



LANCASTER TOWNSHIP

BUTLER COUNTY, PA

Lancaster Township

November 17, 2025

Board of Supervisor's Meeting Agenda

6 PM

Call to Order Time: _____

I. Pledge of Allegiance

II. Presentation of the 2026 Preliminary Budget

III. Visitors & Public Comment

IV. Administrative Business

1. Motion to approve the minutes of October 20, 2025, Board of Supervisors Meeting
2. Motion to approve the minutes of November 3, 2025 Special Meeting
3. Motion to approve the bills to be paid from October 11, 2025 to November 10, 2025, totaling \$452,412.53. This includes the payment for Road Projects for the year.

V. Old Business

1. None

VI. New Business

1. Motion to approve Resolution 2025-16 Posting of Right to Know Record Requests.
4. Motion to approve Resolution 2025-17 Disposition of Records.



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VII. Other Business

1. Motion to advertise 2026 Preliminary Budget for Lancaster Township.
2. Motion to approve additional work on 2025 COG Paving contract for the repaving of a portion West Lancaster Road. This project will be primarily funded from an insurance claim from damage by overweight trucks.
3. Motion to accept the Collective Bargaining Agreement for Police for 2026-2029.
4. Motion to execute Lease Agreement with Twisted Ink for the rental of property located at 600 Perry Highway.

Planning, Land Use, and Zoning

1. Move to approve Arden Wood Phase 4 and 5, request for release of funds totaling \$214,117.78 (\$194,652.53 + retainage of \$19,465.25), from their financial security. This leaves a balance of \$9,900.00.
2. Move to approve Arden Wood Phase 6, request for release of funds totaling \$33,706.20 (\$30,642.00 + retainage of \$3,064.20), from their financial security. This leaves a balance of \$6,000.00.

A. Building Permits

1. Permits issued in October 2025: 5
2. YTD: **100**

Reports

1. Attorney
2. Manager
3. Administrative
4. Engineer
5. Police
6. Road
7. Zoning

Time of Break (if needed): _____; Return: _____

VIII. Executive Session (if needed) Time: _____; Return: _____

IX. Adjourn Time: _____



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Meeting Procedures

The following rules of conduct apply for Lancaster Township Public Meetings as per Resolution 2023-01:

1. Residents and taxpayers of the Township can only speak during Board of Supervisors meetings under the following circumstances:
 - a. The individual has made a formal request to the Board of Supervisors to make a personal appearance before the Board;
 - Or,
 - b. During a public meeting under Public Comment period to address comments, questions, concerns, or support for a general item or items which are on the public meeting agenda or are of general interest or concern. Questions submitted 24 hours in advance of the meeting may be addressed by the BOS or Administration at this meeting, all other questions will be answered via email or phone, whichever the citizen prefers. Questions can be addressed to MANAGER@LANCASTER-TOWNSHIP.COM.
2. When the public comments portion of the public hearing is opened, the Chairman will first invite any individuals who have signed in for public comment to speak.
3. If you wish to speak to the Board of Supervisors, YOU MUST SIGN IN. The chairman will call your name when it is your turn to speak. Please proceed to the podium when you are called and state your name and address.
4. Please turn off (or place on silent) any pagers or cellular phones.
5. Please do not talk on phones or with another person in the audience during the meeting.
6. Please no public displays, such as clapping, cheering, or comments when another person is speaking.
7. While you may not agree with what an individual is saying to the Board of Supervisors, please treat everyone with courtesy and respect during the meeting.
8. In the interest of preserving time, speakers should limit repetitious comments and, where appropriate, acknowledge agreement with a previous speaker's comment or position.
9. Other than during public comment periods, members of the public should refrain from calling out and may only comment on issues being discussed during the meeting under the Public Comment Period.
10. **Each speaker recognized by the Board Chair will be given five (5) minutes to comment during the public comment period.**