

**COOLBAUGH TOWNSHIP  
MUNICIPAL CENTER**

5520 MUNICIPAL DRIVE, TOBYHANNA, PA. 18466  
(570) 894-8490 \* FAX (570) 894-8413  
WWW.COOLBAUGHTWP.ORG

**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS  
Re-Organizational/ Regular Meeting Agenda  
Monday, January 5, 2026, 6:00 PM**

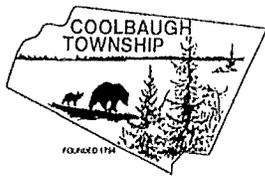
**Roll Call**

**BOARD OF SUPERVISORS**

\_\_\_\_ B. Weimer \_\_\_\_ A. Ruiz-Smith \_\_\_\_ C. Colgan \_\_\_\_ L. Kelly \_\_\_\_ C. Rogan  
\_\_\_\_ Solicitor Armstrong \_\_\_\_ E. Masker

Public input will be considered at the **end** of the meeting. The public will be given an opportunity to speak on each agenda item. When speaking please state your name and the city or community that you reside in. This meeting is being recorded to aid in the preparation of the minutes,

1. Organization of the Board of Supervisors
  - Election for the Board of Supervisor: Chairman
  - Election for the Board of Supervisors: Vice Chairman
2. Appointment or Reappointment:
  - Secretary
  - Treasurer
  - Assistant Treasurer
  - Road Master
3. Appointment or Reappointment:
  - Township Solicitor
  - Planning Commission Solicitor
4. Appointment or Reappointment:
  - Township Engineer
  - Sewage Enforcement Officer



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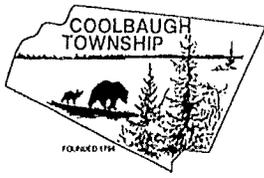
5. Township Resolution #01-2026: Depositories of Township Funds
6. Establish the Amount of the Treasurer and Assistant Treasurer's Bond at \$650,000.00
7. Appointment of Municipal Representative and Alternate Municipal Representative to Serve on the Monroe County Tax Collection Committee
8. One Appointment to the Environmental Advisory Council (EAC)-Terms Ending December 31, 2028
  - Appointment of EAC Chairperson
  - Appointment of Board Liaison to EAC
9. One Appointment to the Parks and Recreation Commission Term Expiring on December 31, 2030
  - Appointment of Board Liaison to the Parks and Recreation Commission
10. One Appointment to the Planning Commission- Terms Ending December 31, 2029
11. One Appointment to the Zoning Hearing Board Term Ending December 31, 2028
12. Approval of Zoning Hearing Board Solicitor and Alternate Solicitor's Rate(s) of Pay for 2026
13. Two Appointments to the UCC Board of Appeals- One Term Ending December 31, 2029 and One Term Ending on December 31, 2030
14. One Appointment to the Pocono Mountain Public Library Board of Trustees with a Term Ending December 31, 2028
15. Annual Appointment of Board Liaison to the Pocono Mountain Regional Emergency Medical Services Board



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16. Three Annual Appointments to the Pocono Mountain Regional Police Commission
17. Annual Appointment of the Vacancy Board Chairperson
18. Selection of Municipal Representative and Alternate Representative to Attend the Council of Government Meetings for 2026
19. Authorization to Advertise Board of Supervisors Work Sessions/ Meetings for 2026
20. Authorization to Advertise Committees and Commission Re-Org Meetings for 2026
21. Establish Holidays for Township Employees and Authorize the Advertisement of Holidays
22. Approval of Minutes:
  - December 16, 2025 Regular Meeting Minutes
23. Certify Delegates and Appoint One Delegate to Serve as the Voting Delegate to the Pennsylvania State Association of Supervisors' (PSATS) Annual Convention (April 19-22, 2026)
24. Adoption of Township Resolution #02-2026: Appointment of Certified Public Accountant
25. Authorization for ATLAS Engineering to Prepare Municipal Waste Load Management (Chapter 94) Report for the Calendar Year 2025
26. Approval of Special Council for Wastewater Treatment Plant Legal Matters
27. Approval of ATLAS Engineering Rates for 2026: Wastewater Treatment Plant Engineer
28. Approval of the 2026 Mileage Rate for Reimbursement at 72.5¢ per mile



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29. Short Term Rental Occupancy Stipulation- 8299 Natures Drive, Tobyhanna

30. Current obligations

• General Fund	\$ 159,190.68
• Coolbaugh Twp. VFC Fire Tax	\$ 300,000.00
• Escrow	\$ 13,655.40
• Sewer Fund	\$ <u>29,773.15</u>
<b>Total Disbursements</b>	<b>\$ 502,619.23</b>

31. Business Manager Comments/Updates

32. Solicitor Armstrong Comments/ Updates

33. Board of Supervisors Executive Session

34. Public Input

35. Adjournment

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**Coolbaugh Township Board of Supervisors**  
**Notice of Meeting Schedule for the calendar year 2026**

**Notice is hereby given** that the work sessions and regular public meetings of the Coolbaugh Township Board of Supervisors will be held on the first and third Tuesdays of each month during calendar year 2026 beginning at 6:00 pm at the Coolbaugh Township Municipal Center located at 5520 Municipal Drive, Tobyhanna, PA with the following **limited exceptions**: There will be no work session or regular meeting held on Tuesday, April 21, 2026, Tuesday, May 19, 2026, or Tuesday, November 3, 2026. The April 21, 2026 work session and meeting will be held on Thursday, April 23, 2026 due to the PSATS Convention. The May 19, 2026 work session and meeting will be held on Monday, May 18, 2026 due to the election. The November 3, 2026 work session and meeting will be held on Monday, November 2, 2026 due to the election. All of the above-referenced Board of Supervisors' work sessions will begin at 6:00 p.m. and the regular public meetings will immediately follow the work sessions.

The meeting agendas will be posted on the Township website and in the Coolbaugh Township Municipal Building prior to each meeting. The Board of Supervisors will conduct business listed on the agenda and any other business that comes before it that they are able to act upon. **All interested parties are invited to participate as set forth herein.** The Board of Supervisors may consider and take action on any Township business at all of the above-referenced work sessions and regular meetings.

Coolbaugh Township Board of Supervisors

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February 17, 2026

Pocono Record  
Legal Ad Department  
511 Lenox Street  
Stroudsburg, PA 18360

Please print the following legal advertisement on Friday, February 20, 2026

\*\*\*\*\*

During 2026 the following meetings will be held at the Coolbaugh Township Municipal Center, at 5520 Municipal Drive, Tobyhanna, Pennsylvania:

The Coolbaugh Township Planning Commission will meet on the second Tuesday of the month at 6:30 P.M.

The Coolbaugh Township Parks and Recreation Commission will meet on the fourth Tuesday of the month at 6:30 P.M., with the exception of December when their meeting is canceled due to the holiday.

The Coolbaugh Township Environmental Advisory Council will meet on the fourth Wednesday of the month at 6:00 P.M., with the exception of December when their meeting is canceled due to the holiday.

The Coolbaugh Township Zoning Hearing Board will schedule hearings as needed throughout the year.

Coolbaugh Township Board of Supervisors

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**THE COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS**, on January 5, 2026 voted to observe the following legal Holidays in Coolbaugh Township during 2026 and January 1, 2027.

Monday	January 19	Martin Luther King, Jr. Day
Monday	February 16	Presidents' Day
Friday	April 3	Good Friday
Monday	May 25	Memorial Day
Friday	June 19	Juneteenth
Friday	July 3	4 <sup>th</sup> of July
Monday	September 7	Labor Day
Wednesday	November 11	Veterans Day Holiday
Thursday	November 26	Thanksgiving Day
Friday	November 27	Day after Thanksgiving
Thursday	December 24	Christmas Eve
Friday	December 25	Christmas Day
Thursday	December 31	New Year's Eve
Friday	January 1	New Year's Day

Coolbaugh Township Offices will be closed for business on these dates.

Coolbaugh Township Board of Supervisors

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**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS**  
**WORK SESSION MINUTES**  
**December 16, 2025**

The work session was called to order by Chairman Weimer at 6:00pm at the Coolbaugh Township Municipal Center located at 5520 Municipal Drive, Tobyhanna, PA.

**Board Members Present:**

William Weimer, . Alma I. Ruiz-Smith, Clare Colgan and Lynn Kelly

**Board Members Absent:**

Cara Rogan

**Staff Present:**

Patrick Armstrong, Solicitor, Erin Masker, Township Secretary, Meredith Thompson, Business Manager, and Darren Dixon, Controller

**Staff Absent:**

Tomas Keane, Director of Codes and Zoning

Mr. Weimer stated that the Public Hearing that was scheduled to begin at 6:00pm is being postponed at the request of the applicant.

**1. EAC Discussion on Mayfly Data Logger**

Joyce Onsted (EAC chair) and Jim Miller (project manager) presented a power point presentation on the Mayfly data logger program, which consists of two water quality monitoring devices installed in Tobyhanna Creek and transmitting data to the internet roughly every 15 minutes. J. Miller showed the Board and the public the “Monitor My Watershed” website and the data that it provides which is open to the public. They stated that this project was spearheaded by the EAC with funding and support from the Coolbaugh Township Board of Supervisors and collaboration from Tobyhanna Conservation Association, Stroud Water Research Center, master watershed stewards, and other technical volunteers. The two Mayfly Units are installed in the Tobyhanna Creek, one on Main Street and the second in State Gamelands near Timber Trails. The Mayfly box contains sensors and a creek sensor connected to a solar panel that charges internal batteries; data is uploaded to the “Monitor My Watershed” website and can be viewed in real time. Discussion took place on the monitoring details, program management, cost and budgeted items for 2026 and educational partnership opportunities which they would like to build with the schools and other organizations in the future. D. Miller gave an overview of how the “Mayfly” name came about stating that mayflies are aquatic insects and are highly sensitive to water quality which supports the naming of the device and the ecological monitoring approach. He also stated that summer water temperatures in Tobyhanna Creek recently reached the high 70s, above typical trout tolerance near 68 degrees, illustrating why monitoring data is important. The Supervisors expressed appreciation for the project and look forward to future updates as they become available. The volunteers that monitor the Mayfly Data Loggers thanked the Supervisors for their support noting that this is the only municipality that has this support. Ms. Ruiz-Smith asked about the cost of the project and encouraged the EAC and the volunteers to reach out to the county commissioners and other municipalities to share the model.

**2. Monroe County Waste Authority Discussion on Properties in the Township**

Mike Stettler of the Monroe County Waste Authority was in attendance expressing the interest in potential properties in the Township to be able to have a recycling center. Prime property would be 6 acres which would allow the property to be a full-service site as opposed to a drop box facility like the one on Route 611 in Swiftwater. Mr. Weimer stated that he has worked with staff to try to locate property

in the township that would meet your requirements and unfortunately the 6-acre request is not able to be met. Discussion took place on the township property that is located at Hap Arnold Blvd and Main Street in Tobyhanna. M. Stettler stated that there may be a potential to swap that land since it is marsh and wetlands with land that is across the street that is high and dry that is state game lands. The consensus of the Board is that it would be a good location and would be an option. M. Stettler will begin the conversations with the state to see if there is a potential for a 2-for-1 swap to help bring this project to fruition. He stated that the MCWA is still feeling harmed by the inability to develop their property on Industrial Park Drive and the fact that they lost grant funding due to the same. Mr. Weimer asked that he keep the Board in the loop as the discussions begin. Ms. Ruiz-Smith offered to introduce M. Stettler to Mike Carroll as he may be able to assist with this request moving forward. This will be on a future meeting agenda as more information becomes available.

### **3. Public Comment**

Nothing was heard.

Work Session ended at 6:47pm.

**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS**  
**REGULAR MEETING MINUTES**  
**December 16, 2025**

The meeting was called to order by Chairman Weimer at 6:53pm at the Coolbaugh Township Municipal Center located at 5520 Municipal Drive, Tobyhanna, PA.

**Board Members present:**

William Weimer, Almar I. Ruiz-Smith, Clare Colgan and Lynn Kelly

**Board Members absent:**

and Cara Rogan

**Staff present:**

Patrick Armstrong, Solicitor, Erin Masker, Township Secretary, Meredith Thompson, Business Manager, and Darren Dixon, Controller

**Staff absent:**

Tomas Keane, Director of Codes and Zoning

**Announcements**

Mr. Weimer announced the following:

Public input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter. The meeting is being recorded to aid in the preparation of the minutes. Please remember to state your name and community or city you reside in before speaking.

**1. Public input**

D. Pope asked that the PMRPD be made aware of the ongoing issue with vehicles not stopping at the stop sign at Laurel and Echo Lake.

**2. Approval of minutes / notes:**

- November 6, 2025- Budget Meeting Minutes

*Ms. Ruiz-Smith made a motion second by Ms. Colgan to Approve the December 2, 2025 regular meeting minutes.*

- **Discussion:** None
- **Vote:** All in favor; motion passes.

**3. Monthly Reports**

- Pocono Mountain Regional Police Commission- Presented by Mr. Weimer.
- Pocono Mountain Regional EMS- Presented by Ms. Colgan.

**4. Codes/ Zoning and Short-Term Rental Report**

Presented by Mr. Weimer

**5. Walmart DC significant industrial user pre-treatment permit**

*Ms. Kelly made a motion second by Ms. Ruiz-Smith to Approve the significant industrial user pre-treatment permit with special conditions for Walmart DC.*

- **Discussion:** Mr. Weimer disclosed employment with Walmart DC and stated intent to abstain. Ms. Colgan disclosed their employer is the contractor/hauler for Walmart and would abstain.
- **Vote:** 2-0-2, motion failed.

Solicitor Armstrong reviewed the Ethics Act and explained that after disclosure, abstaining members may vote where their votes are necessary for required action before year end.

*Ms. Kelly made a motion second by Ms. Ruiz-Smith to Approve the Significant Industrial User Pre-Treatment Permit with special conditions for Walmart DC.*

- **Discussion:** Mr. Weimer again disclosed employment with Walmart DC but stated no decision-making role. Ms. Colgan again disclosed employment with the septic hauling company, noting she audits and schedules haul-outs but does not sign contracts.
- **Vote:** All in favor; motion passes.

**6. Authorization to Advertise the 2026 Bulk Drop-off Schedule**

*Ms. Colgan made a motion second by Ms. Ruiz-Smith to Authorize Advertising of the 2026 Bulk Drop-off Schedule as :April 3 & 4, June 5 & 6, August 7 & 8, October 2 & 3, 2026.*

- **Discussion:** None
- **Vote:** All in favor; motion passes.

**7. Authorize Advertising 2026 Shred Event Dates**

*Ms. Ruiz-Smith made a motion second by Ms. Colgan to Authorize advertising of the 2026 Shred Event dates as Saturday April 4 and Saturday October 3, 2026.*

- **Discussion:** Mr. Weimer thanked Ms. Ruiz-Smith for coming up with the idea stating it has been a great success and a benefit to the community. Ms. Ruiz-Smith stated that there has been strong resident support and a cost savings for larger users (Regional Police, A Pocono Country Place, Library).
- **Vote:** All in favor; motion passes.

**8. Adoption of Resolution #19-2025: Adoption of the Proposed 2026 Budget**

*Mr. Weimer made a motion second by Ms. Colgan to Adopt Resolution 19-2025: Adoption of the Proposed 2026 budget.*

- **Discussion:** Ms. Kelly stated that she will abstain due to employment with the library.
- **Vote:** 3-0-1, motion passes.

**9. Adoption of Resolution #20-2025: Fixing of the Tax Rate for Fiscal Year 2026**

*Mr. Weimer made a motion second by Ms. Ruiz-Smith to Adopt Resolution #20-2025 Fixing the 2026 Tax Rate at 4.524 mills total (2.750 general, 0.424 library, 1.000 fire, 0.350 EMS).*

- **Discussion:** Ms. Ruiz-Smith asked Mr. Dixon for an estimated increase on a property assessed at \$200,000, which equals \$12 per year; increase is tied to the 0.050-mill EMS increase. J. Miller stated that in light of inflation, the increase is modest and funds essential services, thanking the Board. Ms. Kelly stated that she will abstain again due to employment at the library.
- **Vote:** 3-0-1, motion passes.

**10. Adoption of Resolution #21-2025: A Resolution by the Coolbaugh Township Board of Supervisors Establishing the Disbursement of the Funds from the One (1.000) Mills Fire Tax Revenue for the Fiscal year 2026**

*Ms. Ruiz-Smith made a motion second by Ms. Colgan to Adopt Resolution #21-2025 A Resolution by the Coolbaugh Township Board of Supervisors Establishing the Disbursement of the Funds from the One (1.000) Mills Fire Tax Revenue for the Fiscal year 2026.*

- **Discussion:** Mr. Weimer explained that the first \$100,000 goes into an Emergency Services Fund for multiple companies, with remaining one-mill revenue going to Coolbaugh Township Volunteer

Fire Company, primarily for apparatus. Mr. Weimer indicated he would abstain as a member of the fire company.

- **Vote:** 3-0-1; motion passes.

#### 11. Authorization for Keystone Consulting Engineers to Prepare and Submit Engine Brake Retarder Prohibition Application and Study to PennDOT

*Mr. Weimer made a motion second by Ms. Kelly to Authorize Keystone Consulting Engineers to Prepare and Submit Engine Brake Retarder Prohibition Application and Study to PennDOT as per the quote in the amount of \$1,500.00.*

- **Discussion:** None
- **Vote:** All in favor, motion passes.

#### 12. Coolbaugh Township Volunteer Fire Company Request for Release of \$300,000.00 for the Following:

- \$250,000.00- Down Payment on the Sutphen Trucks
- \$50,000.00- Annual Tanker Payment

*Ms. Colgan made a motion second by Ms. Kelly to Authorize the Release of Tax Funds to the Coolbaugh Township VFC in the amount of \$300,000.00 as requested.*

- **Discussion:** None
- **Vote:** All in favor, motion passes.

#### 13. Coolbaugh Township Volunteer Fire Company Request for DPW to Complete Work at the Fire Station Properties in the Township

*Ms. Kelly made a motion second by Ms. Ruiz-Smith to Approve the Coolbaugh Township Volunteer Fire Company's request for DPW assistance per the 12/11/2025 list, to be performed as DPW time allows, scheduled by the foreman, and contingent upon an MOU and verification of insurance and necessary permits.*

- **Discussion:** Mr. Weimer reviewed tasks which included footers, concrete, heavy equipment uses, mowing, pond work, conduit for LED sign, etc. outlined in the request letter. Ms. Thompson confirmed the DPW foreman had reviewed the list; concern noted about permits for dredging; Solicitor Armstrong referenced existing PMREMS MOU and asked if the work would be along the same lines and stated that we have the template which includes that the entity (CTVFC) would cover permits and insurance requirements. Mr. Weimer indicated he would abstain due to membership in the fire company.
- **Vote:** 3-0-1; motion passes.

#### 14. Minor Subdivision Plan Joining Lots 79-82 & 83-86, Section F, Pocono Summit Lakes, Property Owner(s): Classic Quality Homes (Lexington Avenue)

*Ms. Ruiz-Smith made a motion second by Mr. Weimer to Approve the Minor Subdivision Plan Joining Lots 79-82*

- **Discussion:** Ms. Ruiz-Smith asked that street names be added for clarification in that community, this reference will help residents, since they do not commonly use section letters.
- **Vote:** All in favor; motion passes.

#### 15. Authorization for Township Solicitor to Participate in the CVS Tax Assessment Appeal

*Mr. Weimer made a motion second by Ms. Colgan to Authorize the Township Solicitor to participate in the CVS tax assessment appeal, with directions to monitor the case, coordinate with county and school district, and be involved in discussions, but not to lead to full litigation or incur major appraisal expenses at this time.*

- **Discussion:** Ms. Ruiz-Smith stated that we missed the boat on this one as they have already received the assessment reduction and we did not act from the start. We should not incur legal expenses at this stage.
- **Vote:** All in favor, motion passes.

**16. Controller Report**

Presented by Mr. Dixon. He also reviewed the budget overview memo which outlines key takeaways for the 2026 budget. The Board was appreciative and asked that Ms. Masker add it to the website.

**17. Current obligations**

General Fund	\$ 184,790.56
Pocono Summit VFC Fire Tax	\$ 25,000.00
Escrow Fund	\$ 8,299.71
Sewer Fund	\$ <u>31,188.59</u>
Total Disbursements	\$ 249,278.86

Ms. Colgan made a motion second by Ms. Ruiz-Smith to Approve Paying the Current Obligations in the Amount of \$249,278.86 as presented.

- **Discussion:** Ms. Kelly indicated that she would abstain from the vote due to the disbursement of the loan to the library; she is employed by the library.
- **Vote:** 3-0-1, motion passes.

**18. Business Manager Comments/Updates**

Ms. Thompson stated that she will be meeting with DPW at the end of the year to schedule the call out list and event signups for 2026 and asked if any committees will be hosting events that will require DPW, please email those dates and times over as soon as possible. Ms. Thompson requested an executive session following the meeting for personnel and legal.

**19. Solicitor Armstrong Comments/Updates**

Solicitor Armstrong asked for a brief executive session for litigation.

**20. Board of Supervisors Executive Sessions**

- Tuesday, December 16, 2025 from 7:50-8:35pm Re: Litigation/Legal/Personnel.

**21. Adjournment**

Ms. Ruiz-Smith made a motion second by Ms. Kelly to Adjourn at 7:40pm.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

**NEXT BOARD MEETING:**

Re-organizational/ Business Meeting-Monday January 5, 2026 at 6:00pm at the Coolbaugh Township Municipal Center located at 5520 Municipal Drive, Tobyhanna PA 18466.

**Submitted by:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
 Erin Masker, Township Secretary

**Witnessed by:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
 William Weimer, Chairman

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**COOLBAUGH TOWNSHIP  
MONROE COUNTY, PENNSYLVANIA  
RESOLUTION NO. 02-2026**

RESOLUTION BY THE COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS,  
EXPRESSING ITS INTENT TO ENGAGE THE SERVICES OF AN INDEPENDENT  
AUDITOR FOR THE EXAMINATION OF ALL ACCOUNTS FOR THE FISCAL YEAR  
OF 2025

**WHEREAS**, the Board of Supervisors received a Proposal from a qualified Certified Public Accountant (CPA) and,

**WHEREAS**, in accordance with the Second-Class Township Code, Section 917, Subsection (b)(2) provides for the appointment of a Certified Public Accountant.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Supervisors of the Township of Coolbaugh appoints Frey & Company, as an independent auditor for the fiscal year of 2025 at a compensation not to exceed \$15,900.00.

**ADOPTED** this 5<sup>th</sup> day of January 2026 at a regularly scheduled meeting of the Board of Supervisors of the Township of Coolbaugh held at Tobyhanna, Pennsylvania.

COOLBAUGH TOWNSHIP

BOARD OF SUPERVISORS

ATTEST:

\_\_\_\_\_  
Township Secretary

\_\_\_\_\_  
William Weimer, Supervisor

\_\_\_\_\_  
Alma I. Ruiz-Smith, Supervisor

\_\_\_\_\_  
Clare Colgan, Supervisor

\_\_\_\_\_  
Lynn Kelly, Supervisor

\_\_\_\_\_  
Cara Rogan, Supervisor

Phone: (610) 760-8920

Fax: (610) 760-2391

*Proud 14 × Morning Call Readers' Choice Award Winner & 2 × Times News Readers' Choice Award Winner*

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**COOLBAUGH TOWNSHIP  
CASH DISBURSEMENTS REPORT  
JANUARY 6,2026**

<b>DATE</b>	<b>CK #</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
12/22/2025		Payroll	\$ 66,000.00
12/30/2025		Pension	\$ 11,000.00
1/6/2026		General Fund	\$ 82,190.68
1/6/2026		<b>Total General Fund</b>	<b>\$ 159,190.68</b>
1/6/2026		Coolbaugh Twp VFC Fire Tax	\$ 300,000.00
1/6/2026		<b>Total Coolbaugh Twp VFC Fire Tax</b>	<b>\$ 300,000.00</b>
1/6/2026		Escrow Fund	\$ 13,655.40
1/6/2026		<b>Total Escrow Fund</b>	<b>\$ 13,655.40</b>
1/6/2026		Sewer Fund	\$ 29,773.15
1/6/2026		<b>Total Sewer Fund</b>	<b>\$ 29,773.15</b>
12/16/2025		<b>TOTAL DISBURSEMENTS</b>	<b>\$ 502,619.23</b>

0

**CASH TRIAL BALANCE AS OF JANUARY 06,2026**

General Fund Checking	\$ 9,030,924.12
American Rescue Plan	1,652,332.45
Payroll Checking	210.98
Rainy Day Fund Savings	1,004,664.98
<b>Total General Fund</b>	<b>\$ 11,688,132.53</b>
Fire Tax/Coolbaugh Twp VFD	188,616.06
Fire Tax- Volunteer Fire Departments	26,279.32
Fire Tax- Coolbaugh Fire Building Fund	1,030,672.99
<b>Total Fire Fund</b>	<b>\$ 1,245,568.37</b>
EMS	58,753.02
<b>Total EMS Fund</b>	<b>\$ 58,753.02</b>
Sewer Fund Checking	63.34
Sewer PennVest Checking	87.94
<b>Total Sewer Fund</b>	<b>\$ 151.28</b>
Capital Projects Fund Checking	16,944.20
<b>Total Capital Projects Fund</b>	<b>\$ 16,944.20</b>
Emerg. Services Fund Money Market	210,232.42
Emerg. Services Fund Checking	21,821.02
<b>Total Emergency Services Fund</b>	<b>\$ 232,053.44</b>
Liquid Fuels Fund Checking	35,018.19
<b>Total Liquid Fuels Fund</b>	<b>\$ 35,018.19</b>
Escrow Fund Checking	596,943.84
Escrow Fund Clarius Checking	62,829.15
<b>Total Escrow Fund</b>	<b>\$ 659,772.99</b>
<b>TOTAL ALL FUNDS</b>	<b>\$ 13,936,394.02</b>

## List of Bills - (01101000) GENERAL FUND CHECKING GENERAL FUND

Check#	Vendor	Description	Payment	Check Total
12729	1330 - AMAZON CAPITAL SERVICES	PO 27873 STROBE LIGHT	66.51	
		PO 27874 HYDRAULIC MOTOR	221.00	
		PO 27894 HYDRAULIC MOTOR	243.04	
		PO 27924 PARTS SALT SPREADERS	244.59	
		PO 27925 DISINFECTANT WIPES	85.54	
		PO 27926 DRUM PUMP	289.99	
		PO 27927 SUPPLIES/OFFICE	865.84	
		PO 27928 OFFICE SUPPLIES	61.80	2,078.31
12730	1330 - AMAZON CAPITAL SERVICES	PO 27943 EXT. CORD REEL	84.99	84.99
12731	898 - ASCENDANCE TRUCKS PENNSYLVANIA LLC	PO 27872 CHAMBER BRAKE	280.12	280.12
12732	1483 - AUTO PARTS OF MT POCONO	PO 27869 XTRACLEAR TK#7	65.34	
		PO 27870 EXHAUST FLUID ALL VEHICLES	285.95	
		PO 27871 POWERRATED BLT	34.56	
		PO 27895 F350 DUMP TK	79.16	465.01
12733	1567 - CANON FINANCIAL SERVICES, INC.	PO 27905 DEC	189.50	189.50
12734	4 - CHEMUNG SUPPLY CORP.	PO 27937 PLOW BLADES	5,040.50	5,040.50
12735	1240 - CINTAS CORPORATION	PO 27867 SHOP TOWELS/UNIFORMS	108.56	
		PO 27868 UNIFORMS	42.49	
		PO 27898 SHOP TOWELS/UNIFORMS	108.56	
		PO 27899 UNIFORMS	42.49	
		PO 27922 UNIFORMS	42.49	
		PO 27923 SHOP TOWELS/UNIFORMS	108.56	453.15
12736	652 - CYPHERS TRUCK PARTS	PO 27941 FLUID ALL TRUCKS	271.27	271.27
12737	52 - DALEVILLE ACE HARDWARE	PO 27942 WATER PELLETS	71.92	71.92
12738	13 - DEVELOPMENTAL EDUCATION SERVICES	PO 27902 RECYCLING	24.00	24.00
12739	1563 - GANNETT PENNSYLVANIA LOCALIQ	PO 27878 RIGHT OF WAY	149.16	149.16
12740	32 - GRAINGER	PO 27892 BLOWER MOTOR BAY #1	168.64	168.64
12741	1296 - GRIM,BIEHN & THATCHER	PO 27921 GENERAL MATTERS/LIBRARY/ZONING/527 MAIN	11,178.00	11,178.00
12742	535 - HANOVER ENGINEERING ASSOC., INC.	PO 27884 SEO	11,461.55	11,461.55
12743	1524 - INTERSTATE BILLING SERVICE	PO 27940 FILTER MACK TRUCK	100.62	100.62
12744	1633 - JLM BROSS	PO 27934 TAX REFUND	86.59	86.59
12745	1203 - KCE KEYSTONE CONSULTING ENGINEERS	PO 27877 WAWA/LANDSTON/CLASSIC/CORP. CENTER/PMCC/	103.13	103.13
12746	1632 - MARK FUNDAKOWSKI	PO 27918 PROPERTY TAX CREDIT	257.27	257.27
12747	68 - MAY EQUIPMENT	PO 27896 PARTS POWER WASHER	797.37	797.37
12748	1484 - NAPA AUTO PARTS	PO 27876 PLOW GREASE	129.99	129.99
12749	183 - NORTHEAST SIGNAL & ELECTRIC CO., INC	PO 27863 TRAFFIC POLE 12/3	480.00	480.00
12750	81 - P P & L	PO 27880 89631-95000 TEGAWITHA	30.13	
		PO 27881 64488-49005 RTE611	96.64	
		PO 27882 43281-27004 MUNICIPAL CENTER	2,803.03	
		PO 27889 54691-27003 DPW	616.07	
		PO 27890 89343-21023 SCHOOL SPEED LIMIT	24.87	
		PO 27907 51540-24008 196	27.91	
		PO 27908 36034-04005 ECHO LAKE	41.92	
		PO 27909 39910-23005 196	57.80	3,698.37
12751	81 - P P & L	PO 27910 88900-24001 GARAGE	33.92	
		PO 27912 07251-41006 RESTROOMS	16.55	50.47
12752	387 - PATRICIA ROSENDALE	PO 27931 INS.REIMBURSEMENT	311.19	311.19
12753	86 - PENNSYLVANIA AMERICAN WATER CO	PO 27901 GARAGE/FIRE HYDRANT/DPW	2,342.37	2,342.37
12754	88 - PENNSYLVANIA PAPER & SUPPLY CO.	PO 27915 ICE MELT	1,466.95	1,466.95
12755	1505 - PENNSYLVAVIA STEEL CO INC	PO 27900 CRACK ROD PLOW TK	32.34	
		PO 27938 PLOW WHEEL CRACKS	32.34	64.68
12756	1514 - RANDALL KICE	PO 27930 CDL LICENSE	88.00	88.00
12757	713 - RED DIAMOND GRAPHICS	PO 27897 2026 CLEAN UP DATES	368.00	
		PO 27914 DECALS	140.00	508.00
12758	105 - S & S TOOLS & SUPPLIES	PO 27875 BOLTS	457.00	
		PO 27939 SUPPLIES/PARTS	457.00	914.00
12759	623 - SERVICE TIRE TRUCK CENTERS	PO 27883 TIRES ZONING CAR #3	569.16	569.16
12760	1540 - SILVI CEMENT/SLAG/SALT	PO 27885 SALT	16,735.38	
		PO 27886 SALT	9,566.94	26,302.32
12761	738 - TEAMSTERS LOCAL 773	PO 27936 DECEMBER 2025 DUES	804.00	804.00
12762	1548 - TRAISR, LLC	PO 27893 SaaS - NOVEMBER	1,000.00	1,000.00
12763	1055 - TULPEHOCKEN SPRING WATER INC	PO 27865 BOTTLE WATER	111.52	111.52
12764	1594 - TYLER RISPOLI	PO 27919 PROPERTY TAX REFUND	71.61	71.61
12765	892 - VERIZON WIRELESS	PO 27929 PHONES	1,130.42	1,130.42
12766	1551 - WORLD FUEL SERVICES, INC	PO 27866 FUEL	5,238.89	
		PO 27906 FUEL	1,702.65	
		PO 27933 BIODIESEL	1,944.99	8,886.53

## List of Bills - (01101000) GENERAL FUND CHECKING GENERAL FUND

Check#	Vendor	Description	Payment	Check Total
TOTAL				82,190.68

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01.101.000	GENERAL FUND CHECKING			0.00	82,190.68
01.230.650	UNION DUES			804.00	
01.400.000	GENERAL GOV'T	1,343.92			
01.401.000	MANAGER -EXECUTIVE	865.84			
01.403.000	TAX COLLECTION	415.47			
01.404.000	LAW	10,638.00			
01.405.000	MUNICIPAL OFFICE	149.16			
01.408.000	ENGINEER	103.13			
01.409.000	BUILDING & PLANTS	6,187.01			
01.411.000	FIRE	2,259.94			
01.413.000	SEO / BUILDING CODE	11,461.55			
01.414.000	ZONING OFFICE	2,170.96			
01.427.000	SOLID WASTE COLLECTION / DISPO	368.00			
01.430.000	DPW-HIGHWAYS ROADS STREETS	9,427.68			
01.432.000	DPW-SNOW & ICE REMOVAL	26,302.32			
01.433.000	DPW-TRAFFIC SIGNS STREET SIGN	759.27			
01.437.000	DPW-REPAIR OF TOOLS & MACHINER	8,606.69			
01.454.000	PARKS	16.55			
01.487.000	EMPLOYEE BENEFITS	311.19			
<b>TOTALS FOR GENERAL FUND</b>		<b>81,386.68</b>	<b>0.00</b>	<b>804.00</b>	<b>82,190.68</b>

Total to be paid from Fund 01 GENERAL FUND

82,190.68  
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82,190.68

## List of Bills - (04102001) Fire Tax - Coolbaugh Twp VFC FIRE TAX FUND

Check#	Vendor	Description	Payment	Check Total
1046	199 - COOLBAUGH TWP. VOL. FIRE CO.	PO 27913 SUTPHEN TRUCK/TANKER PAYMENT	300,000.00	300,000.00
	TOTAL			----- 300,000.00

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
04.102.001	Fire Tax - Coolbaugh Twp VFC			0.00	300,000.00
04.411.000	TAX DISBURSEMENTS	300,000.00			
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TOTALS FOR	FIRE TAX FUND	300,000.00	0.00	0.00	300,000.00
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Total to be paid from Fund 04 FIRE TAX FUND

300,000.00  
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300,000.00

## List of Bills - (85101000) ESCROW FUND CHECKING ESCROW

Check#	Vendor	Description	Payment	Check Total
1396	1296 - GRIM,BIEHN & THATCHER	PO 27921 GENERAL MATTERS/LIBRARY/ZONING/527 MAIN	1,458.00	1,458.00
1397	1203 - KCE KEYSTONE CONSULTING ENGINEERS	PO 27877 WAWA/LANDSTON/CLASSIC/CORP. CENTER/PMCC/	10,996.20	10,996.20
1398	1634 - TOBYHANNA SELF-STORAGE	PO 27935 ESCROW Closeout	1,201.20	1,201.20
TOTAL				13,655.40

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
85.101.000	ESCROW FUND CHECKING			0.00	13,655.40
85.250.210	CLASSIC QUALITY HOMES - LOT CONSOLIDATION			171.88	
85.250.241	PINTAL - LOT CONSOLIDATION			103.13	
85.250.325	TOBYHANNA STORAGE			1,201.20	
85.250.327	PMI / MPMA ACT 537			576.00	
85.250.328	TOBYHANNA DEVELOPMENT - 1545 PROSPECT ST			4,772.28	
85.250.347	LEONARD - LOT LINE ADJUSTMENT			240.63	
85.250.361	MOUNT POCONO HOTEL - SKETCH PLAN REVIEW			180.00	
85.250.387	PMCC NORTH - LOT 2			412.38	
85.250.458	LANDSTON EQUITIES LLC			2,290.01	
85.250.593	TOWNSHEND INDUSTRIAL ASSET, LLC			3,707.89	
TOTALS FOR ESCROW		0.00	0.00	13,655.40	13,655.40

Total to be paid from Fund 85 ESCROW 13,655.40

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13,655.40

### List of Bills - (08101000) CHECKING SEWER FUND

Check#	Vendor	Description	Payment	Check Total
3533	228 - ATC GROUP SERVICES,LLC DEPOSITORY	PO 27903 MISC/WWTP WORK	2,829.00	
		PO 27904 ACT 537 PLAN	13,840.00	16,669.00
3534	771 - COMMONWEALTH OF PA	PO 27911 JANUARY	965.35	965.35
3535	1251 - ENVIRONMENTAL SERV. CORP.	PO 27862 12/12/2025 SLUDGE REMOVAL	397.00	
		PO 27916 12/20- SLUDGE HAULING	1,337.50	
		PO 27917 12/19 -SLUDGE HAULING	397.00	
		PO 27932 12/29 SLUDGE REMOVAL	730.00	2,861.50
3536	32 - GRAINGER	PO 27891 VALVE -WWTP	85.30	85.30
3537	936 - NORTH END ELECTRIC	PO 27920 12/22 PUMP ISSUES	1,310.00	1,310.00
3538	160 - NORTHEAST CHEMICAL& SUPPLY CO.,INC.	PO 27879 SODA ASH WWTP	1,437.00	1,437.00
3539	81 - P P & L	PO 27887 26491-26001 WWTP	6,068.05	
		PO 27888 04090-21003 PUMP STA WWTP	226.95	6,295.00
3540	439 - YOUNG & HAROS,LLC	PO 27864 WAL-MART LITIGATION	150.00	150.00
TOTAL				29,773.15

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
08.101.000	CHECKING			0.00	29,773.15
08.269.500	PENWORKS 2008 GOB			918.37	
08.429.200	SUPPLIES	1,437.00			
08.429.313	ENGINEERING SERVICES	16,669.00			
08.429.314	PROFESSIONAL FEE SOLICITOR	150.00			
08.429.361	ELECTRIC	6,295.00			
08.429.374	MAINT/REPAIR EQUIPMENT	1,395.30			
08.429.452	SLUDGE HAULING	2,861.50			
08.472.106	PENWORKS INTEREST LN #99900048	46.98			
TOTALS FOR SEWER FUND		28,854.78	0.00	918.37	29,773.15

Total to be paid from Fund 08 SEWER FUND

29,773.15  
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29,773.15