough of North Wales  
**BILLS LIST**  
January 2025

Date	Account	Name	Memo	Amount
	<b>0140938 · LEASE</b>			
01/14/2025		VECTOR SECURITY	MONITORING SERVICES 01/07/2025-02/06/2025	54.55
	Total 0140938 · LEASE			54.55
	<b>0141021 · OFFICE SUPPLIES, POLICE</b>			
01/28/2025		OFFICE BASICS	COPY PAPER PD	94.00
	Total 0141021 · OFFICE SUPPLIES, POLICE			94.00
	<b>0141024 · OPERATING EXPENSE POLICE</b>			
01/28/2025		COURSEVECTOR.COM	HOSTING- ADA MONITORING 4 MOS	83.33
01/28/2025		MONTGOMERY COUNTY DEPT OF PUBLIC SAFETY	2025 RECORDS MANAGEMENT SYSTEM	1,080.00
	Total 0141024 · OPERATING EXPENSE POLICE			1,163.33
	<b>0141042 · DUES/SUBSCRIPTIONS, POLICE</b>			
01/28/2025		PCPA	MEMBERSHIP RENEWAL THROUGH DEC 31, 2025	150.00
01/28/2025		PCPA	MEMBERSHIP RENEWAL THROUGH DEC 31, 2025	25.00
	Total 0141042 · DUES/SUBSCRIPTIONS, POLICE			175.00
	<b>0141045 · CONTRACTED SERVICES</b>			
01/28/2025		DAVIDHEISER'S INC.	STOP WATCH TEST & CERT	85.00
	Total 0141045 · CONTRACTED SERVICES			85.00
	<b>0141046 · TRAINING, POLICE</b>			
01/28/2025		CHRIS BOYLE LAW ENFORCEMENT CONSULTING	2025 MONTHLY CASE LAW UPDATES	693.00
	Total 0141046 · TRAINING, POLICE			693.00
	<b>0141050 · EMERGENCY MGMT/MIRT/SWAT</b>			
01/28/2025		POLICE CHIEF'S ASSN OF MONTGOMERY COUNTY	2025 MIRT DUES	500.00
	Total 0141050 · EMERGENCY MGMT/MIRT/SWAT			500.00
	<b>0141313 · INSPECTION-CONTRACTED SERVICES</b>			
01/28/2025		KEYSTONE MUNICIPAL SERVICES, INC	RESIDENTIAL INSPECTIONS- RANDY	1,350.00
01/28/2025		KEYSTONE MUNICIPAL SERVICES, INC	COMMERCIAL INSPECTIONS- ED	225.00
	Total 0141313 · INSPECTION-CONTRACTED SERVICES			1,575.00
	<b>0141343 · DUES, SUBSCRIPTION</b>			
01/28/2025		PSATS	2025 PAAZO MEMBERSHIP	125.00
	Total 0141343 · DUES, SUBSCRIPTION			125.00
	<b>0143020 · SUPPLIES 1430200</b>			
01/28/2025		AMAZON CAPITAL SERVICES, INC.	WHITE SPRAY PAINT	38.88
01/28/2025		AMAZON CAPITAL SERVICES, INC.	AAA BATTERIES	15.97
01/28/2025		AMAZON CAPITAL SERVICES, INC.	ZIP TIES	17.99
01/28/2025		AMAZON CAPITAL SERVICES, INC.	AA BATTERIES	19.29
	Total 0143020 · SUPPLIES 1430200			92.13
	<b>0143023 · HEATING FUEL 1430230</b>			
01/14/2025		PECO 5095066111 PW GARAGE	DEC 2024 409 ELM AVENUE	594.06
01/28/2025		D.E. WALKER & SON, INC.	HEATING OIL 599 ELM AVE	755.94

Borough of North Wales  
**BILLS LIST**  
January 2025

Date	Account	Name	Memo	Amount
	Total 0143023 · HEATING FUEL 1430230			1,350.00
	<b>0143024 · DIESEL</b>			
01/14/2025		NWWA	DEC 2024 DIESEL FUEL- PW	131.27
	Total 0143024 · DIESEL			131.27
	<b>0143260 · SUPPLIES-SMALL TOOLS</b>			
01/28/2025		AMAZON CAPITAL SERVICES, INC.	POWER BLEND OIL MIX	15.67
	Total 0143260 · SUPPLIES-SMALL TOOLS			15.67
	<b>0143321 · COMMUNICATIONS-PHONE 143</b>			
01/28/2025		PA ONE CALL SYSTEM INC.	DEC 2024	6.24
	Total 0143321 · COMMUNICATIONS-PHONE 143			6.24
	<b>0143361 · ELECTRICITY 1430361</b>			
01/14/2025		PECO 9264996000 PW GARAGE	DEC 2024 ELECTRICITY 409 ELM AVE	95.10
	Total 0143361 · ELECTRICITY 1430361			95.10
	<b>0143365 · SOLID WASTE DISPOSAL</b>			
01/28/2025		REPUBLIC SERVICES #320	DUMPSTER SERVICES	228.69
	Total 0143365 · SOLID WASTE DISPOSAL			228.69
	<b>0143374 · EQUIPMENT REPAIRS</b>			
01/14/2025		NWWA	REPLACE BEARING ON SALT SPREADER & GREASI	106.00
	Total 0143374 · EQUIPMENT REPAIRS			106.00
	<b>0143375 · VEHICLE MAINT/REPAIRS 1430375</b>			
01/28/2025		NWWA	REPAIR TRUCK 5 REPLACE EGR SENSOR AND BAC	368.80
	Total 0143375 · VEHICLE MAINT/REPAIRS 1430375			368.80
	<b>0145420 · SUPPLIES-PARK</b>			
01/28/2025		AMAZON CAPITAL SERVICES, INC.	WILD FLOWER SEEDS	17.35
01/28/2025		AMAZON CAPITAL SERVICES, INC.	55-60 GAL TRASH BAGS FOR PARK	49.49
	Total 0145420 · SUPPLIES-PARK			66.84
	<b>0145436 · ELECTRICITY 1459461</b>			
01/14/2025		PECO 6654362000 HESS PARK	DEC 2024 ELECTRICITY HESS PARK	37.69
01/14/2025		PECO 3891466000 WALNUT SQUARE	DEC 2024 ELECTRICITY WALNUT SQUARE PK, 2ND	41.98
	Total 0145436 · ELECTRICITY 1459461			79.67
	<b>0148410 · FIRE CO WORKERS COMP</b>			
01/14/2025		SWIF - STATE WORKERS' INSURANCE FUND	SWIF PAYMENT 4 OF 10	1,244.00
	Total 0148410 · FIRE CO WORKERS COMP			1,244.00

Borough of North Wales  
**BILLS LIST**  
January 2025

Date	Account	Name	Memo	Amount
	<b>0148610 · DENTAL</b>			
01/14/2025		DELAWARE VALLEY HEALTH TRUST	DENTAL	654.29
	Total 0148610 · DENTAL			654.29
	<b>0148615 · HEALTH &amp; HOSPITALIZATION</b>			
01/14/2025		DELAWARE VALLEY HEALTH TRUST	HEALTH & HOSPITALIZATION	12,411.25
01/14/2025		DELAWARE VALLEY HEALTH TRUST	MULTI-TRUST DISCOUNT	-391.96
	Total 0148615 · HEALTH & HOSPITALIZATION			12,019.29
	<b>0148620 · LTD/STD/LIFE</b>			
01/14/2025		STANDARD INSURANCE COMPANY	JANUARY 2025	456.91
01/28/2025		STANDARD INSURANCE COMPANY	FEBRUARY 2025	456.91
	Total 0148620 · LTD/STD/LIFE			913.82
	<b>0148731 · MANAGEMENT/CONSULTING SERVICES</b>			
01/14/2025		PENNSYLVANIA MUNICIPAL RETIREMENT SYSTEM	2025 ADMIN FEES 46-096-3 N	100.00
	Total 0148731 · MANAGEMENT/CONSULTING SERVICES			100.00
	<b>0243436 · ELECTRICITY 2434361</b>			
01/14/2025		PECO 7753007000 STREET LIGHTS	DEC 2024 STREET LIGHTS	1,815.31
	Total 0243436 · ELECTRICITY 2434361			1,815.31
	<b>1840831 · ENGINEER 1840831</b>			
01/28/2025		BOWMAN CONSULTING GROUP	DEC 2024 PROJECT 821197.21 CENTER STREET EX	2,975.00
	Total 1840831 · ENGINEER 1840831			2,975.00
	<b>1945436 · ELECTRICITY 1945436</b>			
01/14/2025		PECO 1733628000 WEINGARTNER	DEC 2024 ELECTRICITY WEINGARTNER PARK	38.11
	Total 1945436 · ELECTRICITY 1945436			38.11
	<b>2347210 · G.O. BOND INTEREST</b>			
01/27/2025		WELLS FARGO	GOB 2020 SERIES INTEREST PAYMENT	1,575.45
	Total 2347210 · G.O. BOND INTEREST			1,575.45
	<b>3040936 · TASA GRANT</b>			
01/14/2025		DAVID D ACCIAVATTI	REQUIRED ROW	2,485.00
01/14/2025		DAVID D ACCIAVATTI	TEMP CONST EASMT	1,774.50
01/28/2025		WILLIAM WOOD COMPANY, LLC	CENTER STREET PROJECT 348 W MONTGOMERY /	750.00
	Total 3040936 · TASA GRANT			5,009.50
	<b>3543222 · SNOW REMOVAL EXPENSES</b>			
01/28/2025		WILLIAM F. Kaelin	SNOW PLOWING -JAN 20, 2025 SNOW STORM	141.48
01/28/2025		RIVERSIDE CONSTRUCTION MATERIALS, INC.	90974, 91141	2,891.49
	Total 3543222 · SNOW REMOVAL EXPENSES			3,032.97
	<b>3543336 · ELECTRICITY/SIGNAL</b>			
01/14/2025		PECO 4283868000 RED LIGHT	DEC 2024 TRAFFIC SIGNAL	12.40
	Total 3543336 · ELECTRICITY/SIGNAL			12.40
	<b>TOTAL</b>			<b>44,138.48</b>



BOROUGH OF NORTH WALES  
300 SCHOOL STREET  
NORTH WALES, PENNSYLVANIA

MEETING: January 14th, 2025, 7:01 P.M., EST

CALL TO ORDER made by President Amato.

ROLL CALL:	Salvatore Amato	Present
	Sherwin Collins	Present
	Anji Fazio	Present
	Alexander Groce	Present
	Brittany Kohler	Present
	Wendy McClure	Present
	Sally Neiderhiser	Present
	Mark Tarlecki	Present
	Sarah Whelan	Absent
	Mayor Neil McDevitt	Present

Also, in attendance were Greg Gifford, Borough Solicitor, David Erenius, Chief of Police, Alex Turock, Assistant Borough Manager, Ben Raybold, Public Works Supervisor, and Braeden Bussman, Junior Council Person.

President Amato led the Pledge of Allegiance.

### **Public Comment**

Erin Thompson from North Wales Area Library summarized the upcoming events at the Library and announced that the library will be celebrating its 101 birthday throughout the year.

James Anderson commented on the potential for a non-profit, commission, and independent foundation to support and manage the performing arts at North Wales Arts and Cultural Center.

### **Presentation: Update from Emergency Management Coordinator**

William Kaelin explained the purpose of an Emergency Operations Plan and told the public that he briefed Council on the updated plan in an executive session prior to the meeting.

Jocelyn Tenney asked where the plan could be viewed. Mr. Kaelin responded that the plan will be on file at Borough Hall, but that most of the plan is not public knowledge or subject to right-to-know laws.

### **Proclamation: Herbert W. Kavash Day**

Mayor McDevitt proclaimed Saturday, January 18<sup>th</sup>, 2025 Herbert W. Kavash Day in honor of Mr. Kavash who passed recently. Mayor McDevitt spoke about the impact Mr. Kavash had on the community.

### **Proclamation: International Holocaust Remembrance Day**

Mayor McDevitt proclaimed Monday, January 27th, 2025 International Holocaust Remembrance Day in the Borough to remember those that suffered during the atrocities of the Holocaust.

**Consideration: Acceptance of the Resignation of Ruth Black from the Historic Commission**

President Amato thanked Mrs. Black for all of her work on the Historic Commission.

Member Fazio made a motion to Accept the Resignation of Ruth Black from the Historic Commission. Member Kohler seconded the motion. Motion passed 8 yes, 0 no.

**Consideration: Approval of Certificate of Appropriateness – 101 S. Main St. Signs**

Manager Hart explained that HARB recommended approval of the signs on the condition that they not be lit.

Member Neiderhiser made a motion to Approve the Certificate of Appropriateness for 101 S. Main St. Signs. Member Kohler seconded the motion. Motion passed 8 yes, 0 no.

**Discussion: Boards and Commissions Vacancies and Expired Terms**

Manager Hart reviewed the current openings and the letters of interest received to date. She stated that appointments will be on the January, 28<sup>th</sup> agenda and that anyone interested should submit a letter of interest prior to that week.

**Consideration: Approval of Additional December Disbursements: \$59,635.82**

Manager Hart explained that these are the bills that are received between the last meeting in December and the end of the year.

Member Groce made a motion to Approve Additional December Disbursements of \$59,635.82. Member McClure seconded the motion. Motion passed 8 yes, 0 no.

**Consideration: Approval of Minutes: December 10th, 2024**

Member Groce made a motion to Approve the Minutes of December 10th, 2024. Member Fazio seconded the motion. Motion passed 8 yes, 0 no.

**Consideration: Cancellation of Borough Council Meeting – December 17, 2024**

Member Whelan made a motion to Cancel the Borough Council Meeting of December 17, 2024. Member Fazio seconded the motion. Motion passed 7 yes, 0 no.

**Old Business / Committee & Board Reports / Zoning Applications / Parking Lot**

Vice President Tarlecki updated Council on the work of the Planning Commission which recently reviewed mobile home park standards and dark sky lighting standards as part of their review of the SALDO.

**Solicitor / Mayor / Council / Chief / Public Works / Manager**

Solicitor Gifford announced that there was an executive session prior to the meeting with no action being taken to update Council on the Emergency Operations Plan. There will also be an executive session after the Council meeting to update Council on two matters of real estate and two matters of potential litigation. Council will not be reconvening to take any action.

Mayor McDevitt recognized the passing of President Carter.

Members of Council encouraged residents to check on their neighbors during the cold weather.

Manager Hart reviewed upcoming events and updated Council on plans for more public input beyond the comprehensive plan survey.

### **Adjournment**

Member Neiderhiser made a motion to adjourn. Member McClure seconded the motion. Motion passed 8 yes, 0 no. Meeting adjourned at 7:43 pm.

Attest: \_\_\_\_\_

Christine A. Hart  
Borough Manager



## BOROUGH OF NORTH WALES

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300 School Street, North Wales, PA 19454

Phone: 215-699-4424 • Fax: 215-699-3991

<http://northwalesborough.org>

January 2025

### North Wales Public Works Department Updates:

- Plow and salt roads, shovel, snow blow, and salt sidewalks
- Fix snowblower light
- Fix windshield washer fluid hose on Ford Interceptor
- Fix strobe lights on 2001 F-450
- Remove ground stump from Wee Walers park
- Empty park trash
- Diagnose & get quote for engine loss of power on 2008 F450
- Winter Maintenance Best Practices Training
- Wash salt off borough vehicles
- Pothole repair
- Repair shop heater
- Pa 1 calls
- Diagnose & get price for 2001 transmission
- Spackle/paint basement storage rooms at North Wales Arts and Cultural Center

Respectfully Submitted,

Ben Raybold

Public Works Supervisor



North Wales Water Authority  
PUBLICLY OWNED SINCE 1951

REC'D NORTH WALES BORO  
JAN 23 2025 PM2:10

January 21, 2025

North Wales Borough Council  
Christine A. Hart, Manager  
Borough Administrative Office  
300 School Street  
North Wales, PA. 19454

Re: Community Donation – Tree Planting

Dear Ms. Hart,

The North Wales Water Authority would like to contribute to the planting of a tree and installation of a memorial marker in a Borough Park or other suitable location, in recognition of the longstanding community service and many accomplishments of Herb and Molly Kavash.

As you are aware, Herb served the community for many years as a member of Board of Directors of the Water Authority, and Molly served and had a strong passion for the Borough Shade Tree Commission. In addition to these important contributions, they both were involved in volunteering for numerous community committees, Service agencies, as well as many public activities and events.

If the Borough would permit this tribute, or wishes to join forces with us, please let me know and we can plan and coordinate accordingly.

Thank you,  
North Wales Water Authority

Robert C. Bender  
Executive Director

C: NWWA Board of Directors

Reply To: ☒ Main Office: 200 W. Walnut Street, P.O. Box 1339, North Wales, PA 19454 • Phone: 215-699-4836 • wizard@nwwater.com  
☐ Bucks Office: 1560 Easton Road, P.O. Box 1018, Warrington, PA 18976 • Phone: 267-482-6940 • nwwabucks@nwwater.com



Do you need help paying  
for higher education?



# *An Overview of the Financial Aid Process with State Rep. Liz Hanbidge and PHEAA*



**January 30, 2025**

6:30 - 7:30 PM  
(online event)



scan here  
to register

This event will feature a special guest from the Pennsylvania Higher Education Assistance Agency (PHEAA). This webinar will present information on the financial aid application process, what types of aid are available for students, and strategies to start thinking about affordability before getting ready to apply for postsecondary school admission. This webinar is open to all ages and grades. The presentation is from 6:30 PM - 7:30 PM with additional time for a Q & A session.

**PAHouse.com/Hanbidge | 610-277-3230**



# Virtual Webinar

with **State Rep. Liz Hanbidge**  
and **PA ABLE**



**Thursday, February 20, 2025 - 10:00 AM**

**The PA ABLE Savings/Investment Program provides people with disabilities the opportunity for greater control of their finances and to plan a more secure future.**

Questions? Call 610-277-3230

Please Join us For

**MONTGOMERY COUNTY BOROUGH ASSOCIATION**

**DINNER MEETING**

**THURSDAY, FEBRUARY 27, 2025**

**HOSTED BY:**

*Boroughs of Hatfield, Souderton & Telford*

**Location:**

Generations of Indian Valley  
259 North Second Street  
Souderton, PA 18964

6:00 PM Cocktail Hour (cash bar)

7:00 PM Dinner - \$10.00 / Attendee

8:00 PM Presentation

**Tiffany Loomis**

Vice President of Real Estate Acquisition & Development  
Habitat for Humanity of Montgomery and Delaware Counties

**Katie Vorce**

COO

Habitat for Humanity of Montgomery and Delaware Counties

**To RSVP**

**Kindly email at [sjameson@soudertonborough.org](mailto:sjameson@soudertonborough.org)  
or contact Stephanie Jameson at 215-723-4371  
by February 19th to confirm attendance.**

*Please make checks payable to the Borough of Souderton*