

**YOUNGWOOD BOROUGH AGENDA MEETING**  
**AGENDA**  
**November 24, 2025**  
**7:00 P.M.**

6:00 PM – An Executive Session will be held to discuss lease of real property.

Agenda Meeting

- A. Public Comment – Each person speaking under public comment will be permitted to a three-minute time limit.
- 1.
- B. Report of the Engineer
1. Engineer Updates
    - LSA Statewide \$660,000/ARPA PA Small Water & Sewer – Depot Street, 5<sup>th</sup> and Hillis Streets Stormwater Projects – South 5<sup>th</sup> & Hillis Culvert project has been completed.
    - LSA Cat 4 \$105,136/\$69,124 – Alley/Northend Paving Projects – Northend paving project is completed. Received maintenance bond.
    - Westmoreland County Water & Sewage \$45,915 & \$60,000 – Chestnut Street Extension Phase II and Silvis Farm Road Stormwater Projects – Chestnut Street Extension Project has been completed.
    - ARPA PA Small Water & Sewer \$296,137 – Depot Street/CCOY Alley Storm Project – Authorized to prepare specs and advertise.
    - GTRP \$80,000 – PNP Phase I Upgrades Project – Project completed. Maintenance Bond received.
    - ARLE \$65,800 – Street Sign Replacement Project – Borough staff to handle the inventory.
    - DGLVR \$65,200 – Chestnut Street Extension Project – Project has been completed. Waiting for maintenance bond.
    - Comments/Questions for Engineer from Council
- C. Report of the Solicitor
1. Solicitor Updates
- D. Business Pending
1. Ordinance Codification – Final Submission
  2. Quality of Life Ordinance – Under Review
  3. Veteran’s Memorial-Prescriptive Easement
  4. Avenue B Bridge Repairs – Submitting Statewide LSA Grant

Please note: All questions from the Public in attendance are to be addressed to the chair of the meeting. Out of courtesy to all in attendance, the member of the audience that has been given the floor should be the only person speaking. We respectfully request that no group discussions be held. Each person speaking under public comment will be permitted to a three-minute time limit.

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- E. Report of the Borough Manager
  - 1. Treasurer's Report as of 10/31/2025
  - 2. Financial Report as of 10/31/2025
  - 3. Santa in the Park – December 4<sup>th</sup>
  - 4. Minutes – October 27, 2025 and November 3, 2025
  - 5. Communications
    - a. 2026 Meeting Dates/Advertise
    - b. WCTA Local Share Assessment for 2025-2026
  
- F. New Business
  - a. Discussion/Consideration to ratify final retainage payment in the amount of \$4,136.46 to G. Salandro Excavating LLC for completion of the South Fifth Street & Hillis Street Culvert Replacement Project.
  - b. Discussion/Consideration to approve final & retainage payment in the amount of \$66,580.00 to Roger Suter and Sons, Inc for completion of the Park & Pool Facilities Upgrade Project.
  - c. Discussion/Consideration to approve pay estimate #1 in the amount of \$96,483.45 to C. H. & D. Enterprises, Inc for the completion of the Chestnut Street Extension Improvements Phase I and II.
  - d. Discussion/Consideration to approve/deny the contract with Schaefer Fireworks for Santa in the Park Fireworks at a cost of \$10,000.00. Cost to be shared by Borough and 125<sup>th</sup> Committee.
  
- G. Committees
  - Monthly report and a list of action items to be listed on the Council Meeting Agenda**
  - 1. Report of Mayor Long
    - i. Community Outreach/Events
  - 2. Finance/Personnel – Mr. Cowherd
    - i. 2026 Final Budget – Tax Millage at 20 Mills
    - ii. Ordinance No. 539 – Tax Levy at 20 Mills
    - iii. Employee Gift Cards
  - 3. Public Works/Equipment/Buildings & Grounds – Mr. Lutz
    - i.

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4. Ordinance/Public Safety – Mr. Crago
    - i. Handicap Parking Request – 6 North 5<sup>th</sup> Street
  
  5. Stormwater Management – Mr. Hajdukiewicz
    - i. Stormwater Update
  
  6. Grants/Planning – Mr. Peoria
    - i. Grants/Planning Update
  
  7. Recreation – Ms. Fernandez
    - i. Recreation Update
  
  8. Report of President Palmquist
    - i. Skill Games Fee not to included ATM's
- H. Announcements
1. November 27 & 28 - Holiday, Thanksgiving, Office Closed
  2. December 1 - Council Meeting @ 7:00 PM
  3. December 22 - Agenda Meeting @ 7:00 PM
  4. December 24 & 25 - Holiday, Christmas, Office Closed
  5. January 1 - Holiday, New Year's Day, Office Closed
  6. January 5 - Reorganization Meeting @ 7:00 PM

***STORMWATER/MS4 PUBLIC SERVICE ANNOUNCEMENT***

As part of the Youngwood Borough Municipal Separate Storm Sewer System, or MS4 Permit with the Pennsylvania DEP, the Youngwood Borough Council would like to remind all people who live in and work within the Borough that our storm sewer inlets, curbs and gutters, drainage ditches and storm pipes discharge directly and untreated into Jacks Run, Sewickley Creek, and other natural waterway tributaries within the Borough. In order to help keep our streams and lakes clean and pollution-free, we remind residents and businesses to please:

November – Clean up after your pets! Don't let pet waste wash into the storm drains!

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