

**SPRING GROVE BOROUGH
YORK COUNTY, PENNSYLVANIA**

RESOLUTION 02-2024

**A RESOLUTION OF THE BOROUGH OF SPRING GROVE, YORK
COUNTY, PENNSYLVANIA ESTABLISHING THE MEANS UPON
WHICH IT WILL ACCEPT LOOSE CHANGE AND SMALL BILLS AS
PAYMENT AT THE BOROUGH OFFICE**

WHEREAS, the Borough of Spring Grove (the “Borough”) has its office located at 1 Campus Avenue, Spring Grove, Pennsylvania 17362, which office is typically staffed with one (1) Executive Assistant and one (1) Borough Co-Secretary; and

WHEREAS, due to the size of the Borough’s staff, and the limitations imposed by the Borough office, the Borough is unable to accept loose change and small bills above a certain amount for the payment of debts and other fees or costs owed to the Borough, or to provide refunds of cash overpayments; and

WHEREAS, the Borough Council acknowledges that requiring Borough staff to physically count small bills and unrolled loose change to confirm the amount being paid is not only cumbersome but time consuming to the extent that Borough staff are unable to perform other required duties, such as assisting other Borough residents or customers at the Borough office.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Borough Council of Spring Grove Borough that the amount of loose and unrolled change accepted at the Borough Office for any type of payment is \$3.00. Any payment in cash over \$100.00 must be made in no less than \$20.00 bills. Exact payment is required as the Borough is unable to provide change for any cash overpayment. If an overpayment in cash is received, the Borough will either return the entire overpayment to the payor or, as directed by payor, will apply the entire overpayment, but in no event shall the payor be entitled to a refund of any portion of the overpayment.

BE IT FURTHER RESOLVED all resolutions or parts of resolutions inconsistent with this Resolution are hereby repealed insofar, but only insofar, as the same are inconsistent herewith.

DULY ADOPTED, RESOLVED, AND ENACTED this 20th day of May, 2024, by the Borough Council of the Borough of Spring Grove, Pennsylvania, in lawful session duly assembled.