

LATROBE CITY COUNCIL AGENDA

January 22, 2024 | 6:30 PM

Municipal Building, Council Chambers

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Roll Call / **Open Public Hearing : Budget Ordinance & Civil Service Amendment.**
5. Approval of Minutes from the January 2, 2024, RE-Org & Regular meeting.
6. Approval of Minutes from the December 11, 2023 regular meeting.
7. Approval of Fiscal Department Reports and Payroll for the month of December
8. Citizen's Request related to Agenda Items.
9. Committee Assignments by Mayor Bartels:
 - a. Public Safety & Fire Committee – Kelley, Vavick
 - b. Finance Committee – Bartels, Jenko, Kelley
 - c. Public Works Committee – DeVittis, Vavick
 - d. Personnel Committee – Bartels, Jenko
 - e. Renovation Committee- Amatucci, Yuhaniak, Jenko
 - f. Events Committee – Amatucci, Yuhaniak, Vavick
 - g. GLSD Student Showcase Committee – Bartels, DeVittis
10. Board/Authority Reports: **BMNC- Quality of Life & Recreation public forum Report.**
11. Department Reports
 - a. Public Works – (Wajdic) No Report (Verbal)
 - b. Police – (Bosco) Verbal Report.
 - c. Fire – (Brasile) Yearly Fire Report.
 - d. Code Enforcement / P C Report – (Weimer) 333 Main Update.Report
- A. **Public Works / Personnel:**
 1. Motion to advertise Jefferson Street CDBG Improvement project.
 2. M O U with Local 629 AFSME on H C contribution & Temp Personnel.
- B. **ADMINISTRATION AND FINANCE DEPARTMENT:**
 1. Resolution for PLGIT Investment Policy for City of Latrobe.
 2. Motion to approve 2024 Budget Ordinance.
 3. Motion to advertise for a public hearing on February 12, 2024 to take comment on the future cable service provided by Comcast.
- C. **PLANNING AND DEVELOPMENT**
Resolution for Brightly Software 3 year Contract Agreement.
- D. New / Unfinished Business:
- E. Solicitors Report:
- F. Citizens Requests (open forum)
- G. City Manager's Verbal:
- H. Mayor's Report
- I. Adjournment.

Eric Bartels, Mayor

Terry Carcella, City Manager

PUBLIC HEARING
January 22, 2024
6:30pm.

#4
After
Roll-call

Public Comment:

- 1. Ordinance to Amend 2024 City Of Latrobe Budget.**
- 2. Ordinance to amend section 3-31 of the City of Latrobe Code pertaining to Civil Service Commission.**

Public Comment:

Adjourn.

ORDINANCE NO. 2024

**AN ORDINANCE MODIFYING/AMENDING THE 2024 BUDGET
PURSUANT TO THE AUTHORITY PROVIDED TO CITY
COUNCIL BY SECTION 1007 OF THE CITY CODE OF THE CITY
OF LATROBE, COUNTY OF WESTMORELAND,
COMMONWEALTH OF PENNSYLVANIA**

WHEREAS, a review of the 2024 budget, by STMP Consultants, revealed that typographical errors and category allotments need to be corrected.

WHEREAS, these modifications will not result in a tax increase and is being done to have a budget for public view that is accurate.

NOW, THEREFORE, be it enacted and obtained by the Council of the City of Latrobe, and the City of Latrobe hereby ordains as follows:

SECTION 1. The 2024 budget is hereby amended and modified to allot \$_____ to line items _____. The 2024 budget total revenues and total expenditures shall remain at \$7,102,592.00.

SECTION 2. That the within Ordinance shall take effect on the date of publication of the post-enactment notice of passage of the same.

SECTION 3. That the City Manager, the City Secretary, and any other proper City officer is authorized and directed to execute any and all documents and to take any and all action necessary in order to carry in effect the within ordinance.

ENACTED AND ORDAINED this _____ day of _____ 2024.

ATTEST:

COUNCIL OF THE CITY OF LATROBE

By:

Karen Meholic

Secretary

Eric Bartels

Mayor

Budget Adjustments

January 22, 2024

355 010 000	Public Utility Refund		page 2
355 012 000	Act 13 Funding		
	PURTA - \$3,000		
	Act 13 - \$13,000 was previously on wrong line item		
410 123 000	Lieutenant		page 5
	Wording changed from "Lieutenant" to "Captain"		
	Lieutenant is used in the Union		
426 348 000	Final Truck Payment #26		page 8
	Added final payment of \$38,075.77 previously missed		
430 452 000	General Operating Parking		page 9
	Merged 430-453 and 430-454 to one line item ... 430 452 000		
486 100 000	Fleet Insurance	\$22,956	page 10
486 200 000	General Liability Insurance	96,967	
	Typo in General Insurance costs		
	Broken down between vehicle and general liability for total \$119,923		
486 300 000	Miscellaneous Insurance Premiums		page 10
	Adjusted deductible from \$15,000 to 0		
492 060 000	Capital Fund		page 10
	Due to adjustments, Capital Fund is \$198,985		
392 050 000	Due to General Fund from Storm Water		page 3
	\$260,000. July thru December 2023 transfer in		
	January 2024 to the General Fund in the amount of \$136,188.		
	We will be billing quarterly for 2024 from January to		
	September. Average O&M costs projected at \$225,000.		

The following make up significant amount of 2024 budget:

Administration	\$479,979
Police Dept.	\$1,621,575
Fire Dept.	\$322,800
Sanitation	\$1,827,632
PW Highways	\$421,025
	\$4,673,011 Total for these five categories.

2024 Budget Report		
Fund 01 - General Fund	Proposed 2024 Budget	Notes
Revenue		
301 100 000 Real Estate Tax - Current Year	1,300,000	
301 300 000 Real Estate Taxes - Delinquent	60,000	
301 400 000 Real Estate Taxes - Supplement	0	
	1,360,000	
310 030 000 Per Capita Tax - Delinquent	500	
310 100 000 Real Estate Transfer Tax	95,000	
310 210 000 Earned Income Tax - Current Yr	1,600,000	
310 430 000 Occupation Tax - Delinquent	0	
310 510 000 Local Service Tax - Current	180,000	
310 700 000 Mechanical Devices Tax	4,500	
	1,880,000	
321 800 000 Cable Television Franchise	175,000	
	175,000	
322 820 000 Street Openings	5,000	
322 830 000 Building Permits	3,500	
322 840 000 UCC Permits	40,000	
	48,500	
331 110 000 Fines Returned From State	0	
331 111 000 Misc Fines Ret from Magistrate	5,000	
331 112 000 Park Fines Ret from Magistrate	2,000	
331 113 000 Miscellaneous Fines & Restitut	8,000	
331 120 000 Parking Violations	5,000	
331 125 000 Parking Revenues - Downtown	10,000	
	30,000	
341 000 000 Interest Earnings	100	
	100	
342 200 000 Rental of Municipal Building	0	
342 250 000 Electronic Sign Rental	100	
342 300 000 L & L Quik Lube Lease	0	
	100	
343 300 000 DT Streets	0	
	0.00	
348 000 000 Lab Fees Restitution	50	
	50	
350 000 000 Refuse Service Lien Payments	14,000	
	14,000	
355 010 000 Public Utility - Refund	3,000	
355 012 000 Act 13 Funding	13,000	
355 070 000 Foreign Fire Ins. Tax Distribution	38,000	
355 120 000 Act 205 Funding	270,000	Pension - State Share
355 130 000 Foreign Fire Relief Allocation	0	
	324,000	
359 010 000 Payments in Lieu of Taxes	12,442	National Church Res.
	12,442	
360 000 000 Contracted Services/Tax Revenue	40,000	
360 100 000 Tax Certification Letters	15,000	
360 200 000 Duplicate Bill Fees	5,000	

	60,000	
361 210 000 No Lien Letters	2,500	
361 230 000 Meter Bag Rentals	300	
361 240 000 Sale of Property	5,000	Selling of vehicles/equipment/excess property
361 340 000 Zoning Hearing Fees	0	
361 350 000 Other Zoning & Subdivision Fee	2,500	
361 360 000 Code Reimbursement/Zoning Fee	0	
361 450 000 Code Reimbursement / Rat Poison	200	
	10,500	
362 110 000 Sale of Copies	1,500	
362 125 000 Reimbursement Police Services	124,000	
362 130 000 Reimbursement Drug Task Force	12,000	
362 131 000 Reimbursement DUI Force	10,000	
362 132 000 Reimbursement DUI	0	
362 135 000 Reimbursement Regional Booking	10,000	
362 140 000 Reimbursement-Fingerprinting	150	
	157,650	
363 200 000 Management Fees / Parking Auth	0	
363 300 000 Parking Meter Revenue	75,000	
363 350 000 Property Damage Reimbursement	0	
363 400 000 Contracted Services/Street	1,200	
363 510 000 Contracted Service - PennDot	10,750	
	86,950.00	
364 300 000 Residential Refuse Collection	839,000	Increased rates
364 320 000 Transfer Station	1,100,000	
364 321 000 Roll-off pick-up / delivery services	0	
364 325 000 Postage & Handling / Stickers	50	
364 330 000 Commercial Refuse Collection	488,250	5% increase
364 350 000 Sale of Refuse Stickers	80,000	
364 370 000 Sale of Recyclables	16,000	
	2,523,300.00	
377 100 000 Parking Revenue - Downtown Rents	110,000	
	110,000	
380 100 000 Miscellaneous Revenues	50,000	
380 300 000 Square Variable	0	
	50,000	
392 010 000 Transfer from General Fund	0	
392 050 000 Due to General Fund - SW Fund 3	260,000	15 months transfer income
	260,000.00	
394 100 000 Refunds - Prior Years Expenditure	0	
	0.00	
Total Revenue 395 100 000	7,102,592.00	
Expenditures		
400 110 000 Council Salaries	6,000	
400 112 000 Mayor's Salary	2,400	
400 120 000 Salary of City Manager	66,511	Terry
400 121 000 Salary of Director of Administration	70,568	Karen
400 132 000 Meter Attendant Salary	30,000	Marsha
400 140 000 Salaries of Clerical Staff	108,000	Melanie/Janina- Nancy partial
400 210 000 Office Supplies	5,000	
400 211 000 Parking Violation Tickets / Citations	0	

400 214 000 New Personnel Costs	1,000	
400 300 000 Administrative Operative Expense	5,000	Conf/Training
400 301 000 Miscellaneous Expense	15,000	
400 302 000 Safety Committee Expense	0	
400 303 000 Community Outreach	2,000	Chamber Event
400 310 000 Professional Services	24,000	Jim K.
400 311 000 Auditing Services	16,000	Optt
400 313 000 Engineering Services	30,000	
400 314 000 Legal Services	52,000	
400 316 000 Codification of Ordinances	7,000	
400 325 000 Postage	3,500	
400 341 000 Advertising	7,000	
400 353 000 Surety and Fidelity Bonding	1,000	
400 370 000 Service Agreements Misc. Equip	5,000	
400 374 000 Maint. & Repairs Misc. Equipment	1,000	
400 384 000 Rental of Equipment	7,500	
400 420 000 Dues, Subscriptions, Membershp	4,500	
400 440 000 Travel & Business Expense	5,000	
400 460 000 School & Conference Expense	5,000	
	479,979.00	
403 120 000 Salary of Director	15,000	TC
403 140 000 Salary of Clerical Staff	65,000	Freida
403 210 000 Office Supplies	0	
403 300 000 Administrative Operating Expense	1,200	Tax bills
403 301 000 Miscellaneous Expense	0	
403 321 000 IT / Communications	2,000	
403 325 000 Postage Expense	5,000	
403 353 000 Surety and Fidelity Bonding	0	
403 420 000 Dues, Subscriptions/Memberships	0	
403 460 000 Travel, School & Conference	1,000	Training
403 530 000 Land Bank RE Reimbursement	0	
	89,200	
406 152 000 Dental Insurance	32,000	
406 154 000 Workman's Comp Insurance	130,000	
406 156 000 Hospitalization / Maj Med Ins.	654,000	all employees/retirees
406 157 000 Vision Insurance	7,500	
406 158 000 Group Life Insurance	17,000	
406 159 000 Fringe Benefit Administration	0	
406 160 000 Pension Contributions	270,000	
406 161 000 Social Security (FICA)	175,000	
406 162 000 Unemployment Compensation	10,000	
	1,295,500	
409 250 000 Materials & Supplies	3,500	
409 301 000 Miscellaneous Expense	2,000	
409 321 000 IT/Communications	65,000	LV Tech
409 361 000 Electricity	36,000	
409 362 000 Gas	12,000	
409 364 000 Water & Sewage	1,500	
409 370 000 Building & Property Maintenance	40,000	
409 451 000 Service & Repairs	20,000	
	180,000.00	
410 121 000 Police Chief's Salary	100,320	\$96K +4.25% increase

410 122 000 Police Chief's Vacation Buyback	2,000	
410 123 000 Captain	99,000	
410 130 000 Patrolmen Salaries	998,000	10 Officers + 2 SRO's + 1 officer June ?
410 132 000 Meter Attendant's Salary	30,000	
410 132 100 Community Service Officer	58,000	Beth
410 133 000 Police - Traffic Control Aux.	5,000	
410 183 000 Overtime Pay - Patrolmen	95,000	
410 183 100 Overtime - Drug Task Force	10,000	
410 183 200 Overtime - DUI Force	10,000	
410 185 000 Holiday Pay - Patrolmen	45,000	
410 192 000 Uniforms	10,000	vests
410 210 000 Office Supplies	3,000	
410 211 000 Violation Ticket	500	
410 212 000 Community Relations - Supplies	500	
410 214 000 New Personnel Costs	1,500	
410 220 000 Operating Supplies & Expense	1,500	
410 242 000 Guns and Ammunition	4,000	
410 250 000 Traffic Signal - Maint & Repairs	0	
410 251 000 Traffic Signal - Electricity	0	
410 252 000 Equipment	0	Liquid Fuels budget
410 260 000 Minor Equipment - Headquarters	1,000	
410 300 000 Administrative Operating Expense	700	
410 301 000 Miscellaneous Expense	9,000	Cleaning / Maintenance - Nancy
410 302 000 Investigation Expense - Cash	0	
410 303 000 LIVESCAN / CPIN Expense	1,200	
410 310 000 Professional Services	200	
410 316 000 Dog Law Enforcement	3,500	Hoffman Kennels
410 321 000 IT / Communications	50,655	CODY \$72,365 - pd. \$21,710 - 2023, \$18K for 2025
410 325 000 Postage	350	
410 326 000 Radio Equip - Maintenance/Repairs	3,000	
410 330 000 Vehicle Impounding	150	
410 331 000 Mechanics Salary - Vehicles	15,000	
410 332 000 Misc. Vehicle Expense	2,000	
410 333 000 Gasoline	17,000	
410 334 000 Oil & Grease	500	
410 335 000 Tires	2,500	
410 336 000 Repair Parts	1,500	
410 337 000 Contracted Vehicle Maintenance	1,500	
410 338 000 Minor Equipment - Vehicles	500	
410 341 000 Advertising & Printing	1,000	
410 342 000 Lab Fees	12,000	
410 354 000 Police Professional Liability	0	
410 370 000 Service Agreements	6,000	
410 420 000 Dues, Subscripts, Memberships	4,000	
410 440 000 Travel & Business Expense	5,000	
410 460 000 School / Training Expense	10,000	
	1,621,575.00	
411 121 000 Fire Chief Salary	7,000	
411 122 000 Salaried Drivers	120,000	
411 123 000 Relief Drivers Salaries	40,000	
411 192 000 Uniforms	500	
411 220 000 General Supplies & Expense	1,000	

411 260 000 Minor Equipment	1,000	
411 301 000 Miscellaneous Expense	1,000	
411 321 000 IT / Communications	5,000	
411 322 000 Alarm Monitoring Service	1,500	
411 326 000 Radio Equipment - Maint / Repairs	500	
411 331 000 Mechanics Salaries -Truck Expense	20,000	Claire - 1/3
411 333 000 Gasoline	15,000	
411 334 000 Oil & Grease	700	
411 335 000 Tires	2,500	
411 336 000 Repair Parts	5,000	
411 337 000 Contracted Vehicle Maintenance	12,000	
411 338 000 Minor Equipment - Trucks	1,500	
411 361 000 Electricity	20,000	For Stations
411 362 000 Gas	15,000	For Stations
411 363 000 Fire Hydrant - Installation	0	
411 364 000 Water & Sewage	1,800	
411 370 000 Building & Property Maintenance	12,000	
411 420 000 Dues, Subscriptions, Membership	1,800	
411 540 000 Foreign Fire Relief	38,000	pass-thru funds
	322,800.00	
414 122 000 Code / Zoning Officer	60,000	50% returned from MSW share
414 122 100 Code Officer / Part-Time	24,000	TL - return \$6,000 MSW work share
414 220 000 General Supplies	800	
414 301 000 Miscellaneous Expense	1,000	
414 314 000 Zoning Hearing Board Legal Exp	175	
414 321 000 IT / Communication Geo Plan	800	per contract \$400/license @ 2
414 337 000 Car Expense	300	
414 341 000 Advertising	0	
414 450 000 Code Violation Corrections	35,000	TKL inspection costs (322-840 line item)
414 460 000 Vector Control	2,000	
414 461 000 Rat Control	200	
	124,275.00	
419 250 000 Materials & Supplies	4,000	
419 301 000 Miscellaneous Expense	1,250	
419 321 000 IT / Communications	10,000	
419 361 000 Electricity	4,000	
419 362 000 Gas	4,500	
419 364 000 Water & Sewage	500	
419 370 000 Building & Property Maintenance	30,000	Nancy
	54,250	
Sanitation		
426 122 000 Salary of Director	39,962	Scott
426 130 000 Salaries - General Labor	220,000	Four positions
426 131 000 Salary - Public Works Disp.	65,157	Bridgette / Nancy
426 134 000 General Labor - Collections	0	
426 183 000 Overtime - General Labor	20,000	
426 200 000 CDL Testing	200	
426 210 000 Office Supplies	5,000	
426 215 000 Office Equipment Rental	3,600	
426 220 000 Operating Supplies & Expense	4,500	
426 230 000 Refuse Service Liens	0	
426 244 000 Refuse Collection Stickers	4,100	

426 301 000 Miscellaneous Expense	4,000	\$1,800 Invoice - Cloud expense
426 325 000 Postage	5,000	
426 326 000 Radio - Maintenance & Repairs	500	
426 331 000 Mechanics Salary - Vehicle Exp	28,038	Clair 33%
426 332 000 Misc Repairs - Hoppers, Boxes, etc	6,500	
426 333 000 Fuel	40,000	
426 334 000 Oil, Grease & Fluids	3,000	
426 335 000 Tires, Tubes & Repairs	15,000	
426 336 000 Repair Parts - Vehicles	16,500	
426 338 000 Minor Equipment - Vehicles	1,500	
426 341 000 Advertising Transfer Station	4,000	
426 348 000 Final Truck Payment #26	38,076	
426 440 000 Collection / Transportation	1,018,000	Republic Waste
426 441 000 Landfill Expense	270,000	
426 442 000 Recycling Costs - Misc.	3,500	
426 452 000 Transfer Station / Maint & Repairs	10,000	
426 453 000 Transfer Station - Electricity	1,500	
	1,827,632	
Highways		
430 122 000 Salary of Director	35,500	
430 130 000 Salaries - General Labor	165,000	3 heavy equipment operators
430 131 000 Seasonal Help / PW	20,475	
430 183 000 Overtime Pay - General Labor	12,000	
430 192 000 Uniforms	6,500	Unifirst
430 200 000 CDL Testing	200	
Training	1,500	
430 220 000 Operating Supplies & Expense	5,000	
430 245 000 Signs	20,000	
430 246 000 Street Marking Expense	15,000	
430 250 000 De-icing Material	0	Liquid Fuels budget
430 255 000 Road Materials	18,500	(stone/ID-2/pipe/masonry/highway sealant)
430 260 000 Minor Equipment	2,500	
430 301 000 Miscellaneous Expense	3,500	
430 326 000 Radio - Maintenance & Repairs	250	
430 331 000 Mechanics Salary	20,000	Clair
430 333 000 Fuel	18,500	
430 334 000 Oil & Grease and Fluids	2,400	
430 335 000 Tires, Tubes & Repairs	5,500	
430 336 000 Repair Parts	12,000	
430 337 000 Parking Meter Repairs	1,500	
430 338 000 Parking Garage & Lot Repairs	5,000	
430 339 000 Street Sweeper - Repair Parts	0	Stormwater
430 361 000 Street Lighting	10,000	
430 362 000 Street Lighting - Liquid Fuels	0	
430 Small Tools	2,500	
430 364 000 Water & Sewage - Parking Garage	0	
430 384 000 Rental of Equipment	2,500	
430 385 000 Right of Way Maintenance		
430 450 000 Contracted Svcs/Highway Program		
430 451 000 Snow & Ice Removal	17,000	
430 452 000 General Operating Parking Expense	18,200	
	421,025.00	

452 333 000 Gasoline	2,500	
452 500 000 Contribution to Rec Commission	42,000	
	44,500	
456 100 000 Contribution to Library	20,000	
	20,000	
461 100 000 Lighting Project	0	
461 300 000 Covid Expense	0	
	-	
470 474 000 Bond Issue	235,600	
470 475 000 Bond Fees	1,000	
	236,600	
480 400 000 Special Committee Expense	150	
480 500 000 Public Transportation	1,197	
480 510 000 Miscellaneous Expense	0	
480 511 000 Banana Split Project Match	10,000	
480 513 000 Revitalization	30,000	
480 514 000 4th of July Celebration	15,000	
480 600 000 Grant Expense - Multimodal	0	
480 700 000 Community Development	10,000	
480 810 000 Settlement of Tax Appeals	0	
	66,347.00	
486 100 000 Fleet Insurance	22,956	
486 200 000 General Liability Insurance	96,967	
486 300 000 Miscellaneous Insurance Premiums	0	
	119,923.00	
492 013 000 Due from General Fund		
492 014 000 Due from West Co		
492 040 000 Transfer to Liquid Fuels		
492 050 000 Transfer to PA Invest		
492 060 000 Transfer to Capital Fund	198,985	
492 100 000 Transfer to Stormwater		
492 400 000 Transfer to Capital Reserve		
492 500 000 Transfer to Covid Fund		
	198,985	
Total Expenditures		
	7,102,592	
395 100 000	7,102,592	
	0	
Notes		
8 Public Works Staff		
Republic Contract Proposal - 2%		
Nancy McCune - Full Time		

ORDINANCE NO. 2024-_____

AN ORDINANCE AMENDING CHAPTER 3, ADMINISTRATIVE CODE, ARTICLE V, §3-31 OF THE CODE OF THE CITY OF LATROBE, COUNTY OF WESTMORELAND, COMMONWEALTH OF PENNSYLVANIA

WHEREAS, the City of Latrobe has received recommendations from the Chief of the City of Latrobe Police Department with regard to amendments to the Code regarding the Civil Service Commission; and,

WHEREAS, Chapter 3, Administrative Code, Article V, §3-31, provides "The Civil Service Commission shall perform such functions and duties as may be set or directed by Council and all other functions and duties as may be required by law, ordinance, resolution or contract"; and,

WHEREAS, the Chief of Police recommended that §3-31 be augmented to empower the City of Latrobe to set its own mandates and standards that are in line with the Municipal Police Officers Training and Education Commissions ("MPOTEC"); and,

WHEREAS, the City of Latrobe Home Rule Charter provides the City with the authority to augment the Civil Service Commission with a Police Advisory Commission ("PAC"); and,

WHEREAS, the PAC will enhance the quality of the police force, strengthen community violators and uphold the highest standards of professionalism and accountability of law enforcement with the City of Latrobe while maintaining the due process rights of the members of the police force; and,

WHEREAS, following a public hearing, duly advertised as set forth in 53 P.S. §10609 and §10107 the City of Latrobe desires to make amendments to its Code.

NOW, THEREFORE, be it enacted and ordained by the Council of the City of Latrobe, and the City of Latrobe hereby ordains as follows:

SECTION 1. That Chapter 3, Administrative Code, Article V. Civil Service Commission §3-31 be amended to add:

Formation of the Police Advisory Commission (PAC):

The Civil Service Commission shall create a Police Advisory Commission (PAC) which shall assist and work with the Civil Service Commission to do the following:

Establish a committee consisting of diverse stakeholders including community members, legal experts, law enforcement professionals, and city officials.

Clearly define the roles and responsibilities of the PAC, ensuring it aligns with the home rule charter and MPOETC guidelines.

Empower the PAC to oversee the hiring process, develop hiring standard, and recommend qualified candidates for the police force.

Development of Hiring Standards and Processes:

Collaborate with the PAC to devise updated hiring standards that prioritize professionalism, diversity, community engagement, and adherence to MPOETC regulations.

Create a transparent recruitment process that includes community input, background checks, rigorous interviews, and evaluations to ensure the selection of the most qualified candidates.

Training and Education Programs:

Collaborate with educational institutions and training centers to provide continuous education and training programs for both new recruits and existing officers.

Emphasize ongoing learning in areas such as de-escalation techniques, cultural competency, mental health awareness, and community policing strategies.

Community Engagement and Accountability:

Foster strong relationships between the police force and the community by encouraging regular dialogue, community forums, and outreach programs.

Establish mechanisms for the PAC to monitor police performance, investigate complaints, and ensure accountability in line with MPOETC guidelines and city mandates.

Implementation and Evaluation:

Develop a timeline for the transition from the current civil service process to the new PAC-led hiring procedures.

Periodically assess the effectiveness of the new system by gathering feedback from the community, assessing officer performance, and making necessary adjustments to enhance efficiency and effectiveness.

Legal Compliance and Documentation:

Ensure all hiring procedures, standards, and activities of the PAC comply with state and federal laws, MPOETC regulations, and the city's home rule charter.

Maintain accurate records and documentation of the hiring process to ensure transparency and accountability.

SECTION 2. That the within Ordinance shall take effect on the date of publication of the post-enactment notice of passage of the same,

SECTION 3. That the City Manager, the City Secretary, Mayor, and any other proper City officer is authorized and directed to execute any and all documents and to take any and all action necessary in order to carry in effect the within ordinance.

ENACTED AND ORDAINED this _____ day of _____, 2024.

ATTEST:

COUNCIL OF THE CITY OF
LATROBE

By:

Karen Meholic
Secretary

Eric Bartels
Mayor


11 c,

Monthly Incident List By Date-select dates

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS	DISPATCHED INCIDENT TYPE	INCIDENT TYPE
23-0000662	2023-12-31 18:25:26	311 LAMPLIGHTER MNR	31D01-UNCONSCIOUS, I NEFFECTIVE BREATHING	300 - Rescue, EMS incident, other
23-0000661	2023-12-30 12:42:57	1118 VILLAGE WAY	AFA-COMM-COMM- AUTOMATIC FIRE ALARM COMMERCIAL BLDG	735 - Alarm system sounded due to malfunction
23-0000660	2023-12-30 10:37:38	618 WALNUT ST	AFA-RESD-RESD- AUTOMATIC FIRE ALARM RESIDENTIAL BLDG	733 - Smoke detector activation due to malfunction
23-0000659	2023-12-29 17:27:00	2314 LAVEEN ST	Standby-Standby/Cover Call	381 - Rescue or EMS standby
23-0000658	2023-12-29 16:38:23	ROUTE 217	29D04-VEH ACC W/ENTRAPMENT	322 - Motor vehicle accident with injuries
23-0000657	2023-12-29 13:27:27	3164 LIGONIER ST	HAZ2-HAZ2-GAS LEAK INSIDE STRUCTURE	412 - Gas leak (natural gas or LPG)
23-0000656	2023-12-29 01:28:38	685 YOUNGSTOWN RIDGE RD	29D02-VEH ACCIDENT HIGH MECHANISM	611 - Dispatched & canceled en route
23-0000655	2023-12-28 22:03:00	550 Depot St	AFA-COMM-COMM- AUTOMATIC FIRE ALARM COMMERCIAL BLDG	700 - False alarm or false call, other
23-0000654	2023-12-28 11:28:39	32 AVENUE C	AFA-RESD-RESD- AUTOMATIC FIRE ALARM RESIDENTIAL BLDG	743 - Smoke detector activation, no fire - unintentional
23-0000653	2023-12-26 17:09:10	119 MUCHNOK LN	FIRE-RESD-RESD-FIRE RESIDENTIAL BLDG	611 - Dispatched & canceled en route
23-0000652	2023-12-26 02:36:00	416 LIGONIER ST	AFA-COMM-COMM- AUTOMATIC FIRE ALARM COMMERCIAL BLDG	710 - Malicious, mischievous false call, other
23-0000651	2023-12-25 12:59:08	1013 JEFFERSON ST	AFA-RESD-RESD- AUTOMATIC FIRE ALARM RESIDENTIAL BLDG	651 - Smoke scare, odor of smoke
23-0000650	2023-12-24 18:46:49	232 ROUTE 217	29B01-VEH ACC W/ INJURIES	611 - Dispatched & canceled en route
23-0000649	2023-12-24 13:42:20	301 MAIN ST	AFA-COMM-COMM- AUTOMATIC FIRE ALARM COMMERCIAL BLDG	743 - Smoke detector activation, no fire - unintentional
23-0000648	2023-12-23 20:45:00	ROUTE 981	29B01-VEH ACC W/ INJURIES	322 - Motor vehicle accident with injuries
23-0000647	2023-12-22 21:47:03	502 SCOTT CT	AMBAS-AMBULANCE ASSIST	351 - Extrication of victim(s) from building/structure
23-0000646	2023-12-22 16:54:17	132 GUERRIER RD	29D02-VEH ACCIDENT HIGH MECHANISM	322 - Motor vehicle accident with injuries

Monthly Incident List By Date-select dates

Latrobe Volunteer Fire Department

Address: PA



INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS	DISPATCHED INCIDENT TYPE	INCIDENT TYPE
23-0000645	2023-12-22 14:22:17	ROUTE 30	29B01-VEH ACC W/ INJURIES	611 - Dispatched & canceled en route
23-0000644	2023-12-22 12:46:52	20 FLAGSTONE LN	FIRE-RESD-RESD-FIRE RESIDENTIAL BLDG	611 - Dispatched & canceled en route
23-0000643	2023-12-22 12:12:02	5840 ROUTE 981	AFA-COMM-COMM-AUTOMATIC FIRE ALARM COMMERCIAL BLDG	730 - System malfunction, other
23-0000642	2023-12-22 08:31:58	500 BROUWERS DR	AFA-COMM-COMM-AUTOMATIC FIRE ALARM COMMERCIAL BLDG	745 - Alarm system activation, no fire - unintentional
23-0000641	2023-12-21 16:30:00	11 Main St	PS-PUBLIC SERVICE	553 - Public service
23-0000640	2023-12-21 06:57:07	130 NATIONAL LN	FIRE-RESD-RESD-FIRE RESIDENTIAL BLDG	611 - Dispatched & canceled en route
23-0000639	2023-12-20 18:57:35	718 CHESTNUT ST	AFA-RESD-RESD-AUTOMATIC FIRE ALARM RESIDENTIAL BLDG	700 - False alarm or false call, other
23-0000638	2023-12-20 16:24:49	2022 JAMES LN	FIRE-COMM-COMM-FIRE COMMERCIAL BLDG	111 - Building fire
23-0000637	2023-12-20 15:10:34	901 JEFFERSON ST	Standby-Standby/Cover Call	571 - Cover assignment, standby, moveup
23-0000636	2023-12-20 14:30:14	389 PANDORA RD	29D04-VEH ACC W/ENTRAPMENT	322 - Motor vehicle accident with injuries
23-0000635	2023-12-20 11:53:15	100 COLONY LN	29D02-VEH ACCIDENT HIGH MECHANISM	611 - Dispatched & canceled en route
23-0000634	2023-12-20 09:28:06	1116 VILLAGE WAY	AFA-COMM-COMM-AUTOMATIC FIRE ALARM COMMERCIAL BLDG	743 - Smoke detector activation, no fire - unintentional
23-0000633	2023-12-19 06:57:46	512 CHESTNUT ST	12D02-CONTINUOUSCO NVULSIONS/SEIZURES	311 - Medical assist, assist EMS crew
23-0000632	2023-12-18 18:17:00	59 BAYHILL DR	AFA-COMM-COMM-AUTOMATIC FIRE ALARM COMMERCIAL BLDG	710 - Malicious, mischievous false call, other
23-0000631	2023-12-18 17:25:44	2314 LAVEEN ST	Standby-Standby/Cover Call	571 - Cover assignment, standby, moveup
23-0000630	2023-12-18 17:12:26	3 JAY BIRD CIR	FIRE-RESD-RESD-FIRE RESIDENTIAL BLDG	121 - Fire in mobile home used as fixed residence
23-0000629	2023-12-17 02:22:37	32 W TACOMA AVE	29B01-VEH ACC W/ INJURIES	324 - Motor vehicle accident with no injuries.
23-0000628	2023-12-15 19:45:12	ROUTE 982	29B01-VEH ACC W/ INJURIES	322 - Motor vehicle accident with injuries
23-0000627	2023-12-15 19:23:21	308 THOMPSON ST	31D01-UNCONSCIOUS,I NEFFECTIVEBREATHING	311 - Medical assist, assist EMS crew
23-0000626	2023-12-15 16:02:23	901 JEFFERSON ST	31D01-UNCONSCIOUS,I NEFFECTIVEBREATHING	311 - Medical assist, assist EMS crew

Monthly Incident List By Date-select dates

Latrobe Volunteer Fire Department

Address: PA



INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS	DISPATCHED INCIDENT TYPE	INCIDENT TYPE
23-0000625	2023-12-15 15:00:00	501 S Alexandria St	PS-PUBLIC SERVICE	740 - Unintentional transmission of alarm, other
23-0000624	2023-12-12 16:04:32	218 Lloyd Ave	29B01-VEH ACC W/ INJURIES	322 - Motor vehicle accident with injuries
23-0000623	2023-12-11 10:50:18	148 AVIATION LN	29D01A-VEH ACCIDENT MAJOR INCIDENT AIRCRAFT INVOLVED	462 - Aircraft standby
23-0000622	2023-12-11 07:05:22	1801 DAILEY AVE	31D01-UNCONSCIOUS, I NEFFECTIVE BREATHING	311 - Medical assist, assist EMS crew
23-0000621	2023-12-10 13:51:27	3870 ROUTE 30	FIRE-COMM-COMM-FIRE COMMERCIAL BLDG	440 - Electrical wiring/equipment problem, other
23-0000620	2023-12-10 09:41:10	2862 LIGONIER ST	AFAC-COMM-COMM-AUTOMATIC FIRE ALARM CANCEL	735 - Alarm system sounded due to malfunction
23-0000619	2023-12-10 06:25:09	2110 RAYMOND AVE	31D01-UNCONSCIOUS, I NEFFECTIVE BREATHING	311 - Medical assist, assist EMS crew
23-0000618	2023-12-09 11:06:10	2014 LINCOLN AVE	31D01-UNCONSCIOUS, I NEFFECTIVE BREATHING	311 - Medical assist, assist EMS crew
23-0000617	2023-12-09 06:26:09	131 CHELSEA WOOD LN	AFAC-COMM-COMM-AUTOMATIC FIRE ALARM CANCEL	700 - False alarm or false call, other
23-0000616	2023-12-08 11:54:44	4904 ROUTE 982	AFA-COMM-COMM-AUTOMATIC FIRE ALARM COMMERCIAL BLDG	700 - False alarm or false call, other
23-0000615	2023-12-08 11:19:31	656 YOUNGSTOWN RIDGE RD	AFA-RES-RES-RES-AUTOMATIC FIRE ALARM RESIDENTIAL BLDG	735 - Alarm system sounded due to malfunction
23-0000614	2023-12-07 17:00:09	535 ALEXANDER RD	AFA-COMM-COMM-AUTOMATIC FIRE ALARM COMMERCIAL BLDG	611 - Dispatched & canceled en route
23-0000613	2023-12-07 14:24:26	410 UNITY ST	12D02-CONTINUOUS CO NVULSIONS/SEIZURES	311 - Medical assist, assist EMS crew
23-0000612	2023-12-07 13:31:22	1108 MOUNTAIN LAUREL PLZ	AFA-COMM-COMM-AUTOMATIC FIRE ALARM COMMERCIAL BLDG	740 - Unintentional transmission of alarm, other
23-0000611	2023-12-07 10:42:00	2014 Lincoln Ave	AFA-COMM-COMM-AUTOMATIC FIRE ALARM COMMERCIAL BLDG	740 - Unintentional transmission of alarm, other
23-0000610	2023-12-07 09:33:13	816 SPRING ST	AFA-RES-RES-RES-AUTOMATIC FIRE ALARM RESIDENTIAL BLDG	740 - Unintentional transmission of alarm, other
23-0000609	2023-12-07 07:08:21	331 WELDON ST	AFA-COMM-COMM-AUTOMATIC FIRE ALARM COMMERCIAL BLDG	744 - Detector activation, no fire - unintentional

Monthly Incident List By Date-select dates

Latrobe Volunteer Fire Department
Address: PA



INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS	DISPATCHED INCIDENT TYPE	INCIDENT TYPE
23-0000608	2023-12-06 23:56:36	449 FRYE FARM RD	AFA-COMM-COMM-AUTOMATIC FIRE ALARM COMMERCIAL BLDG	741 - Sprinkler activation, no fire - unintentional
23-0000607	2023-12-04 11:34:27	1501 LIGONIER ST	23D01-OD/POISON, UNCONSCIOUS	311 - Medical assist, assist EMS crew
23-0000606	2023-12-04 10:18:39	1201 TRUMAN AVE	09E01-WORKABLEARR EST, INEFFECTIVE BREATHING	311 - Medical assist, assist EMS crew
23-0000605	2023-12-03 23:15:07	223 LLOYD AVE	09E01-WORKABLEARR EST, INEFFECTIVE BREATHING	311 - Medical assist, assist EMS crew
23-0000604	2023-12-02 15:26:11	133 AVENUE B	29B01-VEH ACC W/ INJURIES	611 - Dispatched & canceled en route
23-0000603	2023-12-02 12:19:00	5733 PA-982	FIRE-COMM-COMM-FIRE COMMERCIAL BLDG	611 - Dispatched & canceled en route
23-0000602	2023-12-02 07:26:21	1119 VILLAGE WAY	AFA-COMM-COMM-AUTOMATIC FIRE ALARM COMMERCIAL BLDG	745 - Alarm system activation, no fire - unintentional



Monthly Type of Alarm Summary-select dates

DISPATCHED INCIDENT TYPE	COUNT(DISPATCHED INCIDENT TYPE)
Standby-Standby/Cover Call	3
09E01-WORKABLEARREST,INEFFECTIVEBREATHING	2
29D01A-VEH ACCIDENT MAJOR INCIDENT AIRCRAFT INVOLVED	1
29D02-VEH ACCIDENT HIGH MECHANISM	3
29D04-VEH ACC W/ENTRAPMENT	2
29B01-VEH ACC W/ INJURIES	7
31D01-UNCONSCIOUS,INEFFECTIVEBREATHING	6
FIRE-RESD-RESD-FIRE RESIDENTIAL BLDG	4
AFA-RESD-RESD-AUTOMATIC FIRE ALARM RESIDENTIAL BLDG	6
PS-PUBLIC SERVICE	2
23D01-OD/POISON,UNCONSCIOUS	1
HAZ2-HAZ2-GAS LEAK INSIDE STRUCTURE	1
12D02-CONTINUOUSCONVULSIONS/SEIZURES	2
FIRE-COMM-COMM-FIRE COMMERCIAL BLDG	3
AFA-COMM-COMM-AUTOMATIC FIRE ALARM COMMERCIAL BLDG	15
AFAC-COMM-COMM-AUTOMATIC FIRE ALARM CANCEL	2
AMBAS-AMBULANCE ASSIST	1



Monthly District Report-select dates

ANSWER	COUNT(ANSWER)
Youngstown Borough	1
Unity	17
Ligonier Township	1
Derry Township	11
City of Latrobe	29
Chestnut Ridge	1
Arnold Palmer Regional Airport	1

Douglas W. Chew
Vice-Chair

Sean Kertes
Chairman

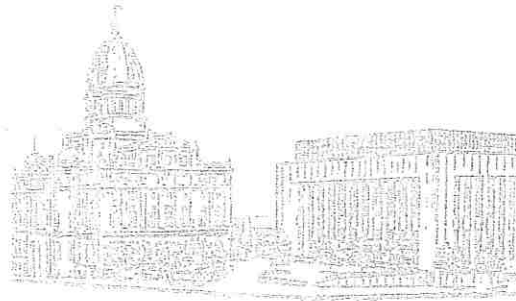
Gina Cerilli Thrasher, Esq.
Secretary

Westmoreland County

Pennsylvania

(Handwritten: A circled in blue with a checkmark and the number 1 below it)

DEPARTMENT OF
PLANNING AND DEVELOPMENT
A DIVISION OF THE
WESTMORELAND DEVELOPMENT COUNCIL
FIFTH FLOOR, SUITE 520
40 NORTH PENNSYLVANIA AVENUE
GREENSBURG, PA 15601



Telephone: (724) 830-3600
Fax: (724) 830-3611
TDD: (724) 830-3802

June 13, 2023

City of Latrobe
PO Box 829
Latrobe, PA 15650

Re: Fiscal Year 2023 Westmoreland County
Community Development Block Grant (CDBG) Program

Dear Municipal Officials:

This letter is to advise you that has been selected to be included in Westmoreland County's 2023 CDBG Program. *Pending approval* by the Westmoreland County Commissioners and the U.S. Department of Housing and Urban Development (HUD), the following project will be funded as follows:

Activity: Removal of Architectural Barriers--ADA curb ramps along Jefferson Street
Amount Funded: \$145,000.00

Please note that it must not be assumed that additional CDBG funds will be provided if the Project **Amount Funded** is exceeded during the bid process or in construction. You are requested to make every effort to keep project costs within the funded amount. It is recommended to include alternates in the bid proposal as a means of controlling costs. It should be noted that any project revisions that would affect the project's beneficiaries, could affect the project's overall eligibility. **You and/or your engineer are required to contact this office for approval at every step in the process to ensure compliance with the federal requirements attached to the CDBG funding. This includes (prior to advertising) submission of a request for federal prevailing wage rates, a copy of the bid advertisement, plans and specifications (in a compact disc format); bid tabulation, contracts, bonds, etc. Failure to do so could jeopardize the project's eligibility.**

Your project is part of the 2023 Annual Action Plan which has been submitted to HUD, however HUD grant funding may not be available for several months. Do **NOT** award a CDBG-funded construction contract or authorize a material purchase prior to notification by this office.

You may consider this letter as a "letter of no prejudice" whereby you may begin preliminary work, such as the engineering design required to initiate the bidding process. However, this project may not be advertised for bid until a Subrecipient Agreement has been approved and executed with the County. None of the preliminary costs are covered by the CDBG grant. You must contact Amanda McDivitt at 724.830.3651 or at (amcdivit@co.westmoreland.pa.us) before any engineering or design work is initiated.

Please confirm your acceptance of this grant offer by signing below and returning both pages to my attention at *Westmoreland County Department of Planning & Development, Fifth Floor Suite 520, 40 N. Pennsylvania Avenue, Fifth Floor, Suite 520, Greensburg, PA 15601* no later than June 30, 2023. When HUD issues a grant agreement to Westmoreland County, a Subrecipient Agreement will be approved by the Commissioners and forwarded to you for signature. Should you have any questions, do not hesitate to contact this office.

Sincerely,



Jennifer Woodling
Grants Coordinator III

GRANT ACCEPTANCE



Signature

Terry Carcella City Manager

Printed Name / Title

B
1

RESOLUTION NO. 2024-_____

**APPROVING AN INVESTMENT POLICY WITH
PENNSYLVANIA LOCAL GOVERNMENT INVESTMENT TRUST
("PLGIT")**

WHEREAS, the City of Latrobe desires to invest funds from its general fund to earn the highest possible interest to benefit the taxpayers; and,

WHEREAS, the City of Latrobe intends to make an initial deposit of \$1,500,000.00 that will be issued from the general fund. Thereafter, City administration at the direction of the Finance Committee will determine an amount of future deposits; and,

WHEREAS, the City of Latrobe and the Mayor or Deputy Mayor AND administrative staff members (City Manager or Secretary) will have authorization to execute checks; and,

WHEREAS, the City of Latrobe desires to enter a contract with PLGIT for the investment of funds; and,

WHEREAS, in the event the City is required to use funds that are invested in the PLGIT accounts, the PLGIT funds have the liquidity to be transferred back to the City's general fund; and,

WHEREAS, the City of Latrobe may enter into an agreement to deposit funds into a certificate of deposit account not to exceed a term of one (1) year. Said agreements shall be listed for approval at a monthly advertised public meeting.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Latrobe, in regular meeting assembled and by authority of the same:

SECTION 1. That the City of Latrobe approves entering a contract with the Pennsylvania Local Government Investment Trust pursuant to the approval of all required documents by the City Manager and Solicitor.

SECTION 2. The PLGIT funds administrator shall issue quarterly reports to the City of Latrobe. Said reports shall include earnings, deposits and withdrawals.

SECTION 3. That the Mayor, City Manager and/or Secretary of the City of Latrobe and any other proper City officer be and are each hereby authorized and directed to execute the contract and to do every other act required to carry into effect this resolution and the contract approved hereby.

ORDINANCE NO. 2024

B
2

**AN ORDINANCE MODIFYING/AMENDING THE 2024 BUDGET
PURSUANT TO THE AUTHORITY PROVIDED TO CITY
COUNCIL BY SECTION 1007 OF THE CITY CODE OF THE CITY
OF LATROBE, COUNTY OF WESTMORELAND,
COMMONWEALTH OF PENNSYLVANIA**

WHEREAS, a review of the 2024 budget, by STMP Consultants, revealed that typographical errors and category allotments need to be corrected.

WHEREAS, these modifications will not result in a tax increase and is being done to have a budget for public view that is accurate.

NOW, THEREFORE, be it enacted and obtained by the Council of the City of Latrobe, and the City of Latrobe hereby ordains as follows:

SECTION 1. The 2024 budget is hereby amended and modified to allot \$_____ to line items _____. The 2024 budget total revenues and total expenditures shall remain at \$7,102.592.00.

SECTION 2. That the within Ordinance shall take effect on the date of publication of the post-enactment notice of passage of the same.

SECTION 3. That the City Manager, the City Secretary, and any other proper City officer is authorized and directed to execute any and all documents and to take any and all action necessary in order to carry in effect the within ordinance.

ENACTED AND ORDAINED this _____ day of _____ 2024.

ATTEST:

COUNCIL OF THE CITY OF LATROBE

By:

Karen Meholic

Eric Bartels

Secretary

Mayor

B
3

PUBLIC NOTICE

Notice is hereby given that on _____, _____, 2024 at ____ p.m. at the City Building, City of Latrobe, 901 Jefferson Street, Latrobe, PA 15650, the City Council will hold a public meeting on cable franchise renewal with Comcast. Citizens are invited to attend and comment.

Comcast currently has a cable franchise agreement with the City of Latrobe. Comcast has requested a renewal of this franchise.

Pursuant to Section 626 of the Cable Communications Policy Act, citizens are asked to comment on the cable operators' past performance under the current franchise agreements as well as the community's future cable-related needs. All inquiries may be directed to:

City Manager
City of Latrobe
901 Jefferson Street
Latrobe, PA 15650

C

Brightly (Code Enforcement/Permitting/Stormwater) Software Cost Analysis

Current Cost	2024 (new cost w/Brightly)	2025 Brightly*	2026 Brightly*	
0 Code Enforce. (no software)	\$12,600 initial investment	\$9,930	\$9,930	*includes code enforce/permitting/SW data collection
12,636 annual (MuniLink)	\$3,000 paid printing/mailling			
\$3,000 annual - printing/mailling post cards (Diamond)	\$8,424 bills 2024 (Diamond) due MuniLink to contract end- 8/2024	\$1,811	\$1,811	*in house SW billing w/o Diamond
\$15,636	\$24,024	\$11,741	\$11,741	*for both Program Administration

First year cost increase of \$12,600 (including code enforcement and permitting documentation in Code Dept.), plus a decrease in SW expense of \$4,212

Second year cost decrease of **\$13,825 in SW billing and data collection** . Brightly cost \$9,930

Third year costs are same as second year

The \$13,825 savings in SW billing and collection data does not include unseen savings due to costs of postage (on-line billing), time saving (improved employee efficiency), resident convenience with on-line payments, permitting, reporting, etc.

C

RESOLUTION NO. 202~~4~~_____

**APPROVING CONTRACT WITH BRIGHTLY SOFTWARE TO
PROVIDE SERVICES THAT INCLUDE PROFESSIONAL
CONSULTING SERVICES TO IMPLEMENT SMARTGOV, AN
ONLINE MANAGEMENT SOLUTION FOR PERMITTING,
PLANNING, INSPECTION, CODE ENFORCEMENT AND
BUSINESS LICENSING**

WHEREAS, Brightly Software has presented a proposal to the City of Latrobe offering its services, pursuant to the terms of a subscription proposal and Master Subscription Agreement, attached hereto and marked as Exhibit "A"; and,

WHEREAS, the City of Latrobe desires to enter an Agreement for the term of three (3) years which includes the following services:

- Project Management
- General Configuration
- Fee Configuration
- Workflow Template Configuration
- Citizen Portal Configuration
- Parcel Connector Configuration
- Existing Merchant Connector Configuration
- Custom Reports

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Latrobe, in regular meeting assembled and by authority of the same:

SECTION 1. That Brightly Software subscription proposal and Master Subscription Agreement, attached hereto and marked as Exhibit "A", is approved and authorized pending final modification and approval by the City Manager and Solicitor.

SECTION 2. That the Mayor, City Manager and/or Secretary of the City of Latrobe and any other proper City officer be and are each hereby authorized and directed to execute the contract and to do every other act required to carry into effect this resolution and the contract approved hereby.

Agenda Meeting

January 22, 2024

I. Right after Regular meeting

Agenda Discussion:

1. Sanitation Study Bid for Services.
2. Drug Deposit Box in City Lobby. (Chief)
3. Sale of City Vehicles, phone system, Fleet upgrade.
4. Duty Driver Pending Retirement and replacement.
5. HVAC Air Handler Proposal / Transfer Station update.
6. Zoning Hearing Board / March Training Class
7. Renovations in Admin Building / Flooring plan.
8. Ave. "D" Resolution for PennDot Traffic Agreement & bidding of New Light work.
9. ARLE Grant for School Lights and upgrade to Rt. 982/Ligonier St. Traffic Signal using Gibson-Thomas to apply for the grant.

10. - F.Y.I. - County Demo"