



901 Jefferson Street – Latrobe, Pa 15650
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**Greater Latrobe Parks & Recreation Commission
Meeting Minutes
October 16, 2025**

The monthly meeting of the Greater Latrobe Parks & Recreation Commission was held on Thursday, October 16, 2025 at the Latrobe Municipal Building.

Mr. Long called the meeting to order at 4:30 PM.

Roll Call:

Present:

| | | | |
|--------------------|------------------|-------------------------|--------------|
| Mr. Ed Poponick | Mr. Eric Bartels | Mrs. Patricia D. Fenton | Mr. Tom Long |
| Mr. Joseph Koluder | Mrs. Bobbi Harr | Mr. John Urban | |

Also in attendance:

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| Mr. Craig Shevchik | Mrs. Dawn Vavick | Mrs. Cindy Smith |
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Absent:

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| Mr. Bruce Jones | Mr. Will Redinger |
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Approval of Minutes:

Mr. Bartels made a motion to approve the minutes as presented. Second, Mr. Koluder. (Vote 7-0)

Executive Session:

N/A

Public Comment:

N/A

Bills and Communications (for approval and / or action):

The Commissioners reviewed the expenditures.

A motion was made to accept the prepaid bills by Mr. Koluder, Second, Mrs. Fenton. (Vote 7-0)

A motion was made to accept the unpaid bills by Mr. Bartels. Second, Mr. Poponick. (Vote 7-0)

Report of the Committees:

Personnel: (Mr. Long, Mrs. Fenton, Mr. Redinger)

Mr. Shevchik reported the staff was all doing a good job. He is scheduling annual evaluations with employees, and would like to meet with the personnel committee after the next meeting.

Finance: (Mr. Urban, Mr. Koluder, Mr. Bartels)

The Commission reviewed the monthly financial reports. Mr. Koluder stated everything is moving ahead very positively. Several highlights included Adult Dek Hockey, Youth Baseball (teaming with LLL proved to be very positive), Learn to Swim, Bus Trips, Play Camp,, and the daily RMP receipts. All were above projections for the year.

Mrs. Smith is preparing end of year projections.

Mr. Shevchik, Mr. Koluder, and Mrs. Smith will begin drafting the 2026 Budget.

Mr. Poponick had nothing to report thus far on the HIGH 5 Fundraiser.

Guskiewicz and Associates successfully completed the 2024 Audit. We are pleased to announce no material misstatements or errors were identified.

The People for Parks, Parks for People campaign received \$200 from Mr. and Mrs. Thomas Gower and \$100 from Mr. and Mrs. Jeffrey Eaton. Both were thanked for their generous donations.

The Greater Latrobe School District donated \$4,000.00 to Parks & Recreation in return for handling parking, and assisting with traffic at Steelers Night.

Facilities/Programs: (Mr. Jones, Mr. Poponick, Mrs. Harr)

Instructional Soccer and Commanders Dek Hockey are over for the fall season. All were highly attended.

Our In House Soccer League will participate in a half time scrimmage at the SVC Soccer game Saturday, October 25th. It is a nice tradition and fun day for the kids to be recognized.

The Fall Market at Bob Evancho Park was very successful. The Brothers Kelly provided entertainment and nearly 20 vendors participated at the event. Everyone had a great day.

The Steve LoCascio Heart to Heart 5K was held 10/4/25. There were approximately 150 participants. Proceeds from the event benefit the GLPIEF. Mr. Shevchik and his staff volunteered at the event.

The Noah and Amish Harvest Tour Bus Trips have proven to be very successful this season.

Mr. Shevchik, Mr. Jim Okonak, and Mr. Scott Grandgeorge are working on a lease for the Legion Baseball Field. It will be a similar arrangement to the LLL agreement.

E-Bikes and E-Scooters are becoming a problem on the LK Path and Lincoln Trail. Mr. Shevchik is meeting with the City Safety Committee to discuss rules and enforceability of said rules. He has received several calls and letters regarding this problem.

Wayfinding Signs installation is slated for Monday, October 20th throughout Legion Keener Park.

The Pages, Parks, and Paints Cash Bash is scheduled for November 8th from 5-9PM at St. John the Evangelist Church. All Commission members are asked to participate, volunteer, sell tickets, donate, and spread the word. (This program benefits three non-profits - the Adams Memorial Library, The Art Center as well as Greater Latrobe Parks & Recreation)

The Latrobe Memorial Stadium is getting track upgrades. Unfortunately, this coincides with the 31st Annual Turkey Trot. The race course and or packet pick up and registration areas made need modified. Mr. Shevchik asked if Commissioners could please volunteer for this event if possible.

Report of the Director:

Mr. Shevchik distributed a Funding Sources pie chart to the commission. A large percentage of finances come via the Foundations. We need to decrease the amount we depend upon the foundations for support.

Terms for Mr. Jones, Mrs. Harr, and Mr. Urban expire on 12/31/25. They will need to send letters of interest to their respective boards for reappointment.

The Commission is unable to meet on Thursday, November 20th due to the County Supervisors Meeting. The meeting has been changed to WEDNESDAY, November 19th at 5:00 PM.

Reports are being sent to the City of Latrobe and Greater Latrobe School District.

Mrs. Fenton made a motion to adjourn at 5:30 PM. Second, Mrs. Harr.

**THE NEXT MEETING WILL BE HELD AT 5:00 PM at the UNITY TWP. MUNICIPAL BUILDING
ON **WEDNESDAY**, November 19, 2025.**

Respectfully submitted,

Dawn M Varick

Dawn M. Vavick

Program/Aquatics Director

Approved 11/19/25 by Thomas Long